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For Month Ending July 1945

Monthly Report

BUSINESS ENTERPRISECenter Jerome

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: *

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

Management Committee has been concentrating primarily on the problems of getting merchandise. Obtaining merchandise is most difficult problems facing the management and the management committee at this time. The personnel committee which is composed of general manager, superintendent, assistant general manager have been primarily readjusting the work to meet the labor shortage, and also fill in the gap made by employees leaving the center.

Articles and by-laws committee has been actively engaged in completing the filing of Articles of Incorporations and By-laws with the state of Arkansas.

General organization committee has completed a center wide drive for membership during which they reached \$22,000 on the membership capital.

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

Education committee has sponsored inservice program for employees and general cooperative education classes, and also worked with the Organization Committee during the membership drive.

*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)

C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

Three meetings have been held during the past months for co-op congress. The major matters discussed were problems concerning cooperative organization.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

Midland Co-op Wholesale has employed one person. There are approximately 35 cooperatively trained people relocated in other employment on the outside. Have sent a complete record of Cooperatively trained people to several Regional Whse.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

Obtaining merchandise. Several field trips has been made to solve this situation. We have had moderate success.

We have been preparing our membership and patron records for preparation for segregation to Tule Lake.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

Coordination between Rowher Cooperative and Jerome Cooperative Enterprise in pooling of purchases.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

\$300 for hardware--90 days

\$3,200 Dry goods---90 days seasonal and odds and ends

\$500 variety-----90 days

2. Report on services started or discontinued this month, with comment.

Discontinuation of Montgomery Ward department. We contacted Washington office in a effort that they may renegotiate our contract with Montgomery Ward, but to date they were unsuccessful.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

\$30,066.25 Acc't. payable

6,791.14 approximate refunds payable

July 31, 1943

CONSUMER ENTERPRISES:

BUSINESS VOLUME: Figures on gross business volume for each department of Consumer Enterprises.

Department	No. of Stores	No. of Evac. Employees	Gross Business	
			This Month July	Last Month June
Store #1			\$ 13,142.43	\$ 11,790.54
Store #2			11,734.78	12,177.87
Dry Goods			10,568.21	15,312.46
School Supplies			2,916.88	2,280.91
Radio			162.36	130.42
Shoe Shop #1			611.77	496.86
Shoe Shop #2			1,145.25	1,124.40
Newspaper			277.31	245.79
Movie			575.55	855.54
Laundry			106.22	110.15
Dry Cleaning			202.55	288.35
Photo Finish			114.82	146.96
Barber			257.85	233.15
Western Union			262.49	242.75
Mail Order Dept.			3,110.00	4,020.00
Eye Glass Dept.			2.35	
Ice			184.49	
Total		121		

Total membership in Consumer Enterprises Association 2033

Total Paid-in Share Capital..... \$21,487.50

DIVIDENDS:

Amount declared by merchandise departments this month None

For period from _____ to _____

Dividends declared by service departments this (Name departments, dividend, amount, and period covered.)

Total of Community Enterprises dividends paid this year None

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ARTICLES AND BY-LAWS AND GENERAL ORGANIZATION COMMITTEE

On the last day of July, Jerome Co-operative Enterprises has not been formally organized though it has already received its Federal Charter. We have the balance of this month to complete our filing with the state, and also to receive our state license to do business as a Co-operative Organization. We had already, during the last few days in July, written up in tentative form the Operating Agreement with WRA and Transferring Agreement with the present Jerome Co-operative Enterprises, Inc.

The General Organization Committee has also called a number of meetings during the past several months. The purpose of the meeting has been primarily to explain various phrases and problems involved in Co-operative Organization, and also to discuss in detail the function of Co-operative as such.

THE TRUSTEES

During April, May, June and July the trust has been holding meetings quite regularly. It has been averaging about two meetings a month. The Trust has been, up until the present time, in full charge of Community Enterprises. On the Trust we had the following people: Mr. K. Kamikawa, Mr. Jiro Omata, Mr. Ryuichi Murakami, Mr. K. Komoto and Mr. Enkichi Shintani. The nature of the meetings have dealt primarily with buying, merchandising, studying the financial condition, and making of new plans. Generally speaking, the Trust has been very cooperative in taking care of needs of the people. There was a time when some of the members were inclined to hold back the development of Community Enterprises, because they felt that in expanding Enterprises would be encouraging people to spend beyond their means. However, since the demand for service from Community Enterprises has been constantly increasing, and since our ability to take care of various types of service has been satisfactory,

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the attitude of Trust generally has been changing toward one of increasing the service nature of the Jerome Co-operative Enterprises. The Trust has helped in setting up a meat department or ration food store for appointed personnel, which is now in operation. They have also studied on expansion, working hours and conditions for employees.

However, during the past month, the Trust and the Temporary Board has been meeting jointly. The purpose of these joint meeting is to acquaint the incoming board with the problems connected with Enterprises. There has been no hardship whatsoever in transferring of Trust to Co-operative.

