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January 1, 1943

43.61

MEMORANDUM TO: Mr. Charles F. Ernst, Project Director
FROM: Walter Honderich, Chief, Community Enterprises
SUBJECT: Weekly Narrative Report No. 16

1. NUMBER OF PERSONNEL EMPLOYED

- a. Permanent - 2
- b. Temporary - none
- c. Residents - 104
- d. Adequacy of Personnel - adequate to cover present needs

2. PROGRESS OF CURRENT WORK

Articles of Incorporation (District of Columbia laws) have been approved by the temporary Cooperative Congress, but have not yet been filed. The by-laws have been approved by the temporary Board and are now under consideration in the Cooperative Congress.

New and permanent elections will probably be held in January for Cooperative representatives, Congress and Board according to the by-laws.

A shoe repair shop began its operations on December 31.

A minimum of equipment for a beauty shop has been purchased. Operations will probably begin early this month.

A Federal Credit Union charter has been applied for. It has not yet been granted, but operations are expected to begin early in January.

A dry cleaning service as well as a photo studio are contemplated soon.

A committee of the Board is making an investigation regarding the feasibility of publishing the Center newspaper.

3. ADEQUACY OF SUPPLIES AND MATERIALS - No comments.

4. CURRENT PROBLEMS - No comments.

5. RECOMMENDATIONS OR GENERAL SUGGESTIONS - No comments.

6. COMMENTS ON CONDITIONS AMONG THE RESIDENTS AS THEY AFFECT OUR DEPARTMENT:

The sales from December 24 to December 31, inclusive, were as follows:
(This includes the Sears, Roebuck & Company and Montgomery Ward and Company orders)

December 24	\$ 3,133.01	December 28	\$ 1,631.04	
December 25	35.79	December 29	1,944.17	
December 26	950.01	December 30	1,640.94	
December 27	389.44	December 31	2,173.96	Total \$11,898.36

7. A FORECAST OF PROJECTED ACTIVITIES - See Item 2 above.

WALTER HONDERICH

Walter Honderich
Chief, Community Enterprises

CONSUMER ENTERPRISES

43.61
Month Ending Oct. 31, 1942CENTRAL UTAH

<u>Departments</u>	<u>No. of Stores</u>	<u>No. of Employees (Evacuee)</u>	<u>GROSS BUSINESS</u>	
			<u>This Month</u>	<u>Last Month</u>
Store	1	25	\$9,309.64	\$13,288.66
Barber	1	11	165.05	54.45
Movie	1	16	242.10	---
Laundry (hand)	1	3	14.56	---

COLORADO RIVER

None reported

GILA RIVER

None reported

GRANADA

Confectionary	1	12	10,774.24	7,149.07
Variety store	1	9	4,408.00	1,814.78
Dry goods store	1	9	2,690.82	2,188.78
Barber shop	1	3	79.70	---
Mail order	1	7	---	---

HEART MOUNTAIN

None reported

JEROME

None reported

MANZANAR

None reported

MINIDOKA

Gen. Mdse. (grocery, drug, H.H. goods)	3	103	24,103.32	31,120.14
Dry goods	1		2,136.61	---
Mail order	1		5,593.98	13,662.26
Barber shop	1		37.80	---
Watch repair	1		140.10	---
Florist	1		236.85	---
Laundry, dry cleaning pickup)	1		248.59	---
Newspaper delivery	1		422.13	276.60
Movies	1		585.25	---
Telegraph	1		48.21	21.57
Bus	1		10.00	---

ROHWER

Canteen	1	5	9,316.81	137.32 (open only 2 days)
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TULE LAKE

None reported

H3.61

January 29, 1943

MEMORANDUM TO: Mr. Charles F. Ernst, Project Director

ATTENTION: Mr. Lorne W. Bell

SUBJECT: Weekly Narrative Report No. 20

1. NUMBER OF PERSONNEL EMPLOYED

- a. Permanent - 2
- b. Temporary - none
- c. Residents - 115
- d. Adequacy of Personnel - adequate to cover present needs

2. PROGRESS OF CURRENT WORK

The By-Laws and Articles of Incorporation have not yet been finally approved.

The Board is awaiting final approval by the Cooperative Congress for the distribution of the patronage rebates.

The Board has not yet approved the plans for personal services in Block #2, but all preliminary work has been done to put this program into effect.

3. ADEQUACY OF SUPPLIES AND MATERIALS

The Cooperative is finding it increasingly difficult to purchase the merchandise needed by the residents. Undoubtedly the new rationing plan will make it impossible for residents to purchase canned goods and other items for which ration books are required.

4. CURRENT PROBLEMS

omit resident
~~The most~~ pressing and immediate problem of the Cooperative today is to work out a program through which its members can expedite the work of the administrative personnel. Too much time is lost in discussion of policy as it applies to the routine management of business. This is an educational problem that will undoubtedly take much additional time and effort for solution.

