4 of 4

OFFICE OF ASSISTANT CHIEF OF STAFF
CIVIL AFFAIRS DIVISION

JUNE 12, 1942

SUPPLEMENT NO. 1

to

W. C. C. A. OPERATION MANUAL

ATTACHED IS SUPPLEMENT NO. 1, COVERING POLICY GOVERNING THE ISSUANCE OF PASSES TO JAPANESE EVACUEES BY W.C.C.A. ASSEMBLY CENTER MANAGERS. THIS SUPPLEMENT IS DESIGNATED AS PARAGRAPH XXVI AND BECOMES A PART OF THE W.C.C.A. OPERATION MANUAL.

BY ORDER OF COLONEL BENDETSEN:

Herbert J. Lane

HERBERT J. LANE
CAPTAIN, A.U.S.
ASSISTANT EXECUTIVE OFFICER

WARTIME CIVIL CONTROL ADMINISTRATION
1231 MARKET STREET
SAN FRANCISCO, CALIFORNIA

WESTERN DEFENSE COMMAND AND FOURTH ARMY

WARTIME CIVIL CONTROL ADMINISTRATION

JUNE 24, 1942

SUBJECT: SUPPLEMENT NO. 2
to
W.C.C.A. OPERATION MANUAL

1. Attached are revised and supplemental sheets as follows:

✓ Table of Contents - Revised

✓ Sheet 5, Revised (Revision of Par. V-B)

✓ Sheets 10 to 10-D (Revision of Pars. X-D-5 and X-E)

✓ Sheets 18 to 19-A (Revision of Par. XXV)

✓ Sheets 24 to 26 - additional sheets covering Paragraph XXVII - Visitors - Policies Governing; and Paragraph XXVIII - Self-government of evacuees in W.C.C.A. assembly centers.

✓ 2. The above sheets are to be added to, and made a part of, W.C.C.A. Operation Manual.

✓ 3. Pages No. 1 to 4, inclusive, of Supplement No. 1, dated June 12, 1942, will be changed to pages No. 20 to 23, inclusive.

BY ORDER OF COLONEL BENDETSEN:

Albert H. Moffitt Jr.
ALBERT H. MOFFITT, JR.
CAPTAIN, F. A.
EXECUTIVE OFFICER.

WESTERN DEFENSE COMMAND AND FOURTH ARMY

WARTIME CIVIL CONTROL ADMINISTRATION

JUNE 29, 1942

SUBJECT: SUPPLEMENT NO. 3

to

W.C.C.A. OPERATION MANUAL

Attached is Supplement No. 3 covering Policy and Plan covering counter-epidemic measures for W.C.C.A. Assembly Centers. This Supplement is designated as Paragraph XXIX, pages Nos. 27 to 41, and becomes a part of the W.C.C.A. Operation Manual.

BY ORDER OF COLONEL BENDETSEN:

Albert H. Moffitt Jr.

ALBERT H. MOFFITT, JR.
CAPTAIN, F.A.
EXECUTIVE OFFICER.

WESTERN DEFENSE COMMAND AND FOURTH ARMY

WARTIME CIVIL CONTROL ADMINISTRATION

JULY 1, 1942

SUBJECT: SUPPLEMENT NO. 4

to

W.C.C.A. OPERATION MANUAL

Attached is Supplement No. 4 covering Policy Governing Transfer of Evacuees under jurisdiction of W.C.C.A. This Supplement is designated as Paragraph XXX, pages Nos. 42 to 44, inclusive, and becomes a part of the W.C.C.A. Operation Manual.

BY ORDER OF COLONEL BENDETSEN:

Albert H. Moffitt Jr.

ALBERT H. MOFFITT, JR.
CAPTAIN, F.A.
EXECUTIVE OFFICER.

WESTERN DEFENSE COMMAND AND FOURTH ARMY

WARTIME CIVIL CONTROL ADMINISTRATION

JULY 4, 1942

SUBJECT: SUPPLEMENT NO. 5

to

W.C.C.A. OPERATION MANUAL

1. Attached are revised and supplemental sheets as follows:

   Sheet 18, 2nd Revision (Revision of Par.XXIV-title)

   Sheets 45 to 52 - additional sheets covering

   Paragraph XXXI - Supply Procedure

   Sheets 53 to 64 - additional sheets covering

   Paragraph XXXII - Policy and Procedure for Medical and Dental Service Operations.

2. The above sheets are to be added to, and made a part of, W.C.C.A. Operations Manual.

By order of Colonel Bendetsen:

Albert H. Moffitt Jr.

Albert H. Moffitt, Jr.
Captain, F. A.
Executive Officer.

WESTERN DEFENSE COMMAND AND FOURTH ARMY

WARTIME CIVIL CONTROL ADMINISTRATION

July 15, 1942

SUBJECT: SUPPLEMENT NO. 6

to

W.C.C.A. OPERATION MANUAL

1. Attached are revised and supplemental sheets as follows:

Revised Sheets

Pages 1 and 2 of Table of Contents, also

Pages 11, 24, 26, 48 and 49.

Additional Sheets

Pages 65 to 94, inclusive, covering Paragraphs XXXIII, XXXIV and XXXV.

2. The above sheets are to be added to, and made a part of, W.C.C.A. Operations Manual.

By order of Colonel Bendetsen:

Albert H. Moffitt, Jr.

Albert H. Moffitt, Jr.
Captain, F.A.
Executive Officer.

WESTERN DEFENSE COMMAND AND FOURTH ARMY

WARTIME CIVIL CONTROL ADMINISTRATION

July 30, 1942

SUBJECT: SUPPLEMENT NO. 7

to

W.C.C.A. OPERATION MANUAL

1. Attached are revised and supplemental sheets as follows:

Revised Sheets

Pages 86, 87, 88, 89, 90 and 93.

Additional Sheets

Page 90A

2. The above sheets are to be added to, and made a part of, W.C.C.A. Operation Manual. Superseded pages are to be destroyed.

By order of Colonel Bendetsen:

Albert H. Moffitt, Jr.
Captain, F.A.
Executive Officer

WESTERN DEFENSE COMMAND AND FOURTH ARMY

WARTIME CIVIL CONTROL ADMINISTRATION

August 1, 1942

SUBJECT: SUPPLEMENT NO. 8

to

W.C.C.A. OPERATION MANUAL

1. Attached is paragraph XXVIII to the above mentioned Manual.

2. This paragraph will be made a part of the W.C.C.A. Operation Manual and superseded pages removed and destroyed.

By order of Colonel Bendetsen:

Albert H. Moffitt, Jr.
Captain, F.A.
Executive Officer.

WESTERN DEFENSE COMMAND AND FOURTH ARMY

WARTIME CIVIL CONTROL ADMINISTRATION

August 2, 1942

SUBJECT: SUPPLEMENT NO. 9

to

W.C.C.A. OPERATION MANUAL

1. Attached is sheet No. 91, revised.
2. The above sheet is to be added to, and made a part of W.C.C.A. Operation Manual. The superseded page is to be destroyed.

By order of Col. Bendetsen:

Albert H. Moffitt, Jr.

