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'44 *Amache* '45

ELEMENTARY SCHOOL

PARENTS' HANDBOOK
AMACHE ELEMENTARY SCHOOL
WAR RELOCATION AUTHORITY
GRANADA PROJECT
AMACHE, COLORADO

1944 - 45

FOREWORD

In this booklet parents will find brief notes on certain matters concerning Amache Elementary School about which questions are asked. No attempt is made to present everything about the school, but we shall be glad to enlarge on any point about which further information is desired.

Enoch Dumas, Principal

SCHOOL CALENDAR

1944 - 45

School Opening.....	Sept. 5
End of First Quarter.....	Nov. 3
Quarterly Vacation.....	Nov. 6, 7
Thanksgiving Vacation.....	Nov. 29, 30, Dec. 1
Christmas Vacation.....	
.....	Dec. 25, 26, 27, 28, 29, Jan. 1
Second Quarter.....	Jan. 24
Quarterly Vacation.....	Jan. 25, 26
End of Third Quarter.....	Mar. 29
Quarterly Vacation.....	Mar. 30, Apr. 2
School Closing.....	June 6

ADVISORY BOARD OF DIRECTORS

An Advisory School Board has been appointed by the project director. This group assists Superintendent Lloyd A. Garrison in establishing policies for the Amache Schools.

Members of the Board are:

Mr. Tokuyoshi Kawasaki
Mrs. Alyce Ohama
Mr. Seihiro Okuno
Dr. Takashi Terami

KEY PERSONNEL

Superintendent..... Dr. Lloyd A. Garrison
Principal..... Dr. Enoch Dumas
Director of Instruction.... Miss Nelle Moore
Pre-School Supervisor..... Miss June Beggs
Librarian..... Mrs. Ruth Hirano
First Aid Nurse..... Mrs. Edith Chikuda
Head Custodian..... Mr. Takashi Kawana

FACULTY OF AMACHE ELEMENTARY SCHOOL

Principal.....Dr. Enoch Dumas

(Office) 8H Central Office

Office Hours: 8:00 to 11:45 am; 12:45 to 4:30 pm.

Director of Instruction.....Miss Nelle Moore

(Office) 8H Central Office

Office Hours: 8:00 to 8:45 am; 3:15 to 4:15 pm.

(At other times by appointment)

Pre-School Supervisor.....Miss June Beggs

(Office) 8H Central Office

Office Hours: 8:00 to 8:45 am; 3:15 to 4:15 pm.

(At other times by appointment)

Pre-School

7K Recreation Hall

Miss Hatsume Kosakai.....Head Teacher

Miss Shizuye Kobuke.....Assistant

Miss Masuye Yamane.....Assistant

9K Recreation Hall

Mrs. Alyce Kawauchi.....Head Teacher

Mrs. Rose Takagi.....Assistant

11F Recreation Hall

Mrs. Mae Fujikawa.....Head Teacher

Miss Betty Fujimori.....Assistant

Mrs. Hatsue Dairiki.....Assistant

11H Recreation Hall

Mrs. Tomi Shintani.....Head Teacher

Miss Ruby Yamasaki.....Assistant

Miss Kimi Sakae.....Assistant

9E Recreation Hall

Miss Hiroko Kashiwabara.....Head Teacher

Mrs. Sakae Shiomoto.....Assistant

FACULTY OF AMACHE ELEMENTARY SCHOOL (Con't)

Kindergarten

9E Recreation Hall

Miss Ruth E. Moser.....Head Teacher

Miss Mary Noda..... Assistant

8H-2E

Miss Katsuko Nakatogawa..... Head Teacher

Mrs. Mary Tashima Assistant

Grades 1 to 6

1A		8H-7D
1B	Miss Jean Fraker	8H-7C
1C	Miss Betty McGovern	8H-7E
2A	Miss Arlene Vaage	8H-8E
2B	Miss Geneva Sparkman	8H-8C
2C	Miss Mildred King	8H-8D
3A	Mrs. Alice Zinke	8H-1E
3B	Miss Vera Thompson	8H-1D
3C	Miss Irene Reiser	8H-1C
4A	Mrs. Glenna Arthur	8H-11D
4B	Miss Henrietta Crabill	8H-11C
4C	Mrs. Georgia Hawley	8H-11E
5A	Miss Margaret Bernhard	8H-12C
5B	Miss Audrey Thronson	8H-12D
5C	Mrs. Elizabeth Bender	8H-11A
5D	Mrs. Elizabeth Colvin	8H-12E
6A	Mr. Edwin Reid	8H-10C
6B	Mrs. Letha Griffith	8H-10B
6C	Mrs. Josephine Buchanan	8H-12A

Music

Miss Marie Mizutani 8H-9E

Library

Mrs. Ruth Hirano, Librarian 8H-10E

Miss Lila Horita, Assistant Librarian

SCHOOL HOURS

	Morning	Afternoon
<u>Pre-school</u>		
Three-year-olds	8:45-11:00	
Four-year-olds		1:00-3:15
<u>Kindergarten</u>		
9E and 9K	8:45-11:00	1:00-3:15
Grade 1	1st grp. (8:45-10:15) 2nd grp. (10:30-11:45)	12:45-2:45
Grade 2	8:45-11:15	12:45-2:45
Grade 3	8:45-11:30	12:45-3:00
Grade 4, 5, 6	8:45-11:45	12:45-3:15

Children should not come to school before 8:30 in the mornings or 12:30 in the afternoons.