5. RECOMMENDATIONS OR GENERAL SUGGESTIONS:

I believe that one of the most immediate steps to be taken is the establishment of a Community Forum so that the younger people will take a more active interest in the affairs of the Cooperative, and so that a larger percentage of Nisei will be represented in the various policy-forming committees of the Cooperative. This will undoubtedly take place when the new Congress is elected.

January 29, 1943

6. COMMENTS ON CONDITIONS AMONG THE RESIDENTS AS THEY AFFECT OUR DEPARTMENT

The total sales from January 22 to January 28, inclusive (including Sears, Roebuck and Company and Montgomery Ward and Company orders) were \$12,307.27.

There is still a very strong feeling on the part of many residents that the Cooperative stands in the way of their getting more free services from the Government. Such suggestions as the following have been made by very responsible older members of the community: That the Cooperative bankrupt itself by selling merchandise below cost and by that means, if possible, force the Government to assume greater responsibility. This is very definitely a minority feeling and does not express the sentiment of the majority of residents who feel that an organized self-reliant community working through proper channels is a more effective means of getting fair treatment.

It is quite evident that much of the delay in passing the By-Laws and Articles of Incorporation has been the feeling on the part of many people that they should hold back in hope that some more favorable bargain agreement might be effected with the Government. This seems to be based more on sentiment than reason and I do not believe it will seriously impede further progress.

7. A FORECAST OF PROJECTED ACTIVITIES

Two representatives of the Purchasing Department, probably Mr. Dave Tatsuno and Mr. Toby Ogawa will be sent to St. Louis within the next few days to negotiate for further merchandise and to discuss merchandising problems with firms there.

Definite steps are being taken to hold the Cooperative election within the next two weeks.

The final details regarding the method of paying patronage rebates will undoubtedly be settled this week.

Walter Honderich

Walter Honderich
Chief, Community Enterprises

43.61

February 4, 1943

MEMORANDUM TO: Mr. Charles F. Ernst, Project Director

ATTENTION: Mr. Lorne W. Bell

SUBJECT: Weekly Narrative Report No. 21

1. NUMBER OF PERSONNEL EMPLOYED

- a. Permanent - 2
- b. Temporary - none
- c. Residents - 134
- d. Adequacy of Personnel - adequate to cover present needs

2. PROGRESS OF CURRENT WORK

The By-Laws and Articles of Incorporation have now been ratified by the temporary Congress. We expect to file the Articles with the District of Columbia today.

The Cooperative Congress has voted to pay all patronage rebates in cash.

The Board referred the matter of personal service in Block #2 to a subcommittee which is now considering it.

A new and competent barber has been transferred to the Administration Barber Shop.

3. ADEQUACY OF SUPPLIES AND MATERIALS

Preference ratings are being applied for to secure certain items including shoes and repair parts for shoe repairing machinery, radio repair parts, some staple drug items, and movie projector parts. Unless ratings are forthcoming, some of our activity will be considerably restricted.

4. CURRENT PROBLEMS

Raising of additional capital to insure maximum service and operating efficiency will be one of the main problems facing the new Congress Board. So far, capital contribution has been limited to the \$1.00 membership investment, and since all surplus is to be paid out in cash rebates precluding the Co-op from "plowing back earnings", new capital becomes a necessity.

Beauty shop operators are refusing to work for the Co-op. Only one has consented so far. Our understanding of the reason is private enterprise. These girls do beauty work in the evenings on their own and don't want to work for their competitors. We expect to have this issue brought before the Council.

5. RECOMMENDATIONS OR GENERAL SUGGESTIONS - none.

6. COMMENTS ON CONDITIONS AMONG THE RESIDENTS AS THEY AFFECT OUR DEPARTMENT

The total sales from January 29 to February 3, inclusive, (including Sears, Roebuck and Company and Montgomery Ward and Company orders) were \$7,543.47.

The recent progress in our educational work has brought greater sympathetic understanding of the Co-operative. Some people are becoming too sympathetic and are

February 4, 1943

6. COMMENTS ON CONDITIONS AMONG THE RESIDENTS AS THEY AFFECT OUR DEPARTMENT (cont'd)

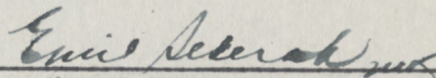
offering to make unnecessary sacrifices on its behalf. More, however, are getting the true picture, while a still large number remain a fruitful field for more intensive education. Community education on the whole can be said to be gaining impetus.

7. A FORECAST OF PROJECTED ACTIVITIES

New and permanent elections will be held beginning Monday, February 8.

Toby Ogawa and Dave Tatsuno are expected to leave on their buying trip this week.

Work continues on getting the Administrative Canteen into operation.



Emil Sekerak
Assistant Chief
Community Enterprises

43.61
February 11, 1943

MEMORANDUM TO: Mr. Charles F. Ernst, Project Director
ATTENTION: Mr. Lorne W. Bell
SUBJECT: Weekly Narrative Report No. 22

1. NUMBER OF PERSONNEL EMPLOYED

- a. Permanent - 2
- b. Temporary - none
- c. Residents - 132
- d. Adequacy of Personnel - adequate to cover present needs

2. PROGRESS OF CURRENT WORK

Articles of Incorporation have been filed with the District of Columbia, but as of today the charter has not been received.

