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Return to M. O. Anderson

HEART MOUNTAIN RELOCATION PROJECT
HEART MOUNTAIN, WYOMING

MEMORANDUM

October 22, 1943

TO: Douglas M. Todd, Acting Project Director

FROM: M. O. Anderson, Assistant Project Director
Community Management Division

SUBJECT: Duties and Functions of Community Council

Returned herewith is a memorandum addressed to you from the Community Council requesting that a statement outlining the duties of Councilmen and Block Managers be made available for posting within the Center. I believe you have been working on a statement of the duties of the Block Managers and possibly have in mind mimeographing a statement covering this request.

With reference to the Community Council, I will endeavor to set forth the duties and functions as follows:

Their duties and powers are specifically outlined by the permanent Charter which was ratified during the summer and these are set forth as follows:

ARTICLE III

POWERS OF THE COUNCIL

Section 11.

- a. The Council shall have full power to enact regulations locally applicable and provide penalties for their violations, not inconsistent with the Constitution and laws of the United States, the laws of the State of Wyoming, Military Proclamations, and the regulations of the War Relocation Authority.

Section 12. The regulations shall be enacted by two-thirds (2/3) vote of the total Council membership.

Section 13. Any proposed regulation, except an emergency regulation, must be in writing, signed by the author or authors, and presented to the Council at least one week prior to its enactment.

(6) The Board of Trustees shall be composed of seven (7) members as listed below:

One member each:

- a. Community Activities
- b. Education
- c. Block Managers
- d. Community Council

Three members:

- a. Community at Large

Members to represent the community-at-large to be selected in a special meeting consisting of two (2) elected delegates from each block. The three (3) trustee members will be selected from the members of this special meeting held in January and June of each year. Three (3) alternates for each trustee member shall also be selected from the group members to fill the unexpired terms of the originally selected members as vacancies occur through relocation, illness, or other causes.

(7) Any trustee may at any time resign by delivering to the Board in writing his resignation to take effect ten days thereafter, and in every case of death, resignation, or vacancy arising through other causes, the vacancy so occurring shall be filled by the successor for the unexpired term of his predecessor and the term "trustee" as herein used shall apply to both the above named trustees and their successors thereunder.

IN TESTIMONY WHEREOF we do hereby set our hands on this the fifth day of April, 1943. (Revised December 29, 1943)

Subscribed and sworn to before
me this fifth day of April, 1943.

(Signed) Elsie L. King

Exhibit A.

DECLARATION OF TRUST

WHEREAS, approximately 11,000 residents of the Heart Mountain Relocation Center need and desire community activities and means and facilities whereby such activities can be initiated and conducted, thereby contributing to the well-being of such residents; and

WHEREAS, a legal organization to coordinate community activities and to provide and operate means and facilities to conduct them is needed and desired.

NOW THEREFORE, KNOW ALL MEN BY THESE PRESENTS, That we, Shinji Fujimoto, Ben Murayama, Ricardo Ritchie, Kaoru Inouye, Raymond Katagi, Howard Nomura, and Dave Yamakawa, all residents of the Heart Mountain Relocation Center, being vested with title in and to the activities known as the Heart Mountain Community Activities, do hereby declare ourselves to be trustees for the use and benefit of the evacuee residents of the Heart Mountain Relocation Center. We further declare that this Declaration of Trust is made and executed by us subject to the following specific conditions:

(1) That in the operation of the Heart Mountain Community Activities under this Declaration of Trust we will act as trustees only, having no personal interest therein and assuming no personal liability for the obligations of Heart Mountain Community Activities, and that such obligations shall be payable solely and altogether out of the assets of Heart Mountain Community Activities, a proviso to this effect to be expressly included in every contract made by or on behalf of Heart Mountain Community Activities;

(2) Management and control of the program of Heart Mountain Community Activities shall be under the charge of persons approved by the Project Director of the Heart Mountain Relocation Center, and shall be in accordance with rules and principles laid down by the War Relocation Authority;

(3) A constant and thorough audit of cash receipts, expenditures, credit purchases, inventory and all records of the activities shall be maintained in such manner as the aforesaid Project Director shall specify;

(4) Such insurance as the Trustees and the Project Director deem necessary shall be carried at all times.

