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Dear Dr. Thomas:

TOPAZ

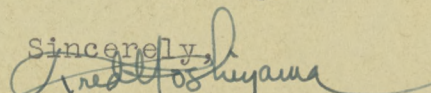
Community Act. 1 - ~~Recreation~~ ^{FIH}

Attached below are the minutes of the Community Activities Committee Meetings. I was one of the original four who came to Topaz on the first contingent as ~~members of~~ the Community Activities, a term which is now used for the over-all meaning of the recreation or the worthwhile and creative use of leisure time.

The Community Activities group was so instrumental in the first few weeks in developing programs for community life that I feel a very valuable information and mental picture of our first two weeks' life can be had from the minutes. It will show the close working relationship and the cordial relationship between the administrative and the evacuees. Especially will it show the type of person Mr. Lorne Bell, chief of Community Services, is and his attitude towards us and the type of program he envisioned for us.

I was transferred from the Community Activities to the Community Welfare Section on Oct. 5th, 1942 so I do not have the minutes of the last few meetings. However, their activities will be continued along the same policies of setting up a recreational program, assigning recreation halls for offices, schools, libraries, and other purposes since the buildings for the other offices and stores were not built, as the blue print called for in the plans. Lack of critical materials and failure to obtain approval of War Production Board prevented the construction of schools, and other buildings in time for our use this year.

Of all the groups at Topaz, Community Activities took the most active and varied part in the first month at Topaz.

Sincerely,

Fred Hoshiyama

PS I thought this information would be useful in the event that you might want to make comparison between the Tanforan activities in recreation and Topaz activities by same group, but different Administrators.

Minutes

Community Activities

TOPAZ

Fred Hoshiyama 3-3-E

MINUTES OF THE EXEC. MEETING
COMMUNITY ACTIVITIES

First official meeting of the Community Activities Committee met with Chief of the Community Services, Mr. Lorne Bell, in Blk 3,8-E with the following four persons in attendance, Kim Obata, Bob Iki, Tad Hirota, Fred Hoshiyama, at 1:45 pm Sept. 11th, 1942.

Mr. Bell chairmanned the meeting and asked for the group to choose three temporary officers. The following were chosen by mutual agreement: Kimio Obata, Convener; Secretary-Fred Hoshiyama; Recorder-Tad Hirota. The four named persons are to be the executive committee for Community Activities and their responsibilities are to set up the recreation program for the city of Topaz. This committee was asked to evolve a program for the first Mass Assembly which will be called that evening, the first day of arrival so that the residents can meet with the Administrative staff and have Director, Mr. Chas. Ernst answer any questions which the newly arrived residents wish to ask.

It was suggested to call the newly arrived and the following arrivals by the term 'residents' rather than 'colonists, pioneers, evacuees'.

Purpose of this first business executive meeting was to formulate some working policies and set up the organizational plans for the Community Activities section which is under the Community Services.

Mr. Bell described the administrative set-up as it will be formed at Topaz, explaining that in addition to himself, there will be one more Caucasian officer in a consultant office rather than administrative. He will have the title of Assistant Chief of Community Service Division and will be directly under Mr. L. Bell. There will be one Japanese man who will head the Community Activities section who will retain the same ranking as the Superintendent of Schools or Head of the Social Welfare Division. This Japanese person will be in the administrative cabinet and will have a staff under him to manage the program for the Community Activities.

Next, the relationship between schools system and the community activity section was discussed. Suggestion was open as to what the responsibility of the school system should be and how the recreation program will fit in with the school set-up. Schools should be responsible for 1. Health Education, 2. Physical fitness program (testing and measurement), and Formal Physical Education (gymnastics). Community Activities to be responsible for group competitions, games, leagues for athletics, intra-inter, competition, and group work recreation.

Mr. Bell announced that the formal education will begin October 19th, 1942, Monday.

Program plans under two phases were suggested. Namely, 1. Immediate 2. Up to October 1st, 1942.

Initial personnel on the Community Activities staff:

Executive Committee: Kim Obata, Tad Hirota, Fred Hoshiyama, Bob Iki.

Others: Toby Hirabayashi, Tats Nakamoto, Fumio Obayashi, George Suzuki.

Meeting adjourned 3:00 pm. and group to survey recreation areas.

Respectfully submitted,

Fred Hoshiyama, Secretary

MINUTES OF THE COMMUNITY ACTIVITIES EXECUTIVE MEETING
September 15th, 8:09 AM in front of 4-11-A

Chairman: Mr. Lorne Bell

Attendance: Tad Hirota, Lorne Bell, Bill Fujita, Fred Hoshiyama
Bob Iki, Kim Obata.