Personal Service for appointive personnel is ready to go as soon as the appointive staff and their present employees are ready for it.

Work progresses on the Administrative Canteen and it is hoped that operations will begin early next week.

Co-op educational movies are being shown nightly by blocks.

A service for accepting funds from residents for safekeeping and for issuing bank money orders (a form of cashier's check) has been established in Community Center #26. These funds are kept in a separate account and are used for check cashing only.

Toby Ogawa, Controller, and Dave Tatsuno, Dry Goods Buyer, have left on a buying trip to St. Louis and Chicago.

3. ADEQUACY OF SUPPLIES AND MATERIALS

We are awaiting word on preference ratings. We are also awaiting clarification from Washington on shoe rationing.

4. CURRENT PROBLEMS

Preference rating to get an initial complete inventory of shoes is our main problem now.

5. RECOMMENDATIONS OR GENERAL SUGGESTIONS - none.

6. COMMENTS ON CONDITIONS AMONG THE RESIDENTS AS THEY AFFECT OUR DEPARTMENT

Community education regarding the Co-op is progressing satisfactorily.

7. A FORECAST OF PROJECTED ACTIVITIES

New and permanent elections were postponed to Monday, February 15 because of

Mr. Charles F. Ernst

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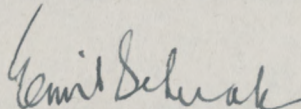
February 11, 1943

draft registration meetings.

Expanded equipment and personnel in the shoe repair shop is contemplated.

Investigations are being made on the possibilities of establishing a mail service on watch repairing.

Inquiries are being made to ascertain the availability of films and dark room supplies for a photo service.



Emil Sekerak
Association Superintendent
Consumer Enterprises

43.61

February 18, 1943

MEMORANDUM TO: Mr. Charles F. Ernst, Project Director

ATTENTION: Mr. Lorne W. Bell

SUBJECT: Weekly Narrative Report No. 23

1. NUMBER OF PERSONNEL EMPLOYED

- a. Permanent - 2
- b. Temporary - none
- c. Residents - 133
- d. Adequacy of Personnel - adequate to cover present needs

2. PROGRESS OF CURRENT WORK

Certificate of Incorporation has been received from the District of Columbia. It will now be necessary to file with the Secretary of State in Utah and the County of Millard.

Personal Services are still waiting action from the Administration end.

Patronage rebates are being paid in cash all of this week at Community Center #26.

Elections for Block Assemblymen and Congressmen are being held this week.

3. ADEQUACY OF SUPPLIES AND MATERIALS

We are waiting for the ration stamps for shoes. Mr. Niesse is working on this. We are anxious to have these arrive at the earliest possible moment.

4. CURRENT PROBLEMS

Our main problems at present are: (1) organization of the new Congress, and Board of Directors and (2) raising of new capital.

5. RECOMMENDATIONS OR GENERAL SUGGESTIONS - None.

6. COMMENTS ON CONDITIONS AMONG THE RESIDENTS AS THEY AFFECT OUR DEPARTMENT

The total sales from February 11 to February 17, inclusive (including Sears, Roebuck and Company and Montgomery Ward and Company orders) were \$13,024.83.

Decision to pay rebates in cash has made a satisfactory impression on the community as a whole.

7. A FORECAST OF PROJECTED ACTIVITIES

Plans for a photo service are going forward.

Emil Sekerak

Emil Sekerak
Associate Superintendent
Community Enterprises Division

February 25, 1943

43.61

MEMORANDUM TO: Mr. Charles F. Ernst, Project Director

ATTENTION: Mr. Lorne W. Bell

SUBJECT: Weekly Narrative Report No. 24

1. NUMBER OF PERSONNEL EMPLOYED

- a. Permanent - 2
- b. Temporary - none
- c. Residents - 134
- d. Adequacy of Personnel - adequate to cover present needs

2. PROGRESS OF CURRENT WORK

Two persons have already been hired for personal service work in Block #2. The Administration has not as yet made any formal statement to Block #2 residents and employees.

The Administrative Canteen was opened for business on Wednesday, February 24.

The new and permanent Congress has been elected and had its first get-acquainted meeting, Tuesday, February 23.

3. ADEQUACY OF SUPPLIES AND MATERIALS

Shoe ration stamps and certificates will be issued by a Topaz Ration Board in the next few days. Messrs. Niesse, Hughes, Barnhart and a member from Delta will constitute the Board.

4. CURRENT PROBLEMS

Our main problems are: (1) Organization of a new Board of Directors, committees, and reorganization in some parts of the operating structure, especially the Education Department; (2) Raising of new capital which will be one of the first problems of the new Board.

