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WAR RELOCATION AUTHORITY

Monthly Report

Budget Bureau No: 13-R042
 Approval Expires: 6/30/44

HOUSING

Center Manzanar

Month Ending August, 1943

Miss Rose

Approved

Size of Room	Total	8x20	12x20	14x20	16x20	20x20	24x20	28x20	32x20	36x20	40x20	100x20
A. NUMBER ROOMS ORIGINALLY CONSTRUCTED OR MODIFIED FOR EVACUEE HOUSING:												
Total* Rooms	2253	11	168		124	1119	463	276	45	9	10	28
B. NUMBER ROOMS OCCUPIED BY EVACUEES FOR HOUSING:												
Total* Rooms	2175	11	166		114	1107	449	264	45	9	10	4595
Number	1	60	9	29	5	13	4					60
Persons	2	364	2	118	48	182	11	3				928
In Room	3	497		19	53	340	71	13	1			1496
	4	545			6	395	111	32	1			2180
	5	353			1	155	133	60	3	1		1765
	6	212			1	19	105	75	12			1292
	7	81				2	13	55	10		1	567
	8	43				1	1	19	14	5	3	344
	9	14						5	4	2	3	126
	10	4						2			2	40
	11	2								1	1	22
C. NUMBER ROOMS USED FOR OTHER THAN EVACUEE HOUSING:												
Total* Rooms	71				6	12	14	11				28
Use:												
School	11											11
Church												
Blk. Mgr. Office	34				6	12	8	8				
Recreation												
Business Ent.	4							1				3
Medical	1							1				
Admin. Office	8							1				7
AP Housing	13						6					7
D. NUMBER OF ROOMS VACANT:												
Total* Rooms	7		2		4			1				

avg 1927-520
avg person project 3.93
avg apt persons 108.41

*The sum of B, C, and D will equal A.

(OVER)

E. SIZE OF FAMILIES* AT CENTER

Persons in Family*	No. of Families
TOTAL	<u>1233</u>
1 person	441 <u>441</u>
2 persons	876 <u>438</u>
3 "	1299 <u>433</u>
4 "	1112 <u>278</u>
5 "	890 <u>178</u>
6 "	444 <u>74</u>
7 "	252 <u>36</u>
8 "	128 <u>16</u>
9 "	45 <u>5</u>
10 "	70 <u>7</u>
11 "	11 <u>1</u>
12 "	
	<u>5568</u>

F. ROOMS OCCUPIED BY MORE THAN ONE FAMILY

Number Persons in Room	Number of Rooms
1	
2	
3	222 <u>74</u>
4	372 <u>93</u>
5	340 <u>68</u>
6	342 <u>57</u>
7	189 <u>27</u>
8	88 <u>11</u>
9	16 <u>2</u>
10	10 <u>1</u>
11	11 <u>1</u>

1592 334/room

*The definition of a family shall be that set forth in Administrative Instruction No. 103, and used on the basic Family Card (Form WRA-95)

NARRATIVE REPORT: (Use space below or a separate sheet to be attached to this report for comments on significant developments in the field of housing at the center during the month; explanations of apparent discrepancies in space assignment; number of persons and families living in rooms not originally constructed for evacuee housing; additional rooms made available through partitioning; reasons for increase or decrease in number of vacant rooms; suggestions and recommendations.)

HOUSING REPORT

August, 1943

Housing, at this time, is still confronted with an inadequate number of apartments to provide private living quarters for all family units. At the present, there are 334 instances where apartments are shared by more than one family. As of June 30, 1943, there were 365 of these cases. Since June 30, 1943, Housing has effected separation of the families living together and provided privacy for 31 families. As quarters become available through relocation and later through segregation, Housing plans to provide privacy for all family units which desire. Some families are so closely related that they resemble one family group, and because of their desire to be together there will probably be at all times several cases where different family units occupy the same apartment.

According to the survey of August 31, 1943, we have 168 apartments of the 3-beams size. In the future, when small apartments of this type are vacated, Housing Department plans to place socially maladjusted individuals, those of ill health desiring privacy, and childless couples in these apartments. This same survey shows some apartments of larger size (4 - 5 - 6 beams) occupied by single individuals. These cases fall into one of the following categories; family units which have been reduced in size by relocation of some family members, or individuals who presented social problems and to whom separate quarters were provided in accordance with plans of the Community Welfare Section.

Anticipating sufficient apartments available after segregation to provide separate living quarters for all family groups which so desire; or because of a social problem separation, is desirable, there has been a diminished activity in the partitioning of the larger apartments into smaller units. Housing intends to realize the goal of providing 1-beam of space in excess of the occupants of an apartment.

At the present time a new problem faces Housing. Due to the partitioning of apartments to provide privacy, there are now 77 apartments that are without stoves. At the present, it is impossible to procure additional stoves. It is not probable that there will be weather so cool as to endanger the health of occupants or to provide undue discomfort of these unheated apartments until after segregation when there will probably be sufficient stoves for all. However, Housing has made a survey of these quarters and as stoves are made available through apartments vacated due to relocation, transfers to other projects or, other moves, these stoves will be given

placed in present unheated apartments. It is thought advisable that preference in the placing of these stoves be given to aged individuals, or families or individuals with some health problem, then to family groups and finally to single individuals in good health. It is hoped through courteous explanation, to accomplish this as amicably and with as little inconvenience to residents as possible.

Through cooperation with the Community Welfare Division, a revised ledger system for recording office calls, requests for service and moves, is being planned. This new ledger will give a clearer picture of the Housing situation as it will show the variety of requests from all sources; evacuee requests, requests of other departments; the number approved, denied and pending and the reason thereof. In addition to moving requests, the ledger will show service requests from all sources; for transferred equipment, bedding, etc. Because the problem of Housing is so closely related in many cases to casework problems, it is planned to have the ledger in duplicate and have a copy to Community Welfare. Thus, Community Welfare will be currently informed as to the disposal of their requests and the facilities Housing has to meet their referred problems.

Housing plans to continue maintaining a close contact with the problems of the center's residents and from these to compile reports and referrals to Community Welfare, Community Services and Assistant Project Director.

MOVING AND SUPPLY DEPARTMENTS

During July, 53 movements were completed and in August, 50 moves were completed. Of the total moves for this two month period, 67 were those of single unattached individuals and 36 were families units. The single movements were mainly individuals from family occupied apartments to either single quarters or to quarters occupied by other single individuals. Some single movements were to single quarters in another district of the camp. The family movements were mainly to separate quarters from apartments previously occupied with another family.

Housing has made preparations for the transfer of 5,000 blankets to the Tule Lake Project. Of these blankets, 3,000 were blankets which had been cleaned and 2,000 were new blankets. It is anticipated that these will be ready for shipment by September 1, 1943.

MATTRESS FACTORY

This department issued 762 ticks in July and called in 799. In August, 606 were issued and 685 turned in. This re-

presents in most cases, exchanges. Other instances were issues to visitors or pickups and reissues of ticks to furlough workers.

HOUSING DEPUTY

This department continued its services in reporting various problems that arise in the center. If these problems were not primarily concerned with Housing, they were referred to the division concerned. As the majority has implied social problems the majority were referred to the Community Welfare Section.

A routine of this department is the nightly check of population. As of July 31st, there was 8740 evacuees in the center; as of August 30th, the population was 8699; on June 30th, the population was 8696. This variance in population was due to return of furlough workers, departures on relocation, and transfers between projects. It is worth noting that the population was largest in July but that the population at the end of August was three more than that of end of June. Thus, though the changes in population were evident; the total population varied very little through the three month period.

This section also made surveys of the center to answer problems in Housing concerning the number of beams to each apartment, the size of families and the number of quarters without stoves.



WAR RELOCATION AUTHORITY

Budget Bureau No: 13-R042
Approval Expires: 6/30/44

Monthly Report

*Miss Rose
Kerr*

Month Ending September, 1943

HOUSING
Center Manzanar

Size of Room	Total	8x20	12x20	14x20	16x20	20x20	24x20	28x20	32x20	36x20	40x20	100x20
A. NUMBER ROOMS ORIGINALLY CONSTRUCTED OR MODIFIED FOR EVACUEE HOUSING:												
Total* Rooms	250 ²²⁵²	11	168		124	1119	460	275	45	9	10	29
B. NUMBER ROOMS OCCUPIED BY EVACUEES FOR HOUSING:												
Total* Rooms	²¹⁹² 3100	¹¹⁶⁰ 11	³⁹⁸⁰ 164		³⁵⁸⁴⁰ 112	⁴⁴⁰⁰⁰ 1105	²¹⁶⁰⁰⁰ 458	¹⁴²²⁰⁰ 263	²⁸⁸⁰⁰ 45	⁶⁴⁸⁰ 9	⁸⁰⁰⁰ 10	²⁰⁰⁰ 1
Number	81	8	56		13	16	8					
Persons	716	3	112		46	176	18	3				
In Room	17		17		47	380	75	18	2			
	2072		1		5	367	109	32	4			
	1610				1	139	120	58	3		1	
	1272					23	102	72	12		2	1
	644					4	18	57	10	2	1	
	256							17	9	4	2	
	7179							5	4	2	2	
	30							1	1		1	
	437							1	1		1	
Persons	437	14	315		271	3837	2043	1500	297	751	79	1
C. NUMBER ROOMS USED FOR OTHER THAN EVACUEE HOUSING:												
Total* Rooms	71				6	12	14	11				28
Use:												
School	11											11
Church												
Blk.Mgr.Office	34				6	12	8	8				
Recreation												
Business Ent.	4											
Medical	1							1				3
Admin. Office	8							1				7
AP Housing	13						6					7
D. NUMBER OF ROOMS VACANT:												
Total* Rooms	9	2			2	2	1	2				

*The sum of B, C, and D will equal A.

E. SIZE OF FAMILIES* AT CENTER

<u>Persons in Family*</u>	<u>No. of Families</u>
TOTAL	<u>1,128</u>
1 person	<u>450</u>
2 persons	<u>437</u>
3 "	<u>424</u>
4 "	<u>254</u>
5 "	<u>157</u>
6 "	<u>80</u>
7 "	<u>30</u>
8 "	<u>19</u>
9 "	<u>7</u>
10 "	<u>8</u>
11 "	<u>1</u>
12 "	<u>1</u>

F. ROOMS OCCUPIED BY MORE THAN ONE FAMILY

<u>Number Persons in Room</u>	<u>Number of Rooms</u>
1	<u> </u>
2	<u> </u>
3	<u>70</u>
4	<u>96</u>
5	<u>61</u>
6	<u>47</u>
7	<u>21</u>
8	<u>12</u>
9	<u>2</u>
	<u> </u>
	<u> </u>

*The definition of a family shall be that set forth in Administrative Instruction No. 103, and used on the basic Family Card (Form WRA-95)

NARRATIVE REPORT: (Use space below or a separate sheet to be attached to this report for comments on significant developments in the field of housing at the center during the month; explanations of apparent discrepancies in space assignment; number of persons and families living in rooms not originally constructed for evacuee housing; additional rooms made available through partitioning; reasons for increase or decrease in number of vacant rooms; suggestions and recommendations.)

HOUSING REPORT
September, 1943

No major changes occurred during the month of September that affected Housing's Number One Problem...that of providing private living quarters for all families that desire quarters. At the present time there are 233 apartments shared by more than one family unit. This represents a reduction of 101 cases from the previous month. As illustrated by the attached statistical report there are more cases of apartments occupied by a smaller number of person than in the previous month. This was caused by the departure in September of 145 furlough workers. Thus though there are fewer persons per apartment, this is only a temporary condition, for the return of the furlough workers will increase the size of the families.

There has been an increased number of requests to Housing for apartments which are to be vacated by the family units leaving for Tule Lake. Housing at the present has not committed itself in the matter of assignment of quarters which will be vacant after segregation. This policy was adopted in order to assure heating facilities to all occupied apartments in the center. As of a survey completed in August, there were 112 apartments in Manzanar that had no stoves. As apartments are vacant, their stoves will be removed and placed in apartments that are occupied but have no heating facilities. The policy of no commitments in making adjustments in living quarters until after segregation was also adopted so plans could be formed for the use of buildings made available by the segregation program. As a consequence, moves during September were those of emergency character, recommended by Family Welfare to solve a social problem, or moves of single individuals from one jointly occupied apartment to another jointly occupied apartment so as to be closer to work or for other necessary reasons. This policy was in accordance with the Project Director's Bulletin, No. 60, issued 9-25-43.

Close cooperation was maintained with the Family Welfare Division. Conferences were held where Family Welfare deemed a move necessary. The new daily ledger was put into operation and a copy of the ledger was sent to Family Welfare each day so that division was acquainted with the facilities that Housing had available to solve social problems requiring a move.

Housing plans on continuing to maintain close contact with Family Welfare, Medical Social Division, and other divisions who have need of Housing facilities and records. At the present, Housing is conducting a survey of the number, size and location of apartments to be vacated by the segregation program from the preliminary roster of segregees. From the group of segregees leaving prior to the general movement, there will be 39 vacated apartments. It is felt that the heating facilities from these vacated apartments will materially reduce the problem of heating all the occupied apartments of the center.

HOUSING DEPUTY

This department completed an inventory of all Government Issues during September. Also the deputies completed another survey so that the statistical report for Housing could be completed. The deputies continued their reports on various problems arising in the center. These were reported to the proper division. Where social problems were involved, conferences were arranged with the Family Welfare Division so that a clear understanding of the situation could be had.

The total population of the center was reduced during September as determined by the nightly census taken by the Barrack Checkers. The population of 8,710 on the 1st of the month was reduced to 8,518 on the 30th. This reduction in the main was caused by the departure of 145 furlough workers on the 16th. Others departed on relocation or transfers to other projects.

MOVING AND SUPPLY DEPARTMENTS

This department was very busy during the month of September. During the month, 2,982 blankets were cleaned and these were then shipped to the Tule Lake Project. The personnel of this department was called on to assist Property Control in the loading of 600 beds for immediate shipment to Tule Lake. The department also picked up the Government Issues that had been assigned to 145 furlough workers who left during the month. Also this department issued 123 blankets to the evacuees as well as a small number of other items as pillows, cots, and locks, etc.

Due to the coming segregation program, this department is faced with inadequate storage facilities. An Ironing Room which had been previously used for storage was transferred to the Guayule Project. However, this was offset by the release of an Ironing Room by another department. Redistribution of existing storage must still take place in order to have space for all items that will need storage upon completion of the segregation program.

The department completed a total of 40 moves during the month. Of this number, 34 moves were those of single, unattached individuals from one jointly occupied apartment to another jointly occupied apartment. These moves were necessary in order to provide living quarters closer to the individual's place of employment, or requests of the Family Welfare Department. Only six separations occurred with family units. The reason for the small number of family moves was the fact that very few apartments were available during September to provide separate living quarters.

MATTRESS FACTORY

This department continued the issuance and replacement of ticks to the evacuees. The major portion of the work was exchanges, although ticks were issued to visitors, and turned in by departing furlough workers.

A total of 281 ticks were issued during the month and 382 were turned in to the department.

WAR RELOCATION AUTHORITY

Monthly Report

Budget Bureau No: 13-R042

Approval Expires: 6/30/44

HOUSING

Month Ending October 194 3

Center Manzanar

Size of Room	Total	8x20	12x20	14x20	16x20	20x20	24x20	28x20	32x20	36x20	40x20	100x20
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A. NUMBER ROOMS ORIGINALLY CONSTRUCTED OR MODIFIED FOR EVACUEE HOUSING:

Total* Rooms	2258	6	168		124	1136	458	269	46	10	12	29
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B. NUMBER ROOMS OCCUPIED BY EVACUEES FOR HOUSING:

Total* Rooms	2136											
Number	1	6	35		87	30	8	1				
Persons	2		102		53	218	35	2		2		
In Room	3		18		44	340	82	24	2		1	
	4		3		7	356	99	42	4			
	5				1	133	107	47	3			
	6				1	22	89	62	9			
	7					4	13	53	13		1	
	8					1	17	17	9	6	3	
								5	4	1	2	
								1	1		2	1
										1	1	

C. NUMBER ROOMS USED FOR OTHER THAN EVACUEE HOUSING:

Total* Rooms	71											
Use:												
School												11
Church												
Blk.Mgr.Office					6	12	8	8				
Recreation												
Business Ent.								1				3
Medical								1				
Admin. Office								1				7
AP Housing							6					7

D. NUMBER OF ROOMS VACANT:

Total* Rooms	51		9		5	20	11	4	1		1	
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*The sum of B, C, and D will equal A.

