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COUNTY FAIR COMMITTEE

Minutes

August 18, 1942

The County Fair Committee met in Administration Building #1 at 7:30 P.M. Tuesday, August 18, 1942.

Saburo Kido's acceptance of directorship was acknowledged. He will report on September 1st upon his return from Salt Lake City.

The Agriculture Department, through Frank Mizusawa, reported it had secured promises of livestock, poultry (including setting hens and baby chicks), hogs and sheep. Pens will be built in Exhibition Palace #1.

Factories and Industries, through Harry Kumagae, reported it will have an exhibition of Poston-made soap and a soap factory in operation. Dick Shimada reported that the Dried Fruits and Produce Division will build a small dehydrator which will be in operation.

Norris James, Project Public Relations Director, reported of poster material and read a letter from the United States Department of Agriculture concerning two shipments of exhibition material now enroute to Poston.

Recommendations were made as follows:

That the Art Department be invited to establish a sketching concession where fair visitors could be sketched for a nominal sum.

That between 6 and 10 Indian ponies from the reservation be rented for a 'pony ride' concession.

That the Buddhist Clubs be invited to maintain at least one booth along the line of those installed at the forthcoming Bon-odori.

There have been no reports as yet from the Health and Sanitation Department, Community Services, and Community Enterprises.

The next meeting will be Tuesday, August 25th, 7:30 P. M. at Recreational Hall #37.

COUNTY FAIR COMMITTEE MEETING

Minutes

September 3, 1942

The County Fair Committee met in Recreation Hall #37 at 7:30 P. M. Thursday September 3, 1942.

Those present at the meeting were:

Lawrence Sasano	Art Department
Harry Kikuchi	Nursery and Landscape
Harry Kumagai	Factories and Industries
Mr. Sharp	Agriculture
Mr. Haas	Legal Department
Mr. James	Press
Frank Mizusawa	Agriculture
Sim Endo	Nursery and Landscape
Joe Yoshimura	Agriculture
Jim Tanda	Nursery and Landscape, Camp II
Harley Asari	Minor Sports
Hatsumi Yamada	Entertainment
Fred Kobayashi	Poultry
Y. Kobayashi	Men's Sports
George Chida	Boys' Clubs
Ted Tanda	Nursery
K. Shituma	Administration
Charles Onoye	Agriculture, Camp II

Mr. James presented Portfolios of Plans for the County Fair and explained its purposes.

Frank Mizusawa of the Agriculture Department said that the poultry and swine divisions reported recently and have made their floor plan.

Mr. Sharp, Agriculture Supervisor, stated that Mr. Williams of Parker has assured him of 1 or 2 sheep and perhaps a cow. Arrangements are being made to obtain chickens and 2 small pigs from the Phoenix Indian School.

According to Mr. Mizusawa, the Agriculture Department will need approximately 100 feet at the fair grounds.

Harry Kumagai of Factories and Industries stated that probably an exhibition on charcoal would be entered. He further reported that the scenery has not come in. Mr. Fister may have some word about shoe repair work which more than likely will come under Factories and Industries rather than Community Enterprises.

Hatsumi Yamada was called on to report on entertainment. He stated that this division was divided into various departments. George Chida, Boys' Club work, reported that Boys' and Girls' clubs combined, were planning to put on a musical on the order of a burlesque show. So far, no price has been set for admission. There will also be soap and wood carrying exhibitions. Mr. James said the large mesquite shelter would be available for the Boys' and Girls' Clubs concession if they wanted it.

005-3
Agri. +
Industries

Harley Asari reported on swimming. There will be an exhibition on life guard training, artificial respiration and how to give first aid to a drowned person. The California swimming team will compete against the Hawaiian team. Depending on the amount of water in the pool, perhaps there will also be a diving exhibition. Between teams from the 3 camps, will be sumo, judo and boxing matches. Semi-finals in boxing will be held on the 13th of September. The finals will come on the County Fair day. There is also a possibility of a weight-lifting demonstration.

Mr. Yamada reported that Pre-school Nursery will have an exhibition from the various schools and would like to have space in the bazaar in order to raise some money. He further indicated that there would be a shibai, talent show, Hawaiian Club show and perhaps movies. It was decided later that there would be no movies because of too many other things going on.

Mr. James was asked what kind of places these shows are to be held. Outdoors for the free shows and sufficient privacy for paying shows. He suggested that only seats be charged for-----roping off seating section. In boxing, ring-side seats be charged for; seats at the diving exhibition; seats at the finish line of the swimming races, etc. Perhaps just a nickel or dime only. Mr. Haas remarked that this is one way for the people to donate for recreation. Also, instead of having a lot of little shows, it would be better to have a few major concessions.

Mr. Mizusawa suggested that a committee of 6 or 7 be appointed to indicate the income needs. Mr. Yamada asked that the County Fair Committee set up the Committee. It was then decided that Mr. James, Mr. Haas, Mr. Sharp and Mr. Head serve on this committee.

Mr. Sasano of the Art Department reported that they required a booth with a minimum of space of 20 feet. The display will consist of oils done right here-----Poston's own art. Also that the Fashion Art is entirely his own class.

Mr. Y. Kobayashi stated that there will be soft ball games with Camps 2 and 3 offering competition. It is not decided yet what team will play who. These games will draw spectators from the three camps.

No reports as yet from Music, Dance and Church Groups.

Mr. Onoye of Camp II Agriculture Department had nothing to report but if his department does have something, it will go in with the Agriculture Department of Camp I. However, they already have the bees.

Mr. James appointed Hiroshi Wada to take care of the exhibition on carpentry.

Pop, snow and hot dog stands are to be set up. Any group interested to do so, is to report what type of merchandise and what club wants to handle these concessions.

Mr. James told of the 12 page special edition of the Poston Press Bulletin. It will have a 2 color cover and Susumu Matsumoto is in charge of this edition. By next Wednesday, all schedules, etc. should be turned in.

Mr. Haas of the Legal Department, stated that so far that department has had nothing to do and would be happy to contribute something to this fair. Self-government structure here would be interesting. Community Council wants an exhibition. He further explained that there is a need for a Law Department here as the residents of Poston have legal problems outside as well as inside of Poston. Mr. Haas is willing to work with the committee if they are interested in this project of having a series of lectures and discussions on the ~~the~~ problems of this community.

Mr. James said that the Administration favors having 2, 3 or even 4 of these festivals a year so long as they do not interfere with work procedures. They are good entertainment and can draw 4 or 5 thousand people from the three camps even if the transportation is not sufficient.

The next meeting will be Monday, September 7, 7:30 P. M. at Recreation Hall #57.

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25
September, 1942

Report of meeting on organization of Community Recreation Activities

Present: Moto Asakawa, George Zaima, Ellen and Paul Linson

Before trying to draw up any organizational chart we discussed the first four points in the Summary of Dr. Powell's "Recreation Reorganization" Report. It seemed to us that agreement on these first four points was necessary before trying to discuss how the activities should be organized.

The philosophy of self-governing organizations of those people participating in an activity with a Council acting as a clearing house, and employed people in each "department" regarded as resource people serving the community was accepted.

As we saw the problem there is a need for two parallel type of organization or Councils - one made up of representatives of the paid supervisors and one made up of representatives of the membership of the various groups or laymen.

Since at present there are few, if any, membership organizations and since there is a real need to coordinate the work and philosophy of the paid supervisors we thought it might be best to start immediate action on the organization of the "professional" councils. Regarding this council we have three recommendations:

1. That one recreation hall in camp be equipped as office space for the coordinators of the various recreational departments or divisions. At Camp III this has already been done and is proving very valuable. Here in one building is office space for the coordinators of: Girls Clubs, Boys Clubs, Athletics, Arts and Religion, Entertainment, Adult Education, etc. This would provide the physical setup for better coordination among the various recreational divisions and would act as a clearing house for paid workers in the various fields (see Moto for details on how this plan is working out at Camp III).
2. That a Council of the paid or "professional" workers be organized. The chart which Moto worked out can be easily applied to this professional Council as it will be made up of representatives of various groups. Just what the powers of this council would be was not definitely decided on but its main purpose would be a clearing house of information on what various organizations were doing and how these recreational divisions could help each other.

35-0

3. That Dr. Powell request from each present "department" a list of the services that department can and is willing to render to the community. If the paid personnel's role is that of service to the community, then every community organization in Boston should know what services are available from what departments. If a department is not interested or willing to convert itself into a community service group, or to act primarily as resource people for the community, then those people should be placed by people who will have this attitude or whatever drastic action Dr. Powell and then made available to all community groups.

Moto is drawing up another chart which is the suggested chart for the Professional Council. Above the Professional Council we suggest a Coordinator, responsible to Dr. Powell, who will have charge of requisitions, facilities, etc.

Mr. J. Girdler

3/7/44

RECREATION HALL COMMITTEE

A nine-man Recreation Hall Committee was established by the Local Council or Unit I due to the fact that no definite regulations were set for the use of the halls and many cases of unnecessary arguments have arose.

The function of the committee is as follows:

DUTIES AND POWERS

Regulating the use of Rec. Halls shall be vested in this committee.
POLICIES.

