

SUMMARY INFORMATION CONCERNING THE GRANADA PROJECT OF THE WAR
RELOCATION AUTHORITY

I. DESCRIPTION OF PROJECT

The Granada Relocation Center at Amache, Colorado, is a community of approximately 7,500 persons of Japanese ancestry who were evacuated from prescribed "Military Areas" by presidential proclamation in 1942. Situated in southeastern Colorado, the surrounding country is rolling prairie, devoted mostly to farming and grazing. The community itself is run in a manner similar to any American city, with a Police Department, Fire Department, Elementary and High Schools, Hospital, Community Store, Post Office, etc., all headed by administrative personnel, of which there are about 170. Evacuees are employed to assist in these various enterprises.

A limited number of apartments for administrative personnel are now completed on the Project, and all are occupied by employees with families. No assurance of early assignment to these apartments can be given new employees, since those employees who have seniority are given first consideration as vacancies occur. A few barrack-type single sleeping quarters are usually available, with showers and other facilities. These rooms rent for \$8.00 per month for single occupancy.

Most of the appointed personnel live in Lamar, which is 17 miles west of the Center, and commute each day. At least for the present, transportation is furnished. Lamar is a farming community of approximately 4,500 population, and fairly comfortable apartments, houses, and rooms are usually available at reasonable rentals. New employees with families are advised not to move families to Lamar until they have definitely secured accommodations, since there are usually delays in securing rentals.

An administrative mess hall provides the noon meal, if desired, at a cost which is usually from 35 to 40 cents. Collection is made by payroll deduction.

Persons interested in joining the WRA staff at Amache should be aware of problems attendant to the just and fair treatment of minority groups in a democracy. Inasmuch as the national and local situation is constantly changing, an individual should be able to readily adjust to changing circumstance. The physical facilities of the center are limited, which necessitates a willingness on the part of the individual to make the most of moderate circumstances.

II. SOCIAL FACILITIES

Approximately 170 persons are employed by the WRA from outside the Center. A military guard is established around the area, and passes are required of anyone entering or leaving. This requirement, however, places no serious restriction on the free movements of any person officially employed by the administration. To a large degree the social facilities available depend on the initiative and resourcefulness of those assigned to work at Amache.

III. WAR MANPOWER REGULATIONS

Recently enacted regulations of the War Manpower Commission require us to have either a Statement of Availability from the previous employer, or a referral card or Statement of Availability issued by the U. S. Employment Service, if the applicant has worked in an essential industry during the 60 days immediately preceding the date he enters on duty with our Authority. There is a U. S. Employment Service office in your locality, and we have attached a blank Statement of Availability to this pamphlet. If you are appointed and we advise you that a statement of Availability is necessary, see your local U. S. E. S. and have the form completed before reporting for duty with us, as we cannot enter you on duty without it.

IV. REPORTING FOR DUTY

All employees must report for duty at this Project at their own expense.

V. NATURE OF APPOINTMENT

All appointments are made through the Civil Service Commission, and since they are made under War Service Regulations, are for the duration of the present war and six months thereafter. Appointments are made for a trial period of one year, and an employee may be dismissed at any time during that first year, if his services are found to be unsatisfactory. The following regulations are standard for all Civil Service Employees:

A. HOURS OF DUTY AND PAYMENT FOR OVERTIME - The authorized work week is 48 hours, 8 hours per day--Monday through Saturday. Overtime is paid on the basis of time and one-half for 8 hours per week based on a 40-hour week, but this is broken down to provide a daily overtime payment. Thus, on a \$1620 per annum salary, the daily increase for overtime would be .975 per day, or \$29.25 per month, making the gross amount salary of the employee \$1970.88 per annum before any deductions are made.

B. COMPUTATION OF SALARY - All salaries are figured on the basis of a 30-day month, regardless of the number of days in the month. Thus, no payment is made for the 31st day of the month, but a deduction is taken for absences without leave on the 31st. Salaries are paid twice each month--for the period 1st to 15th on the 15th of the month, and for the 16th to the last day of the month, inclusive, on the last day of the month.

C. INJURY AND DISABILITY COMPENSATION - An employee injured in the performance of his duty is entitled to medical, surgical, and hospital care under the provisions of the U. S. Employee's Compensation Act, which also provides for compensation during the period of disability if the employee is on leave without pay.

The WRA has no facility for the treatment of employees' illnesses or injury not incurred in line of duty. Doctors, dentists and a hospital are available in Lamar. In emergencies treatment may be had at the WRA hospital on the Project, but that hospital is primarily maintained for the treatment of the evacuee residents of the Center.

Charges to administrative employees for such hospitalization or treatment at the Center Hospital are comparable to those made by hospitals outside the center. A group of the Blue Cross Hospitalization plan is being organized by WRA employees to cover hospitalization insurance for those who join .

D. LEAVE PRIVILEGES - Federal employees earn annual leave at the rate of two days per month, and are credited with an additional 1/2 day at the end of each quarter. They also earn sick leave at the rate of 1-1/4 days per month. Both annual and sick leave are accumulative. Annual leave may be taken only when the employee can be spared from his work, that is, such leave must be approved by the applicant's supervisor in advance. All periods of sick leave in excess of 3 days must have a doctor's certificate. Leave without pay is granted only in cases of emergencies.

