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For Month Ending July 31 1943

Monthly Report

BUSINESS ENTERPRISECenter Rohwer, Arkansas

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: *

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.)

On July 1, 1943, after Rohwer Cooperative Enterprises was authorized to qualify to do business in the State of Arkansas, the Board of Directors formally appointed the following Committees. Each Committee began its activity as an aiding machine for both the Board of Directors and General Manager.

EIGHT STANDING COMMITTEES

(1) Constitution and By-Laws Committee: Chairman S. Toda, C. Ouchida, Z. Kanegaye, H. Muto; (2) Finance Committee: Chairman Z. Kanegaye, Vice-Chairman H. Fukunaga, Tokiharu Sato, S. Antow; (3) Auditing Committee: Chairman T. Fujito, S. Antow; (4) Educational Committee: Chairman K. Kazahaya, Vice-Chairman K. Kagawa; (5) Merchandising Committee: Chairman U. Okamoto, Vice-Chairman S. Yamamoto; (6) Grievance Committee: Chairman Hideo Ito, Vice-Chairman C. Oku, Vice-Chairman Y. Miyake; (7) Personnel Committee: Chairman C. Ouchida, Vice-Chairman M. Yamada, Tom M. Hamada, T. Gomi; (8) New Enterprise Committee: Chairman K. Oshima, Vice-Chairman S. Yamamoto, J. Fujimori, Kosaku Koro; President Y. Okuyama is ex-officio a member of all committees.

B. CO-OPERATIVE EDUCATION PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

The Educational Programs have heretofore been taken care of by Publicity Manager, Toshio Tomishige, and his assistant, Midori Shimura, through the Center newspaper "Outpost" and occasionally published "Co-op Bulletin". Also the Delegates of each block (33) have been explaining what has been going on, from time to time at membership meetings.

*Co-operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)

C. MEMBERSHIP MEETINGS. (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.) The first special Meeting of the Congress of Delegates was called on July 13, and reports were made on the course of incorporation, on latest financial condition, and on the present business condition, and discussed the drafts submitted for the Delegates' opinion. Also several questions were asked and answered. Delegates, in turn, explained everything to all members at Membership Meetings in each block (total number 33). The Board of Directors met four times during the months of July.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

Thirty-seven employees relocated outside so far, but none was employed in any Co-op work. Number of Co-op workers who relocated for outside employment--19.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.) Chief Problems of Coop Management: In regard to our expansion program of the service department, we are experiencing difficulties in obtaining equipments, such as basins and barber chairs for the Barber Shop, show cases for other departments, as well as dry cleaning equipments. Plans for the immediate future: One of our plans is to open, in addition to the one canteen we now have, another store in a more centralized location for the benefit of the people who find the present canteen located too far away from their residence (especially in hot weather).

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

The matter regarding selling merchandise to non-members who do not agree to pay by coupons (awaiting answer through the attorney's office).

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

No "dead stock"

Inventory taken June 30-----\$39,700.80 total.

2. Report on services started or discontinued this month, with comment.

None.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

Accounts Payable(merchandise) as of June a/c:

Less than 10 days.....\$3,784.72

Less than 20 days..... 1,090.63

Less than 25 days..... 1,107.47

Less than 30 days..... 324.61

\$6,307.43

For Month Ending August 1943

Monthly Report

BUSINESS ENTERPRISE

Center _____

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: *

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership. We do not have Management Committee and Executive Committees, except 8 standing committees. Our Personnel Committee was busy to fill a large number of vacancies which was caused by WRA Segregation Program. On September 3, 1943 the Finance & Auditing Committee investigated and checked the Co-operative's entire stock of merchandise, it's record and the amount of cash on hand, and found them very satisfactory. They were amazed, as much as pleased to find the fact that the Rohwer Co-operative Enterprises, which started only 11 months ago with the borrowed capital of \$250.00, has succeeded in accumulating \$45,000 net profit with \$12,000 cash and \$40,000 worth of merchandise and no debt to WRA to speak of. We believe that this Co-operative owes it's amazing success to the ability and experience of it's acting superintendent, Mr. R.C. Ellen. The current financial statement will be sent within a few days.---Auditor. Articles and By-Laws Committee made supplementary By-Laws such as "Administrative Organization" and "Function and Power of 8 Standing Committees".