BOARD MEETING

Up until the present time, the Temporary Board was fundamentally concerned in executing the decision made by the Co-op delegates at their regular co-op delegates meeting. They have been taking care of such matters as filing the Article of Incorporations in Washington, negotiating the operating and transferring agreements, preparing the rental agreement with WRA, hear general reports from Trustee on general business operation, ordering share certificates, conducting a drive for collection of share or membership capital for Co-operative organization. It may be reported in this condition that the board has succeeded in collecting approximately \$22,000.00. The Temporary Board also worked with the Educational Committee in sponsoring Educational and Organizational programs. This board shall function until after the next regular membership meeting is held, at which time the permanent Board of Directors shall be chosen. The Temporary Board has been doing very excellent job.

CO-OP DELEGATES

Block delegates or Congress of Co-op Delegates meetings have been held quite frequently, at least once a month. In some cases twice a month. The purpose of such meetings have been to hear the progress and operational

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reports of the Co-operative. The delegation or Congress is composed of one issei and one nissei from each block. Up until the present time, the delegates to the Congress have been chosen at regular block meetings. However, since the machinery of the Co-operative is becoming fairly well established, the congress of delegates will be chosen at regular annual meeting hereafter. The Congress of Delegates has also considered questions that dealt with WRA policies and its relationship to Community Enterprises. They have been the formal policy making body for Jerome Co-op. Most of the meetings have been held with little or no friction. Special committees have been chosen from the Congress of Delegates to carry out detail and special work, such as Educational Committee, Articles and By-laws committee, Operating and Transferring and Rental committee. The Congress of Delegates itself formally approves all agreements, all articles of incorporations and by-laws, and many other major problems confronting the co-operative.

DEPARTMENT HEADS

Meetings have been held for last four months at two weeks interval. At these meetings the department heads of each enterprise attend. The purpose of these meetings are primarily to coordinate the work program of the organization. The department heads execute decisions of the Board and other small routine commercial matters. Such matters as getting awnings on windows for each store, sanitation in all stores, stock control, aprons for workers, financial condition of the stores, buying, overtime, efficient use of help, sales, public problem of each department, finance of each department, repair of counter, repair and remodeling store generally. These meetings have been very helpful in coordinating the working program of community enterprises. It has also brought closer contact of department heads, and also the problems of evacuees in each section of the center,

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EMPLOYEES MEETING

In addition, to the regular meeting of the department heads, we also have monthly or every other monthly meeting of the entire employee staff. At such meeting we take up problems of merchandising, buying, display, organizational development such as membership drive and the program connected with Education Committee, problems confronting the board and general enterprise programs. At these meetings we also arrange for recreation and entertainment, such as employees dance, employees ball team, aprons for employees. We discuss social security and unemployment compensation. Our last meeting was held on June 5. We are going to hold another meeting soon.

INSERVICE TRAINING CLASS

Inservice training classes for our employees are held to teach the employees merchandising, and also general cooperative principles and theory. These classes have been held during the day time, during the regular working hours. We have staggered the working hours of the employee who wishes to attend to these classes. The classes have been purely voluntary and the employees attending will qualify to receive a certificate which will be presented by the Arkansas Vocational Department. These classes cover such subject as merchandising, cooperative theory, practices. These classes have been attended regularly by approximately 25 students. We have temporarily discontinued the classes because of the extreme warm climatic condition. In addition, to holding the inservice training classes, we held a regular educational classes at the highschool. These classes restricted themselves primarily to theory and practices of cooperatives. Any resident interested were recommended to attend these classes. Both the inservice and educational classes were conducted by Mauritz C. Erkkila.

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EDUCATION COMMITTEE

The education committee, which was officially elected by temporary board, has been rather inactive. They have however developed very good cooperative library, also succeeded in promoting cooperative classes and inservice classes. However the committee themselves felt that they were more or less, because they were appointed by the temporary board, powerless to function, especially using funds of the association. For this reason it has cramped the style of this committee. They have felt that their election should have been a democratic election taking place at a regular delegates meeting. This procedure will be followed at the next delegates meeting and program will be set in systematic basis.

Enclosed is also a monthly financial report for July of our various departments.

Respectfully submitted,

Mauritz C. Brkila, Supt.

For Month Ending Aug. 1945

Monthly Report

BUSINESS ENTERPRISECenter Jerome

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: *

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

1. Management committee has held several meetings in which it has discussed stock control. It has appointed a stock control committee.

2. Stock control committee has met and is making a complete inventory of all slow moving items. They have also contacted Rohwer Cooperative in effort to dispose some of these items.

3. Personnel Committee has been appointed by general manager and superintendent and they have held one session for the purpose of arranging the work routine and sphere activity for each employee.

4. Article and By-Laws Committee received the State Charter from Arkansas.

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

We now have Cooperative organization fully completed. We elected a new Board of Directors and they in turn have elected its new officers and various committees. At each meeting of Congress of Delegates, which is held monthly, we are preparing a special cooperative educational material, which will help to enlighten the Delegates from each unit of membership. We are preparing to use discussion group technique in the Congress of Delegate meetings. This technique will offer greater participation and discussion in solving problems confronting the cooperative.

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C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings.

Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

Congress of Delegates. First meeting of newly elected Congress of Delegates was held on August 31, 1943. Elected new Board of Directors. Instructed Board to set interest rate on share, and discussed segregation and its effect on the Cooperative.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

None. (However, we have sent a list of Cooperatively trained people to original wholesale. To date, we have not received word from them.)