School attendance is compulsory for children in the kindergarten and grades one through six. It is not compulsory that pre-school children attend school. However, the program for pre-school children is designed to be valuable in the child's educational progress and parents are urged to send children of ages three and four to pre-school.

A child who is to attend pre-school must reach his third birthday before December 1. If he is to attend kindergarten, a child should be five years old before December 1, and for first grade he should be six years of age before December 1.

There are no mid-year classes. All groups begin with the opening of the school year.

REPORT CARD

At the end of each nine weeks period, a report on each child's progress in school will be sent home. The report periods end on the following dates: November 3, 1944; January 24, 1945; March 29, 1945; and June 6, 1945. Parents are asked to look for these reports and to request one from the teacher if none has reached home. The purpose of the report is to indicate to parents the type of work which was carried on during the report period and the progress a child has made with such work in terms of his individual ability. In addition the teachers will report on each child's adjustment toward his school work and toward other phases of the school program. Occasionally teachers will ask for conferences with parents to discuss in more detail some items which cannot be reported on satisfactorily in the small space provided on the report forms.

PROTECTING THE CHILD'S HEALTH

The members of the education staff are anxious to do all that they can to protect the child's health both at school and elsewhere. To be most successful in this enterprise, the cooperation of parents and pupils is necessary.

A child who has been at home because of illness should report to the school nurse (First Aid Office) before returning to his classroom. After a quarantine for a contagious disease a child should have a note from the doctor indicating permission to return to school.

Any child who has been absent from school or has been tardy should bring a note explaining the situation necessitating absence or tardiness.

In case a child becomes ill at school, he will be sent to the school nurse for examination and recommendation as to whether he should be sent home or otherwise cared for. In case of accident, a child will be given first aid at school and if necessary, will be taken to the hospital accompanied by the school nurse. Parents or guardians will be notified at once. The doctor will not perform any major op-

eration on the child without permission from the parents. However, in case of serious emergency (profuse bleeding for example) the doctor will use his professional judgment if the parent is delayed.

A good deal of teaching is done at school to help children understand the need of following various health rules and practices, and parents are urged to help the child follow these health practices at home.

According to Colorado State Law, all communicable disease must be reported to the health authorities. Failure to report communicable diseases subjects the family to a fine. Cooperating with health authorities is important. If we are to prevent epidemics and insure good health, we will need to have the full cooperation of all individuals.

PARENTAL PARTICIPATION

We, the teachers and administrators of the school, are very much interested in each child who comes under our care. That interest grows as we become better acquainted with him. We realize of course that parents are also very interested in their child's welfare. Therefore, in our planning for a child's education, we shall include suggestions for parents' participation.

There is no doubt that a great deal of education takes place outside of school hours. Such education can be improved if more planning for out-of-school education is done. For example, teachers will suggest from time to time the importance of reading library books or other supplementary books at home, or other materials may be suggested. Parents can assist with special problems and the building of good attitudes toward school and school problems. By working together, parents and teacher can accomplish more than either could alone. This does not mean that the school will expect or require a great deal of home work at leisure times. Parents are invited to confer with teachers whenever any questions arise about what can be done at home to assist in children's education.

SCHOOL LIBRARY

The elementary school library is located at 8H-10E and serves the pre-schools, kindergartens, and grades one to six of the elementary school. The library has about 1500 fiction and non-fiction books. Due to the large number of children and teachers who use the library, only one book at a time to a person may be checked out. The library has subscriptions to several children's magazines which may be read in the library.

The librarians are anxious to have parents know the library better. Fathers and mothers are invited to come in at any time between 8:15 a.m. and 4:15 p.m. Mrs. Ruth Hirano and Miss Lih Horita are in charge.

STUDENT COUNCIL

Much practice in democratic living and government can be given to the children through participation in the student council. This group is made up of representatives from each class from the third through the sixth grades.

NEWSPAPER

A school newspaper will be published from time to time. This paper will contain not only news regarding activities in or about school, but also a large number of articles and other materials written by children in all school grades. Children look forward to seeing their articles appear in the newspaper. This type of motivation is desirable and can be made more effective if parents will look for articles by children they know and make a point of commenting to these children about materials they have written.

SCHOOL STORE

Modern education recognizes the value of having real problems for children to learn from rather than the artificial problems so commonly used. The elementary school is therefore sponsoring a store owned and operated by the student body. Experience is given to children in store operation, elementary procedures in bookkeeping, making change, and other business problems. Profits from the store go to the student body fund.