First item of business: Bulletin Board

Mr. Bill Fujita will requisition for bulletin boards of standard size
(4' x 8') to be erected on all mess halls to be ready before the residents
arrive.

Personnel additions: Liaison person in the religious realm to correlate
religious life of the center.

Discussion on community government--(off-the-record)

- a. Announcement of the provisional government to be made Thursday or
Friday and five (5) days later, nominations shall take place.
- b. There is a need for election committee to set up procedure for the
nominations, election etc.
- c. Nomination regulations:
 1. Qualifications
All those 18 years and over may vote
Only those 21 years and over may hold elective office
 2. Nomination by acclamation at a mass meeting of the ward.
Nominations must be made from the floor and seconded.
 3. Voting
Voting shall be done by secret balloting.
- d. Mr. Robert Iki to draw up the plans for community government.

Total program for Community Activity Committee

- a. Church services
- b. Special events and activities (laying of cornerstone, holiday
celebration etc.)
- c. Essay contest, Oratoricals, etc.
- d. Kite contest, etc.

Special suggestions by Mr. Bell regarding personnel breakdown.

- a. Age level experts--breakdown into specialized groups.
- b. Children, Adolescents, Youth, old Adults
- c. Base estimates on one year program
 1. Supplies and materials for
Cultural and special interests
Basic tools and furnitures for program--office etc.

Mr. Chas. F. Ernst requests map of the center into wards--12 copies.

Breakdown of personnel:

Administrative heads for: Children, Youth, Young Adult, Old Adult.
Group work, Athletics, Industrial for young adult, Special Activities,
Training and Research, Publicity, Procurement, Research, Socials
Need 13 specialists in professional rating jobs. for above.

Maintenance and Operation liaison man--1

Special Services	Audio-visual	5
	Art	10
	Planning	1
		<hr/> 16 more

Need for each ward of which there are 8--2 Directors at 19.00

1 Steno 16.00

12 Playground Supervisors 19.00

Respectfully submitted,

Orchestra--20 at 16.00 1 director at 19.00 Fred Hoshiyama, Secretary

Fred H

MINUTES OF THE ACTIVITIES COMMITTEE EXECUTIVE SESSION

September 16, 1942
8:15 AM

Chairman: Mr. Lorne Bell

Attendance: Mr. Bell, Tad Hirota, Kim Obata, Bob Iki, Bill Fujita
Mr. Lafabrigue and Dr. Jones

1. Presentation of the proposed election procedure to Dr. Jones.
2. Discussion of the Budget for expendibles and non-expendibles.

Over--all Budget	\$15,000.00	
Expendibles		10,000.00
Capital outlay (non-exp).		5,000.00
		<u>15,000.00</u>

3. Discussion of the program set-up by the Community Activities Executive Staff for Week following the first date of the arrival of the coming contingents.

Thurs.	"	17th.....	1.	Mass Assembly meeting of new arrivals in the Dining Hall. Meet with Adm. staff and Mr. Ernst.
Fri.	"	18th	1.	Same
Sat.	"	19th	1.	Same
			2.	Social in the Community Hall for the whole center (to date) Goro Suzuki, entertainment Dance, games etc. Mixer
Sun.	"	20th	1.	Church Services 10:00 AM Buddhist Services Christian Services Ball game PM
			2.	Pep Rally in Dining Hall Mass Assembly
Mon.	"	21st	1.	Mass Assembly to meet with Ernst & staff
Tues.	"	22nd	1.	Same
Wed.	"	23rd	1.	Same

4. Community government committee to meet with Mr. Bell and Dr. Jones at 2:00 PM at the Community Hall #3. Wed., Sept. 16th.
5. Staff meeting of the Executive Committee of the Community Activities Section to meet 3:30 PM at headquarters Sept. 16th, Wed. afternoon.

Respectfully submitted,

Fred Hoshiyama, Secretary

September 20, 1942
8:30 a.m.

MINUTES OF THE EXECUTIVE STAFF OF THE COMMUNITY ACTIVITIES
held at Communities Activities headquarters.

ATTENDANCE: Kim Obata, Tad Hirota, Fred Hoshiyama, George Lafabreque,
and Bob Iki.

First item of business: Personnel breakdown.

Tad Hirota was appointed by Convener Kim Obata to be in charge of organizing the personnel at the present time. He will be responsible for taking applications, giving interviews, and making placements on temporary basis.