E. RETIREMENT DEDUCTIONS - A deduction of 5% of the gross base salary (not including overtime) is made each pay period for retirement purposes. This money is paid into a retirement fund, and is refunded upon application to the Civil Service Commission if an employee resigns or is terminated before the end of 5 years' Federal service. In case of resignation, a deduction of \$1.00 for each month's service is made from the amount refunded as a "tontine" or service charge.

F. WITHHOLDING TAX DEDUCTION - A deduction is also made for the withholding income tax in accordance with legislation enacted on July 1, 1943. This deduction is made by all concerns, whether Federal or otherwise, and you are no doubt familiar with it.

VI. PURCHASE OF BONDS BY PAYROLL DEDUCTION

All employees are asked to pledge 15% of their gross salary at the time they report for duty for the purchase of War Savings Bond. A deduction is then made on the payroll and the bonds delivered to the address specified.

VII. SELECTIVE SERVICE STATUS OF EMPLOYEES

At the present time, the policy of the War Relocation Authority is to recommend deferment only for a very few key specialized positions. Generally speaking, a candidate for employment who is subject to selective service may not expect to secure deferment because of employment with the Authority.

VIII. SCHOOL INFORMATION

The following information is of interest to applicants for teaching positions only:

A. School Enrollment - The enrollment in the elementary school is approximately 900 students and in the secondary school approximately 1,000. Every effort is being made to provide the highest quality of educational instruction. Only approved methods of instruction and materials are being used.

B. REQUIREMENTS FOR TEACHERS - All teachers are expected to have sufficient professional interest to affiliate with the CEA and the NEA.

Persons will not be considered for appointment to the WRA Education Staff at Amache unless they are eligible for certification by the State Department of Education according to the Laws Governing the Issuance of Teaching Certificates and Rules and Regulations of the State Board of Examiners. A copy of "Laws Governing the Issuance of Teaching Certificates" may be secured from the State Department of Education.

In general, graduate temporary certificates are issued in Colorado to persons who hold an A.B. or equivalent degree, with thirty quarter hours of credit distributed among three groups, one of which must be practice teaching. Six quarter hours of practice teaching are required. The regulation regarding practice teaching may be waived for a teacher who has had three years' successful teaching experience. Specific questions concerning eligibility for teaching certificates in Colorado should be directed to Mrs. Inez Johnson Lewis, State Superintendent of Public Instruction, State Department of Education, Denver, Colorado.

Teachers in the Secondary School are required to meet the qualifications of the North Central Association of Schools and Colleges.

Applicants for teaching positions are requested to forward copies of transcripts of their college credits.

The hours of duty as described in V-A of this pamphlet apply to teachers, as well as other administrative employees. All employees are required to work 6 days a week, although school is in session only five days a week. Saturdays are used for professional research, classroom preparation and faculty meetings.

W O R K E R	LAST NAME	FIRST	MIDDLE	UNITED STATES EMPLOYMENT SERVICE of the WAR MANPOWER COMMISSION
	ADDRESS	S.S. ACCT. NO.		
STATEMENT OF AVAILABILITY				
Under the War Manpower Commission stabilization program, this Statement of Availability is issued to the worker whose name appears above.				
He is or most recently was employed as _____ in _____ (Occupation) (Industry)				
CHECK PROPER BLOCK:				
1. <input type="checkbox"/> He may be employed ONLY UPON REFERRAL BY OR BY ARRANGEMENT WITH THE UNITED STATES EMPLOYMENT SERVICE.				
2. <input type="checkbox"/> He may be employed ONLY UPON REFERRAL BY _____ (Authorized Agency)				
3. <input type="checkbox"/> He may be hired only for work in "LOCALLY NEEDED" or "ESSENTIAL" activity.				
4. <input type="checkbox"/> (Reserved for USES)				
By _____ Address _____ Tel. No. _____ (Employer or Mgr. of USES)				
Signed _____ Title _____ Date _____ (Authorized Official)				
NOTICE TO EMPLOYER HIRING THIS WORKER				
This Statement of Availability should be retained in your files, and be available for inspection. FORM USES-528 (Rev.) BUDGET BUREAU No. 11-RO14,1 APPROVAL EXPIRES 10-31-44.				

A BRIEF DESCRIPTION OF THE WAR RELOCATION AUTHORITY PROJECT
FOR EVACUATED JAPANESE

L11.00
Japanese Relocation Papers
Bancroft Library

1. PROJECT DESCRIPTION AND LOCATION:

The Granada area is located in the Arkansas River Valley in Prowers County, Colorado. Prowers County is located in the southeast corner of Colorado. The area is approximately 7 miles long east to west and from $2\frac{1}{2}$ to 3 miles long north to south. The entire area is relatively flat.

There are about 10,150 acres of land included within the boundaries of the area. Of this acreage, approximately 5,500 acres are now under irrigation and an additional 1,000 acres could be improved and irrigated to produce good crop yields.