1. Poston Public School have the first choice in the use of the Rec. Hall.
2. Any organization or a representative of an organization who desire to use, to move into, or to change location, shall be required to obtain a permit from the Rec Hall Committee.

The committee with its office located at the City Hall is composed of Dr. Walter Balderston, advisor;

Kazuma Matsumoto, chairman
Nobuo Matsubara, general secretary
and members
Sakuji Yamada
Shigeru Makino
Asakuma Jo
James Murakami
Mieki Haya no
Sekizo Yoshikawa

m. H.

005.4

Education

RECREATION HALL COMMITTEE

In the past, among those who wishing to use the Recreation Halls, there have been cases of unnecessary arguments due to the fact that there were no definite regulations. Therefore, in order to serve the community in the most satisfactorily way and to maintain fairness to all, the Recreation Hall Committee was established by the Local Council of Unit I at their regular meeting of the 19th day of Jan. 1944.

Article I. COMMITTEE

Section 1--The Recreation Hall Committee shall consist of seven members: One from the Executive Board, two from Local Council, one from Department of Education, two from Block Managers and one from Community Activity.

Section 2--The Officers of the Organization shall be a chairman, general secretary and an advisor.

Section 3--The members shall be chosen by the respective departments which they represent.

Section 4--The term of the committee shall be one year.

Section 5--In absence of a member a successor shall be chosen by his respective departments.

Article II. DUTIES AND POWERS

Section 1--The regulating the use of the Recreation Halls shall be vested in this committee.

Article III. POLICIES

Section 1--Poston Public Schools have the first choice in use of the Recreation Hall.

Section 2--Any organization or a representative of an organization who desire to use, to move into, or to change location, shall be required to obtain a permit from the Recreation Hall.

The Recreation Hall Committee and its aim have been recognized and acknowledged.

/s/ Walter Bolderston
Community Activity Division Head

The Recreation Hall Office is at the Executive Board.

RECREATION HALL COMMITTEE

- Advisor-----Walter Bolderston
- Chairman----Kazuma Matsumoto
- General Secretary-Nobuo Matsubara
- Members: Sakuji Yamada; Shigeru Makino; Asaguma Jo;
- James Murakami; Mieki Hayano and Sekizo
- Yoshikawa

3d

MEETING OF WOMAN'S CLUB QUAD CHAIRMAN
8 P.M. Sept. 29, 1942 Mess Hall 37

PRESENT Quad A..Mrs. Sugino Quad B. Mrs. Nitta Quad C. Mrs. Nakagawa
Quad D. Mrs Nakane Mrs. Kawahara " F. Mrs. Omura " G Mrs. Takeda (# 30)
" H. Mrs. Noda Quad. I Quad J. Mrs. Matsuda

A survey of women's activities in large groups as known to the Chairmen was made - see chart. Of these only the English classes and the artificial flower classes have been helped to organize by the Woman's Clubs, except for Knitting in Quads D and E.

The following are requests that have come to Quad leaders for new groups:

Quad C.....Knitting	Quad G Japanese Drawing
Quad A..... Art. Flowers	(Mr. Tanaka 30-8-A who works in the
Quad B..... Sewing (drafting)	hospital is an expert in Japanese
Quad E..... " "	Writing and Ink Drawing)
Quad F..... " "	Quad J. Embroidery, English

A short course in the making of zori have been put on by the Clubs in B and is planned for J. These are taught by volunteers, members of the club.

It was the concensus of opinion that it would be good to have a list of qualified and approved teachers and that if possible someone should co-ordinate the activities. But it was felt that the Woman's Clubs as such while they might help in finding teachers and making arrangements should not have the responsibility for the activities - rather they should be supervised from an administration office.

It was agreed that there was a great difference in the activities. Some could go on indefinitely, such as English and flower arrangement. Others, especially artificial flowers would need only two or three months in each group.

There was some discussion as to Club Meetings. Educational speakers were desired as soon as possible after the opening of school in several places.

In some clubs responsibility for meetings is rotated among the blocks.

In some the chairman finds it difficult to get others to take responsibility.

In a few blocks the clubs have met with opposition from the Block Manager and others.

Mrs. Kawahara sounded a warning that women should not be encouraged to fill their time so full of activities that they fail to give enough time to their children. She said that in some neighborhoods adolescent boys and girls were having too much freedom - or rather lack of supervision. The suggestion was made that Parent Teachers Associations would shortly be formed and could better deal with such problems. But the Woman's Clubs should use their influence in bettering conditions in the blocks.

Diningroom difficulties were reported and discussed with suggestions as to how such problems as getting more freedom for families to eat together had been worked out.

On the suggestion of Mrs. Kawahara it was decided to ask the Hospital if they would like the Clubs to provide short entertainment programs once a month in the chronic wards. Mrs. Kawahara and Mrs. Nakagawa were a committee to inquire and to arrange for the first program if desired.

It was decided to have monthly meetings of Quad Chairmen.

Alice Cheney

Mr. W. Head

MINUTES
(Notes in Japanese translated to English)

Meeting

Three Units Cooperative Coordinating Committee
October 19, 1942--2:00 p.m.
Block #36 Recreation Hall

OS

Members present:

Unit #1--Messrs. Inagaki, Tazawa, Hamagiwa, Nishimoto, Ouchi, Deguchi, Mitani, Yamato.

Unit #2--Messrs. Tachibana, Yoshida, Harada, Horikawa.

Unit #3--Messrs. Shirazawa, Harada, Yamane, Okimoto, Fukutome, Kushino.

Mr. Mitani conducted the meeting as temporary chairman and the following matters were decided from the temporary plans submitted.

- (a) The Cooperative Enterprises of the 3 units are to be independent organizations and to form a centralized organization which will handle the purchases and mark-up of various commodities. This centralized organization will be the only one to be incorporated.
- (b) A Board of Directors in the centralized organization consist of 11 members of which 5 from Unit #1, 3 from both Units #2 and #3. Said members to be elected by their respective units.

To request Mr. Wade Head the following four items:

1. To obtain permission to employ six paid personnel for the cooperative education group of each unit.
2. To request for favorable decision to be given which will be advantageous to the cooperative enterprise concerning the disposal of the present assets.
3. To obtain permission that as soon as the Charter of Incorporation is issued the entire business is handed over to the new enterprise.
4. To arrange that while the cooperative delegates are attending their important meetings they are allowed to be absent from work without losing any working credit.

Letters of appreciation will be sent to Mr. John Collier, Mr. Wade Head, Cooperative experts from New York who devoted their efforts in the past, and Mr. Collins, and Mr. Myer, Chief of WRA.

Articles of Incorporation (Proposed)

- Article 1. The business of this association shall not include real estate as stated in the temporary application of the Articles of Incorporation, due to the membership of non-citizens is being included.
- Article 2. The name of this organization will be "Poston Cooperative Association".
- Article 3. No exception.
- " 4. " "
- " 5. " "
- " 6. " "
- Article 7. Membership will be recorded based on the number of shares that have been subscribed up to date. (over 25)
- Article 8. This matter involves complications in various aspects of law and business operation and therefore, requires considerable advice from the Legal Department. Unfortunately, since Mr. Haas is away at present the Committee agrees to wait for his return and continue the discussion.

A request was made by the chairman that each unit will report the results of the study on Articles of Incorporation at the next meeting.

Meeting adjourned at 4:20 p.m.

*330
Cooperative
Comm. Enterprises*

第一回 消費組合連絡委員 三団体協定 會議録

○時日 十月十九日 午後二時

○場所 ブラウグ世六 リクリエーションホール

○出席者 ○ユニット一 稻垣、田澤、濱際、西本、大内、出口、三谷、大和、

○ユニット二 橋、吉田、原田、堀川

○ユニット三 白澤、原田、山根、沖本、福留、串野

三谷氏を假議長とし 非公式連絡委員会よりの提案に基き
次の如く決議す

(一) 第一第二第三ユニットの各消費組合団体は、各自独立の団体とし
フライス(商品)の協定、商品仕入に關しては、別に協同的団体を
組織して、此の中央協同団体のみを法人化する事。

(二) 而して此の中に十一名の理事を置き、その理事は第一ユニットより五人
第二第三ユニットより各々三名を選出する事。

又 次の四項をヘッド氏に要求する事を決議す。

(一) ヲオープン教育部に対しアドミストレーションより各ユニットに対し六人
宛の有給人員の雇入れ許可を求むる事。

(二) コミュニティエンタープライズに蓄積せる利益の處分に就いては、コオープン
好都合なる決定を下されん事を依頼する事。

(三) 消費組合組織許可證下附のあり次第 日を移さず コミュニティエンター
プライズより營業引渡し実行の許可を與へられん事。

(四) コオープンの重要會議出席に要する時間は、各委員就働せる課より
缺席許可、並に就働と認めて支拂ひを受ける計ひを願ふ事。

感謝狀の件

感謝の書面を、コリア氏、ヘッド氏、過敏経営より來り我等の間に教育運動
をせられ専門家諸氏、コリンズ氏、並びに W. R. A. 長、マアヤー氏へ送り
て、尚將來の好意を乞ふ事を決議せり。

法律的組織形式の原文研究

第一條 原文中「リアルトエステイト」に關する文字は外人の立場にある第一
會員の關係上除去する事。

第二條 名稱は、ホストン、コオープン、ホレイテブ、アンシエーションとする事。

第三條、第四條、第五條、第六條は原文通り。

第七條 之は提出当日の會員数とする事。(但し廿五名以上)

第八條 以下は慎重に討議を要し、又法律専門家の應答を必要
とする條項あれば、ハアース氏旅行中なければ、同氏の歸來を
待てて討議を約し研究を打ち切りたり。

希望

最後に議長より次の會議迄に各ユニットより法律的組織研究
結果を持参せられん事 希望を述べ

散會

午後四時二十分

Head
11/25

MINUTES
(Notes in Japanese translated to English)

MEETING (Third)

Three Units Cooperative Coordinating Committee
November 5, 1942--2:00 p.m.
Block 36 Recreation Hall

Attendance: Unit #1 9 members
Unit #2 5 "
Unit #3 5 "
Administrative staff:
Messrs. Head and Mathiesen
Chairman: Mr. Masatane Mitani

The Chairman introduced Mr. Head and Mr. Mathiesen.