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

1. Segregation. Plan to redeem segregates share upon leaving the center. Will send the rebate to them after it has been declared.
2. Acquisition on certain types of merchandise. Have contacted many companies, however there is little more we can do.
3. Obtaining priority rating from War Production Board for setting up Beauty Parlor.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

1. Sears, Roebuck & Co. has indicated that they may make a commission arrangement with Jerome Co-op. It might help if Washington would contact Sears, Roebuck & Co. and encourage them to make this arrangement with us.

2. WRA in Washington will receive our rewritten WPB form for beauty parlor. WRA should check it carefully and present it to the WAR Production Board in behalf of Jerome Cooperative enterprises.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)
\$300 for hardware---90 days
\$3,200 Dry goods---90 days seasonal and odds and ends
\$500 variety-----90 days

2. Report on services started or discontinued this month, with comment.

Established a check cashing arrangement as a result of WRA decision to pay the evacuee employee with check instead of cash. It was started on latter part of this month, we do not have comments to make at this time.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

1. National Cash Register-----\$1800.00 payable in installment of \$200.00 each.
2. WRA----\$7,630.91.

For Month Ending Sept. 1943

Monthly Report

BUSINESS ENTERPRISECenter JEROME

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: *

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

Executive Committee: The Executive Committee met to decide and plan on trip to Chicago, which was for the purpose of attending the conference of Relocation Center Co-operatives. They also elected the delegation.

Personnel Committee: This committee has met several times during the month and discussed the replacing of vacancies of incoming Tule Lake people.

Audit Committee: The Audit Committee has planned for the fiscal audit, which will be made sometime in October, fiscal year ending October 31.

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

Since the election of our new Congress of Delegates, there has been so many matters pending that we have not had the opportunity to elect the new education program. However, another special meeting of delegates will be held during the early part of this month, at which time the education committee will be appointed.

We are also working through the schools in an attempt to set up a school Co-op. The meeting of the high school staff will be held in the near future to discuss primarily this matter.

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C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings.

Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

Congress of Delegates has met twice during the month of September. Both meetings were held primarily concerning with the distribution of earnings and preparing for another membership drive. The membership drive is planned because of the incoming Tule Lake people. The Congress of Delegates also has been spending considerable time in discussing and studying the various committee and executive body functions. In other words, familiarizing themselves with co-operative techniques and practices.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment. The Co-op Board has begun to study relocation of farm group, however, before such resettlement program can be put in effect, it requires study. We have not placed anyone that we know of in the Co-op positions outside. We do have several resettlement prospects with the Midland Co-op Wholesale in Minnesota, and Central States Co-op Wholesale in Chicago.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

The major problem confronting the Center Co-operative during the month of September has been segregation. We have paid 5 % advance dividends to all those who left for Tule Lake and also have redeemed their membership investments.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

In Washington, we have pending a priority for our Beauty Parlor. If WRA can help to push this through the WPB we would appreciate it very much so that we can set this service up.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)
Estimated dead stock about \$2,000.00 on hand for period of 60 days. Stock consist mostly of dry goods. Have taken steps to liquidate dead stock: 1) contacted salesman who is willing to sell our dead stock, 2) contacting other centers to see whether they can use some of our stock.
2. Report on services started or discontinued this month, with comment.

During the month of September, we initiated the Check-Cashing program.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

Accounts payable----- \$15,949.95

Monthly Report

BUSINESS ENTERPRISE

For Month Ending Oct. 1943Center JEROME

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: *

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.)

Management and Personnel Committee: They have met on several occasions to discuss establishing self-service in one of the stores. The plan is to rearrange Store #2 into a semi self-service. This committee has also been very active in assigning new people that have come in from Tule Lake to Enterprise employment.

Executive Committee: The Board of Directors sent a delegation to attend a conference of Relocation Center Co-operatives in Chicago on Sept. 28, 29, & 30. The Board of Directors has also approved a central buying office in New York and a Federation of Relocation Center Cooperatives.

Audit Committee: This committee has arranged for a audit for the fiscal year ending September 30. Our auditors are expected to be here the first or second week of November.

New Enterprise Committee: This committee is making a study of all new activities and services and may expedite the establishing of services that we do not have at the present time.

Finance Committee: This committee has paid for a large part of our obligation to WRA. It is the hope of the Finance Department to clean up the WRA account as soon as possible.

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

We have set up a Co-op study class on group farming. The purpose of such a class is to encourage farmers to use the cooperative technique in relocating into the agricultural industry. To date, we have a group of seven, meeting twice a month.

Co-op Festival: A three day Cooperative festival is being planned for on November 12, 13-, 14. The committee working on the festival is composed of three from the Education Committee, five from the Board of Directors, and five from the executive staff.

The Board of Directors has also chosen a committee to hire an education and publicity director from the evacuees.

