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led last day of each Month)

EDUCATION  
CONSUMER ENTERPRISES

PART II (CM)

Month Ending June 1941

PROJECT MANZANAR RELOCATION  
CENTER

SCHOOL ENROLLMENT:

Total at last Report 2060 Total this month 2048 Boys 1013 Girls 1035

Elementary: Total Enrollment 1013 Average daily attendance 972.80

High School: Total Enrollment 1035 Average daily attendance 1022

Number High School Students in vocational training courses: Boys 269 Girls 557

Account for any major increase or decrease in school enrollment or attendance this month, giving figures:

ADMINISTRATION:

Number of teachers employed: (Elementary 41 Caucasian 27 Evacuee 14  
and  
(High School 45 Caucasian 33 Evacuee 12)

Staff additions or resignations this month (positions involved) 9  
2 elementary teachers resigned  
7 Secondary teachers resigned

ADULT EDUCATION:

Total enrollment in adult education classes: Men 609 Women 433  
Number of adults taking vocational training courses: Men 94 Women 322  
Number of adults taking English courses: Men 52 Women 185  
Types of re-training courses and enrollment in each See attached sheet  
Total enrollment in academic courses Men 45 Women 26

STUDENT RELOCATION:

Number of students who left center this month for college 0  
Total number attending college on permit: 41 Men 26 Women 15

GENERAL COMMENT: (Give brief report on anything of unusual or significant nature which has arisen in the field of education this month, programs under way, any problems current or anticipated, suggestions and recommendations:)

See attached sheet.

(Turn Up and Over)

NURSERY SCHOOLS:

Number of schools 7 Average daily attendance 249.75  
 Total enrollment 260 Number of boys 139 Number of girls 121  
 Number of staff members 17 Caucasian 0 Evacuee 17

LIBRARIES:

27700 27363  
 1417-----Textbooks-----35821  
 Number of volumes in libraries 29117 Number in previous report 63184

Total circulation this month 13442 Last month 16915  
Elementary 5065-----Texts 1116-----Elem. & Texts last month 10734/Total  
CONSUMER ENTERPRISES:

BUSINESS VOLUME: Figures on gross business volume for each department of Consumer Enterprises.

Departments	No. of Stores	No. of Employees (Evacuee)	GROSS This Month	BUSINESS Last Month
Dry Goods	1	54	\$33,551.29	\$37,065.67
Canteen	1	30	29,971.46	24,992.65
Laundry	1	2	534.82	781.66
Watch Repair	1	5	601.92	682.36
Beauty Shop	1	12	394.65	433.26
Barber Shop	1	17	1,169.65	1,386.40
Shoe Repair	1	18	700.67	901.71
Photo Studio	1	7	6736	
Total membership in Consumer Enterprises Association:			1,615.03	988.55
Sporting Goods	1	7	\$33680.00	
Total paid-in share capital				
American Express	1	2	3,061.37	

DIVIDENDS:

Amount declared by merchandise departments this month \_\_\_\_\_

For period from \_\_\_\_\_ to \_\_\_\_\_

Dividends declared by service departments this month (name departments, dividend amount, and period covered.)

fiscal  
 Total of community enterprise dividends paid this / year None

GENERAL COMMENT: (Discuss briefly (1) major activity and developments in community enterprise field this month, and (2) plans, problems, expected developments in the near future with suggestions and recommendations.)

First quarter rebate declared but ordered paid in certificates of indebtedness rather than in cash in order to conform with Supp. 6 of Adm. Instr. 26. Operating Agreement signed June 26 by Co-op Board. Organization pattern including a model constitution and by-laws for a Community Activities Cooperative was prepared and accepted by the groups being organized. Plans for a cooperative sewing and dressmaking unit are being perfected.

## Adult Education

Types of vocational and re-training courses and enrollment in each:

	<u>Men</u>	<u>Women</u>	<u>Total</u>
Adult Education Courses			
Accounting	16	3	19
Agriculture	4	0	4
Journalism	4	6	10
Librarianship	2	13	15
Plant Breeding	15	0	15
Shorthand	20	94	114
Tailoring	3	103	106
Typing	<u>21</u>	<u>67</u>	<u>88</u>
	85	266	371
Teacher Training Courses	9	36	45

### GENERAL COMMENT:

Our schools were inspected and evaluated by Dr. Aubrey Douglass, Chief of the Division of Secondary Education, and Mr. Herman Spindt of the University of California. We now have credentials of approval stating that our high school and junior college meet the standards contained in the School Code of California and the Rules and Regulations of the California State Board of Education.