The meeting was called to order at 2:50 p.m., 50 minutes after the scheduled time due to the late arrival, caused by unavailable transportation, of the Unit #2 committee.

The Chairman explained the recent progress of the Cooperative movement and few members of the Committee requested Mr. Head to outline the steps for the Cooperative group to follow thereafter. Mr. Head presented his suggestions and the following steps were agreed upon:

1. By-laws to be checked by the Project attorney.
2. To submit the corrected By-laws to Mr. Glick, Solicitor General of WRA.
3. After Mr. Glick's approval, the Committee will present it to the delegates to obtain the final approval.
4. Together with the approved By-laws, an application for the Charter of Incorporation is to be filed at Washington, D. C. At the time of filing, there must be a majority of subscribed pledged members over 16 years of age in Poston.
5. After the arrival of the Charter of Incorporation, and confirmation by the people, the Project Director will take necessary steps to convert the store.

Discussion on Surplus Fund:

In respect to the disposal of the surplus fund of the Community Enterprise, Mr. Head specifically stated that since the money belongs to the people, it will be advisable for the people to cast their votes to decide as to its distribution. He also stated that if the pledged memberships does not reach the majority, the By-laws must be presented to the people and be fully explained to secure the majority possible and then file the Charter of Incorporation.

Resolution:

The membership drive shall be completed as soon as possible.

Meeting adjourned at 4:15 p.m.

MESS HALL #30
November 15, 1942

(12 present)

Petitions examined. There were 15 petitions handed in altogether for the various offices. List of nominees complete as of Sunday Mar. 15 is as follows:

President: Kazuo Kusada
Lawrence Yatsu
Frank Wakashima
Iwao Yamaguchi

Vice Pres: Katsumi Neeno
George Kimura
Martha Kitaoka

Secretary: Aiko Tanamachi
Mary Murakami
Toyoko Tsuchida
Flora Masuda

Treasurer: Ben Matsunaga
Tsuyoko Sato
Arthur Sugino
Takatoshi Kikuchi
Susumu Ikeda

Song and
Yell leader: Grace Manaka
Aeiko Nakamura
Hachiro Sakai
Yoneo Wakashima

Sgt. at arms: Jimmy Nakahara
Toshi Tsuchiyama
Yoko Kohatsu

To decline a nomination, the nominee must have a valid excuse and hand it in Monday to his core representative, and the Senior council will give it to either to Miss Naeda or Mrs. Kunitani.

Tentative date for Sr. Assembly is Thursday, Nov. 19, 10:30 a.m. at Blk. 4 stage, depending upon whether Dr. Harris would Ok a meeting during school hours and whether or not we could get the stage.

Lawrence Yatsu, appointed chairman of the committee, to make arrangements for the stage, chairs, PA system, etc. Nobuyo Miyaya was put in charge of program committee. Committee to count ballots are Gene Horita, chairman, Fumi Kato, Sumako Okamoto and Nobuyo Miyaya.

Voting is to take place in various core classes one day after the class meeting.

Meeting adjourned.

MEETING OF COMMITTEE ORGANIZERS --

The groups for consideration of basic problems were reduced to four. These are listed below.

- A. The Committee on the Poston Food Situation
- B. The Housing Situation
- C. The Problem of Production for Sale and Use
- D. Problem of Human Relations.

To supplement the above, three resource data committees were set up. These were as follows:

- A. Equipment
- B. Budget
- C. Manpower

An effort was made to clarify the purpose of the institute in regard to:

- A. Emphasis on education whereby a plan is presented to the community or
- B. Emphasis on the formulation of a plan of work.

Mr. Mathieson suggested the following steps:

- A. Each division to outline its problems based on its necessities.
- B. Each division to justify its present plans.
- C. Each committee to find out where help could be given by the community.

Dr. Powell stressed the fact that there are usually a multiple set of choices possible within each framework set up by the plans of a division.

It was suggested to limit the number of definite recommendation made at this conference and to establish a standing committee with conferences to meet each quarter. It was suggested that the work committees should meet early in the week of January fourth to get the facts pertinent to their topics and to decide on their basic problems.

Representation from various departments for each committee were suggested as follows:

- A. The Food Situation - Mr. Calvin (organizer).
 1. Agriculture *Mathieson*
 2. Engineering *Rupkey*
 3. Procurement *Empie*

4. Supply and Transportation *Haverland*
5. Subsistence *Snelson*
6. Health *Pressman*
7. Block Managers *Evans*

B. Housing and Schools - Miss Findley (organizer).

1. Building and Construction
2. Housing
3. Education
4. Welfare including Health
5. Block Managers
6. A Member of the Council
7. Community Enterprize
8. Industry
9. Procurement
10. Churches

C. Production for Sale and Use - Mr. Kennedy (organizer).
(Decided by steering committee)

1. Fair Practice Committee
2. Community Enterprize
3. Industry
4. Subsistence
5. Supply and Transportation
6. Crafts

D. Human Relations - Dr. Pressman (organizer).

1. Public Assistance (Clothing)
2. Recreation
3. Education
4. Health and Public Health Nursing
5. Nursery School
6. Churches
7. Child Welfare including counseling (Miss Tsukao)
8. Internal Security
9. Subsistence
10. Procurement
11. Block Managers

It was suggested by Mr. Mathieson that student representatives from the high schools sit in on all committee meetings. There might also be representatives from the Boy and Girl Scouts, YWCA, YMCA, etc.

April 13, 1943

At the meeting of the Merit Rating Board, the following recommendations were made as to the distribution of the Trust Fund dividend for the month of February amounting to \$1300.56:

2	Doctors	\$25.00	\$ 50.00
8	Dentists, Nurses, Pharmacists	10.00	80.00
22	Heads		110.00
	Agricultural Department	5.00	
	Block Manager Supervisor	5.00	
	Census	5.00	
	Community Enterprise	5.00	
	Community Activities	5.00	
	Council	5.00	
	Construction	5.00	
	Employment	5.00	
	Family Welfare	5.00	
	Fire Department	5.00	
	Housing	5.00	
	Industry	5.00	
	Legal Department	5.00	
	Maintenance	5.00	
	Clinic	5.00	
	Police Department	5.00	
	Press Bulletin	5.00	
	Subsistence	5.00	
	Timekeeping Department	5.00	
	Transportation	5.00	
	Warehouse Department	5.00	
	Post Office	5.00	
2	Chiropractors	5.00	10.00
15	Block Managers	3.00	45.00
348	\$19 Workers	.80	278.40
1256	\$16 Workers	.50	628.00
275	Part-time workers	.25	<u>68.75</u>
	TOTAL.....		\$1280.15

It was also recommended that there be a standing award of \$3.00 and \$5.00 to be given to the two top cleanest kitchen each month. This month this award will go to kitchen 219 and 226. Also the block that is putting out the most Camouflage workers is to receive \$10.00 this month.

It was recommended that a certain sum be set aside each month for the Merit Rating Board, such money to be used in making awards.

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April 19, 1943
Crawford's Office

MERIT RATING BOARD

The fourth meeting of the Merit Rating Board was held in Mr. Crawford's office at 4:30 p.m. on April 19, 1943.

At the this time Mr. Imahara said that at the Council meeting held this morning, it was passed that the Merit Rating Board will not have anything to do with the requisitions of workers; and that it was also decided to put the February and March's dividends together which will amount to \$7530.85.

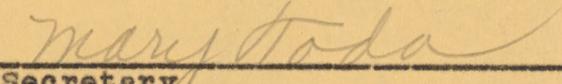
The distribution of the Trust Fund was again discussed by the members of the Board at this meeting. Mr. Miura suggested that the Board take a certain amount for the Clinic staff and divide the rest of the money to the blocks according to the number of people working in the project in each block; and as for individual distribution, leave it up to the people of the blocks to decide.

At this time it was decided to give the two doctors \$100 each; three dentists and one optometrist, \$40 each; two registered nurses and two pharmacists \$30 each.