Albert H. Moffitt, Jr.
Captain, F.A.
Executive Officer

WESTERN DEFENSE COMMAND AND FOURTH ARMY

WARTIME CIVIL CONTROL ADMINISTRATION

August 8, 1942

SUBJECT: SUPPLEMENT NO. 10

to

W.C.C.A. OPERATION MANUAL

1. Attached is sheet No. 2, revised.
2. The above sheet is to be added to, and made a part of W.C.C.A. Operation Manual. The superseded page is to be destroyed.

By order of Col. Bendetsen:

Herbert J. Lane

HERBERT J. LANE
CAPTAIN, A.U.S.
ASSISTANT EXECUTIVE OFFICER

WESTERN DEFENSE COMMAND AND FOURTH ARMY

WARTIME CIVIL CONTROL ADMINISTRATION

August 16, 1942

SUBJECT: SUPPLEMENT NO. 11

to

W.C.C.A. OPERATION MANUAL

1. Attached are revised and supplemental sheets as follows:

   Revised Sheets

   Pages 13 and 14

   Additional Sheets

   Pages 14A, 14B and 14C

2. The above sheets are to be added to, and made a part of, W.C.C.A. Operation Manual. Superseded pages are to be destroyed.

By order of Colonel Bendetsen:

Albert H. Moffitt, Jr.
Captain, F.A.
Executive Officer

Rev. June 22, 1942

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persons and preventing evacuees from leaving the Center without proper authority. (In this connection also see Civilian Restrictive Order No. 1, Headquarters Western Defense Command and Fourth Army, dated May 14, 1942). The Assembly Centers in the combat area are generally located in grounds surrounded by fences clearly defining the limits for evacuees in such places. The perimeter of the Center will be guarded to prevent unauthorized departure of the evacuees. In those Centers having no fences, and boundaries marked only by signs, military police will control the roads leading into the Center and may have sentry towers placed to observe the evacuee barracks. The balance of the area may be covered by motor patrol.

B. The Center Manager will determine those persons authorized to enter the area and will transmit his instructions to the Commanding Officer of the Military Police.

C. The Center Manager is authorized to issue passes to such evacuees as may be allowed to leave the Center.

D. Evacuation Centers are not internment camps. Internment camps are established for another purpose and are not related to the evacuation program.

E. In case of disorder, such as fire or riot, the Center Manager or interior police are authorized to call upon the military police for assistance within the center. When the military police are called into the center area, on such occasions the commander of the military police will

B. The U. S. Army, through supply depots, will furnish subsistence to the operation agency, initial stockage as required, subsequent stockage on requisition by the center manager. There will be no ration savings.

C. The U. S. Army will supply the initial fire department equipment which may be augmented as required.

VI. All property for which regular Army funds are expended will remain the property of the regular Army and will be accounted for as such.

VII. Undertaking and Interment Facilities.

A. The U. S. Army will contract for undertaking services required in connection with deceased evacuees. Services furnished will be those provided for by AR 30-1830 which allow $85.00 for undertaking services and in certain cases an additional $50.00 to the family or administrators of the deceased to provide cemetarial services.

B. The U. S. Army will provide, on request of the family of the deceased or on request of the center manager for those evacuees having no family or other administrators, a plot for burial or facilities for cremation as indicated by the circumstances or requested by the deceased or his family or administrators. It will be understood that the furnishing of a burial plot or provision of facilities for cremation will be a responsibility of the Army only in the event it can be definitely proved that resources of the individual or his family or administrators are not sufficient to provide such facilities.

5. Religious Activities.

Japanese evacuees shall be permitted to promote religious services. It will be the responsibility of the center manager to arrange with the religious orders for such services; to provide such facilities as are available for the conduct of such services; and to insure that such services are conducted properly and are not used as a vehicle to propagandize or incite the members of the center.

E. Lodging and Mess Division.

This division will be responsible for the allocation of shelter to all evacuees and the preparation of food and serving of meals at centers.

XI. Communication Facilities.

Installation of telephones for communications within the centers will be limited to that required for the successful operation and management of the center. It is not intended that there will be any widespread telephonic installation for the use of Japanese evacuees. Telephonic or telegraphic communication of Japanese individuals with localities outside the centers will be allowed only in case of emergency and then only with the express approval and under the direct supervision of the center manager. The operation of the switchboard will be under the direct supervision of a Caucasian member of the center staff.

XII. Transportation Facilities.

The use of motor vehicles for transportation purposes for Japanese evacuees within the centers will be limited to the immediate necessities as circumstances warrant and then only with the approval of the center manager.

XIII. Laundry and Cleaning Facilities.

The U. S. Government will not provide power and machinery for the laundry and cleaning for the Japanese evacuees. The facilities installed in the centers by the construction engineers will be used to the fullest extent. The Center Store is authorized to enter into contracts with civilian agencies located outside the centers for cleaning and laundry service for evacuees requesting same provided the evacuees have the funds available to pay for such service. It is understood and agreed that the U. S. Government is not to be a party to these contracts nor obligated therein in any manner.

XIV. Property Security and Interior Branch. Internal Security.

The Internal Security Branch, under Lt. Col. W. A. Beckel, F.A., is charged with the responsibility for maintaining proper internal order and security at Assembly Centers and for the enforcement of all regulations relating thereto. Special regulations covering this subject will be supplied later.

XVI. Accountable and Responsible Individuals.

For each assembly and reception center a representative of the civilian staff will be designated as: accountable and responsible civilian property officer and as such will account for all military property received at the center, in accordance with pertinent Army regulations relating to the care, use and safekeeping of such property. Army regulations may be supplemented by the prescribed accounting procedures applicable to the W.P.A., provided Army accounting records and vouchers are maintained in separate files Approved official bond in the amount of $5,000.00 will be procured before assuming duty as accountable and responsible officer. Application for bonding forms will be made to the Commanding General, Communication Zone and Ninth Corps Area, Fort Douglas, Utah.

XVII. Contraband Articles and Possession of Liquor and Drugs.

A. No Japanese evacuee will be allowed to take into any center contraband articles as described in Public Proclamation No. 3, paragraph 6, Headquarters, Western Defense Command and Fourth Army, dated March 24, 1942. These items are:

1. Firearms
2. Weapons or implements of war or component parts thereof
3. Ammunition
4. Bombs
5. Explosives or the component parts thereof
6. Short-wave radio receiving sets having a frequency of 1,750 kilocycles or greater, or of 540 kilocycles or less

7. Radio transmitting sets

8. Signal devices

9. Codes or ciphers

10. Cameras

Any item of contraband as aforesaid found within the center will be confiscated.

B. No alcoholic beverages of any kind will be allowed in any center, with the single exception of sacramental wine for use at religious services.

1. The sacramental wine will be kept only in the custody of the Mess and Lodging Division of each assembly center, and issued, when necessary, to the proper person.

2. Any member of the center staff found under the influence of intoxicating liquor will be discharged.

3. Any member of the center staff, with the exception of the Mess and Lodging Division, having in his possession any alcoholic beverages will be discharged.

C. The use and possession of drugs, except as authorized by Federal statute, is prohibited.

XVIII. Impounding of Automobiles.

All motor vehicles in the possession of Japanese evacuees at any center will be impounded. The impoundment of motor vehicles of Japanese evacuees is at the risk of the owners.

to visit any W.C.C.A. assembly center will be referred to this office for approval.