II. CLIMATOLOGICAL DATA:

The growing season at this project location averages about 165 days. The average annual precipitation is 15 inches, of which 12 inches occur during the growing season. The average annual temperature is 54 degrees F., with an average daily maximum during June through August of 91 degrees F., and an average daily minimum during December through February of 15 degrees F. The average annual snowfall is about 14 inches.

III. LAND ACQUISITION:

The major portion of the area is in cultivation, and is now or was last year under irrigation. Of the total 10,150 acres in the proposed project area, 8,188 acres are included in two ownerships: (1) the X-Y Ranch with 4,668 acres, and (2) the American Beet Sugar Company with 3,520 acres. The remaining 1,962 acres are made up of small ownerships.

IV. POPULATION AND LOCALITY:

Lamar, Colorado	18 miles west	Population	4,233
Las Animas, Colorado	50 " "	"	2,517
Springfield, Colorado	50 " south	"	1,393
Holly, Colorado	10 " east	"	971
Sheridan Lake, Colo.	26 " north	"	587
Granada, Colorado		"	352

There is in the process of construction a Royal Air Force Operational Training Unit at La Junta, Colorado, (approximately 76 miles west.)

V. ACCESSIBILITY AND TRANSPORTATION FACILITIES:

The area is transversed by the Atchinson-Topeka and Santa Fe Railroad, which connects Kansas City with

Albuquerque, New Mexico, and the West Coast. The area is also transversed by east-west U. S. Highway #50 which is a bituminous surfaced Highway. North-south State Highway #51 through Granada is a gravel surfaced highway to the north and a graded road to the south.

VI. DOMESTIC WATER SUPPLY:

Water for domestic use is available from artesian sources in the Dakota Sandstone underlying the area at a depth of approximately 500 feet. Water from this type of well is highly satisfactory for human consumption. This source is used for domestic purposes by the town of Granada, Colorado, and by the Santa Fe Railroad Company. Artesian water is available in sufficient amount for camp uses, without treatment other than chlorination.

VII. SEWAGE:

A complete treatment sewage plant and gravity flow collection system will be installed.

VIII. TOPOGRAPHY AND DRAINAGE:

With the exception of the building area and small plots adjacent to the south boundary of the tract, the entire area lying within the valley of the Arkansas River is alluvial and generally level in appearance, but with sufficient gradient toward the river for adequate drainage.

IX. ELECTRIC POWER SUPPLY:

The prime source of supply in this area is the 5000 K.W. steam plant at Lamar. There is also an interconnected 120 K. W. diesel plant at Holly (about 11 miles east of the site) which is used for standby service only.

X. FUEL:

Coal appears to be the most suitable fuel for cooking, hot water heating and space heating, and is available from the Walsenburg area approximately 180 miles westward. This coal is of the bituminous type with a value of about 12,598 BTU's per pound. Egg coal will deliver for about \$7.25 per ton, f.o.b. Granada and standard nut coal will deliver for about \$6.45 per ton f.o.b. Granada.

XI. TELEPHONE SERVICE:

The town of Granada is adequately served by the Bell System.

XII. LIVING FACILITIES:

Two types of living facilities for Caucasians living on the project are under consideration at the present time.

(1) A long barracks-type of dwelling with individual entrances into apartments of varying sizes. Individual shower and toilet facilities would be provided.

(2) A dormitory-type of dwelling in which varying sizes of apartments would be available but common shower and toilet facilities would be necessary.

Heating of individual quarters will be accomplished through the use of coal stoves and heaters--the cost of heating will be borne by the occupant.

Electricity, running water, and sewage facilities will be included in the cost of rental of quarters. All apartments will be modestly furnished. A deduction of \$10 per month will be made for an apartment of one room and an additional \$5 per month for each additional room. Hence, an apartment of four rooms will cost \$25 per month.

Plans are being made for the erection of a communal dining hall for Caucasians to be operated on a cooperative basis for those who wish to participate in such a plan.

XIII. SCHOOL FACILITIES:

Present plans indicate that three schools will be erected: two grade school buildings with facilities for kindergarten classes, and one large junior-senior high school. No separate plans are being made for the education of children of Caucasian lineage. One educational system will serve all who are living on the project site.

Approximately 8000 Japanese evacuees will be assigned to the Granada Relocation Project. We may expect, then, a school system of between 1000 to 1500 children. Every effort will be made to provide the highest quality of educational instruction. Only approved methods of instruction and materials will be used. The entire educational system will meet the standards of the Colorado State Department of Public Instruction.

XIV. TEACHING CONSIDERATIONS:

All teachers will be expected to have sufficient professional interest to affiliate with the CEA and the NEA.

Since every effort is being made to assist the Japanese in becoming increasingly self-sufficient, one phase of the instructional job will be the training of Japanese student teachers. As a general policy, Japanese are to be used in every situation possible.

The educational program embraces educational experiences from the kindergarten through the high school and includes an adult education program. This latter phase of our work will necessitate a genuine interest in community activities, the community life and the welfare of individuals, and a willingness to cooperate in operating a broad adult educational program.