Dr. W. Melvin Strong, Curriculum Advisor for the high school, was transferred to the position of Night School Director (Director of Adult Education) upon the departure of Mr. Charles Ferguson for the armed forces.

The library has undergone great improvement. We are planning to give a library science course to interested high school students.

Guayule was disbanded at the end of the month. We intend to keep a minimum staff to run the guayule work to get research data necessary to complete three publications.

The visit by Mr. Thomas Bodine, Field Director of the Japanese-American National Student Relocation Council, gave an impetus to students desiring to continue their education.

filed last day of each Month)

EDUCATION  
CONSUMER ENTERPRISES

Month Ending October 1942

PART II (CM)

PROJECT EDUCATION

SCHOOL ENROLLMENT:

Total at last Report \_\_\_\_\_ Total this month \_\_\_\_\_ Boys \_\_\_\_\_ Girls \_\_\_\_\_

Elementary: Total Enrollment 1001 Average daily attendance not complete

High School: Total Enrollment 1378 Average daily attendance not complete

Number High School Students in vocational training courses: Boys 407 Girls 563

Account for any major increase or decrease in school enrollment or attendance this month, giving figures:

ADMINISTRATION:

Number of teachers employed: (Elementary \_\_\_\_\_ Caucasian 16 Evacuee 1  
and  
Practice teachers: H.S. (High School \_\_\_\_\_ Caucasian 35 Evacuee 0  
Elementary 4

Staff additions or resignations this month (positions involved) 3 additions

Assistant teachers:

High School 5

Elementary 10 additions: 2 Elementary teachers, and 1 Physical Education Supervisor

ADULT EDUCATION:

Total enrollment in adult education classes: Men 200 Women \_\_\_\_\_

Number of adults taking vocational training courses: Men 200 Women 120

Number of adults taking English courses: Men \_\_\_\_\_ Women 235

Types of re-training courses and enrollment in each 124

STUDENT RELOCATION:

Number of students who left center this month for college \_\_\_\_\_

Total number attending college on permit: 12 Men 10 Women 2

GENERAL COMMENT: (Give brief report on anything of unusual or significant nature which has arisen in the field of education this month, programs under way, any problems current or anticipated, suggestions and recommendations:)

Our educational program is severely handicapped on the elementary level by the sudden death of our elementary principal, lack of seating, a shortage of nine teachers, and the fact that there are four classes in each open barrack with no partitions to divide the class groups.

On the high school level our greatest handicap is lack of proper seating for high school students. An auditorium and a high school band are some means of banding together a high school group of students who are still conscious of being from 407 different high schools.

(Turn Up and Over)

Our vocational training program cannot develop as fast as we would like it to because we are held in by center boundary lines. This prevents easy access to the farms and other outside projects, which is allowed only by passes for essential work. Shortage of tools for shop and carpentry training, for garage and mechanical training prevents other departments from opening their shops to high school vocational training.

NURSERY SCHOOLS:

Number of schools 9 Average daily attendance not complete  
 Total enrollment 315 Number of boys \_\_\_\_\_ Number of girls \_\_\_\_\_  
 Number of staff members 27 Caucasian none Evacuee 27

LIBRARIES:

Number of volumes in libraries 35,000 Number in previous report \_\_\_\_\_  
 Total circulation this month 5063 Last month \_\_\_\_\_

CONSUMER ENTERPRISES:

BUSINESS VOLUME: Figures on gross business volume for each department of Consumer Enterprises.

Departments	No. of Stores	No. of Employees (Evacuee)	GROSS BUSINESS This Month	Last Month
Administration & Fiscal		11		
Canteen	1	35	\$ 3,543.53	\$ 30,987.01
General Store	2	45	27,537.87	25,870.57
Warehouse	2	10		
			51,081.40	56,857.58

Total membership in Consumer Enterprises Association: 12

Total paid-in share capital . . . . . None

DIVIDENDS:

Amount declared by merchandise departments this month None

For period from \_\_\_\_\_ to \_\_\_\_\_

Dividends declared by service departments this month (name departments, dividend amount, and period covered.)