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C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

During October, we held two meetings of the Congress of Delegates. One for the purpose of appointing various committees of the Co-operative and another special meeting to study problems of the Cooperative, as well as to discuss the proposed federation plan as a result of the Chicago conference.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

To my knowledge, none of my employees have relocated to the Co-operatives outside during the month of October. Many have, however, left for other types of work.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

- A. Beauty parlor approved by WFB proceeding with its construction.
- B. Board approved watch repair department, proceeding with its construction.
- C. Getting full cooperation of the barbers behind Enterprise Barber Shop program. Arranging for a meeting of all center barbers to get them behind the Enterprise barber program.
- D. Store remodeling: We are still in the process of remodeling Dry Goods and rearranging Store #2.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

Approximately -- Notion Goods-\$500. Dry Goods- \$4,000. Shoes- \$3,000.

We have been contacting retail establishments in Little Rock to which we have sold a considerable amount of merchandise during the past month.

2. Report on services started or discontinued this month, with comment.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

Accounts payable.....\$11,076.81
Five percent Advance Patronage
Refund11,595.68

Notes payable,.....\$ 200.00
Taxes..... 1149.47
Salaries..... 2335.81

For Month Ending Nov. 1943Monthly ReportBUSINESS ENTERPRISECenter JEROME

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: *

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.)

- A. Management Committee met with Staff to discuss buying, stock control and reducing inventory.
1. Regular meetings will be held on Tuesdays to discuss store needs
 2. Managers prepare daily stock report.
- B. Inventory Committee from Membership will supervise the taking of inventory for the first time.
- C. Audit Committee arranged for fiscal audit. Auditors are now in process of auditing.
- D. Executive and Enterprise Planning Committee met to discuss new lines of commercial activity.
- E. Personnel Committee called meeting of employees to discuss store clean-up, working hours, Co-op Club, Banquet. Employees helped in giving suggestions.

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

- A. Planned for regular Co-op News Supplement to project paper (Denson Tribune)
- B. To set up Discussion Group Program. Getting discussion headers from Congress of Delegates.
- C. Co-op Banquet for Employees & Congress of Delegates to be held Dec. 18, 1943.
- D. Decorating Stores for Holiday Season.
- E. Planned membership drive for people that came from Tule Lake.

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C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

Membership Committee which constitutes the Congress of Delegates has been soliciting new members from Tule Lake.

1. 185 new members have signed for membership.
2. 123 became members as a result of advance rebate declared and paid in September.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

John Higashi -- Columbus, Ohio in private industry
Shigeo Nakanishi- Chicago, Ill. in private industry
Mieko Endow -- St. Paul, Minn. in private industry
Hiroshi Haruta-- Omaha, Nebraska in private industry

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

- A. Wood cutting has cut down on efficiency of public works so they have not been able to complete our Beauty Parlor.
- B. Had trouble getting barbers to work, because Block Wood cutting kept them away.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

Dry Goods	\$5,000
Drugs.....	1,500
Grocery.....	1,500

2. Report on services started or discontinued this month, with comment..

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

Accounts Payable Outstanding as of Oct. 31, 1943	\$16,123.19
Notes Payable (National Cash Register Company)	200.00

For Month Ending Dec. 1943Monthly ReportBUSINESS ENTERPRISECenter Jerome

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: *

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

No committee activities due to general election of delegates for the new term beginning January 1, 1944.

New committees will be appointed by the Board of Directors at the first Congress meeting which will be held on January 16, 1944.

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

Co-op Anniversary Banquet for employees and delegates was held on December 18 for their untiring and invaluable services to the Co-op. Messrs. K. Isari, President of the Cooperative, and R. B. Arne, Assistant Project Director, were speakers for the evening.

New Community Enterprise Supervisor, Mr. Don Elberson, will arrive at this center from San Francisco, California on January 6, 1944.

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Semi-annual Membership meeting was held by each block from December 21 through December 23, for the purpose of electing new delegates and reporting on fiscal financial statements.

Congress of Delegates met on December 7 and discussed the distribution of patronage refunds and gave report on fiscal financial statements.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

2 employees relocated.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

Problem concerning the disposition of unclaimed net saving. (action not taken)

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

None

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

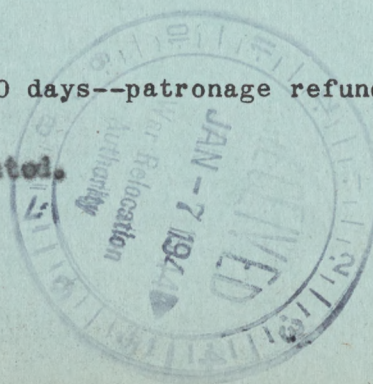
Drug Department	--	\$2,000.00	Mothball, flake	--	300.00
Fly Spray	--	550.00	Dry Goods	--	5,000.00
Flute	--	830.00			<u>\$8,680.00</u>

2. Report on services started or discontinued this month, with comment.

3. List obligations due in 30 to 60 days---patronage refunds, notes payable in cash

Patronage refunds were distributed.