Miss Onoye was to check up and see how many people from each block is working as of February and March in the Project. All of these people must have worked 15 days or more. She was also to find out how many part-time workers there are in each block.

The meeting was adjourned at 5:15 p.m.

Respectfully submitted,


Secretary

Members present at the meeting:

George Nagano
Mr. Miura
Yoshiye Takata

Sada Onoye
Dave Imahara
Mr. Masuda

May 18, 1943

THE MERIT RATING BOARD

The fifth meeting of the Merit Rating Board was called to order by Chairman Miura at 9:00 a.m. in Mr. Crawford's office. At this time Mr. Miura said that this is his last meeting as he was leaving camp.

At the Council meeting held on May 17, Miss Mitsu Shimotsuka, Mr. Shimotsuka, and Mr. Harry Yagi were appointed to take the places of Miss Sada Onoye, Mr. Miura, and Mr. Hiro Yamamisaka who have all left camp for outside employment.

The main business of this meeting was about the awards to be given to the outstanding workers of this project. It was said that many of the other relocation centers and also Units I and III of Poston have already started to work on it. The nature of awards were discussed; and one way of giving them is trips to other relocation centers; and another is to give the older workers a vacation of a week or two to be spent at the Colorado River.

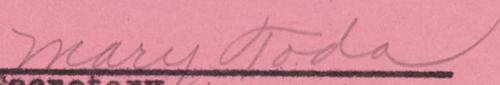
Mr. Crawford said that the first thing that the Merit Rating Board must do is to set up an order of merit so that it can determine which worker has the highest and best working record; and the way to determine this is to have each division heads hand in report cards of each of his employees to the Merit Rating Board. He also stated that the workers must have worked at least three months in order to be eligible for this award, and that it is not wise to give awards to too many people because then it will not mean anything. About three a week or five a month will be enough as far as the exceptional workers are concerned.

It was also suggested that it would be a good idea for the Merit Rating Board to publish the names of those receiving the awards and the reason for such action as much as possible in the paper; so that it will create in the minds of the workers to try harder for that goal.

Since there were only three members present at the meeting, it was decided to have another meeting sometime this week to discuss further about this matter and also the forms to be given out to the division heads.

The meeting was adjourned at 10:00 a.m.

Respectfully submitted,


Secretary

Members present at the meeting:

George Nagano Mr. Miura Mr. Masuda Mr. Crawford

May 25, 1943

THE MERIT RATING BOARD

The sixth meeting of the Merit Rating Board was called to order at 4:00 p.m. in Mr. Crawford's office.

At this time, Mr. Crawford explained to the new members, namely, Miss Mitsu Shimotsuka, Mr. T. Shimotsuka, and Mr. Harry Yagi, what the Merit Rating Board has been doing up to date. He had said that the Board had worked hard on the distribution of the Trust Fund the last few meetings.

Mr. Crawford stated that he had written to Mr. Empie asking him to write to Mr. Head, who is now in Washington, D.C., about the Merit Rating Board awards to be given to the Project workers, and how much money the Government is allotting to the Board for such awards.

The discussion of the set-up of report cards was the main business at this meeting. There was a lengthy discussion on how far back these cards should go and on what basis they should be made weekly, monthly, or bi-monthly. It was decided that the cards will go back to the beginning of Poston II, but no definite decision was made in regard to the basis of the cards. It was also decided that Mr. Crawford go to Camp I and get some suggestion on the type of report card forms to be made.

A decision was also made that before anything else is done, the meritorious honor roll be established. Any worker who have worked three months or more and who have done outstanding work for this community, is eligible for this honor roll.

Mr. Harry Yagi was appointed to go to Units I and III and visit the Merit Rating Board there to see what kind of work they are doing. He is to report on it at the next meeting of the Board.

As there was no other business and it was getting late, the meeting was adjourned at 5:15 p.m.

Respectfully submitted,

Members present at the meeting:

Mary Toda
Secretary

Mitsu Shinotsuka
T. Shinotsuka
Dave Imahara
George Nagano
K. Masuda
Harry Yagi
Yoshiyo Takata (Late)
Mr. Crawford

June 2, 1943

THE MERIT RATING BOARD

The meeting of the Merit Rating Board was called to order at 4:00 o'clock on June 2, 1943, in Mr. Crawford's office.

Mr. Shimotsuka explained to Mr. Sato, representative from the Council, about the rewards to be given to the outstanding project workers of Unit Two.

The report card which Mr. Crawford had brought back from Camp I school was discussed at this meeting in detail. Mr. George Nagano read the characteristics that were listed on this card, and the Board members discussed each characteristics carefully, eliminating few of them and adding others. They also discussed the degree of each of these characteristics. Some of the members thought that if there were too many degrees for each, it would confuse the division heads.

Mr. Sato suggested that the workers be put into three categories, namely, Skilled, Semi-skilled, and apprentice, but the Board thought that since this card was to determine the individual and it will take too much time to check everyone, it will not be necessary to do this; so the suggestion was dismissed.

Mr. Yagi stated that Camp III Merit Rating Board has done nothing in regards to the rewards to be given to the workers, and that Camp I Manpower Commission had divided their workers into three categories of A, B, C; namely, vital, essential, and non-essential workers.

One of the members brought up the question of what kind of rewards would be given to the double "no" workers. After some discussion, the Board thought that probably vacation with pay would be the only means of rewarding them.

The following characteristics were to be on the report cards with their different degrees:

1. Responsibility
2. Influence on Others
3. Openmindedness
4. Seriousness of Purpose
5. Work Habits
6. Attendance
7. Punctuality

It was decided that the question of loyalty of the individual worker to the U. S. will be left up to the Project Administrator, Mr. Crawford, and also the rating of the Division Heads.

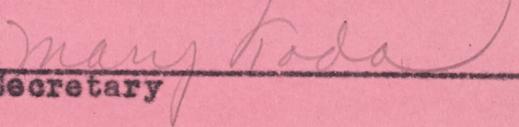
Mr. Sato suggested that one report card be made out for the months from July to date, and in the future one card be made

every three months for each employee. The Board unanimously favored this plan; so it was passed that one card be made from July to date, and one card every three months thereafter.

It was also decided that if there had been any transfers, the Board will take the average of the employee's work record. The Merit Rating Board was to make recommendations in regards to the nature of rewards to be given to the workers and it will be submitted to Mr. Head.

Since there were no further business the meeting was adjourned at 5:30 p.m.

Respectfully submitted,


Secretary

Members present at the meeting:

George Nagano
Mitsu Shimotsuka
Mr. S. Sato
Mr. T. Shimotsuka
Harry Yagi

June 7, 1943

THE MERIT RATING BOARD

A short business meeting of the Merit Rating Board was called to order by Mr. George Nagano on June 7, at 4:00 o'clock in Mr. Crawford's office.

At this time Mr. Sato reported that the Council had approved the report card that the Merit Rating Board had submitted to the Council. However, he said that there were some objections by few of the councilmen in regard to the Loyalty to the U.S. question. The Board decided that they would not put this question on the card, but leave a space for Mr. Crawford's comments.

The Board wanted to discuss about the number of people would be permitted and how long these vacations would be, but since both Mr. Head and Mr. Crawford are not here, the Board could not discuss this and since the Board did not know how much the Government is allotting the Merit Rating Board for such awards; so the Board decided to have the cards made out and distributed to the Division Heads and have the order of merit honor roll ready.

Mr. Sato said that the money should be divided to as many people as possible. Mr. Nagano was to see Mr. Empie about the awards that were to be given to the workers.

The Board decided that all employees that have worked three months or more in one department would be considered for the order of merit honor roll. The rating of the division heads will be made by Mr. Crawford with the help of the Merit Rating Board members.

Miss Takata suggested that a citation be given to the workers who are outstanding but who have fallen short of the top so many percent. She suggested that certificate be given to these people and have their names printed in the Chronicle. The Board members unanimously approved of this suggestion.

There was a little discussion on the Camouflage Trust Fund, but since the money is not yet here, the Board could not do anything as yet.

Miss Takata told the Board members that she wants to hand in her resignation as she is planning to leave this center in the very near future. It was suggested to her that she hand in a written resignation to the Council.

Mr. Nagano suggested that there be an election of a chairman for this Board, but the Board members thought that Mr. Nagano should be the temporary chairman until the vacancy of Miss Takata is filled.

There also was a discussion in regard to the regular meeting of the Merit Rating Board, but the members thought that the regular meeting was not necessary. They thought that the meeting should be called only when there is an important or special business to be taken up by the Board as there is too many meetings already. The members said that the notices of the meeting should be sent out at least a day ahead. So it was decided that the meetings will be called only when there is an important or special business to be taken up by the Board.

Since there were no further business to be discussed the meeting was adjourned at 4:45 p.m.