Total of community enterprise dividends paid this year None

GENERAL COMMENT: (Discuss briefly (1) major activity and developments in community enterprise field this month, and (2) plans, problems, expected developments in the near future with suggestions and recommendations.)  
 Completion of details of transfer of assets and liabilities from the temporary Enterprises (Community Enterprises) to the permanent enterprises (Manzanar Cooperative Enterprises Inc.). An Audit was completed as of Sept. 30, 1942. Major problems now are those legal and administrative problems of determining the liability of the temporary enterprises for taxes (income, excise, social security, and workmen's compensation) and rent. The next steps are the division of the assets and their distribution as memberships in the cooperative. Then the permanent organization can be set up.

filed last day of each Month)

EDUCATION  
CONSUMER ENTERPRISES..

PART II (CM)

Month Ending November 194 2

PROJECT MANZANAR RELOCATION  
CENTER

SCHOOL ENROLLMENT:

Total at last Report 2379 Total this month 2371 Boys 1141 Girls 1230

Elementary: Total Enrollment 1021 Average daily attendance 973

High School: Total Enrollment 1350 Average daily attendance 1250

Number High School Students in vocational training courses: Boys 400 Girls 560

Account for any major increase or decrease in school enrollment or attendance this month, giving figures:

ADMINISTRATION:

Number of teachers employed: (Elementary 31 Caucasian 19 Evacuee 12  
and  
(High School 40 Caucasian 36 Evacuee 4  
1 addition

Staff additions or resignations this month (positions involved) 3 losses  
(See Supplementary Sheet)

ADULT EDUCATION:

Total enrollment in adult education classes: Men 408 Women 768  
Number of adults taking vocational training courses: Men 178 Women 465  
Number of adults taking English courses: Men 90 Women 201  
Types of re-training courses and enrollment in each (See Supplementary Sheet)

STUDENT RELOCATION:

Number of students who left center this month for college 0  
Total number attending college on permit: 15 Men 13 Women 2

GENERAL COMMENT: (Give brief report on anything of unusual or significant nature which has arisen in the field of education this month, programs under way, any problems current or anticipated, suggestions and recommendations:)

Elementary school buildings have been lined with plasterboard, and heating has been provided. Tables and chairs are being distributed to the classrooms. Construction of partitions to separate class groups is scheduled to start soon. The acute shortage of teachers is the most serious problem of the elementary school.

In the Adult Education Department plans are being made for a Junior College program.

(Turn Up and Over)

NURSERY SCHOOLS:

Number of schools 12 Average daily attendance 203  
 Total enrollment 237 Number of boys 135 Number of girls 102  
 Number of staff members 21 Caucasian 0 Evacuee 21

LIBRARIES:

Number of volumes in libraries 20,474  
25,152 - Text Book Room  
45,626 Number in previous report 35,000  
 Total circulation this month 7066 Last month 5063

CONSUMER ENTERPRISES:

BUSINESS VOLUME: Figures on gross business volume for each department of Consumer Enterprises.

Departments	No. of Stores	No. of Employees (Evacuee)	GROSS BUSINESS This Month	Last Month
Canteen .....	1	37	\$21,920.85	\$23,543.53
General Store	1	49	34,481.19	27,537.87
Barber Shop	1	12	376.15	
Beauty Shop	1	15	743.10	
Mail Order	1	6	8,439.78	
Administration		13		
Warehouse		10		
Free Press .....			516.72	523.96
Total membership in Consumer Enterprises Association:				12

Total paid-in share capital . . . . . None

DIVIDENDS:

Amount declared by merchandise departments this month None

For period from \_\_\_\_\_ to \_\_\_\_\_

Dividends declared by service departments this month (name departments, dividend amount, and period covered.)

Total of community enterprise dividends paid this year None

GENERAL COMMENT: (Discuss briefly (1) major activity and developments in community enterprise field this month, and (2) plans, problems, expected developments in the near future with suggestions and recommendations.)

(1) Mail Order service division established with Montgomery Ward, rebating 10% on all orders taken. Barber and Beauty shops established. Administrative organization and staff of cooperative completed. (2) Discussion of problems of tax liability, transfer of assets, rebates remain paramount. Taxation and transfer problems submitted to Washington for determination. Project restless at delay in transfer and delay in issuance of memberships and rebates. Project distinctly in need of adequate and speedier legal advice and administrative decisions from Regional and Washington staffs.