5. RECOMMENDATIONS OR GENERAL SUGGESTIONS - None.

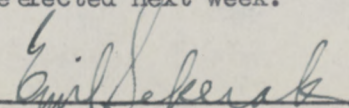
6. COMMENTS ON CONDITIONS AMONG THE RESIDENTS AS THEY AFFECT OUR DEPARTMENT

A report given by one of the old Board members after a conference in Salt Lake City, attended by five other centers, has given greater prospective to the new Congress on various matters concerning the Co-op. We hope the new Congress can translate some of the attitudes expressed therein to the people as a whole.

7. A FORECAST OF PROJECTED ACTIVITIES

Photo service and expanded laundry service are being worked on.

The new Board of Directors will be elected next week.


Emil Sekerak
Associate Superintendent
Community Enterprises Division

H3.61
March 4, 1943

MEMORANDUM TO: Mr. Charles F. Ernst
ATTENTION: Mr. Lorne W. Bell
SUBJECT: Weekly Narrative Report No. 25

1. NUMBER OF PERSONNEL EMPLOYED:

- a. Permanent - 2
- b. Temporary - None
- c. Residents - 135
- d. Adequacy of Personnel - adequate to cover present needs.

2. PROGRESS OF CURRENT WORK:

The new and permanent Board of Directors was elected yesterday.

Obstacles are still being encountered in our Personal Services in Block #2. The privately employed people are causing understandable defection in our own ranks.

3. ADEQUACY OF SUPPLIES AND MATERIALS:

We are still awaiting word as to when the shoe stamps and certificates will be issued.

4. CURRENT PROBLEMS:

Our problems at present consist of organization of the new board and committees; reorganization of our operating setup; financing of necessary purchases; and raising of new capital.

5. RECOMMENDATIONS OR GENERAL SUGGESTIONS: None

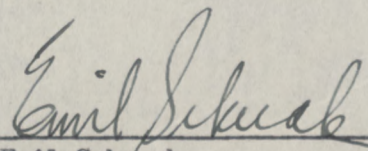
6. COMMENTS ON CONDITIONS AMONG THE RESIDENTS AS THEY AFFECT OUR DEPARTMENT:

Our educational films continue to bring appreciative acceptance in the blocks where they are shown.

7. A FORECAST OF PROJECTED ACTIVITIES:

Photo service is a step nearer actuality. We are arranging to have one or two cameras, owned by residents, sent in.

New committees will be selected this week.


Emil Sekerak
Associate Superintendent
Community Enterprises Division

March 11, 1943

43.61

MEMORANDUM TO: Mr. Charles F. Ernst
ATTENTION: Mr. Lorne W. Bell
SUBJECT: Weekly Narrative Report No. 26

1. NUMBER OF PERSONNEL EMPLOYED:

- a. Permanent - 2
- b. Temporary - None
- c. Residents - 135
- d. Adequacy of Personnel - adequate to cover present needs.

2. PROGRESS OF CURRENT WORK:

The board and congress are preparing a campaign to raise \$20,000.00 additional capital for the Cooperative. Several orders for supplies have been approved, but to date no supply of film and equipment, which is necessary to start the photo service, has arrived. We hope to get started within the next two weeks.

3. ADEQUACY OF SUPPLIES AND MATERIALS:

We have applied to the WPB for a permit to buy an electric motor to operate another stitcher which is now available for the Shoe Repair Shop.

4. CURRENT PROBLEMS:

Personal service in Block #2 and private enterprises in general are our most pressing problems.

5. RECOMMENDATIONS OR GENERAL SUGGESTIONS:

It is our belief that the cooperative congress and the city council should review the whole problem of private enterprises and assume a major responsibility for whatever decision agreed upon.

6. COMMENTS ON CONDITIONS AMONG THE RESIDENTS AS THEY AFFECT OUR DEPARTMENT:

The Cooperative is making steady progress. Merchandise is arriving daily, though because of scarcity, not in the quantities we would like. Some residents feel that the board is too conservative and that more prompt and efficient service could be given on a less democratic basis. This is undoubtedly true for the initial period but not for the long run.

The business is sound and all vital needs are being provided. The so-called "financial crisis" of the past few weeks was nothing more than a means of getting congress and the residents in general to realize that they must provide adequate capital funds if they want service. To enable our buyers, now in the east, to pay cash and thereby get a better selection of merchandise, the board negotiated a temporary loan up to \$20,000.00 with the Nephi Bank, 90 days @ 5% per annum. This was done after the Superintendent made it clear that we would not recommend a loan from WRA even though such might be available. The necessity of paying interest to an outside bank will provide another incentive for raising local capital.

TO: Mr. Charles F. Ernst

-2-

March 11, 1943

The educational movie program continues and is getting a very fine reception. When the schedule has been completed, each block will have seen the pictures.

7. A FORECAST OF PROJECTED ACTIVITIES:

Mr. E. W. Rector of the Northwest Auditing Service will arrive Thursday, March 11, 1943, ~~about 11:30 a.m.~~, to audit the books of the Cooperative Association. This audit will cover the records from the inception to March 31st.

