

L3.57

67/14
C

THE QUILL AND SCROLL SOCIETY

The Amache High School Branch of the Quill and Scroll, International Honorary Society for High School Journalists was granted a charter January 27, 1944.

Upon the granting of a charter, names of candidates were submitted to the executive secretary. Candidates were chosen from the students enrolled in high school who at the time of their election met the following requirements:

1. They must be of at least junior standing.
2. They must be in the upper third of their class in general scholastic standing at the time of their election (for the current year).
3. They must have done superior work in some phase of journalistic or creative endeavor.
4. They must be recommended by the adviser or by the committee governing publications.
5. They must be approved by the executive secretary.

Fees were paid from the Press Club fund and each candidate received the gold badge of the society, a year's subscription to the magazine, Quill and Scroll, and an individual membership certificate.

Samples of the candidate's work were submitted to the executive secretary who approved and criticized their writing.

These students were charter members of the Amache Quill and Scroll and were initiated April 15, 1944:

Betty Kanameishi
Frances Sasano
John Ito
Gladys Nakagawa
Jack Hatanaka
Lily Nagatoishi
Kiyoshi Sanui
Ken Yonemura
George Uriyu (Honorary)
Hiroshi Ito (Honorary)
Masao Igasaki (Honorary)
Emiko Kuzahara (Honorary)

Sponsor

Louise Gordon

Quill and Scroll

THE INTERNATIONAL HONORARY SOCIETY FOR HIGH SCHOOL JOURNALISTS
NORTHWESTERN UNIVERSITY
CHICAGO 11, ILLINOIS

We are pleased to approve for membership the.....**Three**.....additional
candidates you have recommended for Quill and Scroll honors as members of
.....**Amache Senior**.....chapter of the Society.

~~Enclosed~~^{C.O.D.} are the membership pins and cards for the initiates. A magazine
subscription has been properly entered for each new member.

Min Ito Min Hamatani Masashi Itano

Date.....**2-26-45**.....

EDWARD NELL,
EXECUTIVE SECRETARY

Quill and Scroll

The International Honorary Society for High School Journalists

NORTHWESTERN UNIVERSITY

CHICAGO 11, ILLINOIS

Dear Adviser:

The.....9.....candidates you recommended for Quill and Scroll honors have been approved for membership and their pins and cards have been forwarded by.....INSURED.....mail.

Names of the new members have been added to the roll of.....AMACHE.....chapter, and magazine subscriptions are being entered to begin with the next issue.

This card of acknowledgement temporarily takes the place of our customary Letter of Acceptance as the Society has been unable to augment its office force properly to serve schools during the usual spring rush of initiations.

The war-time conditions that compel us to curtail a detailed review of the records of the candidates in no way lessens our warm welcome to your group of qualified initiates, who have earned Quill and Scroll recognition through the industrious application of their journalistic training and talents. Our congratulations to them!

Date.....2-6-45.....

EDWARD NELL,
EXECUTIVE SECRETARY

Quill and Scroll

The International Honorary Society for High School Journalists

NORTHWESTERN UNIVERSITY

CHICAGO 11, ILLINOIS

Dear Adviser:

The.....3.....candidates you recommended for Quill and Scroll honors have been approved for membership and their pins and cards are enclosed herewith.

Names of the new members have been added to the roll of.....Amache.....chapter, and magazine subscriptions are being entered to begin with the next issue.

This card of acknowledgement temporarily takes the place of our customary Letter of Acceptance as the Society has been unable to augment its office force properly to serve schools during the present rush of initiations.

The war-time conditions that compel us to curtail a detailed review of the records of the candidates in no way lessens our warm welcome to your group of qualified initiates, who have earned Quill and Scroll recognition through the industrious application of their journalistic training and talents. Our congratulations to them!

Date.....4-20-45.....

EDWARD NELL,
EXECUTIVE SECRETARY

~~Copy~~

Amache High School
Amache, Colorado
November 17, 1943

Quill and Scroll
Medill School of Journalism
Northwestern University
339 E. Chicago Avenue
Chicago, Illinois

Attention: Executive Secretary

Dear Sir:

We are interested in joining your Quill and
Scroll Society. Please send us an application blank,
and in return we shall send in a copy of our publi-
cation.

Very truly yours,

Louise A. Goodson

Louise A. Goodson
Sponsor

HONORARY FOUNDERS

Sir Philip Gibbs David Lawrence
Oswald Garrison Villard
Josephus Daniels Karl A. Bickel
William Allen White
Henry J. Allen Willis J. Abbott
Henry Justin Smith
Fremont Older Kent Cooper

* *

OFFICERS

President

Gunnar Horn
Benson High School
Omaha, Nebr.

Regional Vice-Presidents

Pacific Coast

Philip K. Erickson
Olympia High School
Olympia, Wash.

Mountain

John A. Linn
County High School
Missoula, Montana

North Central

Kathleen Cone
Huron High School
Huron, South Dakota

South Central

Mary McCutchan
University High School
Fayetteville, Ark.

East Central

A. T. Bolt
Hammond High
School
Hammond, Ind.

Eastern

Dr. Regis L. Boyle
Eastern High School
Washington, D. C.

Southeastern

Teresa Broderick
Morgantown High School
Morgantown, W. Va.

Vice-Presidents at Large

John A. Boyd Ann Demsky
Bosse High School West End High
Evansville, Ind. School
Nashville, Tenn.

G. W. Corporon, Jr.
Wyandotte High School
Kansas City, Kans.

Advisory Council

Ira T. Miller Sister M. Leontine
Broadway H. S. Sacred Heart H. S.
Seattle, Wash. New Orleans, La.
Olice Allen Homer A. Post
Central H. S. Lincoln H. S.
St. Paul, Minn. Tacoma, Wash.
Agatha Harding Sister Mary Charity
Franklin H. S. Trinity H. S.
Portland, Ore. River Forest, Ill.
Evelyn Love Donald E. Brown
Senior H. S. Roosevelt H. S.
Vandergrift, Pa. Cedar Rapids, Iowa
Mrs. Ethel Mitchell Mrs. Dorothy
Senior H. S. Sanderson
San Mateo, Calif. Senior H. S.
Ellenville, N. Y.

* *

BOARD OF TRUSTEES

of Quill and Scroll Corporation, incorporated
not for profit, to administer the affairs of
Quill and Scroll Society and Quill and
Scroll Foundation.

Dr. George H. Gallup, Chairman
Director, American Institute of Public
Opinion

Kenneth E. Olson
Director, Medill School of Journalism,
Northwestern University, Evanston, Ill.

Harold H. Anderson
President, Publishers' Syndicate

Bruce Gould
Editor, Ladies' Home Journal

Emery H. Ruby
Drake University

Edward Nell, Secretary
Executive Secretary, Quill and Scroll
Society, Northwestern University,
Chicago, Ill.

Quill and Scroll

The International Honorary Society for High School Journalists

NORTHWESTERN UNIVERSITY

Chicago, (11), Illinois November 22, 1943

Miss Louise A. Goodson
Amache High School
Amache, Colorado

Dear Miss Goodson:

In accordance with your request, we are enclosing a
blank for your use in making application for a char-
ter in Quill and Scroll.

We shall be pleased to give prompt attention to
your application upon its arrival.

Sincerely yours,

Edward Nell
Executive Secretary

EN/ak

HONORARY FOUNDERS

Sir Philip Gibbs David Lawrence
Oswald Garrison Villard
Josephus Daniels Karl A. Bickel
William Allen White
Henry J. Allen Willis J. Abbott
Henry Justin Smith
Fremont Older Kent Cooper

* *

OFFICERS

President

Gunnar Horn
Benson High School
Omaha, Nebr.

Regional Vice-Presidents

Pacific Coast

Philip K. Erickson
Olympia High School
Olympia, Wash.

Mountain

John A. Linn Kathleen Cone
County High School Huron High School
Missoula, Montana Huron, South Dakota

North Central

South Central

Mary McCutchan
University High School
Fayetteville, Ark.

East Central

A. T. Bolt Dr. Regis L. Boyle
Hammond High Eastern High School
School Washington, D. C.
Hammond, Ind.

Eastern

Southeastern

Teresa Broderick
Morgantown High School
Morgantown, W. Va.

Vice-Presidents at Large

John A. Boyd Ann Demsky
Bosse High School West End High
Evansville, Ind. School
Nashville, Tenn.

G. W. Corporon, Jr.
Wyandotte High School
Kansas City, Kans.

Advisory Council

Ira T. Miller Sister M. Leontine
Broadway H. S. Sacred Heart H. S.
Seattle, Wash. New Orleans, La.
Olice Allen Homer A. Post
Central H. S. Lincoln H. S.
St. Paul, Minn. Tacoma, Wash.
Agatha Harding Sister Mary Charity
Franklin H. S. Trinity H. S.
Portland, Ore. River Forest, Ill.
Evelyn Love Donald E. Brown
Senior H. S. Roosevelt H. S.
Vandergrift, Pa. Cedar Rapids, Iowa
Mrs. Ethel Mitchell Mrs. Dorothy
Senior H. S. Sanderson
San Mateo, Calif. Senior H. S.
Ellenville, N. Y.

* *

BOARD OF TRUSTEES

of Quill and Scroll Corporation, incorporated not for profit, to administer the affairs of Quill and Scroll Society and Quill and Scroll Foundation.

Dr. George H. Gallup, Chairman
Director, American Institute of Public Opinion

Kenneth E. Olson
Director, Medill School of Journalism,
Northwestern University, Evanston, Ill.

Harold H. Anderson
President, Publishers' Syndicate

Bruce Gould
Editor, Ladies' Home Journal

Emery H. Ruby
Drake University

Edward Nell, Secretary
Executive Secretary, Quill and Scroll
Society, Northwestern University,
Chicago, Ill.

Quill and Scroll

The International Honorary Society for High School Journalists

NORTHWESTERN UNIVERSITY

Chicago, (11), Illinois January 27, 1944

Miss A. Louise Goodson
Amache High School
Amache, Colorado

Dear Miss Goodson:

This letter welcomes you into membership in Quill and Scroll.

Your application for a charter has been granted, and you are hereby given the right to organize a chapter at Amache Senior High School, as a duly elected faculty member of the Society, in accordance with the provisions of the Constitution.

Under separate cover a charter is being sent to you. Since the charters are both fragile and expensive, we urge all schools to have them framed at once.

In another envelope we are sending a copy of the Chapter Chronicle, which you will find helpful in planning the organization of your chapter. With the Chronicle are recommendation blanks for your use in electing charter members of the new chapter.

No particular number of students is necessary to form the chapter as membership in Quill and Scroll is reserved for those qualified staff members of the paper and magazine, who merit it by virtue of their talents, abilities and service records.

Later in the Spring an entry blank will be sent to you for the Society's annual Critical Service, which is open to member schools without charge. The service is a complete analysis of the paper as it informs, influences and entertains its readers, and should be of practical help to your new staff in the fall.

Whenever we can be of help to you in any way with your staff or publication problems, please do not hesitate to write to us as we want to be of practical help to you at all times.

All good wishes for the success of the new chapter.

Cordially yours,

Edward Nell
Executive Secretary

EN/ak

INITIATION DATE
 Please indicate the approximate date of your Initiation.

RECOMMENDATION BLANK
 (SAMPLE BLANK)
QUILL AND SCROLL

International Honorary Society for High School Journalists

Name of High School Senior High School City Chicago State Ill.

Please answer these questions regarding each candidate: (A) How much material has candidate had published? (B) Nature of work performed in news, business or art departments. (C) positions on staff and length of time on each position. (D) Adviser's comments on candidate's qualifications as listed on reverse side.

(Please typewrite or print names and addresses)

Name Mary Lou Larrabee Home Address 404 E. Chalmers Yr. 3
 A. 75 or 80 inches
 B. Advertising, Circulation, News Beats
 C. Reporter--1 year (Desires the key)
 D. Efficient, speedy, versatile; helps anywhere, anytime

Name Charles Romine Home Address 607 S. Elm Street Yr. 4
 A. 152 inches
 B. Conducts column to portray humor and common sense
 C. Reporter--1/2 year; Humor Editor--1 year
 D. Capable, energetic, unruffled

Name Bill Wiese Home Address 604 N. McKinley Yr. 4
 A. Appr. 200 inches
 B. Wrote for school and town papers, turned in 100 news tips
 C. Editor--1 year
 D. Excellent "nose for news" (Wants editor's pin)

Name George Krebs Home Address 506 S. Randolph St. Yr. 4
 A. Business Staff
 B. Business Manager of Yearbook
 C. Organizing ability; splendid personality; in upper seventh
 D. of senior class in scholarship. (Wants business manager's pin)

Name Henry Jordan Home Address Route 1, Box 55 Yr. 4
 A. ---
 B. Photographic work--30 pictures last year, 50 this year
 C. Ass't photographer--1 year; photographer--1 year
 D. Exceptional executive ability; clever and talented.

N. B.—The adviser will please submit one sample of the best work of each student to the executive secretary. (Members of the business or yearbook staffs are not required to submit samples.)

Address Mail to
 EDWARD NELL, Executive Sec'y.
 Quill and Scroll Society
 Northwestern University
 339 East Chicago Ave.,
 Chicago, Ill.

Initiation fees of two dollars per member are due at the time candidates are accepted for membership. Wherever possible advisers are requested to send a check or money order with the recommendations; otherwise the practice adopted is to send the badges C. O. D. in one package to the adviser. This lessens the amount of correspondence necessary.

(Signed) Horace Davenport

Adviser

NOTE: Be sure to read the instructions printed on the reverse side before making your recommendations.

Qualifications for Membership

(Reprinted from Chapter Chronicle)

1. Candidates may be elected from the Newspaper, Yearbook, Magazine or Handbook Staffs.
2. They must be of junior or senior classification, or post-graduate.
3. They must be in the upper third of their class in general scholastic standing at the time of their election.
4. They must have done superior work in writing, editing, or business management.
5. They must be recommended by the supervisor or by the committee governing publications.
6. They must be approved by the Executive Secretary of the Society.

Special Items

For those who prefer a key to be worn as a charm, instead of the regular membership pin, the fee is \$2.25. For a key with special pin back, the fee is \$2.50. No keys are available for editors, business managers or advisers.

Membership fees, including special badges for editors and business managers, with bar pendant showing "Editor" or "Business Mgr.," \$2.25 (Optional, with adviser's approval).

The special badge for advisers is \$1.50.

Replacing membership pin (reg.).....	\$1.25
Replacing key, editor's or business mgr's pin.....	1.50
Electro for masthead.....	.60
Quill and Scroll magazine binder.....	1.50
Duplicate Charter (replacement).....	1.00
Quill and Scroll Wall Plaque.....	12.85

Exchange Fee

When a member of the chapter is elected to the office of editor or business manager, with the approval of the adviser, he can exchange his pin for the special badge by sending it with the exchange fee of 50c.

Alamo Hotel
Lamar, Colorado
March 27, 1944

April 4, 1944

Mr. Edward Nell
Executive Secretary, Quill and Scroll
Northwestern University
Chicago, Illinois

Dear Mr. Nell:

Having received the Quill and Scroll chapter, I am sending samples of candidates' work which I think illustrates their talent, ability, and service records. As we are very eager to have our initiation service, please forward our pins at the very earliest date possible.

I am enclosing a check to cover the charge for thirteen pins.

Very truly yours,

A. Louise Goodson

(Miss) A. Louise Goodson

HONORARY FOUNDERS

Sir Philip Gibbs David Lawrence
Oswald Garrison Villard
Josephus Daniels Karl A. Bickel
William Allen White
Henry J. Allen Willis J. Abbott
Henry Justin Smith
Fremont Older Kent Cooper

* *

OFFICERS

President

Gunnar Horn
Benson High School
Omaha, Nebr.

Regional Vice-Presidents

Pacific Coast

Philip K. Erickson
Olympia High School
Olympia, Wash.