E. SIZE OF FAMILIES* AT CENTER

<u>Persons in Family*</u>	<u>No. of Families</u>
TOTAL	<u>2,794</u>
1 person	<u>953</u>
2 persons	<u>425</u>
3 "	<u>429</u>
4 "	<u>431</u>
5 "	<u>263</u>
6 "	<u>149</u>
7 "	<u>80</u>
8 "	<u>29</u>
9 "	<u>17</u>
10 "	<u>5</u>
11 "	<u>7</u>
12 "	<u>6</u>

F. ROOMS OCCUPIED BY MORE THAN ONE PERSON

<u>Number Persons in Room</u>	<u>Number of Rooms</u>
1	_____
2	_____
3	<u>49</u>
4	<u>73</u>
5	<u>42</u>
6	<u>34</u>
7	<u>18</u>
8	<u>8</u>
9	<u>2</u>
10	<u>1</u>

*The definition of a family shall be that set forth in Administrative Instruction No. 103, and used on the basic Family Card (Form WRA-95)

NARRATIVE REPORT: (Use space below or a separate sheet to be attached to this report for comments on significant developments in the field of housing at the center during the month; explanations of apparent discrepancies in space assignment; number of persons and families living in rooms not originally constructed for evacuee housing; additional rooms made available through partitioning; reasons for increase or decrease in number of vacant rooms; suggestions and recommendations.)

HOUSING REPORT

October, 1943

A major change occurred in Housing during October. The movement of 286 segregees to the Tule Lake Center on October 9, 1943 created 42 vacant apartments in the Manzanar Center. Because of the necessity of making a new overall plan of the center and also to assure adequate heating facilities for all of the families remaining in Manzanar, no general movement of families or the separation of families occupying the same apartment occurred during the month. This was in accordance with Project Director's Bulletin #60 issued as of September 25, 1943. The only moves authorized for the month were those designated as emergency moves by the Community Welfare Department because the correction of some social problem made the move necessary for the good of the individuals affected and the center as a whole, or moves made in accordance with recommendations of the Fire Department to remove a fire hazard or moves to provide heating facilities to families without stoves and moves to provide quarters for newly married couples. The latter categories were also approved by the Community Welfare Department so that there would be a consistent policy during this difficult period. The value of previous contacts and cooperation established with the Community Welfare Department were illustrated during this period when the work of the two divisions were so closely correlated by the course of events. However, in spite of these necessary restrictions, because a movement did occur out of the center, because some moves were effected for necessary reasons, Housing's main problem was somewhat alleviated; that is the problem of the separation of families who up to now have been through force of circumstance occupying the same apartment. At the present there are 178 instances still remaining of two or more family units in the same apartment. There are also 49 instances of family and a single individual in the same apartment. It will be necessary for more movements to take place out of the center before sufficient apartments will be available to separate all families that desire separation. However, a reduction in the number of apartments shared by more than one family unit was effected during the month.

The problem of providing heating facilities for all occupied apartments without stoves become more pressing as the first cold weather came and the cold season was very near. Repeated conferences were held this month with Community Welfare, Public Works, and other departments in an attempt to solve the problem. Representatives from Community Welfare and Housing attended a meeting at Twon Hall and spoke to the assembled Block Managers in an effort to explain the problem and to give the residents of the center an idea of the problem to be solved and the steps being taken to alleviate the problem. It is anticipated that plans now in progress of fulfillment will solve this problem and that within a comparatively short time all occupied apartments will be provided with stoves.

A priority system has been devised so that the most urgent cases will receive stoves first. At the present there are 86 instances of occupied apartments without stoves.

Housing made a survey and created a map of the center which illustrates the number and location of apartments to be vacated by the segregation program both by the preliminary movement on October 9th and by the final segregation. The map also gave the remaining population of the blocks after segregation is completed. At present, a survey is still in progress to show the number and location of apartments occupied by only one or two single unattached individuals. This information will be added to the map upon completion of the survey.

As the attached statistical report shows there are more cases of apartments occupied by a smaller number of persons than in previous months. It also shows some apartments occupied by one individual. However, some progress will have been made in reducing the number of persons per apartment due to necessary moves made possible by the movement of segregants on October 9, 1943 to Tule Lake. The general freezing of movements and the necessity of solving the stove situation explains the seemingly contradictory situation shown on the statistical reports...that of vacant apartments in the center and at the same time two or more family units occupying one apartment. Some of the center's inhabitants also divided their apartment thus making two apartments out of one and thus increasing the number of apartments of the 20x20 size as shown on the statistical report.

HOUSING DEPUTY

This department of Housing again made a survey of the center to determine the number of apartments occupied by only two single individuals. This was to furnish information to assist in the overall planning of the center. The Deputies also reviewed each occupied apartment in the center so as to assist in determining priority for heating facilities. Besides the above surveys the department conducted its usual survey to furnish statistical information for the reports on Housing. Also the Deputies reported various problems brought to their attention which were again referred by Housing to the divisions concerned. Where social problems were involved, conferences were arranged with the Family Welfare Division so that a clear understanding of the situations could be had and the problems solved.

The total population varied a great deal during the month. This was caused by the movement of segregees to Tule Lake during the month and by persons leaving on relocation, furloughs, or transfers to other centers. The population was 8,518 on October 1st, and was 8,185 on October 28st. The population count during the month was taken each evening by the Barrack Checkers as a part of their regular duties.

Three of the Barrack Checkers went with the segreg^{ees} to Tule Lake. It was necessary to make replacement for these men so that the work of the department would not be hindered.

This department, at the request of the Consumers Enterprises also

made a survey of the center so as to determine the number of children 5 years of age or under in Manzanar.

MOVING AND SUPPLY DEPARTMENT

This department was very busy during the month of October. It picked up the Government Issues of all the persons that left for Tule Lake during the month. The department also issued items such as blankets, etc. to those persons in need of such articles.

Additional storage space was obtained for this department through the acquisition of an Ironing Room so that the storage problem was partially solved.

The department made 64 moves during the month. Of this number, 39 moves were of single individuals and 25 moves were of a family nature. These moves effected separations during the month and were designated as being of an emergency nature by the Community Welfare Department.

MATTRESS FACTORY

This department continued the usual routine of the issuance and replacement of ticks to the evacuees. Most of this was in the nature of exchanges although some were issued to visitors to the center. A total of 465 ticks were turned into the department and 324 were issued or exchanged.

WAR RELOCATION AUTHORITY

Monthly Report

Spaulber
 Budget Bureau No: 13-R042
 Approval Expires: 6/30/44

HOUSING

Center Manzanar

Month Ending November, 1943

Size of Room	Total	8x20	12x20	14x20	16x20	20x20	24x20	28x20	32x20	36x20	40x20	100x20
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A. NUMBER ROOMS ORIGINALLY CONSTRUCTED OR MODIFIED FOR EVACUEE HOUSING:

Total* Rooms	2254	8	169		126	1138	452	268	45	9	10	29
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B. NUMBER ROOMS OCCUPIED BY EVACUEES FOR HOUSING:

	Total* Rooms	2148										
Number	1		6	40		11	26	7				
Persons	2		2	104		52	230	35	1	1		
In Room	3			16		45	348	79	23	2		
	4			2		7	347	100	40	4		
	5					1	135	108	48	2		
	6					1	22	87	65	8	1	2
	7						4	13	56	13	1	1
	8						1		14	11	4	3
									6	3	2	2
									1	1		2
												1
										1		

C. NUMBER ROOMS USED FOR OTHER THAN EVACUEE HOUSING:

Total* Rooms	70											
Use:												
School												11
Church												
Blk. Mgr. Office					6	12	8	8				
Recreation												
Business Ent.												3
Medical								1				
Admin. Office								1				8
AP Housing							6					6

D. NUMBER OF ROOMS VACANT:

Total* Rooms	36	7		3	13	9	4					
--------------	----	---	--	---	----	---	---	--	--	--	--	--

*The sum of B, C, and D will equal A.

E. SIZE OF FAMILIES* AT CENTER

F. ROOMS OCCUPIED BY MORE THAN ONE PERSON

<u>Persons in Family*</u>	<u>No. of Families</u>
TOTAL	<u>1,089</u>
1 person	<u>415</u>
2 persons	<u>438</u>
3 "	<u>426</u>
4 "	<u>259</u>
5 "	<u>153</u>
6 "	<u>88</u>
7 "	<u>30</u>
8 "	<u>13</u>
9 "	<u>4</u>
10 "	<u>4</u>
11 "	<u>1</u>
13 "	<u>1</u>

<u>Number Persons in Room</u>	<u>Number of Rooms</u>
1	<u> </u>
2	<u> </u>
3	<u>45</u>
4	<u>61</u>
5	<u>44</u>
6	<u>27</u>
7	<u>19</u>
8	<u>9</u>
9	<u>3</u>
	<u> </u>
	<u> </u>

*The definition of a family shall be that set forth in Administrative Instruction No. 103, and used on the basic Family Card (Form WRA-95)

NARRATIVE REPORT: (Use space below or a separate sheet to be attached to this report for comments on significant developments in the field of housing at the center during the month; explanations of apparent discrepancies in space assignment; number of persons and families living in rooms not originally constructed for evacuee housing; additional rooms made available through partitioning; reasons for increase or decrease in number of vacant rooms; suggestions and recommendations.)

HOUSING REPORT
November, 1943

During the month of November the problem of providing heating facilities for all occupied apartments in the center was solved. That the problem was able to be solved was due to the measure of cooperation between Housing and other Departments of the center. Twenty-five new stoves were purchased and these stoves along with the stoves made available through planning in the utilization of all existing heating facilities made it possible to provide stoves for apartments now occupied. The Public Works Department deserves credit for making a crew available to work on the stove problem and thus facilitate the placement of stoves in unheated occupied apartments. The Block Managers did a fine job in explaining the situation to their residents of their blocks. Although sufficient stoves were placed to heat all existing occupied apartments, there is no surplus of stoves. As a consequence it is difficult to provide stoves for unoccupied apartments for which there is a demand due to the desire of families to have separate apartments.

In the last week of November and the first part of December, numerous residents of the center will be returning from short term leave and furlough work. There will be a demand for quarters from these returning workers. The single persons in some instances will find that their housing arrangements have been changed during their absence from the center. This is due to the fact that housing moves have been made for social and other urgent reasons. The number of returning furlough workers will increase the population of the center to a higher number than what the population was just prior to the first segregation move on October 9th. The population of Manzanar was 8,495 on October 8th. On November 27th, the population of Manzanar was 8,485 with still some furlough workers not yet returned to the center. Thus, it can be seen that Manzanar will still have numerous instances of more than one family occupying one apartment. One apartment for each family unit cannot be provided until after the time that the final segregation movement is completed. As of November 23, 1943, there were 163 instances of more than one family occupying an apartment. This represents a decrease from October. There are also 45 instances of bachelors residing in family quarters making a total of 208 apartments occupied with more than one family unit. All of these cases will not request separation because they are residing with relatives or close friends.

A partial lifting of the freeze on Housing movements was made in October. However, the Family Welfare Section will still be consulted in all cases involving social or emergency problems. Because there is no surplus of stoves and because of the increase in population of the center, it is necessary that Housing moves be restricted to the most urgent cases.

Housing reviewed its personnel prior to the formation of its third quarter budget. A substantial lowering of the budget was accomplished and it is anticipated that Housing will be able to continue its functions satisfactorily on the new basis.

HOUSING DEPUTY

The population of Manzanar varied from 8,185 at the end of October to 8,485 on November 27th. This increase was due to the return of the furlough workers.

Besides the regular daily census this department worked untiringly on the stove problem of the center until that problem was alleviated. The department also conducted a survey to determine the demand for cotton mattresses when their manufacture is begun. Also the department conducted the monthly survey of the center to determine family composition and the number of individuals in each apartment and the size of all apartments of the center.

This department also forwarded matters which needed attention by other divisions of the center.

MATTRESS FACTORY

This department continued the manufacture and its usual routine of issuance and replacements of straw ticks. There was an increased demand for ticks because of the return of the furlough workers. A total of 478 ticks were issued by the department and 252 ticks reclaimed.

MOVING AND SUPPLY DEPARTMENT

A transfer of 650 steel cots were made during October to the Property Control Division for shipment to Tule Lake.

Because of the incoming residents to the center, the department was exceptionally busy providing government issue. Besides this work, the department continued its usual routine of making necessary movements within the center. A total of 65 moves were made during the month. Of this number, 48 moves were of single persons. Many of these were movements from family quarters to bachelors quarters, others were to have heating facilities.

WAR RELOCATION AUTHORITY
Monthly Report

Budget Bureau No: 13-R042
Approval Expires: 6/30/44

HOUSING

Month Ending December 194 3

Center Manzanar

Size of Room	Total	8x20	12x20	14x20	16x20	20x20	24x20	28x20	32x20	36x20	40x20	80x20	100x20
--------------	-------	------	-------	-------	-------	-------	-------	-------	-------	-------	-------	-------	--------

A. NUMBER ROOMS ORIGINALLY CONSTRUCTED
OR MODIFIED FOR EVACUEE HOUSING:

Total* Rooms	2256	6	169		127	1136	452	269	45	11	11	1	29
-----------------	------	---	-----	--	-----	------	-----	-----	----	----	----	---	----

B. NUMBER ROOMS OCCUPIED
BY EVACUEES FOR HOUSING:

	Total* Rooms	2163											
Number	1		6	32		7	23	2					
Persons	2			117		53	196	23	2				
In Room	3			18		49	350	76	14	1			
	4			1		7	369	108	40	3			
	5					2	141	122	48	5			
	6					1	26	87	75	6	2	2	
	7						5	14	58	16	3	1	1
	8						1		13	9	4	3	
									6	4	1	2	
									2	1		2	
											1	1	1

C. NUMBER ROOMS USED FOR OTHER THAN EVACUEE HOUSING:

	Total* Rooms	70											
Use:													
School													11
Church													
Blk. Mgr. Office						6	12	8	8				
Recreation													
Business Ent.													3
Medical									1				
Admin. Office									1				8
AP Housing								6					6

D. NUMBER OF ROOMS VACANT:

Total* Rooms	23		1		2	13	6	1					
-----------------	----	--	---	--	---	----	---	---	--	--	--	--	--

*The sum of B, C, and D will equal A.

(OVER)

C-0366-bu

E. SIZE OF FAMILIES* AT CENTER

<u>Persons in Family*</u>	<u>No. of Families</u>
TOTAL	<u>1,072</u>
1 person	<u>403</u>
2 persons	<u>434</u>
3 "	<u>432</u>
4 "	<u>278</u>
5 "	<u>172</u>
6 "	<u>92</u>
7 "	<u>29</u>
8 "	<u>14</u>
9 "	<u>8</u>
10 "	<u>6</u>
11 "	<u>1</u>
12 "	<u>1</u>

F. ROOMS OCCUPIED BY MORE THAN ONE PERSON

<u>Number Persons in Room</u>	<u>Number of Rooms</u>
1	<u> </u>
2	<u> </u>
3	<u>42</u>
4	<u>59</u>
5	<u>47</u>
6	<u>26</u>
7	<u>12</u>
8	<u>9</u>
	<u>1</u>
	<u> </u>
	<u> </u>
	<u> </u>

*The definition of a family shall be that set forth in Administrative Instruction No. 103, and used on the basic Family Card (Form WRA-95)

NARRATIVE REPORT: (Use space below or a separate sheet to be attached to this report for comments on significant developments in the field of housing at the center during the month; explanations of apparent discrepancies in space assignment; number of persons and families living in rooms not originally constructed for evacuee housing; additional rooms made available through partitioning; reasons for increase or decrease in number of vacant rooms; suggestions and recommendations.)

HOUSING REPORT

December, 1943

In December, the return to the center of persons who had been away on short term leave and furlough work was completed. Because a freeze on movements in certain blocks in the center was still in effect, the return of these persons resulted in the most crowded condition that the center had had since the first segregation move on October 9th. Although the total population on December 28, 1943 was 1,382 persons less than on December 31, 1942, the housing situation was still congested. Marriages occurring throughout the year, separations, moves for social reasons had presented an ever increasing demand for new quarters. As a consequence, there are no quarters available for any movement of families, or separations, except in the most urgent of cases. These factors made it clear that separate apartments for each family unit cannot be provided until apartments are vacated by segregation or relocation. As of December 23, 1943 there were 196 instances where apartments are occupied by more than one family unit. The return of the furlough workers also increased the size of the family units of Manzanar. As of December 31, 1942, there were 928 instances of where an apartment was shared by more than one family unit. Thus it can be seen that Housing Department's policy of partitioning large apartments, and the decrease in population for the calendar year has resulted in a considerable better over-all picture.

HOUSING DEPUTY

These representatives of the Housing Department continued to make their nightly check of the population of the center. This procedure makes possible an actual physical check of all movements, arrivals, departures, births, deaths, and verification of addresses of each evacuee each day in the center. The total population varied from 8,485 on November 27, 1943 to 8,499 on December 27, 1943.

An additional function of this department performed during the month were to gather information as to what apartments were in need of repair, stove adjustments or other maintenance factors. These requests were relayed to the Public Works Department for execution.

The checkers also gave explanations of the Housing situation to the residents, referred problems of a social nature and took requests from the Block Managers. Information on various problems were relayed to the divisions concerned.

The department also gathered necessary information for use in preparing statistical reports.

In anticipation of the start of manufacture of cotton mattresses, this department made an age survey which information will aid in the distribution of cotton mattresses as it will assist in establishing priority for receipt of the cotton mattresses. Another service performed was a physical inventory of all Government Property issued to the evacuees so as to verify the quarterly inventory.