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

Since we consider the academic lectures no longer necessary, our Education Committee published two numbers of "Co-op Bulletin" and distributed them among 78 delegates for the purpose of having them explain to all the residents in their respective blocks. One 9 page bulletin contained information concerning incorporation, Operating Agreement and status quo of management. Another 2 page bulletin explained Board of Director's plan of patronage refunds which will be paid Sept. 30. However, we are not sending you those copies, because they all were written in Japanese language (They will not understand if we write in English).

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C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings.

Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

A special meeting of the Congress of Delegates was held on July 13 for the purpose of explaining the course of incorporation and business and financial conditions.

A regular quarterly meeting of Congress of Delegates will be called Sept. 7 District Meetings are being held monthly in each of 33 blocks on the same occasion block-meetings are held.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment. To the best of our knowledge, there is no one, formerly of the Rohwer Enterprises, relocated in Co-op Work outside. There are approximately 25 Co-op trained persons relocated in other employment, so far.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

Obstacles we are meeting in establishing the service departments are:

(1) Location: (2) Equipments, such as Lumber. This is also true as far as the new Canteen is concerned.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

No matters pending in Washington office as the present time.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

1. As we have been careful in buying merchandise, we have accumulated no dead stock.

2. Report on services started or discontinued this month, with comment.

2. The Montgomery Ward Mail Order Service was discontinued due to the lack of supplies and merchandise in the Montgomery Ward ~~Mail Order~~ Order Houses. We haven't as yet established ~~Mail Order~~ service with other companies.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in

3. ^{cash} None

For Month Ending 9/30 1943

Monthly Report

BUSINESS ENTERPRISECenter ROHNER

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: *

- A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

The directors and members of the following eight standing committees were re-elected this month:

1. Constitution and By-Laws Committee
2. Finance Committee
3. Auditing Committee
4. Educational Committee
5. Merchandising Committee
6. Grievance Committee
7. Personnel Committee
8. New Enterprise Committee

- B. CO-OPERATIVE EDUCATION PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

The Education Committee announced in the OUTPOST that patronage refunds would be paid in the middle of October.

This committee distributed 2000 copies of the translation of "The Story of Toad Lane" by Stuart Chose, and "Kagawa and Cooperatives" by Victor Edward Marriot, among the residents of this center. These pamphlets were sent from the Washington office of the War Relocation Authority.

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C. MEMBERSHIP MEETINGS. (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

The Board of Directors met three times this month -- to discuss the disposition of net savings at the end of the first fiscal year, Sept. 30; to discuss stricter enforcement concerning the use of coupons, etc; to discuss Mr. J. H. Provinse's teletype to the Project Director at this center recommending the appointment of two delegates to attend a meeting in Chicago. The regular quarterly meeting of the Congress of Delegates was held Sept. 15, at which time reports on general affairs, financial conditions, and management were given. An election for 8 directors was also held.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

6 persons employed by the Co-op have relocated in other employment.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

Unexpected difficulties in obtaining necessary lumber, equipment, and space are delaying the establishing of a new canteen and barber shop.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

None

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

None

2. Report on services started or discontinued this month, with comment.

None

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

Monthly Report

BUSINESS ENTERPRISECenter RohwerFor Month Ending 10/31 194 3

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: *

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

Management Committee: Once every week this month, the department managers met, frequently with the Board of Directors, to discuss problems relating to the business management of the Co-op. During one of these meetings, a Board of Operations was organized.

Auditing Committee: This committee aided and Certified Public Accountants from Little Rock in auditing the Co-Op Enterprises' books. The members of this committee helped in the taking of merchandise inventory of various departments.

Merchandising Committee: The Merchandising Committee recently met with the Superintendent of the Co-Op, the General Manager, and the Directors to discuss matters in the purchasing for the coming Christmas season.

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

During the Co-Op's formative stages, there were four blocks that refused to join the Cooperative Membership Movement because of misunderstanding of the Cooperative principles. Due to the efforts of the General Manager, the Chairman of the Board of Directors, and the Educational Committee (These persons went around to the above mentioned blocks to discuss the Cooperative in general for better understanding), the three out of four blocks responded favorably. Now, these blocks have enough members to warrant each a delegate to the Co-Op Congress.