Walter Honderich

Walter Honderich
Chief, Community Enterprises

43 61

March 18, 1943

MEMORANDUM TO: Mr. Charles F. Ernst
ATTENTION: Mr. Lorne W. Bell
SUBJECT: Weekly Narrative Report No. 27

1. NUMBER OF PERSONNEL EMPLOYED:

- a. Permanent - 2
- b. Temporary - none
- c. Residents - 138
- d. Adequacy of Personnel - we are now requesting apprentices for our Shoe Repair Department because the number of skilled shoe repairmen available is not adequate to meet the needs of this community.

Beauty operators of this center have not responded to our call for help because they can make more money as private operators.

2. PROGRESS OF CURRENT WORK:

the
Congress agreed on final details for launching/capital-raising campaign. \$3,800 has already been pledged.

3. ADEQUACY OF SUPPLIES AND MATERIALS:

The War Production Board has approved our purchase of an electric motor so that we can install another stitcher in the Shoe Repair Department.

4. CURRENT PROBLEMS:

On March 5, we received, from Washington, the following telegram:

"TOPAZ CREDIT UNION CHARTER APPROVED SUBJECT RECEIVING LICENSE FROM TREASURY PROTECTING CREDIT UNION AGAINST BLOCKED ACCOUNTS OF BLOCKED NATIONALS. THIS OFFICE WORKING WITH TREASURY ON LATTER NOW"

So far, there have been no further developments.

A separate corporation for the purpose of handling funds is urgently needed in this area. At the present time we have a banking division of Consumer Enterprises which has functioned to give the minimum of service urgently required by residents. With the arrival of the Hawaiian group last Sunday, this problem was made more acute because they wish to establish local banking connections immediately. These people have already deposited more than \$17,000 for safekeeping. Any steps that can be taken to expedite the granting of our Credit Union charter will be greatly appreciated.

5. RECOMMENDATIONS OR GENERAL SUGGESTIONS:

omit
We believe that the problem of private enterprises should be discussed in a joint meeting of representatives from the Co-operative Board of Directors, the City Council, and the Administration.

March 18, 1943

6. COMMENTS ON CONDITIONS AMONG THE RESIDENTS AS THEY AFFECT OUR DEPARTMENT:

There is a growing sense of unity of purpose in the newly-elected Congress and Board of Directors. This is reflected very decidedly in the way they are expediting administrative procedures and approaching the efficiency that could be obtained by a general manager if he were given full authority to make his own decisions. We feel that this has been our greatest accomplishment to date.

7. A FORECAST OF PROJECTED ACTIVITIES:

The auditor is proceeding on schedule with no particular difficulties. We believe he will be successful in helping persuade our older men that a more modern and efficient accounting system should be adopted. This has been no serious handicap except in getting the kind of operating statements that would be most useful for establishing credit ratings and for managerial decisions.

Walter Honderich

Walter Honderich, Chief
Community Enterprises Division

H 3. 61

March 25, 1943

MEMORANDUM TO: Mr. Charles F. Ernst
ATTENTION: Mr. Lorne W. Bell
SUBJECT: Weekly Narrative Report No. 28

I NUMBER OF PERSONNEL EMPLOYED:

- a. Permanent - 2
- b. Temporary - none
- c. Residents - 138
- d. Adequacy of Personnel - Four beauty operators have agreed to start work Monday. We are still short-handed in the Shoe Repair Department, but feel that our failure to push the matter during the past week has been partly responsible.

II PROGRESS OF CURRENT WORK:

Reports are still incomplete on the loan drive, but it is progressing very satisfactorily and will easily go over the \$20,000 goal before the end of the month.

III ADEQUACY OF SUPPLIES AND MATERIALS: No comments.

IV CURRENT PROBLEMS:

Pressure on our Banking Department increases daily. We now have more than \$27,000 on deposit and are sending another appeal to Washington to speed up action on our Credit Union charter.

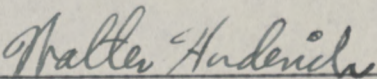
V RECOMMENDATIONS OR GENERAL SUGGESTIONS:

Every week we receive new suggestions for added services required by the people of Topaz. Since, in many cases, the City Council or the Block Managers are also involved, we recommend the formation of a joint committee composed of representatives from each of these three groups to discuss ways and means of providing certain essential services that are not definitely the responsibility of any one of them.

VI COMMENTS ON CONDITIONS AMONG THE RESIDENTS AS THEY AFFECT OUR DEPARTMENT:

The response to the present loan drive indicates that the residents of this community are definitely interested in the problems of the cooperative. There has also been a very healthy response to the meetings called in the various blocks for the purpose of discussing the program of the cooperative.

VII A FORECAST OF PROJECTED ACTIVITIES: No comments.



Walter Honderich, Chief
Community Enterprises Division

43.61
April 1, 1943

MEMORANDUM TO: Mr. Charles F. Ernst
ATTENTION: Mr. Lorne W. Bell
SUBJECT: Weekly Narrative Report No. 29

1. NUMBER OF PERSONNEL EMPLOYED

- a. Permanent - 2
- b. Temporary - none
- c. Residents - 138
- d. Adequacy of Personnel - We are now organized to the point where we can use quite a number of part-time high school students in our office to do typing, mimeographing and some of the elementary bookkeeping. Since we expect our office force to be greatly depleted within the next month, we will welcome applications from the above part-time workers immediately.