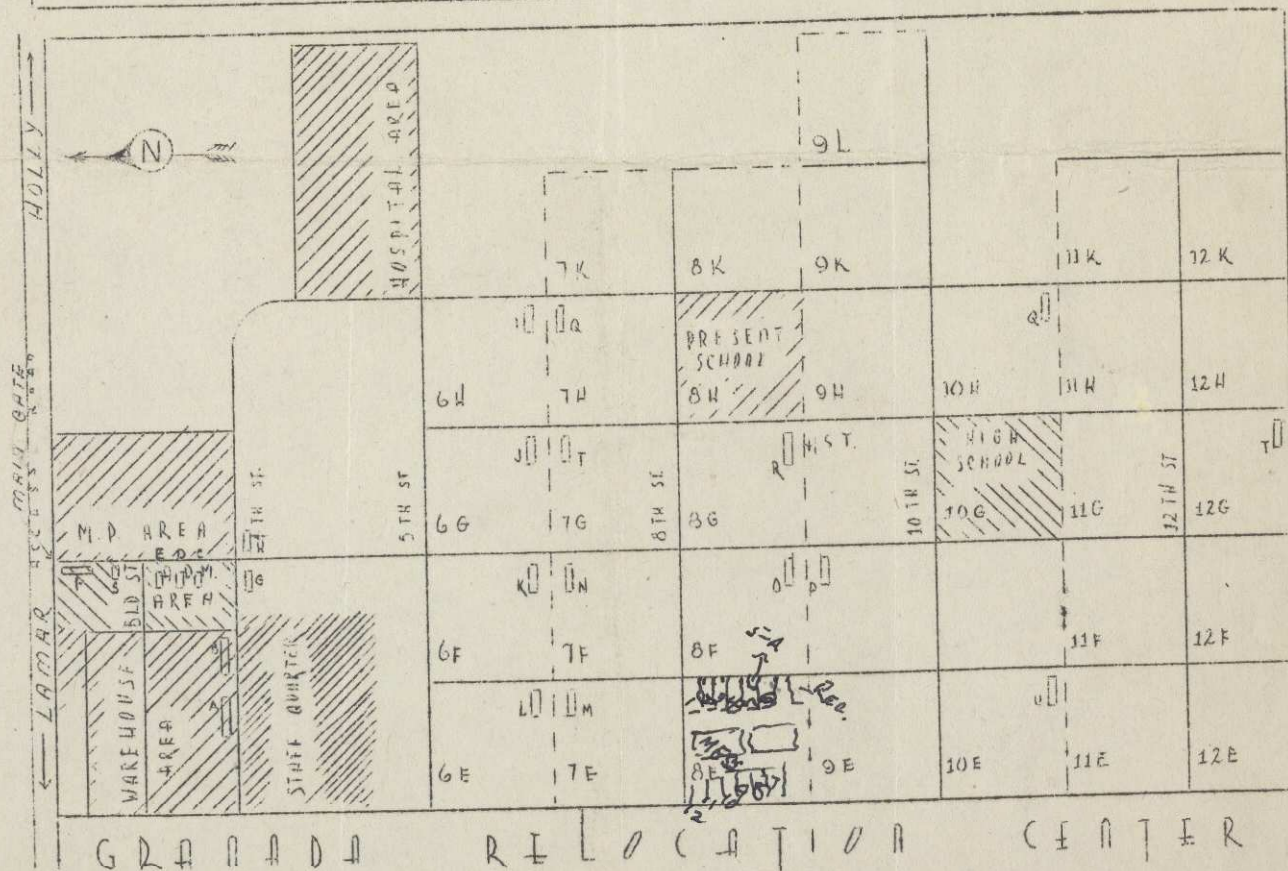
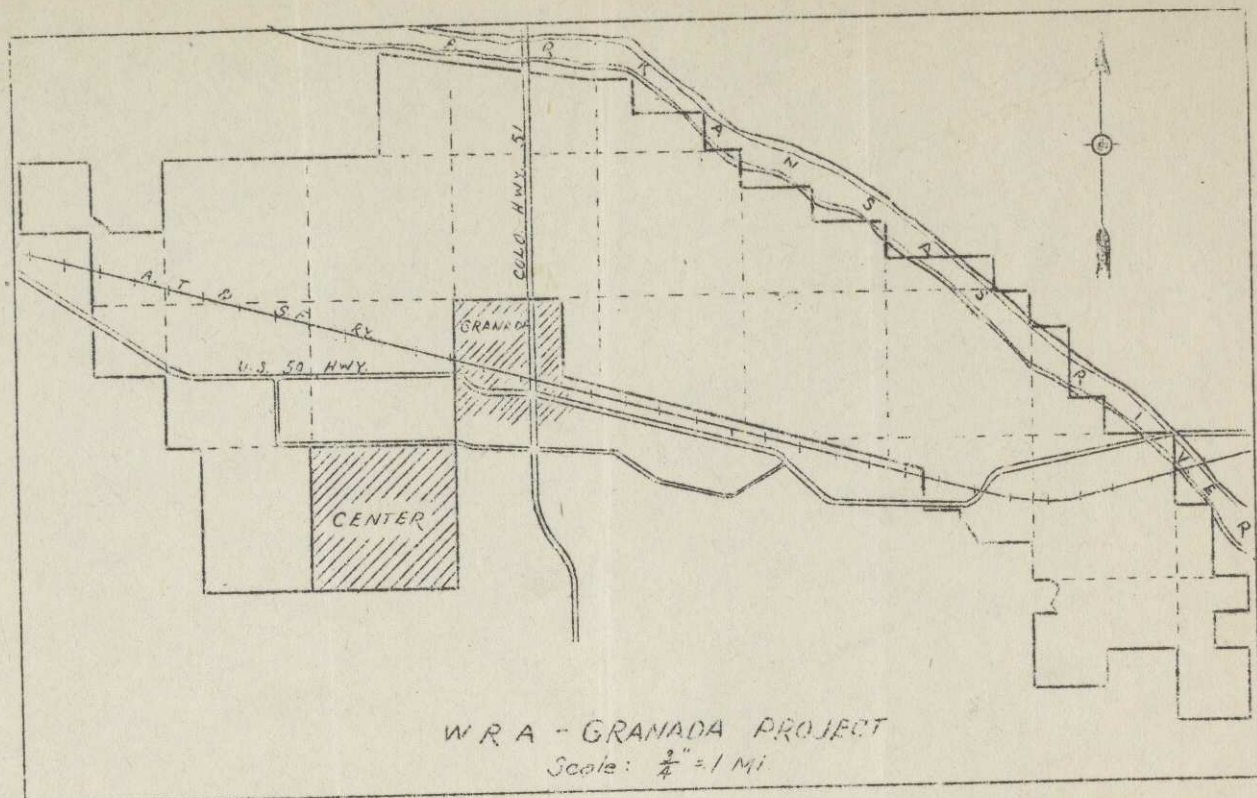
All positions are to be assigned on a 12 month basis. It has not yet been determined whether teachers will be given Civil Service status. In any event, teachers will be considered as governmental employees, and as such, subject to the same privileges and regulations as other governmental employees.