XXIV. General Remarks.

No store, highway, public road, building, site or other object in any assembly center will be named after any living military or naval person of the United States of America, nor after any foreign dignitary or notable, including military and naval persons.

XXV. Use of the Printed Japanese Language in Assembly Centers.

A. No news publications of any kind will be prepared or issued in the Japanese language in any assembly center which is under the jurisdiction of the Commanding General, Western Defense Command and Fourth Army.

B. Necessary fire, sanitation and police regulations may be printed in the Japanese language upon approval by this Headquarters. Proposed instructions will be submitted to the Assistant Chief of Staff, Civil Affairs Division, this Headquarters, and necessary approval secured prior to posting in any assembly center. After approval by the Assistant Chief of Staff, Civil Affairs Division, Japanese translations will be returned with authorization for reproduction and distribution within the Center. Each such translation, authorized

center at any time and are hereby declared to be contraband and will be confiscated by the assembly center authorities.

XXVII. Visitors - Policies Governing.

A. In order to clarify the procedure regarding visitors at the various assembly and reception centers, the following basic policies will be followed:

1. Evacuees will be allowed to receive visitors, providing the approval of the center manager is received, it being understood that except for cogent reasons, the normal practice will be to grant such permission.

2. Dates and hours for the reception of visitors to be at the discretion of the center manager.

3. Approved visitors to be received at the time and place designated by the center manager.

4. Suitable reception rooms or places for visiting to be provided by each center manager.

5. Except for purposes of discipline, there will be no prohibition against visiting among evacuees residing within the same center.

6. Visitors who are not occupants of the particular center will not be allowed to visit barracks or living quarters of the evacuees, except that permission to visit evacuees confined in hospitals may be granted by the center manager on approval of the doctor in charge of the hospital.

7. All packages for evacuees delivered by visitors to be subject to inspection to insure that contraband articles

are not allowed into the assembly center.

8. When necessary in the interests of good discipline, the center manager may revoke privileges of an evacuee, however, such evacuee to be advised thereof at the time such decision is made.

9. Workers or individuals engaged in public work, work projects or other authorized religious educational or recreational activities to confine their visits to those places authorized by the center manager and to not be allowed in living quarters except when the nature of their business so requires.

XXVIII. Policy Governing Evacuee Self-government in WCCA Assembly Centers.

A. Effective July 1, 1942, the following restrictions are placed on previously authorized self-government provisions for evacuees in all assembly centers and will be strictly enforced and complied with by all assembly center managers:

1. No alien will hold any elective office whatsoever in any assembly center.

2. Aliens are not authorized to vote for elective members of advisory committees in connection with the self-government of any assembly center.

3. No alien will be appointed to any advisory committee or sub-committee of a self-government organization or agency in any assembly center.

4. Under no circumstances will any meetings of the advisory

council or any other organized meetings be held wherein the Japanese language is used, except where it is absolutely necessary to proper administration to have an interpreter explain to those who cannot understand English, center regulations and other administrative matters.

*5. There will be in attendance at all meetings of the advisory council and other organized meetings of any type covering self-government, a member of the Interior Security Police, as well as at least one member of the administrative staff. The Center Manager will be held responsible that the Interior Security Police are informed of all authorized meetings sufficiently in advance thereof so that he may make proper arrangements for attendance and such policing as may be necessary.

6. A report of all evacuees elected or appointed to any position in connection with the self-government structure of any assembly center will be made to this office within seven days after such election or appointment, and will include the following information:

a. Name of evacuee

b. Date and place of birth

c. Position held

d. Elected or appointed

e. Term of office

7. A report and outline of the self-government organization or agency in effect as of July 1 will be submitted to this office prior to July 5, 1942.

*Rev. Par.

indication of non-acceptance and it will then be necessary for the Accountable Officer at the Center to institute a Report of Survey.

4. All reports of Survey will be on the Form applicable to the Agency operating the Center and the Survey will be handled in accordance with the regulations of that Agency.

5. SHIPMENT OF SUPPLIES FROM CENTERS.

a. On shipments of supplies and equipage belonging to the Army (being apart from those belonging to the Operating Agency) WD-QMC Form No. 434 or 432 (Shipping Ticket) will be used.

6. BILLS OF LADING.

a. Any variance in received supplies and equipage, (Over, Short or Damaged), will be noted on the bill of lading. This is necessary for the protection of all concerned.

b. After the receipt and verification of shipments received, the bill of lading will be accomplished and will be promptly returned to the last carrier.

c. On shipment of supplies and equipage from Centers, the bill of lading applicable and in use by the Operating Agency will be used, the costs of shipments being adjusted in the customary manner between the Governmental Departments concerned.

7. WAREHOUSING.

a. All warehousing of Government property will be handled in the manner giving the utmost of security against theft and damage by the elements and property will be warehoused in such manner so as to afford the most efficient handling, insofar as storage,

distribution and inventory is concerned.

8. TRANSFER OF ACCOUNTABILITY.

a. Upon the transfer or separation from the Service of an Accountable Officer in a Center, a correct inventory in quintuplet will be submitted by the Accountable Officer and a physical check of all property will be made by the outgoing and incoming Accountable Officers.

b. A separate inventory list being made for expendable and non-expendable property.

c. When the Officer assuming Accountability is satisfied that all property, as reflected by the Stock Record Account, is present in the Center, he will sign all copies of this inventory and on the line noted for his signature.

d. The following recital will be placed immediately below the last item on said inventory:

"This inventory, consisting of __ pages, is a true and accurate list of all (expendable / non-expendable) items for which I am accountable and is in agreement with the Stock Record Account at _____(Assembly or Reception) Center, as of close of business on _____1942; and which is this date being transferred to (name of new Accountable Officer)

(name of Accountable Officer)

"My signature, appearing below, is indication that I have checked and verified the accuracy of this inventory, consisting of ____ pages; that I am satisfied that it is an exact reflection of the Stock Record Account in this Center and that

1. Immediately after each burial, the Center Manager will forward a report in triplicate to the Chief, Operations Section, T.S.O. Division, this headquarters, stating in detail the information outlined in Paragraph G above.

XXXV. INTERIOR SECURITY REGULATIONS

A. All criminal and civil laws, local, state and federal, are in full force and effect in all assembly centers. All of these laws and the following Assembly Center Regulations will be strictly enforced by the Interior Police. All violations of criminal laws or Center Regulations are to be promptly reported to the policeman on duty at the Interior Police Station.

B. All radios and lights of every kind in all evacuees' quarters shall be turned off by the occupants not later than 10:30 P.M. Lights shall remain off throughout the hours of darkness. Exceptions to lighting regulations will be permitted in case of fire, sickness, pregnant mothers, mothers with young children, and other necessary cases, with the written permission of the Center Manager.

C. All evacuees shall be in their own living quarters between 10:00 P.M. and 6:00 A.M. Exceptions will be permitted for persons going to and from the nearest lavatory, or when necessary in caring for sick persons. The Center Manager may issue written exceptions in other cases which in his opinion are warranted by the circumstances. Evacuees, when assigned to any work between the hours of 10:00 P.M.

and 6:00 A.M., shall be provided by the Center Manager with a written exemption from this ruling, giving the evacuee's name and address; the duties to which he or she is assigned, and the hours and location of duty.