SAFETY PATROL

A safety patrol made up of children in the upper grades has been organized for the purpose of teaching children safety habits and also to assist the city police on congested street corners near the school. The patrol members are serving a very worthy purpose and should be encouraged in every possible way. Because of the importance of the liability on the part of safety patrol members, children selected may well consider themselves honored. Parents can assist by observing the same safety rules followed by the children.

COLOR GUARD

Several children in the sixth grade will be selected to serve on a color guard. This group will be given responsibility of encouraging the proper observance of flag etiquette.

INSTRUMENTAL MUSIC

So that youngsters may learn cooperation within a group, self-expression in the medium of music, appreciation of all types of music, and how to profitably make use of leisure time, instrumental music is being offered to all interested youngsters in school. Pupils may enroll in any one of the

three phases of this department: (1) band or orchestra, (2) class piano lessons, and (3) Tonette band.

Band or Orchestra- A limited number of band and orchestra instruments are available without cost to students who show special aptitude for this type of music. Those who have been loaned an instrument or who own one may then enroll (in addition to their regular classes) in a beginning band or orchestra if they have never played an instrument before, or in the intermediate band or orchestra if they are players. These classes meet four times a week and are recommended for fifth and sixth grade children.

Class Piano Lessons- Classes are now organized to give piano instruction to six students at a time. Practice is done on a facsimile of a piano key board as well as short practice periods on the piano. Beginners and intermediate players may enroll in these classes in addition to regular work. The classes meet once a week and are recommended for fourth, fifth, and sixth grade children.

Tonette Band- A tonette is a small flute-like instrument. Instruction will be given on the tonette two or three times a week during the regularly scheduled music period. The instruments will be furnished by the school. Practicing will be done only during the Tonette band period and the pupils will not be permitted to take the instrument home unless special arrangements are made. Recommended for all six grades.

MOVING PICTURES

One of the best teaching devices next to actually doing or seeing something is that of looking at moving pictures. For this reason there will be a number of educational films shown to children in the elementary school from time to time.

MARK CLOTHING

Because many articles of clothing are lost by children and many found articles lie unclaimed, we feel it is desirable for children to have their names on such clothing as might be taken off while at school (caps, coats, sweaters, overshoes, etc.). Names may be written in ink or adhesive tape or cloth, or embroidered on the article.

PARENT TEACHERS ASSOCIATION

Every parent of children in pre-school and elementary school will have the opportunity to become a member of the Parent Teachers Association. The best interests of the school can be served only when parents and teachers work together to improve the education of our children. Watch for notices about membership drives, meetings, and other PTA activities.


SPECIAL ACTIVITIES


It is not the policy of the school to exploit children merely for the entertainment of the public. Opportunity will, however, be given to children to take part in dramatizations or other activities before an audience whenever such opportunity contributes to the educational development of the children. Groups of parents will be invited from time to time to participate as audience. Each teacher in the elementary school will sponsor some special event during the school year.

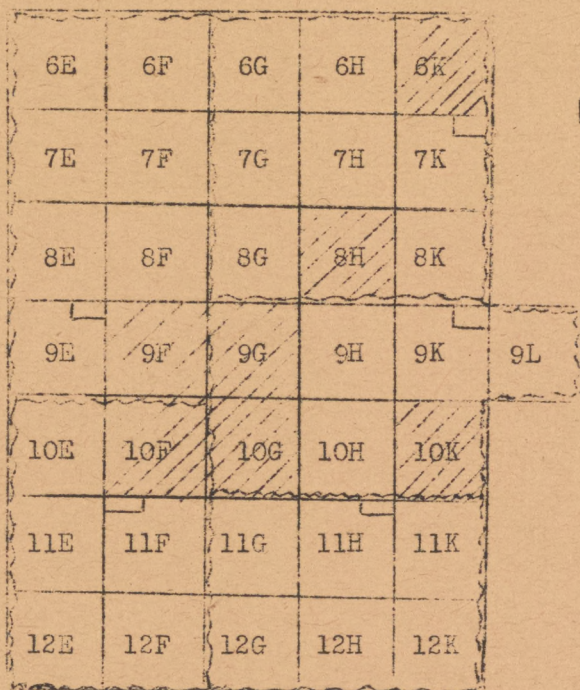
BOUNDARIES

In order to make it unnecessary for small children to walk long distances to school, the pre-schools for children ages three and four have been placed in various areas in town. The first map on the following pages is designed to show the areas served by each pre-school. Kindergarten areas are shown on the second map. Some changes may be necessary and parents will be notified whenever such changes are made.


PRE-SCHOOL BOUNDARIES


 Boundary

 Location of Pre-Schools



KINDERGARTEN BOUNDARIES

 Boundary

 Location of Kindergartens

6E	6F	6G	6H	6K	
7E	7F	7G	7H	7K	
8E	8F	8G	8H	8K	
9E	9F	9G	9H	9K	9L
10E	10F	10G	10H	10K	
11E	11F	11G	11H	11K	
12E	12F	12G	12H	12K	