Second item of business:

Discussion on physical facilities for the community activities was held. Recreation buildings in Blocks 12 and 19 will be reserved for the community activities headquarters. North half of the buildings in Blocks 16 and 20 will be used for elementary schools. Block 32 and 33 and half of 31 will be used for high school. Recreation building in Block 12 will be used for handicraft and arts and craft and work shop purposes. The recreation building in Block 19 will be the headquarters for community activities section.

Third item of business: Discussion on Community Government.

Mr. Bob Iki will be responsible and post the notices of the nominations and elections for the community government. Notices will be posted on each dining hall and the election board will be appointed by the project director, Mr. Charles Ernst, from the names recommended to him by the block manager.

Fourth item of business:

Mr. George Lafabreque discussed the importance of community welfare in our city and he emphasized the need of coordinating the work of the welfare division and that of the community activities. He mentioned that trained assistant counselors, supervisors, and home visitors will be needed who are college trained. They will be in service training to give instructions, to give class in proper techniques in scientific approaches, to interviews and in the mechanics which will involve form filling, filing, and gathering of social case histories of the residents.

The meeting was adjourned at 9:30 a.m.

September 21, 1942
8:30 a.m.

MINUTES OF THE EXECUTIVE STAFF OF THE COMMUNITY ACTIVITIES

held at Block 4, Building 11, Room B

ATTENDANCE: Mr. Kim Obata, Mr. Tad Hirota, Mr. Bob Iki, and Mr. Fred Hoshiyama.

The meeting was opened by Convener Mr. Obata by announcing that the personnel must be organized for the Community Activities. Discussion on the best way to have personnel selected was held and the following recommendations were made:

1. Sign up all interested persons.
2. Have them go to the employment office and sign up with Mr. Jennings.
3. The Executive staff will act as the personnel board to make final selection and placement in the activities organization. This selection and appointment will be approved by the head of the section, Mr. L. Bell.

The program for the day was discussed. Announcement that equipment had been shipped from Tanforan was made. A committee was chosen to find the equipment. A temporary personnel was to be put on a voluntary basis to have this activities operated.

Discussion on the revising of the personnel board was held. Dr. Baine of the adult education advised us and a revision was made which will be attached to the minutes.

The meeting was adjourned at 9:45 a.m.

Coordinator ----- ✓

I. Group Work--Director ✓
Head

1. Children 7-11
2. Youth 12-18
3. Y. People 19-35
4. Adult 36-up

II. Athletics--Director

1. Leagues--Tournaments
Commissioners
2. Industrial--Commissioners
3. Special sports

III. Cultural Activities

1. Music--Concerts
2. Drama
3. Arts and crafts

IV. Special Activities

1. Entertainments (is-ei-nisel) Socials
2. Special events
3. Orchestra

Library-

Head librarians
Assistant librarians
Clerks
Secretaries

Religious Activities

In-Service-Training

Research

Administration

Procurement
Accounting--Audit
Maintenance--contact man
Public Relation

Field

Ward Directors #16
Secretary # 8

Playgrounds

Directors #16

September 22, 1942
8:20 a.m.

MINUTES OF THE EXECUTIVE STAFF OF THE COMMUNITY ACTIVITIES

ATTENDANCE: Mr. L. Bell, Mr. Kim Obata, Mr. Tad Hirota, and Mr. Fred Hoshiyama. Late: Mr. Bob Iki, Mr. George Suzuki, and Mrs. Bob Akamatsu.

1. Mr. Bell requested a complete review of all the activities of the section to date. He also requested the program which was planned for the immediate future. Discussion of the review which was given by Mr. Kim Obata and the future program was held. Two important questions came up.

1. Personnel.

2. Equipment.

Mr. Kim Obata stated that without equipment and facilities the activities program could not function very much. It was also important to get the personnel organized and he asked for suggestions as to the best way to do it.

2. Mr. Bell requested that Convener Obata appoint someone who will be in charge of the personnel who will be a counterpart of Bill Fujita who is the junior administrative assistant under Lorin Bell. The duties of this person was:

1. To get all needed personnel immediately from Mr. Jennings, the placement officer.
2. To get a supplies or requisitions man from Mr. Jennings immediately.

Mr. Tad Hirota was appointed to this responsibility.

3. Mr. Bell requested discussion as to what we think should be our decision in regards to the mass assembly meetings which we hold for new arrivals. The stated question is as follows:

Should we have meetings every night as new residents arrive or every other night for two groups? After discussing pro and cons of the question, the following vote was taken. Tad Hirota, Kim Obata, and Mrs. Akamatsu voted to have it every night. Bob Iki and Fred Hoshiyama voted to have it every other night.