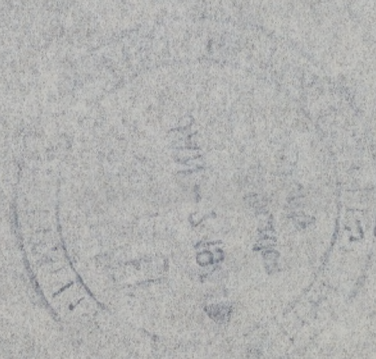
See attached paper



ALLOCATION OF NET SAVINGS

Distribution of Patronage Refunds

Total net savings-----	86,068.09	
Savings set aside for patronage not yet reported-----	<u>12,174.92</u>	
Net savings allocated-----		73,893.17
25% set aside for reserve fund-----	18,473.29	
2% of remainder for education and welfare fund-----	1,108.40	
Interest on Membership Certificates 3% per annum-----	94.95	<u>19,676.64</u>
		54,216.53
50% of \$54,216.53 payable in 2 series of Certificate of Indebtness-----		27,108.26
50% of \$54,216.53 payable in Cash Order-----		27,108.27
Minus the amount paid as Advance Cash Refund in September-----		<u>11,595.68</u>
Balance payable in Cash Order-----		15,512.59





For Month Ending Jan. 194 4Monthly ReportBUSINESS ENTERPRISECenter Jerome

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: *

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.)

See Supplemental Sheet

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

See Supplemental Sheet

*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)

C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

See Supplemental sheet

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

Four, all in private employment

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

- 1) Information from Assistant Project Director, in charge of Operations, that Mr. Utz of Washington Office States that no more construction for the cooperative will be performed by the W.R.A. Further investigation on project basis is being made.
- 2) Laundry soap shortage. This was caused largely by a rumor of an impending shortage and consequent large scale buying. Through the cooperation of three large Cooperative Wholesales we have now solved the problem. Almost the total amount of laundry soap now coming in is from Cooperative Wholesales.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

1) Filed for total exemption from federal income tax in early part of December, 1943 with Little Rock Bureau of Internal Revenue Office. Would appreciate investigation by W.R.A. as to whether this matter has been referred to Washington office of Treasury Department.

2) Development of over all group relocation policy through instruction to all involved directly in relocation program.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

\$5,000.00 30 days

2. Report on services started or discontinued this month, with comment.

Beauty Shop commenced operations January 17, 1944.

Operations to date have been successful with the only problem being the obtaining of sufficient personnel to meet present needs.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

Patronage Refund	301.81
Accounts Payable	10,123.11
Notes Payable	200.00
	<hr/>
	10,624.92
W.R.A.	422.27
Total	<hr/>
	11,047.19

SUPPLEMENTARY MEMO

Most of the reports on committee activities must be reported on a supplemental sheet, because a new committees have just been formed and their agenda is very full. As a result, there is not enough room on the regular report form for a complete information. Also, the committees in the past have not been active and a great deal of ground work must be laid preparatory to their successful operation.

EMPLOYEE RELATIONS COMMITTEE

The first meeting of this committee was held on January 29 and general discussion developed relating to the establishment of personnel policy on selection, training, promotion of employees, working conditions, sick leave and dismissal. The general nature of the relationship of the General Manager to the employees of the cooperative was discussed rather thoroughly. No decision was made because the meeting was primarily exploratory in nature.

ENTERPRISE COMMITTEE

This committee is composed of 10 members and met on January 29 to study the establishment of new enterprises of the cooperative. A discussion on the establishment of the following new enterprises was held:

1. Photo Service
2. Dental Service
3. Dress making and clothes alteration
4. Watch repair
5. Fish market

Arrangements have been made, in regard to a proposed dental service for a joint meeting of the Enterprise committee, the Board of Directors and the dentists likely to participate in such a service.

A sub-committee was appointed to make further investigation on the matter of setting up a photo service.

AUDITING COMMITTEE

This committee is composed of 11 members and met on January 28. The committee was divided into subsections of accounting, inventory, and audit. The inventory section aided in supervising the monthly inventory taken during the period

of January 31 to February 2. The accounting section will proceed to verify all financial statements in the future before they are submitted to the Congress of Delegates. The Audit subsection will audit all cash records.

LEGAL COMMITTEE

This committee is composed of 7 members and met on February 1, 1944. The entire discussion was taken up on Article of Incorporation and By-laws of the Federation of Business Enterprises. Certain suggested changes were made in these and these suggestions will go forward to the executive secretary of that organization at the Granada relocation center.

MANAGEMENT COMMITTEE

This committee is composed of 7 members and met on January 31. Mr. Iseri, president of the Coop, explained the purposes and functions of this committee and Mr. Murakami, general manager, explained the general structure and functioning of management.

The coop rationing system for the project was discussed and certain suggestions were made for changes of this system. Finally, because the subject was introduced by one of the member of the committee, a rather extended discussion of liquidation was entered into, and the committee has asked the general manager, as a result of this discussion, for a regular report on the condition of the merchandise stocks of the cooperative with special emphasis upon the present turnover.

B. COOPERATIVE EDUCATION PROGRAM:

I. EDUCATIONAL COMMITTEE:

This committee composed of nine members has met twice during the month.

The following matters have been discussed:

- 1) Financing evacuee investigation of opportunities for group resettlement.
- 2) Financing the construction of a swimming pool at the center.
- 3) Financing of a scholarship fund.
- 4) Supplying essential school supplies to the children of the center.
- 5) The development of a personnel training program, not only for the coop employees but also for the evacuees as a whole.