(5) Upon liquidation of the Heart Mountain Community Activities all remaining assets after payment of all liabilities and obligations shall be turned over to the Heart Mountain Community Enterprise for distribution to residents of the Center upon the same basis as the earnings in the said Enterprise are distributed.

PROPOSED REVISIONS TO THE COMMUNITY ACTIVITIES
DECLARATION OF TRUST

Revise Article 6: Members of the Board of Trustees

The Board of Trustees shall be composed of seven (7) members as listed below:

One member each:

- a. Community Activities
- b. Education
- c. Block Managers
- d. Community Council

Three members:

- a. Community At Large

Members to represent the community-at-large to be selected in a special meeting consisting of two (2) elected delegates from each block. The three (3) trustee members will be selected from the members of this special meeting held in January and June of each year. Three (3) alternates for each trustee member shall also be selected from the group members to fill the unexpired terms of the originally selected members as vacancies occur through relocation, illness, or other causes.

Revise Article 7: Vacancy

Any trustee may at any time resign by delivering to the Board in writing his resignation to take effect ten days thereafter, and in every case of death, resignation, or vacancy so occurring shall be filled by the successor for the unexpired term of his predecessor and the term "trustee" as herein used shall apply to both the above named trustees and their successors thereunder.

Correction: (Inserted)

The words "block chairman" shall be changed to read "Councilman" after the institution of the City Charter of Heart Mountain Relocation Center.

December 29, 1945

Section 14. All regulations, except emergency regulations, enacted by the Council signed by the presiding officer, and attested to by the Clerk shall become effective ten (10) days after enactment.

Section 15. An emergency regulation may be enacted by the Council upon determination that an emergency exists and shall become effective immediately upon enactment.

Section 16. The Council shall have the power to investigate, review, and examine witnesses, and records of all Center functions and activities which are under the jurisdiction of and delegated to the Council, and to present to the Project Director resolutions on questions affecting the welfare of the residents of the Center.

Section 17. The Council shall have authority to solicit and receive funds and property for community purposes, and to administer such funds and property.

Section 18. The Council shall not have authority to regulate the management, operation or conduct of business enterprises within the Center.

Section 19. The Council shall exercise such other duties and functions as may be conferred upon it from time to time by the War Relocation Authority.

In order to further clarify the duties of the Councilmen I believe it might be well to add the following:

While Councilmen are elected, one from each block, each Councilman is considered not only the officially elected representative and responsible to his particular block, but as a member of the Council also represents the entire community in dealing with policy making matters and in consulting and working with the administration as a part of the Community Council in major questions affecting the entire community.

Councilmen will naturally maintain a close contact and relationship with the residents of their particular blocks but should not assume responsibility for directly aiding in working out the final solution to those individual problems of various types which may arise among the residents and with reference to physical maintenance and functioning of the facilities within the block. Generally, as these problems come to the attention of the Councilman he will, through his close relationship with the Block Manager, assist in having these matters properly referred to the Block Manager for direct aid in their solution.

Attachment

M. O. Anderson
Assistant Project Director

PROPOSED REVISIONS TO THE BY-LAWS

Term of Office:

Each member of the Board of Trustees shall serve for a term of six (6) months.

Election and Appointments:

The date of the election and appointment of the trustees shall be held early enough so that their term can become effective the first meeting in February and July of each year.

Officers of the Board of Trustees:

Officers of the Board of Trustees shall be composed of Chairman, Assistant Chairman, and Secretary-Treasurer.

The Board of Trustees shall elect their own officers, prescribe their duties, and keep records.

December 29, 1943

Exhibit D

HEART MOUNTAIN COMMUNITY ACTIVITIES

BY-LAWS

Article I: Quorum

- Sec. 1. A majority of the members on the roll of the Board shall constitute a quorum.
- Sec. 2. A quorum must be present at any meeting at which business is transacted or a vote taken committing the Board to any proposal or action.

Article II: Meetings

- Sec. 1. Regular meetings shall be held on the first Tuesday of each month, at 2 o'clock p.m.
- Sec. 2. A special meeting of the Board may be called by the Chairman.
- Sec. 3. There shall be no proxy to sit in on the meetings of the Board of Trustees unless first approved by a majority vote.