D. Evacuees are prohibited to contact directly or indirectly, either in writing or verbally, any military police personnel assigned to duty at Assembly Centers except for official business, and then only when such contact is initiated by military personnel.

E. All evacuees are required to stay at least ten feet back from all outside fences, including those which separate Military Police areas from evacuee areas.

F. Unnecessary noises or disturbances are prohibited.

G. Loitering in or around the buildings or areas in which any of the business of the Center is carried on is prohibited, but this shall not be construed to interfere with any legitimate business an evacuee wants to conduct with the staff of the Center Management or the Interior Police.

H. Alcoholic beverages, excepting sacramental wines in the possession of persons authorized, will be confiscated without compensation and turned over to the physician-in-charge of the Center hospital who will destroy all alcoholic beverages not suitable for medicinal purposes, retaining that which is suitable. All such proceedings will be made a matter of record in writing, including the names of those persons involved, further the physician in charge at

the Center will account for such retained confiscated liquor on his stock record account. The destruction of alcoholic beverages not suitable for medicinal purposes will be witnessed by a Caucasian member of Center staff and a certificate to this effect completed. This certificate will show what was destroyed, listing quantity and brand.

I. Tools which may be used as dangerous weapons, including knives with blades three inches or more in length, that are necessary to evacuee artisans in their assigned duties, shall be placed in the custody of a person designated by the Center Manager who will check them out and in each day they are used, maintaining a record thereof. This will not apply in mess halls or shops in daily operation.

J. The use of bicycles by evacuees in Centers will be limited to the restrictions imposed by the Center Manager. Such restrictions shall be published and posted on all bulletin boards in the Center.

K. Traffic regulations for each Center will be published by the Center Manager. Evacuees will obey all such regulations and violators of these rules will be subject to restrictive measures.

L. Evacuee truck drivers shall not be permitted to drive outside the Center except by written permission of the Center Manager.

M. When an Interior Policeman, in performance of his duty, requests information about an incident or a person from

evacuees, they shall give all such information in their possession without reserve.

N. The Interior Police Officers are authorized, without warrant, to enter all buildings and evacuee quarters at any time of the day or night when considered necessary in the performance of their duties.

O. Fraternization between evacuees and Interior Police is prohibited.

P. No evacuee shall enter any room, apartment, barracks or other building, or part thereof which is vacant, without express permission from the Center Manager. When enclosures of these kinds are normally occupied only a part of the time, this rule shall apply during the unoccupied time.

Q. Purchase of any articles by evacuees from any source outside the Assembly Center will be made through the Center Store. Such articles will be subject to inspection by the Interior Police before delivery to the evacuee. Parcel Post packages addressed to evacuees will be opened at the Post Office for inspection by the evacuee in the presence of a member of the Interior Police. Packages shipped by express or freight consigned to evacuees will be similarly inspected at a place designated by the Center Manager. All articles of a contraband nature will be confiscated.

R. Property, articles or equipment belonging to, or in custody of the United States Government, or any of its agencies, shall not be moved by evacuees from one building or location

to another building or location unless by written permission of Center Manager.

S. Evacuees are prohibited from organizing, participating in or being members of any secret club, organization (excepting Boy Scout activities), association or combination of more than one individual. With the written permission of the Center Manager, evacuees may organize athletic and religious clubs, provided that all constitutions, by-laws and governing regulations of such organizations shall be submitted in writing to the Center Manager for approval before adoption thereof.

T. (a) All meetings within the Center shall be conducted in the English language except as provided in Paragraph X-5 c (6) and adult classes in English and Civics, and in other cases where it is absolutely necessary for the proper administration and operation of the Center. In the latter cases, a transcript of the proceedings will be prepared, translated and filed in the office of the Center Manager, a copy being furnished to the Interior Security Police. The use of a spoken Japanese language will be held to an absolute minimum consistent with administrative necessity.

(b) Except as noted in Paragraph XXVIII, a member of the Center Administrative Staff will physically supervise any and all gatherings (meetings) held for any purpose. This does not mean that a member of the Center Administrative Staff must be present at all times, but it

does mean that he will control and supervise such meetings by his physical presence to the extent that it is deemed necessary by the Center Manager.

(c) The Interior Security Police, in addition to being required to attend all meetings concerned with self-government, are authorized to attend all meetings of whatever nature which are concerned with the maintenance of order, discipline and observance of Center regulations. In addition, the Interior Security Police are authorized to attend all group gatherings, except those between the Center Staff and the evacuees which are concerned solely with administrative matters of the Center. The Interior Security Police will attend such meetings at the invitation of a member of the Center Staff.

(d) Meetings for the purpose of discussing the war or any international problem are not authorized.

U. (a) The possession of and the serving of foods which require heating or cooking will not be allowed in the quarters of evacuees. This does not apply to formula foods for infants. Violations of the above will be reported to the Interior Police who will confiscate without compensation all such articles, delivering them to the Messing and Housing Section at the Center.

(b) The possession of perishable foods, excepting fresh fruits which will be allowed, by evacuees will be as

Z. (a) No evacuee is required to work, however once an evacuee has accepted a job for which he will receive renumeration, the evacuee will, except in cases of illness, carry out his or her assignment. Should the evacuee desire to quit, he or she may do so, provided forty-eight hour notice of intent in writing is presented to his Caucasian supervisor. This notice will set forth the reason for quitting and effective date.

(b) Stoppage of work (except as provided in (a) above) by individuals or as a group with the intent to, or the effect of interfering with the execution of the functions and operations of the Assembly Center is prohibited.

AA. No evacuee shall prevent or attempt to prevent any other evacuee from working. This rule shall apply to all verbal, written, or physical means which might be employed, either direct or indirect.

BB. No evacuee shall deliberately or willfully destroy or attempt to destroy or mutilate any government property.

CC. All evacuees shall obey the directions of the supervisors of the projects on which they are working. Any evacuee who has any grievance regarding such directions shall submit his grievance to the Center Manager in writing.

DD. No evacuee shall make, or offer to make, any payment in money or other thing of value to any member of, or employee of the Center Staff, the Interior Security Police or the Military Police for any act or omission on their part or

WESTERN DEFENSE COMMAND AND FOURTH ARMY

WARTIME CIVIL CONTROL ADMINISTRATION

JUNE 24, 1942

SUBJECT: SUPPLEMENT NO. 2

to

W.C.C.A. OPERATION MANUAL

1. Attached are revised and supplemental sheets as follows:

   Table of Contents - Revised

   Sheet 5, Revised (Revision of Par. V-B)

   Sheets 10 to 10-D (Revision of Pars. X-D-5 and X-E )

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2. The above sheets are to be added to, and made a part of, W.C.C.A. Operation Manual.

3. Pages No. 1 to 4, inclusive, of Supplement No. 1, dated June 12, 1942, will be changed to pages No. 20 to 23, inclusive.