# EDUCATION -2-

## ADMINISTRATION:

### Addition:

1. Elementary School  
Mr. Clyde L. Simpson, Principal of Elementary School

### Resignations:

1. Elementary School  
Miss Miriam Emus - 5th Grade
2. High School  
Mr. Marvin Crites - Physical Education  
Mr. Francis Darrow - Science

## ADULT EDUCATION:

### Types of Re-Training Courses and Enrollment in Each

	MALE	FEMALE
Psychology 1A	27	50
American History & Economics	60	
Spanish	38	10
History of Education	5	17
Educational Psychology	5	13
Elementary Methods		11
Secondary Methods	5	1
TOTAL ENROLLMENT	140	102

ed last day of each Month)

EDUCATION  
CONSUMER ENTERPRISES

PART II. (CM)

Month Ending December 1942

PROJECT MANZANAR RELOCATION  
CENTER

SCHOOL ENROLLMENT:

Total at last Report 2371 Total this month 2339 Boys 1179 Girls 1160  
Elementary: Total Enrollment 1039 Average daily attendance 988  
High School: Total Enrollment 1300 Average daily attendance 1200  
Number High School Students in vocational training courses: Boys 400 Girls 500

Account for any major increase or decrease in school enrollment or attendance this month, giving figures:

Disruption at camp allowed only 5 actual days of school

ADMINISTRATION:

Number of teachers employed: (Elementary 28 Caucasian 18 Evacuee 10  
and  
(High School 40 Caucasian 35 Evacuee 4)

Staff additions or resignations this month (positions involved) 2

Resignations: Mrs. Marcia Price - 5th Grade teacher  
Hazel James Jones - English-Social Studies, Secondary teacher

ADULT EDUCATION:

Total enrollment in adult education classes: Men 597 Women 864  
Number of adults taking vocational training courses: Men 178 Women 258  
Number of adults taking English courses: Men 116 Women 232  
Types of re-training courses and enrollment in each ----

STUDENT RELOCATION:

Number of students who left center this month for college 0  
Total number attending college on permit: 15 Men 13 Women 2

GENERAL COMMENT: (Give brief report on anything of unusual or significant nature which has arisen in the field of education this month, programs under way, any problems current or anticipated, suggestions and recommendations:)

Schools were the first to reflect the rising tensions in the community prior to the outbreak of December 6. Discipline, trouble, gangs, intimidation were increasingly evident during the past four weeks before the general outbreak.

Schools closed December 8 after an attempt to reopen school following the riot. Two high school boys were killed. Many others were congregated with the crowd.

Undoubtedly, one of the cause of the Manzanar disturbance was the failure of W.R.A. to show any evidence of fulfilling its school building program promise.

(Turn Up and Over)

NURSERY SCHOOLS:

Number of schools 12 Average daily attendance 201  
 Total enrollment 237 Number of boys 135 Number of girls 102  
 Number of staff members 21 Caucasian 0 Evacuee 21

LIBRARIES:

21,340 20,474  
 25,552 --- Text Book Room --- 25,152  
 Number of volumes in libraries 46,892 Number in previous report 45,626

Total circulation this month 1800 Last month 7066  
 Due to disruption in camp and plasterboard installation, the library  
 CONSUMER ENTERPRISES: was closed the major part of the month.

BUSINESS VOLUME: Figures on gross business volume for each department of  
 Consumer Enterprises.

Departments	No. of Stores	No. of Employees (Evacuee)	GROSS This Month	BUSINESS Last Month
Canteen	1	34	\$25,533.82	\$21,920.85
General Store	1	51	37,770.21	34,481.19
Barber Shop	1	15	250.35	376.15
Beauty Shop	1	16	649.70	743.10
Mail Order	1	8	3,310.40	8,439.78
Administration & Whse		38		

Total membership in Consumer Enterprises Association: 12

Total paid-in share capital . . . . . None

DIVIDENDS:

Amount declared by merchandise departments this month None

For period from \_\_\_\_\_ to \_\_\_\_\_

Dividends declared by service departments this month (name departments,  
 dividend amount, and period covered.)

Total of community enterprise dividends paid this year None

GENERAL COMMENT: (Discuss briefly (1) major activity and developments in  
 community enterprise field this month, and (2) plans, problems, expected  
 developments in the near future with suggestions and recommendations.)