The Educational Committee, in conjunction with the Community Activities, has aided in the showing of educational pictures, including the WRA films, every week.

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C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

None

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.)

Eight Co-Op Trained People have relocated in other employment outside.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

The major problem confronting us is that of paying out Patronage Refunds to members. To accomplish this, many employees have worked overtime, methodically checking over 7000 individual record cards, also 2500 for Mail Order Department patrons. We have had difficulty in accomplishing this end because of shortage of workers.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

None at present.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

None

2. Report on services started or discontinued this month, with comment.

None

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

Patronage Refunds to be paid out.

Monthly Report

For Month Ending 12/31, 1943BUSINESS ENTERPRISECenter ROHNER

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: *

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

The following committees are now functioning:

1. Constitution and by-law
2. Finance
3. Auditing
4. Education
5. Merchandising
6. Grievance
7. Personnel
8. New enterprise

The committee on constitution and by-laws has recommended a modification of Co-op by-laws. The Merchandising committee will establish all Co-op prices.

B. CO-OPERATIVE EDUCATION:PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

The Board of Directors passed a resolution recommending that a Co-op news bulletin be published each month in order that the center residents may be fully informed of Co-op operations.

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C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

On Dec. 1, sixty-eight Co-op delegates were elected at block mass meetings. The new delegates elected 15 new directors, and several new Co-op officials were selected.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

14 Co-op employees relocated from October to December 31.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

1. Whether to sell rationed goods to appointed personnel of project.
2. Whether to join Federation of Center Business Enterprises.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

None

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

Approximately \$1000 worth of dead stock has been removed from inventory account of October statement.

2. Report on services started or discontinued this month, with comment. One barber shop has been opened, and another is planned. A radio shop is expected to open within a short time.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

It is planned to pay in patronage refunds on January 10, 20% of Co-op profits.

For Month Ending 1/31 194 4

Monthly Report

BUSINESS ENTERPRISECenter ROHWER

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: *

- A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

The Finance Committee was engaged this month in attempting to work out a satisfactory solution to the problem of keeping sufficient cash on hand with which to cash salary and clothing allowance checks of the center residents. Approximately \$10,000.00 is needed each day for this purpose; and some difficulty is being experienced in keeping cash on hand for this purpose, and also with which to do the buying for the Co-op.

- B. CO-OPERATIVE EDUCATION PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

Two buyers and two accountants are being trained to participate in this type of work when the present buyers and accountants relocate.

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C. MEMBERSHIP MEETING (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

A special meeting of the Congress of Delegates was held to discuss the advisability of paying the expenses of two center delegates to the Chicago Relocation Meeting which will be held in the near future.

4 routine Board of Directors meetings were held.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

Two employees left for outside employment.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

1. See I-A (Committee activities)

2. It was decided that rationed goods should be sold to the appointed personnel, but plans for carrying out this program have not yet been worked out.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

None

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

None

2. Report on services started or discontinued this month, with comment.

Plans for a Watch Repair Shop are now being made.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

None

Monthly Report

For Month Ending 2/29 1944BUSINESS ENTERPRISECenter Rohwer

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: *

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

The Committee on Articles and By-Laws recommended that several articles be amended and presented to the Delegates at the special meeting held on Feb. 15 for approval; in turn the Congress of Delegates passed resolution that same be amended.

B. CO-OPERATIVE EDUCATION:PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

None

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C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

On Feb. 15, a special meeting of the Congress of Delegates was held for the purpose of amending By-Laws. One regular and two special meetings of Board of Directors were held during the month.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

None

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

The Co-op has been confronted with an acute shortage of workers.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

An appeal has been made by the Co-op to the WRA that wages and clothing allowances to the center residents be paid in cash instead of in checks in order to relieve Co-op of the burden of preparing \$10,000 in cash on hand daily to accommodate center residents in cashing checks.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

None

2. Report on services started or discontinued this month, with comment.

None

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

None

For Month Ending March 1944Monthly ReportBUSINESS ENTERPRISECenter Rohwer

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: *

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.)

None

B. CO-OPERATIVE EDUCATION:PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

None

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C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

One regular meeting of Congress of Delegates; six special meetings of Board of Directors. Major matters discussed at the meetings:

In connection with the liquidation of Jerome Center Co-op.