MOVING AND SUPPLY DEPARTMENTS

A total of 34 moves were made during the month. Of this number, 24 were moves of single persons. The department completed its issuance of materials and supplies to the persons recently returned to the center. The small number of movements are explained by the fact that there were very few vacant apartments available for movements.

MATTRESS DEPARTMENT

This department furnished ticks for all the returned furlough workers, as it had been anticipated that the cotton mattress program would have been in operation at an earlier date. This department used up all of its available straw and until new straw is available, momentary replacement of ticks cannot be made.

During the month 215 ticks were issued and 262 ticks reclaimed. Because of the beginning of the manufacture of cotton mattresses the work of this department will progressively lessen.

WAR RELOCATION AUTHORITY
Monthly Report

Budget Bureau No: 13-RO42
Approval Expires: 6/30/44

HOUSING
Center Manzanar

Month Ending January 194 4

Size of Room	Total	8x20	12x20	14x20	16x20	20x20	24x20	28x20	32x20	36x20	40x20	80x50	100x20
--------------	-------	------	-------	-------	-------	-------	-------	-------	-------	-------	-------	-------	--------

A. NUMBER ROOMS ORIGINALLY CONSTRUCTED
OR MODIFIED FOR EVACUEE HOUSING:

Total* Rooms	2256	6	169		127	1136	452	269	45	11	11	1	29
--------------	------	---	-----	--	-----	------	-----	-----	----	----	----	---	----

B. NUMBER ROOMS OCCUPIED
BY EVACUEES FOR HOUSING:

Total* Rooms	2160	6	167		117	1110	433	258	45	11	11	1	1
Number	70	6	33		6	23	2						
Persons	299		115		55	200	27	2					
In Room	515		18		47	358	75	16	1				
	515		1		5	354	110	41	4				
	220				3	142	121	48	6				
	197				1	28	82	77	4	2	3		
	89					4	16	50	15	3		1	
	33					1		16	10	3	3		
	12							5	4	2	2		
	5							3			2		
	4								1	1	1		1

C. NUMBER ROOMS USED FOR OTHER THAN EVACUEE HOUSING:

Total* Rooms	70				6	12	14	10					28
Use:													
School	11												11
Church													
Blk. Mgr. Office	34				6	12	8	8					
Recreation													
Business Ent.	2												3
Medical	1							1					
Admin. Office	7							1					8
AP Housing	12						6						6

D. NUMBER OF ROOMS VACANT:

Total* Rooms	26	2			4	14	5	1					
--------------	----	---	--	--	---	----	---	---	--	--	--	--	--

*The sum of B, C, and D will equal A.

(OVER)

E. SIZE OF FAMILIES* AT CENTER

Persons in Family*	<i>Persons</i>	No. of Families
TOTAL	<u>9429</u>	<u>2981</u>
1 person	1101	<u>1101</u>
2 persons	868	<u>434</u>
3 "	1238	<u>416</u>
4 "	1680	<u>420</u>
5 "	1405	<u>281</u>
6 "	936	<u>156</u>
7 "	616	<u>88</u>
8 "	232	<u>29</u>
9 "	135	<u>15</u>
10 "	60	<u>6</u>
11 "	44	<u>4</u>
13 "	13	<u>1</u>

F. ROOMS OCCUPIED BY MORE THAN ONE PERSON

Number Persons in Room	<i>Persons</i>	Number of Rooms
1		
2		
3	102	<u>34</u>
4	988	<u>72</u>
5	235	<u>47</u>
6	144	<u>24</u>
7	91	<u>13</u>
8	54	<u>7</u>
9	9	<u>1</u>
	Total	<u>198</u>

*The definition of a family shall be that set forth in Administrative Instruction No. 103, and used on the basic Family Card (Form WRA-95)

NARRATIVE REPORT: (Use space below or a separate sheet to be attached to this report for comments on significant developments in the field of housing at the center during the month; explanations of apparent discrepancies in space assignment; number of persons and families living in rooms not originally constructed for evacuee housing; additional rooms made available through partitioning; reasons for increase or decrease in number of vacant rooms; suggestions and recommendations.)

HOUSING REPORT

January, 1944

As of January 1st, the Housing Section, acting to conform with the pattern of Housing offices in other centers, materially reduced its personnel. Accompanying this reduction of personnel was a slight revision in the duties of the various sections within Housing. The Barrack Checkers are now assigned two block each instead of the one block previously assigned. Other reductions were effected in the moving crew, in the tick mattress department, and a typist in the Housing office. A total reduction of 39 persons in Housing personnel was effected. Through close coordination, Housing was able to continue the efficient performance of its functions.

All of the apartments assignable to evacuees were filled with evacuee families during the month. This created a serious handicap for Housing as it was entirely dependent on the relocation of families and the transfer of families to other centers for any available apartments. As a result, Housing was not able to comply with all of the requests received for movements of families. Only those moves of the most urgent nature were possible. It was extremely difficult to find quarters for newly married couples.

This situation naturally resulted in very few moves. It also made it impossible to reduce materially the number of apartments occupied by more than one family unit.

The population of the center varied from 8,499 on December 27, 1943 to 8,441 on January 25, 1944. The decrease in the population was due to persons leaving the center through arrangements made by the Relocation office.

With segregees leaving in the near future for Tulelake, Housing started preparations for the move. This planning involves checking of inventories of Government Issues, adopting a freeze on all movements so there will be no confusion at the time of segregation and making preparations to prevent unauthorized movements. Through this planning, Housing expects to minimize the difficulties connected with the large movement of segregants.

MOVING AND SUPPLY DEPARTMENTS

During the month this department made 28 movements. These were mainly concerned with single persons and the movement to quarters of newly married couples.

This department distributed the cotton mattresses to the older age groups in the center. This distribution occupied the major portion of their work.

MATTRESS DEPARTMENT

Because of the manufacture of cotton mattresses, now in quantity production, this section cancelled its request for new straw for the manufacture of straw ticks. This section devoted its work to the salvage of materials from the straw ticks which had been turned in upon receipt of cotton mattresses. As of January 27, 1944, 592 cotton mattresses had been distributed.

HOUSING DEPUTY

This section received a larger reduction in its personnel than the other sections of Housing. The deputies, however, completed all of their regular routine.

In addition this section offered a very valuable service in connection with the distribution of cotton mattresses. Their efforts were directed to the verification of ages of evacuees, previous government issue check on possession of personally owned mattresses and other correlated problems. The value of this cooperation is verified by the understanding of the residents of the center as to the distribution of mattresses and because of this understanding the absence of complaints.



WAR RELOCATION AUTHORITY
Monthly Report

Budget Bureau No: 13-R042
Approval Expires: 6/30/44

Month Ending Feb. 1944

HOUSING
Center Manzanar

Size of Room	Total	8x20	12x20	14x20	16x20	20x20	24x20	28x20	32x20	36x20	40x20	80x20	100x20
--------------	-------	------	-------	-------	-------	-------	-------	-------	-------	-------	-------	-------	--------

A. NUMBER ROOMS ORIGINALLY CONSTRUCTED
OR MODIFIED FOR EVACUEE HOUSING:

Total* Rooms	2256	6	169		127	1136	452	269	45	14	8	1	29
-----------------	------	---	-----	--	-----	------	-----	-----	----	----	---	---	----

B. NUMBER ROOMS OCCUPIED
BY EVACUEES FOR HOUSING:

	Total* Rooms												
Number	1	6	37		5	56	7	5	1				
Persons	2		86		51	193	56	12			1		
In Room	3		19		37	284	65	21	6				
	4		1		6	248	87	29	6				
	5				2	109	92	46	3				
	6				1	21	50	50	3	2	2	1	
	7					4	8	35	10	4			
	8					1		8	8	2			
								5	3	2			
								2	1		1		
													1

C. NUMBER ROOMS USED FOR OTHER THAN EVACUEE HOUSING:

	Total* Rooms												
Use:	69												
School													11
Church													
Blk. Mgr. Office					6	12	8	8					
Recreation													
Business Ent.													3
Medical								1					
Admin. Office								1					9
AP Housing							5						5

D. NUMBER OF ROOMS VACANT:

Total* Rooms	385	26	19	208	74	46	4	4	4				
-----------------	-----	----	----	-----	----	----	---	---	---	--	--	--	--

*The sum of B, C, and D will equal A.

(OVER)

C-0966-bu

E. SIZE OF FAMILIES* AT CENTER

F. ROOMS OCCUPIED BY MORE THAN ONE FAMILY

<u>Persons in Family*</u>	<u>No. of Families</u>
TOTAL	
1 person	<u>872</u>
2 persons	<u>357</u>
3 "	<u>352</u>
4 "	<u>317</u>
5 "	<u>221</u>
6 "	<u>127</u>
7 "	<u>61</u>
8 "	<u>17</u>
9 "	<u>10</u>
10 "	<u>5</u>
11 "	<u>1</u>

<u>Number Persons in Room</u>	<u>Number of Rooms</u>
1	<u>16</u>
2	<u>23</u>
3	<u>25</u> 19
4	<u>16</u> 23
5	<u>14</u> 25
6	<u>14</u> 16
7	<u>12</u> 4
8	<u>11</u> 4
9	<u>11</u> 2
10	<u>11</u> 1

*The definition of a family shall be that set forth in Administrative Instruction No. 103, and used on the basic Family Card (Form WRA-95)

NARRATIVE REPORT: (Use space below or a separate sheet to be attached to this report for comments on significant developments in the field of housing at the center during the month; explanations of apparent discrepancies in space assignment; number of persons and families living in rooms not originally constructed for evacuee housing; additional rooms made available through partitioning; reasons for increase or decrease in number of vacant rooms; suggestions and recommendations.)

HOUSING REPORT

February, 1944

The movement of the segregees during the latter part of February presented the Housing Section with several problems. Due to the fact that the segregees were moved by blocks it was necessary to freeze all housing movements. By this means there would be no changes in the departure schedule. As the segregees had need of their G.I. issuances until their departure it was necessary to padlock all of the apartments when vacated until such a time as Housing could collect and check the issuances of the departed evacuees. Many of the segregees had their own bedding. As it was necessary for them to prepare their personal belongings for shipment, the Housing Section also provided blankets for the trucks which moved the segregees to the train depot. All of the facilities of Housing were available, where needed, in this movement.

Segregation left Housing with a problem. It is necessary to reclaim the beds, bedding, mattresses and miscellaneous G.I. issuance from all of the vacated apartment. The interpretation of this situation to the center's residents and the need for a continuation of the freeze on movements occupied a great deal of Housing's time. Many of the center's families have been living in a crowded condition. While their requests for a change in living quarters are legitimate the change must wait a short time until the vacated apartments are ready for occupancy.

At last the center had a sufficient number of vacant apartments that adjustments can be made so that each resident of the

center will have sufficient room. As congestion will be corrected, a very satisfactory housing situation will prevail in the center.

As general movements were frozen during February, very few persons had a change of address. The Moving Crew was busy during the month distributing cotton mattresses and G.I. issuance to those persons in need of these items. The Mattress Crew reclaimed the ticks that were replaced with cotton mattresses, disposed of the straw, and laundered and packaged the tick covers. The Barrack Checkers, besides their routine duties, called on all segregees, went over the inventory assigned to the segregee and instructed him as to the disposal of the inventory when he left the apartment. The Checkers also interpreted the reasons for Housing's policy to their respective blocks.

WAR RELOCATION AUTHORITY

Monthly Report

Budget Bureau No: 13-R042
Approval Expires: 6/30/44

HOUSING
Center Manzanar

Month Ending March 1944

Size of Room	Total	8x20	12x20	14x20	16x20	20x20	24x20	28x20	32x20	36x20	40x20	80x20	100x20
--------------	-------	------	-------	-------	-------	-------	-------	-------	-------	-------	-------	-------	--------

A. NUMBER ROOMS ORIGINALLY CONSTRUCTED OR MODIFIED FOR EVACUEE HOUSING:

Total* Rooms	2256	6	169	127	1136	452	269	45	14	6	1	29
--------------	------	---	-----	-----	------	-----	-----	----	----	---	---	----

B. NUMBER ROOMS OCCUPIED BY EVACUEES FOR HOUSING:

Total* Rooms	1797	6	143	99	912	365	215	40	12	3	1	1
Number	1	131	6	39	5	66	11	3	1			
Persons	2	404		85	51	205	50	13				
In Room	3	434		17	34	280	75	21	7			
	4	362		2	5	234	85	30	6			
	5	235			3	101	84	45	2			
	6	134			1	21	51	51	4	4	1	1
	7	64				4	9	38	9	4		
	8	18				1		7	7	2	1	
		10						5	3	2		
		4						2	1		1	
		1										1

C. NUMBER ROOMS USED FOR OTHER THAN EVACUEE HOUSING:

Total* Rooms	69											
Use:												
School												11
Church												
Blk. Mgr. Office					6	12	3	8				
Recreation												
Business Ent.												3
Medical								1				
Admin. Office								1				9
AP Housing							5					5

D. NUMBER OF ROOMS VACANT:

Total* Rooms	390	26	22	212	74	44	5	2	5			
--------------	-----	----	----	-----	----	----	---	---	---	--	--	--

*The sum of B, C, and D will equal A.

E. SIZE OF FAMILIES* AT CENTER

<u>Persons in Family*</u>	<u>No. of Families</u>
TOTAL	<u>786</u>
1 person	<u>385</u>
2 persons	<u>363</u>
3 "	<u>304</u>
4 "	<u>224</u>
5 "	<u>120</u>
6 "	<u>61</u>
7 "	<u>19</u>
8 "	<u>8</u>
9 "	<u>6</u>
10 "	<u>2</u>
11 "	

F. ROOMS OCCUPIED BY MORE THAN ONE PERSON

<u>Number Persons in Room</u>	<u>Number of Rooms</u>
1	
2	
3	<u>19</u>
4	<u>23</u>
5	<u>25</u>
6	<u>16</u>
7	<u>4</u>
8	<u>4</u>
9	<u>1</u>
10	<u>1</u>

*The definition of a family shall be that set forth in Administrative Instruction No. 103, and used on the basic Family Card (Form WRA-95)

NARRATIVE REPORT: (Use space below or a separate sheet to be attached to this report for comments on significant developments in the field of housing at the center during the month; explanations of apparent discrepancies in space assignment; number of persons and families living in rooms not originally constructed for evacuee housing; additional rooms made available through partitioning; reasons for increase or decrease in number of vacant rooms; suggestions and recommendations.)

HOUSING REPORT

March, 1944

The only movements made during the month of March were the moves designated as medical or social emergencies by the Medical and Welfare Divisions of the center. The reason for this situation was to give the Housing Department time to pick up and to check the Government Issue of the segregees. Another reason for the freeze on housing movements was to give sufficient time to complete the overall planning for the center. A great deal of misunderstanding of the reason for the continued freeze in housing was prevalent throughout the center during this month. The assistance and the cooperation of the Welfare Department in the interpreting to the center's residents the reason for the freeze was invaluable. In this respect the Barrack Checkers also performed a valuable service to the community.

For the first time in the history of the center, sufficient apartments are available so that adequate housing can be furnished for all the residents. Because it is known that for the first few days after the housing freeze is lifted a great number of requests for moves will be received. Housing, through a conference with project officials, established a system for priority in movements and reasons which would be considered legitimate grounds to request a move. To assure equal consideration for all, this yardstick will establish Housing's policy in the future. Among other points congestion was defined and a goal set for the amount of room each member of an apartment will have. After the first rush of requests are received the Housing Division believes that housing will be stabilized and will have little future change.

During the month in conjunction with the Welfare Department, meetings were held with the welfare committee of Town Hall and with the assistant block managers; a liason was established between the Block Managers and Housing and a new phase of cooperation and understanding arrived at. It is felt that this arrangement will result in a fuller understanding of housing problems by the center's residents. The result should be beneficial to all.

Throughout the month of March, the Housing Section was busy picking up the Government Issue of the evacuees who had left for Tule Lake. For this reason the moving crew were not able to distribute cotton mattresses or other new issues.