Mountain

John A. Linn Kathleen Cone
County High School Huron High School
Missoula, Montana Huron, South Dakota

South Central

Mary McCutchan
University High School
Fayetteville, Ark.

North Central

East Central

A. T. Bolt
Hammond High
School
Hammond, Ind.

Eastern

Dr. Regis L. Boyle
Eastern High School
Washington, D. C.

Southeastern

Teresa Broderick
Morgantown High School
Morgantown, W. Va.

Vice-Presidents at Large

John A. Boyd Ann Demsky
Bosse High School West End High
Evansville, Ind. School
Nashville, Tenn.

G. W. Corporon, Jr.
Wyandotte High School
Kansas City, Kans.

Advisory Council

Ira T. Miller Sister M. Leontine
Broadway H. S. Sacred Heart H. S.
Seattle, Wash. New Orleans, La.
Olice Allen Homer A. Post
Central H. S. Lincoln H. S.
St. Paul, Minn. Tacoma, Wash.
Agatha Harding Sister Mary Charity
Franklin H. S. Trinity H. S.
Portland, Ore. River Forest, Ill.
Evelyn Love Donald E. Brown
Senior H. S. Roosevelt H. S.
Vandergrift, Pa. Cedar Rapids, Iowa
Mrs. Ethel Mitchell Mrs. Dorothy
Senior H. S. Sanderson
San Mateo, Calif. Senior H. S.
Ellenville, N. Y.

* *

BOARD OF TRUSTEES

of Quill and Scroll Corporation, incorporated not for profit, to administer the affairs of Quill and Scroll Society and Quill and Scroll Foundation.

Dr. George H. Gallup, Chairman
Director, American Institute of Public Opinion

Kenneth E. Olson
Director, Medill School of Journalism,
Northwestern University, Evanston, Ill.

Harold H. Anderson
President, Publishers' Syndicate

Bruce Gould
Editor, Ladies' Home Journal

Emery H. Ruby
Drake University

Edward Nell, Secretary
Executive Secretary, Quill and Scroll
Society, Northwestern University,
Chicago, Ill.

Quill and Scroll

The International Honorary Society for High School Journalists

NORTHWESTERN UNIVERSITY

Chicago, (11), Illinois April 14, 1944

Miss A. Louise Goodson
Senior High School
Amache, Colorado

Dear Miss Goodson:

We were pleased to approve promptly for membership the twelve candidates from the staff of the Amache Hi IT whom you recommended for Quill and Scroll honors as charter members of your chapter.

Membership pins and cards for the initiates were dispatched to you by insured mail, and magazine subscriptions entered to begin with the next number.

The candidates certainly have excellent staff and production records, and their recommendations show that they have been conscientious in their training and diligent in the performance of their duties. In every way, these young journalists measure up to Quill and Scroll standards, and it is a pleasure to record their names on your chapter roll.

In whatever careers the seniors elect to follow, I am sure they will find their journalism training to stand them in good stead and be useful to them in a variety of ways. Their staff training has helped them to develop poise, to meet people properly, and to record their thoughts clearly and concisely. In time to come, I am sure they will look back on their staff training with increasing fondness.

In presenting the initiates with their memberships, please give them my greetings and congratulations upon their election to Quill and Scroll, a distinction that comes to them in recognition of their scholarship, journalistic abilities, and loyal and devoted staff service.

Sincerely yours,

Edward Nell
Executive Secretary

EN/ak

UNITED STATES
DEPARTMENT OF THE INTERIOR

GRANADA PROJECT
AMACHE, COLORADO

In reply, please refer to:

GR:ED:HKW

August 15, 1944

Executive Secretary
Quill And Scroll
339 East Chicago Avenue
Chicago, Illinois

Dear Sir:

The sponsor of our student paper and advisor for the Quill And Scroll organization for the coming year will be Miss Rosalind Walls. Please see that all magazines, bulletins, and information are sent to her.

Yours very truly,

Herbert K. Walther
Principal
Amache Secondary Schools

HKW:em

AMACHE HIGH SCHOOL
Amache, Colorado

December 2, 1944

Contest Editor
Quill and Scroll Society
339 East Chicago Avenue
Chicago 11, Illinois

Dear Contest Editor:

The following editorial which we should like to submit to the Quill and Scroll Editorial Writing Contest was written by a Japanese American girl in the Granada Relocation Center.

Remember Pearl Harbor! None will ever forget, especially Tekye, for we have paid her back bomb for bomb, ship for ship, life for life, and will continue to do so until unconditional surrender is ours. We have suffered heart-break and humiliation by the cowardice of our ancestral country. We have lost our homes, our businesses, our friends, and, for awhile, we thought, our country. But we were determined to prove to her our loyalty. We were placed in camps; we ate in mess halls; we were segregated; we lost our privacy, but in spite of all this we still love America. Our friends and brothers and sisters are fighting for America. They are fighting so that Japan will never forget their big mistake--Pearl Harbor. Tekye is bombed. Soon it will be Kobe, Yokohama, Nagasaki. Guam is recaptured, Leyte, Tarawa, the Solomons. Their glory is ended; the day is done; the sun will soon be gone, and Tekye will remember Pearl Harbor.

Please send us information about your Critical Service and any contests we may enter.

Sincerely yours,

Resalind Walls
Journalism Department

AMACHE HIGH SCHOOL
Amache, Colorado

January 18, 1945

Edward Nell, Executive Secretary
Quill and Scroll Society
Northwestern University
339 East Chicago Avenue
Chicago, 11, Illinois

Dear Mr. Nell:

We should like to submit the following names of high school journalists who we feel are worthy of becoming members of Quill and Scroll. All nine have met the first five qualifications.

1. Joanna Nakamura, 7G3D, Amache, Colorado--Junior
A. 178 inches published. B. C. Co-editor and feature editor of our high school paper, the AMACHE HIGH IT, 5 months.
D. Joanna is very enthusiastic and ingenious in her style of writing features. Her column, "Classroom Ravings," has developed interest in classroom activities through the paper.
2. Martha Murakami, 6H6F, Amache, Colorado--Senior
A. 55 inches published. B. Editorial writing and other duties of paper editor. C. Editor of the IT staff 5 months.
D. Martha accepts responsibility willingly and is dependable.
3. Mitsue Iwata, 7G4D, Amache, Colorado--Senior
A. 550 inches published. B. C. Co-editor, summer IT; make-up editor high school annual; typist, IT. D. Mitsue has worked long hours and most efficiently and consistently on both the paper and the annual.
4. Setsumi Saito, 11G8C, Amache, Colorado--Senior
A. B. C. Circulation editor for the annual, the ONLOOKER; typist for the IT. D. Although Setsumi is not in the journalism class, her lively interest and enthusiasm put life into the publication staffs. She has handled subscription money for the annual very efficiently.
5. Florence Nagasugi, 6G12A, Amache, Colorado--Senior
A. B. C. Business Manager of the ONLOOKER; typist for the IT.
D. Florence is very interested in creative journalistic writing. She has done superior work in business management.
6. Tadashi Sugimoto, 11H, Amache, Colorado--Senior
A. B. C. Assistant Business Manager of the ONLOOKER. D. Tad has taken a great deal of the responsibility of negotiating with printing companies and cover companies.
7. Joy Takeyama, 6H2E, Amache, Colorado--Senior
A. B. C. Editor of the ONLOOKER. D. Joy is dependable and efficient in organizing the staff of the annual.
8. Audrey Nakabe, 11F4F, Amache, Colorado--Senior

2. Nell

A. 35 inches. B. Audrey has written outstanding editorials which indicated her analysis of student feeling. C. She is editor of the senior edition of the IT, and is assistant make-up editor for the annual. D. Audrey writes exceptionally well, both prose and poetry. She works steadily and independently.

9. George Yonemura, 11E4C, Amache, Colorado--Senior A.B.C. Assistant editor of the ONLOOKER. D. George refuses to let physical details prevent our seeing the ideal. He can diagnose a situation and organize material and command respect to promote efficiency, yet retain a wholesome spirit in the group.

Our initiation date will probably be early in February.

We should like to give the National Quill and Scroll group contest on current events to all our juniors and seniors. May we have 275 copies please?

I am enclosing samples of the work of ~~of~~ all the students listed above who are not on the business or annual staffs.

Yours truly,

Rosalind Walls
Sponsor

COPY

Amache High School
Amache, Colorado
February 22, 1945

Mr. Edward Nell, Executive Secretary
Quill and Scroll Society
339 E. Chicago Ave.
Chicago 11, Illinois

Dear Mr. Nell:

Last Saturday night we held a very impressive initiation ceremony and dinner for our nine new Quill and Scroll members. We now have three other students to recommend for membership:

Min Ito and Min Hamatani have worked faithfully every day since the organization of our annual staff in getting high quality pictures, scheduling and developing them. They are both seniors in the upper third of their class. Min Ito lives at 12F 3E, and Min Hamatani at 10H, 7C.

Masashi Itano is a dependable worker on the art and business staffs of the annual. He is a junior in the upper third of his class. His address is 7F, 1D.

We should appreciate your sending pins and membership cards for these boys as soon as possible. May we have the membership cards for a war emergency year?

Yours truly,

Rosalind Walls, Sponsor

rew

5/1/45

To Mr. Walther
From Miss Walls

The new members of Quill and Scroll are Eddie Kubota, Ward Taketa, and Pat Taketa. They were suggested by members of Quill and Scroll, and I recommended them to Edward Nell, Executive Secretary, who approved their membership. These three boys merit membership for the outstanding art work done on the annual.

I am attaching a copy of the qualifications for membership which we used.

Quill and Scroll Chapter Letter

INTERNATIONAL HEADQUARTERS ☆ NORTHWESTERN UNIVERSITY ☆ CHICAGO 11, ILLINOIS

March 15, 1945

Dear Adviser:

Your journalism students are invited to help your local hospital in its work to acquaint the community with its ideals, purposes and accomplishments.

The American Hospital Association, with its 3500 member institutions, has invited Quill and Scroll to cooperate in a campaign to tell the hospital's story to the public through the work of journalism students in undertaking the technical assistance in preparing materials.

If the hospital in your community, or the one nearest to you, is not a member of the Association, your staff may participate on the same basis as others, if the authorities are interested in establishing a publicity project for your journalism students to conduct.

Hospitals in nearly every community will have a great deal of publicity to release in celebrating National Hospital Day on May 12. Board members of your community hospital may be glad to have the assistance of the high school's trained young journalists to handle part of this work.

The Association is suggesting to its members that they might consider the advantages of permitting English students, and staff members of high school publications to take charge of an important portion of all the necessary public relations work of their institutions; therefore, if your nearby hospital has been informed of this proposed program, the initial steps to set-up a publicity unit to handle the work can be readily arranged.

Most hospitals, especially those holding membership in the Association, have an ample supply of reference and back-ground material, program outlines and instructional pamphlets, enabling the student publicity unit to begin practical work promptly.

A typical annual public education program would include the following:

Preparation of an annual report at the end of the hospital's financial year
(July, September, January)

A patient's handbook that would explain charges, visiting hours, etc.

A monthly or bi-monthly house organ for distribution to employees, patients, and public, or to all these groups.

Celebration of National Hospital Day, May 12. This would include radio material, pamphlets, posters, etc.

Newspaper releases.

Assorted pamphlets, copies of speeches, etc.

By engaging in this activity, your journalism students would acquire a practical training in public relations work, and they would learn at first hand of the services and responsibilities of the hospital. The hospital would benefit from the assistance and interest of the students who are growing into maturity and developing an increased sense of civic duties.

In its broader aspects, the work of such a publicity unit could easily include, at times, the aid of dramatic students in presenting radio programs, art students in the preparation

of posters, English classes in re-writing pamphlet material and students of speech in making talks to classes and at assembly programs. But the hospitals, of course, would prefer a small, substantial program to one that might be too elaborate and which might fail before any service of value to the community was accomplished.

If the idea of establishing a hospital publicity unit appeals to your staff, and investigation discloses the possibility of arranging a program with your hospital, please use the blank below to enroll your bureau in the campaign, and to have it participate in the awards.

We would be happy to learn that your school has found it possible to cooperate with your neighborhood hospital in its program of public education.

Sincerely yours,

Edward Nell

Executive Secretary

BUREAU ENROLLMENT BLANK

QUILL and SCROLL SOCIETY

Northwestern University

Chicago 11, Illinois

Gentlemen: We are organizing a publicity bureau to cooperate with our local hospital in its public relations work, and wish to participate in the Trophy Award contest.

School Publication.....

Hospital AHA member Non-member

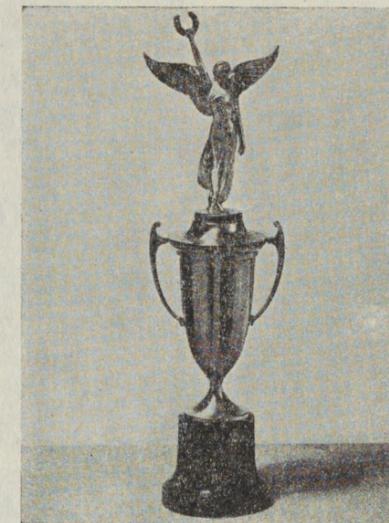
City State

No. of Bureau members Work to begin

Principal or Faculty adviser

Hospital Publicity Bureau

**TROPHY
CONTEST**



To the school publicity bureau submitting the best report of activities in publicizing the work of its community hospital, Quill and Scroll, in cooperation with the American Hospital Association, will award the trophy illustrated on this page.

The contest will be conducted in two divisions: (1) for schools cooperating with member institutions of the American Hospital Association; (2) non-member hospitals. Similar trophies will be awarded in each division. In addition, a hand engrossed certificate of achievement will be awarded to all schools whose publicity bureaus complete well rounded units of work.

Bureau reports for contest awards and samples of material prepared should be submitted to Quill and Scroll no later than June 15, the deadline for the contest. Reports should be signed by the principal or faculty adviser of the bureau.

Co-chairmen of the board of judges for the awards will be the Director of Public Education, American Hospital Association, and the Executive Secretary of Quill and Scroll Society.

In preparing to cooperate with your local hospital in publicizing its services and activities, the following preliminary steps should be taken:

Appoint a committee for an interview with hospital authorities.

Arrange for the interview with hospital officials through the hospital secretary.

Collect work samples of news stories, features, copies of school newspaper and other literature to show at interview.

Be prepared to talk on questions of time open for work, number of staff members available, their experience as writers, typists, stencil cutters, etc.

Organize your publicity bureau with a responsible editor at its head, and elect a secretary to keep records, in duplicate, on numbers of hours worked, types of publicity prepared, and nature of services performed. The records should show activities of individual members of the bureau.

Quill and Scroll Chapter Letter

INTERNATIONAL HEADQUARTERS ☆ NORTHWESTERN UNIVERSITY ☆ CHICAGO, ILLINOIS

May 8, 1944

Dear Adviser:

Again, the time of year approaches for the Society's annual Critical Service for school newspapers.

An entry form is enclosed for your use in submitting your papers for judging. No charge is made to member schools for the Service. The deadline for entries is June 1, but you may complete your entry, now, at any time.

You may enter either the regular Critical Service or the competition for The Gallup Award, as you may elect. To analyze your paper correctly, the judges need all the data asked for on the entry blank, so be sure to answer all questions as fully as possible.

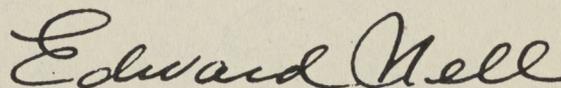
President's Scholarship—All National Winners in the Journalism Group Contests and in the Journalism Division of Scholastic Awards, if seniors, are eligible to compete for Quill & Scroll's \$500 tuition scholarship. Application blanks will be sent shortly to all schools with eligible candidates. Announcement of the winner will be made sometime in June.