Reasons for having it every night: "It is better to give the new residents a double jolt in one day. The greeting by a band and a greeting by the administration on the same day."

Reasons for holding it every other night: "Same result can be had by skipping a night and have two contingent meeting at one time and it is more convenient for all concerned, especially the administrative staff and Mr. Ernst who is working all day and must come and stay every night."

4. The immediate need for personnel which must be procured within the next three or four days.

1. Requisition man.

2. Enough personnel to start operations of our committee for local level. By local level we mean:

- a. Young level.
- b. Some mass events such as entertainments, dances, play ground work.

It was suggested to have one person handle under 12 activities: have a girl leader and boy leader handle 12 to 14 years age level and have a young man and young woman handle 15 to 18 years age level for the present.

3. Posters and announcements announcing story telling, hikes, and other special activities should be planned.

5. Mr. Bob Iki discussed the possible channels of information. George Suzuki was asked to be in charge of the boys group activities and he was to get all the possible help both paid and volunteers right away. Miss Koba was suggested as the most qualified person to handle girls' activities and Tad Hirota was assigned to contact her.

The meeting adjourned at 10:00 a.m.

September 23, 1942
8:30 a.m.

MINUTES OF THE EXECUTIVE STAFF OF THE COMMUNITY ACTIVITIES
held at Dining Hall #4

ATTENDANCE: Lorin Bell, Kim Obata, Fred Hoshiyama, and Tad Hirota

Convener Kim Obata chaired the meeting.

1. Mr. Bell informed the staff that a wired fence around living area of Topaz will be built. He regrets that such a thing is necessary but it is a necessary policy and there is nothing that he or Mr. Ernst, or Mr. Hughes could do about it. The policy states that all residents of Topaz must be within this wired area, which is a residential section, between sunset and sunrise. At other times they may roam the wide seven miles by five miles area within the regulations of the W.R.A. project. We must keep this in mind when we plan our recreation playing fields. There will be a gate which will open out into the playing field, but we should make a recommendation that the fence will not be put in the middle of the playing field but inside or on the outside.

2. There is need for some sort of coeducational activities for there has been incidents of young nisei girls staying out late talking with the military guards after 10:30 at night. It is a natural and a normal tendency of young people, but we must keep in mind that we would like to have it on a clean cut and wholesome basis.

3. Mr. Tom Takaki who is the Chief landscape designer directly under Mr. Roscoe Bell, Chief of the Agricultural Division, requests the cooperation of the community activities so that our interests may be considered in the planning of parks, playgrounds, and other public facilities. Specifically Mr. Takaki desires the information:

1. The approximate location of the playing fields.
2. The location and size of tennis courts, wading pools, football fields, baseball diamonds, etc.
3. The location of the playgrounds.

Mr. Kim Obata was asked to be responsible for this information. Mr. Obata requested Mr. Hirota to give him the exact dimensions for the various playing fields and courts. Mr. Takaki desires the above information so that windbreakers can be properly planned in the beautifying program of this city and take into consideration the various recreational facilities.

4. Blocks Number 16 and 20 will be moved again by the 15th of October.

5. A program for the next two months has been planned by the staff members.

1. Class in drum and bugle corp to be supervised by Tom Tsuji.
2. Handicraft classes to be taught by George Suzuki, Toby Hirabayashi, and Ichiro Sasaki. Others will be added as they arrive from Tanforan.

3. Tad Hirota will supervise athletic events for the present.
4. Mixer dance to be held on Saturday, September 26. Mr. Goro Suzuki has been asked to chairman it. The place will be decided later. The Drum and Bugle corp and handicraft classes will be held in Block 4, Building 9 from 1:30 p.m. daily until further notice.
6. Mr. Lorin Bell formally requests that two copies of the day's activities be typed out and given to him by 10 o'clock every morning.
7. For purposes of administrative identity, Miss Minturn will be titled in the budget as assistant to the Chief of the Community Services, but for public announcements and for our information she will be the head of the activities committee and she will confine her counseling and supervise the activities committee only.
8. Building 10 of Block 4 will be known as the religious center until further notice. Temple of Religion has been suggested as a possible name for that place.
9. Discussion on the personnel was again held and Fred Hoshiyama suggested that we put the people on the payroll on temporary assignments until the complete city is settled and then make the proper placements according to their qualifications and abilities. Tad Hirota suggests that we ought to practice the suggestions Mr. Thompson gave us and put all leaders on voluntary basis until such time everyone gets here. However, it was decided that although it would be best to put them on voluntary basis, there may be some difficulties in getting the proper personnel in the activities committee and good activities people may take other jobs if they are put on voluntary basis; therefore put them on payroll as soon as we can and have as many voluntary people as possible for the present. It was suggested to have a meeting at 1:30 p.m. Thursday instead of 8 o'clock in the morning and the meeting will be held in Building 11, Apartment B of Block 4.
10. There will be no mass meeting tonight, but a mass meeting will be held Thursday night for the contingent arriving today and tomorrow. It was suggested to have dining hall No. 10 used for the Saturday night Mixer Dance and Kim Obata was to see Steward Shig Takahashi for the permission to use it.