WAR RELOCATION AUTHORITY
EVACUEE PERSONAL SERVICES REPORT

Manzanar, Calif. Center

Month of March 1944

SECTION A. EVACUEE POPULATION AND EMPLOYMENT - End of Month Figures

	Male	Female	Total	Male	Female	Total
1. Total Population *(see footnote)				3515	2898	6413
2. Unemployable (as defined below)						
(a) No. of persons 17 yrs. and under	1012	1015	2027			
(b) No. of persons 65 yrs. and over	148	29	177			
(c) No. of persons 18 to 64 yrs. inclusive, unemployable due to physical disabilities	127	117	244			
(d) No. of persons 18 to 64 yrs. inclusive, unemployable due to family responsibilities	3	593	596			
(e) Total Unemployable				1290	1754	3044
3. Remainder of Population (Estimated Employable)				2225	1144	3369
4. Total Evacuees Employed				2046	983	3029
5. Number Registered but not Employed				84	48	132
6. Employables not registered				95	113	208

SECTION B. ASSIGNMENTS, TRANSFERS AND SEPARATIONS BY ACTIVITY

Activity To Conform to chart Reclass.	Assignments	Transfers		Separations						Total	
		From	To	Initiated by Worker			Initiated by WRA				
				Relocation	Illness	All Other	With Cause	Termination of Job	All Other		
Project Director	17	5	5	1		1				2	
Legal Division											
Reports Division	10	2	3	1						1	
Relocation Division	10		3	2						2	
Community Mgt. Division											
Ass't Project Director											
Internal Security	33	7	1	5		1				1	
Health	26	11	19	15	4	5		11		20	
Education	74	11	4	2	4					4	
Welfare	39	5	4	2	2	1		1	*1	5	
Community Analysis		1			4					4	
Community Activities	25	5	4		1	1				2	
Business Enterprises	2	12	14	16	2	4				6	
Community Government											
Operations Division											
Ass't Project Director											
Agriculture	9	36	21	20	2	1		3		6	
Industry	1	22	4	14	5	3	2			10	
Engineering	73	34	51	42	12	3	25			40	
Fire Protection	14	5		3		1				1	
Motor Trans. & Maint.	8	12	2	10	3	1				4	
Admin. Mgt. Division											
Ass't Project Director											
Supply	81	51	129	118	13	24	12	6	7	62	
Finance	79	5	4	5	2		2			4	
Office Services	1	4	6	7			2		2	4	
Statistics	6	7	1		3		4			7	
Personnel Management	11										
Evacuee Property			1	1	1		1			2	
TOTAL	519	235	268	268	62	33	61	6	24	1	187

*Number of persons physically present

*Tule

SECTION C. EVACUEE EMPLOYMENT BY ACTIVITY - End-of-Month Figures

	P.T. Rate		\$16 Rate		\$19 Rate		Total
	Male	Female	Male	Female	Male	Female	
Project Director				3			3
Legal Division				2	2	1	5
Reports Division			11	0	4		24
Relocation Division			2	6	2	3	13
Guayule			13	1	3		17
Community Management Division						1	1
Assistant Project Director							
Internal Security		1	14	1	30		46
Health	2	12	87	112	19	6	238
Education	2	11	10	28	14	31	96
Welfare	2	6	42	44	7	6	107
Community Analysis				1		3 (2p.t.)	4
Community Activities	3	3	18	12	11	5	52
Community Government			13	23	36		72
Educa. (Appren. \$12)		15					15
Operations Division							
Assistant Project Director							
Agriculture			87	24	28		139
Industry			54	85	21	3	163
Engineering	4	2	578	26	62	1	673
Fire Protection			37		10	1	48
Motor Transport & Maintenance			59	1	11		71
Administrative Management Division							
Assistant Project Director		1	1	1		1	4
Supply		2	399	322	145	5	873
Finance		1	26	20	14	17	78
Office Services	5	6	5	4		1	21
Statistics		6		6	1	2	15
Personnel Management			2	6	1	2	11
Evacuee Property			17	4	7	2	30
Total Paid by WRA	18	66 (15 \$12)	1475	741	428	91	2819
Business Enterprises		3	70	74	53	6	206
Appren. \$12	2	2	1545				4
Total Employed	20 (2 \$12)	71 (17 \$12)	1545	815	481	97	3029

SECTION D. FAIR EMPLOYMENT PRACTICE COMMITTEE

Number of Committee Members	_____
Number of Cases Pending from Previous Month	_____
Number of New Cases During Month	_____
Number of Cases Settled During Month	_____
Number of Cases Pending End of Month	_____
Number of Cases Appealed to Project Director	_____

SECTION E. IN-SERVICE TRAINING

Unit Name	No. in Training
(Beauty Shop)	
Appren. Trainee	14
(Health)	
Appren. Trainee	1
(Shoe Repair)	
Appren. Coop	2
(Beauty Shop)	
Appren. Coop	2

In addition to the above there are 252 assigned in eight different sections to on-the-job training at the regular \$16.00 rating.

3.
W.R.A. ADULT
TRADE CLASSES

	NO. HOURS WEEKLY	END OF MONTH ENROLLMENT		DATE COURSE BEGAN	COMPLETION DATE
		M	F		
Business College	73	116	250	February	June
Cosmetology (day and evening classes)	59	0	25	Feb. Nov.	
Librarianship	2	1	9	January	

4.
HIGH SCHOOL VOCATIONAL
TRAINING CLASSES:

High school courses included
in Business College

VTWPW None--we are unable to
obtain state support

FPWT None--we are unable to
obtain state support.

5.
COURSES COMPLETED:

COURSE	PROGRAM	DATE COMPLETED	NUMBER COMPLETING TRAINING		COURSE	PROGRAM	DATE COMPLETED	NUMBER COMPLETING TRAINING	
			M	F				M	F
Tailoring		April 20	8	86					



NARRATIVE REPORT: On separate sheet to be attached to this report, comment briefly on significant developments in the program during the month. This may include matters not covered in the statistical report or data supplementing it; changes in policies or procedures; problems encountered; matters relating to equipment, space and personnel; plans for new courses or apprenticeships; assistance needed on budget or technical matters; visits of vocational training officials; and anything else of note.

WAR RELOCATION AUTHORITY

Monthly Report

Budget Bureau No: 13-R042
Approval Expires: 6/30/44

HOUSING

Center Manzanar

Month Ending April, 1944

Size of Room	Total	8x20	12x20	14x20	16x20	20x20	24x20	28x20	32x20	36x20	40x20	60x20	100x20
--------------	-------	------	-------	-------	-------	-------	-------	-------	-------	-------	-------	-------	--------

A. NUMBER ROOMS ORIGINALLY CONSTRUCTED OR MODIFIED FOR EVACUEE HOUSING:

Total* Rooms	2285	6	156		145	1087	475	292	60	17	17	1	29
--------------	------	---	-----	--	-----	------	-----	-----	----	----	----	---	----

B. NUMBER ROOMS OCCUPIED BY EVACUEES FOR HOUSING:

Total* Rooms	1899												
Number	1	4	63		14	62	12	1					
Persons	2	1	57		71	285	57	13					
In Room	3		7		21	300	89	29	5				
	4					180	112	47	10		2	1	
	5					74	70	66	7	1	2		
	6					12	66	49	15	3	1		
	7					2	7	30	11	10	4		
	8							8	4		5		
	9							1	4		1		
	10							1					1
	11									1			

C. NUMBER ROOMS USED FOR OTHER THAN EVACUEE HOUSING:

Total* Rooms	69												
Use:													
School													11
Church													
Blk.Mgr.Office					6	12	8	8					
Recreation													
Business Ent.													3
Medical								1					
Admin. Office								1					9
AP Housing							5						5

D. NUMBER OF ROOMS VACANT:

Total* Rooms	317	1	29		33	160	49	37	4	2	2		
--------------	-----	---	----	--	----	-----	----	----	---	---	---	--	--

*The sum of B, C, and D will equal A.

E. SIZE OF FAMILIES* AT CENTER

<u>Persons in Family*</u>	<u>No. of Families</u>
TOTAL	<u>870</u>
1 person	<u>424</u>
2 persons	<u>362</u>
3 "	<u>292</u>
4 "	<u>190</u>
5 "	<u>106</u>
6 "	<u>54</u>
7 "	<u>19</u>
8 "	<u>10</u>
9 "	<u>5</u>
10 "	<u>2</u>
11 "	
"	

F. ROOMS OCCUPIED BY MORE THAN ONE FAMILY

<u>Number Persons in Room</u>	<u>Number of Rooms</u>
1	
2	
3	<u>19</u>
4	<u>23</u>
5	<u>24</u>
6	<u>14</u>
7	<u>7</u>
8	<u>4</u>

*The definition of a family shall be that set forth in Administrative Instruction No. 103, and used on the basic Family Card (Form WRA-95)

NARRATIVE REPORT: (Use space below or a separate sheet to be attached to this report for comments on significant developments in the field of housing at the center during the month; explanations of apparent discrepancies in space assignment; number of persons and families living in rooms not originally constructed for evacuee housing; additional rooms made available through partitioning; reasons for increase or decrease in number of vacant rooms; suggestions and recommendations.)

HOUSING REPORT

April, 1944

The month of April saw more major changes affecting the Housing Section than any previous month since the inception of the Section. These included the release of the freeze on housing, the vacating of a residential block to make room for a community center, the establishing of a priority and a yardstick to judge the legitimacy of a housing move, regulations regarding alterations in existing apartments, and lastly, the reorganization of the Housing Section and the necessary adjustments this reorganization entailed.

As the center's overall planning had reached the stage whereby the changes involved could be put into effect, the freeze on housing was lifted. By this time also the Housing Section had completed the collection of Government Issues left in the apartments by the segregants. For the first time there were a sufficient number of vacant apartments available to provide adequate housing for all of the center's residents. Because of the large backlog of housing requests, it was necessary to establish a priority system and a yardstick to determine the legitimacy of the moves so that the most pressing cases could be taken care of first.

It was felt that a considerable sacrifice was asked of the residents of the block to be vacated for the community betterment. For this reason after cases of medical emergency certified by the Medical Officer, and cases of social emergency certified by the Welfare Section, the residents of the block to be vacated were given first priority over all other requests for movement. The movement of the residents of the chosen block were made in fairness to all through the cooperation of the Block Manager, Housing, and other sections involved. After this movement was completed each block had a priority for their legitimate adjustments prior to the movements of residents from another block into that block. As an aid in defining congestion, it was determined that the minimum amount of room was to be one beam more than the number of inhabitants of an apartment. In all cases where it was requested, separation of family units received a high priority. With the number of apartments now available it was no longer necessary for two family units to occupy the same apartment unless they so desired to remain. As of the 25th of the month, 476 permits for legitimate moves were authorized.

There were a number of requests for alterations in the size of existing apartments. In order to protect government property and to be equitable the following regulations were made. No alteration was to be made unless: (1) the occupants of each

apartment affected agreed to the change; (2) the definition of congestion must be observed; (3) both Housing and the Welfare Section approved the request; (4) the Public Works Division made a recommendation that the change could be performed without weakening or damaging property; (5) no vacant apartment was to be made smaller by such a change than a 3-beam size; and (6) the work would be done by the parties affected under supervision of the Public Works Division.

This month saw the discontinuance of the Barrack Checkers as a part of the Housing Section. For their past services, the Housing Section is grateful as their assistance was valuable in determining the accuracy of Housing's records and the interpretation of Housing's policies. These services however were not abandoned as a liason between the Housing Section and the Block Managers was effected. This liason resulted in a cooperation between the two sections which was of mutual advantage. Housing had a source to determine accuracy of records and to interpret policies to the Block Managers; they received a clearer understanding of the problems affecting Housing and a means of determining block changes and also direct means of referral of particular problems. It is anticipated that this cooperation will continue to be mutually advantageous.

The month also saw provisions made for the transfer of Housing's functions of moving crew and its warehouse to the labor pool and to the Property Control Section. Proper methods of coordination of these activities to the needs of the center was put into effect. Although Housing no longer had a warehouse, it did obtain an emergency storeroom for pick up and release to the center's residents of Government Issue. This issue would in turn be requisitioned or released to Property Control.

After the above developments are effected, Housing plans on again beginning its distribution of cotton mattresses. Another general problem will be that of determining adequate housing for bachelors of the center now that the family situation is corrected satisfactorily for the residents.

Robert Krueger, Superintendent
Housing Section

WAR RELOCATION AUTHORITY
Monthly Report

Budget Bureau No: 13-R042
Approval Expires: 6/30/44

HOUSING

Center Manzanar

Month Ending May, 1944
(av. person per apt. = 1.33 1.50 1.93 2.81)
(av. sq ft per person)

Size of Room	Total	8x20	12x20	14x20	16x20	20x20	24x20	28x20	32x20	36x20	40x20	80x20	100x20
--------------	-------	------	-------	-------	-------	-------	-------	-------	-------	-------	-------	-------	--------

A. NUMBER ROOMS ORIGINALLY CONSTRUCTED
OR MODIFIED FOR EVACUEE HOUSING:

Total* Rooms	8x20	12x20	14x20	16x20	20x20	24x20	28x20	32x20	36x20	40x20	80x20	100x20
2172	5	152		146	1029	430	278	61	15	13	1	42

B. NUMBER ROOMS OCCUPIED
BY EVACUEES FOR HOUSING:

Total* Rooms	8x20	12x20	14x20	16x20	20x20	24x20	28x20	32x20	36x20	40x20	80x20	100x20	
1803	3	121		115	848	387	242	58	15	11	1	1	
Number	1	210	2	66	28	86	24	4					
Persons	2	485	1	49	71	274	72	17	1				
In Room	3	422		6	12	276	86	36	6				
	4	324			3	152	96	60	11	1	1		
	5	190			1	45	75	56	10	1	2		
	6	103				14	27	42	14	5	1		
	7	47				1	7	20	8	6	5		
	8	14						6	5		2	1	
	9	5						2	1	2			
	10	1			165	142	133	121	114	101	123	400	250
	11	2			1.94	2.81	3.61	4.62	5.58	7.26	6.45	4.00	8.00

C. NUMBER ROOMS USED FOR OTHER THAN EVACUEE HOUSING:

Total* Rooms	8x20	12x20	14x20	16x20	20x20	24x20	28x20	32x20	36x20	40x20	80x20	100x20
123		480		3200	128	912	840	1920			800	8200
Use:												
School	24					1						23
Church												
Blk. Mgr. Office	34				6	12	8	8				
Recreation	37		2		4	20	3	4	3		1	1
Business Ent.	3											3
Medical	1							1				
Admin. Office	13						2	2				9
AP Housing	10						5					5

D. NUMBER OF ROOMS VACANT:

Total* Rooms	8x20	12x20	14x20	16x20	20x20	24x20	28x20	32x20	36x20	40x20	80x20	100x20
246	2	29		21	149	24	20			1		

*The sum of B, C, and D will equal A.

(OVER)

C-0966-bu

E. SIZE OF FAMILIES* AT CENTER

Persons in Family*	<i>No. of Persons</i>	No. of Families
TOTAL	<u>5752</u>	<u>2101</u>
1 person	<u>692</u>	<u>692</u>
2 persons	<u>824</u>	<u>412</u>
3 "	<u>1110</u>	<u>370</u>
4 "	<u>1208</u>	<u>302</u>
5 "	<u>795</u>	<u>159</u>
6 "	<u>546</u>	<u>91</u>
7 "	<u>315</u>	<u>45</u>
8 "	<u>128</u>	<u>16</u>
9 "	<u>81</u>	<u>9</u>
10 "	<u>20</u>	<u>2</u>
11 "	<u>33</u>	<u>3</u>

F. ROOMS OCCUPIED BY MORE THAN ONE FAMILY

Number Persons in Room	<i>No. of Rooms</i>	Number of Rooms
	<u>384</u>	<u>91</u>
1	.	
2		
3	<u>84</u>	<u>28</u>
4	<u>124</u>	<u>31</u>
5	<u>105</u>	<u>21</u>
6	<u>36</u>	<u>6</u>
7	<u>35</u>	<u>5</u>
8		

*The definition of a family shall be that set forth in Administrative Instruction No. 103, and used on the basic Family Card (Form WRA-95)

NARRATIVE REPORT: (Use space below or a separate sheet to be attached to this report for comments on significant developments in the field of housing at the center during the month; explanations of apparent discrepancies in space assignment; number of persons and families living in rooms not originally constructed for evacuee housing; additional rooms made available through partitioning; reasons for increase or decrease in number of vacant rooms; suggestions and recommendations.)

HOUSING REPORT

May, 1944

For the first time the Housing Section problems were composed of the mechanics of operations rather than the problem of providing quarters to the residents. Housing needs of the evacuees have been adequately provided. The only instances of more than one family unit occupying the same quarters is where the persons involved do not wish to separate. In some instances a change in the existing apartment was made rather than a move to new quarters.

Housing was plagued with a shortage of labor which hampered the operations of the Section. For the first two weeks, Housing had only office personnel. Because of this fact, it was necessary to padlock apartments vacated by the evacuees going on leave as there was no means to pick up the Government Issue. Likewise the labor shortage prevented the distribution of mattresses to the evacuees.

Now three laborers have been assigned and they are now engaged in reclaiming the Government Issue of departed evacuees. When this is completed the distribution of mattresses will begin.

During the month Housing warehouse was transferred to Property Control. To provide for emergency issuance of Government Issue a temporary storage space has been assigned to Housing.

The cooperation previously initiated with the Block Managers has been satisfactory. Because of this cooperation, Housing has been able to maintain its informational services to other Sections of the center and to provide accurate statistical information.

Because of the number of persons on seasonal leave during the month as well as those taking indefinite leave the population of the center was greatly reduced. From 6,248 persons as of May 1st, the population dropped to 5,715 persons on May 29th.