Initiations—At this time of the year when chapter initiations are heaviest, our office has been without adequate clerical help, and to meet induction dates we have been compelled to alter our customary routine to a considerable extent. In making your recommendations, be sure to give us the approximate date of your initiation program. It will help us greatly in organizing our work.

Mailing CS Entries—In submitting your entry in the Critical Service, you may send the papers by parcel post and the entry blank itself by first class mail. This is the procedure to follow to meet postal regulations, unless the entire package is sent first class. If mailed separately, take extra care to see that the newspapers are properly packaged and addressed.

Do not overlook the June 1 Critical Service deadline.

Sincerely yours,



EXECUTIVE SECRETARY

EN/ak

Quill and Scroll

CHAPTER LETTER

Dear Adviser:

Delays at the printer, and in the receipt of articles have made the February-March issue of Quill and Scroll quite late.

In consequence, the April-May number, also, will be late, but this number should be in the hands of subscribers well before the Commencement period.

If you have some useful material at hand that would make a good article, nothing would please us better than to have your contribution. A timely article from you would not only be warmly received by our readers, but it would help the magazine to get back to its regular publishing schedule. The enclosed circular lists a few general topics from which you might make a selection.

C.O.D. Mail

On March 26th, new postal rates go into effect on various classes of mail, including insured and C.O.D. parcels. In some cases, rates have doubled.

In view of these increases, we suggest to advisers that remittance be made with recommendations. Refunds, where necessary, are always promptly made.

In cases where membership keys and pins are ordered to be sent C.O.D. mail, postal charges will be added to the amount of fees to be collected. The new C.O.D. fee for an amount from \$2 to \$5 is 24c, and from \$5 to \$25 is 34c, so it would be a saving to remit in advance.

Correspondence

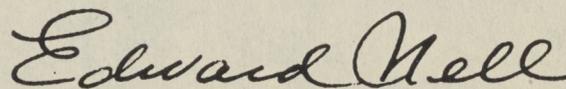
As our office has been dependent upon part-time help for the last several weeks, we are far behind in our work schedule. While we manage to meet induction dates for initiations, our acceptance letters and service correspondence has been greatly affected by the lack of skilled office workers. We plead your indulgence.

Critical Service

Entry blanks for the annual Critical Service will be sent to schools, as usual, with the April Letter to Chapters. Deadline for entries has been established for June 1. The service is open to member schools without charge, and will, again this year, be an analysis of the paper as it informs, influences and entertains its readers.

In making your recommendations, be sure to give us the approximate date of your initiation service, so that we can schedule our work to serve you to best advantage.

Sincerely yours,



EXECUTIVE SECRETARY

Journalism Contest

EDITORIAL WRITING

Deadline, April 17, 1944

INSTRUCTIONS

Any student in the high school may enter any or all of the contests. Submit to the Contest Editor, Quill and Scroll Society, 339 East Chicago Ave., Chicago 11, Ill., not more than the one best entry (TYPED) in each contest. • Keep the material on this page in STRICT CONFIDENCE until the group is assembled. • Observe a time limit of 45 minutes for each contest, unless otherwise specified. • Entries may be submitted at any time before the deadline.

• Do not publish any of the contest material in your paper before the closing date of the contest, except where specified.

Write upon any one of the following subjects, taking any side:

Your Best Easter Editorial (as published)

Commencement is D-Day for Seniors

You'll Pay Plenty Later, If You Quit School Now to Make a Little Money

Give Up Pop, Give Up Buns, Buy Bonds and Stamps to Whip the Huns

Give Points for Prunes, Tokens for Meat, Steer Clear of the Black Market Down the Street

The Post-War World Will Be No Brighter Than We Pitch in to Make It

19 - Eiichi Yoshino
Satoshi Kawasaki
Eunibo Swathorn

18 - Joyce Ikesaka
Tom Sugamura
George H. H. H.

17 - Joel Mijamoto

16 - James Kamae

QUILL AND SCROLL

National Group Contest

CURRENT EVENTS

Prepared by

WILSON K. BOETTICHER

Social Science Instructor, Amundsen High School, Chicago, Ill.

Based on events as reported in newspapers and
magazines, September 4th, through December 25th.

GENERAL INSTRUCTIONS

Any student in the high school may enter the contest.

Keep the material in this pamphlet in STRICT CONFIDENCE until the group is assembled.

Observe the time limit indicated for the contest.

If you plan to enter this contest, duplicate copies of question will be furnished upon request.

Please limit your request to the actual number of copies needed.

Submit to the Contest Editor, Quill and Scroll Society, 339 East Chicago Avenue, Chicago 11, Illinois, not more than the one best entry as selected to represent your school. Entries may be submitted at any time before the deadline. Deadline for entries: February 15, 1945.

Do not publish any of the Current Events material in your school paper before the closing date of the contest.

The National Winners will receive the Quill and Scroll creative writing award, and if seniors, are eligible to apply for the \$500 Quill and Scroll President's scholarship. Sectional winners and those receiving honorable mention are not awarded prizes but their standing is published in the announcement of contest winners.

Group contests on various phases of staff work and journalism are offered by the Society approximately every other month of the school year. Contests are held in the months in which the magazine is not published. Thus, the February-March issue of the magazine carries the results of the contests conducted in January.

Current Events Contest

Time Limit: 30 Minutes

DIRECTIONS: Select the phrase, clause or word which best completes the statement. For each of the statements, four possible answers are given and lettered a, b, c, d. Select the correct answer and place the letter that is in front of it on the dash line after the number of each statement. Be sure to answer all twenty-five questions.

Diplomacy and the War: Road to Unity

1.....Chief political and military development, growing out of the Anglo-American Conference at Quebec, was:

- (a) Announcement of Allied military plans for invasion of Germany from the West.
- (b) Adoption of a firmer Anglo-American attitude toward Russia; solution of problems in the Pacific and Far East.
- (c) Cancellation of Lend Lease Agreements with Canada.
- (d) Establishment of joint Anglo-American military governments in those areas captured from the Nazis.

2.....Result of the deliberations between Secretary of State, Cordell Hull, Foreign Secretary, Sir Anthony Eden, and Foreign Commissar Vyacheslav Molotov at Moscow, was the Moscow Declaration:

- (a) Recognizing the Geneva Tribunal as the only agency qualified to negotiate peace terms and administer United Nations plans for world peace.
- (b) Proposing an eighteen months "cooling off" period prior to discussing peace terms with conquered Germany.
- (c) Establishing a four power alliance of United States, Britain, Russia and China; setting up a European Advisory Commission in London; guaranteeing Austrian independence; warning the Nazis that they would be tried for their crimes.
- (d) Announcing an Anglo-American, Russo-Chinese plan for maintaining order in the Western and Eastern hemispheres respectively.

3.....Main discussion at the Teheran Conference, between President Roosevelt, Prime Minister Churchill, Marshall Stalin, and Generalissimo Chiang Kai-shek, concerned:

- (a) Defeating the Axis; keeping Turkey and the Balkans in line; tentative plans for dealing with the problems of the Far East.
- (b) Vatican Peace Plan.
- (c) Russia's role in the war against Japan.
- (d) Postwar Lend Lease aid to China.

4.....Immediate purpose of the meeting between President Roosevelt, Prime Minister Churchill and Generalissimo Chiang Kai-shek, at Cairo, was to:

- (a) Defend Russia against Japanese aggression.
- (b) Review military strategy now that air bases at

Vladivostok had been secured.

- (c) Plan the destiny of Japan's stolen Empire and the eventual limitation of Japanese power to the home islands.
- (d) Allow Great Britain more rigid military and political authority in the Mediterranean and Near East.

5.....Meeting at Dumbarton Oaks, just outside Washington, D.C., British, Russian, Chinese and American delegates:

- (a) Failed to come to an agreement on just what principles should prevail in securing world peace.
- (b) Repudiated the "Four Freedoms" as being too idealistic for security planning.
- (c) Limited discussion to disposal of Allied conquests and revision of boundaries on the basis of power politics.
- (d) Found themselves in full agreement on the principles of collective security and 90% determined to set up an agency to free future generations from the desolation of war.

6.....Vital question still unsolved by the Dumbarton Oaks Conference:

- (a) Whether Axis powers might seek membership in the proposed Security League once their peaceful aims were established.
- (b) Whether a nation on trial as an aggressor should be allowed to sit in judgment and veto, a decision unfavorable to itself.
- (c) What should be the treatment of those neutrals friendly toward Axis powers in postwar planning.
- (d) Whether to impose democratic government or to allow self-determination to prevail in Allied-occupied areas.

7.....Most difficult problem dividing the Russians from the British and the Americans is that of:

- (a) Soviet insistence upon keeping that section of Poland annexed in 1939.
- (b) Anglo-American insistence upon a Western Bloc to counteract Russian influence in post war Europe and China.
- (c) Soviet refusal to declare war upon Japan.
- (d) British supervision of all Lend Lease supplies shipped into Russia.

8.....Biggest headache, affecting an Anglo-American accord on political conduct of the war:

- (a) Unwillingness of the United States to violate armistice terms granted to liberated countries.
- (b) Disposal of colonies held by Italy and Greece before the war.
- (c) British insistence upon the right to recognize and dictate governments in Italy and Greece regardless of popular sentiment.
- (d) American insistence upon "unconditional surrender" as peace terms for Italy.

9.....In restating United States foreign policy, regarding recognition of democratic governments in liberated countries, newly appointed Secretary of State, Edward R. Stettinius:

- (a) Pledged full approval of Winston Churchill's contention that such recognition and support should be dictated.
- (b) Announced emphatically that the United States had no intention of repeating the mistakes of 24 years ago, by refusing to share responsibility for the peace.
- (c) Fixed upon Cordell Hull's reciprocity agreements as prime reason for our becoming involved in World War II.
- (d) Admitted a policy of abstention, allowing such governments to work out their own destinies.

Strategy and the War: Road to Peace

10.....The first Allied invasion troops to set foot on the continent of Axis Europe:

- (a) Stormed the beaches at the tip of Italy's boot.
- (b) Broached the channel ports of France.
- (c) Pushed down from Finland and into East Prussia.
- (d) Flanked the West Wall, by-passing through Holland.

11.....On D-Day, June 6th, the Allies achieved a degree of surprise, by launching the Second Front through:

- (a) Pas de Calais region
- (b) Brenner Pass
- (c) Normandy and Brittany
- (d) Belgium

12.....Most terrific and ferocious battle in the history of all wars, highly suggestive of the Meuse, Marne, and the Somme of World War I was the:

- (a) Battle of Paris
- (b) Battle of the Roer
- (c) Battle of the Balkans
- (d) Italian campaign

13.....Showdown battle for mastery of the Pacific, occurring on the 23rd Anniversary of Navy Day, and giving the United States indisputable mastery was the:

- (a) Battle of Coral Sea
- (b) Battle of the Midway
- (c) First Battle of the Philippine Sea off Saipan
- (d) Battle off Leyte

14.....Although the most spectacular battle of Russia's Hungarian Campaign centered around Budapest, the grand strategic objective of the Red Army aims toward:

- (a) Berlin
- (b) Prague
- (c) Vienna
- (d) Breslau

15.....Main reason why the Japanese had fallen back from the escarpments of Kweichow in their drive to sever the Ledo-Burma Road was:

- (a) Desperate resistance of the Chinese.
- (b) Lack of supplies.
- (c) Adverse weather conditions.
- (d) Civil war in Northwest China.

16.....With winter gripping the Western Front, from Arnhem to Switzerland, the battle has:

- (a) Reached a stage close to stalemate.
- (b) Assumed new proportions, due to improved weapons and drastic changes in fighting.
- (c) Resulted in a complete reshuffling of the Allied Command.
- (d) Toned down the "unconditional surrender" ultimatum of President Roosevelt.

17.....Motivating factor behind the Selective Service Order to Draft Boards to reclassify 1A all deferred men, ages 26 to 38, who have left essential jobs without permission of their Boards:

- (a) Slow down in production of essential military supplies, particularly ammunition.

- (b) Violation of employment ceilings in non-essential industries.
- (c) Violation of statements of availability and high rate of job turn-over.
- (d) Increasing casualty lists.

Labor and the War: Victory Through Cooperation

18.....Most encouraging development of the 52 Nations International Business Conference, held at Rye, New York:

- (a) Endorsement of the "closed shop by law," as best means of avoiding labor difficulties.
- (b) Repudiation of the principle of rugged individualism.
- (c) Campaign for free world trade gaining ground over the cartel plan.
- (d) Recommendation that in the future all war industries should be government owned and operated.

19.....Exuberant over the Election, both AFL and CIO:

- (a) Demanded the resignation of Madam Secretary Perkins as Head of the Department of Labor.
- (b) Renewed their fight to break the Little Steel Formula for holding war time wage increases to a theoretical 15%.
- (c) Accused the War Production Board of holding up reconversion of no longer essential wartime industries.
- (d) Vetoed the proposed "closed shop by law" idea as being undemocratic.

20.....In determining, by a unanimous vote, to maintain PAC as a permanent political organization, the CIO convention:

- (a) Intimated that PAC might enlist other groups and form the biggest pressure bloc since the Anti-Saloon League.
- (b) Emphasized that PAC would continue to be non-partisan.
- (c) Hailed the possibility of PAC forming the nucleus of a third party.
- (d) Admitted the intention of expanding PAC influence internationally.

21.....Although negotiations at the 54 Nations International Civil Aviation Conference, meeting in Chicago's Hotel Stevens, had ended in a near deadlock, one forward step was taken:

- (a) A jointly-subsidized Anglo-American cartel would dominate the direction and flow of postwar air commerce.
- (b) Tomorrow's air traffic will be government owned and operated.
- (c) The United States had gained the right to fly planes over other countries.
- (d) Lend Lease air bases will not be made available to postwar civilian air travel.

Science and the War: The Fight Against Disease and Battle Injury

22.....Newest substitute for blood plasma (Dextran) is made from:

- (a) Glucose
- (b) Beets
- (c) Coal tar
- (d) Molasses

23.....Effective antidote for air sickness, developed at the Naval Aviation Medical School at Pensacola, Florida is:

- (a) Pressure mask.
- (b) Sugar pills
- (c) Air tourniquet
- (d) Scopolamine

24.....Neat surgical trick, borrowing time for many a war mangled limb, many a life, developed in a casualty clearing station in Belgium, is that of using:

- (a) Dry ice pack
- (b) Intravenous injection
- (c) Glass tube arterial bridge
- (d) Aerosol treatment, spraying penicillin mist against infected areas.

25.....Second only to penicillin as the biggest continuing science news of 1944, the wonder insecticide DDT is now finding wide use in preventing:

- (a) Malaria
- (b) Skin disease
- (c) Tropical mould
- (d) Gangrene

11# - 152
12 - 170
262

**NOTE: To the School Principal
or Journalism Adviser:**

Here is a news test on the steps being taken by the nations of the world to peace and unity. It should be of particular interest to your journalism class or club.

We invite your participation in the contest.

Cordially,
Edward Nell, Executive Sec'y,
Quill and Scroll Society

(In order to conduct the test, you must retain this master copy and answer key.)

AMACHE HIGH SCHOOL
Amache, Colorado
February 7, 1945

The Contest Editor
Quill and Scroll Society
339 East Chicago Avenue
Chicago 11, Illinois

Dear Sir:

You will find enclosed our one best entry from Amache High School in the Current Events Contest. Eiichi Yoshino, a junior, scored nineteen on the examination.

The test was administered to all our eleventh and twelfth grade students. We are happy to have the privilege of cooperating in this national test on a knowledge of current happenings.

Yours truly,

Rosalind Walls
Sponsor, Quill and Scroll

rew
enc

ELECTION of OFFICERS

1945-1946

Instructions for Voting: Each chapter will vote for three persons on the enclosed government postal card. Choose one of the present vice-presidents for the presidency, one of the state presidents in your district for your district vice-president, and vote for one of the advisers in your state for state president.