Article III: Amendments

- Sec. 1. The articles of this By-Laws may be amended by a vote of at least 5 members of the Board.
- Sec. 2. To introduce an amendment to this By-Laws, the amendment shall be submitted in writing to the Board and acted upon at the next meeting.

Article IV: Authority

- Sec. 1. The Board of Trustees shall conduct its business in accordance with the OPERATING AGREEMENT BETWEEN HEART MOUNTAIN COMMUNITY ACTIVITIES AND THE WAR RELOCATION AUTHORITY and the DECLARATION OF TRUST of the Heart Mountain Community Activities.
- Sec. 2. Revised Robert Rules of Order shall be the Board's final authority on all questions of procedure in conducting the meetings of this Board.

Article V: Election and Appointments

- Sec. 1. The date of the election and appointment of the trustees shall be held early enough so that their term can become effective the first meeting in February and July of each year.

Article VI: Term of Office

- Sec. 1. Each member of the Board of Trustees shall serve for a term of six (6) months.

Article VII: Officers of the Board of Trustees

- Sec. 1. Officers of the Board of Trustees shall be composed of Chairman, Assistant Chairman, and Secretary-Treasurer.
- Sec. 2. The Board of Trustees shall elect their own officers, prescribe their duties, and keep records.

April 23, 1943
Revised December 29, 1943

File

AMENDMENT TO TRUST DECLARATION

WHEREAS, the undersigned are the present, duly selected, and acting members of the Board of Trustees of Heart Mountain Community Activities, and

WHEREAS, the imminent closing of the Heart Mountain Relocation Center makes necessary the termination and liquidation of Community Activities, and,

WHEREAS, the rapid liquidation of the Heart Mountain Community Enterprises has made Section 5 of the present Declaration of Trust obsolete,

NOW THEREFORE, KNOW ALL MEN BY THESE PRESENTS: that the Declaration of Trust of Community Activities is hereby amended as follows:

1. By striking Section 5 and substituting the following in lieu thereof:

"(5) Upon liquidation of the Heart Mountain Community Activities all remaining assets shall be donated to the Japanese American Citizen's League, having headquarters in Salt Lake City, subject to the obligation to pay such legitimate claims and liabilities of Community Activities as might be overlooked in the liquidation process.

All known liabilities shall be paid and all activities of the Community Activities shall cease on or before October 31, 1945 and thereafter the books, records, and assets of Community Activities shall be held by David K. Yamakawa in trust for the Japanese American Citizen's League or any legitimate claimant who may appear before May 1, 1946. Said David K. Yamakawa is authorized to pay out of the remaining assets of Community Activities any taxes, indebtedness, or claim which he believes to be proper and to accept, receive, and convert into cash any account receivable or other asset which may be found to be due the Community Activities after October 31, 1945.

On May 1, 1946 or as soon thereafter as practical, said David K. Yamakawa is hereby authorized and directed to turn over to the Japanese American Citizen's League all property in his hands and thereafter the powers and obligations of David K. Yamakawa shall cease and the Japanese American Citizen's League shall be entitled to use the funds delivered in any manner it shall see fit, subject only to pay legitimate claimants up to the amount of the funds received.

IN TESTIMONY WHEREOF we have hereunto set our hands on this 8 day of October 1945

Kar. Naito
David Yamakawa
Harada
Shigeki Kishijima
Goro Terui

C.A. Action Center

WAR RELOCATION AUTHORITY
CENTRAL REGION
HEART MOUNTAIN RELOCATION PROJECT
Heart Mountain, Wyoming

COMMUNITY ACTIVITIES DEPARTMENT

February 10, 1943

Submitted by
David Yamakawa, Assistant
Director
Community Activities

WAR RELOCATION AUTHORITY
CENTRAL REGION
HEART MT. RELOCATION PROJECT
HEART MOUNTAIN, WYOMING

COMMUNITY ACTIVITIES DEPARTMENT

A. OVER-ALL PLANNING

1. Temporary Block Chairmen have a standing committee on Community Activities of 5 members. (Block Chairmen are elected representatives from their blocks.)

Block Managers (Appointees of the Administration) have a standing committee on C.A. of 4 members.

2. The Supervisors of the Community Activities constitute a Board of seven members as follows:

ADULT DEPT.
ATHLETIC DEPT.
GIRLS & BOYS DEPT.
MAINTENANCE & SUPPLY DEPT.
SOCIAL DEPT.
SCHEDULE DEPT.
TECHNICAL DEPT.