Robert Krueger, Supt.
Housing Section

WAR RELOCATION AUTHORITY

Monthly Report

Budget Bureau No: 13-R042

Approval Expires: 6/30/44

HOUSING

Month Ending May 31 1944

Center Poston II

Size of Room	Total	8x20	12x20	14x20	16x20	20x20	24x20	28x20	32x20	36x20	40x20	12x10	52x20
A. NUMBER ROOMS ORIGINALLY CONSTRUCTED OR MODIFIED FOR EVACUEE HOUSING:													
Total* Rooms	1151	2	257		37	11	566	205	15	12		2	6
B. NUMBER ROOMS OCCUPIED BY EVACUEES FOR HOUSING:													
Total* Rooms	732	1	160		30	7	382	141	15	7		2	
Number 1		1	61		6		10	4				2	
Persons 2			79		15	2	42	15					
In Room 3			20		14	2	81	21					
4					4	5	129	41	2				
5					2		78	35		2			
6							51	21	4	2			
7							8	7	5	5			
8							5		5				
								1	1				

C. NUMBER ROOMS USED FOR OTHER THAN EVACUEE HOUSING:													
Total* Rooms	168		45		5		90	57	1	5			5
Use:													
School			12		1		26	8		1			2
Church								1					
Blk. Mgr. Office							11	5	1				
Recreation			3				9	8		4			5
Business Ent.			1					2					
Medical							9	5					
Admin. Office							4	2					
AP Housing			15		1		4	1					
Store Room			10		2		10	5					
Library			4		1			1					
Ag. Dept.							9	5					

D. NUMBER OF ROOMS VACANT:													
Total* Rooms	19		52		13		94	26	1				1

*The sum of B, C, and D will equal A.

E. SIZE OF FAMILIES* AT CENTER

<u>Persons in Family*</u>	<u>No. of Families</u>
TOTAL	<u>2611</u>
1 person	<u>153</u>
2 persons	<u>115</u>
3 "	<u>111</u>
4 "	<u>106</u>
5 "	<u>87</u>
6 "	<u>54</u>
7 "	<u>44</u>
8 "	<u>25</u>
9 "	<u>17</u>
10 "	<u>8</u>
11 "	<u>2</u>
12 "	<u>1</u>

F. ROOMS OCCUPIED BY MORE THAN ONE FAMILY

<u>Number Persons in Room</u>	<u>Number of Rooms</u>
1	
2	<u>16</u>
3	<u>6</u>
4	<u>12</u>
5	<u>6</u>
6	<u>6</u>
7	
8	

*The definition of a family shall be that set forth in Administrative Instruction No. 103, and used on the basic Family Card (Form WRA-95)

NARRATIVE REPORT: (Use space below or a separate sheet to be attached to this report for comments on significant developments in the field of housing at the center during the month; explanations of apparent discrepancies in space assignment; number of persons and families living in rooms not originally constructed for evacuee housing; additional rooms made available through partitioning; reasons for increase or decrease in number of vacant rooms; suggestions and recommendations.)



WAR RELOCATION AUTHORITY

Monthly Report

Budget Bureau No: 13-R042
Approval Expires: 6/30/44

HOUSING

Center Phoenix, AZ
Arizona

Month Ending May 27 1944

Size of Room	Total	8x20	12x20	14x20	16x20	20x20	24x20	28x20	32x20	36x20	40x20		
--------------	-------	------	-------	-------	-------	-------	-------	-------	-------	-------	-------	--	--

A. NUMBER ROOMS ORIGINALLY CONSTRUCTED OR MODIFIED FOR EVACUEE HOUSING:

Total* Rooms	1152	252	36			648	216						
--------------	------	-----	----	--	--	-----	-----	--	--	--	--	--	--

B. NUMBER ROOMS OCCUPIED BY EVACUEES FOR HOUSING:

Total* Rooms	892	178	28			511	175						
Number	1	34	3			9	5						
Persons	2	104	10			62	22						
In Room	3	39	11			128	33						
	4	1	4			137	44						
	5					115	39						
	6					47	17						
	7					12	9						
	8					1	5						
	9						1						

C. NUMBER ROOMS USED FOR OTHER THAN EVACUEE HOUSING:

Total* Rooms	154	19	4			95	36						
Use:													
School		14	2			36	11						
Church						3	1						
Blk. Mgr. Office						17							
Recreation						2							
Business Ent.			1			1	4						
Medical						2	1						
Admin. Office													
AP Housing													
Community Management & Operations		4	1			22	7						
Community Welfare						7	3						
Block Use		1				5	9						

D. NUMBER OF ROOMS VACANT:

Total* Rooms	106	55	4			42	5						
--------------	-----	----	---	--	--	----	---	--	--	--	--	--	--

*The sum of B, C, and D will equal A.

E. SIZE OF FAMILIES* AT CENTER

F. ROOMS OCCUPIED BY MORE THAN ONE FAMILY

Persons in Family*	No. of Families
TOTAL	<u>1064</u>
1 person	<u>367</u>
2 persons	<u>190</u>
3 "	<u>174</u>
4 "	<u>119</u>
5 "	<u>89</u>
6 "	<u>61</u>
7 "	<u>33</u>
8 "	<u>23</u>
9 "	<u>6</u>
10 "	<u>10</u>
11 "	<u>2</u>
12 "	<u>1</u>

Number Persons in Room	Number of Rooms
1	<u>14</u>
2	<u>21</u>
3	<u>25</u>
4	<u>31</u>
5	<u>17</u>
6	<u>8</u>
7	<u> </u>
8	<u> </u>

*The definition of a family shall be that set forth in Administrative Instruction No. 103, and used on the basic Family Card (Form WRA-95)

NARRATIVE REPORT: (Use space below or a separate sheet to be attached to this report for comments on significant developments in the field of housing at the center during the month; explanations of apparent discrepancies in space assignment; number of persons and families living in rooms not originally constructed for evacuee housing; additional rooms made available through partitioning; reasons for increase or decrease in number of vacant rooms; suggestions and recommendations.)



WAR RELOCATION AUTHORITY

Budget Bureau No. 3-R047
Approval Expires: 1/30/45

Monthly Report

For Month Ending June 194 4

VOCATIONAL TRAINING

Center: Manzanar

1. <u>1.</u> SUPERVISED APPRENTICESHIP ASSIGNMENTS:	REFERRALS THIS MONTH		TOTAL IN TRAINING		CERTIFIED TO EMPLOYMENT	
	M	F	M	F	M	F
Cosmetology	0	4	0	11		
Librarianship	0	1	0	1		
Clerk Typist (Hospital)	0	1	0	1		

2. <u>2.</u> STATE ADMINISTERED COURSES FOR ADULTS	NO. HOURS WEEKLY	END OF MONTH ENROLLMENT		DATE COURSE BEGAN	COMPLETION DATE
		M	F		
*VTWPW None--we are unable to obtain state support.					
*FPWT None--we are unable to obtain state support.					

*VTWPW - Vocational Training for War Production
Workers; FPWT - Food Production Workers
Training Programs.

3.

W.R.A. ADULT
TRADE CLASSES

	NO. HOURS WEEKLY	END OF MONTH ENROLLMENT		DATE COURSE BEGAN	COMPLETION DATE
		M	F		
Business College	73	105	225	February	June
Cosmetology (day, eve)	59	0	17	Feb., Nov.	
Librarianship	2	0	10	January	
Woodcarving	6	7	0	May 8, 1944	
Cabinet Making	10	9	0	May 1, 1944	
Auto Mechanics (morn., eve)	29 1/2	42	0	May 24, 1944	
				June 26, 1944	

4.

HIGH SCHOOL VOCATIONAL
TRAINING CLASSES:

High school courses

included in Business

College.

VTWPW None--we are unable to
obtain state support.

FPWT None--we are unable to
obtain state support.

5.

COURSES COMPLETED:

COURSE	PROGRAM	DATE COMPLETED	NUMBER COMPLETING TRAINING		COURSE	PROGRAM	DATE COMPLETED	NUMBER COMPLETING TRAINING	
			M	F				M	F
Fingerprinting		May 31	14	1					

6. NARRATIVE REPORT: On separate sheet to be attached to this report, comment briefly on significant developments in the program during the month. This may include matters not covered in the statistical report or data supplementing it; changes in policies or procedures; problems encountered; matters relating to equipment, space and personnel; plans for new courses or apprenticeships; assistance needed on budget or technical matters; visits of vocational training officials; and anything else of note.

WAR RELOCATION AUTHORITY

Monthly Report

Budget Bureau No: 13-R042
Approval Expires: 6/30/44

HOUSING

Center Manzanar

Month Ending June, 1944

Size of Room	Total	8x20	12x20	14x20	16x20	20x20	24x20	28x20	32x20	36x20	40x20	80x20	100x20
--------------	-------	------	-------	-------	-------	-------	-------	-------	-------	-------	-------	-------	--------

A. NUMBER ROOMS ORIGINALLY CONSTRUCTED OR MODIFIED FOR EVACUEE HOUSING:

Total* Rooms	2160	5	146		135	1008	436	288	67	17	16	1	41
--------------	------	---	-----	--	-----	------	-----	-----	----	----	----	---	----

B. NUMBER ROOMS OCCUPIED BY EVACUEES FOR HOUSING:

Total* Rooms	1790												
Number	1	2	76		38	112	37	6					
Persons	2	1	36		61	304	77	23	1				
In Room	3		5		7	248	99	48	11				
	4		1		1	119	94	60	13		1		
	5					33	60	56	10	2	2		
	6					7	25	37	15	7	3		
	7					1	3	17	7	6	3		
	8							4	2		2		
	9							2	3				1
	10												
	11									1			

C. NUMBER ROOMS USED FOR OTHER THAN EVACUEE HOUSING:

Total* Rooms	136												
Use:													
School							3	2					27
Church													
Blk.Mgr.Office					4	13	10	6					
Recreation			1		3	26	5	6	4		2		1
Business Ent.													3
Medical									1				
Admin. Office							3	2		1	1		9
AP Housing							1	1			1		

D. NUMBER OF ROOMS VACANT:

Total* Rooms	234	2	27		21	145	19	18			1	1	
--------------	-----	---	----	--	----	-----	----	----	--	--	---	---	--

*The sum of B, C, and D will equal A.

(OVER)

C-0366-bu

E. SIZE OF FAMILIES* AT CENTER

<u>Persons in Family*</u>	<u>No. of Families</u>
TOTAL	<u>672</u>
1 person	<u>411</u>
2 persons	<u>368</u>
3 "	<u>252</u>
4 "	<u>153</u>
5 "	<u>93</u>
6 "	<u>46</u>
7 "	<u>20</u>
8 "	<u>9</u>
9 "	<u>1</u>
10 "	<u>1</u>
11 "	<u>1</u>
"	<u> </u>

F. ROOMS OCCUPIED BY MORE THAN ONE FAMILY

<u>Number Persons in Room</u>	<u>Number Rooms</u>
1	<u> </u>
2	<u> </u>
3	<u>25</u>
4	<u>24</u>
5	<u>20</u>
6	<u>7</u>
7	<u>3</u>
8	<u>1</u>
	<u> </u>
	<u> </u>
	<u> </u>

*The definition of a family shall be that set forth in Administrative Instruction No. 103, and used on the basic Family Card (Form WRA-95)

NARRATIVE REPORT: (Use space below or a separate sheet to be attached to this report for comments on significant developments in the field of housing at the center during the month; explanations of apparent discrepancies in space assignment; number of persons and families living in rooms not originally constructed for evacuee housing; additional rooms made available through partitioning; reasons for increase or decrease in number of vacant rooms; suggestions and recommendations.)

HOUSING REPORT

June, 1944

During the month of June, movement of families has stopped almost all. Issuance of permits for this period was only 42. This permit composed of 38 bachelor movements and 2 family moves. The family moves were requested by Social Welfare and Medical.

Government Issue of beddings was rather heavy during this month---the total of 248 issuances and pick ups of G. I. beddings. 67 of this was issuance to visitors and new inductions. 181 was departures which we had to pick up. Departures were composed of relocation and furlough. Housing with the labor shortage during this period was unable to pick up furlough workers' Government Issue beddings.

Since Housing was handicapped by the labor shortage, Housing Section requested through Town Hall to the Block Managers of volunteer workers for the issuance and exchange of cotton mattresses. This was accomplished through the hearty cooperation of the Block Managers. During this period, 2555 new mattresses were exchanged for a straw tick. To date, 66% of the residents now have cotton mattresses. Housing Section is hoping to complete the exchange of straw tick into cotton mattress during the next 30 days. This of course depends on part of the Manufacturing Division's production.

WAR RELOCATION AUTHORITY

Monthly Report

Budget Bureau No: 13-R042
Approval Expires: 6/30/44

HOUSING

Center Manzanar

Month Ending July, 194 4

Size of Room	Total	8x20	12x20	14x20	16x20	20x20	24x20	28x20	32x20	36x20	40x20	80x20	100x20
--------------	-------	------	-------	-------	-------	-------	-------	-------	-------	-------	-------	-------	--------

A. NUMBER ROOMS ORIGINALLY CONSTRUCTED
OR MODIFIED FOR EVACUEE HOUSING:

Total* Rooms	2161	3	141		140	1008	433	284	69	20	21	1	41
-----------------	------	---	-----	--	-----	------	-----	-----	----	----	----	---	----

B. NUMBER ROOMS OCCUPIED
BY EVACUEES FOR HOUSING:

Total* Rooms	1781												
Number	1		75		40	109	39	10	1				
Persons	2		27		68	308	73	22	1		1		
In Room	3		3		8	241	100	48	10				
	4				3	112	92	65	17		1		
	5					34	61	54	10	2	2		
	6					8	22	32	14	7	5		
	7						2	18	7	9	5		1
	8							5	2		1		
	9							2	2		1		
	10												
	11									1			

C. NUMBER ROOMS USED FOR OTHER THAN EVACUEE HOUSING:

Total* Rooms	136												
Use:													
School							3	2					27
Church													
Blk. Mgr. Office					4	13	10	6					
Recreation			1		3	26	6	6	3		2		1
Business Ent.													3
Medical									1				
Admin. Office							3	2		1	1		9
AP Housing							1	1			1		

D. NUMBER OF ROOMS VACANT:

Total* Rooms	244	3	35		14	157	21	11	1		1	1	
-----------------	-----	---	----	--	----	-----	----	----	---	--	---	---	--

*The sum of B, C, and D will equal A.

E. SIZE OF FAMILIES* AT CENTER

<u>Persons in Family*</u>	<u>No. of Families</u>
TOTAL	<u>747</u>
1 person	<u>423</u>
2 persons	<u>383</u>
3 "	<u>265</u>
4 "	<u>166</u>
5 "	<u>67</u>
6 "	<u>39</u>
7 "	<u>15</u>
8 "	<u>6</u>
9 "	<u>1</u>
10 "	<u>2</u>
11 "	
"	

F. ROOMS OCCUPIED BY MORE THAN ONE FAMILY

<u>Number Persons in Room</u>	<u>Number of Rooms</u>
1	
2	
3	<u>31</u>
4	<u>14</u>
5	<u>15</u>
6	<u>3</u>
7	<u>1</u>
8	<u>2</u>

*The definition of a family shall be that set forth in Administrative Instruction No. 103, and used on the basic Family Card (Form WRA-95)

NARRATIVE REPORT: (Use space below or a separate sheet to be attached to this report for comments on significant developments in the field of housing at the center during the month; explanations of apparent discrepancies in space assignment; number of persons and families living in rooms not originally constructed for evacuee housing; additional rooms made available through partitioning; reasons for increase or decrease in number of vacant rooms; suggestions and recommendations.)

HOUSING REPORT

July, 1944

The statistics of July on the size of the room shows considerable amount of rooms now occupied by small families. This is due to member of the family relocating constantly. There are few apartments still in congested condition. This, however, is because of the fact the family do not wish to move at this time.

During the month of July, there were only 27 movements accomplished, out of which 15 were bachelors moving because of their work, and 12 family movements which was recommended by Social Welfare or Medical Welfare.

Since there were many relocations, Housing Section was busy picking up Government Issue such as beds, blankets, and mattresses. Total number amounted to 95 issues of beds, blankets, and mattresses, and 168 pick ups of Government Issue beddings.

At the same period, 764 mattresses were exchanged for straw ticks.

Monthly Report

For Month Ending July 31 1944

VOCATIONAL TRAINING

Center: Manzanar

1. <u>SUPERVISED APPRENTICESHIP ASSIGNMENTS:</u>	REFERRALS THIS MONTH		TOTAL IN TRAINING		CERTIFIED TO EMPLOYMENT	
	M	F	M	F	M	F
<u>Cosmetology</u>			0	9		
<u>Librarianship</u>			0	2		
<u>Clerk Typist (Hospital)</u>			0	1		
<u>Education Farm</u>			2			

2. <u>STATE ADMINISTERED COURSES FOR ADULTS</u>	NO. HOURS WEEKLY	END OF MONTH ENROLLMENT		DATE COURSE BEGAN	COMPLETION DATE
		M	F		
*VTWPW <u>None--we are unable to obtain state support.</u>					
*FPWT <u>None--we are unable to obtain state support.</u>					

*VTWPW - Vocational Training for War Production Workers; FPWT - Food Production Workers Training Programs.