All the above matters were discussed primarily in connection with the expenditure of a sum of money now listed on the Coop financial statement as an unal-

located reserve. This fund represents the profit made by the cooperative on sales not represented by cash receipt stubs.

- 6) Carrying forward the organization program for cooperatives in both the elementary and high school and the introduction of material on consumers cooperatives into the curriculum of the highschool.
- 7) The distribution of English and Japanese copies of cooperative literature for educational purposes.
- 8) Establishment of the position of a paid educational director.
- 9) Sponsorship of "Co-op Nites" by the cooperative as educational and recreational activities.
- 10) Discussion of a more adequate display of cooperative merchandise.

Favorable recommendations have been made at the second meeting on the donation to be made to the high school scholarship fund, the first step to be taken on the personnel training program and the establishment of a program of Coop nites.

II. EDUCATIONAL ACTIVITIES.

A. Aiding the organization of 4th grade coop for the sale of valentines to school children.

B. Aiding in the early stages of organization of a school coop at the high school. There is also an effort being made to introduce material on the cooperative movement into the high school curriculum.

C. Discussion with groups outside the cooperative on general program for group resettlement. These discussions were among people who were interested in resettlement, and at the same time leaders in the cooperative. The main purpose was to interest these individuals in having the cooperative assume a financial responsibility of some kind for a group relocation program.

D. Employee training. We have worked out an arrangement with the adult education department for the payment of apprentices at the shoe shop by the W.E.A. In addition, we have started our training program with the introduction of highschool students into the Beauty shop where they will receive school credit and complete their beautician training. We have also communicated with the Cooperative Correspondence school of Superior, Wisconsin and expect the Board to shortly recommend the expenditure of a sum of money for this purpose.

E. At the Board of Directors meeting of January 20, 1944, representative of the Rohrer Cooperative Enterprises presented a request for information and advice in their present difficulties. This was given by Mr. Isari and Mr. Murakami and further joint meetings were planned.

G. Two meetings of the Congress of Delegates were held during the month, one on January 15 and one on January 22. The first meeting was largely taken up with reports of officers and a short discussion by the new superintendent. With respect to new business a discussion on the reissuance of cash order was entered and after considerable deliberation it was decided that another cash order be reissued after 60 days subsequent to those lost.

At the meeting of January 22 the following topics were discussed:

- 1) Distribution of Laundry Soap Ration Coupon.

The equal distribution of laundry soap through this system was proposed by the management and was unanimously approved by the Congress. The coupons were distributed to the Delegates to be equally divided among the block resident on a unit basis.

2) Meeting Date of the Congress.

The meeting of the delegates will be called whenever the purpose for such a meeting is made known not necessarily on 15th of each month as specified on the By-laws, until such time as the By-laws may be amended to incorporate such a suggestion.

3) Committees. It was moved and seconded that the following committee be established:

- 1) Educational Committee
- 2) Employees relationship Committee
- 3) Auditing Committee
- 4) Legal Committee
- 5) Management Committee
- 6) Enterprise Committee

and that all delegates with the exception of those employed in the coop be appointed as respective committee members by the Board of Directors.

4) New Enterprise. Discussion was entered into on the establishment of various new enterprises such as: Dress making, clothes alteration, watch repair, dental service, photo service, Japanese book library, an insurance agency and a second barber shop. All of these matters were referred to the new Enterprise Committee.

5) Vocational Training and Cooperative Education. The delegates thoroughly discussed this subject in the following manner:

A) Personal Training for all the employees and younger people to encourage relocation.

1. Correspondence course in cooperative administration from the Cooperative Correspondence School in Superior, Wisconsin.

2) Inservise Training through the use of apprentices in shops and stores with the cooperation of the W.B.A. financial program.

3) Retraining of the employees in special classes such as: typing, shorthand, bookkeeping, and accounting in cooperation with the Adult Education Department.

B) Vocational Guidance utilizing the help of a vocational advisor employed by the highschool.

These matter were referred to the educational committee for consideration.

Meeting of Administrative Personnel Members of the Cooperative.

At this meeting the members had a general discussion of cooperative principles and practices, and passed a resolution asking the Benson Recreation Association for additional space in the Personnel Recreation Hall to accommodate a dry cleaning service for the personnel.

Monthly Report

For Month Ending Feb. 1944BUSINESS ENTERPRISECenter Jerome

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: *

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.)

A. COMMITTEES:

The Employee Relation Committee, Enterprise Committee, and the Management Committee did not have any committee meetings during the month of February.

Legal Committee:

The Legal Committee held its second meeting on February 12, 1944. The Committee read and examined the By-Laws of this Co-operative, article by article and section by section, and made recommendation of amendments for the By-Laws to the Board of Directors.

Auditing Committee:

The Auditing Committee supervised the monthly inventory taken during the period of February 29 to March 2. Also, this Committee has verified the financial statement as of December 31, 1943, before they were submitted to the Congress of Delegates.

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

See supplemental sheet

*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (1) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)

- C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

See supplemental sheet

- II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

There were 10 people who have relocated outside for private employment.

- III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

See supplemental sheet

- IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

See supplemental sheet

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days) \$5000.00 within 30 days.