For President

Philip K. Erickson
Olympia High School
Olympia, Wash.

John A. Linn
County High School
Missoula, Mont.

Kathleen Cone
Huron High School
Huron, S. Dak.

Mary McKenna
North Central H. S.
Spokane, Wash.

Susan Minnick
Senior High School
St. Mary's, W. Va.

George S. Peck
County High School
Bozeman, Mont.

Mary Stewart
Highland Park H. S.
Dallas, Texas.

Marie A. Kahne
Ashtabula High School
Ashtabula, Ohio

For Vice-President

PACIFIC COAST STATES

Mark F. Wilcox
Kern County H. S.
Bakersfield, Calif.

Warren M. Hazzard
Garfield High School
Seattle, Wash.

Laurence Pratt
Jefferson High School
Portland, Ore.

MOUNTAIN STATES

George T. Young
Mesa Union High School
Mesa, Ariz.

Patricia Kennedy
Senior High School
Fort Morgan, Colo.

Mary L. Welty
Senior High School
Rexburg, Idaho

Idella Kennedy
County High School
Kalispell, Mont.

NORTH CENTRAL STATES

Leonard C. Rossman
Perry High School
Perry, Iowa

Margaret K. Gatzweiler
Denfeld High School
Duluth, Minn.

William H. Hice
Fremont High School
Fremont, Nebr.

E. V. Estensen
Cooperstown H. S.
Cooperstown, N. Dak.

Ella Kaasa
Watertown High School
Watertown, S. Dak.

Hazel Roberts
Bay View High School
Milwaukee, Wis.

SOUTH CENTRAL STATES

Mrs. A. G. Shannon
Senior High School
El Dorado, Ark.

Meredith D. Cromer
Pittsburg High School
Pittsburg, Kans.

Harry L. Suttle
Senior High School
Springfield, Mo.

Ardis Phillips
Austin High School
Houston, Texas

EAST CENTRAL STATES

E. R. Kirby
Senior High School
Bloomington, Ill.

Harold Van Winkle
F. J. Reitz High School
Evansville, Ind.

Eva Marie Van Houten
Redford High School
Detroit, Mich.

Ruth C. Geist
Bexley High School
Columbus, Ohio

EASTERN STATES

Ethel M. Rinehart
Senior High School
Hagerstown, Md.

Margaret Zimmerman
Senior High School
East Rutherford, N. J.

Mrs. Mary A. Hunter
Roosevelt High School
Yonkers, N. Y.

C. A. Nelson
Senior High School
Mount Carmel, Pa.

SOUTHEASTERN STATES

Myrtle Bray
Western High School
Washington, D. C.

Ruby Anderson
Athens High School
Athens, Ga.

Dorcas Ray
Atherton High School
Louisville, Ky.

Leonora H. Watts
Grainger High School
Kinston, N. C.

Virginia Boney
Edmunds High School
Sumter, S. C.

Margaret Kelly
Technical High School
Memphis, Tenn.

Clyde B. Fortna
Jefferson High School
Richmond, Va.

Stuart P. Armstrong
Stonewall Jackson H. S.
Charleston, W. Va.

War Year Membership Card

For staffs desiring to recognize the increased responsibilities of service on school publications created by war conditions the Society offers the special membership card illustrated herewith at no extra charge.

Advisers should request these cards at the time of election of candidates, otherwise the regular membership cards will be sent.

1944 **Quill and Scroll** 1945

WAR YEAR

International Honorary Society for High School Journalists

STAFF SERVICE

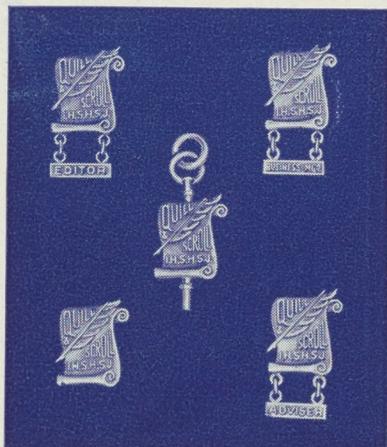
This is to Certify that

of the High School Chapter of Quill and Scroll, having satisfied the requirements of the society has been duly enrolled as a member of the international organization and is entitled to the Rights, Benefits, Privileges, and Honors which everywhere pertain thereto.



Edward Nell
EXECUTIVE SECRETARY

FURTHER, THIS WILL CERTIFY THAT SAID MEMBER IS ENTITLED TO A YEAR'S SUBSCRIPTION TO THE QUILL AND SCROLL MAGAZINE, SEVENTY-FIVE CENTS OF THE \$2.50 MEMBERSHIP FEE BEING SET ASIDE FOR THIS PURPOSE



Membership Insigne

Illustrated at the left is the gold insigne of the Society, in the forms in which it is now available.

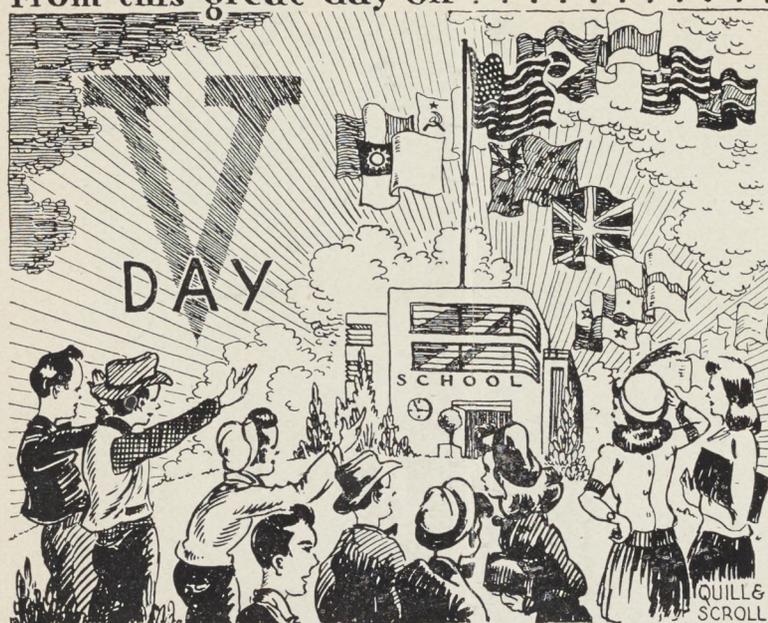
The regular Quill and Scroll badge, pictured in the lower left hand corner, is the pin worn by the majority of students elected to membership. The key pin or charm and the badges for editor and business manager are awards optional with the chapter adviser.

Membership fees, including insigne, are as follows:

Key pin.....	\$2.50	Editor's pin.....	\$2.25
Key charm.....	2.25	Business Manager's pin.....	2.25
Regulation pin.....	2.00	Adviser's pin.....	1.50

MAT FOR V-DAY

From this great day on . . .



We stand united for world peace

Quill and Scroll offers a mat, 4" x 3½" in size, of the above illustration for use in V-Day editions of school papers. Price, per mat, 85c.

QUILL AND SCROLL SOCIETY
NORTHWESTERN UNIVERSITY
339 E. CHICAGO AVE.
CHICAGO 11, ILL.

Enclosed find remittance for 85c. for which please mail us V-Day mat at once.

.....
Name of Paper

Adviser

.....
School

Address

.....
City

State

MAT FOR DECEMBER

"REMEMBER PEARL HARBOR"



"We're Going Back to Bataan!"

Quill and Scroll offers a mat, 4" x 3½" in size, of the above illustration for use in December editions of school papers. Price, per mat, 85c.

QUILL AND SCROLL SOCIETY
NORTHWESTERN UNIVERSITY
339 E. CHICAGO AVE.
CHICAGO 11, ILL.

Enclosed find remittance for 85c. for which please mail us "Remember Pearl Harbor" mat at once.

.....
Name of Paper

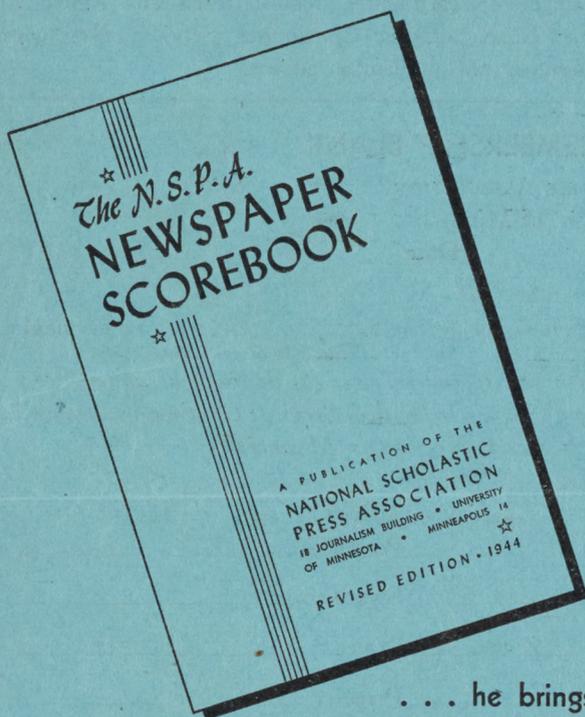
Adviser

.....
School

Address

.....
City

State



When the Postman Brings Your Scorebook...

... he brings more than just a rating. The 20-page N.S.P.A. Newspaper Scorebook contains the careful and sympathetic analysis of your staff's work by a trained newspaper judge.

Certainly, your staff eagerly awaits your Scorebook, and a big Honor Rating story thrills the entire news room when the postman brings your Scorebook by registered mail. Your Honor Rating is an important index of your staff's achievement as compared with hundreds of high school newspapers throughout the nation, and Honor Ratings also stimulate the staff to greater effort.

But the real value of the Scorebook lies in its being a complete and impartial guide for strengthening your paper. N.S.P.A. newspaper judges are all university graduates in journalism and all of them have had experience on both high school and college publications. More than that, the judges must all be interested in student journalism; they must be sympathetic in their judging, and must have the time to do a good job.

The Scorebook in itself is an excellent measuring stick for all-round achievement in school newspapers. Its standards are high, but we believe that is the way you want it — especially now when the scholastic press has a real service to perform.

Draw a red circle around the end of April when you will receive your Scorebook by registered mail. You can help speed up the judging by sending in your file of newspapers and checking on your membership today.

National Scholastic Press Association

OLDEST AND LARGEST SCHOLASTIC PRESS ASSOCIATION

Newspaper Membership Dues and Fees

National Scholastic Press Association is an organization of more than 2,000 publications established for furthering the interests of all forms of scholastic journalism. Besides the All-American Critical Service, members are entitled to the regularly published

- Annual N.S.P.A. Membership Dues.....\$4.50
- Annual N.A.J.D. Dues..... 1.00
- Fees for Additional Services
- Judging Fee for Second Critical Service..... 2.00
- Combination Service (see page 5)..... 1.50

Membership entitles newspapers to N.S.P.A. benefits including one type of critical analysis in one All-American Critical Service annually. Additional services in either the First or Second Semester Critical Services may be secured upon payment of \$1.50 for each additional service (see Combination Service, page 5).

1944-45 members desiring to enter both the First Semester Critical Service now and the Second Semester Critical Service in June pay an additional fee of \$2.00.

A membership insignia will be sent immediately upon receipt of dues, if new members or former members prior to 1942-43. Members are requested to use their "duration" electros to conserve vital metal. New electros will be sent upon request to current members whose electros are lost or worn out.

New members receive a copy of N.S.P.A. Newspaper Manual. Other N.S.P.A. members may obtain this booklet upon payment of 50 cents per single copy, or 25 cents each in orders of five or more. A membership certificate will be sent to each new member as soon as it can be lettered and signed.

"Helps"; use of the N.S.P.A. membership insignia sent free to all members; membership certificates, hand-lettered and signed for new members; Loan Service; Continuous Service; Newspaper Manual; Scorebook and publication advice.

MEMBERSHIP BLANK

NATIONAL SCHOLASTIC PRESS ASSOCIATION
18 Journalism Building, Univ. of Minn.
Minneapolis 14, Minn. Date _____

Gentlemen:

Enclosed find check or money order for \$_____ in payment
(Please add 5c for checks)

of 1944-45 membership dues; and special services (if desired) as underlined; N.A.J.D. Membership; Second Semester Critical Service; Continuous Service; Combination Service; The N.S.P.A. Newspaper Manual.

for the _____
(Name of Newspaper)

SIGNED _____ POSITION _____

SCHOOL _____ ENROLLMENT _____

CITY _____ ZONE _____ STATE _____

Is school public? _____ Private? _____

How often is paper published? _____

Is it printed commercially? _____ In school print shop? _____

Mimeographed? _____ Or as page in local paper? _____

Issue-to-Issue Criticism with Continuous Service

Continuous Service answers the need of members who desire criticism of each issue of their paper as soon as it is out. Specific instances of weaknesses, both in display and writing, are pointed out by the Continuous Service editor, and these are marked directly on the paper. A general summary of the issue, including suggestions for improvement, is sent with the criticized copy within two weeks after its receipt.

Now in its seventh year, the Continuous Service has grown from a small beginning to a point where it is one of N.S.P.A.'s most stimulating and helpful services. Especially eager for help are new and inexperienced advisers who have to work with untrained staffs; also, many good and top-ranking publication staffs enter because

they feel the need of an outside authority to spur them on to greater efforts.

While the Continuous Service is available to all staffs, those which stand to gain the most are, of course, those whose publications definitely need improvement.

Many of the publications enrolled in the Continuous Service improve enough to merit higher ratings in the Critical Service.

This does not necessarily follow, however, unless sincere staffs are able to carry out the practical suggestions made by the Continuous Service editor.

CONTINUOUS SERVICE FEES

Continuous Service, criticism of each issue as it is published, may be secured by members with current dues paid, upon payment of special fees listed below. Members desiring this service are requested to use the blank at the right.

- 1 issue\$1.00
- 3 issues 2.25
- 5 issues (limit) 3.50

Special envelopes will be supplied for mailing newspapers to N.S.P.A. Wait for these before sending publications. Use of these envelopes will insure speedy delivery to the Continuous Service Editor.

APPLICATION FOR CONTINUOUS SERVICE

(Available only to N.S.P.A. members with 1944-45 dues paid)

Please enroll _____
(Name of Newspaper)

of _____ High School, _____
(City and Zone)

_____, for the Continuous Service. Payment of \$ _____
(State)

for criticism of _____ issues is (enclosed) (included in check for
(Number) membership dues).

Signed _____ Position _____

Critical Service Information and Regulations

Membership entitles paper to enter either the All-American Critical Service (deadline January 25) or the Second Semester Critical Service (deadline June 25). Payment of \$2.00 plus current membership dues allows paper to enter both First and Second Semester Critical Services. Payment of dues just before the Second Semester Critical Service in June entitles paper to membership privileges for ensuing year (exclusive of First Semester Critical Service). In this case First Semester Critical Service may be entered in January upon payment of the \$2.00 judging fee.

1. TYPES OF SERVICE—Members may choose any one service listed and described on page 1. Additional services may be secured upon payment of additional fee of \$1.50 per service.

2. SCOREBOOK—Every newspaper entered receives a 20-page printed scorebook. This booklet, containing the recommendations of the judges for your newspaper, is most valuable. It will point out clearly the strong points and the weaknesses in your publication. Duplicate scorebooks, containing judges' criticisms, will be furnished at \$1.00 each, providing request and payment are received with the official blank when the paper is entered in the Critical Service. Scorebooks will be sent from this office by registered mail in April.