Attention should be directed to two considerations in this connection: (1) over a period of service of one year, there is an accumulation of 26 days of annual leave at full pay, and (2) over the same period of work, provision is made for absence from work because of sickness a total of 15 days without pay deductions.

Teachers will be expected to report for work about Sept. 1st, 1942, at the project site, Granada, Colorado.

XV. SOCIAL FACILITIES:

There will be approximately 150 persons of Caucasian lineage present on the project site. All employees will be expected to live at the camp site. To a large degree, persons of unusual talent and background are being assigned to the project. Military guard is established around the cantonment and passes are required of anyone entering or leaving. This requirement, however, will place no serious restriction on the free movements of any person officially employed by the administration or the school. To a large degree the social facilities available will depend on the initiative and resourcefulness of those assigned to the camp.



- A PIONEER BLDG.
- B Co-op OFFICE
- C POST OFFICE
- D SOUTH ADM.
- E NORTH ADM.
- F FARM OFFICE
- G FIRE STATION

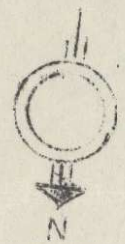
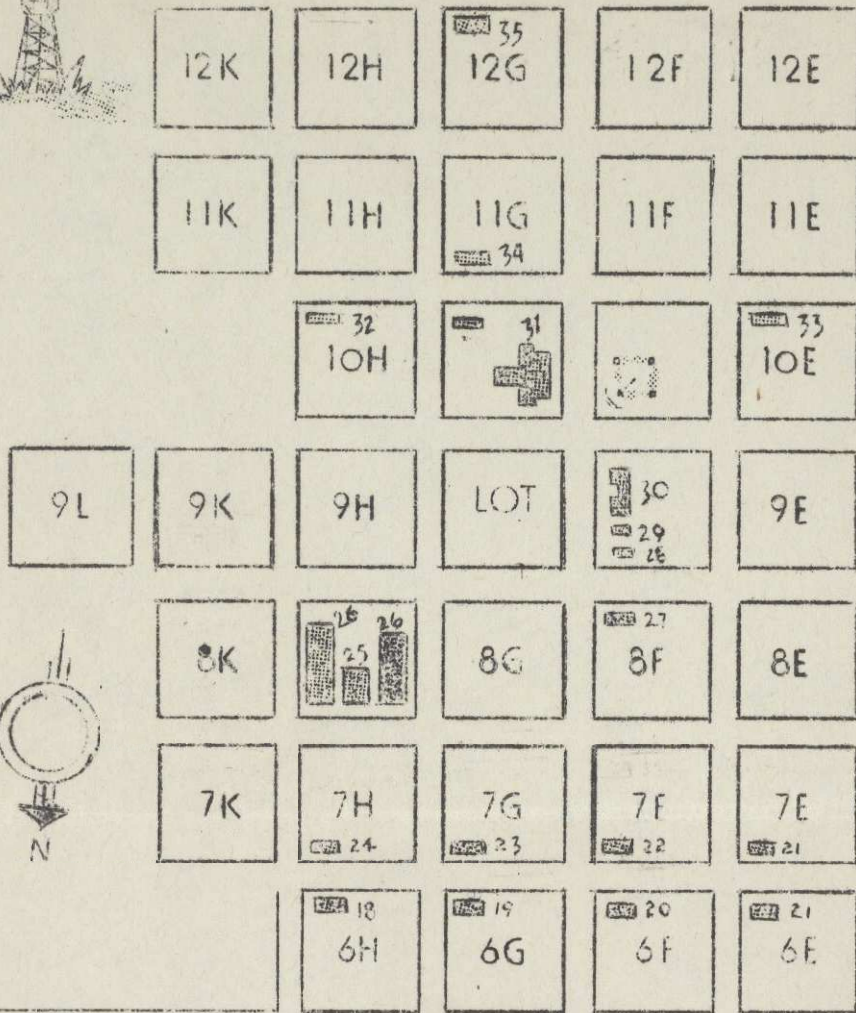
- H RECEPTION CENTER
- I TOWN HALL
- J HOSPITALITY HOUSE
- K CANTEN
- L SILK SCREEN
- M REC DEPT. & ART DEPT.
- N VARIETY STORE