The meeting was adjourned at 9:30 a.m.

MINUTES OF THE COMMUNITY ACTIVITIES AND STAFF
September 23, 1942, 2:00 PM, Headquarters Office

1. Discussion of Boys' Program was held, and it was decided to have George Suzuki be in charge of it. There will be handicraft activities, drum and bugle corps classes, and mass activity games for younger boys. Tom Tsuji will instruct the drum and bugle classes, and Toby Hirabayashi, George Suzuki, and Frank Ono will help in the handicraft activity as well as athletic games. Building 9, Block 4 has been set aside to be used for recreational headquarters for the time being.
2. Mr. Kim Obata announced that employment personnel for community activities has been frozen for the time being. He stated that it would be necessary to use adult leaders until the order has been liquidated. Adult leaders can be still placed.
3. It was announced that Fred Hoshiyama, a member of the Executive Staff Community Activities, will go into the Welfare Department in a few days. He was asked to bring all businesses up to date.
4. Discussion on community wide dance was held by Goro Suzuki. He announced that there will be a dance in Dining Hall Number 10 this coming Saturday night, September 26. Couples only will be admitted. The turn table will be borrowed by Tom Ikeda, and records will be borrowed by Fido Obayashi. Clean-up of the hall after the dance will be done by the full committee.
5. Discussion on entertainments was held by Goro Suzuki. His suggestion that a roving group of Cossacks to go around the center giving entertainments was accepted by the group, and plans will be made to put the suggestion into effect. Goro Suzuki requests the assistance of the Cossacks.
6. Miss Toshi Koba was asked to help get the girls' activities organized. Folk dancing was suggested.
7. Mr. Tad Hirota was asked by Mr. Obata to handle all publicity for this department. It was suggested that better effect can be obtained by centralizing all the publicity under one head. Also Tad Hirota will be in charge of research.
8. Discussion and suggestion was asked requesting the type of competition we can sponsor immediately. Softball challenges were announced from the following groups: Occasion: Carpenters and Military Police. Other activities suggested were softball and volley ball for the present. Suggestions as to what co-recreational activities can be forced were requested. It was decided that dances and socials and entertainments as well as discussion groups could be worked out.
9. Rather than to de-centralize the program at the present time, it was decided that a centralized program at headquarters, which will be Building 9, Block 4 will be preferable until everyone gets settled at Topaz City.

Meeting adjourned 3:30 PM. Next meeting, Friday, 8:00 AM.

Respectfully submitted,

Fred Hoshiyama, Secretary.

September 25, 1942
8:30 am.

MINUTES OF THE EXECUTIVE STAFF OF THE COMMUNITY ACTIVITIES
held in Dining Hall Number 4

ATTENDANCE: Mr. Lorne Bell, Miss Tosh Koba, Mr. Fred Hoshiyama,
and Mr. Tad Hirota. Mr. Obata came in later.

Business Item No. 1

The important business on hand was the discussion on the acute housing problem. Mr. Bell attended the Block Managers' meeting last night in Recreation Hall No. 4 and it was felt at that meeting that it would be necessary to use the recreation halls for housing purposes.

The first decision to be made by our staff was whether it would be permissible, in view of our program, to give up space in each recreation hall for block manager's office. In this way the Block managers' present offices can be used for private residents. This recommendation was agreed upon and so we would offer section of the rec halls for block manager's office.

Business Item No. 2

Discussion was held as to what recreation halls could be offered in the event that pressure for more living rooms became so great that we would have to give them up. It was decided that housing problems come first and recreational program would naturally have to be considered secondly. Therefore, the members present decided that in the event that rec halls would have to be used for living quarters, the following rooms would be offered before it was demanded of us: Rec halls number 1, 3, 4, 5, 6, 7, 22, 28, 36, 37, 38, 39, 40, 41, and 42. The others we shall keep for the following purposes:

1. For recreational offices, for nursery schools, for libraries, and for community enterprises. It was decided to reserve 16, 20, 26, and 32 for libraries. 16 and 20 will be textbook centers and libraries especially for the elementary school children. 32 will be reserved for high school textbooks and high school students. Rec hall No. 26 will be reserved for public use library.