3. RATINGS—Every publication entering the Regular Critical Service will be classified according to your instruction (page 5) and rated. The newspapers in each classification determine the standards by which those in each group are judged and rated. The honor ratings are as follows: *All-American*—For superior publications. Approximately 5 to 10 per cent of the All-Americans will be named as Pacemakers, the newspapers that are definitely the "cream" of the All-Americans and leaders in the field of scholastic journalism; *First Class*—Excellent to good; *Second Class*—Average in merit; *Third Class*—Average in most respects but with definite weaknesses; *Fourth Class*—For publications not making satisfactory use of their opportunities. No honors.

4. CERTIFICATE OF AWARD—All publications receiving honor ratings will be awarded individually lettered diplomas 11 by 15 inches in size. Duplicate certificates will be lettered for those desiring them for 50 cents each if request is received with the official information blank when paper is entered in the Critical Service. The price at a later time is \$1.00 each.

5. DEADLINE—Every newspaper to be entered in the First Semester Critical Service must be in the mails not later than January 25, 1945.

6. TO ENTER—(a) Send the required issues of your newspaper. (b) Be sure that fees are paid. (c) Fill out the information blank.

(a) *Number of Copies*—For the First Semester All-American Critical Service send one (only) copy of each issue of the newspaper published during the first semester of the present school year. Staffs of papers published more frequently than once a month need not include January issues. Papers sent singly to N.S.P.A. on your regular mailing list and those sent to the Continuous Service editor do not constitute an entry. A file for entry in the Critical Service must be sent now. For the Second Semester Critical Service send one copy of each issue published during the second semester. While the judges will study your entire file, they will select two to four representative issues (not September or special issues) upon which the majority of their criticisms will be based.

(b) *Dues*—Your newspaper must be a member of N.S.P.A. with current dues paid. If it is not a member, or if current dues are not paid, use the form on page 2. If paper enters both Critical Services, or desires additional services, be sure additional fees are paid.

(c) *Entry and Information Blank*—Fill out pages 4 and 5 of this folder.

7. MAILING INSTRUCTIONS—Please follow these instructions carefully to facilitate unwrapping and handling of your entry.

(a) Assemble unbound file of papers in consecutive order with latest issue on top.

(b) Fold complete file once.

(c) Wrap papers securely, in a flat package.

(d) Use all of the following address: National Scholastic Press Association, 18 Journalism Building, University of Minnesota, Minneapolis 14, Minnesota. Mark the package "For All-American Critical Service."

(e) Send blank and check if dues are not paid.

CAUTIONS—1. Do not enclose letter, check or blank in package. 2. Do not send them in envelope glued to the package. Either practice frequently results in lost checks and blanks. 3. Do not seal the package or enclose writing, except self-addressed post card, unless you pay first class postage.

8. ACKNOWLEDGMENT—We acknowledge your check for dues by sending you a membership electro if one has not been sent since 1942-43 dues were paid. We will acknowledge the receipt of your newspapers if you will enclose a self-addressed post card. It will be returned as soon as the package is opened, stamped with an N.S.P.A. stamp, which is your assurance that we received the package.

Teachers Affiliate with N. A. J. D.

National Association of Journalism Advisers offers publication advisers and journalism teachers an excellent opportunity to join forces with journalism colleagues throughout the nation.

By joining now, you can take advantage of these N.A.J.D. benefits:

1. \$1.00 annual dues for N.A.J.D. (former price: \$1.50)
2. 75 cent annual reduction on *The Scholastic Editor*
3. Free subscription to *Quill and Scroll*

4. Affiliation with N.S.P.A., N.E.A., National Council of Teachers of English

5. Research work of committees on such studies as courses of study, textbooks and teacher training

6. Plans of state chairman to meet individual needs

Now you can conveniently send in your N.A.J.D. dues with your N.S.P.A. check. Just turn to page two of this folder and underline N.A.J.D. Membership as you fill out the membership blank.

IDEAS **I** AWARD



WITHROW TOWER NEWS

IN RECOGNITION OF ITS OUTSTANDING
CONTRIBUTIONS OF NEWSPAPER HELPS IDEAS
IS HEREBY GIVEN THE

I AWARD

for the Year 1942-1943 by the National Scholastic Press
Association of the University of Minnesota,
School of Journalism, this first day of April, 1944.

Approved by

John E. Howard
Director, National Scholastic Press Association

You Can Win an "I" Award...

Second year's winners of the N.S.P.A. "I" Award will be announced soon. Send in your newspaper Helps ideas so that your staff will be eligible for this award. Tell us your ideas that have worked for you on financial, adver-

tising, circulation, editorial and staff problems. Your ideas will help us to make Helps more representative. Use this page for your easy-to-read ideas and enclose additional sheets if necessary.

NEWSPAPER _____ SCHOOL _____

CITY _____ ZONE _____ STATE _____

*When the Postman
brings your Scorebook...*

Section 562 P. L. & R.
U. S. Postage
PAID
Minneapolis, Minn.
Permit No. 213

National Scholastic Press Association
University of Minnesota • Minneapolis 14

Quill & Scroll Critical Service Information

INSTRUCTIONS: Since Quill and Scroll attempts to evaluate school newspapers as educational and journalistic enterprises, its judges need background information about local policies and procedures to supplement their examination of actual newspapers. That's why sponsors are requested to provide the information asked for in this form. It should be submitted with the entry on or before June 10.

Newspaper.....School.....

City..... State..... Adviser.....

I. GENERAL INFORMATION

- 1. Number of columns per page
- 2. Number of pages per issue
- 3. Is it printed or duplicated?
- 4. If printed, is it printed in school or commercial shop?
- 5. Cost per issue—if printed in commercial shop
- 6. Do you receive any subsidy from school funds?
- 7. If you receive a subsidy, what is the usual amount per year?

II. CIRCULATION

- 1. Number of school students
- 2. Number of copies printed
- 3. Number who subscribe
- 4. Number sent to armed forces
- 5. Number of exchange copies to other schools, libraries, etc., and complimentary copies
- 6. Price per single copy
- 7. Rate per semester
- 8. Included in activity fee?
- 9. Total paid circulation previous school year

10. Describe briefly how you promote the sale of newspaper:

11. Give facts about local conditions—school regulations, unemployment, etc., which bear on circulation:

III. ADVERTISING

- 1. Rate per column inch
- 2. Average number of column inches of advertising per issue
- 3. Average amount of money received from ads per issue
- 4. Do you have a rate card?
- 5. Do you have a merchandising calendar?
- 6. Have you conducted any advertising surveys this year?
- 7. Have you duplicated or printed any promotional matter?
- 8. Who prepares most of the copy and layout—merchants or staff?
- 9. Number of accounts lost due to war conditions
- 10. Number of new accounts gained

11. Describe any projects undertaken this year by your advertising staff:

12. What steps, if any, aside from publishing advertisements, do you take to see that advertiser gets results?

13. Discuss local problems (e.g., rules forbidding advertising) which may have a bearing on your advertising policies:

IV. STAFF SELECTION AND PARTICIPATION

..... 1. Number of students *actually* participating in newspaper staff of past three issues

..... Boys Juniors Sophomores
 Girls Seniors Freshmen

..... 2. Number primarily engaged in:

..... (a) Advertising, circulation, and business work

..... (b) Editing copy, writing headlines, planning makeup

..... (c) Writing straight news and feature news

..... (d) Writing sports news

..... (e) Writing editorial, critical, humorous, and other non-news material

..... 3. Total number participating on staff previous year

..... 4. How many hours per issue does the average staff member work on the newspaper?

..... 5. How long may a student serve on the staff?

..... 6. How long may a student hold one position?

7. Describe briefly how students may get on the staff (try-out, application letter, application form, interview):

8. Describe briefly how and by whom the major positions are filled:

9. What scholastic and other limitations are there to staff membership?

V. STAFF TRAINING

..... 1. Do you have a journalism course?

..... 2. How many are enrolled in it?

..... 3. Is high school credit given?

..... 4. Is it a year or semester course?

..... 5. Are members required to work on the school paper?

6. Describe briefly the purposes, content, and methods of course:

7. If you have no journalism course, tell how staff is instructed and supervised:

VI. STAFF ORGANIZATION

Check editorial, business, and other tasks performed regularly by the students. (Those left blank, it will be assumed, usually are performed by the sponsor.)

..... 1. Assign news stories

..... 2. Write news stories

..... 3. Edit news stories

..... 4. Headline news stories

..... 5. Make up newspaper

..... 6. Write editorials

..... 7. Eliminate material of dubious taste

..... 8. Read galley proofs

..... 9. Handle details with printer

..... 10. Handle details with engraver

..... 11. Plan budgets and contracts

..... 12. Keep financial records

..... 13. Write advertisements

..... 14. Prepare sales campaigns

VII. STAFF EQUIPMENT

..... 1. Do you have a newspaper staff office?

..... 2. How many typewriters do you have?

..... 3. How many journalism books in your classroom reference library?

..... 4. Do you have a morgue?

5. Describe briefly but definitely the extent to which staff members have a variety of journalistic experiences:

THE GALLUP AWARD

High ranking papers in each rating class, as Honor Award, First Place, etc., will be considered for The Gallup Award or Quill and Scroll "A" if qualified, in the opinion of the judges.

Indicate in the space provided if you wish to enter the competition for The Gallup Award, otherwise the entry will be placed in the regular Critical Service.

The Gallup Award

In addition to the previous sections, publications entering the competition for The Gallup Award and Quill and Scroll "A" should fill out this section. Not required of others. Use extra sheets, if necessary.

1. State your wartime editorial policy as you have it defined. (Attach copies of present and earlier policies, if in published form.)

2. Give approximate ratio of war to usual school news.

3. Describe changes made in makeup and head schedule to meet school's wartime activities.

4. How has your war policy affected gossip and personal columns?

5. What changes, if any, have been made in the sports department?

6. Name special departments or columns dedicated to the school's war program.

7. List the specific war drives initiated or sponsored by the paper, e.g., scrap, war bonds and stamps, books, etc.

8. Discuss nature and extent of publicity on school's war program furnished to community papers.

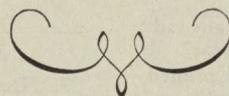
9. What recognition has been given your paper by school authorities or the community for its success in contributing to the war effort?

10. What has been the outstanding achievement, in your estimation, of the staff or paper during the current school year?

QUILL AND SCROLL invites its member schools to make use of its critical service for school newspapers, based upon the Achievement Scale which will be mailed to you with comments and criticisms of the judges.

There are no charges, nor entry fees, for member schools, as we want this service to be another aid to schools similar to the contests in creative writing, which the society sponsors.

Please submit your entry for this service by June 10, to the address given below.



Be sure to answer all questions, and if space provided is not sufficient, complete your answers on extra paper.

Send Entry Blank by first class mail, and three different copies of second semester papers, and three different copies at least six months old, by parcel post or express, to:

Chairman, Newspaper Awards
Quill and Scroll Society
Northwestern University
339 E. Chicago Ave.
Chicago 11, Illinois



ENTRY BLANK

QUILL & SCROLL CRITICAL SERVICE



QUILL & SCROLL
International Awards
For School Newspapers

A SUGGESTED LIST OF SUBJECTS FOR ARTICLES FOR QUILL AND SCROLL MAGAZINE

The pages of Quill and Scroll are always open for contributions from advisers on the practical aspects of all problems relating to the school press.

If you have an article in mind that you have been considering preparing we would like to have you submit it to us for possible publication. Articles run from 800 to 1200 words, as a rule.

JOURNALISM CLASS

Objectives in teaching journalism
Techniques in teaching journalism
Organizing a radio writing group
News broadcasting methods
Conducting journalism exams
Importance of vocational guidance
Problems facing the new adviser

THE STAFF

Putting the staff to work on war news
Benefits of staff rotation
How we train our cubs
Directing work of reporters
Maintaining staff morale
Point systems for promotion

THE NEWSPAPER

How we cover the Victory Corps news
Is faculty censorship necessary?
Results of reader-interest surveys
Digging up interesting features
Writing editorials that are read
How we get our interviews
Handling advance sports news
Content of the humor column
Solving makeup problems
Our new head schedule
Tips we give our copyreaders
We have our own photo studio
Our cartoonists are trained
We use linoleum blocks
Handling community publicity
Our special anniversary edition
Editing the senior edition

YEARBOOKS

Something new in War-time yearbooks
Pictures make good annuals
Saving on printing costs
Makeup--bold or conservative?
Our editorial board works smoothly
Why we have no annual

DUPLICATED PUBLICATIONS

Editing a sprightly mimeo
Our makeup is no hodge-podge
We specialize in art work
Tips on top-notch reproduction
Supervising a large staff

HANDBOOKS AND MAGAZINES

We value our handbook
Q&S Chapter publishes student handbook
Our literary magazine a valued tradition

THE BUSINESS DEPARTMENT

Rationing does not affect our revenues
Here is how we keep our records
We vary our circulation campaigns
A circulation stunt that worked
We have a campaign follow-up
Subscribers no problem for us
Keeping the yearbook out of the red
Lively annual campaign
Our ads bring results
Profits from a tie-up page
We train our ad solicitors
Results of our Ad survey
Aids we give to our advertisers
We sell ads on survey facts
How we get our ads read
Building advertising good-will
Student written ad copy pays out
A good shopping column does the trick

Dear Mr. Nell:

I should like to submit for publication in
QUILL and SCROLL the article(s) I have
checked. I expect to have it ready on or
before _____

Name of Adviser _____

School _____

City _____

State _____

When you have checked your preferences of articles you would like to write, kindly return this list to Edward Nell, Editor, Quill and Scroll Magazine, Northwestern University, Chicago, Illinois.

AMACHE SECONDARY SCHOOLS, AMACHE, COLORADO

STUDENT ACTIVITIES FUNDS

Voucher No. 30

TO THE ACTIVITY TREASURER: Rosamond Walls

Date 3-26-45

Please Pay To Quill & Scroll

\$ 3.00

For services or merchandise as per statement or invoice hereto attached.

CHARGE TO Miscell. FUND

ARTICLE	ITEM NO.	PRICE	AMOUNT
---------	----------	-------	--------

Fees for Initiation
 make check to
 Miss Rosamond Walls
 for
 Quill & Scroll

Check given
 to
 Martha Murakami

3.00

Approved Martha Murakami

Signed R. M. [unclear]
School Treasurer

R. Walls
President of Activity

J. K. Walther
Sponsor

J. K. Walther
Adviser or Principals

PAID BY CHECK NO. 130

DATE 4/3/45

Please make this request in duplicate. After the school treasurer has signed both forms, one is retained by the sponsor.

Miss Wells.

*Chapter
Chronicle*

OF
QUILL
AND
SCROLL
SOCIETY

Chapter Chronicle



Published by
QUILL AND SCROLL SOCIETY
Northwestern University
Chicago, Illinois

BOARD OF TRUSTEES

Of Quill and Scroll Corporation, incorporated not for profit, to administer the affairs of Quill and Scroll Society and Quill and Scroll Foundation:

Harold H. Anderson, President, Publishers' Syndicate; member Board of Trustees, Northwestern University.

Kenneth E. Olson, Dean, Medill School of Journalism, Northwestern University.

Emery Ruby, Research Department, *Time*.

George H. Gallup, Director, American Institute of Public Opinion; Visiting Professor of Journalism, Columbia University.

Bruce Gould, Editor, *Ladies' Home Journal*.

Edward Nell, Executive Secretary, Quill and Scroll Society; Editor, QUILL AND SCROLL Magazine.