With the assistance of our permanent project attorney the transfer agreement  
 was negotiated and signed giving full title of all assets and liabilities  
 to the Co-op. On December 23 the Internal Revenue ruling was received  
 allowing the temporary enterprises' overages to be distributed as a part  
 the co-op rebates and thus tax free. Resolution passed authorizing  
 patronage rebate distribution. These were factors working toward  
 improvement of morale. The arson attempt at 21-14 resulted in a decision  
 the canteen and General store into the firebreak. Rationing  
 of fats, sugar and other shortages are being studied.

Filed last day of each Month)

EDUCATION  
CONSUMER ENTERPRISES

PART II (CM)

Month Ending January 1943

PROJECT MANZANAR RELOCATION  
CENTER

SCHOOL ENROLLMENT:

Total at last Report 2339 Total this month 2269 Boys 1119 Girls 1150

Elementary: Total Enrollment 1026 Average daily attendance 956.40

High School: Total Enrollment 1243 Average daily attendance 1221

Number High School Students in vocational training courses: Boys 441 Girls 764  
(Duplication of same pupil in more than one course)

Account for any major increase or decrease in school enrollment or attendance  
this month, giving figures: Reduction of 25 in enrollment due to new  
policy of allowing pupils over 16 years of age to withdraw from school  
if they so desire.

ADMINISTRATION:

Number of teachers employed: (Elementary 35 Caucasian 18 Evacuee 17  
and  
(High School 41 Caucasian 30 Evacuee 11  
(Some part time)

Staff additions or resignations this month (positions involved) 10

Resignations: Miss Bevin-H.S. Teacher Additions: Mrs. Forester-H.S. Teacher  
Mr. Hesse-H.S. Vice Principal Mr. Lankow-H.S. Teacher  
Additions: Mrs. Kincaid- 5th Grade Miss Potts-H.S. Teacher

ADULT EDUCATION: Miss Bailey-5th Grade Mrs. McGavern-6th Grade  
Miss Harrison-4th Grade Miss Cox-4th Grade

Total enrollment in adult education classes: Men 805 Women 779

Number of adults taking vocational training courses: Men 526 Women 592

Number of adults taking English courses: Men 189 Women 260

Types of re-training courses and enrollment in each See attached sheet

Total enrollment in Junior College classes: Men 279 Women 187

STUDENT RELOCATION:

Number of students who left center this month for college 10 (2 of these left  
the end of Dec.)  
Total number attending college on permit: 25 Men 19 Women 6

GENERAL COMMENT: (Give brief report on anything of unusual or significant nature  
which has arisen in the field of education this month, programs under way,  
any problems current or anticipated, suggestions and recommendations:)

(Turn Up and Over)

# NURSERY SCHOOLS:

Number of schools 9 Average daily attendance None

Total enrollment None Number of boys ---- Number of girls ----

Number of staff members 23 Caucasian 0 Evacuee 23

Nursery schools did not hold class during January. Mrs. Robert Gibson con-  
LIBRARIES: ducted a training school for the teachers. Reopened Feb. 1, 1943

Number of volumes in libraries 22,153 Text Books 21,340  
31,532 Number in previous report 25,552  
53,685 46,892

Total circulation this month 6171\* Last month 1800\*

\*This does not include the large circulation \*Libraries closed  $\frac{1}{2}$  month

CONSUMER ENTERPRISES: of classroom libraries.

BUSINESS VOLUME: Figures on gross business volume for each department of  
Consumer Enterprises.

Departments	No. of Stores	No. of Employees (Evacuee)	GROSS BUSINESS This Month	Last Month
Canteen	1	29	\$21,144.21	\$25,533.82
General Store	1	47	35,498.18	37,770.20
Barber Shop	1	17	331.40	250.35
Beauty Shop	1	16	739.44	649.70
Mail Order	1	7	7,457.13	3,310.40
Laundry	1	1	638.46	306.58
Shoe Repair	1	12	655.16	-----

Total membership in Consumer Enterprises Association: 15 members

Total paid-in share capital . . . . . None

## DIVIDENDS:

Amount declared by merchandise departments this month \$46,738.04

For period from May 24, 1942 to Dec. 31, 1942

Dividends declared by service departments this month (name departments,  
dividend amount, and period covered.)

Above total dividends is declared for all departments  
of the Cooperative, following standard co-op practice.

Total of community enterprise dividends paid this year None

GENERAL COMMENT: (Discuss briefly (1) major activity and developments in  
community enterprise field this month, and (2) plans, problems, expected  
developments in the near future with suggestions and recommendations.)