SHINTARO HARA
JOE SUSKI
YOSHIO KODAMA
TATSUE AOKI
MASAHIRO MORIOKA
HARRY HONDA
CLARENCE MATSUMURA

3. Three committees of 5 members each consisting of a Temporary Block Chairman, a Block Manager and three members from the special Block representatives to the Community Activities conference.

The Three committees are:

COORDINATION
FINANCE
SPACE

B. STAFF

1. Marlin T. Kurtz, Director, Community Activities.
- (2). David Yamakawa, Assistant Director, whose responsibilities are:
 - a. To act as assistant to the Director and under his direction.
 - b. To relieve a busy Director of some of his duties, such as representing him at the conferences and meetings, serve as member of committees.
 - c. To perform such duties of the Director that are delegated to him in the absence or inability to act.

- d. To report non-routine matters and consult with him.
 - e. To coordinate Activities between Director and the Supervisors.
 - f. To preside at meetings of the general (monthly) and of the Board of Supervisors (weekly).
 - g. To call special meetings when required.
 - h. To coordinate the departments in C.A.
 - i. To prescribe the duties for the Supervisors and office workers when they are not clearly defined.
 - j. To appoint his own assistants.
 - k. To see that all orders and resolutions of the Board of Supervisors are carried into effect, provided they conform to W.R.A. regulations.
 - l. To interview, pass on and o.k.'s requisitions for workers.
 - m. To sign termination papers, time cards, work orders and assist the Time Keepers Department in keeping proper C.A. work records.
 - n. To direct office management.
 - o. To originate C.A. warehouse requisitions in the absence of the Supervisors of Maintenance and Supply.
 - p. To prepare budgets and office forms etc.
 - q. To see that all departmental reports are made properly and on time.
 - r. To acknowledge papers and letters addressed to the C.A. office (not Administration Building).
 - s. To organize and supervise in-service training of activity leaders.
 - t. To maintain harmony in the C.A. Department, to coordinate with the other departments in the project and to work for the good and welfare of the center residents.
- (3). There are seven Supervisors in the Community Activities whose common responsibilities are:
- a. To coordinate the personnel in their department so that a harmonious cooperation is maintained within their department, with other departments and with the community.
 - b. To coordinate the activities in their departments so as to be of maximum service to the community.
 - c. To be acquainted with the W.R.A. regulations as interpreted by the Project Director.
 - d. To see that the activities in their departments are in harmony with W.R.A. regulations.

- e. To keep the recreation leaders under their supervision posted on the latest regulations, ruling, etc., from the administration, W.R.A. or Director.
- f. To be responsible to Community Activities through the Assistant Director and the Director.
- g. To study other programs of the W.R.A. and assist in the development of their program.
- h. To consult at regular intervals with the other program activities and programs in order to develop a program having coordination with their activities.
- i. To solicit suggestions from other Project groups and activities where their instructing ability can best be used.
- j. To acquaint the center residents with the activities in their department and their functions.
- k. To publicize the activities in their departments.
- l. To maintain a high morale both within the personnel and to help uphold the morale of the people of the Center.
- m. To prepare and make maximum use of the personnel in their department.
- n. To see that all office work is coordinated and reports kept up to date.
- o. To see that the weekly reports from the recreation leaders in their department are made properly and promptly.
- p. To consult with his personnel regarding the problems met in operating the programs of their individual activities.
- q. To submit to the Community Activities Director at the end of each week a Supervisors report of the progress made by their departments as well as the problems that are brought up.
- r. To answer all correspondence addressed to their department and to transmit letters to such parties embodying the suggestions and desires of the Department.
- s. To ascertain the reasons for the increase or decrease of participation in their department on a weekly basis and report same.
- t. To supply their departments with necessary material and equipment by making requisitions and following them through.
- u. To organize and supervise in-service training of activities leaders.
- v. To assist the time-keepers whenever necessary.
- w. To originate requisitions for workers in their department when needed.
- x. To make termination and release papers for the approval of the C.A.

(x cont.)

Director when workers in their department leaves, fails to perform required duties, proves incompatible, etc.