Since there was to be another meeting at 9 o'clock with the Block managers, the Welfare Department, and the Community Activities, the meeting was adjourned at 9:15 a.m.

Respectfully submitted,

Fred Hoshiyama
Secretary

September 25, 1942
9:30 a.m.

MINUTES OF THE JOINT MEETING OF THE BLOCK MANAGERS, WELFARE
DEPARTMENT AND THE COMMUNITY ACTIVITIES SECTION
held in Dining Hall No. 4

ATTENDANCE: Mr. Lorne Bell, Dr. Bane, Claude C. Cornwall, Mr. George Lafabregue, Mr. Art Eaton, Mr. Susumu Yamashita, Mr. Kim Obata, Mr. Fred Hoshiyama, Miss Toshi Koba, Miss Kay Uchida, and Miss Grace Fujii.

Mr. Bell opened the meeting by stating a problem of the importance of getting together and trying to help solve the problem of family privacy for the residents at Topaz. He called on Mr. Claude Cornwall to state the problem in detail as it was presented at the meeting of the Block Managers last night. Mr. Cornwall stated that it was a social problem, that in the social organization, there is individual, the family, and the community. He stated that the problem is not of crowding, but it is the necessity for the need of privacy for the unit family. Mathematically, the bed spaces are sufficient for those who are to come to Topaz, but we cannot break up families to fit them in a mathematically exact way. The engineers have already released 16 blocks when mathematically 14 is only necessary to house 4,200 people who are already here to date. Therefore, the Blocks are not ready for further occupation and we must solve the problem of family privacy. Mr. Cornwall requests that will it be agreeable of the community activities section to give up office space in each rec hall so that the Block Managers may use that for their office and give up their present office for living quarters.

Mr. Cornwall so stated that he has contact Mr. Noftzger, the engineer, to have the future buildings built with 12 apartments to relieve the couples and 3 families. The idea has been quite receptive and it may be worked out soon.

Discussion on Mr. Cornwall's statements:

It was suggested that the duties of the Block Managers would not be as all inclusive as it was at Tanforan and, therefore, the duties will be primarily that of apartment managers or an inkeeper. Therefore, it would not be an absolute necessity to have Block Managers offices after we are all settled. Boiler room was suggested as a possible supply room and office for the Block Managers. Another suggestion was made to have the Block Managers work out their duties from their respective homes. Mr. George Lafabregue said that it was not a good practice and he did not recommend such practices since it would cause more social problems. Mr. Art Eaton said that the acute necessity of giving each family privacy must be met for the Block Managers brought requests from their residents that they were willing to forego schools, recreation, and everything else. They would rather freeze if they could have family privacy.

Mr. Cornwall said that on October 9, 650 or so will be coming from Santa Anita. All of Tanforan should be in by October 5. Miss Uchida and Miss Fujii, representing the nursery school system, and Fred Hoshiyama designated the following recreation halls for nursery

Sept. 25, 1944
9:30 a.m.

schools:

Recreation halls numbers 9, 11, 13, 27, 29, 31, and 35. ~~Clare~~

Mr. Cornwall assured the Community Activities staff that he would need the recreation halls for living quarters. So the only offer the Community Activities made to the Housing Department is to offer them the use of Recreation halls for office space only.

Mr. Bell requested Mr. Cornwall and Mr. Eaton whether the Blocks 16 and 20 will be vacated by the 15th to allow the school system to be set in. Mr. Cornwall said that there is no assurance that that can be done because there is no place you can put the residents of 16 and 20 if they have to move out by the 15th or even by the 19th when the school will be opened as announced. Mr. Bell suggested that in the event that we would not have the barracks for school, we will have to use the recreation halls.

Since there was another meeting to be held at 10:30, the meeting was adjourned at 10:20 a.m.

Respectfully submitted,

Fred Hoshiyama
Secretary

September 25, 1942
10:30 a.m.

MINUTES OF THE MEETING HELD WITH MR. WALTER HONDRICKS WITH THE
COMMUNITY ACTIVITIES HEADQUARTERS STAFF
held in Block 4, Bldg. 11, Apt. B

ATTENDANCE: Mr. Walter Hondricks, Mr. Lorne Bell, Mr. Kim Obata,
Mr. Fred Hoshiyama, Mr. Yoshio Katayama, Miss Toshi
Koba, and Mr. Tad Hirota.