Respectfully submitted,


Secretary

Members present at the meeting;

George Nagano
Yoshiye Takata
Mitsu Shimotsuka
Mr. T. Shimotsuka
Mr. S. Sato
Mr. Harry Yagi

City Hall Conference Room
1:30 PM

May 11, 1943

Block Manager Supervisor

Mosquito and Flies

MINUTES

Present:

Evacuees
Frank Kawai
Richard Nishimoto
George Fujii
Mr. Baba
Henry Morimoto
Masaru Kawashima

Administration
Mr. R. Rupkey
Mr. Barber
Mr. Bowman
Mr. L. L. Nelson

Mr. Kawashima was acting chairman for the afternoon.

KAWASHIMA: The main source of the flies and mosquitoes is the sewage system. Let's talk about that first.

NISHIMOTO: Sanitation Department has a big crew of one man and that's me. I have been depending on volunteers. We use the Agriculture Dept's tractor. I have done the spraying before and it's one of the best things we can do. First of all I think we were controlling it to the best of our ability. We would like to get 4 more men through the Council or Executive Board. We are getting fuel oil from every other kitchen. The first problem is to find a way to go around the sewage lagoon with fuel oil. The spraying can't get into the island. Mosquitoes are breeding pretty rapidly. They have a habit of carrying sleeping sickness and that's what we're afraid of. The flies are breeding all around the margin. If we get a big enough crew and go around every day and oil 10 feet it would take care of mosquitoes. They breed in warm water and under mesquite trees, about 40 acres.

BARBER: There is 13 acres from fence to fence.

NISHIMOTO: It seems a lot more. So it goes to this. We have equipment available and if we could put on another crew we can control it. The work is dirty and hard and hard on clothes. We have blue denim in the hospital that will be furnished as in Instruction No. 27.

NELSON: Let's be sure before we say we are going to give out clothes.

NISHIMOTO: The nurses and doctors are going to get clothes.

It's available and in the hospital we'll have to have smocks made for us. However, I talked with Miss Vickers, she pretty near assured me that we could get it. But we better not quote myself on that. About the flies some kitchens have a lot of flies and others don't so I don't think we can be blamed for that. Some kitchens are a little more careful about the fly problem. We are trying to scare them-- that infantile paralysis campaign. There has been 1 request to get the sewage lagoon out of here.

RUPKEY: We can't get rid of it. We can move the location down a little further if flies breed in such places.

NISHIMOTO: Camp 2 has dykes built up. It helps out quite a bit. For the amount of water we use the sewage system is not adequate.

BARBER: Mr. Finney stated he called the Army engineers and they agreed to clear 200 acres and put in dykes for Unit I.

RUPKEY: They asked us to help make a survey and we supposed 80 would do the job but if its 200 its good enough.

NISHIMOTO: I noticed there was a lot of slug and that sewage system is not adequate.

MORIMOTO: The pump won't hold and it goes back.

KAWASHIMA: Is there some other temporary remedy for Block 54 trouble?

RUPKEY: It's the residents fault. If we cut out fish ponds, which we can't, it would help even to stop the overflow for a little time.

NISHIMOTO: In other cities the water flows heaviest from 6 - 8 AM, 11-12:30, 7-9:30 Pm, but there isn't much difference in Boston. We are just using too much water. If you take the army it's using just

per capita 55-75 gallons. They've gone on less than that, here it's over 250.

KAWASHIMA: They say Block 54 flows back about twice a week. Mr. Baba thinks that the excessive use of the water is not the cause of the flow-back, but the lowness of the ground.

RUPKEY: If we raised their latrines and laundry then it would flow back in the other blocks in the quad and settle their block only, but if less water is used it would settle there's and other, too.

NISHIMOTO: Is there a possibility of getting an auxiliary gas pump to use when the power goes off or do you think it's unwise?

BABA: I believe it's the lowness of the ground and proof of it is when the pump stops it always flows back.

MORIMOTO: We have 2 gas pumps on the purchase list.

KAWASHIMA: They always get it when the electricity stops.

RUPKEY: Well, you'll always get it when the electricity stops. I thought they meant when the electricity was on, too.

MORIMOTO: One pump won't take care of it, but it will help.

NISHIMOTO: If you raise it 1' 6" do you think it will help?

BARBER: It will be hard to raise the boiler.

NISHIMOTO: Leave the boiler alone.

RUPKEY: Raising the floor will help one block, but it would happen to the other blocks then. I think the pump would be the best.

FUJII: Wouldn't it solve it if the people would use less water?

KAWASHIMA: Mr. Baba says that he thinks the people of the 4 blocks all agree with him it's not his own opinion only.

RUPKEY: There is a recommendation to have enough ponds to dry a pond each week. Dry it up so all mosquitoes will be killed.

KAWASHIMA: How long will it take to complete it?

RUPKEY: If they have the equipment it will be about a month.

NISHIMOTO: Why not put in more chlorine?

MORIMOTO: When it bounces back the chlorine doesn't work. We'll start to run the pump this afternoon or tomorrow.

RUPKEY: About 2 or 3 months they called down the Army Engineers to make a survey. They are about ready to start I imagine quite soon.

NISHIMOTO: Our side of it is -----

KAWASHIMA: You better approach the Labor Board for 4 men.

NISHIMOTO: We installed a drip system of putting in fuel oil.

KAWASHIMA: You contact council through George Fujii and the Block Managers through Mr. Nelson to contact residents to cut down the usage of water.

NISHIMOTO: The residents take pride in their fish ponds, but I believe they could shut off the water at night from 8 - 5 and shut it before the peak comes in.

KAWASHIMA: Could you tell us what you are planning to do so we can take it back to the residents?

RUPKEY: I would say cut the flow of water down and try to get a gasoline pump.

NISHIMOTO: I suggest that from 6 - 9 is the peak. Would you make an effort to raise the floor?

RUPKEY: If we get this done we won't need to.

KAWASHIMA: How about the spray guns to each block?

NISHIMOTO: I don't think it's necessary. We have to watch underneath the schools for mosquitoes, too. Mr. Nelson don't you think we could shoot screens down to that quad first? If we can get the crew and the pump everything will work out all right.

KAWASHIMA: Thank you all for attending this meeting.

MEETING ADJOURNED.

Meeting of the shibai committee
composed of representatives of
Community Council and Block
Managers of Boston 3

August 24, 1943

Meeting of the shibai Committee held on Tuesday, August 24,
1943, 9:00 P.M. at Block 310-8d Council room was called
to order by Chairman Jimmy Takashima of the Community Council.

Members present were: Gerald S. Sumino, Assistant Administrator
Dale Okazaki, Supervisor of Block Mgrs.
Masashi Hayakawa, 306 Block Manager
Mr. Kerasawa, 322 Block Manager
S. Shirezawa, Block 326 Block Manager
Tetsuo Kirihara, 307 Councilman
Itaru Kubota, 308 Councilman
Mack Kadotani, Vice-Chairman of Community
Council
Jimmy Takashima, Chairman of Community
Council

T. Nakashima, Chairman Shibai Department

Brief report given by Mr. Hayakawa on the block reports made
at the joint meeting of the Community Council and Block Managers
on morning of August 24, 1943:

- A. All 16 blocks first desire was that the center or com-
munity enterprises finance the maintaining of the shibai
department.
- B. Four blocks were willing to make monthly donations--
Blocks 306, 322, and 323 of 15¢ per month, and Block
317 about \$10.00 per month.
- C. Four blocks proposed using admission method.
- D. All the blocks in general wished to have the shibai
performances continue.
- E. Most blocks in general did not wish to make monthly contri-
butions towards the upkeep of the shibai Department.

According to the reports from the blocks, the funds for the
financing of the shibai department is to be assumed by the
community rate prizes.

The following facts were presented by S. Shirezawa of the
Community Enterprises Board of Trustees:

On September 15, 1943, dividends in the form of script
will be paid to the residents in accordance with the

purchases made by the residents. In this manner there will be various amounts to be made in dividends, and according to the plan proposed of getting the shibai funds from the community enterprises, it will mean that an equal assessment would be made. The opinion was expressed that since this would be assessing even those who are not interested in the shibai and the difficulties of handling script, such a method would not seem very advisable.

Monthly allocations from the community enterprises towards the shibai Department when the fund would run into large figures, this matter will have to be referred to the residents before any such allocations could be made. At any rate, it will take sometime before allocations could be actually made for this purpose. Point of taxation on donations should also be considered.

The most advisable plan was to give the residents the dividends from the community enterprises and then whoever wishes could make voluntary donations to the shibai department.

Dividends to be made will be 25% of the total amount payable, the 75% to be retained until a 3-1 ratio is reached. The dividends itself will be 10% of the total purchases made during the periods of January 1, 1943 to June 30, 1943.

Meeting was then opened for discussions as to ways and means to be employed in financing the Shibai department;

- I. Admission plan
Charge 5¢, 10¢, or 15¢ per person above a certain age limit as admission. Performances to be three in number per month. A board be appointed by the community council to handle all financial and management of raising the funds.
- II. Donations drive plan
Make a solicitation of donations in all the blocks. Block residents should be consulted first before drive is made in order to avoid any repercussions later on.
- III. Canteen dividends
Before dividends are paid to the residents, retain a certain sum which will be used to maintain the shibai department for a period, such as three months or even six months.