BY ORDER OF COLONEL BENDETSEN:

ALBERT H. MOFFITT, JR.
CAPTAIN, EA.
EXECUTIVE OFFICER

Rev. June 22, 1942

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*B. The U. S. Army, through supply depots, will furnish subsistence to the operation agency, initial stockage as required, subsequent stockage on requisition by the center manager. Established ration value will be fifty cents per evacuee per day; if this amount proves insufficient, application for increase will be made through this office. There will be no ration savings.

C. The U. S. Army will supply the initial fire department equipment which may be augmented upon approval of this office.

VI. All property for which regular Army funds are expended will remain the property of the regular Army and will be accounted for as such.

VII. Undertaking and Interment Facilities.

A. The U. S. Army will contract for undertaking services required in connection with deceased evacuees. Services furnished will be those provided for by AR 30-1830 which allow $85.00 for undertaking services and, in case of necessity, an additional $50.00 to the family or administrators of the deceased to provide cemetarial services.

B. The U. S. Army will provide, on request of the family of the deceased or on request of the center manager for those evacuees having no family or other administrators, a plot for burial or facilities for cremation as indicated by the circumstances or requested by the deceased or his family or administrators. It will be understood that the furnishing of a burial plot or provision of

* Revised Paragraph

facilities for cremation will be a responsibility of the Army only in the event it can be definitely proved that resources of the individual or his family or administrators are not sufficient to provide such facilities.

*5. Religious Activities.

a. Evacuees will be permitted to promote religious services within the assembly centers, and to request such Caucasian assistance for coordinating religious activities as may be necessary.

b. It will be the responsibility of the center manager to arrange with the religious orders for such service; to provide such facilities as are available for the conduct of such services; and to insure that such services are conducted properly and are not used as a vehicle to propagandise or incite the members of the center.

c. Due to the unusual situation of temporary settlement and military significance, certain limitations are necessary and are outlined as follows:

(1) Permission will not be granted Caucasian religious workers to reside within the confines of the various centers.

(2) Japanese religious workers will conduct all services and activities wherever possible. In those instances where the above are not avail-

* Revised Paragraph

able or not qualified in this field, the Japanese concerned may request assistance of Caucasian workers in conducting religious services.

(3) It is of prime importance that only Caucasian workers who have a constituency among those located at assembly centers be permitted entry in such centers.

(4) Permission will not be granted for transfer of Japanese religious workers from one assembly center to another for the purpose of carrying on activities of this nature, except where there is a religious constituency within a center without a director or leader. This request for transfer will be made in writing to this office.

(5) Any materials intended for release in religious publications other than routine matters will be cleared by the Press Relations representative of the center involved. The above routine matters include notices of church services, prayer meetings, and activities of such nature.

(6) Japanese will not be spoken in connection with religious services or activities except where the use of English prevents the congregation from comprehending the services. The use of Japanese in this respect will be only with the sanction of the Center Manager.

d. No recognition will be given any church federation, committee or group as to the authorized representation of its so-called members by this office until that representation is authorized in writing by the members concerned.

e. Due to the fact that educational and recreational programs are being coordinated at all reception and assembly centers, no attempt will be made to include any educational program within the scope of religious activities.

f. It is the desire of this office to adhere to the American principle of religious freedom regardless of sect or denomination, race or creed, and to tolerate no discrimination against any religious denomination which the Japanese constituency or group within the center have requested.

* E. Lodging and Messing.

1. This division will be responsible for the allocation of shelter to all evacuees and the preparation of food and serving of meals at centers.

2. The following policies are established in connection with feeding of evacuees in accordance with the established ration value of 50¢ per evacuee per day.

a. That in attempting to hold the cost of the ration below the authorized value (50¢), the governing factor be the procurement cost of adequate and wholesome foods. It is the intent of the Commanding General that wholesome and adequate food be provided to all evacuees and that only where consistent with such policy is the cost of the ration to be held specifically below the authorized value thereof.

*Revised paragraph

b. That subsistence items procured for Japanese evacuees are not to be of higher specification than those procured for use of the armed forces of the United States.

c. That the amount of food to be furnished each person is to be consistent with their needs and that where necessary evacuees are to be allowed to have additional food on request, providing such additional food is furnished at regular meal hours.

d. That individuals such as babies, those in hospitals, those requiring special diets, young children, individuals performing manual labor, etc., are to be provided with food in quantities and types consistent with their needs. Full consideration will be given and necessary action taken to meet diet requirements of the following age groups among the evacuees:

(1) 1 - 2 years

(2) 2 - 6 Years

(3) 6 - 10 years

(4) 10 - 50 years

(5) Over 50 years

e. That upon approval by Center Managers, special provisions will be made for feeding those individuals whose duties may prevent them from attending the mess at regular meal hours.

3. Where it is found impracticable to provide adequate and wholesome food within the 50¢ ration allowance, the center manager will make application to this office for an increase in the ration allowance.

XI. Communication Facilities.

Installation of telephones for communications within the centers will be limited to that required for the successful operation and management of the center. It is not intended that there will be any widespread telephonic installation for the use of evacuees. Telephonic or telegraphic communication of evacuees with localities outside the centers will be allowed only in case of emergency and then only with the express approval and under the direct supervision of the center manager. The Center switchboard and teletype will be operated by a Caucasian member of the Center staff.

to visit any W.C.C.A. assembly center will be referred to this office for approval.

XXIV. General Remarks.

No store, highway, public road, building, site or other object in any assembly center will be named after any living military or naval person of the United States of America, nor after any foreign dignitary or notable, including military and naval persons.

XXV. Use of the Printed Japanese Language in Assembly Centers.

A. No news publications of any kind will be prepared or issued in the Japanese language in any assembly center which is under the jurisdiction of the Commanding General, Western Defense Command and Fourth Army.

B. Necessary fire, sanitation and police regulations may be printed in the Japanese language upon approval by this Headquarters. Proposed instructions will be submitted to the Assistant Chief of Staff, Civil Affairs Division, this Headquarters, and necessary approval secured prior to posting in any assembly center. After approval by the Assistant Chief of Staff, Civil Affairs Division, Japanese translations will be returned with authorization for reproduction and distribution within the Center. Each such translation, authorized to be posted or distributed within the center, will be accompanied by a literal English translation of the contents at the time of distribution thereof or posted in juxtaposition thereto at time of posting.

C. Japanese print of any kind, such as, newspapers, books, pamphlets, periodicals or other literature, with the exception of approved Japanese religious books (Bibles and hymnals) and English-Japanese dictionaries, are not authorized in the center at any time, when in possession of evacuees, and are hereby declared to be contraband and will be seized by assembly center authorities.

1. Japanese print of any kind directed to evacuees and transmitted by U. S. mail will be turned over by center postal authorities to the internal police at each assembly center for delivery to the evacuees. Center Post Office authorities will notify the addresses of the disposition of the articles and the evacuees may take delivery of such from the center police. Upon completion of delivery, center police will immediately relieve the evacuees of the articles delivered.

2. When evacuees are relieved of books or other literature in volume form, receipts for same, identifying the owners, will be given to the evacuees by the center manager. These articles will be held by the center manager, and copies of the receipts will be placed with the articles seized. When the evacuation of an assembly center is accomplished, such articles, including the receipts, will be boxed and shipped to the director of the relocation project to which the evacuees have been transferred.