To change regulation regarding cashing of checks.

Whether to close one of the theatres or raise admission to meet present excessive expense incurred in connection with the operation of movies.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

Eight Co-op employees relocated during month of March.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

None

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

None

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

Accumulated during past six months, which now considered "dead stock" is estimated to be about \$1,500.00.

2. Report on services started or discontinued this month, with comment.

None

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

Approximate amount of \$9,000.00 patronage refunds payable in 30 days.

For Month Ending April 30, 1944

Monthly Report

BUSINESS ENTERPRISECenter Rohwer

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: *

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

At the meeting of the Congress of Delegates held on April 5, an Auditing Committee composed of three members were elected.

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

None

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C. MEMBERSHIP MEETING (Of the Co-op Congress, Delegates and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

3 Special meetings of Board of Directors and 1 Special meeting of Congress of Delegates.

In order to maintain operation of the Jerome Canteen which has been taken over by the Rohwer Co-op Enterprises since the dissolution of the Jerome Co-op Enterprises, an additional cash on hand is needed, and therefore the resolution was passed at the meeting to defer payment of patronage refund for the maximum period of 4 months.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

4 Co-op employees have relocated during the month.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

None

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

None

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

None

2. Report on services started or discontinued this month, with comment.

None

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

None

Monthly Report

BUSINESS ENTERPRISECenter RohwerFor Month Ending May 1944

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: *

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.)

None

B. CO-OPERATIVE EDUCATION:PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

None

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C. MEMBERSHIP MEETINGS (Of the Co-op Congress, Delegates and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

There were special meetings of Board of Directors on May 5 and May 27. One of the major matters discussed at the meetings ^{was} the transfer of the Motion Picture Department to Community Activities. On May 10, a regular meeting of the Board of Directors was held to discuss business matters. Co-op members at each block held a mass meeting on May 31 for the purpose of electing new delegates for the next six months.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

Thirteen people relocated during the month of May.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

Transfer of motion picture department to Community Activities has been discussed. This is being considered because of the heavy expense being incurred in operating the movies.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

None

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

None

2. Report on services started or discontinued this month, with comment.

Since the dissolution of Co-op Enterprises in Jerome Relocation Center, the Rohwer Co-op has opened a branch canteen for the convenience of the residents of Jerome Center until that center is closed.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

None

Monthly Report

BUSINESS ENTERPRISEFor Month Ending 6/30 1944Center Rohwer

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: *

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

None

B. CO-OPERATIVE EDUCATION:PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

None

*Co-operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)

C. MEMBERSHIP MEETINGS (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

On June 5th a regular meeting of the newly elected Congress of Delegates was held, and at a continued session of this meeting, a special meeting was called for June 23. The Congress of Delegates elected a Board of Directors for the new term. A Standing Committee of seven has also been elected. 2500 of the residents of Jerome have transferred to the Rehwer Center and a membership drive is now under way.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

Seventeen workers have relocated during the month.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

At the suggestion of Mr. D. S. Myer, WRA Director, the Co-op has been asked to act as an employment agency for the appointed personnel for any private employment of the evacuees. A satisfactory wage scale for both parties has not been agreed upon. It has been decided to open a ration-goods store for the convenience of the appointed personnel, but plans as to how to operate the store have not been worked out, and the question as to the manner in which the income from business be allotted is still pending.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

None

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

None

2. Report on services started or discontinued this month, with comment.
The Branch Canteen at the Jerome Center has been discontinued since the Jerome group has transferred here.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash
Patronage refunds amounting to \$10,000 are due in 30 days.

For Month Ending 7/31 1944

Monthly Report

BUSINESS ENTERPRISECenter Rohwer

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: *

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

Management-

Started installation of a stock and retail control system.

B. CO-OPERATIVE EDUCATION:PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

None

*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)

C. MEMBERSHIP MEETINGS. (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)
Two Directors meetings and one Delegate meeting was held. Major discussion concerned the operating policy of the Co-op. By unanimous vote, it was agreed to continue the policy adopted by the Co-op during the past several months.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

15 workers relocated during the month.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

None

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

None

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

None

2. Report on services started or discontinued this month, with comment.

None

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

None

Monthly Report

For Month Ending Aug. 31, 1944BUSINESS ENTERPRISECenter ROHWER

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: *

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.)