- (4). Shintaro Hara, Supervisor, Adult Department in Community Activity, whose specific responsibilities are:

- a. To supervise the following departments of the Activity:

Advanced Tailoring
Art
Artificial Flowers (instructions)
Ancient Opera ("Kanze" and "Kita")
Costume Designing
Embroidery
Flower Arrangement (Ikebana)
Goh
Gidayu (Classic Dramatic Chanting)
Drama (Classic - New - Modern)
Knitting
Oriental Dancing
Samisen (Banjo type Instrument)
Sewing
Shogi (Chess)
Wood Carving

- b. To see that exhibitions, tournaments, shows, etc., are carried on from time to time by the activities in his department.
- c. To plan activities for the Adult department.
- d. To organize adult groups whenever necessary to meet center needs.

- (5.) Joe Suski, Supervisor, Athletic Department whose specific responsibilities are:

- a. To supervise the following divisions of the Department.

- b. Community Sports

(1) Judo School
(2) Weight-lifting
(3) Boxing
(4) Sumo (wrestling)
(5) Major seasonal sports such as football, basketball, baseball, softball, track, etc.

- c. To supervise the personnel of the Physical Education in the High School and the Grade Schools.
- d. To coordinate the Athletic Department with the physical education program of the Education Department in preparing the programs for the students to follow during the semester.
- e. To supervise the playgrounds for school children and High School students after school hours.
- f. To supervise the voluntary workers who are invaluable and essential in carrying out Athletic programs.

- (6). Yoshio Kodama, Supervisor, Girls and Boys Activities Department, whose specific responsibilities are:
- a. To coordinate the public relationship programs of the national organizations such as the Boys and Girls Scouts, YMCA, YWCA, the the Campfire Girls, and the U.S.O. with that of the Community Activities department.
 - b. To coordinate the scheduling and programming of all national organizations as well as local organizations.
 - c. To coordinate the Handicraft Division with other divisions and departments.
 - d. To organize boys and girls groups whenever necessary to meet center needs.
- (7). Tatsue Aoki, Supervisor, Maintenance and Supply, whose specific responsibilities are:
- a. To supervise work schedule for the Maintenance Crew.
 - b. To supervise work schedule for the Carpenter Crew.
 - c. To make all job orders and requisitions for equipments and supplies for the C.A.
 - d. To check in all incoming equipments and supplies and make proper distribution of same.
 - e. To see that the playground, athletic field, ice-skating rink, sled slide, theatre, motion picture shows and any other recreation activities carried on by Community Activities are built and maintained and serviced by his department.
 - f. To keep the director informed regarding the equipments and supplies in his department.
 - g. To keep records, receipts and inventory of the equipments and materials in the Community Activities program.
 - h. To see that inventory is taken monthly or from time to time as may be required by W.R.A.
- (8). Masahiro Morioka, Supervisor of Social and Entertainment Department whose specific responsibilities are:
- a. To supervise the following departments:
 - (1) ENTERTAINMENT
 - Concerts
 - Holiday Celebrations
 - Honorary Testimonial Gatherings
 - Singspirations
 - Special Events
 - Talent Shows

(2) MUSIC

Dance Orchestra
Harmonica Band
Mandolin Band
Hawaiian Music
Merrie Meddlers (women chorus)
Piano Lessons
String Ensemble
Vocal Training

(3) RECREATION HALL ACTIVITIES

Bridge
Games - Quiet and Active
Lounge and Reading Rooms
Meetings
Open Forum

(4) YOUNG PEOPLE'S SOCIALS

Beginner's Ballroom Dancing
Club Parties
Club Socials
Community Dances
Folk Dancing
Tap and Ballet

- b. To coordinate the scheduling and programming of all organizations under the Social and Entertainment Department.
 - c. To study the programs of the adults, young people, children and aid them whenever possible.
 - d. To study the leisure-time problems of the community and prepare an effective recreational program to alleviate such conditions.
 - e. To Prepare effective community dances, talent shows, concerts, singspirations, special events and other types of programs necessary for community entertainment.
 - f. To cope with the problems of community dances and functions; study their actual conditions, and alleviate such conditions, if necessary.
 - g. To assist in the organizing of young people's groups whenever necessary.
- (9). Harry Honda, Supervisor, Schedule Department whose specific responsibilities are:
- a. To schedule mess halls, recreation halls, laundry rooms and other spaces available for recreation purposes.
 - b. To authorize and approve charges for benefits and refreshments.
 - c. To determine if hiking groups have qualified leaders and are

(c cont.)

advised regarding regulations, directions, boundaries and limit of members before submitting their names for hiking permits.