HONORARY FOUNDERS

The Society has the support of America's outstanding journalists and educators. The distinguished editors, authors and statesmen, listed below, aided in the establishment of Quill and Scroll and their names are inscribed in the archives of the Society as its honorary founders:

Willis J. Abbot, *Christian Science Monitor* David Lawrence, *United States News*

Henry J. Allen, *Topeka State Journal* Fremont Older, *San Francisco Call Bulletin*

Karl A. Bickel, *United Press Associations* Henry Justin Smith, *Chicago Daily News*

Kent Cooper, *The Associated Press* William Allen White, *Emporia Gazette*

Josephus Daniels, *Raleigh (N. C.) News Observer* Oswald Garrison Villard, *The Nation*

Sir Philip Gibbs, *Author and Journalist*

Table of Contents

Quill and Scroll Rewards Individual Effort.....	5
Chapter Procedure.....	8
Honorary Members.....	9
Naming the Chapter.....	9
QUILL AND SCROLL Magazine.....	10
National Group Contests.....	10
Critical Service.....	11
Quill and Scroll Foundation.....	11
The President's Scholarship.....	12
Chapter Projects.....	13
Officers of the Society.....	14
Constitution and By-Laws.....	15
Scholastic Awards.....	19
Board of Contest Judges.....	19
Chapter Activity Trophy.....	20
Initiation Service (1).....	21
Initiation Service (2).....	24
Candle Lighting Ceremony.....	27
Index.....	32



The gold pin worn by Quill and Scroll members is reproduced in enlarged form on the wall plaque pictured above.

QUILL AND SCROLL REWARDS

INDIVIDUAL EFFORT

To the thousands of student journalists serving on school publications: yearbooks; literary magazines; newspapers, and to their advisers, high school journalism is no mere educational "fad or frill;" it is, on the contrary, a highly fascinating intellectual adventure, a challenge to the mind and a discipline to the hand. So broad is the appeal of the activity that it is estimated the field comprises twenty thousand publications of various types and classes.

From the heart of this universal interest in matters journalistic there grew two nation-wide movements of importance: (1) the organization of press associations on a coast to coast scale; i. e., the Columbia Scholastic Press Association; the National Scholastic Press Association, and the many state and regional press associations and conferences; (2) the organization of the honorary journalistic society; i. e., Quill and Scroll, formed in 1926 to reward individual achievement and to encourage individual initiative in work in high school journalism, creative writing and allied fields.

One type of organization functions to serve the staff in judging its work as a unit through its publication; the other type, represented by Quill and Scroll, functions to serve the individual staff member, apart from his associates, by recognizing and rewarding his particular talent and ability.

In their respective fields, both organizations seek to elevate publication standards, promote research and improve the standards of instruction.

Since a chapter of Quill and Scroll in a school exists to reward the individual student for meritorious work, the size of the group to be chosen for membership depends upon: (1) the level of ability of the staff as a whole for a particular year; (2) The number of staff members meeting the general requirements of the society; (3) The particular requirements of the adviser, which may be based upon the number of lines published, or a point system of grading for staff work; factors which vary with local conditions and frequency of publication.

It is never the size of the chapter, but its presence that is significant to adviser and staff. A chapter that is small, in relation to the size of the group interested in journalism, well-organized and with the purpose for which it exists known and understood by the student body, is the ideal by which the honorary journalistic group may fulfill its object.

The local chapter is the heart of Quill and Scroll. The member belongs to an international organization; his membership widens his horizon, increases his journalistic perspective, and gives him the prestige of membership in an honorary scholastic society; but, in the final analysis, the benefits of membership to him accrue in proportion as he participates in the activities of his own chapter.

It is in the local chapter that the member learns the ethical ideals of journalism inculcated by the Society and which are expressed in the public initiation ceremony as "an obligation of leadership in life which will fall to you, in a few years, even as it does now in this smaller realm."

Election to membership may be entirely honorary, with the chapter taking no active part in school life or journalistic affairs. A majority of advisers, however, seem to prefer an active chapter, with goals and responsibilities to fulfill. With this view, the active chapter becomes the spear-head for the extra work of the staff. Composed, as it often is, of the natural leaders of the student body, upon the chapter devolves the responsibility of compiling a style sheet, sponsoring creative writing projects, or the organization of a local press association.

Membership in an honorary journalistic society is not without its tangible qualities, particularly where the organization is nation-wide or international in scope. Sometimes such membership is the deciding factor, where other qualifications are equal, in enabling a candidate to obtain a position on the staff of his college publication. Again, membership is usually among the first qualifications presented in applying for college or competitive scholarships, where qualifications are based both upon scholastic standing and personal qualities of leadership.

Aim and Purpose

Quill and Scroll, the International Honorary Society for High School Journalists, was organized April 10, 1926, by a group of high school advisers for the purpose of encouraging and rewarding individual achievement in journalism and allied fields. The Society has always taken an active part in raising standards in its field and in directing the course of high school journalism.

More recently Quill and Scroll Corporation, a non-profit corporation, was formed for the purpose of administering the business affairs of the Society and of administering Quill and Scroll Foundation, through which the Society promotes research and conducts surveys to determine the types of publications best suited to high schools and to aid in standardizing instruction in this field. Through *QUILL AND SCROLL MAGAZINE*, the official publication of the Society, practical information concerning every phase of publication work is brought to editors, staffs,

and advisers with the end in view of raising the quality of high school journalism.

International in scope, the Society is connected with no school or university. The president is an adviser elected by vote of the whole Society. The country is divided into seven districts, each of which is represented by at least one officer. Because chapters are so widely scattered a national convention is not held, but chapters, if they desire, may meet in conjunction with state and sectional press conventions.

Membership Is Selective

When a charter is granted the adviser of publications automatically becomes a member of Quill and Scroll.

Membership in the society may be secured only through a local chapter. Names of candidates must be submitted on the regulation blanks which are provided advisers upon the granting of a charter.

According to the constitution, members of Quill and Scroll must be chosen from the students enrolled in high school who at the time of their election meet the following requirements. (1) They must be of at least junior standing. (2) They must be in the upper third of their class in general scholastic standing at the time of their election (for the current year). (3) They must have done superior work in some phase of journalistic or creative endeavor. (4) They must be recommended by the adviser or by the committee governing publications. (5) They must be approved by the executive secretary.

Initiation and Fees

Each school granted a charter is sent a copy of the initiation service. Initiations may be held at any time during the year. Many schools initiate four or five times a year as students become eligible.

There are no dues. When a candidate is accepted for membership he pays two dollars, for which he receives the gold badge of the Society, a year's subscription to the magazine and his individual membership certificate.

CHAPTER PROCEDURE

✓ The national organization makes no requirement as to the activities of local chapters, leaving this matter to the adviser and members. The local chapter can engage in such work as will best serve the cause of journalism in its high school. In a few instances, chapters construe membership in a purely honorary sense; in such cases the chapters do not engage in activities or undertake projects, considering individual membership as the final reward for worthy achievement in high school journalism. ✓

An active Chapter should keep a record of its membership, meetings and activities. As an initial project, the Chapter can design a durable and artistic cover for such a record with an appropriate Quill and Scroll or journalistic theme. The duty of keeping the minutes can be turned over to the Chapter Secretary, who will be held responsible for the book until it is turned over to his successor.

At the end of the school year a summary of the chapter's activities should be taken from the record book and submitted to the executive secretary. The form to be followed for making the activity report is outlined on page 19.

Initiation Service

Three suggested forms of the Quill and Scroll initiation service are included in the *Chronicle*, a candle lighting service, the service officially suggested and a modified form of this service. Chapters may use any one of these forms, and are at liberty to make such adaptations as may be preferred to meet local needs or requirements.

Suggestions for Activities

Chapter officers and members should carefully study the list of suggested activities appearing on page 13, and decide upon a definite program early in the school year. In this way, the chapter is more likely to serve the best interests of the school and staff, and close the year with a record of accomplishments.

Chapter Membership

The requirements outlined for membership on the official recommendation blank must be carefully followed by the Chapter in recommending eligible candidates. Typists, record clerks and bookkeepers are not eligible for Quill and Scroll membership unless they have also contributed to the school's publications.

Students whose work in the fields of art and business management is above the average are eligible for membership. No exceptions are made to the rules governing scholarship or junior-senior status. Chapters following a program of activities will find it of advantage to elect a certain number of juniors to membership each year and so assure continuity of the work of the chapter.

Special Items

Membership fees, including special badges for editors and business managers, with bar pendant showing "Editor" or "Business Mgr.," \$2.25 (Optional, with adviser's approval).

For those who prefer a key to the regular membership pin, the fee is \$2.25. No special keys are available for editors or business managers.

The special badge for advisers is \$1.50.

Replacing membership pin (reg.).....	\$1.25
Replacing key, editor's or business mgr.'s pin.....	1.50
Electro for masthead.....	.60
Quill and Scroll magazine binder.....	1.50
Duplicate Charter (replacement).....	1.00
Quill and Scroll Wall Plaque.....	12.85
Your Department Is News,.....	20c; Lots of 10 1.80
Redford's Bibliography50

When a member of the chapter is elected to the office of editor or business manager, with the approval of the adviser, he can exchange his pin for the special badge by sending it with the exchange fee of 50c.

HONORARY MEMBERS

A requisite for honorary membership is a genuine interest on the part of the celebrity of local or national fame in the work and efforts of young writers and journalists. Many prominent journalists, authors and educators hold honorary membership in Quill and Scroll, which was conferred in person at an initiation service, a private interview or through correspondence when the contact was not otherwise possible. Included among those honored by chapters recently and in the past are Sir Phillip Gibbs, Dr. Douglas Freeman, Edwin Markham, Vachel Lindsay, Ellen Glasgow, James Branch Cabell, Robert Frost, Ruth Bryan Owen, George McManus, and Eugene Meyer.

Names of honorary members proposed for the chapter should be submitted to the executive secretary in the same manner as those of candidates for active membership.

NAMING THE CHAPTER

Many chapters bear the names of men and women in their communities who have taken an active interest in the work of high school writers, their publications and group activities. Often such civic minded leaders talk at chapter meetings, attend initiations and lend their names to the local chapter. Frequently a chapter bears the name of the local newspaper editor, the school principal or a poet or author resident in the community. Other chapters adopt the names of the Society's honorary founders or seek permission to use the name of a person of prominence, especially when that person has accepted honorary membership in the Society. Among the names chosen by a few of the chapters are the following:

Bess Streeter Aldrich	Chesterbelloc	Will James
Hilaire Belloc	J. N. Darling	Edwin Markham
Boake Carter	Grant M. Hyde	Carl Sandburg
Gilbert Chesterton	Joyce Kilmer	Lowell Thomas

The prized possession of a number of chapters is the letter from the person, if living, whose name was adopted by the chapter in acknowledgment of the honor bestowed upon him.

QUILL AND SCROLL MAGAZINE

QUILL AND SCROLL Magazine serves advisers and editors of school publications in the only practical manner in which a magazine can be helpful—by presenting authoritative articles dealing with concrete problems on every phase of newspaper, magazine and yearbook work. A subscription to the magazine is included in the membership of students elected to Quill and Scroll. Members prize their copies of the magazine highly, especially when their names appear in contest results, and so retain them for personal use; therefore, all schools should subscribe for a staff or library copy to keep their files of the magazine complete. Because its editorial policy is to deal with fundamental publication problems, an issue of the magazine is often as timely in the months and years ahead as at the date of issue. For this reason many staffs and journalism classes bind their copies to prepare them for constant use and ready reference. Subscriptions may be placed direct, or through the school's magazine agency to assure automatic renewal. In either case the price is \$1.25 a year. As issues are frequently exhausted a week or two following publication, prompt renewal is advisable.

NATIONAL GROUP CONTESTS

Group contests on various phases of staff work and journalism are offered by the Society approximately every other month of the school year. Contests are held in the months in which the magazine is not published. Thus, the December-January issue of the magazine carries

the results of the contests conducted in November, and the whole schedule, usually, is as follows:

Contests	Magazine
November	December-January
January	February-March
March	April-May

For more than twelve years the group contests have proved themselves of practical help to staffs, journalism classes and advisers in stimulating the interest of participants in their regular staff duties and in serving as a measuring device for individual progress. Contests are often used by advisers for special tests and semester-end examinations. Many city newspapers, as well as AP, UP and other large wire services often announce the standing of contestants. In the course of the school year the contests usually cover the following subjects:

Headline Writing	News Writing	Copyreading
Ad Writing	Feature Writing	Editorial Writing
News Judgment	Sports Writing	Current News

The ten National Winners in each contest receive the bronze Quill and Scroll creative writing award and are eligible to apply for the \$500 Quill and Scroll President's scholarship. Sectional winners and those receiving honorable mention in the contests are not awarded prizes but their standing is published in the announcement of contest winners.

CRITICAL SERVICE

To provide a complete and thorough criticism and analysis of newspapers of member schools, Quill and Scroll each year conducts a Critical Service based on an Achievement Scale, developed by the Society and its advisers, which measures the success of the paper in terms of the services it renders a particular school. The service is not in the nature of a contest. No fee is charged, hence only member schools may participate.

QUILL AND SCROLL FOUNDATION

The Board of Trustees of Quill and Scroll Corporation, which administers the affairs of the Society established Quill and Scroll Foundation to conduct research in the field of high school journalism, to cooperate with existing organizations in pursuing special studies and to grant scholarships and loans to worthy, selected students. Since the Foundation was only recently established, announcements of its work and details concerning scholarships will be made to chapters and interested schools from time to time as its program develops.

The President's Scholarship

✓ Each year, through Quill and Scroll Foundation, the Society will grant a \$500 scholarship to the student selected from among qualified candidates as having the best record, in the judgment of the Board of Trustees and Officers of the Society, and who appears most deserving of the aid and honor. Details for eligibility requirements are furnished to chapters through the official Chapter Letter.

Foundation Publications

From time to time, as funds are available, Quill and Scroll Foundation publishes such handbooks as are considered original contributions to the field of secondary school journalism. Representing special research and study, the booklets are designed as practical aids to staffs and advisers.

The first publication in the series was Miss Margaret Popham's *Your Department Is News*, a 48 page handbook edited for the use of the staff in winning general faculty cooperation in newsgathering. This was followed by Dr. Edward H. Redford's *Bibliography on Secondary School Journalism*, an 80 page revision and extension of the earlier bibliography compiled by the author in 1936.

First editions of these two publications were presented without charge to members schools as a service of the Foundation. Now in process of preparation are an official Quill and Scroll style sheet and a staff manual.

CHAPTER PROJECTS

Although Quill and Scroll is an honorary organization, a strong active chapter can be instrumental in placing journalism on a much higher level in your school. Through its efforts, the chapter can accomplish these things: (a) inspire members of the staff to greater effort; (b) attract students of high ability to publication work; (c) undertake tasks necessary to the development of the journalism department; (d) secure greater recognition of journalism work on the part of students, school officials and the community.

Below are suggestions for your chapter, compiled from projects chapters have undertaken, or are now doing. But to begin with, all chapters should be sure to do the following:

Frame Charter, display it prominently.

Select name for Chapter.

Provide the Executive Secretary with a copy of your newspaper exchange list, and place Quill and Scroll on it.

Elect officers; hold regular meetings.

Send copies of Staff Plays, chapter songs and other published material to the executive secretary.

Contribute to the magazine, news of staff activities, articles by staff members, and copies of talks made at press conventions.

General Suggestions

Compile a style sheet, or revise the one now in use.

✓ Publish collections of student verse, literary supplements or special editions.

Establish a journalism library, or increase the number of books and periodicals in the present one.

Take charge of the local paper for an issue.

Issue a student handbook, or prepare course descriptions.

Handle the publicity of the schools for local papers.

✓ Write a history of the school, the community, or of the papers published in the city.

Prepare a guide book of the community for the local chamber of commerce.

✓ Edit a "daily" for the school's bulletin board.

Provide more equipment for the journalism laboratory.

Establish a news service with other high schools.

Conduct student tours through local publishing plants.

✓ Arrange a journalism exhibit for your next open house.

Make a reader interest survey of your school newspaper.

Make an advertising survey of the high school, compiling the data as a service to your advertisers.

Organize a journalism club in your high school for all students engaged in publication work, or interested in writing.

Bring prominent editors and writers to the school for talks.

Establish regional, state or city press clubs.

Entertain conferences of student journalists.

Interest other students in the high school, and junior high school, in journalistic activities by means of assemblies, promotion in the newspaper, contests, and exhibits.