3. Visitors, including Caucasians, will not be allowed to carry into the center Japanese print of any kind, excepting approved Japanese religious books (Bibles and hymnals) and English-Japanese dictionaries. Such articles will be picked up by the military police outside the center, upon application for entrance to the center by the visitor, and returned to the visitor on departure from the center.

D. When absolutely essential to the administrative operation of the center, center managers will apply to this office for permission to use other English-Japanese publications not included within the purview of these instructions. Application for the use of such publications will be made directly to the Assistant Chief of Staff, Civil Affairs Division, Hotel Whitcomb, San Francisco, California, and it will be understood that they are not to be used until such time as specific permission is received.

XXVII. Visitors - Policies Governing.

A. In order to clarify the procedure regarding visitors at the various assembly and reception centers, the following basic policies will be followed:

1. Evacuees will be allowed to receive visitors, providing the approval of the center manager is received, it being understood that except for cogent reasons, the normal practice will be to grant such permission.
2. Dates and hours for the reception of visitors to be at the discretion of the center manager.
3. Approved visitors to be received at the time and place designated by the center manager.
4. Suitable reception rooms or places for visiting to be provided by each center manager.
5. Except for purposes of discipline, there will be no prohibition against visiting among evacuees residing within the same center.
6. Visitors who are not occupants of the particular center will not be allowed to visit barracks or living quarters of the evacuees, except that permission to visit evacuees confined in hospitals may be granted by the center manager on approval of the doctor in charge of the hospital.
7. All packages for evacuees delivered by visitors to be subject to inspection to insure that

contraband articles are not allowed into the assembly center.

8. When necessary in the interests of good discipline, the center manager may revoke privileges of an evacuee, however, such evacuee to be advised thereof at the time such decision is made.

9. Workers or individuals engaged in public work, work projects or other authorized religious educational or recreational activities to confine their visits to those places authorized by the center manager and to not be allowed in living quarters except when the nature of their business so requires.

XXVIII. Policy Governing Evacuee Self-government in WCCA Assembly Centers.

A. Effective July 1, 1942, the following restrictions are placed on previously authorized self-government provisions for evacuees in all assembly centers and will be strictly enforced and complied with by all assembly center managers:

1. No alien will hold any elective office whatsoever in any assembly center.

2. Aliens are not authorized to vote for elective members of advisory committees in connection with the self-government of any assembly center.

3. No alien will be appointed to any advisory committee or sub-committee of a self-government organization

or agency in any assembly center.

4. Under no circumstances will any meetings of the advisory council or any other organized meetings be held wherein the Japanese language is used, except where it is absolutely necessary to proper administration to have an interpreter explain to those who cannot understand English, center regulations and other administrative matters.

5. There will be in attendance at all meetings of the advisory council and other organized meetings of any type for any purpose, a member of the Interior Security Police, as well as at least one member of the administrative staff. The Center Manager will be held responsible that the Interior Security Police are informed of all authorized meetings sufficiently in advance thereof so that he may make proper arrangements for attendance and such policing as may be necessary.

6. A report of all evacuees elected or appointed to any position in connection with the self-government structure of any assembly center will be made to this office within seven days after such election or appointment, and will include the following information:

   a. Name of evacuee

   b. Date and place of birth

   c. Position held

   d. Elected or appointed

   e. Term of office

7. A report and outline of the self-government organization or agency in effect as of July 1 will be submitted to this office prior to July 5, 1942.

WAR RELOCATION AUTHORITY

Memorandum

To: The Solicitor

Date: June 23, 1942

From: Jerry W. Housel

Subject: Comments on the Proposed Civilian Restrictive Order No. 16.

Numbered paragraphs two through five appear to cover about the same ground as our proposed regulations for the War Department, except that they do not bring in the War Relocation Authority furloughs and furlough regulations. This seems to raise the question as to whether military authority, under which evacuees might leave relocation centers pursuant to WRA furlough regulations, should be in regulations of the War Department or in an order of the particular military commander in whose command the relocation center lies.

If this subject is to be covered in War Department regulations, paragraphs two through five of the proposed Civilian Restrictive Order do not seem to be necessary. Also they appear to restrict egress of evacuees from centers except pursuant to written authorization in each case from the Headquarters of the Western Defense Command; whereas the proposed War Department regulations restrict such egress except pursuant to furloughs issued under the WRA regulations. While there probably is no actual inconsistency in having both this form of restrictive order and the War Department regulations, there seems to me to be at least a superficial one. Also if numbered paragraphs two through five of the proposed restrictive order remain as now drafted, either the proposed War Department regulations or another order of the military commander ~~will be~~ if required in order to authorize the evacuees to leave the relocation centers under WRA furlough regulations.

The relative desirability of having this subject covered in the restrictive order or in War Department regulations seems to depend upon: (among other things)

(1) The difficulty we would have in getting the War Department to issue the regulations

(2) The difficulty in getting the military commanders in whose commands the relocation centers are located to issue the necessary restrictive orders.

(3) The relative stability of the two types of authority. In other words, a restrictive order would appear to be much more subject to change, at the will of a particular military commander; whereas a War Department regulation could not be changed because a military commander is dissatisfied with the operation of the WRA furlough regulations.

It would seem to me either: (1) that everything in the Civilian Restrictive Order following numbered paragraph one should be eliminated, or (2) that we should bring the WRA furlough regulations into paragraphs two and three.

Following are a few minor comments:

(1) Preamble, Paragraph 4. The basis for the military necessity designating relocation centers as military areas is solely "The security of persons of Japanese ancestry, both alien and non-alien, who have been evacuated or hereafter shall be evacuated to Relocation Centers". Why not base this military necessity on "national security"?

(2) Preamble, Paragraph 5. Is it necessary, as herein indicated, to extend the restrictions respecting ingress and egress from relocation centers to "all other persons" besides the Japanese, which presumably includes all WRA personnel?

(3) Public Law No. 503 (77th Congress) is not mentioned in the Preamble although there appears no reason why it should not be, perhaps after the second or third paragraph.

(4) I believe paragraph two, page two might be improved as to form and clarity.

(5) Numbered Paragraph 1. Since all the lands involved in the relocation centers affected by this order are already within military areas, would it be better to "specifically" designate and establish the relocation centers as military areas?

(6) Numbered Paragraph 2 and 3. Should the order be limited to Japanese evacuated to the relocation centers as is herein provided, or should it also cover Japanese that may be taken into such centers from areas outside the west coast military areas who have not been evacuated from the west coast areas?

(7) Numbered Paragraph 4. This makes WRA personnel subject to the restriction order. Is this necessary?

Jewell

The Solicitor June 23, 1942

Jerry W. Housel

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JWEousel:md
June 23, 1942

COPY

WAR DEPARTMENT

Office of the Assistant Secretary
Washington, D. C.