- d. To act as chairman of space and Coordination Committees.
- e. To issue permits for locking recreation halls.

(10). Clarence Matsumura, Supervisor, Technical Department whose specific responsibilities are:

- a. To provide adequate sound amplification and motion picture services for the community.
- b. To supervise public address foreman who in turn must repair and maintain all public address systems in operating condition.
- c. To supervise movie projector foreman who must maintain all projectors used by the department in proper operating condition at all times.
- d. To improve and build new equipments as they are required.
- e. To assist and train fellow technicians when required.
- f. To supervise motion picture director who manages movies for the project. (Responsible for the selling of tickets and the accounting of the receipts from them. Makes financial reports regarding movie funds. Turns over funds for safe keeping in the common recreation fund in Community Enterprise (Banking service only) after every show. Requisition payment for rental of films, equipments, advertisements, maintenance and necessary incidentals from the fund.)
- g. To supervise the booking of movies from distributors and scheduling same to fill public demands at lowest prices available.
- h. To coordinate the motion picture shows with other C.A. Programs.
- i. To maintain coordinated working relations with Block Officers and C.A. staff.
- j. To file weekly reports as required relative to attendance and operation of shows.
- k. To arrange shows to be entertaining and educational to the community.

B.

2. There were 217 full time workers on C.A. as of February 1, 1943.

3. Instructors and Activity Leaders:

	<u>"C" Rating</u>	<u>"B" Rating</u>	<u>Total</u>
Adult Dept.	9	52	61
Administration	3		3
Athletic Dept.	5	19	24
Boys & Girls Club Dept.	10	31	41
Chairmen	4		4
Maintenance & Supply Dept.	6	29	35
Schedule Department	1	2	3
Social & Entertainment Dept.	5	5	38
Technical Department	3	5	8
Grand Total	47	170	217

4. No part time worker at present.

5. a. Evacuee volunteers 455
 b. W.R.A. volunteers 22
 c. Members of advising boards, leaders, instructors, stage managers, performers, conductors, musicians, etc.

C. Financing

1. a. Benefits, collections at movies, shows, etc.
 b. Funds from salvage project - egg crates, grease, old batteries, etc.
 c. Financing is possible through the loans from individual staff members.
2. No recreation activities have been financed by Consumer Enterprise to date.

D. Buildings

- 39 Recreation Halls
- 19 used by the C.A
- 20 used by other departments in the Administration. See map attached.
- The Mess Halls are used temporarily for large gatherings: Dances, parties, movies, shows, meetings, etc.
- CCC Buildings will be brought in and reassembled to provide space for C.A. Offices; for Maintenance and Supply Dept., Technical Dept., Boys & Girls Clubs, Boy Scouts, Girls Scouts, Movie theatres, Judo, Sumo, Etc.

E. Equipment

- List principal recreational equipment now available and its source.
 - Equipment provided by W.R.A., NYA, CCC agencies.
 - WRA one dump truck loaned by motor pool.
 - WRA rubber hose
 - WRA rakes
 - WRA shovels
 - WRA portable platforms (19 pieces 6' x 8') for 2 stages
 - WRA 106 benches of various heights.

WRA office equipments
WRA tables
WRA chairs (300)
WRA two typewriters
WRA athletic equipments - footballs, basketballs, softballs, boxing gloves, volley balls, soccer balls.
WRA paints
WRA carpenters' tools
WRA 8 pianos
WRA sewing machines
sheet music
NYA letter file

b. Brought from Assembly Centers

Carpenters' small tools
Athletic goods
Ping pong tables
Pianos (3)
Games, Jigsaw puzzles, etc.

c. Loaned by Evacuees

35 musical instruments
Theatrical costumes, make-up, etc.
Typewriters
Weight-lifting equipments, bar bells, etc.

d. Loaned or contributed by W.R.A. appointed personnel

None.

e. Purchased with funds derived from evacuees on project, through admission to movies, dances, benefits.

One 16 mm sound projector - second hand
Two screens - second hand
Frames for bleachers - second hand
One set of sound equipment - second hand and incomplete.