WAR RELOCATION AUTHORITY
Monthly Report

Budget Bureau No: 13-R042
Approval Expires: 6/30/44

Staubes
French
HOUSING

Month Ending August 1944

Center Manzanar

Size of Room	Total	8x20	12x20	14x20	16x20	20x20	24x20	28x20	32x20	36x20	40x20	44x20	100x20
--------------	-------	------	-------	-------	-------	-------	-------	-------	-------	-------	-------	-------	--------

A. NUMBER ROOMS ORIGINALLY CONSTRUCTED
OR MODIFIED FOR EVACUEE HOUSING:

Total* Rooms	8x20	12x20	14x20	16x20	20x20	24x20	28x20	32x20	36x20	40x20	44x20	100x20
2169 2158	3	141		140	1008	433	284	82	21	21	4	32

B. NUMBER ROOMS OCCUPIED
BY EVACUEES FOR HOUSING:

Total* Rooms	8x20	12x20	14x20	16x20	20x20	24x20	28x20	32x20	36x20	40x20	44x20	100x20
1755 1755	1	107		116	795	395	239	66	14	15	4	1
Number	1	77		46	128	53	8	1				
Persons	2	24		60	312	83	17	2		2		
In Room	3	6		8	246	85	50	7				
	4			2	73	90	55	21		1	1	2
	5				30	53	57	13	2	2		
	6				6	23	28	13	7	4	1	
	7					3	17	4	4	4	1	1
	8					2	5	3	1	1	1	
	9					1	2	2	1	1		
	10					2						
	11								1			

C. NUMBER ROOMS USED FOR OTHER THAN EVACUEE HOUSING:

Total* Rooms	8x20	12x20	14x20	16x20	20x20	24x20	28x20	32x20	36x20	40x20	44x20	100x20
136 127		1		7	39	23	17	4	1	4		31
Use:												
School	32					3	2					27
Church												
Blk. Mgr. Office	33			4	13	10	6					
Recreation	48	1		3	26	6	6	3		2		1
Business Ent.	2											3
Medical	1							1				
Admin. Office	7					3	2		1	1		
AP Housing	3					1	1			1		

D. NUMBER OF ROOMS VACANT:

Total* Rooms	8x20	12x20	14x20	16x20	20x20	24x20	28x20	32x20	36x20	40x20	44x20	100x20
287	2	33		17	174	15	28	12	4	2		

*The sum of B, C, and D will equal A.

E. SIZE OF FAMILIES* AT CENTER

Persons in Family*	No. of Families
TOTAL	<u>845</u>
1 person	<u>439</u>
2 persons	<u>343</u>
3 "	<u>251</u>
4 "	<u>146</u>
5 "	<u>76</u>
6 "	<u>37</u>
7 "	<u>15</u>
8 "	<u>6</u>
9 "	<u>3</u>
10 "	<u>2</u>
11 "	<u> </u>
"	<u> </u>

F. ROOMS OCCUPIED BY MORE THAN ONE FAMILY

Number Persons in Room	Number of Rooms
1	<u> </u>
2	<u> </u>
3	<u>29</u>
4	<u>13</u>
5	<u>15</u>
6	<u>3</u>
7	<u>1</u>
8	<u>2</u>
	<u> </u>
	<u> </u>

*The definition of a family shall be that set forth in Administrative Instruction No. 103, and used on the basic Family Card (Form WRA-95)

NARRATIVE REPORT: (Use space below or a separate sheet to be attached to this report for comments on significant developments in the field of housing at the center during the month; explanations of apparent discrepancies in space assignment; number of persons and families living in rooms not originally constructed for evacuee housing; additional rooms made available through partitioning; reasons for increase or decrease in number of vacant rooms; suggestions and recommendations.)

HOUSING REPORT

AUGUST, 1944

During the month of August only 10 permits were issued for changes in housing. 427 mattresses, etc., were issued and 188 pick ups were made covering G.I. issue.

There are at present many empty apartments in the Center. However, because many families still are unwilling to move from their old quarters, we still have some crowded conditions. For example, the Housing report indicates 3 families where there are 8 persons living in 8 beams, 2 families, 9 persons in 8 beams, 1 family, 9 persons in 9 beams, 3 families, 7 persons in 6 beams, 2 families, 8 persons, in 6 beams, 1 family, 9 persons in 6 beams, and 1 family, 10 persons, in 6 beams. In all these cases the question of their crowding have been discussed with Housing and other quarters have been offered which would be adequate. In all these cases the families are as yet unwilling to move. What they would like is to have an additional apartment next to their old quarters. This can only be given in case the next door neighbor should relocate.

There is also the problem of crowding caused by baggage and house-hold furniture. In many cases families have sent for their baggage and furniture and have placed it in their old quarters, even though this has caused much crowding of the space. Unofficially certain apartments have been allotted for use of extra equipment. No policy has been worked out for the Center regarding this. This should be done to avoid unfairness.

Another problem that effects Housing is the effort of the block managers and the barrack committies in the blocks to help about housing problems. In some cases families consult the block managers and the barrack committies which is unofficial before applying to Housing. Just what policy would be most helpful in using the good offices of the block managers without interfering with the official Housing procedure should also be carefully considered.

WAR RELOCATION AUTHORITY
Monthly Report

Budget Bureau No: 13-R042
Approval Expires: 6/30/44

H O U S I N G

Center Manzanar

Month Ending September 1944

Size of Room	Total	8x20	12x20	14x20	16x20	20x20	24x20	28x20	32x20	36x20	40x20	44x20	100x20
--------------	-------	------	-------	-------	-------	-------	-------	-------	-------	-------	-------	-------	--------

A. NUMBER ROOMS ORIGINALLY CONSTRUCTED
OR MODIFIED FOR EVACUEE HOUSING:

Total* Rooms	2160	4	136		130	964	460	290	88	21	20	6	41
-----------------	------	---	-----	--	-----	-----	-----	-----	----	----	----	---	----

B. NUMBER ROOMS OCCUPIED
BY EVACUEES FOR HOUSING:

Total* Rooms	1786												
-----------------	------	--	--	--	--	--	--	--	--	--	--	--	--

Number	1	3	77		47	149	45	9	1				
Persons	2		21		58	318	77	27	6		2		
In Room	3		1		9	213	101	58	7	1			
	4				2	95	89	60	18	1			
	5					31	59	51	12	2	3		
	6					9	21	31	13	9	6		1
	7						3	12	7	2	6		
	8							4	2	1	1	1	
	9								2		1		
	10							1		1			
	11												

C. NUMBER ROOMS USED FOR OTHER THAN EVACUEE HOUSING:

Total* Rooms	136												
-----------------	-----	--	--	--	--	--	--	--	--	--	--	--	--

Use:													
School							3	2					27
Church													
Blk.Mgr.Office					4	13	10	6					
Recreation			1		3	26	6	6	3		2		1
Business Ent.													3
Medical									1				
Admin. Office							3	2		1	1		9
AP Housing							1	1			1		

D. NUMBER OF ROOMS VACANT:

Total* Rooms	238	1	36		14	142	28	14	3				
-----------------	-----	---	----	--	----	-----	----	----	---	--	--	--	--

*The sum of B, C, and D will equal A.

(OVER)

C-0366-bu

E. SIZE OF FAMILIES* AT CENTER

F. ROOMS OCCUPIED BY MORE THAN ONE FAMILY

<u>Persons in Family*</u>	<u>No. of Families</u>
TOTAL	<u>777</u>
1 person	<u>434</u>
2 persons	<u>331</u>
3 "	<u>234</u>
4 "	<u>143</u>
5 "	<u>79</u>
6 "	<u>36</u>
7 "	<u>13</u>
8 "	<u>7</u>
9 "	<u>3</u>
10 "	<u>2</u>
11 "	<u> </u>
"	<u> </u>

<u>Number Persons in Room</u>	<u>Number of Rooms</u>
1	<u> </u>
2	<u> </u>
3	<u>18</u>
4	<u>12</u>
5	<u>13</u>
6	<u>4</u>
7	<u> </u>
8	<u> </u>
	<u> </u>
	<u> </u>
	<u> </u>

*The definition of a family shall be that set forth in Administrative Instruction No. 103, and used on the basic Family Card (Form WRA-95)

NARRATIVE REPORT: (Use space below or a separate sheet to be attached to this report for comments on significant developments in the field of housing at the center during the month; explanations of apparent discrepancies in space assignment; number of persons and families living in rooms not originally constructed for evacuee housing; additional rooms made available through partitioning; reasons for increase or decrease in number of vacant rooms; suggestions and recommendations.)

WAR RELOCATION AUTHORITY

Monthly Report

Budget Bureau No: 13-R042
Approval Expires: 6/30/44

HOUSING

Center Manzanar

Month Ending October, 1944

Size of Room	Total	8x20	12x20	14x20	16x20	20x20	24x20	28x20	32x20	36x20	40x20	44x20	100x20
--------------	-------	------	-------	-------	-------	-------	-------	-------	-------	-------	-------	-------	--------

A. NUMBER ROOMS ORIGINALLY CONSTRUCTED
OR MODIFIED FOR EVACUEE HOUSING:

Total* Rooms	2160	5	138		136	1008	424	287	73	20	25	2	42
--------------	------	---	-----	--	-----	------	-----	-----	----	----	----	---	----

B. NUMBER ROOMS OCCUPIED
BY EVACUEES FOR HOUSING:

Total* Rooms	1770												
Number	1	3	77		48	155	39	11					1
Persons	2	2	22		55	317	79	25	7				
In Room	3		2		7	214	106	56	10	1			
	4		2		3	83	77	67	16		4	1	
	5					31	56	52	10	5	4		1
	6					5	17	25	14	5	8		
	7						2	18	6	6	4		
	8							2	1	1	1	1	
	9							1	2				
	10							1					
	11									1			

C. NUMBER ROOMS USED FOR OTHER THAN EVACUEE HOUSING:

Total* Rooms	136												
Use:													
School							3	2					27
Church													
Blk.Mgr.Office					4	13	10	6					
Recreation			1		3	26	6	6	3		2		1
Business Ent.													3
Medical									1				
Admin. Office							3	2		1	1		9
AP Housing							1	1			1		

D. NUMBER OF ROOMS VACANT:

Total* Rooms	254	34		16	164	25	12	3					
--------------	-----	----	--	----	-----	----	----	---	--	--	--	--	--

*The sum of B, C, and D will equal A.

E. SIZE OF FAMILIES* AT CENTER

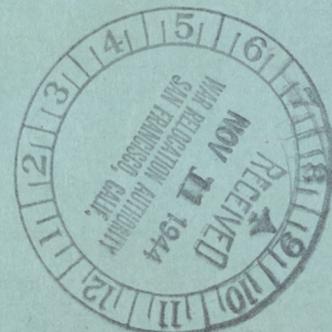
<u>Persons in Family*</u>	<u>No. of Families</u>
TOTAL	<u>775</u>
1 person	<u>431</u>
2 persons	<u>341</u>
3 "	<u>232</u>
4 "	<u>143</u>
5 "	<u>74</u>
6 "	<u>38</u>
7 "	<u>15</u>
8 "	<u>6</u>
9 "	<u>2</u>
10 "	<u>2</u>
11 "	<u>2</u>

F. ROOMS OCCUPIED BY MORE THAN ONE FAMILY

<u>Number Persons in Room</u>	<u>Number of Rooms</u>
1	<u> </u>
2	<u> </u>
3	<u>19</u>
4	<u>12</u>
5	<u>12</u>
6	<u>3</u>
7	<u> </u>
8	<u> </u>

*The definition of a family shall be that set forth in Administrative Instruction No. 103, and used on the basic Family Card (Form WRA-95)

NARRATIVE REPORT: (Use space below or a separate sheet to be attached to this report for comments on significant developments in the field of housing at the center during the month; explanations of apparent discrepancies in space assignment; number of persons and families living in rooms not originally constructed for evacuee housing; additional rooms made available through partitioning; reasons for increase or decrease in number of vacant rooms; suggestions and recommendations.)



WAR RELOCATION AUTHORITY

Monthly Report

Budget Bureau No: 13-R042
Approval Expires: 6/30/44

HOUSING

Center Manzanar

Month Ending November, 1944

Size of Room	Total	8x20	12x20	14x20	16x20	20x20	24x20	28x20	32x20	36x20	40x20	44x20	100x20
--------------	-------	------	-------	-------	-------	-------	-------	-------	-------	-------	-------	-------	--------

A. NUMBER ROOMS ORIGINALLY CONSTRUCTED
OR MODIFIED FOR EVACUEE HOUSING:

Total* Rooms	2160	4	133		134	1019	424	284	68	24	25	3	42
--------------	------	---	-----	--	-----	------	-----	-----	----	----	----	---	----

B. NUMBER ROOMS OCCUPIED
BY EVACUEES FOR HOUSING:

	Total* Rooms	1751											
Number	1	298	3	70		53	134	30	8				
Persons	2	497		28		50	313	78	26	2			
In Room	3	358		3		11	194	92	44	11		2	1
	4	280		1		2	106	88	65	10	4	2	1
	5	169					36	66	50	9	4	3	1
	6	87					5	22	30	15	8	7	
	7	40					1	2	20	8	5	3	1
	8	15					1	1	6	3	1	3	
	9	3							3				
	10	3							1	1		1	
	11	1										1	

C. NUMBER ROOMS USED FOR OTHER THAN EVACUEE HOUSING:

	Total* Rooms	136											
Use:													
School								3	2				27
Church													
Blk.Mgr.Office						4	13	10	6				
Recreation													
Business Ent.			1			3	26	6	6	3		2	1
Medical										1			3
Admin. Office									3	2		1	1
AP Housing								1	1			1	9

D. NUMBER OF ROOMS VACANT:

Total* Rooms	273	1	30		11	190	22	14	5				
--------------	-----	---	----	--	----	-----	----	----	---	--	--	--	--

*The sum of B, C, and D will equal A.

E. SIZE OF FAMILIES* AT CENTER

<u>Persons in Family*</u>	<u>No. of Families</u>
TOTAL	<u>786</u>
1 person	<u>423</u>
2 persons	<u>325</u>
3 "	<u>238</u>
4 "	<u>169</u>
5 "	<u>82</u>
6 "	<u>42</u>
7 "	<u>18</u>
8 "	<u>8</u>
9 "	<u>5</u>
10 "	<u>2</u>
11 "	<u>1</u>
12 "	

F. ROOMS OCCUPIED BY MORE THAN ONE FAMILY

<u>Number Persons in Room</u>	<u>Number of Rooms</u>
1	<u> </u>
2	<u> </u>
3	<u>17</u>
4	<u>24</u>
5	<u>9</u>
6	<u>3</u>
7	<u> </u>
8	<u> </u>

*The definition of a family shall be that set forth in Administrative Instruction No. 103, and used on the basic Family Card (Form WRA-95)

NARRATIVE REPORT: (Use space below or a separate sheet to be attached to this report for comments on significant developments in the field of housing at the center during the month; explanations of apparent discrepancies in space assignment; number of persons and families living in rooms not originally constructed for evacuee housing; additional rooms made available through partitioning; reasons for increase or decrease in number of vacant rooms; suggestions and recommendations.)

Month Ending November 30, 1944

* I. FAMILY INTERVIEWING

Number of Basic Family Units represented in initial interview by Relocation Division under instructions of Handbook Section 130.27 during month.....

A. Referred to Welfare Section for Counseling.....

B. Retained or referred for Relocation Advising....

C. No further interviewing indicated at present....

* No report as this has been consolidated with the Welfare Section and under its supervision

II. RELOCATION ADVISING

	Number Basic Family Units	Number Individuals Involved in Reloc. Plans
Number represented in discussion (or Discussions) of plans for relocation during month.....	<u>186</u>	<u>275</u>
A. Those who have had initial Family Interview with Reloc. Division or Welfare Section..	<u>64</u>	<u>129</u>
1. Referred from Welfare Section this month.....	(<u>29</u>)	(<u>59</u>)
2. Given initial Family Interview by Reloc. this month.....	(<u>0</u>)	(<u>0</u>)
3. Given initial Family interview by Reloc. Division or Welfare Section prior to this month.....	(<u>35</u>)	(<u>70</u>)
B. Those who have not had initial Family Interview with Reloc. Division or Welfare Section.....	<u>122</u>	<u>146</u>

III. Families for whom Relocation Summaries have been referred this month to District Relocation Officers.....

A. Community Invitation..... 46 88

B. Advance Approval..... 7 21

IV. Applications for leave assistance grants (including travel).

Item	Number Applications	Number Individuals included	Amount of Assistance	Average Amt. Per Person
Received	55	55	5,134.07	93.35
Approved	55	55	5,134.07	93.55

V. Leave clearance dockets

* A. Awaiting clearance in Washington..... 189

B. Pending action at center..... 79

VI. Meetings of Relocation Planning Commission..... 2

VII. Meetings of Staff Relocation Committee..... 0

VIII. Meetings of Relocation Executive Board..... 0

* 138 have been deferred by the Director.

IX. NARRATIVE STATEMENT ON PROGRESS OF CENTER ORGANIZATION FOR RELOCATION PLANNING. (INCLUDE STATEMENTS ABOUT EVACUEE PARTICIPATION, STAFF COORDINATION AND JOINT PLANNING OF STAFF AND EVACUEES.)