August 24, 1943

Mr. T. Nakashima, chairman of shibai department was called into the meeting in order that the body may be able to get his opinions on the matter;

It was the wish of the shibai department to permit as many people as possible to attend the performances without in any way trying to make residents unwelcome. Admission plan would be rather difficult to put into practical use and limit number attending the performances. Soliciting donations is fine if done on a voluntary basis rather than make it compulsory. Would like to see those who wish and could afford it do the donating rather than requesting all to make the donations. Cannot guarantee three performances each month due to various difficulties arising with the shibai departments in other units, but if requested will try to put on some sort of performances, such as odoris, skits, and other things of this nature. Whatever method is used, I would like to see that the wishes of the majority of the people be followed as much as possible.

The shibai committee after due deliberation decided to make the recommendation to a joint meeting of the Community Council and Block Managers to be held on Thursday, August 26, 1943, at block 310-8-p, 9:00 a.m. The recommendation to read that the most advisable plan is to have donations from the residents, but that other two plans of setting aside a certain portion of the Trust fund and the Community Enterprises dividend fund would also be presented, the matter be taken up with the block residents at a block meeting for the decision of the residents.

The meeting was then adjourned by chairman Jimmy Nakashima.

Meeting of the Shibai Donation
Committee

September 6, 1943

Meeting of the Shibai Donation Committee was held at 2:30 P.M.
on Monday, September 6, 1943, at 310-8d, Council office.

Those present were: Block 305 - Mr. Okada & Mr. Nishimura
306 - Mr. Hayakawa, Mr. Uyeda, &
Mr. Ezaki
307 - Mr. Kawamoto
308 - no representative present
309 - Mr. John Yamane
316 - Mr. Suyeda & Mr. Hatakeda
317 - Mr. Miyamoto & Mr. Uchiyama
318 & Mr. Omachi & Mr. Nakagawa
322 - Mr. Karasawa
323 - Mr. Nakamura & Mr. Tani
325 - Mr. George Ikuta & Mr.
Shimohara
326 - Mr. Koyama & Mr. S. Shirasawa
327 - Mr. Ikuta & Mr. Ito
328 - Mr. H. T. Suzuki & Mr. Kino
329 - no representative present
330 - no representative present

A word of thanks to the block representatives was given by
Mr. S. Shirasawa who then briefly went over the reasons why
this method of raising funds for Shibai was used.

The donations from the individual blocks were then collected
as follows: Block 305 - \$15 for first month; other \$30 to be
paid from block fund in the future. Block 306 - \$51.50,
Block 307 - not yet finished, Block 308 - no report, 309 - not
finished, Block 316 - \$53.00, Block 317 - \$45.00, Block 318 -
\$50.50, Block 322 - \$52.35, Block 323 - \$39.75, Block 326 -
\$55.70, Block 327 - \$43.14, Block 325 - \$56.50, Block 328 -
\$31.65, Blocks 329 and 330 - no report. The total is \$494.09.

It was decided to deposit this money in the Council account
at the Valley National Bank in Phoenix and appoint a finance
committee of members from each Roku. Those appointed were:
Roku 1 - Mr. Kawamoto, Block 307, Roku 2 - Mr. K. Uchiyama,
Block 317, and Roku 3 - Mr. H. T. Suzuki, Block 328

Meeting was then adjourned by Mr. S. Shirasawa.

MINUTES OF SPECIAL CENTRAL MEETING

February 11, 1944

An emergency central meeting was held at 1:45 p.m. on February 11, 1944, at the Civic Organization Office. The following were present:

Ward 1 - T. Nagasawa Q. Cook	Ward 5 - K. Wada S. Yoshikawa
" 2 - K. Kawaoka	6 - T. Ishihara Y. Oda
" 3 - F. Miyake A. Suekawa	7 - N. Shirai
" 4 - T. Ito	Civic - Bill Mayeda Frank Furukawa

Also, Doctor Miyamoto was present.

Dr. Miyamoto stressed the need of taking some sort of safety measures in order to prevent the increasing number of accidents caused by burns. Citing a concrete example of the impending hazards caused by ash pits, the Doctor told about the mishap of a three-yearsold child and his ensuing death when he fell into a four feet deep ash pit near the apartment.

Although preventive measures will be taken, it is quite impossible to do away with burns entirely; therefore, plasma must be available at all times. Since there is an acute shortage of plasma, which is essential in curing second or third degree burns, the plasma supply from the outside cannot be wholly depended upon. This shortage may mean that we will have to depend on the Center residents to donate their blood; furthermore, equipment for making plasma will have to be acquired.

The members present recommended that ash cans should be distributed to each block for the safe disposal of ashes. Also, barbed wire fences should be placed around the community ash pits and one utility man per block should be hired to watch these pits.

In the meantime, until the necessary materials are available, certain measures should be taken to prevent burns.

- (1) Immediate abolishment of all individual ash pits
- (2) Water must be poured on ashes before they are disposed of.

- (3) A list of about 50 to 100 persons who would voluntarily donate their blood might be compiled on a ward basis

The ward chairmen were instructed to call ward meetings after the central meeting to inform all block managers that they are required to hold meetings in their respective blocks concerning measures to be taken for prevention of further cases of serious burns. Minutes of all the block meetings must be submitted to the Civic Organization Office some time during Saturday, February 12.

The following persons were nominated to serve on a committee to assist the Civic Organization in working out further details:

Noboru Shirai
Frank Miyake
K. Kawaoka

Ted Ito
Akio Suekawa

This working committee is scheduled to meet at 9:30 on Saturday morning at the Civic Organization Office.

The meeting was adjourned at 2:45 p.m.

Respectfully submitted,

K. Kodani

Approved by:

Bill Mayeda

MINUTES OF COMMITTEE MEETING

February 12, 1944

The committee, which was selected at the central meeting held on the previous day, met at the Civic Organization Office at 9:40 a.m. to discuss measures to be taken for the prevention of accidental burns. Messrs. Mayeda, Miyake, Ito, Kawaoka, Suekawa, and Shirai were present.

The committee members agreed that it is most imperative to have one utility man per block to dispose of the ashes in a safe manner. The utility man will be a general block clean-up man as well as the community ash pit watcher.

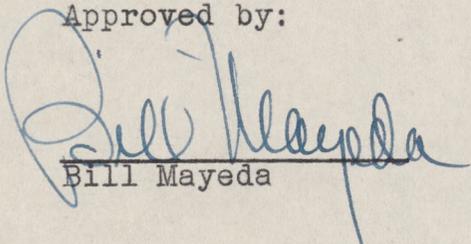
An announcement was made that the committee is scheduled to meet with Mr. Robertson at the Administration Building at 11 o'clock.

The meeting was adjourned at 10 a.m.

Respectfully submitted,


K. Kodani

Approved by:


Bill Mayeda

February 12, 1944

TO: All Block Managers
FROM: Civic Organization *W. Mayeda*
SUBJECT: Ash Cans for Ash Disposal

Today, to all block managers the Maintenance Division will deliver one ash can per block for ash disposal purposes. At a later date two more ash cans will be provided. The ash disposal crew, which will be organized by the Maintenance Division, will dispose of ashes daily.

It is the request of this organization that the block managers announce in the mess halls that the following methods of disposing ashes be carried out:

(1) Only the block residents are to use the ash cans provided for ash disposal. The Maintenance Division requests the residents when emptying their ashes into the ash cans to also water the ashes so that disposal workers will not receive any burns.

(2) The janitors are requested to empty their ashes into the community ash pits. This will be only a temporary measure until such time as two more ash cans are provided for their use. All ashes thrown into the ash pits by the janitors must also be watered.

(3) The mess workers are to follow the same method as the janitors in disposing of their ashes.

This organization strongly urges all block managers to carry out these methods of disposal so that there will be no future cases of serious burns.

All block managers please give immediate attention to individual ash pits. See that they are done away with entirely!

COLORADO RIVER RELOCATION CENTER
Peston, ARIZONA

December 5, 1944

NOTED

MEMO TO: Mr. Duncan Mills
SUBJECT: Meeting of Safety Committee

DEC 6 1944

Maurice Lipian

The Safety Committee met in the Conference Room on Saturday, Dec. 2, 1944, at 1 P.M. Members of the Committee present included:

	J. M. Fien	Philip J. Cassilly
	W. A. Barrett	R. H. Rupkey
Absent;	J. L. Harn	James LeBerthon
	John Powell	

The following people were invited to sit in on the meeting to discuss fire hazards: K. F. Schultz, D. R. Bowman, Maurice Lipian, H. K. Yoshimine (Unit III Administrator), K. Uyeno (Unit II Administrator), T. Sumida (Unit I Administrator), M. Okamoto (City Clerk), I. Kuboto, and S. G. Sakamoto.

The meeting opened with a general discussion of the causes of fire. Six general items being the most frequent causes of fire were listed as follows:

1. Charcoal burners.
2. Electrical appliances, including hot plates and irons.
3. Oil stoves.
4. Smokers' carelessness.
5. Burning refuse and garbage.
6. Spontaneous combustion.