The problem at hand:

1. Mr. Hondricks requested the use of Recreation Hall No. 19 for a Central Store temporarily. He also requested the use of Recreation Hall No. 12 for various community enterprises such as barber shop, shoe repairs. The committee decided that Recreation Hall No. 12 and 19 will be assigned for Community Enterprises.
2. Mr. Hondricks requested the staff members to advise him on the selection of magazines and newspapers from Leo Adler, wholesale magazine distributor, Baker, Oregon, which will furnish the Community enterprises with the selected magazines on consignment basis. (The Life and Times magazines are not on the list.) The Committee helped him select number of magazines which will again be checked over by Mr. George Lafabregue of the Welfare Section. In making the selection, considerations were given to the type of magazine, likes and dislikes of the issei and nisei, and what would be good for the whole center.
3. Mr. Hondricks and Mr. Katayama discussed the needs and the feasibility of obtaining motion picture machines and equipment. Mr. Bell advised Mr. Hondricks in obtaining 6 machines immediately. Mr. Hondricks and Mr. Katayama were assigned to carry this recommendation out immediately.

The meeting adjourned at 11:15 a.m.

Respectfully submitted,

Fred Hoshiyama
Secretary

Fred Hoshiyama

September 26, 1942
8:30 a.m.

MINUTES OF THE EXECUTIVE STAFF OF THE COMMUNITY ACTIVITIES
held in Block 4, Building 9, Apt. E.

ATTENDANCE: Mr. Obata, Mr. Hirota, Mr. Fred Hoshiyama, Miss Koba, and Mr. George Suzuki.

The first and only item of business for this morning's meeting was the definite allocation of the Recreation halls in the residential area of Topaz. The following halls have been assigned to the following respective groups and their activities:

Nursery Schools:

Recreation halls No. 9, 11, 13, 27, 29, 31, and 35.

Libraries:

Recreation halls No. 16, 20, 26, and 32.

Community Enterprises:

Recreation halls No. 12 and 19.

Others will be used for recreational purposes and the headquarters for each ward will be assigned after the residents get here.

It was requested to have these buildings typed out and posted on the bulletin board for general information. The next meeting of the Community Activities will be held Monday morning, 8:00 a.m., at headquarters which has been moved to Building 9, Apartment E. of Block 4.

The meeting was adjourned at 9:30 a.m.

Respectfully submitted,

Fred Hoshiyama
Secretary

Mr. Hoshiyama

September 28, 1942
8:00 a.m.

THE MINUTES OF THE EXECUTIVE STAFF OF THE COMMUNITY ACTIVITIES
held at Community Activities Headquarters

ATTENDANCE: Mr. Lorne Bell, Mr. Tad Hirota, Mr. Kim Obata, Miss Kobe, Mr. Goro Suzuki, Mr. Yosh Isono, Mr. Tad Hikoyeda. Mr. Fred Hoshiyama came in later.

1. A report on the Couples Only dance which was held Saturday night at Dining Hall No. 10 was given by Mr. Goro Suzuki. The dance started at 7:00 p.m. with no electricity. Mr. Kariya and Mr. Hoshiyama got 9 extensions and got the electricity from a nearby barrack. A runner was sent out for needles. At 8:00 p.m. the first couple arrived and the actual dancing didn't start till about 8:25 p.m. There were a total of 32 couples present. After the dance they ran water on the place but it was not swept out.

Mr. Obata stated that the reason for the poor attendance was because most of the dancing people were from the infield and they weren't here yet.

2. Mr. Obata announced that tomorrow night will be the assembly for today's group and tomorrow's group. Wednesday night will be the talent show at Dining Hall No. 10. This was cancelled because of the induction ceremony.

3. The assignment of recreation halls was read. The assignment is posted up on the bulletin board. Mr. Bell announced that the elementary school location was changed. It is the west half of Block 9; 5 houses in the west half of 9, 5 houses in the east of 13, 5 houses west of 30, and 5 houses in the west of 34. 16 and 20 will not be used for schools. Community Enterprises: No. 12 will be for the barber shop and shoe repair, 19 will be for the canteen. There is a change in the pre-school nursery. 5 will be the pre-school nursery and 10 and 11 will be the community activities headquarters.

4. Today's item of business is to check up on the rec halls again and trace the whereabouts of the equipments. Mr. George Suzuki announced that most of the crew will be at the induction.

5. Mr. Bell said that it would be timely to evaluate the type of program planned for the first mass meeting and see what is needed in the way of improvement. Discussion was held and it was thought that these mass meetings were quite successful.