Throughout the month of November the Relocation Program Officer put in considerable time and effort to effect a reorganization of the staff and evacuee relocation committees. The aim was to achieve more effective, directive action for relocation from these committees. The whole effort met with discouraging results. At one meeting recommendations for reorganization of the sub-committees could not be passed on due to the small number of evacuees in attendance. At a subsequent meeting which was an important one in that final plans were to be considered, a quorum was not present. A number of persons in attendance at the meetings are asking that the persons be appointed by the Project Director in the absence of interest by the committee. Additional work will be done but at Manzanar there is little hope of success for formal organization for the promotion of relocation.

A number of evacuee leaders are willing to assist the relocation program on an individual basis and in an informal arrangement if their names are not associated with the formal organization.

X. NARRATIVE STATEMENT OF PROGRESS IN THE FAMILY INTERVIEWING AND RELOCATION ADVISING PROGRAM.

During the month of November the Assistant Relocation Advisor who was assigned to complete relocation summaries for submission to field areas was unable to continue with this assignment. This was due to the fact that a large number of applications was received for indefinite leaves. Also during November the Relocation Office lost the services of two evacuee advisors, however, as soon as replacements can be found the program of obtaining information for relocation summaries will continue. Meanwhile the Family Counselors operating under the supervision of the Welfare Department are steadily continuing their program of interviewing every family unit.

XI. NARRATIVE STATEMENT OF PROGRAM FOR PRESENTING RELOCATION INFORMATION TO EVACUEES. (INCLUDE USE MADE OF "FACTS ABOUT AMERICA" SERIES AND OTHER MATERIALS, AND DEVELOPMENT OF RELOCATION LIBRARY.)

The methods as outlined in previous reports for the distribution of information to evacuees were continued throughout November. Included in this information released were the reports on the New Orleans area which was written by each of the four representatives who visited that area. Besides publicizing these reports in the Center's newspaper, they were also reproduced in English and Japanese and made available throughout the Center.

XII. SPECIAL PROGRESS MADE, OR PROBLEMS INCURRED ON RELOCATION.

November saw the highest number of applications filed for indefinite leave that have ever been received in Manzanar. The seasonal trend was entirely reversed because, November 1943 had seen the smallest number of indefinite leaves. The Seabrook offer directly and indirectly was a major influence in accomplishing this. Another factor was the returning seasonal workers with their interest in permanent relocation strengthened by their seasonal experience. Also contributing to this high number of indefinite

leaves was the growing realization that centers will not remain open indefinitely and that since relocation is inevitable, the present is a good time for families and individuals to reestablish themselves.

An increasing number of families and of elderly people have been making applications for their leaving the Center on an indefinite and trial leave basis. Many were mainly influenced by the security of a trial agreement and the fact that they could take advantage of the opportunity through the Seabrook offer without a financial outlay by themselves.

The influence of the women is being felt in the matter of relocation. During the start of the Seabrook recruitment, the women were urging the men-folds to accept the offer. Now the men of the families are ahead of the women in urging relocation; particularly in so far as making applications for employment at the Ordnance Depots. Thought is being given to means of improving this situation.

In the month of November, Theodore Lewis, Relocation Officer from the Salt Lake area, was at Manzanar in the interest of the Tooele Ordnance recruitment. Also Mr. Joseph H. Hansen, Relocation Officer of Milwaukee area arrived in Manzanar. The Project is glad to have the services of relocation officers and finds that their personal service stimulates thinking as regards to relocation among the evacuees.

XIII. RECOMMENDATIONS FOR IMPROVEMENTS IN RELOCATION PROGRAM.

We would suggest that in the field bulletins submitted by the Relocation Supervisors for their various areas that they include in these bulletins the travel districts for indefinite leave trial period for each principal city in their area. For numerous cities the Project would have no means of knowing the travel districts and if this was included in the field bulletins it would be readily available not only to the relocation advisors but to the evacuees.

If seasonal leave is to be discontinued an immediate announcement to this effect should be issued. We have found several persons recently returned from seasonal leave that are postponing their plans for permanent relocation in the anticipation of receiving another seasonal leave during 1946.

We recommend that thought be given to the developments of more offers such as the Seabrook. These should offer possibilities of group living, post-war security, opportunity for reestablish themselves without savings and the possibility of employment without the knowledge of English. For large scale relocation, it would seem that similar offers for makers of soups, other types of food processing or other industries might be developed.

WAR RELOCATION AUTHORITY
Monthly Report

Budget Bureau No: 13-RO42
Approval Expires: 6/30/44

Month Ending December, 1944

HOUSING
Center Manzanar

Size of Room	Total	8x20	12x20	14x20	16x20	20x20	24x20	28x20	32x20	36x20	40x20	44x20	100x20
--------------	-------	------	-------	-------	-------	-------	-------	-------	-------	-------	-------	-------	--------

A. NUMBER ROOMS ORIGINALLY CONSTRUCTED
OR MODIFIED FOR EVACUEE HOUSING:

Total* Rooms	2160	5	125		134	1004	430	288	75	24	30	3	42
-----------------	------	---	-----	--	-----	------	-----	-----	----	----	----	---	----

B. NUMBER ROOMS OCCUPIED
BY EVACUEES FOR HOUSING:

Total* Rooms	1811												
Number	1	4	75		48	146	29	8					
Persons	2	1	26		58	318	81	26	5				
In Room	3		3		8	198	96	48	11	2	3		
	4		1		3	111	92	63	10	3	5	1	1
	5					37	65	54	15	3	3	1	1
	6					5	22	33	17	9	5		
	7						2	17	7	4	4	1	
	8						1	6	2	2	5		
	9							1	1		1		
	10							2	1				
	11												

C. NUMBER ROOMS USED FOR OTHER THAN EVACUEE HOUSING:

Total* Rooms	136												
Use:													
School							3	2					27
Church													
Blk. Mgr. Office					4	13	10	6					
Recreation			1		3	26	6	6	3		2		1
Business Ent.													3
Medical									1				
Admin. Office							3	2		1	1		9
AP Housing							1	1			1		

D. NUMBER OF ROOMS VACANT:

Total* Rooms	213		19		10	150	19	13	2				
-----------------	-----	--	----	--	----	-----	----	----	---	--	--	--	--

*The sum of B, C, and D will equal A.

E. SIZE OF FAMILIES* AT CENTER

<u>Persons in Family*</u>	<u>No. of Families</u>
TOTAL	<u>809</u>
1 person	<u>411</u>
2 persons	<u>325</u>
3 "	<u>244</u>
4 "	<u>168</u>
5 "	<u>88</u>
6 "	<u>44</u>
7 "	<u>19</u>
8 "	<u>7</u>
9 "	<u>4</u>
10 "	<u>2</u>
11 "	<u>1</u>
12 "	<u>1</u>

F. ROOMS OCCUPIED BY MORE THAN ONE FAMILY

<u>Number Persons in Room</u>	<u>Number of Rooms</u>
1	<u> </u>
2	<u> </u>
3	<u>10</u>
4	<u>11</u>
5	<u>10</u>
6	<u>6</u>
7	<u> </u>
8	<u> </u>
	<u> </u>

*The definition of a family shall be that set forth in Administrative Instruction No. 103, and used on the basic Family Card (Form WRA-95)

NARRATIVE REPORT: (Use space below or a separate sheet to be attached to this report for comments on significant developments in the field of housing at the center during the month; explanations of apparent discrepancies in space assignment; number of persons and families living in rooms not originally constructed for evacuee housing; additional rooms made available through partitioning; reasons for increase or decrease in number of vacant rooms; suggestions and recommendations.)

WAR RELOCATION AUTHORITY

Monthly Report

Budget Bureau No: 13-R042
Approval Expires: 6/30/44

Month Ending January, 1945

HOUSING
Center Manzanar

Size of Room	Total	8x20	12x20	14x20	16x20	20x20	24x20	28x20	32x20	36x20	40x20	44x20	100x20
--------------	-------	------	-------	-------	-------	-------	-------	-------	-------	-------	-------	-------	--------

A. NUMBER ROOMS ORIGINALLY CONSTRUCTED
OR MODIFIED FOR EVACUEE HOUSING:

Total* Rooms	2160	5	124		136	1001	429	288	78	24	30	3	42
-----------------	------	---	-----	--	-----	------	-----	-----	----	----	----	---	----

B. NUMBER ROOMS OCCUPIED
BY EVACUEES FOR HOUSING:

	Total* Rooms												
Number	1	3	70		44	154	34	8					
Persons	2	1	25		56	304	83	28	4				1
In Room	3		3		10	201	91	46	14	2	3		
	4				3	108	88	63	15	2	4	1	1
	5					37	65	50	13	3	3	1	
	6					5	23	35	16	10	5		
	7						2	19	5	4	6		
	8						1	5	2	2	4	1	
	9								1		1		
	10							2	1				
	11												

C. NUMBER ROOMS USED FOR OTHER THAN EVACUEE HOUSING:

	Total* Rooms												
Use:	136												
School							3	2					27
Church													
Blk.Mgr.Office					4	13	10	6					
Recreation			1		3	26	6	6	3		2		1
Business Ent.													3
Medical									1				
Admin. Office							3	2		1	1		9
AP Housing							1	1			1		

D. NUMBER OF ROOMS VACANT:

Total* Rooms	232	1	25		16	153	19	5	3				
-----------------	-----	---	----	--	----	-----	----	---	---	--	--	--	--

*The sum of B, C, and D will equal A.

E. SIZE OF FAMILIES* AT CENTER

<u>Persons in Family*</u>	<u>No. of Families</u>
TOTAL	<u>809</u>
1 person	<u>407</u>
2 persons	<u>320</u>
3 "	<u>238</u>
4 "	<u>170</u>
5 "	<u>85</u>
6 "	<u>44</u>
7 "	<u>19</u>
8 "	<u>6</u>
9 "	<u>4</u>
10 "	<u>2</u>
11 "	<u>1</u>
12 "	<u>1</u>

F. ROOMS OCCUPIED BY MORE THAN ONE FAMILY

<u>Number Persons in Room</u>	<u>Number of Rooms</u>
1	<u> </u>
2	<u> </u>
3	<u>10</u>
4	<u>11</u>
5	<u>10</u>
6	<u>6</u>
7	<u> </u>
8	<u> </u>
	<u> </u>

*The definition of a family shall be that set forth in Administrative Instruction No. 103, and used on the basic Family Card (Form WRA-95)

NARRATIVE REPORT: (Use space below or a separate sheet to be attached to this report for comments on significant developments in the field of housing at the center during the month; explanations of apparent discrepancies in space assignment; number of persons and families living in rooms not originally constructed for evacuee housing; additional rooms made available through partitioning; reasons for increase or decrease in number of vacant rooms; suggestions and recommendations.)



File 1741

Manzanar
NARRATIVE REPORT

2

March 1945

EMPHASIS ON
DEPENDENCY
CASES

The emphasis of the Welfare Section during March has been upon the preparation of referrals on dependency cases, and upon referrals received from the Relocation Division necessitating conditional grants in aid to make possible immediate relocation. Figures are given in the statistical report.

In selecting dependency cases for assignment to the Junior Counselors for preparation of referrals, all cases of general public assistance in the Center were taken first. These have been completed. We are now working on cases of public assistance for clothing.

CHANGE OF
ATTITUDE

There has been a marked acceleration in applications for relocation during March, as reported by the Relocation office, and the family visitors and counselors in the Welfare section report evidence of changing attitude upon the part of evacuees interviewed. When the military restriction on the west coast was lifted, and a date for closing the centers was announced, there was at first very general expression of fear and inability to make plans for leaving. This sometimes took the form of expressed opposition to the plan to close the Centers. Within the last month, since Mr. Myer's visit to the Center, there is apparent an increasing acceptance of the fact that the centers will actually close. Also the coming of spring may have made relocation seem more possible.

RESISTANCE

There was at first also resistance to application for assistance, even on the part of center families without resources. This was especially marked in cases where the needed assistance would be temporary. There was special resistance toward the lengthy referrals requiring extensive verifications of residence where the family was planning resettlement in a locality different from legal residence.

ACCEPTANCE

There is now gradually a growing acceptance of the logical basis for asking for assistance. With the ruling that verifications may be simplified for family units, needing only temporary assistance in eastern localities, many applications are being received.

Another helpful ruling is that regarding conditional grants to make relocation plans possible by preparing

for needed additional clothing before the family starts. Requests for these grants have come in very fast. At the rate that these are now being authorized it will be necessary to ask for additional money for the public assistance budget for the fourth quarter. A letter is being sent to Washington on this.

PROCEDURE ON
REFERRALS

The length of time required for the State Department of Public Welfare to act upon referrals, and return the notice of acceptance of cases, with a plan for the family involved, is a great difficulty. No completed plans have as yet come back to the center from California with the exception of T.B. cases and other bed to bed patients. Evidently the problem of housing in general is the great bottleneck. Plans involving foster-home placement for unattached children especially those children now in the Children's Village, are evidently causing concern and are very slow to materialize.

243
REVISED

The revised form 243 ~~xxxxxx~~ to be used in the monthly report for the Welfare Section, seems much more complete and adequate than the previously used 243. To make this report, especially including service cases of all kinds will require revision of our master-file. This revision has been started. The March report will be incomplete in some figures, but the April report should be adequate.

REQUEST
FOR
CLARIFICATION

A letter is being written asking clarification of two points. This report is based upon family units. The children in the Children's Village are not really members of family units, as far as Manzanar records are concerned. Should each child be counted as a unit, or should children who are brothers and sisters be grouped as family units. If they are so grouped, it is difficult to report under A3 since often one brother or sister goes away ahead of the other.

Another matter which is not quite clear is A 1, 2, and 3. Suppose A1 shows continued from previous month, total- 25, assistance 5, service only 14, inactive 6. Then suppose A2 (added this month) is total 10, assistance 3, service only 7, inactive none - Then suppose that during the month one of the inactive (open) cases becomes active for service only - and one of the service cases becomes an assistance case. Would we show them "open during month" (1+2) Total 35, assistance 10, service 20, inactive 5? If we do this the horizontal addition checks but no vertical check is possible. This may not be important but we would like clarification on this.

PERSONNEL

Regarding personnel, Welfare is still lacking one Assistant Counselor and two Jr. Counselors. Yesterday a Caucasian stenographer was added to the staff, and one Jr. Counselor has been loaned for two months, on detail from Personnel. Evacuee stenographers are increasingly scarce and much needed by Welfare. Other personnel in Children's Village and in other departments of the section, is now adequate.

When the new Caucasian stenographer takes over office management completely, files, including master file, assignments and general operational machinery, all work of the section will be much smoother and production faster.

ROY YAMADA
DAISY
YOKOTA
SPECIAL
CASES

One or two especially difficult cases have required special time and attention, notably the case of Roy Yamada, who returned to Manzanar and whose case is in the hands of the State Board of Public Welfare for an adequate solution, and Daisy Yokota on Terminal Leave to Chicago, who left the train in El Paso and was arrested there for vagrancy and immoral conduct. The State Departments of Texas, and California have been called into this case, Los Angeles Area Relocation Office, Miss Shipps, Head Medical Social Worker for WRA and later the Welfare Section in Manzanar. The Welfare Section had advised against Daisy's relocating alone when she applied for leave but technically, as she was of age, she could not be held. In cases such as this where there is great probability - that a person will cause trouble on the outside, it is a question as to whether or not in the face of the record, such a person should be given freedom to leave a center without some safe guards. Certainly such cases cause great embarrassment to WRA and the relocation program, through prejudice aroused by their actions and subsequent publicity.

CONCLUSION

As has been said the chief emphasis in Welfare is now on relocation, with close contact with the Relocation Division. Wherever possible on dependency cases, referrals are being sent through. Where this is not possible information is being recorded for future referrals.

Margaret D'Ille, Counselor
Community Welfare Section

WAR RELOCATION AUTHORITY
Monthly Report

WELFARE

For Month Ending March, 1945

Center Manzanar

A. Summary of All Types of Service (including Assistance) by Family Unit	NUMBER		FAMILY		UNITS	
	TOTAL	Assistance	Service Active	Only Inactive		
1. Continued from previous month...	948	200	310		438	
2. Added this month.....	66	19	47		0	
3. Open during month (1 + 2)*.....	1014	219	357		438	
(a) Resettlement plan referred to Relocation Division..... (Added this month <u>0</u>)	0	0	0		0	
(b) Resettlement planning in progress..... (Added this month <u>4</u>)	159	105	54		0	
(c) Resettlement planning NOT YET in progress.....	665	73	156		436	
(d) Services and family coun- seling to all other family units.....	190	41	147		2	
4. Closed during month.....	25	12	13		0	
(a) Resettled.....	4	3	1			
(b) All other reasons.....	21	9	12			
5. Continued to next month (3 + 4).	989	207	344		438	

* Sub-lines (a), (b), and (c) of "Open during month" refer to only those family units identified by Basic Family Dependency Cards, Form WRA-370, who are expected to need assistance or social services to resettle.