A special meeting of Co-op delegates was held on August 11, 1944, to discuss an amendment to Article III, Section 1, of the By-Laws, so as to permit refunds to patrons to be made on a yearly basis rather than on a quarterly basis. After considerable discussion, no decision was reached, and it was agreed that the matter would be taken up again at the regular meeting on September 5.

B. CO-OPERATIVE EDUCATION PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

None

*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)

C. MEMBERSHIP MEETINGS (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

One meeting of Co-op delegates was held, and three of Co-op directors. At these meetings the establishment of a ration goods store for the appointed personnel was discussed, as well as the establishment of an employment agency for domestic workers for the appointed personnel.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

22 persons who were formerly employed by the Co-op relocated during the month.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

The following problems were discussed: 1. The moving of the picture shows to the Auditorium from the public service halls and the obtaining of a 35 mm projector instead of a 16 mm. 2. Procedure of handling the domestic help by the appointed personnel. 3. The construction of a building for another general merchandise canteen.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

None

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

Approximately \$1250.00 worth of stock in the dry goods store has been on hand for more than a year.

2. Report on services started or discontinued this month, with comment.

None

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

A patronage refund of \$8500.00 is expected to be paid within the next 60 days.

For Month Ending Sept. 1944

Monthly Report

BUSINESS ENTERPRISECenter ROHWER

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: *

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

None

B. CO-OPERATIVE EDUCATION:PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

None

**Co-operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)*

C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

The sixth regular meeting of the congress of co-op delegates was held on September 5. The By-laws were amended to provide for the disposal of net savings semi-annually rather than quarterly as had previously been specified.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

Ten Co-op employees relocated during the month.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

Since the Co-op is moving the motion picture shows from the public service halls to the new auditorium, it will be necessary to obtain a 35 mm projector. The question under consideration is whether it is better to rent a 35 mm machine or buy one. Rent on this equipment is rather high but it would cost approximately \$2,000 to buy it; and because of uncertainty as to how long the center will remain open, Co-op officials are in doubt as to what is the best choice to follow.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

None

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days) Co-op officials are studying the best method for the disposal of dead stock and slow-moving merchandise which are valued at approximately \$7,000.

2. Report on services started or discontinued this month, with comment.

A soft drink counter has been opened in a central location on the project.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

The third patronage refund, amounting to approximately \$8,500, was paid on September 30.

For Month Ending 10-31 1944

Monthly Report

BUSINESS ENTERPRISECenter Rohwer

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: *

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

None

B. CO-OPERATIVE EDUCATION:PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

The Co-op Management is planning to sponsor a contest involving the the best statement from a Co-op employee on the following subject, "Why I Work For The Co-op". A similar contest will also be held for all center residents in which the subject will be, "The Co-op and the Relocation Center."

*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)

C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

Two Director's Meetings.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.)

Six Co-op employees relocated.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

(A.) Installation of a 35 mm. motion picture projector in the Center Auditorium.

(B.) Delay in remodeling barrack building in Block 21 for beauty shop and canteen #2.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

None

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)
The management decided to write off an additional \$1320.04 in dead stock. This makes a total of \$4849.37 written off for the fiscal year ending September 30, 1944.

2. Report on services started or discontinued this month, with comment.

None

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash
Patronage refunds totalling \$9046.65 will be due within 60 days.

For Month Ending Nov. 30 1944

Monthly Report

BUSINESS ENTERPRISECenter Rohwer

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: *

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.)

Mr. K. A. Alanne of North-Western Auditor's Cooperative commenced an audit covering the fiscal year 1943-1944.

B. CO-OPERATIVE EDUCATION:PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

No

*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)

C. MEMBERSHIP MEETINGS. (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

Each block held a meeting on 22nd of this month to elect Delegates for coming 6 months terms.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

7 employees relocated

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

No

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

No

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

No

2. Report on services started or discontinued this month, with comment.

Canteen #2 opened.

Photo Studio discontinued the service on account of shortage of supplies.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

Approximately \$8,000 for the fourth refund of the fiscal year is due within a short time.