Aid in improving international relations through exchange of articles with student publications in other countries.

✓ Create interest in the national Scholastic Awards contests in creative work by sponsoring local elimination tests.

Sponsor radio programs interpreting your school to the community.

OFFICERS OF THE SOCIETY

Of the three classes of membership; active, faculty and honorary, the officers of the Society are elected from the faculty members who compose the chapter advisers. Many chapters have two or more advisers, representing the school newspaper, yearbook or other publications of the school. As provided by the Constitution (page 15) faculty members shall be teachers or advisers of journalistic work who automatically become members of the Society upon issuance of the charter.

In addition to the president; for organizational purposes, the country is divided into seven districts, each with its vice-president. The office of state president is usually filled by rotation of advisers.

All offices are honorary. Duties are nominal and usually fulfilled at the convenience and interest of the adviser. Activities include speaking on behalf of the Society at such press meetings and conventions as the adviser may attend, conducting Quill and Scroll meetings at such conventions, supervising state meetings of chapters, cooperating with other advisers to arrange Quill and Scroll sponsored radio broadcasts, inducting new chapters into the Society, and other related activities.

CONSTITUTION AND BY-LAWS

The purpose of QUILL AND SCROLL is to instill in students the ideal of scholarship; to advance the standards of the profession of journalism by developing better journalists and by inculcating a higher code of ethics; to promote exact and dispassionate thinking, clear and forceful writing.

CONSTITUTION

ARTICLE ONE—NAME

The name of this society shall be:

QUILL AND SCROLL

The International Honorary Society for
High School Journalists

ARTICLE TWO—MOTTO

The motto of this society shall be:

*Ye shall know the truth and the truth
shall make ye free.*

ARTICLE THREE—BADGE

The badge of this society shall be a scroll with a quill diagonally across it. It shall bear these words, QUILL AND SCROLL, and these letters, I. H. S. H. S. J., on the face of the badge.

ARTICLE FOUR—PUBLICATION

The official publication of the society shall be known as QUILL AND SCROLL and shall be issued quarterly by the Quill and Scroll Corporation.

ARTICLE FIVE—MEMBERSHIP

Section One

There shall be three classes of membership: active, faculty, and honorary.

Section Two

Active members shall be chosen from those students enrolled in high school who at the time of their election meet the following requirements:

1. They must be of at least junior or senior classification.
2. They must be in the upper third of their class in general scholastic standing at the time of their election.

3. They must have done superior work in writing, editing, or in business management.
4. They must be recommended by the adviser or by the committee governing publications.
5. They must be approved by the executive secretary of the society. To this end a complete journalistic record of the candidate for membership shall be transmitted by the local supervisor to the executive secretary. This record shall cover such points as the international executive board shall from time to time designate.

Section Three

The faculty members shall be teachers or advisers of journalistic work.

Section Four

Honorary members may be elected by any local chapter with the approval of the executive secretary and shall be chosen from those men and women actively engaged in some phase of journalistic work who may be deemed worthy of this distinction.

ARTICLE SIX—INTERNATIONAL OFFICERS

Section One

The international officers of the society shall consist of the president, the vice-presidents, and the executive secretary. These officers shall compose the international executive board.

Section Two

One Vice-President shall be elected from each of the following districts:

(a) The Pacific Coast States District, comprised of Washington, Oregon, and California.

(b) The Mountain States District, comprised of Nevada, Idaho, Montana, Wyoming, Colorado, Utah, Arizona, and New Mexico.

(c) The North Central States District, comprised of North Dakota, South Dakota, Nebraska, Minnesota, Wisconsin, and Iowa.

(d) The South Central States District, comprised of Missouri, Kansas, Arkansas, Oklahoma, and Texas.

(e) The East Central States District, comprised of Michigan, Ohio, Indiana, and Illinois.

(f) The Eastern States District, comprised of Maine, New Hampshire, Vermont, Massachusetts, Rhode Island, Connecticut, New York, New Jersey, Pennsylvania, Delaware, and Maryland.

(g) The Southeastern States District, comprised of Florida, Georgia, Alabama, Mississippi, Louisiana, Virginia, West Virginia,

Kentucky, North Carolina, South Carolina, Tennessee, and the District of Columbia.

And in addition to the Vice-Presidents elected from the foregoing districts there shall be three Vice-Presidents elected at large.

Section Three

The international officers shall be chosen from the advisory members of the society. They shall be nominated by the international executive board and be elected by a vote of the entire Society, during the third week of May of each year to hold office for a term of one year and until their respective successors are elected.

Section Four

Any vacancies shall be filled by the international executive board.

Section Five

The president shall be the chief executive of the society and shall preside at meetings of the board. He shall have the usual powers vested in this office.

Section Six

One vice-president on the vote of the international executive board shall succeed to the position of the president in the event of the incapacity of the president to serve.

Section Seven

The executive secretary shall take care of all correspondence; he shall keep the records of the society; he shall distribute all the badges of the society and shall keep all membership records. The executive secretary shall also assume charge of the editing and distribution of the official publication of the society.

ARTICLE SEVEN—CHAPTERS

Section One

Active chapters of Quill and Scroll may be established in any high school where a newspaper, a magazine, or a yearbook is published. High schools where students gather and write news under supervision for regular town or city newspapers shall be eligible for chapters.

Section Two

Application for charters must be made to the executive secretary of the society and must be approved by the international executive board.

ARTICLE EIGHT
STATE OR DISTRICT CONVENTIONS

Section One

The chapters in a state may meet in a state convention and may elect state officers. The state president must be a faculty member of the society.

Section Two

A full report of the action taken at state conventions must be made to the international executive board.

ARTICLE NINE—AMENDMENTS

The constitution may be amended by a two-thirds vote of the chapters.

Section Two

Proposals to amend the constitution may originate in the chapters or in the international executive board.

BY-LAWS

Section One

An annual meeting of the International Executive Board shall be held at the Society's office at 339 Chicago Avenue, Chicago, Illinois, during the second week of June of each year on a date to be specified in the notice to such meeting, which notice shall be mailed to the members of the International Executive Board by the Executive Secretary at least ten days prior to said meeting.

Section Two

Special meetings of the International Executive Board may be called from time to time by the President of the Society or the Executive Secretary by notice given by mail or telegraph sent at least three days prior to such meeting.

Section Three

The International Executive Board may take any action on behalf of the Society either at an annual or special meeting duly convened or, in lieu thereof, by a majority of the Board assenting to a proposed course of action after the proposal therefor shall have been submitted to each member of the Board.

Section Four

To cover the cost of the badge, magazine and other expenses a membership fee of two dollars shall be paid for each active member at the time of his initiation. Of this amount seventy-five cents shall pay one year's subscription to the publication of the society.

Section Five

The entire membership fee must be remitted to Quill and Scroll Corporation before the initiate's name will be entered in the records as a member of the society, or before a badge is issued to him.

Section Six

The official badge of the society shall not be obtained through any other source than Quill and Scroll Corporation.

Section Seven

Each chapter may elect officers and may decide upon its chapter activities with the consent of the adviser.

Section Eight

An active member may be expelled from the society by the adviser for conduct unbecoming a member.

Section Nine

The charter of any chapter may be withdrawn by the international executive board for cause.

CHAPTER BY-LAWS

Many chapters prepare a set of by-laws of their own, which conform to the general by-laws and constitution of the Society. They provide rules for the conduct of the local chapter, covering specific requirements for chapter membership in addition to the Society's regulations. Usually they set forth the number of merit points needed, or number of printed lines required, for a candidate's eligibility.

SCHOLASTIC AWARDS

The Society also sponsors the six contests in the Journalism Division of Scholastic Awards. Held annually, these contests, covering News Writing, Editorials, Features, Sports Writing, Interviews and Columns require contestants to enter their best published work in competition for typewriters and cash prizes. The three national prize winners in each contest are eligible to apply for the Quill and Scroll President's Scholarship. Full instructions for taking part in the contests are given in the magazine and in the official Letters to Chapters.

BOARD OF CONTEST JUDGES

Because of the many important contests sponsored each year by the Society, Quill and Scroll's Board of Contest Judges is composed of some of the leading authorities in the field of high school journalism, including prominent advisers, magazine and newspaper editors and college teachers of journalism.

CHAPTER ACTIVITY TROPHY

A silver loving cup modernistic in design, will be awarded to the school winning this contest.

Every school, whether it has engaged upon an extensive program or not, is urged to report its activities for the school year using the form outlined below.

Submit with this report such materials as may be necessary to give the judges an adequate conception of your projects.

Outline for Activities

I. PROMOTION OF CREATIVE WRITING (e. g., publication of anthology, literary supplements, conducting local contests in creative work, sponsoring author's tournament, etc.)

II. PROMOTION OF JOURNALISTIC WORK IN THE SCHOOL (e. g., establishment of journalistic library or increasing books and periodicals on this subject, adding equipment to staff room, conducting tours through local plants, holding journalism exhibits, bringing speakers from literary or journalistic fields to the school, holding assemblies to create greater enthusiasm for journalistic work and projects, etc.)

III. IMPROVEMENT OF THE SCHOOL'S PUBLICATIONS (e. g., adding new publications or enlarging the old ones, establishing news service with other schools, compiling style sheet, directing advertising survey of high school, making publications more successful financially, etc.)

IV. PARTICIPATION IN JOURNALISTIC ACTIVITIES OUTSIDE THE SCHOOL (e. g., taking charge of local paper for day, establishing city, state, or regional press organizations, entertaining conventions, encouraging and helping other schools to start publications, etc.)

V. PROMOTION OF BEST INTERESTS OF SCHOOL AND COMMUNITY (e. g., issuing handbook, course descriptions, writing history of school or community, handling school publicity, preparing guide book of city, helping other departments and activities of the school, etc.)

VI. DEVELOPING AND EXTENDING INFLUENCE OF QUILL AND SCROLL SOCIETY (e. g., number of members at beginning of year and number added, group contests entered and places won, number and nature of meetings held, correspondence with other schools both here and abroad regarding nature and work of the society, articles sent to the editor of the magazine, honors won in creative contests, etc.).

INITIATION SERVICE (1)

The executive council, in presenting the initiation service of QUILL AND SCROLL, the International Honorary Society for High School Journalists, offers it merely as a suggestion of what may be done rather than as an inflexible document to be followed blindly. It is hoped that chapters will make such improvements as they see fit in this service.

Some chapters will undoubtedly wish to have their initiation at an assembly of the whole school; others will prefer to have an evening initiation with only those interested in publication work present.

Chapters will find it helpful to have an interesting program precede or follow the initiation. Perhaps the editor of the local paper or some other journalist can be secured to give an address. The newly initiated members may be called upon for impromptu remarks. Perhaps the initiation can be carried out in connection with the annual banquet of members of the publications staff. It is hoped that chapters will try to build out of the initiation a ceremony that will be impressive, dignified, and of lasting value to those who take part in it.

Until the chapter is organized it will probably be necessary for the adviser to give all of the speeches in the ceremony.

Chapters holding initiations before small groups may find it possible to give recognition to newly elected members by awarding the pins in an assembly of the whole student body, in the same manner that letters are awarded to athletes. If this plan is followed the adviser should explain to the assembly, as in the service itself, the nature of the society and the manner in which students are elected to membership. The students who have been initiated the night before or at some earlier time can be called to the front of the assembly room and there decorated with the badge of Quill and Scroll Society.

The Suggested Service

At the front of the room where the initiation is to take place will be the adviser, the president of the local chapter, the secretary of the chapter and as many of the following people as may be deemed advisable: the principal of the high school, the superintendent of schools, the president of the school board and other members of the board, members of the chapter, and prominent local newspaper men and women.

Secretary, President, or Principal. We are about to conduct an initiation of the International Honorary Society for High School Journalists. Miss.....(*give full name of adviser*), adviser of the work in journalism at.....High School (*give full name of high school*), will begin the ceremony by outlining the aims and purposes of Quill and Scroll Society.

Adviser. (*This speech of the adviser may include whatever he thinks fitting with reference to the work in journalism at the high school and to the reasons for placing a chapter there. The speech should end substantially as it is given here.*) Quill and Scroll, the International Honorary Society for High School Journalists, was founded at the University of Iowa, April 10, 1926, by a group of teachers of journalism who wished to recognize and to reward worthy high school journalists. To be made a member of the society a student must pass four tests: he must be scholastically in the upper third of his high school class; he must have done distinctive work in some phase of high school journalism; he must be recommended for membership by the adviser of journalistic work in his high school or by the committee governing publications; and he must be approved as being worthy of membership by the society's executive officer designated for that duty. To enable this particular officer to determine a candidate's qualifications for membership, a complete record of his high school journalistic work is submitted for his inspection. Quill and Scroll desires to make membership an honor that will stand everywhere for the highest type of high school journalistic achievement. I am very happy to announce that (*give number*) students at..... High School have passed the four tests preliminary to their initiation into the society. Will you please rise as I read your name and remain standing?

(The adviser now reads the full name of one candidate, and, after he has risen, follows with about fifty words characterizing him and the work he has done. The next candidate is then called upon and characterized. A sample of what might be said is given below.)

George Smith. (*Wait until he stands.*) George has for three years been a "B" student. He served as a reporter during his sophomore year for the (name of school paper.) This year he was elected activity editor of the annual. George is to be commended for the amount of time and energy he has given to these publications. He is to be congratulated upon the quality of the work which he has done.

Adviser (or president). The candidates for initiation into Quill and Scroll will come forward and take their places.

The candidates come forward and take their places facing the adviser with their backs to the assembly. The adviser stations himself a little in front of the candidates and in plain view of the assembly.

Adviser. You have been called here because you have demonstrated your worthiness for membership in the International Honorary Society for High School Journalists. The ability which you have displayed in your work promises much for you whether or not you choose to enter the profession of journalism or writing. But talent means little if it is not accompanied by industry.

Membership in Quill and Scroll involves a responsibility which you must not forget—the duty to devote yourself to the welfare of the

school, and to any other group or community to which you may later belong. Remember that to be a leader, in a real sense, you must acquire a background for judging and interpreting the events of the day. You must delve deeply into history, literature, philosophy, and the sciences.

In but a few years this obligation of leadership will fall to you even as it now does in this smaller realm. Make certain that you are fully prepared and fully qualified to assume this responsibility.

Adviser (or president). The badge of Quill and Scroll Society with which you will soon be entrusted is symbolic of the painstaking efforts of the scribes of old to record the events and thoughts of their time in permanent form. We of today owe the same duty to posterity. Let the Quill represent in your minds the meticulous care which must be put forth to turn thoughts into proper language; let the Scroll represent the permanent quality of good writing.

Adviser (or president). It is now necessary for you, before being declared members of the Quill and Scroll Society, and before being decorated with the badge of the society, to assume an obligation to the society.

Adviser (or president). "Do you solemnly covenant with these persons here assembled that you will be true to the ideals of the society? In whatever field you choose to enter will you always painstakingly seek the truth? Will you earnestly strive to aid the best interests of the community? Will you be faithful to your superiors, and at all times be a reliable worker? Do you pledge yourself to do all in your power to aid the cause of better journalism?" (*Candidates signify assent.*)

Adviser (or president). The candidates for membership are ready to be welcomed into the society. Each has attained scholastic rank in the highest third of his class; each has done superior work in some branch of creative work; each has been recommended by the supervisor of the journalistic work in our high school; each has been approved by the executive secretary of the society; each has taken an oath of allegiance to the society. •

Secretary (or President).