2. PROGRESS OF CURRENT WORK:

Cash is still coming in on the loan drive, ~~but~~ Receipts to date are \$20,463. We are permitting this drive to continue for the time being because we want to give the slower blocks a chance to respond. This is for educational reasons and not because we need money.

3. ADEQUACY OF SUPPLIES AND MATERIALS: No comments.

4. CURRENT PROBLEMS: No comments.

5. RECOMMENDATIONS OR GENERAL SUGGESTIONS:

We are now faced with the likelihood of losing a high percentage of our office personnel because of relocation and are reorganizing our departments so that we can use part-time high school students for typing, mimeographing and elementary bookkeeping. We are preparing a request to the Adult Education Department for these part-time workers and will arrange to provide the type of in-service training that should be both practical and attractive.

6. COMMENTS ON CONDITIONS AMONG THE RESIDENTS AS THEY AFFECT OUR DEPARTMENT:

The return of Toby Ogawa and Dave Tatsuno from the East and their very enlightening talks about conditions in general "on the outside" have been most valuable. The Co-operative Congress and residents in general are getting a first-hand account of the difficulties which the outside public is facing in getting essential merchandise.

The success of our financial drive indicates a more mature point of view on the part of the majority of residents and provides the basis for loyalty to something that is distinctly their own.

7. A FORECAST OF PROJECTED ACTIVITIES:

Now that the preliminary stages of organization have been successfully completed, we will have a much greater opportunity to expand the educational program among the residents. With this in mind, the Board of Directors is seriously considering the reorganization of work to reach more of the young people in the community.

Walter Honderich
Walter Honderich
Superintendent

H3.61

April 8, 1943

MEMORANDUM TO: Mr. Charles F. Ernst, Project Director
ATTENTION: Mr. Lorne W. Bell, Chief, Community Services Division
SUBJECT: Weekly Narrative Report No. 30

1. NUMBER OF PERSONNEL EMPLOYED:

- a. Permanent - 2
- b. Temporary - none
- c. Residents - 135
- d. Adequacy of Personnel - We need ten more employees to serve as store clerks, shoe repairmen, and office assistants.

2. PROGRESS OF CURRENT WORK:

Latest figures on the outcome of the finance drive are \$29,628.50.

The most significant development of the past week was the actual reorganization of our operating department. The Board of Directors finally agreed to confine itself to matters of policy and to place in the hands of a General Manager full responsibility for putting those policies into effect. ~~THE~~ This has been a real accomplishment since most of the men on the Board have had years of experience as operating managers and found it very difficult to keep out from behind the counters and out of the office where the work was being done. This change has been a final recognition on their part that "too many cooks spoil the broth".

- 3. ADEQUACY OF SUPPLIES AND MATERIALS: No comments.
- 4. CURRENT PROBLEMS: No comments.
- 5. RECOMMENDATIONS OR GENERAL SUGGESTIONS: No comments.
- 6. COMMENTS ON CONDITIONS AMONG THE RESIDENTS AS THEY AFFECT OUR DEPARTMENT:

It is now quite obvious that the program of relocation will increase the nervous tension in the community. We are finding that as people leave the center, the pressure of increased work on those remaining and the uncertainty of when leave clearances will be granted is making it increasingly difficult to get essential work done.

- 7. A FORECAST OF PROJECTED ACTIVITIES: No comments.

Walter Honderich
Walter Honderich, Chief,
Community Enterprises

43.61
April 15, 1943

MEMORANDUM TO: Mr. Charles F. Ernst, Project Director
ATTENTION: Mr. Lorne W. Bell, Chief, Community Services Division
SUBJECT: Weekly Narrative Report No. 31

1. NUMBER OF PERSONNEL EMPLOYED:

- a. Permanent - 2
- b. Temporary - none
- c. Residents - 139
- d. Adequacy of Personnel - Due to relocation, our shortage of employees is steadily becoming more critical.

2. PROGRESS OF CURRENT WORK:

Procurement of merchandise has become our No. 1 problem. We had a lineup a block and one half long outside our Dry Goods Store the morning it was announced that a new shipment of yard goods would be placed on sale.

We hope to have an efficient layout for handling the crowds at the soda fountain in the administrative area and are also planning to establish two more soda fountains in the central area within the next few weeks.

- 3. ADEQUACY OF SUPPLIES AND MATERIALS: No comments.
- 4. CURRENT PROBLEMS: No comments.
- 5. RECOMMENDATIONS OR GENERAL SUGGESTIONS: No comments.
- 6. COMMENTS ON CONDITIONS AMONG THE RESIDENTS AS THEY AFFECT OUR DEPARTMENT:

There has been no evidence of slowing down or demoralization due to the incident of last Sunday, although it was quite obvious that there was deep-felt concern and resentment.