2. Report on services started or discontinued this month, with comment.
According to the Management, the Service Department of the Co-operative will be discontinued from March 15, 1944. Have already discontinued the Yarn agreement and Mail Order agreement.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

	Estimated Figures
Accounts Payable	\$10,422.00
W. R. A.	1,800.00
Notes Payable	200.00
Patronage refunds pay.	200.00
Accruals	5,300.00
Total	\$17,922.00

Monthly ReportBUSINESS ENTERPRISEFor Month Ending March 194 4Center Jerome

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: *

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

Auditing Committee:

A meeting of the Auditing Committee was held March 18, 1944 to verify the financial statement as of January 31, 1944. The said statement was approved by this committee and submitted to the Congress of Delegates.

Management Committee:

Management Committee meeting was held on March 25, 1944. General Manager had explained the closing-out sale and liquidation procedures of the Enterprises.

B. CO-OPERATIVE EDUCATION; PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

Recommendations from Education Committee.

Donation of \$150 to the Denson High School for publication of its 1944 year book. This was approved by the Board of Directors and charged to the General Expenses.

*Co-operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)

C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

Congress of Delegates meeting was held on March 27, 1944.

The following major decision were made at this meeting:

- (1) Declaration of Patronage Refund on 1944 earning. It was unanimously carried that patronage refund on semi-annual earning of 1944 be distributed. (That 25% of total net saving be set aside to the General Reserved Fund. With other reserved fund of the last fiscal year to cover the deficiency which may result from liquidation of the cooperative. (2) Six members of the Cooperative appointed as special Negotiation Committee, whose purpose is to transact business with the Rohwer Co-op.
- II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

Suyo Machigashira—Accountant for Assistant General Manager—Chicago

Jack Kato—Claims Agent—Chicago Violet Noma—Office Clerk—Minnesota

Wataru Arakawa—Cobbler—Chicago Jane Yoshizumi—Beautician—Minnesota

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

Negotiation with the Rohwer Co-op: During the past weeks Rohwer Co-op has been contacted as to their purchase of a portion of our stock and also the possibilities of their operating one or two store in this center after closing date of business operation of this co-op. Mr. Otto Rossman and Mr. George Ishiyama of WRA Business Enterprise Section were here to assist the business transaction to the Rohwer. However, no definite decisions have been submitted by the Rohwer Co-op and the matter still pending.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

Federal income tax.

The problem is still pending in the Washington Office.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)
None.

2. Report on services started or discontinued this month, with comment.

All service shop will be discontinued after April 15. However, Photo Service and Mail Order Department have already discontinued since early part of March.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

Account Payable

About \$30,000

Monthly Report

For Month Ending April 1944BUSINESS ENTERPRISECenter Jerome

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: *

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

Several meetings of the Employee Relations Committee were held to discuss the subject of gifts to employees. It was thought that these should be made as a token of appreciation to the employees for their excellent cooperation during the dissolution period. These gifts were to be based on the merit of the individual employees and recommendations of the Committee were made to the Board of Directors.

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

(1) The Educational Committee has been active in the publication of the "Jinmeiroku" or Members' Address Book. Several meetings have been held to discuss the makeup of this book and some members of the Committee have offered their services voluntarily. This book has a short history of the Cooperative, written by its President, a chronological statement of the history of the Jerome Center, a short statement of the Education Committee, and a directory of the members of the Jerome Cooperative. Copies will be made available to the Washington Office.

(2) The Co-op Club, which is made up largely of Co-op employees but whose membership is open to members of the Board of Directors and delegates, is in the process of publishing a souvenir album with pictures of leaders and employees of the Cooperative as well as statements by various individuals and descriptions of the various departments. The money for the financing of this album comes from the club funds which have been obtained by the collection of lost cash receipt stubs and deposited by patrons in special boxes established for that purpose in the stores. The Washington Office will also receive some copies of this album. (cont. on attached sheet)

*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)

C. MEMBERSHIP MEETINGS. (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

The Congress of Delegates' meeting took place on April 27, 1944. Most of the time was taken up with special reports upon which no action was necessary. Copies of the agenda of this meeting are enclosed. However, action was taken on the redemption of membership certificates for those leaving for Tule Lake, the presentation of a letter of thanks to the Board of Directors for their valuable services, and the announcement of an auction to be conducted for the sale of merchandise and equipment still left over from liquidation.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

Jack T. Matsui - Head Timekeeper - Cleveland; Yeiroku Miyagi - Cobbler - Colorado;
Hitoshi Ouchida - Store Clerk - Illinois; Takeshi Tsutsui - Cobbler - Chicago;
Ray Nakagawa - Des Moines, Iowa (cont. on attached sheet)

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

(1) Relationship with Rohwer Co-op: The general program for the purchase of the remaining stock by this organization fell through but it has taken over the operation of one store, one shoe repair shop and some minor services formerly operated by the Jerome Co-op and since the good showing of these enterprises has purchased increasing amounts of merchandise and equipment from the Jerome Co-op.

(2) Disposal of Remaining Merchandise and Equipment: This has been handled adequately so that we have only a thousand dollars of merchandise and five-hundred dollars of equipment remaining. This will be disposed of very shortly. (cont.)