April 17, 1942

MEMORANDUM OF AGREEMENT BETWEEN THE WAR DEPARTMENT AND WAR RELOCATION AUTHORITY

Preamble: The War Relocation Authority is an independent establishment created by Executive Order of the President, No. 9102 dated March 18, 1942, with a primary objective of relieving the military establishment of the burden of providing for the relocation of persons excluded from military areas by order of the Secretary of War or any designated military commander acting pursuant to Executive Order of the President, No. 9066 dated February 19, 1942. The emphasis in all War Relocation Authority activities will be increasingly to alleviate the drain on military resources with regard to all phases of evacuation and relocation. The War Relocation Authority has agreed to prepare itself as rapidly as practicable to assume those burdens now imposed on the War Department respecting such activities and particularly in connection with Pacific Coast evacuation now in progress. Accordingly the following understanding is executed between the War Department and the War Relocation Authority to meet the present situation.

1. The evacuation of combat zones is a military necessity and when determined upon must not be retarded by resettlement and relocation. In other words, the timing of evacuation is a military function which War Relocation Authority will do all in its power to accommodate.

2. Assembly Centers are staging areas and necessary because of the time required to select relocation sites and to construct Relocation Centers (Reception Centers). Assembly Centers are constructed and will be supplied and operated by the War Department.

3. Relocation sites, upon which Relocation Centers (Reception Centers) are built, are to be selected by the War Relocation Authority, subject to War Department approval.

4. The acquisition, as distinguished from selection, of sites for RELocation Centers (Reception Centers) is a War Department function. Such acquisition will be made by the War Department upon the request of the War Relocation Authority. The War Relocation Authority will reimburse the War Department for the acquisition cost of relocation sites, or pay the cost in the first instance.

a. As a part of the acquisition procedure, respecting both private and public lands, the War Department, through an appropriate military commander, will advise the Chief Executive of the State concerned of the military necessity for the location of a relocation project within that State.

b. The War Relocation Authority has full responsibility for compilation of the necessary data and descriptions in connection with 3 and 4 above.

5. Construction of initial facilities at Relocation Centers (Reception Centers) will be accomplished by the War Department. This initial construction will include all facilities necessary to provide the minimum essentials of living, viz., shelter, hospital, mess, sanitary facilities, administration building, housing for relocation staff,

post office, store houses, essential refrigeration equipment, and military police housing. (War Department construction will not include refinements such as schools, churches and other community planning adjuncts.) The placement and construction of military police housing will be subject to the approval of the appropriate military commander.

6. The War Department will procure and supply the initial equipment for Relocation Centers (Reception Centers), viz., kitchen equipment, minimum mess and barrack equipment, hospital equipment and ten days' supply of non-perishable subsistence based on the Relocation Center (Reception Center) evacuee capacity. From the date of opening, or the date on which the War Relocation Authority initiates the operation of any Relocation Center (Reception Center), as the case may be, the War Department will transfer accountability for all such equipment and property to the War Relocation Authority. The War Relocation Authority agrees to assume such accountability. Thereafter, the War Relocation Authority will maintain and replace all such equipment and property, including subsistence, and will procure whatever additional supplies, subsistence and equipment it may require. The War Department agrees that the War Relocation Authority may effect its procurement through War Department agencies.

a. As to all routine procurement effected by the War Relocation Authority through War Department Agencies, said Authority agrees that it will transmit to the War Department a forecast of its requirements semi-annually in advance and that it will confirm in writing to the appropriate War Department Agency its actual requirements from time to time as the need for such procurement

develops. The War Relocation Authority will take all possible and practicable steps to inform the War Department well in advance of its requirements.

7. After pending arrangements for existing Reception Centers are completed, the War Relocation Authority will operate Relocation Centers (Reception Centers) from the date of opening. This will include staffing, administration, project planning and complete operation and maintenance. In undertaking such operations the War Relocation Authority will not retard completion of the evacuation process but will accommodate military requirements. It will be prepared to accept successive increments of evacuees as construction is completed and supplies and equipment are delivered. In each case the War Relocation Authority will provide a project manager who will be available to the War Department local construction representative for consultation as soon as a given project is approved for construction.

8. The War Department will provide for the transportation of evacuees to Assembly Centers and from Assembly Centers to Relocation Centers (Reception Centers) under appropriate military escort. The War Department, through the Western Defense Command, has arranged for the storage of household effects of evacuees through the Federal Reserve Bank of San Francisco. At War Department expense, the Federal Reserve Bank of San Francisco has acquired warehouse space, provided civilian guards, and has arranged for inventories of goods stored by each evacuee. When evacuee goods are stored and the Federal Reserve Bank delivers inventory receipts to the War Relocation Authority, said Authority will accept such receipts from the Federal Reserve Bank of San Francisco and, upon such acceptance,

said Authority assumes the responsibility now borne by the War Department for the warehousing program, including the assumption from the date of delivery of receipts, of payment of all costs. Thereafter, the disposition of such household effects and the transportation thereof to Relocation Centers, or elsewhere, will be the sole responsibility of the War Relocation Authority.

9. In the interest of the security of the evacuees relocation sites will be designated by the appropriate military commander or by the Secretary of War, as the case may be, as prohibited zones and military areas, and appropriate restrictions with respect to the rights of evacuees and others to enter, remain in, or leave such areas will be promulgated so that ingress and egress of all persons, including evacuees, will be subject to the control of the responsible Military Commander. Each relocation site will be under Military Police patrol and protection as determined by the War Department. Relocation Centers (Reception Centers) will have a minimum capacity of 5,000 evacuees (until otherwise agreed to) in order that the number of Military Police required for patrol and protection will be kept at a minimum.

10. It is understood that all commitments herein as relate to the use of War Department and/or War Relocation funds are subject to the approval of the Bureau of the Budget.

WAR RELOCATION AUTHORITY

by M S EISENHOWER /s/
Director

WAR DEPARTMENT

by J J MC CLOY /s/
Assistant Secretary of War

Council

~~B 3.04~~

WESTERN DEFENSE COMMAND AND FOURTH ARMY
WARTIME CIVIL CONTROL ADMINISTRATION
W.C.C.A. OPERATION MANUAL
JULY 30, 1942

XXVIII. Regulations Governing Evacuee Advisory Committee for W.C.C.A. Assembly Centers. (Revised August 1, 1942).

A. General.

1. No type of self-government organization is authorized in an assembly center.

2. Advisory committees which have no administrative, executive or judicial power or authority, but which serve as advisers to the Center Manager as hereinafter prescribed are authorized.

3. Immediately upon receipt of these instructions all reference on the part of the administrative staff to evacuee self-government in Assembly Centers will cease. Evacuee organizations constituted contrary to these regulations will be dissolved by the Center Manager immediately. His action will be evidenced in writing and in all cases by letter to evacuee officers concerned.

4. The contents of this entire Section (XXVIII) will be published, posted and disseminated so that all evacuees in each Assembly Center are informed of its contents.

B. Composition and Selection of Advisory Committees.

1. Advisory committees will be composed of evacuees with membership in the number indicated below:

a. Centers having a population of 5,000 or less - 7.

b. Centers having a population between 5,000 and 10,000 - 9.

c. Centers having a population of over 10,000 -11.