Before going into further discussion, it was decided to discuss the organization of a committee to be set up within each block that would work with the fire inspectors and report to the Safety Committee at frequent intervals regarding fire hazards on the project, so that preventative measures could be recommended, and rules and regulations set up.

It was finally decided that to handle the immediate emergency, each block would select one man who is capable and well liked within the block, have him trained by the maintenance crew in the care of stoves, wiring, etc., and have him work with the Fire Inspectors in eliminating fire hazards.

It was recognized that there would be other safety hazards to be taken up by the Safety Committee, but the most important one at the present time is the fire hazard. The same committee set up within the blocks would also function in coordination with the health section, recreational activities, etc.

The next meeting of the committee was set for December 16th, at which time the Unit Administrators will report on the committees they are appointing.

The meeting adjourned at 2:45 P.M.

rc
cc: All present

R. H. Rupkey
Chairman
Safety Committee

COLORADO RIVER RELOCATION CENTER
Poston, Arizona

R. H. Rupkey
Safety Committee
December 5, 1944

MEMO TO: Mr. Duncan Mills
SUBJECT: Meeting of Safety Committee

The Safety Committee met in the Conference Room on Saturday, Dec. 2, 1944, at 1 P.M. Members of the Committee present included;

	J. M. Fien	Philip J. Cassilly
	W. A. Barrett	R. H. Rupkey
Absent:	J. L. Horn	James LeBerthon
	John Powell	

The following people were invited to sit in on the meeting to discuss fire hazards: K. F. Schultz, D. R. Bowman, Maurice Lipian, H. K. Yoshimine (Unit III Administrator), K. Uyeno (Unit II Administrator), T. Sumida (Unit I Administrator), M. Okamoto (City Clerk), I. Kuboto, and S. G. Sakamoto.

The meeting opened with a general discussion of the causes of fire. Six general items being the most frequent causes of fire were listed as follows;

1. Charcoal burners.
2. Electrical appliances, including hot plates and irons.
3. Oil stoves.
4. Smokers' carelessness.
5. Burning refuse and garbage.
6. Spontaneous combustion.

Before going into further discussion, it was decided to discuss the organization of a committee to be set up within each block that would work with the fire inspectors and report to the Safety Committee at frequent intervals regarding fire hazards on the project, so that preventative measures could be recommended, and rules and regulations set up.

It was finally decided that to handle the immediate emergency, each block would select one man who is capable and well liked within the block, have him trained by the maintenance crews in the care of stoves, wiring, etc., and have him work with the Fire Inspectors in eliminating fire hazards.

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The meeting adjourned at 2:45 P.M.

rc
cc: All present

R. H. Rupkey
Chairman
Safety Committee

*103.1
Safety
Com.*

Colorado River Relocation Center
Poston, Arizona

R. H. Rupkey

December 19, 1944

MEMO TO: Mr. Duncan Mills
SUBJECT: Meeting of Safety Committee

A meeting of the Safety Committee was held in Mr. Rupkey's office on Saturday, December 16, at 1:30 p.m. Those present included;

R. H. Rupkey	W. A. Ellis)
John W. Powell	M. L. Campbell) for J. LeBerthon
J. L. Horn	H. E. Yoshimine (Unit III Administrator)
P. J. Cassilly	I. Kuboto (Chairman of General Council)
W. A. Barrett	
Absent: J. M. Fien	
J. LeBerthon	

The minutes of the last meeting were read, and Mr. Rupkey asked for reports from the Unit Administrators on what was now being accomplished in the three units along safety lines. Mr. Yoshimine reported that there were no charcoal burners being used in Camp III, and stated that some safety men have already been appointed within the blocks, and that Mr. Evans, Asst. Fire Chief in Camp III, was giving these men instructions on safety measures. They expected to have a meeting this week to determine the number to be on their safety council. Mr. Sumida and Mr. Uyeno were not present to report on their units.

A resolution was made that a memorandum be written to Mr. Mills incorporating the following items:

1. That a block committee be established having one or more delegates in each block.
2. That their duties be to promote safe practice within the blocks and serve as a source of information of conditions and practices unsafe from a health, accident and fire protection standpoint.
3. That the duties and detailed responsibilities of these block committees be formulated by a committee consisting of the following people:
 - a. The three council chairmen
 - b. The three unit administrators
 - c. The three block manager supervisors
 - d. The chairman of the Project Safety Committee
 - e. Any such additional members as might be delegated by the Project Director

It was also recommended that the Personnel Housing Manager be charged with the responsibility of promoting a safety organization within the personnel housing areas.

Mr. Barrett made the resolution that a sign be made with the wording "DANGER - INFLAMMABLE" and that it be posted near the butane gas storage tanks.

003.1
Safety Com.

December 19, 1944

Mr. Rupkey read a list of instructions on the lighting, care, and cautions to be used in heating stoves that Mr. Mills had suggested be reviewed by the Safety Committee and distributed to all residents of Poston. Since there are three different types of heating stoves on the project, it was suggested that the various manufacturers be contacted, and copies of stove instructions obtained. It was decided to ask for 100 copies of the Air Stream stove, 100 copies of the Coleman stove, and 250 copies of the instructions on the use of the stoves in the barracks. It was suggested that each block manager be given two copies of the barrack stove instructions, one to be kept by him, and the other to be given to the safety man within the block.

The additional instructions recommended by Mr. Mills were amended as per attached copy.

The next meeting of the Safety Committee will be held on January 6, 1945, at 1:30 p.m.

The meeting adjourned at 3:00 p.m.

R. H. Rupkey
Chairman
Safety Committee

Attachment

cc: Members of committee and
all present

RHR:rc

Colorado River Relocation Center
Poston, Arizona

MEMO TO: All Residents of Poston
SUBJECT: Prevention of Fire Hazard

INSTRUCTIONS FOR LIGHTING STOVES

Read instructions for your particular stove. A copy of instructions for your type of stove will be furnished each block manager or housing supervisor. Before lighting, determine that there is not excess oil in the bottom of the pot. The oil that was used last year was a heavier grade, and took longer to run into the stove. This year the oil is a light oil, and runs into the stove much faster. Light at once after opening valve. If you leave the valve open too long and then light the stove, you are apt to set the building afire.

TO RELIGHT STOVES

In case the flame goes out, do not attempt to relight until the stove is cold, since gas may have accumulated and could cause an explosion.

MAINTENANCE

If the stove does not operate properly, turn off the fuel immediately and notify the Block Manager or Personnel Housing Supervisor. Do not attempt to regulate or adjust valves.

FIRE PREVENTION CAUTIONS

In case of fire, smother the flame with sand or dirt.

Do not hang clothing or inflammable articles above or near the stove.

There is a possibility of a fire originating and reaching stages beyond control before being noticed; therefore, do not, under any circumstances, leave lighted stoves unattended for longer than a few minutes, and even when gone for a few minutes, leave indicator at low position.

Avoid spilling kerosene or oil.

Place any oily rags in the outside trash receptacle for disposal by the regular disposal crew.

Colorado River Relocation Center
Poston, Arizona

January 24, 1945

MEMO TO: Mr. Mills

SUBJECT: Meeting of the Safety Committee - January 20

A meeting of the Safety Committee was held in Dr. Powell's office on Saturday, January 20, at 1:30 p.m. Those present included:

Frank Hon	Dr. Powell
P. J. Cassilly	R. H. Rupkey
J. L. Horn	H. E. Yoshimine (Unit III Administrator)
James LeBerthon	Kenji Uyeno (Unit II Administrator)

Absent:

W. A. Barrett	T. Sumida (Unit I Administrator)
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The minutes of the last meeting were reviewed, and the draft of the inter-camp bus regulations were reviewed and approved.

Mr. Rupkey reported that he had been informed by Mr. Parnell and Mr. Roy-Anderson that the windows of the school buildings in Camp III had all been checked and the catches adjusted properly, and Mr. Light has certified on the Job and Production Order that repairs were satisfactory.

Mr. Hon gave a summary of the training program for volunteer firemen carried on at the Manzanar Center.

It was suggested that the street lighting of Block 34 should be improved, if possible without much additional installation of lighting facilities, since there is some hazard of stumbling over objects or unfilled excavations. Mr. Parnell, Mr. Bowman and Mr. Schultz will be advised of this suggestion.

It was suggested that steps be taken by the maintenance and construction crews in refilling trenches as soon as possible after completion of work. Mr. Parnell, Mr. Bowman and Mr. Anderson will be advised of this suggestion.

The possibility of fire in connection with crating of evacuee belongings was discussed, and the Safety Committee suggests that Mr. Hon be invited to the next meeting of the crating committee to discuss the fire hazards which might be expected under any crating program contemplated. Mr. Hon will not necessarily be a member of the committee but could give suggestions regarding fire hazards, particularly regarding paper, other wrappings and clothing. There is a possibility of smoldering fire brought to the warehouse in boxes brought in from evacuee quarters, and there are other fire hazards that should be considered.

003.1
Safety
Com.

Letters from stove manufacturers concerning furnishing of instructions for space heaters were read to the committee. It was suggested that Block Managers Supervisors be requested for a list of the types of stoves in the blocks so that instructions might be distributed properly.