- O SHOE STORE
- P POLICE STATION
- Q CHRISTIAN CHURCHES
- R DRY GOODS STORE
- S HANSON HALL
- T BUDDHIST HALLS
- U BOY SCOUT HQT.

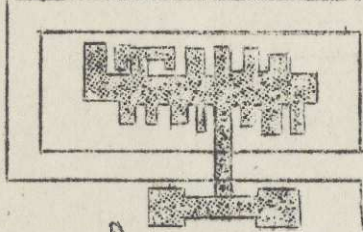
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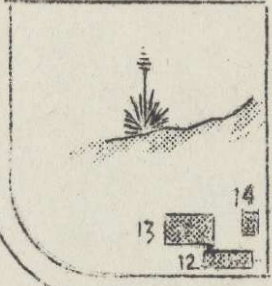
CEMETERY



1. Main Gate
2. Farm, Property
3. Mess Division
4. Relocation
5. North Ad
(Project Director)
6. South Ad
7. Post Office
8. Office Service
9. Pioneer
10. Community Council
11. Staff Mess
12. Welfare
13. Garage
14. Motor Pool
15. Fire Department
16. Water House
17. P.X.
18. Town Hall, Block
Managers Office
19. Y.W.C.A. Hospitality
House
20. Red Cross
21. Silk Screen
22. Catholic church
23. Buddhist church
24. Christian church
25. Terry Hall
26. Elementary School
27. Recreation Office
28. Police Department
29. Relocation Information
Bureau
30. Co-op Stores
31. High School
32. Christian church
33. Boys Scouts
34. Blue Star Service
35. Buddhist church