2. Members of the advisory committee will be selected by the Assembly Center Manager from a panel to be elected as follows:

a. The panel will be composed of three (3) times the number of advisory committee members authorized for each center.

b. Both alien and citizen Japanese over 16 years of age are eligible for election to the panel.

c. All persons over sixteen (16) years of age, of sound mind, are eligible to vote.

d. Election to the panel will be by secret written ballot.

e. The details of nomination and balloting will be as determined by the Center Manager. Each Center Manager will report to the Headquarters, WCCA, immediately the method and detail prescribed by him for nomination and balloting.

3. Selection of Advisory Committee.

a. The Center Manager will select from the panel, elected as above, an advisory committee in the number authorized for the particular assembly center.

(1) In the discretion of the Center Manager, he may authorize the members of his advisory committee to select and organize sub-committees from among evacuees generally. Each such sub-committee will have the function of as sisting the advisory committee member organizing it in some particular field. Examples of this are: Sub-committee on baseball or on recreation generally. Sub-committees may not sit with the advisory committee in its general meetings. The names of sub-committee members shall be submitted to the Center Manager for approval but need not be submitted to WCCA Headquarters.

b. The advisory committee will be composed of English speaking Issei and Nisei in proportion to the total numbers (without regard to age) of Nisei and Issei within the respective assembly center.

c. Should the panel elected not provide a sufficient number of Nisei or Issei for the selection by the Center Manager in the prescribed proportion, the Center Manager will select without further election from among evacuees generally a sufficient number of Issei and Nisei to provide proportionate representation on the advisory committee.

4. Appointment of Advisory Committee

a. Subject to the approval required in the succeeding paragraph, the names of the evacuees selected by the Center Manager to serve on the advisory committee will be published and their appointment will be confirmed in writing to each member by the Center Manager.

b. Prior to such appointment, the name, age, sex, place of birth, and information as to whether or not each was selected from the elected panel or at large will be submitted to this office for approval. No announcement of selection or appointment will be made of committee membership prior to receipt by the Center Manager of approval by this office.

c. Members of the advisory committee will hold office at the pleasure and discretion of the Center Manager and may be removed by the Center Manager at any time.

d. After appointment of the original advisory committee subsequent selections therefor will be made from the remaining members of the elected panel except when necessary to select from the center at large in order to maintain the prescribed proportion of Issei and Nisei. After exhaustion of the elected panel a new panel will be elected by the same procedure as in the case of the election of the original panel.

C. Functions of the Advisory Committee.

1. The advisory committee will have no administrative, legislative, executive or judicial power or authority. Its sole function is advisory to the Center Manager.

2. The following field of assembly center operations will be included in committee advisory functions:

a. Recreation and Education.
b. Health and Sanitation.
c. Lodging and Messing.
d. Employment and Personnel.
e. Religious and Welfare Activities.
f. Interior Security
(Maintenance of good order and discipline and observance of Center rules and regulations).

D. Meetings of the Advisory Committee will be held only when authorized by the Center Manager, and at all such meetings the English language will be used exclusively. The Center Manager and the Chief of the Interior Security Police, or their authorized representatives, will be in attendance at all such meetings. The above instructions apply equally to sub-committees appointed in accordance with B 4 e. above, except that it is not necessary that representatives of the Center Manager and Interior Police attend sub-committee meetings unless desired by the Center Manager as to his staff or by the Chief of Interior Security Police as to his staff. The Center Manager will provide for notification of all committee mee tings to be communicated to Chief of Interior Security Police.

7 copies

CHAPTER XXVIII

OF THE

W. C. C. A. OPERATION MANUAL

XXVIII POLICY COVERING EVACUEE SELF*GOVERNMENT IN WCCA ASSEMBLY CENTERS

A. Effective July 1, 1942, the following restrictions are placed on previously authorized self-government privisions for evacuees in all assembly centers and will be strictly enforced and complied with by all assembly center managers:

1. No alien will hold any elective office whatsoever in any assembly center.

2. Aliens are not authorized to vote for elective members of advisory committees in connection with the self-government of any assembly center.

3. No alien will be appointed to any advisory committee or sub-committee of a self-government organization or agency in any assembly center.

4. Under no circumstances will any meetings of the advisory council or any other organized meetings be held wherein the Japanese language is used, except where it is absolutely necessary to proper administration to have an interpreter explain to those who cannot understand English, center regulations and other administrative matters.

5. There will be in attendance at all meetings of the advisory council and other organized meetings of any type for any purpose, a member of the Interior Security Police, as well as at least one member of the administrative staff. The Center Manager will be held responsible that the Interior Security Police are informed of all authorized meetings sufficiently in advance thereof so that he may make proper arrangements for attendance and such policing as may be necessary.

6. A report of all evacuees elected or appointed to any position in connection with the self-government structure of any assembly center will be made to this office within seven days after such election or appointment, and will include the following information:

   a. Name of evacuee

   b. Date and place of birth

   c. Position held

   d. Elected or appointed

   e. Term of office

7. A report and outline of the Self-government organization or agency in effect as of July 1 will be submitted to this office prior to July 5, 1942.

CERTIFIED TRUE COPY

Frank E. Davis

Frank E. Davis

PABLIC LAW 503

"TO PROVIDE A PENALTY FOR VIOLATION OF RESTRICTIONS OR ORDERS WITH RESPECT TO PERSONS ENTERING,REMAINING IN, LEAVING, OR COMMITTING ANY ACT IN MILITARY AREAS OR ZONE

is enacted by the Senate and House of Representatives of the United States of America in Congress assembled, that whoever shall enter, remain in, leave, or commit any act in any military area or military zone prescribed, as prescribed under the authority of an Executive Order of the President, by the Secretary of War, or by any military commander designated by the Secretary of War, contrary to the restrictions applicable in any such area or zone or contrary to the order of the Secretary of War or any such military commander, shall, if it appears that he knew or should have known of the existence and extent of the restrictions or order and that his act was in violation thereof, be guilty of a misdemeanor and upon conviction shall be liable to a fine not to exceed $5,000 or to imprisonment for not more than one year, or both, for each offense."

~~NATSU YASUMURA~~

~~BLOCK 31~~

~~BLD. 3119 APT C~~ ~~TULELAKE~~

INCOMING TELETYPE

B 3.04

3 WCTA V WCCA WHITCOMB HOTEL SAN FRANCISCO CALIF JULY 22, 1942

ALL CHIEF OF INTERIOR POLICE
AND
ALL CENTER MANAGERS

YOU ARE DIRECTED TO SEARCH FOR AND CONFISCATE IMMEDIATELY ALL JAPANESE PHONOGRAPH RECORDS, WHETHER INSTRUMENT OR VOCAL MUSIC OR SPEECHES. DETERMINE WHICH RECORDS ARE USED IN OBON ODORI FESTIVAL, AND WHICH ARE MARTIAL MUSIC AND GET TRANSLATIONS OF THEM ALSO. PACK WELL AND MAIL ALL CONFISCATED RECORDS TO THIS OFFICE END CAD

RAY ASHROTH
MAJOR AUS
CHIEF, INTERIOR SECURITY BRANCH
W.C.C.A

E. SANDQUIST
CHIEF, OPERATIONS SECTION
T.S.O. BRANCH....

END SENT 3 10 P TL
PLS ACK
MT TIME 3 15 P