(*Give full names of all the candidates.*) By the authority vested in me by the International Executive Council, I hereby declare you members of Quill and Scroll Society, with all the rights, with all the privileges, and with all the duties that pertain to membership in this society. May you ever prove worthy of the faith the society has shown in you today. (*The adviser or president decorates the candidates with the badge of the society. If the initiation is held privately this can be done at the general assembly, as explained before. The new members are congratulated. Someone, preferably the school's cheer leader, leads a cheer for each of the new members—and the initiation is over.*)

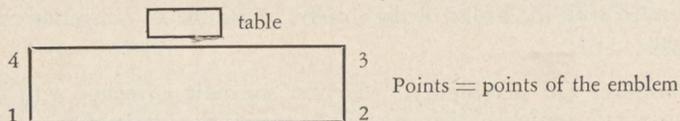
INITIATION SERVICE (2)

*Arranged by Quill and Scroll Chapter, Ames Senior High School
Ames, Iowa*

The candidates are kept waiting in an outer room, guarded by the secretary. During this period of waiting, the secretary administers the Code of Ethics and the test on the history of the organization on page 28.

In the room where the ceremony is to be held, a table is covered with a blue cloth upon which is arranged four tall blue candles in gold colored candlesticks. From the front of the table, there hangs a blue cloth upon which has been worked the Quill and Scroll motto: "Ye shall know the truth and the truth shall make ye free."

The president remains standing behind the table. At the president's right (fourth point) is the vice-president. At the president's left (third point) is a member of Quill and Scroll. Across from the third point, is the second point; across from the second point, is the first point. Thus:



Guard at door says: Mr. President, I find in waiting candidates who are desirous of being initiated into the Ames chapter of Quill and Scroll, the International Honorary Society for High School Journalists.

President: You may retire and ascertain if the candidates are worthy of admission.

Guard, returning: Mr. President, our secretary has evidence which proves the eligibility of the candidates.

President: Very well. You may admit them.

(Secretary conducts candidates into room where they halt.)

Secretary: Mr. President, I wish to present (Names candidates) for membership into the Ames Chapter of Quill and Scroll, the International Honorary Society for High School Journalists.

President: What proofs have you that these people are worthy candidates?

Secretary: Each of these candidates has been found to be of good character and each has successfully passed the four tests demanded by the International Society. (Reads the record of each candidate. As each name is announced, candidate steps out of line until his achievements have been listed, then steps back again.)

President: Very well. You may conduct the candidates to the various points.

(Secretary conducts candidates to first point.)

First Point: "Quill and Scroll, The International Society for High School Journalists, was founded at the University of Iowa, April 10, 1926,

by a group of teachers of journalism who wished to recognize and to reward worthy high school journalists. To be made a member of the society a student must pass four tests: he must be scholastically in the upper third of his high school class; he must have done distinctive work in some phase of high school journalism; he must be recommended for membership by the adviser of journalistic work in his high school or by the committee governing publications; and he must be approved as being worthy of membership by the society's executive officer designated for that duty. To enable this officer to determine a candidate's qualifications for membership, a complete record of his high school journalistic work is submitted for his inspection. Quill and Scroll desires to make membership an honor that will stand everywhere for the highest type of high school journalistic achievement. I am very happy that ten students of Ames Senior High School have passed the four tests preliminary to their initiation into the society. (Nods) You may proceed.

(Secretary conducts candidates to second point.)

Second Point: You have been called here because you have demonstrated your worthiness for membership in Quill and Scroll, the International Honorary Society for High School Journalists. The ability which you have displayed in your work promises much for you whether or not you choose to enter the profession of journalism or writing. But talent means little if it is not accompanied by industry.

In but a few years this obligation of leadership will fall to you even as it now does in this smaller realm. Make certain that you are fully prepared and fully qualified to assume this responsibility. (Nods) You may proceed.

(Secretary conducts candidates to third point.)

Third Point: The badge of Quill and Scroll Society with which you will soon be entrusted is symbolic of the painstaking efforts of the scribes of old to record the events and thoughts of their time in permanent form. We of today owe the same duty to posterity. Let the Quill represent in your hands the meticulous care which must be put forth to turn thoughts into proper language; let the Scroll represent the permanent quality of good writing. (Nods) You may proceed.

(Secretary conducts candidates to fourth point.)

Fourth Point: It is now necessary for you, before being declared members of the Quill and Scroll Society, and before being honored with the badge of the society, to assume an obligation to the society. (President comes forward.)

President: Do you solemnly covenant with these persons here assembled that you will be true to the ideals of the society? In whatever field you choose to enter will you always painstakingly seek the truth? Will you earnestly strive to aid the best interests of the community? Will you be faithful to your superiors and co-workers, and at all

times be a reliable worker? Do you pledge yourself to do all in your power to aid the cause of better journalism? If so, answer, "I do." (Candidates signify assent.)

You are now ready to be welcomed into the society. Each of you has attained scholastic rank in the highest third of your class; each has done superior work in some branch of creative work; each has been recommended by the advisers of the journalistic work in our high school; each has been approved by the international executive secretary of the society; each has taken an oath of allegiance to the society. (Give full names of all the candidates.) By the authority vested in me by the International Executive Council, I hereby declare you members of Quill and Scroll Society, with all the duties that pertain to membership in this society. May you ever prove worthy of the faith the society has shown in you today.

(Fourth point decorates each with pin. President congratulates each one, others crowd around, and the meeting breaks up informally. A few old members manage inconspicuously to get new members into another room so as to enable other old members to dismantle the table without being seen.) *The secretary may take this opportunity to impress upon the candidates the importance of carefully closing the safety clasp upon the pin. The extra moment taken to close the clasp will assure the wearer against loss of his pin. The pin is equipped with the latest and best type of clasp, and girls in particular should take extra care when transferring their pins from one dress to another.*

CODE OF ETHICS

1. Strive ever for the best; ever keeping your goal in life in mind.
2. Uphold and cherish the ideals of Journalism.
3. Be true to yourself and to your writing.
4. Learn to cooperate and to respect your co-workers' and adviser's opinions.
5. Strive to keep in mind the meaning of Quill and Scroll.
6. Train yourself to appreciate the beauty in the things of everyday life and to apply this appreciation to your work.

TEST

Name.....

The Quill and Scroll Society was founded:

Date..... Place.....

Purpose..... By whom.....

How many chapters are there in the Society?.....

International Headquarters are located at.....

The officers are:

President..... Vice-President.....

Executive Secretary.....



CANDLE LIGHTING CEREMONY

The president advances to the front of the room and says:

Will those who are to light the candles of journalistic endeavor come forward?*

Seven persons form a semicircle behind the president, who says:

Quill and Scroll, which was organized in 1926 by a group of high school advisers, has grown until today it includes nearly 2,000 chapters located in every state of the Union, in England, Canada, New Zealand, China, Hawaii, Alaska, Philippine Islands and Virgin Islands.

Our Quill and Scroll chapter includes in its membership students who have excelled in the editorial, literary, business and art departments of our school paper, magazine, and annual. The sponsors of these publications recommend the students who are checked in the office for scholastic standing. If they stand scholastically in the upper third of their classes, their names and samples of their work are submitted to the executive secretary.

Journalism is far reaching in its aims. Its followers carry obligations to society. It stands for Truth, Loyalty, Enlightenment, Opportunity, Initiative, Leadership, and Friendship.

Through the interchange of ideals in our student publications we can better learn to understand those of other sections of our own country and of nations. Through the pages of our publications we can exchange ideas and ideals, and we can give and take. And by so doing, we can strengthen inter-racial feeling and help to advance international understanding and international peace.

* The Candle Lighting Ceremony was arranged by Miss Olive Allen of Central High School, St. Paul, Minn.

So tonight we light the seven candles, symbolic of our aims and aspirations. 1. Center person steps forward—lights taper saying:

I light the candle of TRUTH—lights candle, holding it upright, places it in center branch of candelabrum, then turns to audience:

Truth is the keynote of all endeavor. It is the guiding light of all seers, scholars, and all who strive for the advancement of mankind. It is an unrelenting force. It permits no double standard, but its attainment brings the satisfaction of inward peace. No man has ever adequately defined Truth. Down the centuries comes the echo of that great unanswerable question "What is Truth?" And today, as two thousand years ago, men are still striving to answer it.

The journalist—whether student or professional—must take Truth as his watchword. He must fearlessly tell the truth—uncolored by his opinion and let the world judge its value.

From the candle of Truth, then, we will light our tapers of journalistic endeavor. (Places lighted candle in center of seven branch candle stick and stands behind it.) 2. Person on right steps forward—says:

From Truth, I light the candle of INITIATIVE. (Lights candle from center candle—holds it):

Without initiative men today would be in a state little better than savagery. The divine urge to push on, to try new experiments, to create new aims, to rise above the trivial, the sordid, and the commonplace has been bestowed on mankind to lead him on to greater things.

History is filled with the names of those whose initiative has advanced human living. Columbus, who found a new world by sailing out into the great unknown; Newton, whose investigation gave to the new world the great law of gravitation; Edison, who has turned our night into glorious shining day; Burbank, who has re-created a world of plants and flowers; Shakespeare, whose feet carried him to London but whose soul roamed the universe, who made the world of today richer for the music of his lines, the witchery of his poetry, the genius of his drama.

For the journalist the light of Initiative burns bright and clear. The journalist must be eager, alert, inventive, quick to think and swift to do. Life holds so much, life demands so much and always the journalist must be ready to meet new obligations, new duties, and to render new service. (Places candle in first holder at extreme right—stands behind it.) 3. Person second from right says:

From Truth, I light the candle of OPPORTUNITY (lights candle—center candle—holds it):

Opportunity, contrary to custom, does not come knocking at one's door. Opportunity is within reach of all—but it demands action on the part of those who seek it. Today, Opportunity comes to us through Education. For the man or the woman who would succeed, education is a necessity. Attainment may differ for individuals. We all are not

endowed with equal brain capacity. We do not all possess the same mental learning. But we can *all* devote ourselves to the pursuit of educational trends, to the diffusion of knowledge, to the dissipation of ignorance and in this way make use of Opportunity.

The journalist has an opportunity not granted to everyone. It is within his power fearlessly to tell the truth, to repeat news—not gossip, to give facts, to foster sympathy and understanding between individuals, states, and nations. The candle of Opportunity burns brightly indeed, for him who *makes* his Opportunity. (Places candle in second holder—stands behind it.) 4. The person third from right says:

From Truth, I light the candle of LEADERSHIP. (Lights candle—holds it.)

The world needs leaders. It needs men and women who have that magnetic something which gives them the power to direct the destiny of others. The danger of any power is its misuse. The glory of its possession is the diffusion of good and happiness. Through the pages of the newspaper and the magazine, the reporter and the editor may lead the reading public for "better or for worse".

It is necessary then, that those trained in journalistic work should be leaders themselves. They should, whether reporter, cartoonist, artist, or editor, possess the personality to attract followers, to lead crusades, state facts clearly and concisely, to portray truth, to act wisely in times of stress, and through it all to lead without dictating—to *guide*, but not to *drive*. (Places candle in third holder next to Truth.)

5. The person at extreme left says:

From Truth, I light the candle of LOYALTY. (Lights candle and holds it.)

Loyalty is the essence of well placed trust. It is an inner something that stimulates and quickens one's spirit. Traitors are not always men who face an army firing squad for betrayal of their country. People can betray their conscience, their friends, their employer, and still be considered by the world at large as useful citizens. No one but you, yourself, can define your loyalty.

Be loyal to your publication. Keep the confidence of those for whom you work. Back the campaigns, the people, the pursuits; if you cannot be loyal, then sever the connection, and identify yourself with other interests. But, so long as you work for an organization, be square, be fair, be loyal to it. Places candle in first holder at extreme left.)

6. The person second from the left says:

From Truth, I light the candle of ENLIGHTENMENT. (Lights candle and holds it.)

Literature, history, music, and the fine arts form a background that enriches life. For the reporter who is interpreting life in the light of

modern understanding it is absolutely essential to comprehend those things which have enriched life for man in times past.

To fully understand and to give back to the reading public a full appreciation of this worthwhile accumulative culture of the world is one of the tasks of journalism. It is no easy task, but its accomplishment brings an inward exaltation that is its own reward. (Places candle in second holder and stands behind it.) Last person says:

From Truth, I light the candle of FRIENDSHIP. (Lights candle and holds it.) Friendship, is after all, the link that binds humanity. But Friendship must be fostered by understanding, by sympathy, by some kindred yearning, that can withstand distrust and even betrayal. The journalist must be broadminded enough to respect another's point of view even though it may differ from his own. He must be willing to give and to take. It has been said the friendships made and strengthened through groups differing in color, race, and creeds but working together toward a common goal must eventually break down barriers of suspicion and distrust. Surely student journalists from scattered schools, cities, states, and nations, interchanging ideals, learning new application of old rules, meeting in friendly competition must eventually learn to understand one another.

Perhaps the long dreamed of world peace may be hastened by the student journalists of today, when tomorrow they assume the duties of leaders, and meet their friends who are linked to them by the time-honored symbol of the Quill and Scroll. (Places candle in third holder, next to Truth, and stands behind it.)

The president says: Will those who are to be initiated please come forward, and form a semicircle. Secretary calls roll.

The president gives each a small white taper.

Then those who have lighted the candles take them from their holders, come out in front of the candelabrum and at a signal from the president join the flames together. The president then says:

You who are to be initiated into the fellowship of Quill and Scroll will light your candles from the concentrated flames of Truth, Initiative, Opportunity, Leadership, Loyalty, Enlightenment, and Friendship.

Initiates pass in single file, lighting their tapers from the single flame, then line up again.

President says **FIRST** and initiates repeat **AFTER** him:

I do pledge myself.

To do all in my power.

To work for the advancement of my community.

To be loyal to my superiors.

To live up to the ideals of true journalism.

And to be impartial in my interpretation of Truth.

President: You may extinguish your candles. (Each initiate extinguishes his candle and the seven candles are returned by those who held them to holders.)

You have been chosen for membership in this organization for outstanding work in some phase of journalistic work—in art, in business or editorial departments of the *World*, *Cebisean*, or *Times*. You have qualified scholastically. You have been accepted by the executive-secretary, and you are now qualified to wear the badge of Quill and Scroll.

Will the secretary call the roll for initiates? Secretary calls the roll and as each candidate approaches, the president pins on the emblem of Quill and Scroll, saying: The badge of Quill and Scroll Society with which you are being entrusted is symbolic of the painstaking efforts of the scribes of old to record the events and thoughts of their time in permanent form. We of today owe the same duty to posterity. Let the Quill represent in your minds the meticulous care which must be put forth to turn thoughts into proper language; let the Scroll represent the permanent quality of good writing.

When all pins have been given, the president extinguishes the candles, and the newly elected members return to their places.

Index

- Adviser, membership of, 7, 14.
- Badge, see pin.
- Candle Lighting Ceremony, 27.
- Chapters, formation of, 17; size of, 5; programs of, 8, 13, 20; Naming of, 10; officers of, 8, 13, 19; records, 8; trophy, 20; staff members ineligible, 8; not formally organized, 6, 8; By-Laws, 18.
- Charter, 17, 19; duplicate, 9.
- Contests, national group, 10; scholastic awards, 19; bronze award, 11; judges, 19.
- Critical Service, 11.
- Emblem, electro of, 9.
- Ethics, code of, 6, 26.
- Honorary, founders, 2; members, 9, 16.
- Initiates, test of, 26.
- Initiation Services, 8, 21, 24, 27; when held, 7.
- Pin, Adviser's, 9; business mgr.'s, 9; design of, 15; editor's, 9; exchange of, 9; picture of, 4; replacement of, 9; symbolic of, 25, care of, 26.
- Press Associations, names of, 5.
- Quill and Scroll, corporation, 2, 6; foundation, 6, 11; magazine, issues of, 10; rates, 10, 18; binder, 9; wall plaque, 4, 9.
- Scholarship, president's, 12.
- Society, history of, 6, 22; motto of, 15, 24; membership, classes of, 15; requirements of, 7, 8, 15; fees, 7, 18; purpose of, 6, 15; officers of, 14, 16; colors, 24.
- Trustees, board of, 2.