HOSPITAL

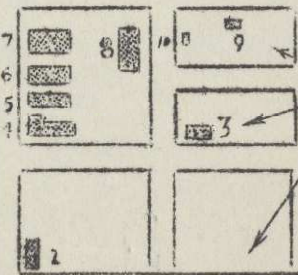


W.R.A
DORMS

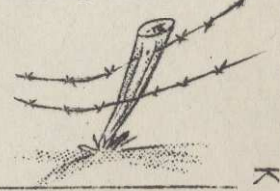


GRANADA
W.R.A.
PROJECT

M.P. BARRACKS



WAKEHOUSES



6E 109

9K 110

12E 120

7K 121

12G 128

11G 145

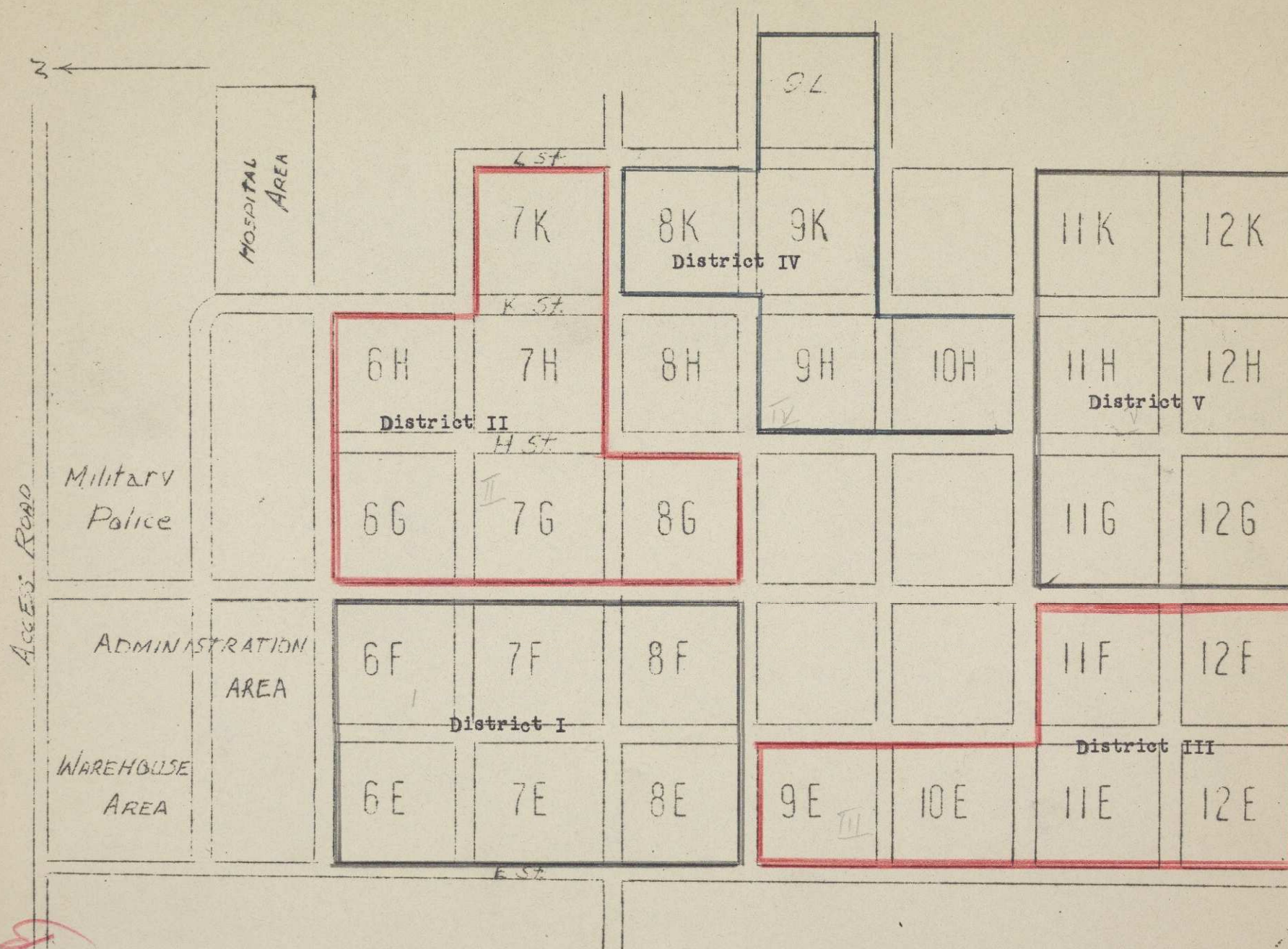
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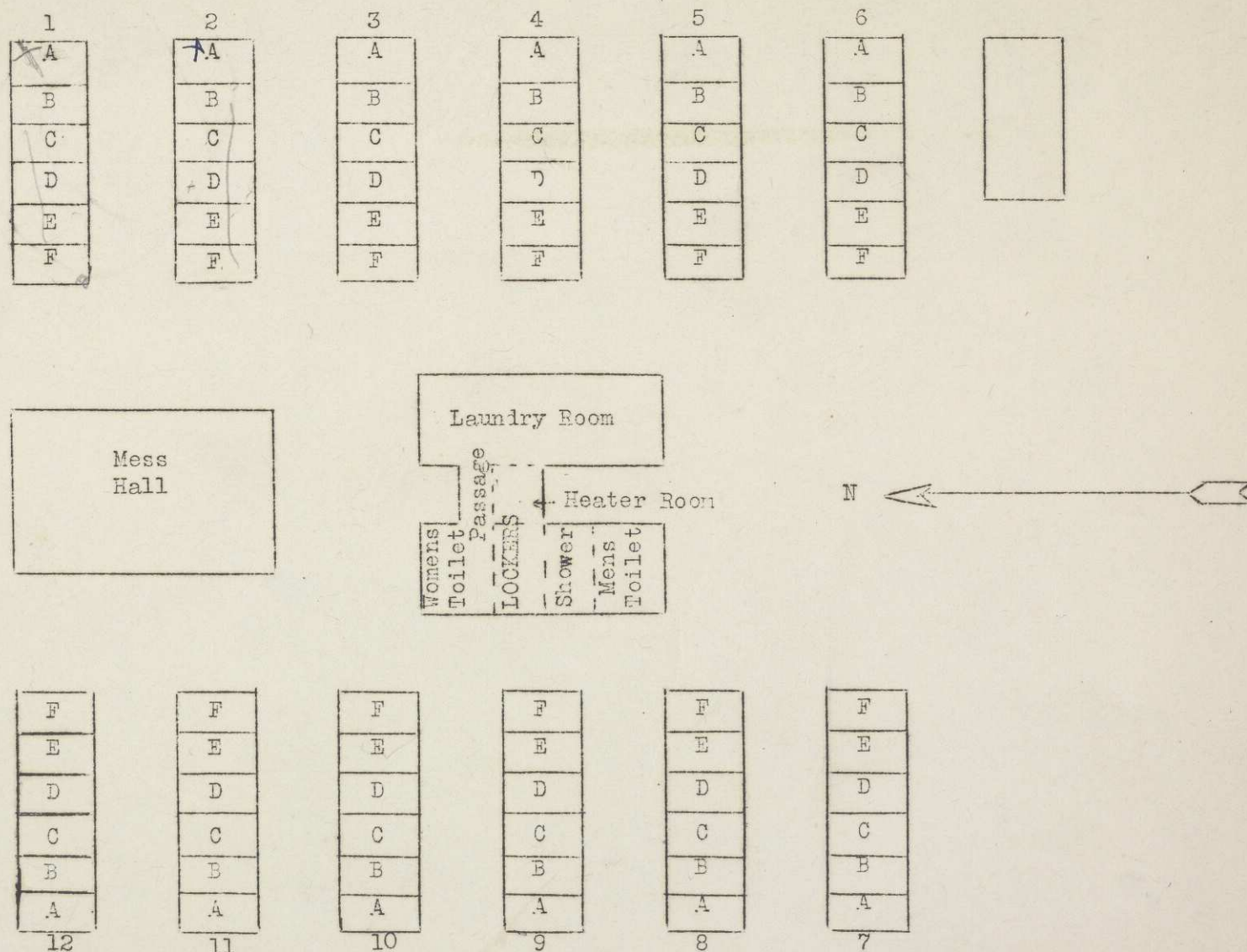
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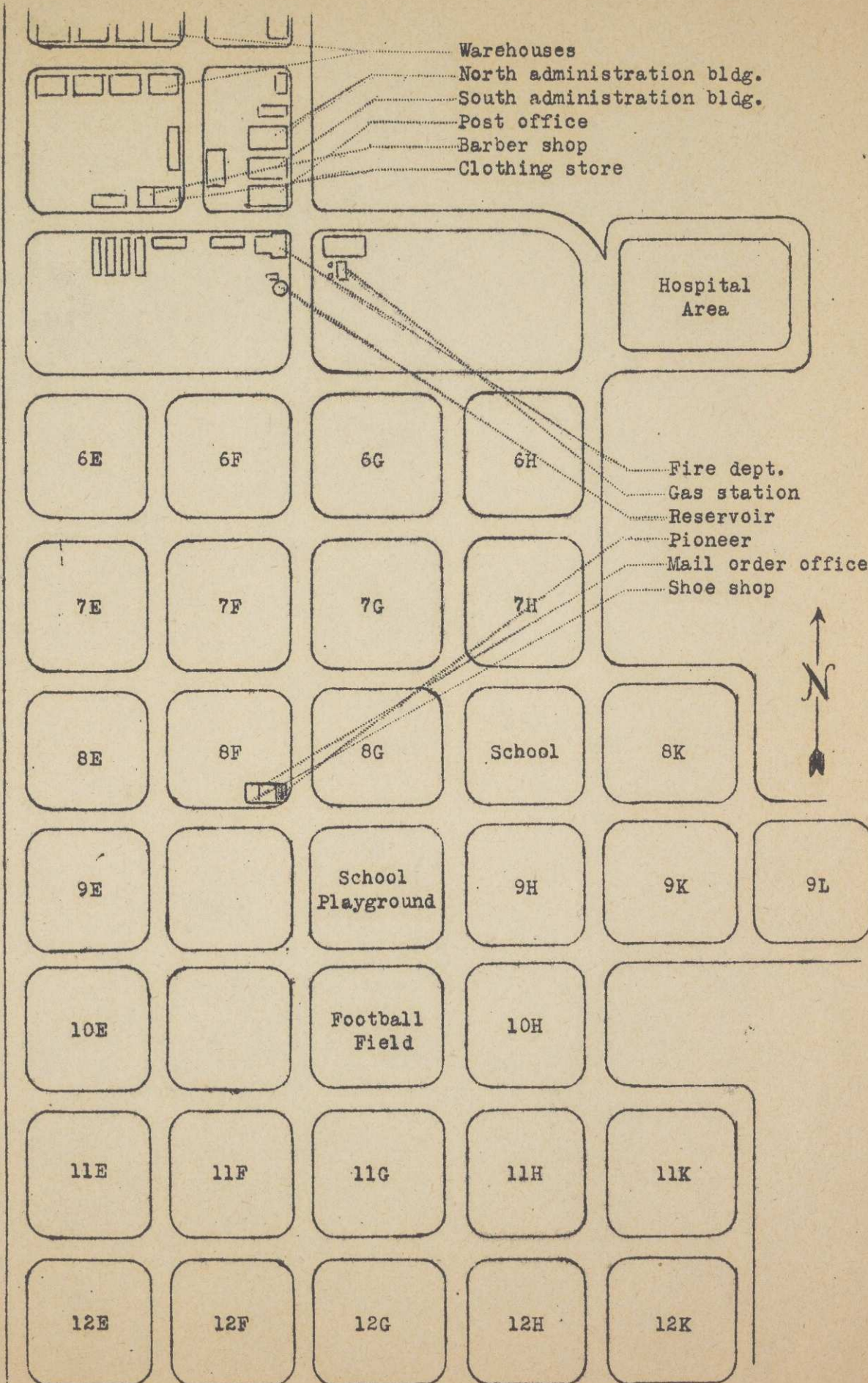
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GRANADA RELOCATION CENTER



TYPICAL BLOCK





GRANADA AREA East

C-WRA-57

HOSPITAL
AREA

MILITARY
POLICE

North

WAREHOUSE AREA

ADMINISTRATION AREA

K-St.

H-St.

G-St.

F-St.

E-St.

L-St.

M-St.

West

South

8L

9L

10L

11L

12L

GRADE
SCHOOL

8K

9K

10K

11K

12K

6H

7H

8H

9H

10H

11H

12H

6G

7G

8G

9G
HIGH

10G
SCHOOL

11G

12G

6F

7F

8F

9F
BUSINESS

10F
DISTRICT

11F

12F

6E

7E

8E

9E

10E

11E

12E

GRADE SCHOOL
8D 9D

10D

11D

12D