One of the problems in recruiting help for the Consumer Enterprises Division is the general realization on the part of the residents that the pressure of work to be done is very great and that longer hours and harder work are required to keep up with the demands of the community for the services of the various departments. Overtime has not been required of the employees, but it has been the general rule. The morale has been high due to the enthusiasm of the resident leaders in the various departments.

- 7. A FORECAST OF PROJECTED ACTIVITIES: No comments:

Walter Honderich
Walter Honderich, Chief
Community Enterprises

#3.61

April 21, 1943

MEMORANDUM TO: Mr. Charles F. Ernst, Project Director
ATTENTION: Mr. Lorne Bell, Chief, Community Services Division
SUBJECT: Weekly Narrative Report No. 32

1. NUMBER OF PERSONNEL EMPLOYED:

- a. Permanent - 2
- b. Temporary - none
- c. Residents - 143
- d. Adequacy of Personnel - No comments.

2. PROGRESS OF CURRENT WORK:

The WPB has approved plans for Center stores and warehouses.

3. ADEQUACY OF SUPPLIES AND MATERIALS:

We need 10,000 gallons of single-strength fountain syrup to supply the minimum requirements for this season. Orders have been placed but so far only small fraction of this has been forthcoming.

4. CURRENT PROBLEMS: No comments.

5. RECOMMENDATIONS OR GENERAL SUGGESTIONS: No comments.

6. COMMENTS ON CONDITIONS AMONG THE RESIDENTS AS THEY AFFECT OUR DEPARTMENT:

All the departments are now operating on regular schedule. The stores were closed Monday, April 19, for the funeral.

With the growing scarcity of labor in this center, a situation is arising that might become very serious. It was reported at the Co-op Board meeting that an employee of the Cost Accounting Department insisted upon being reclassified for a \$19 position and stated that he had been offered this amount as an accountant in the Cooperative office. He got the \$19. From time to time employees in our various departments threaten to take jobs elsewhere unless wages are increased.

Some of our employees have had genuine offers from other departments for \$19 jobs for which they were qualified. Our managers reclassified them feeling that their services were absolutely essential for the continuation of our program, and that they were entitled to \$19 jobs.

We believe that immediate and most careful consideration must be

MEMORANDUM TO: Mr. Charles F. Ernst, Project Director

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April 21, 1943

given to this whole problem to prevent bidding up classification without increasing the supply of employable people, thereby jeopardizing performance.

Walter Honderich, Chief
Community Enterprises

H3.61

April 29, 1943

MEMORANDUM TO: Mr. Charles F. Ernst
Project Director

ATTENTION: Mr. Lorne Bell, Chief
Community Services Division

SUBJECT: Weekly Narrative Report No. 33

1. NUMBER OF PERSONNEL EMPLOYED:

- a. Permanent - 2
- b. Temporary - none
- c. Residents - 142
- d. Adequacy of Personnel - Due to shortage of help, it will be probably necessary to shorten store hours in order to reduce the overtime of the present employees.

2. PROGRESS OF CURRENT WORK: No comments.

3. ADEQUACY OF SUPPLIES AND MATERIALS: No comments.

4. CURRENT PROBLEMS: No comments.

5. RECOMMENDATIONS OR GENERAL SUGGESTIONS: No comments.

6. COMMENTS ON CONDITIONS AMONG THE RESIDENTS AS
THEY AFFECT OUR DEPARTMENT: No comments.

Walter Honderich

Walter Honderich, Chief
Community Enterprises

H3.61

May 6, 1943

MEMORANDUM TO: Mr. Charles F. Ernst, Project Director

ATTENTION: Mr. Lorne Bell, Chief,
Community Services Division

SUBJECT: Weekly Narrative Report No. 34

1. NUMBER OF PERSONNEL EMPLOYED

- a. Permanent - 2
- b. Temporary - none
- c. Residents - 151
- d. Adequacy of Personnel - No comments.

2. PROGRESS OF CURRENT WORK:

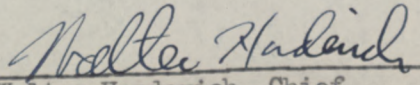
Books for the period from September 13, 1942 to March 31, 1943 are being audited by Mr. Rector from the Northwest Cooperative Auditing Service.

Congress has voted to set aside 3% of the 14.76% in a special reserve fund to be kept until the time of liquidation of the Cooperative, and to issue equity certificates for the balance. These certificates will not be paid until such time as the Board of Directors has paid up all loan obligations and decides that it has an excess of surplus capital.

All departments are operating satisfactorily and making the adjustments necessary to keep going with the limited help available.

- 3. ADEQUACY OF SUPPLIES AND MATERIALS: No comments.
- 4. CURRENT PROBLEMS: No comments.
- 5. RECOMMENDATIONS OR GENERAL SUGGESTIONS: No comments.
- 6. COMMENTS ON CONDITIONS AMONG THE RESIDENTS AS THEY AFFECT OUR DEPARTMENT:

Looking to relocation, our management has decided upon an intensive In-service Training program. This will enable us to use high school students to fill vacancies in most of the departments and to give them valuable work experience. It is quite apparent that the growing impetus of relocation is helping our employees develop a new enthusiasm and forward look.