6. The talent show which was scheduled for Wednesday night was postponed until Friday night. Mr. Suzuki said that it would be quite difficult to get talents all the time. He thought it would be better if there was a small group on the payroll working on a program all the time. Discussion was held on this. Mr. Bell stress the importance of spending most of the time in individual participation. This camp should be run like a regular city life. Mr. Hikoyeda suggested to have a certain place open for immediate need. Mr. Goro Suzuki said that from Friday on, he would try to get a voluntary group. From then on have one big show every four weeks and when the wards were set up, have a group entertainment every two weeks. 7 pianos, 3 organs, and 1 public address system is on route.

September 28, 1942

7. Since the Santa Anita Group is coming in on October 9, Mr. Bell asked the Community Activities Section to have a welcome home idea ready for them.

8. Mr. Bell suggested that there be about 5 roving people employed in getting the little children milling around started in games.

The meeting was adjourned at 9:10 a.m.

Respectfully submitted,

ASSIGNMENT OF RECREATION HALLS

NURSERY SCHOOLS:

Recreation Halls No.

9

11

13

27

29

31

35

LIBRARIES:

Recreation Halls No.

16

20

26

32

COMMUNITY ENTERPRISES:

Recreation Halls No.

12

19

GENERAL RECREATIONAL PURPOSES:

Recreation Halls No.

1

3

4

5

6

7

8

10

14

19

22

23

28

30

33

34

36

37

38

39

40

41

42

Fred Hoshiyama

TENTATIVE WORK PROGRAM PLANS TO OPEN RECREATION HALLS AND TO STAFF THEM

Travelling crew to open recreation halls in charge of:

Tad Hirota
George Suzuki
(Miss) Toshi Koba

with following maintenance crew

Yosh Isono
Frank Ono
Toby Hirabayashi
Arthur Kariya
Fred Hoshiyama
George Uchijima

The following personnel will staff the following recreation halls on following approximate dates.

- | | | |
|------------------------|------------------------|---------------|
| 1. Recreation Hall #20 | | Oct. 1, 1942 |
| Supervisor | Luther Ogawa | |
| " | (Miss) Mickey Kusumine | |
| Secretary | (Miss) Minnie Tsuji | |
| 2. Recreation Hall #6 | | Oct. 1, 1942 |
| Supervisor | Mr. Isaac Iijima | |
| " | Miss May Morioka | |
| Secretary | Miss Betty Adachi | |
| 3. Recreation Hall #11 | | Oct. 3, 1942. |
| Supervisor | Mr. Tad Hikoyeda | |
| " | (Miss) Chieko Yamada | |
| Secretary | (Miss) Sachi Tajima | |
| 4. Recreation Hall #3 | | Oct. 3, 1942 |
| Supervisor | Mr. Ichiro Sasaki | |
| " | Miss Nobu Kumekawa | |
| Secretary | Miss Chizu Yamada | |
| 5. Recreation Hall #23 | | Oct. 5, 1942 |
| Supervisor | | |
| " | | |
| Secretary | | |
| 6. Recreation Hall #37 | | Oct. 5, 1942 |
| Supervisor | | |
| " | | |
| Secretary | | |
| 7. Recreation Hall #39 | | Oct. 7, 1942 |
| Supervisor | | |
| " | | |
| Secretary | | |
| 8. Recreation Hall #34 | | Oct. 7, 1942 |
| Supervisor | | |
| " | | |
| Secretary | | |

COMMUNITY ACTIVITIES RECREATIONAL BUILDING ASSIGNMENTS

Tentative breakdown of the Topaz City residents' area into 8 wards:

Ward No. 1. Blocks Number 1, 3, 9, and 10.
Ward No. 2. Blocks Number 4, 5, 11, 12.
Ward No. 3. Blocks Number 6, 7, 13, 14.
Ward No. 4. Blocks Number 8, 16, 22, 23.
Ward No. 5. Blocks Number 19, 20, 26, 27, 28.
Ward No. 6. Blocks Number 29, 30, 36, 37.
Ward No. 7. Blocks Number 33, 38, 39, 40.
Ward No. 8. Blocks Number 34, 35, 41, 42.

Frequency of the number of blocks per ward:

There are 7 wards with 4 blocks.

There is 1 with 5.

The uses of Recreational Buildings as assigned to date:

1. Administration--2, Community Enterprise--12, 19;
Library--16, 20, 26, 32; Nursery--5, 9, 13, 22, 27, 29,
31, 35; Recreational Headquarters--10, 11, 14, 23, 28,
30, 33, 34.

Others may be used for Education and general recreational purposes:

1, 3, 6, 7, 8, 36, 37, 38, 39, 40, 41, 42.