For Month Ending 12-31 1944 Monthly ReportBUSINESS ENTERPRISECenter Rohwer

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: *

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

A meeting of the Department Managers with the General Manager and the Executive Secretary was held for the purpose of discussing managerial problems and also to find out the desires of the department managers in relation to their position with the General Manager. A clear understanding was had regarding this point. The Department managers were informed that their sole responsibility was to the Board of Directors.

An annual audit was made by Mr. K. S. Alanne, Certified Public Accountant, and his report will be forthcoming in the very near future.

B. CO-OPERATIVE EDUCATION:PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

Some consideration has been given but nothing definite has been decided on.

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C. MEMBERSHIP MEETINGS (Of the Co-op Congress, Delegates and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

A Regular Delegates' meeting was held on Dec. 5 for the election of Board of Directors.

The new Board of Directors met on Dec. 7 to select the cabinet of the Board of Directors (Special Meeting). The first regular meeting of the Board of Directors was held Dec. 13.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

1 Relocated

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

None

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

None

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

None

2. Report on services started or discontinued this month, with comment.

Photo Studio discontinued because the Co-op cannot get the necessary supplies

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

None

For Month Ending Jan. 31 1945

Monthly Report

BUSINESS ENTERPRISECenter Rohwer

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: *

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.)

None

B. CO-OPERATIVE EDUCATION PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

None

*Co-operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)

C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

None

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

Regarding the liquidation of the Cooperative Enterprises, the Board of Directors has come to the conclusion that it will not take any action until a definite date for the closing of the Rohwer Center is set.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

None

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

2. Report on services started or discontinued this month, with comment.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

Fourth Rebate was issued for period from September 24, 1942, to September 30, 1943, which amounted to approximately \$10,000.

COPY

WRA-240

WAR RELOCATION AUTHORITY

Budget Bureau No: 13-R039
Approval Expires: 1/20/45

For Month Ending Feb 194 5

Monthly Report

BUSINESS ENTERPRISE

Center Rohwer

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: *

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.)

None

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

None

**Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)*

C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

2/27/45 Delegates Meeting. Committee chosen to discuss and study ways of liquidating the Cooperative Enterprise

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

None relocated to co-op work outside; seven relocated to other employment outside.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

None

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

None

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

None

2. Report on services started or discontinued this month, with comment.

None

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

None

For Month Ending 3/31 1945

Monthly Report

BUSINESS ENTERPRISE

Center Rohwer

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: *

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.)

None

B. CO-OPERATIVE EDUCATION:PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

None

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C. MEMBERSHIP MEETINGS. (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

The regular meeting of the Delegates was held March 16, 1945, to elect the Liquidation Committee.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

4 relocated

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

Committee has already been formed to study the ways of disposing of merchandise and equipment.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

Requesting of latest address of relocatees as soon as possible.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

None

2. Report on services started or discontinued this month, with comment.

None

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

None

For Month Ending Apr. 1945

Monthly Report

BUSINESS ENTERPRISECenter Rohwer

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: *

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.)

Liquidation Committee Meeting:**Recommends:**

- (1) Liquidation of dead stock and complete stock of drugs as soon as possible.
- (2) Closing of all canteens except one by the end of June.
- (3) After June 1, no sales receipts are to be issued. This means that after June 1, no rebates will be figured. If any profit shows after this date, it will go into the general reserve fund.

B. CO-OPERATIVE EDUCATION PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

None

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C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

None

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

9 persons relocated in other employment

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

1. The chief problem confronting us is how to close our business smoothly with the manpower shortage caused by relocation. Key personnel members are relocating now, and during May seven more key office workers are leaving.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

The problem of how to dispose of surplus of shoes now on hand.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

We have about \$2000. in slow moving items. \$500. worth of these items have been here for over a year, the balance more than 60 days.

2. Report on services started or discontinued this month, with comment.

None

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

About \$5000. patronage refunds due in thirty days.

For Month Ending 5/31 1945

Monthly Report

BUSINESS ENTERPRISECenter Rohwer

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: *

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.)

1. Disposal Committee

Discussed the ways of disposing of slow moving and dead stocks.

B. CO-OPERATIVE EDUCATION:PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

None

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C. MEMBERSHIP MEETINGS (Of the Co-op Congress, Delegates and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

At a delegates meeting it was decided not to issue rebate receipts after June 1, 1945, since May 31 was the end of the rebate period.