2. Two 16 mm sound projectors are available.
(one borrowed from the Education Dept.)
3. Public Address system is available.
(loaned by workers in the department.)
4. Sewing machines are available (56 machines) - 19 usable.
37 require repairs.
5. List principal basic recreation equipment needs.

2 trucks - stake type
13/4 ton - pick up
Carpenters' tools
Power saws. Jointers
Wood lather, etc.
Typewriters - stands
filing cabinet

Equipments for P.A. system
Tables and desks
Band stands
Music stand for various musical groups
Portable stages (6' x 8')
Athletic equipments
Game tables (card, shuffle, chess, goh, shogi, etc.)
One 16 mm sound projector
Two complete public address system.
Larger equipped athletic fields
Larger indoor gyms for Judo, sumo, boxing, fencing, etc.

May 1, 1944

STATISTICS

HM

<u>ACTIVITIES</u>	<u>ASSIGNED</u>	<u>REGISTERED</u>	<u>PARTICIPANTS</u>	<u>SPECTATORS</u>
<u>Ad. Office Staff</u>	4			
<u>Adult Department</u>	3			
Adult Entertainment and Activities		629	6,923	1,314
Religion			7,110	
Victory Gardens, 228 plots (About 7 acres)				
<u>Athletic Department</u>	10			
Community Sports				
Basketball			836	3,170
Billiards			285	
Body Building			697	
Boxing			1,388	989
Golf		89	1,500	36
Judo		337	871	175
Softball			195	975
<u>Social and Entertainment</u>	6			
Bridge Class			60	
Community Dance			300	
Community Library	6			
Entertainment (Mass Meeting)			30	1,500
Music		93	465	35
<u>Clubs and Organizations</u>				
Boy Scouts		350	3,191	835
Boys Clubs and YMCA		616	4,695	24
Camp Fire Girls		107	1,149	
Girl Scouts		300	4,104	
Girls Clubs and YMCA		336	2,428	220
U.S.O.		20	964	
<u>Schedule Department</u>				
Coordinator	1			
136 Permits Issued				
<u>Technical Department</u>	7			
123 Motion Pictures Serviced			731	25,675
34 Public Address Systems			79	8,350
<u>Maintenance and Supply</u>	5			
143 Affairs Maintained				
55 Affairs Carpentered				

COMMUNITY ACTIVITIES SECTION

Organization Chart

Headquarters, Block 16-North - Telephone 45
Heart Mountain Relocation Project, Wyoming

May 1, 1944

FINANCE C.A. Board of Trustees
Six Month Terms: (R. Ritchie
Elective (R. Katagi
From Public at Large - (S. Nagumo
Appointive
From Comm. Council - G. Tani
" Blk. Managers - T. Tanino
" Education - K. Inouye
" C.A.S. - D. Yamakawa

COMMUNITY ACTIVITIES
Supervisor
Marlin T. Kurtz

Assistant Supervisor
David Yamakawa

COMMUNITY MANAGEMENT
Assistant Project Director
Melford O. Anderson

EDUCATION
Superintendent
Clifford D. Carter

Other Community
Management
Sections

Board of Directors
C.A. Department Heads

Community Activities
Coordinator
Mary S. Fukuda

Space and Coordination
Committee (Elective
every six months from
Public at Large.)

Technical Department
Director of Movies
Ed Morihiro
1. Motion Pictures
2. P.A. Systems

Maintenance and Supply Department
Director
Mits Kodama

Clubs and Organization
Director

William C. Teramoto
Girls Boys
1. Camp Fire 1. Boy Scouts
2. Girl Scouts 2. Y.M.C.A.
3. Y.W.C.A.
Block Young Peoples Clubs
U.S.O.

Athletic Department
Director

Tak Shiozaki
1. Community Sports
Baseball
Basketball
Boxing
Football
Golf
Judo
Softball
Weightlifting
2. District Playgrounds

Adult Department
Director

Shintaro Hara
1. Adult Entertainments
2. and Socials
3. Goh
4. Religion
5. Shogi
6. Victory Gardens

Entertainment & Social Dept.
Director

Hisa Hirashiki
1. Art Crafts
2. Community Library
3. Entertainments
4. Music
5. Recreation Halls
6. Special Events
7. Young Peoples Socials

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