B. Summary Analysis of Financial Assistance Authorized	Family Units	Persons	Amount
1. Total.....	267	598	\$3,044.55
(a) Financial Assistance & clothing grants	247	525	1,793.45
(b) Conditional Grants not included in (a)	19	69	1,104.50
(c) Conditional grants included in (a) above			
(d) Financial Assistance included in (a) above in excess of maximum	1	4	146.00

C. Administration of Clothing Allowance Program Period Covered	February	Family Units	Persons	Amount
1. Total Allowances Issued.....		1588	4544	\$15,771.50
(a) Recipients of WRA wage.....		1507	4378	15,222.50
(b) Recipients of illness compensation.....		26	40	146.50
(c) Dependents of Consumer Enterprises employees.....		47	108	343.00
(d) Other (Specify) Red. Cross., Religious workers, and CACA.....		7	16	53.50
(e) Special supplementary for October (by consent of Fiscal).....		1	2	6.00

D. Evacuee Personnel Employed	Supervisory	Non-Supervisory
1. Total at End of Month.....	7	29 $\frac{1}{4}$
(a) Counseling aides.....		8
(b) Clerk-Stenographers.....		4 $\frac{1}{2}$
(c) Clerk-Typists.....		8 $\frac{3}{4}$
(d) Clerks...- Housing.....		5
(e) Other (Specify each class):		3
Housekeeping aide.....		
Sr. Housing clerk.....	1	
Sr. Clothing clerk.....	2	
Sr. Counselling aides.....	4	

E. Size of Basic Family Units of Residents	No. Families	No. Persons
Total.....	2017	5248
1 person (Male).....	634	634
1 " (Female).....	122	122
2 Persons.....	421	842
3 ".....	297	891
4 ".....	235	940
5 ".....	154	770
6 ".....	83	498
7 ".....	41	287
8 ".....	18	144
9 ".....	4	36
10 ".....	5	50
11 ".....	2	22
12 ".....	1	12

CLOTHING ALLOWANCES
 STATISTICAL REPORT FOR MONTH ENDING MARCH 31, 1945
 FOR WORK PERIOD OF FEBRUARY

EMPLOYEES OF W.R.A.	1507	4378	\$15,222.50
RECIPIENTS OF ILLNESS COMPENSATION	26	40	146.50
DEPENDENTS OF COOPERATIVE ENTERPRISE	47	108	343.00
OTHERS (RED CROSS, RELIGIOUS WORKERS AND CACA)	7	16	53.50
SPECIAL SUPPLEMENTARY FOR OCTOBER (by consent of Fiscal)	1	2	6.00
	<hr/>	<hr/>	<hr/>
TOTAL	1588	4544	15,771.50

*Clothing allowance submitted during March are for the work period of the month of February.

March 31, 1945

SUMMARY OF FEBRUARY CLOTHING GRANT

Classified New & renewal cases	Number of families	Number of persons	Over 16 yrs. \$3.75	8 yrs. to 15 \$3.25	Birth to 7 yrs. \$2.25
New cases received during February, 1945	23	81	41	19	21
Renewal cases from previous month	161	313	157	44	112
Total	<u>184</u>	<u>394</u>	<u>198</u>	<u>63</u>	<u>133</u>

Classified by cases	Number of cases	Number of persons	Amount
Aged persons	52	72	\$ 269.50
Poor health	27	66	217.00
Welfare case	8	25	75.75
Indefinite leave	24	106	307.00
Trial indefinite leave	25	65	197.25
Short term leave	1	4	12.50
No suitable job	6	15	52.25
Children's Village	41	41	115.25
Total	<u>184</u>	<u>394</u>	<u>\$1246.50</u>

In March, the clothing grant for January and February, 1945 was approved and payment as follows:

	Number of cases	Number of persons	Amount
For January, 1945 except Children's Village	166	381	\$1236.25
For February, 1945 except Children's Village	143	353	1131.25
Children's Village for March, 1945	44	44	126.50
Total	<u>353</u>	<u>778</u>	<u>2494.00</u>

S. Sugimoto
Clothing Section

TRANSFER BETWEEN CENTERS

Transfers in and out of Manzanar for the month of March, 194 5 was as follows:

One family (two individuals) transferred to Manzanar from another center.

No one transferred to another center from Manzanar.

INTERNEE REPORT

In regard to transfers to and from non-WRA centers, no parolee was inducted into Manzanar.

MARCH, 1945

HOUSEHOLD AIDE CASES:

Number of cases handled	3
Number of family cases closed	1
Outstanding cases	2

VITAL STATISTICS:

Marriages	4
Death	1

MONTHLY REPORT OF CHILDREN'S VILLAGE
AND RELOCATION SERVICES TO MINORS

March, 1945

Number of children under care March 1, 1945	41
Number of children admitted during month	<u>3</u>
	44
Number of children discharged during month	<u>1</u>
Number of children under care March 31, 1945	43

In order to allow Mr. Shigematsu to accept a position with the Office of War Information in San Francisco and to thus be able to establish a home for his family, the three Shigematsu boys were re-admitted to the Children's Village for temporary care. They are 14, 12 and 10 years old; and all are placed in the boys' building.

Mitsuo Yamashita, 17 year old boy accepted a job at the Omaha, Nebraska Country Club and left the Village March 20, 1945. He was discharged as he expects to join his older brother and sisters in Milwaukee, Wisconsin, after a few months.

Other than a few colds, the children have gotten along very well this month. Four attendants were off duty most of March due to illness. The boys' attendant, Alvin Seno, had to report to Los Angeles for his physical examination for possible military service. There has been the usual interest, but more time spent in trying to secure spring clothing for the children.

Three short-term leave applications made by minors of the Center, were reviewed, and reports sent to the Relocation Office. Two terminal leave applications for minors of the center were studied and summaries written, and two summaries for unattached minors were written to be sent to the California State Department of Social Welfare.

For the Village, the process continued for attempting to locate parents or guardians of the children, and for completing plans for the transfer of the children from the Village.

AMERICAN RED CROSS MONTHLY REPORT MARCH, 1945

A special board meeting was held on March 7, 1945 at 17-1-1.

This meeting was especially called to make preparations for the annual campaign which will start this month.

The chairman appointed several persons to make a report which can be used in the campaign bulletin, a special edition issued during the campaign season.

Mr. Sugimoto, treasurer, read the treasurer's report for the last year. He stated that the amount of \$1684 will have to be raised during this campaign in order to cover the budget outlined for this year.

Mrs. Cowart suggested that a goal of \$2,000.00 be set for this year's campaign. She also stated that during the campaign we should explain that half of the money contributed goes to the International Red Cross Society for distribution of necessities for prisoners of war.

Miss Smith, Nutrition Director, volunteered her services to hold Red Cross Nutrition classes several nights during the week. There will be ten lessons for two hours each lesson. During this time discussion in the value of food, types of energy food, proteins, vitamins and planning a menu, as well as diet will be taught. The chairman and the board agreed that this type of class would be greatly appreciated by the residents of the center.

The secretary reported that during the past year, approximately 1979 messages were received from Japan and about 933 new messages have been sent to Japan through the American Red Cross Service.

SERVICES:	Gatherings
Memorial service	45
Funeral	1
Otsuya	1
Wedding	4
SPECIAL SERVICES:	
Shotsuki Service	1
SUNDAY SERVICES:	
Sunday School Service	4
Young People's service	4
Adult Service	4
Shingon Service	4
MEETINGS AND GATHERINGS	
Wedding practice	4
Sunday School Teacher's meeting	1
Sewanin Kai (Church Council) meeting	1
Meeting for Hana Matsuri	2
Fujin Kai Meeting	1
Total gatherings	77
Number of members - unknown	

CATHOLIC CHURCH

MONTHLY REPORT

MARCH, 1945

Number of members - 160

Weekly attendance:

Weekday masses	200
Sunday Masses	300
Catechumens during the week	70
Saturday classes for children	100
Study club meetings	65
Various club meetings on Sunday	35
Confessions on Saturday	100
Choir practice every Sunday	40

910

		Enrollment
S.S.		525
Adult		120
Y.P.		<u>95</u>
		740
		Average weekly attendance
Young People's Sunday Morning Worship		130
Sunday School		450
Adult Morning Worship		145
Adult Evening Worship		65
2 Y.P. Fellowship		35
Prayer Meetings	3 districts	50
Bible Class	2 classes	55
Ladies' Meeting	Combined once	65
Ministers' Meeting		4
Early morning prayer meeting	2 districts	12
Choir		15
Y.P. Bible class		<u>15</u>
	Total	1041

SPECIAL MEETINGS:

Issei Cabinet meeting		6
Issei council meeting		21
S.S. Teachers' meeting		25
Nisei council meeting		15
Combined cabinet meeting		10
Family meeting		50
Combined prayer meeting		42
Passion week service (Monday and Tuesday)		130
Combined evening worship		65
Prayer meeting for men in armed service and their families		150
Combined ladies' meeting		<u>50</u>
	Total	564

VISITORS:

Reverend Douglas Noble	Presbyterian	Invited by Church	March 17-20
Reverend V. Nicholson	Friend	Business	March 16-20
Evacuee ministers			6

U. S. DEPARTMENT OF THE INTERIOR
WAR RELOCATION AUTHORITY

Budget Bureau No. 13-R042.1
Approval Expires 6-30-45

MONTHLY REPORT
QUARTERLY

HOUSING

For Month Ending March, 1945

Center Manzanar

NO. IN EACH ROOM	EVACUEES FOR WHOM HOUSING RESERVED /1	TOTAL ROOMS	SIZE OF ROOM											
			8X20	12X20	14X20	16X20	20X20	24X20	28X20	32X20	36X20	40X20	44x20	100x20
A. ROOMS USED FOR EVACUEE HOUSING														
TOTAL	5298	1784	4	92		105	797	412	249	69	23	28	3	2
1	339		4	65		44	172	42	10	2				
2	519			23		53	323	84	30	4		1	1	
3	342			4		6	165	96	52	13		4	1	1
4	286					2	104	102	53	16	7	2		
5	158						27	66	47	10	2	5		1
6	85						6	19	33	14	7	6		
7	36							2	18	6	5	5		
8	16							1	6	2	2	4	1	
9	2									1		1		
10	1									1				
*43	1													

USE	TOTAL ROOMS	SIZE OF ROOM											
		8X20	12X20	14X20	16X20	20X20	24X20	28X20	32X20	36X20	40X20		
B. ROOMS USED FOR OTHER THAN EVACUEE HOUSING													
TOTAL	136		1		7	39	21	17	5	2	4		40
SCHOOL							3	2	1				27
CHURCH													
BLK. MGR. OFFICE					4	13	10	6					
RECREATION			1		3	26	4	6	4	1	2		1
BUSINESS ENT.													3
MEDICAL													
ADMIN. OFFICE							3	2		1	1		9
AP HOUSING							1	1			1		
STORAGE													
MISC. TEMP.													
C. ROOMS VACANT													
TOTAL	230		28		15	132	25	28	2				
D. ROOMS CONSTRUCTED OR MODIFIED FOR HOUSING /2													
TOTAL	2150	4	121		127	968	458	294	76	25	32	3	42

1/ Total this column should equal Resident Population as reported on Form WRA-176 for last day of month plus those persons on temporary leave for whom housing has been reserved.
2/ The sum of Parts A, B and C shall equal D, i.e., the total number of rooms constructed or modified for housing.

* Children's Village

(Over)

NARRATIVE REPORT: (Use space below or a separate sheet to be attached to this report for comments on significant developments in the field of housing at the center during the month; explanations of apparent discrepancies in space assignment; number of persons and families living in rooms not originally constructed or subsequently modified for evacuee housing; additional rooms made available through partitioning; reasons for increase or decrease in number of vacant rooms; number of rooms being shared by two or more basic family units where deemed inadvisable; suggestions and recommendations.)

U. S. DEPARTMENT OF THE INTERIOR
WAR RELOCATION AUTHORITY

Budget Bureau No. 13-RO42.1
Approval Expires 6-30-45

MONTHLY REPORT
QUARTERLY

HOUSING

For Month Ending June, 1945.

Center Manzanar

NO. IN EACH ROOM	EVACUEES FOR WHOM HOUSING RESERVED ¹	TOTAL ROOMS	SIZE OF ROOM											
			8X20	12X20	14X20	16X20	20X20	24X20	28X20	32X20	36X20	40X20	44x20	100x20
A. ROOMS USED FOR EVACUEE HOUSING														
TOTAL	4248	1624	5	98		109	753	343	237	56	13	7	1	2
1	423		5	69		56	214	50	22	5		1		1
2	522			26		50	304	93	42	6		1		
3	284			3		2	146	87	38	5	2		1	
4	209					1	65	62	64	12	3	1		1
5	112						20	35	37	17	2	1		
6	44						3	13	20	5	1	2		
7	23						1	3	11	5	3			
8	4								2	1	1			
9														
10	2								1			1		
11	1										1			
*45	1													

USE	TOTAL ROOMS	SIZE OF ROOM											
		8X20	12X20	14X20	16X20	20X20	24X20	28X20	32X20	36X20	40X20		
B. ROOMS USED FOR OTHER THAN EVACUEE HOUSING													
TOTAL	256	3	22		19	99	39	24	6		1	43	
SCHOOL						2		1				18	
CHURCH													
BLK. MGR. OFFICE					4	14	9	6					
RECREATION			2		3	23	13	8	4			9	
BUSINESS ENT.								1				3	
MEDICAL													
ADMIN. OFFICE								6	1			12	
AP HOUSING										1		1	
STORAGE		3	19		12	56	10	6	1				
MISC. TEMP.			1			4	1	1					
Fire Dept.												1	
C. ROOMS VACANT													
TOTAL	278	2	24		18	137	56	29	10	1	1		
D. ROOMS CONSTRUCTED OR MODIFIED FOR HOUSING ²													
TOTAL	2158	10	144		146	989	438	290	72	14	9	1	45

1/ Total this column should equal Resident Population as reported on Form WRA-176 for last day of month plus those persons on temporary leave for whom housing has been reserved.

2/ The sum of Parts A, B and C shall equal D, i.e., the total number of rooms constructed or modified for housing.

* Children's Village---33
 Doctor's Quarters--- 5
 Hospital Boarders--- 7

(Over)

NARRATIVE REPORT: (Use space below or a separate sheet to be attached to this report for comments on significant developments in the field of housing at the center during the month; explanations of apparent discrepancies in space assignment; number of persons and families living in rooms not originally constructed or subsequently modified for evacuee housing; additional rooms made available through partitioning; reasons for increase or decrease in number of vacant rooms; number of rooms being shared by two or more basic family units where deemed inadvisable; suggestions and recommendations.)

U. S. DEPARTMENT OF THE INTERIOR
WAR RELOCATION AUTHORITY

Budget Bureau No. 13-R042.1
Approval Expires 6-30-45

MONTHLY REPORT
QUARTERLY

HOUSING

For Month Ending September 30, 1945

Center Manassas

NO. IN EACH ROOM	EVACUEES FOR WHOM HOUSING RESERVED <u>1</u>	TOTAL ROOMS	SIZE OF ROOM										
			8X20	12X20	14X20	16X20	20X20	24X20	28X20	32X20	36X20	40X20	44X20
A. ROOMS USED FOR EVACUEE HOUSING													
TOTAL	2661	1156	2	60		74	506	271	171	49	11	13	1
1	345		2	33		44	170	55	19	3		1	
2	355			6		26	200	74	39	4	3	1	
3	200					3	96	60	35	5	1		
4	143					1	31	56	33	16	1	3	
5	64						7	17	25	12	1	2	
6	29						2	7	10	6	2		
7	14							2	5	1	2	3	1
8	6								3			3	
9													
10													
11	1										1		
12	1												

USE	TOTAL ROOMS	SIZE OF ROOM										
		8X20	12X20	14X20	16X20	20X20	24X20	28X20	32X20	36X20	40X20	
B. ROOMS USED FOR OTHER THAN EVACUEE HOUSING												
TOTAL	60				4	11	15	6	1		1	42
SCHOOL												16
CHURCH												
BLK. MGR. OFFICE					4	9	7	3				9
RECREATION												3
BUSINESS ENT.								1				
MEDICAL									1			
ADMIN. OFFICE						2	6	2				12
AP HOUSING									1		1	
STORAGE												
MISC. TEMP.												
Fire Dept.							2					

C. ROOMS VACANT												
TOTAL	924	6	60		65	479	158	109	28	4	1	2

D. ROOMS CONSTRUCTED OR MODIFIED FOR HOUSING <u>12</u>													
TOTAL	2162	6	140		143	996	442	366	72	15	15	1	44

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2/ The sum of Parts A, B and C shall equal D, i.e., the total number of rooms constructed or modified for housing.

* Children's Village-----1
Doctor's quarters-----2
Hospital Boarders-----9

NARRATIVE REPORT: (Use space below or a separate sheet to be attached to this report for comments on significant developments in the field of housing at the center during the month; explanations of apparent discrepancies in space assignment; number of persons and families living in rooms not originally constructed or subsequently modified for evacuee housing; additional rooms made available through partitioning; reasons for increase or decrease in number of vacant rooms; number of rooms being shared by two or more basic family units where deemed inadivisible; suggestions and recommendations.)