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

(1) The matter of compensation for the trustees, who, according to the District of Columbia Law, are the official liquidators of the Cooperative, has been presented to Mr. Glick by Mr. Curtis. To date, no answer has been received.

(2) We need a definite answer with respect to the proposal made by the Board of Directors on the transfer of the Board and certain key personnel to the Rohwer Center on a temporary basis.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

NONE

2. Report on services started or discontinued this month, with comment.

On April 15, all operations in existence at that time were discontinued. On April 17, the Rohwer Co-op took over the operation of one store, dry-cleaning arrangements, newspaper subscriptions and the Western Union Telegram office. The Shoe Repair Shop resumed operation on April 24.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

Membership Shares -----	\$ 8,575.00
Unallocated Reserve -----	\$11,960.00
General Reserve -----	\$18,220.54
Certificate of Indebt.-----	\$ 4,031.00
Accounts Payable -----	\$ 2,100.00
W.R.A. -----	\$ 1,900.00

Monthly Report

For Month Ending May, 1944BUSINESS ENTERPRISECenter Jerome

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: *

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

The meeting of the Auditing Committee was held and the financial statements for the first half of 1944 fiscal year, ending March 31, 1944, were studied and verified.

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

- (1) The preparation of "Jinmeiroku" or Souvenir Directory, which was originally planned and recommended by the Education Committee, was completed and distributed to the Co-op members. To the non-members it was sold for 25¢ per copy.
- (2) The publication of "Souvenir Album" by the Co-op Employees Club completed and distributed among the employees.

*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (1) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)

C. MEMBERSHIP MEETINGS. (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

The Congress of Delegates' meeting was held on May 23, 1944, and the following major decisions were made:

- (1) Declaration of Percentage of Patronage Refund for the First Half of 1944 Fiscal Year: It was unanimously carried that in order to expedite the computation, the percentage of the patronage refund shall be 12.50% instead of 12.75%, the net earning for 1944, and the remaining .25% shall be distributed as remaining asset. \$264,694.90 distributed as refund. (cont. on attached sheet)

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

Lily Matsumoto, Masayuki Nakata, Masako Nobuto, Matsue Kozawa, Frank Nishida, Richard Ochiai.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

- (1) Question was raised as to whether the membership meeting for dissolution should be held or not. Advice was given by Mr. Featherstone to the effect that according to Sec. 17 of the District of Columbia Cooperative Law, the Congress of Delegates has the delegated power to cast votes for the entire membership.
- (2) Question with regards to the powers and authorities of the trustees. Mr. Rossman assisted to define the functions and powers of the trustees.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

NONE

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

NONE

2. Report on services started or discontinued this month, with comment.

NONE

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

Accounts Payable	-----	\$1,627.82
Cash Orders Payable	---	4,809.22
Comptroller Vouchers	--	2,332.26
Patronage Refunds	-----	28.47
Membership	-----	25.79
Optical Refunds	-----	1.40
Cert. of Indebt.	-----	37.70
		<u>\$8,862.66</u>

Members' equities:

General Reserve	-----	\$28,511.01
Unallocated Reserve	-----	220.12
Patronage Ref. Unclaimed	--	4,857.91
Property Tax (refund)	-----	851.90
Sales Tax (refund)	-----	807.35
		<u>\$35,248.29</u>

(Continued)

I. C. MEMBERSHIP MEETINGS:

- (2) Resolution to Dissolve the Jerome Cooperative Enterprises, Inc.: In accordance with Sections 17 and 36 of the District of Columbia Cooperative Association Act, 2/3 of the entire membership of the Congress of Delegates (49 votes) adopted the resolution for dissolution of the Jerome Cooperative Enterprises, Inc., effective as of June 10, 1944.
- (3) Election of Trustees: Messrs. Katsujiro Iseri, Ryulchi Murakami, and Kay Kuwada were ~~made~~ elected as trustees, and Mr. Iseri who received the highest votes was selected as the Chairman of the Trustees.
- (4) Compensation for Trustees: The following compensation for the trustees was approved by the Congress of Delegates: \$1,000 for the Chairman, including all administrative expenses; and \$500 for the other 2 trustees.





1. The War Relocation Authority is a Federal agency established by Executive Order on May 10, 1942, to provide for the care and education of Japanese-Americans interned in the United States. The Authority is organized into several divisions, including the Division of Education, the Division of Health, the Division of Labor, and the Division of Public Relations. The Division of Education is responsible for providing educational opportunities for the internees, including the establishment and operation of schools. The Division of Health is responsible for providing medical care and health services to the internees. The Division of Labor is responsible for providing vocational training and employment opportunities for the internees. The Division of Public Relations is responsible for publicizing the activities of the Authority and for maintaining contact with the public. The Authority is headed by a Commissioner, who is appointed by the President. The Commissioner is assisted by a Deputy Commissioner and several other officials. The Authority has a budget of approximately \$10 million per year. The Authority's headquarters are located in Los Angeles, California. The Authority has several regional offices, including one in San Francisco, one in Seattle, and one in Portland, Oregon. The Authority is an important part of the Federal government's efforts to care for and educate the Japanese-American internees.