The Board of Directors decided to discontinue the beauty parlor and one of the two shoe shops on June 1, 1945;

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

12 Co-op workers relocated
2 Key-workers terminated

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

Worker shortage resulting from so many relocating.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

None

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

Dead Stock valued at approximately \$3,500.

2. Report on services started or discontinued this month, with comment.

One of the two shoe repair shops and the beauty shop discontinued because of shortage of experienced workers.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

Approximately \$22,000. will be paid within the next two months for the sixth rebate.

For Month Ending 6/30 1945

Monthly Report

BUSINESS ENTERPRISECenter Rohwer

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: *

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.)

None

B. CO-OPERATIVE EDUCATION:PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

None

*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)

C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

June 12 - Board of Directors Meeting

Election of New Delegates and Chairmen

June 23 - Delegates Meeting - Appointed 2 delegates to the 4th all-center Co-op delegates' meeting at Salt Lake City

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

9 relocated

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

None

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

None

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

Approx. \$27,000 grocery, hardware, drugs, dry goods and shoes, accumulating since a year ago.

2. Report on services started or discontinued this month, with comment.

Beauty Shop and #1 Shoe repair shop has been closed since June 1, due to shortage of help.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

Approximately \$29,000. refund to be paid to the members within 60 days

For Month Ending 7/31 1945

Monthly Report

BUSINESS ENTERPRISECenter Rohwer

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: *

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

None

B. CO-OPERATIVE EDUCATION PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

None

*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)

C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

Board of Directors Meeting: Preparations made for delegates to attend 4th all center Co-Op conference at Salt Lake City. Studied and discussed agenda and approved it for the delegates meeting.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

Twenty-five relocated to take other employment.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

Two delegates representing this Co-Op were sent to Salt Lake City to an All-Center conference where many important problems were discussed concerning how and when the Co-Op should close but nothing was decided upon. WRA representatives who were also present informed the delegates that it would be advisable to close the Co-Op 3 months prior to the Center's closing. Other problems arising from the liquidation of the Co-Op should be consulted with the Project Director

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

Legal question concerning taxation which will arise when the Co-Op closes its books.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

Dead stock (including shoes) on hand for over 60 days is valued at \$6,000.

2. Report on services started or discontinued this month, with comment.

The 6th rebate of about \$29,000. will be paid within 30 days .

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

Monthly Report

BUSINESS ENTERPRISECenter RohwerFor Month Ending Aug 1945

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: *

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.)

Liquidation Committee Meeting - August 11, 1945

Discussed and advised with the Board of Directors the procedure of liquidation.

Management Meeting - August 27, 1945

Discussed and decided to have a disposal sale between September 3 to 8th.

B. CO-OPERATIVE EDUCATION PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

None

*Co-operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)

C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings, Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

Delegate's Meeting - August 22, 1945

Resolution has been made to liquidate the Co-op beginning the 1st of September.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

Forty-one

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

None

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

- (1) The Co-op has asked the WRA to continue with the Canteen services after the Co-op has liquidated.
- (2) Also, to have a check exchange department to take care of the government checks within the center.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30, 60 days)
Approx. \$3,000. over 60 days,

Shoes	1,200.00
Groceries	300.00
Drug, Hdwre, Toiletries	1,000.00
Others	500.00
2. Report on services started or discontinued this month, with comment.

Canteen #1 - discontinued Aug. 15th.
Movie Dept.- " Aug. 30th.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

7th rebate due within 60 days, amount indefinite.

Cooperative Narrative

The Beauty Shop, one Shoe Repair Shop, one Canteen and the Movie Department, have all closed within the past two months.

Canteen #2 and the Dry Goods Store closed August 31 with a liquidation sale of merchandise to be held for one week beginning Sept. 3. This will end the Canteen Services to the public.

Shoe Repair #2 and Barber Shop #1 will continue their services until a suitable date can be decided by the Co-op for closing.

The check exchange department will maintain its services until necessary funds are exhausted.

Liquidation period starts from September 1 and will continue for three months. During this liquidation period the Co-op will dispose of all merchandise, equipment and machinery, and will also distribute its assets among its members. Three trustees shall be elected to dispose of the final assets or residue after the liquidation period is over. These three trustees shall be elected during the liquidation period by the Block Delegates.