Meeting adjourned at 3:00 p.m.

R. H. Rupkey
Chairman
Safety Committee

cc: Messrs. Hon Barrett
Cassilly
Horn
LeBerthon
Powell
Yoshimine
T. Sumida
K. Uyeno

RHR:sk

ARTICLE IV

LOCAL COUNCIL

Section 1. The Local Council shall consist of members who are citizens twenty-one (21) years of age or over, elected from each of the blocks of the respective units.

Section 2. The Local Council shall enforce the regulations passed by the Community Council and also enact regulations of its own concerning the internal affairs of its Unit provided they conform to the rules, regulations and powers granted by the Community Council.

Section 3. Any motion, resolution, regulation and any other business transacted by the Local Council which the Community Council may deem detrimental to the general welfare of the Community of Poston may be vetoed and annulled.

Section 4. The Local Council shall provide for officers to carry out its duties and functions and also appoint committees to assist it and the Community Council.

Section 5. A Local Councilman shall have the right to call Block meetings.

Section 6. Any Local Council vacancy shall be filled by a special election of the block which the Local Councilman represents.

Section 7. The term of office of a Local Councilman shall be a period of one year or until such time as his successor shall be selected.

Section 8. Elections for Local Councilman shall be held on the first Monday in October, commencing with the first Monday in October, 1943.

Section 9. Each Local Council shall elect its representative to the Community Council by on or before the third Monday in April and October of each and every year.

Section 10. The first election for the Local Council shall be called within fifteen (15) days after the adoption of this Charter pursuant to rules and regulations prescribed by the Project Director. The rules and regulations pertaining to subsequent nominations and elections shall be prescribed by the Community Council.

ARTICLE V

INITIATIVE

Section 1. Any proposed regulation may be presented to the Community Council by a petition signed by 15 per cent of the qualified electors of the entire community, computed on the total number of votes cast for all candidates for the Council at the last preceding election at which such Community Council was elected.

M I N U T E S

FINANCE COMMITTEE

Meeting of the Community Council Finance Committee, held at 2:00 p.m., Friday afternoon, January 12, 1945, was called to order by Chairman George Y. Katow in the Unit I Conference Room. Present were the following members: Ayaka Takahash, Sadao Sasaki, City Manager Minour Okamoto, Richard S. Nishimoto, Dr. Sugino, hospital, Unit I; John M. Kubota, Unit II; K. Kurukawa and Mr. Nishi, Unit III. Unable to attend were S. Ogawa and K. Takizawa of Unit II and M. Ohtani, ^{Mr. Vickers} of Unit III.

The Minutes of the previous meetings were read and approved as read.

The Committee granted approval to the Movie Committee their request for \$65.00 weekly allocation effective December 1, 1944.

Dr. Sugino from the Optometry Department explained in regard to the Optometry Fund; the co-signers for this fund have been Dr. Powell and Miss Vickers who wish to have their names replaced. It was decided that a committee of three members, one from the Optometry Department, one from the Finance Committee and one from the Community Council Hospital Committee, be established with the authority to administer and audit the said fund and books. The committee of three was requested to elect the co-signer to replace Dr. Powell and Miss Vickers; Mrs. Onami shall be retained as one of the two co-signers as before. The Committee shall submit a monthly statement of financial condition to the Finance Committee. The above matter was to be submitted to Dr. Powell for his approval. Mr. George Y. Katow, Chairman, was elected for the committee to represent the Finance Committee.

The Financial Statement, as of December 31, 1944, including the statement of the Hospital Fund of 1944, was approved by the Committee as presented. Suggestion was made that the balance of the Community Council Fund be added to the above statement. Copies of the revised statement shall be distributed to members of the Community Council, Local Councils and Block Managers of all three Units.

Meeting was adjourned by Chairman Katow at 3:45 p.m.

Respectfully submitted,

/s/ A. Tanaka

Acting Secretary

/s/ G. Y. Katow

Chairman

GYK:at

POSTON COMMUNITY COUNCIL
FINANCE COMMITTEE

AGENDA:

Meeting: March 20, 1945
1:30 p.m.
Unit I Conference Room

- I. Roll Call
- II. Approval of the minutes of the previous meeting
- III. Financial Statement
 - (a) Optometry Fund

 - (b) Finance Committee Funds

- IV. Movie Fund

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M I N U T E S
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The Minutes of the previous meetings were read and approved as read.

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Meeting was adjourned by Chairman Katow at 3:45 p.m.

Respectfully submitted;

/s/ A. Tanaka
Acting Secretary

/s/ G. Y. Katow
Chairman

GYK:at

POSTON COMMUNITY COUNCIL
FINANCE COMMITTEE

AGENDA:

Meeting: March 20, 1945
1:30 p.m.
Unit I Conference Room

- I. Roll Call
- II. Approval of the minutes of the previous meeting
- III. Financial Statement
 - (a) Optometry Fund

 - (b) Finance Committee Funds

- IV. Movie Fund

POSTON COMMUNITY COUNCIL FINANCE COMMITTEE

AGENDA: Meeting, Monday, April 17, 1945 at 10:00 a.m.
Unit I Conference Room

- I. Roll call
- II. Approval of the minutes of the Previous Meeting
- III. Financial Statements:
 - (a) Optometry Fund
 - (b) Finance Committee Funds
- IV. Other Business

MINUTES

Community Council Finance Committee
Poston, Arizona
May 11, 1945

Messrs.
Nishimoto
III

The first meeting of the Finance Committee for the new term held on Friday morning, May 11, 1945, was called to order by Mr. Ayaka Takahash at 10:00 a.m. at the Unit I Conference Room. Roll call taken and the following members were present: Y. Katow, S. Sasaki, T. Sumida, Unit I; Mr. Kubota, S. Ogawa, Unit II; T. Nishi, S. Uyeki, and K. Sumida, Unit III.

The minutes of the last meeting was approved as read.

The Finance Committee's Statement of Condition as of April 30, 1945 and the Financial Statement of the Optometry Fund of Condition as of April 30, 1945 was explained by Mr. Katow; it was approved as presented.

It was unanimously decided that the Chairman of the Community Council Finance Committee participate in approving the monthly bank statement on the "Customers Service Bureau" account, as it is the responsibility of this body to approve the monthly financial statements without taking custody of the Optometry Fund. It was suggested that Mr. Katow consult Dr. Sugino to that effect.

Election was held for the new Executive Board and the followings were unanimously elected:

Chairman-----Y. Katow
V. Chairman-----S. Sasaki
Custodians:
Unit I-----R. Nishimoto
Unit II-----Y. Kubota
Unit III-----T. Nishi

It was moved seconded and unanimously carried that Mr. Katow represent the Finance Committee and it was also decided to ask Dr. Sugino represent the Hospital and have the Community Council select their representative for the Optometry Fund Committee.

Mr. Katow reported that a check for \$1413.99 was received ^{from} ~~by~~ Mr. John Girdler, Principal of the Poston High School for custody for the "Xi Beta Sigma Club" known as the College Bound Club of Unit I.

Meeting adjourned at 11:00 a.m.

Respectfully submitted,

/s/ A. Takahash

M I N U T E S

PUBLIC RELATION COMMITTEE MEETING

DATE: Wednesday, February 21, 1945

TIME: 1:30 P. M.

PLACE: Conference Room

THOSE PRESENT: Messrs: K. Horita, C. Ikemiya, Y. H. Nagase,
S. Yamada and S. Yoshikawa.

SUBJECT: Tailoring School requested \$25.00 for window curtains.

QUESTION: Should we approve it?
After much discussion.

DECISION: The request from the Tailoring School dated February
9, 1945 will not be approved.

It was also decided to present to the Local Council
for a decision on the question of transferring the
special account (\$242.76) to the general fund.

Meeting adjourned at 2:30 P. M.

Respectfully submitted,

Hagenu Arita
Hagenu Arita, Executive Sect'y

M I N U T E S

OPTOMETRY FUND COMMITTEE MEETING

DATE: Friday, February 2, 1945

TIME: 2:00 p.m.

PLACE: Optometry Dept.- Poston General Hospital

THOSE PRESENT: Dr. Sugino
Mr. H. K. Takizawa
Mr. G. Y. Katow
Mrs. Onami

The following decisions were made:

- (1) Mr. G. Y. Katow was elected as Chairman of the Committee.
- (2) Mr. H. K. Takizawa and Mr. G. Y. Katow were appointed as co-signers of checks to replace Miss Vickers and Dr. John W. Powell.
- (3) The issuing of the following checks was authorized:
 - (a) To: Mr. Todah for \$124.44 in payment of a meat grinder purchased for the hospital kitchen.
 - (b) To: Mr. M. J. Suzuki for \$18.70 to defray the expense of hospital employees' Christmas party.
- (4) Hereafter, no ex post facto approvals shall be granted by this committee.
- (5) The Chairman was instructed to make a request to Dr. Powell to write a letter to the Valley National Bank to change the signatures for the account of Customers' Service Bureau (see item 2).

The meeting was adjourned at 4:00 p.m.

Respectfully submitted,

/s/ G. Y. Katow
Chairman