Walter Honderich, Chief
Community Enterprises

H3. 61

May 13, 1943

MEMORANDUM TO: Mr. Charles F. Ernst, Project Director

ATTENTION: Mr. Lorne Bell, Chief, Community Services Division

SUBJECT: Weekly Narrative Report No. 35

1. NUMBER OF PERSONNEL EMPLOYED

- a. Permanent - 2
- b. Temporary - none
- c. Residents - 152
- d. Adequacy of Personnel - No comments.

2. PROGRESS OF CURRENT WORK:

Congress has approved construction for an ice house adjoining the general store. It is anticipated that considerable quantity of ice will be sold during the summer months.

With the completion of the darkroom within the next two days, our photographic department will be ready to develop pictures for the high school annual and identification pictures.

3. ADEQUACY OF SUPPLIES AND MATERIALS: No comments

4. CURRENT PROBLEMS: No comments

5. RECOMMENDATIONS OR GENERAL SUGGESTIONS: No comments

6. COMMENTS ON CONDITIONS AMONG THE RESIDENTS AS THEY AFFECT OUR DEPARTMENT:

Cooperative Board is meeting in special session this afternoon to discuss the problems growing out of relocation, and to prepare for a special Congress meeting for the same purpose.

Within the next week, a special staff meeting will be called of all the Cooperative employees to help them get a better idea of the whole relocation program, to encourage them to relocate, and to help them appreciate the problems that the Cooperative, as well as the whole community, must face as the number leaving steadily increases.

Walter Honderich

Walter Honderich, Chief
Community Enterprises

H3.61

May 20, 1943

MEMORANDUM TO: Mr. Charles F. Ernst, Project Director
ATTENTION: Mr. Lorne Bell, Chief, Community Services Division
SUBJECT: Weekly Narrative Report No. 36

1. NUMBER OF PERSONNEL EMPLOYED

- a. Permanent - 2
- b. Temporary - none
- c. Residents - 153
- d. Adequacy of Personnel - No comments.

2. PROGRESS OF CURRENT WORK:

The first issue of the Co-op News bulletin will be published this week. It is maintained that this shall be a weekly paper containing information about current developments in the Cooperative, a brief discussion of Cooperative plans as they apply to this center, and an opportunity for residents to air their views in all matters relating to the Cooperative.

Dave Tatsuno and Tad Fujita left for St. Louis and Chicago to buy dry goods for the fall season.

3. ADEQUACY OF SUPPLIES AND MATERIALS:

We are still awaiting permission from the local ration board to apply for commercial sugar which can be turned over to manufacturers to supply us with fountain syrup, ice cream, etc.

4. CURRENT PROBLEMS: No comments.

5. RECOMMENDATIONS OR GENERAL SUGGESTIONS: No comments.

6. COMMENTS ON CONDITIONS AMONG THE RESIDENTS AS THEY AFFECT OUR DEPARTMENT:

Man power shortage due to relocation continues to be the number one problem facing the Cooperative Congress and Board of Directors. We are confident that there is a satisfactory solution to this problem

Mr. Charles F. Ernst
Weekly Narrative Report No. 36
May 20, 1943

because the people realize the importance of maintaining the services of the center and at the same time ~~and~~ providing every opportunity for people to relocate. We are counting on increased amount of volunteer help after hours to take care of some of the essential business such as construction of ^{the} ice house, installation of facilities for soda fountains, etc.


Walter Honderich, Chief
Consumer Enterprises

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May 26, 1943

MEMORANDUM TO: Mr. Charles F. Ernst, Project Director
ATTENTION: Mr. Lorne Bell, Chief, Community Services Division
SUBJECT: Weekly Narrative Report No. 37

1. NUMBER OF PERSONNEL EMPLOYED

- a. Permanent - 2
- b. Temporary - none
- c. Residents - 146
- d. Adequacy of Personnel - No comments.

2. PROGRESS OF CURRENT WORK:

- 1. The Board of Operations, which is made up of the department heads, under the chairmanship of the general manager held its second regular weekly meeting Friday, May 21, 1943

This body has been particularly effective in boosting the morale of the employees and promoting efficiency within various departments.

- 2. Work will start today on the foundations for a small ice house. With the coming of hot weather, the residents are particular eager to have an adequate source of ice.

3. ADEQUACY OF SUPPLIES AND MATERIALS:

We hope to hear from the local ration board this week regarding sugar allotment for commercial purposes.

4. CURRENT PROBLEMS: No comments.

5. RECOMMENDATIONS OR GENERAL SUGGESTIONS: No comments.

6. COMMENTS ON CONDITIONS AMONG THE RESIDENTS AS THEY AFFECT OUR DEPARTMENT:
No comments.

Walter Honderich

Walter Honderich, Chief
Community Enterprises

WH:ht