The major problems of the Division have concerned rationing. Food-  
stuffs containing fats, oil and sugar have been so difficult for  
the Manzanar Cooperative to obtain that the assistance of the  
Consumer Enterprises Division was sought. Laundry and toilet soaps  
also are difficult to obtain. This latter is an absolute necessity  
which the Co-op is obligated to supply for the community. The  
Manzanar Cooperative Enterprises, Inc. completed the collection of  
sales receipts for the period Aug. 15-Dec. 31. Patrons' purchase  
were compiled to enable patronage rebates to be calculated.

EDUCATION:

RETRAINING COURSES AND ENROLLMENT IN EACH

	<u>Men</u>	<u>Women</u>	<u>Total</u>
Adult Carpentry	48	---	48
Domestic Science	---	18	18
Chemistry of Fertilizer	18	---	18
Guayule	29	4	33
Nutrition	---	23	23
Spanish	40	10	50
Tailor Drafting	10	160	170
Woodcarving	42	6	48
Teacher Training courses	17	39	56

Junior College Courses:

Shorthand	67	104	171
Weaving	3	30	33
Nurses Aids & Orderlies	15	25	40
Police Course	48	---	48
Typing	45	42	87

GENERAL COMMENTS

The schools were closed following the Manzanar riot of December 6. On January 11 Elementary and Adult Education reopened on January 18 High School. Considerable construction work was completed in school buildings; partitioning and plasterboarding was finished. Elementary classes now have a music supervisor. Mr. Robert Gibson was assigned to the Education Department and initiated teacher study groups which have now given impetus to more active curriculum development. We are now able to employ an adequate teacher staff, but the housing shortage is holding back arrival of new appointments. We hope to fill the positions of guidance, vice principal, and director of curriculum, which are now vacant. School instruction, for the first time, has reached an acceptable standard. Adequate chairs, heat, partitions and additional teaching staff have brought about a marked improvement. The P.T.A. organization gave a series of meetings following the reopening of schools in which over 2000 parents and adults participated. Education has over 2/3 of an entire community population enrolled in classes.

iled last day each Month)

EDUCATION  
CONSUMER ENTERPRISES

PART II (CM)

Month Ending February 194 3

PROJECT MANZANAR RELOCATION  
CENTER

SCHOOL ENROLLMENT:

Total at last Report 2269 Total this month 2243 Boys 1112 Girls 1131

Elementary: Total Enrollment 1023 Average daily attendance 982.36

High School: Total Enrollment 1220 Average daily attendance 1195

Number High School Students in vocational training courses: Boys 431 Girls 747  
(Duplication of same pupil in more than one course)

Account for any major increase or decrease in school enrollment or attendance  
this month, giving figures:

ADMINISTRATION:

Number of teachers employed: { Elementary 37 Caucasian 27 Evacuee 10  
and  
(High School 49 Caucasian 32 Evacuee 17

Staff additions or resignations this month (positions involved) 12 part time  
Resignation--1 high school teacher Additions: 2 Secondary Teachers  
8 Elementary Teachers  
1 Curriculum Advisor

ADULT EDUCATION:

Total enrollment in adult education classes: Men 953 Women 848  
Number of adults taking vocational training courses: Men 694 Women 668  
Number of adults taking English courses: Men 139 Women 248  
Types of re-training courses and enrollment in each. (See attached sheet)  
Total enrollment in Jr. College Classes Men 259 Women 180

STUDENT RELOCATION:

Number of students who left center this month for college 9  
Total number attending college on permit: 34 Men 24 Women 10

GENERAL COMMENT: (Give brief report on anything of unusual or significant nature  
which has arisen in the field of education this month, programs under way,  
any problems current or anticipated, suggestions and recommendations:)

(Turn Up and Over)

NURSERY SCHOOLS:

Number of schools 8 Average daily attendance 236.60  
 Total enrollment 246 Number of boys 132 Number of girls 114  
 Number of staff members 24 Caucasian 1 Evacuee 23

LIBRARIES:

22,613 22,153  
 32,245 -----Textbooks-----31,532  
 Number of volumes in libraries 54,858 Number in previous report 53,685  
 Total circulation this month 9667 Last month 6171

CONSUMER ENTERPRISES:

BUSINESS VOLUME: Figures on gross business volume for each department of Consumer Enterprises.

<u>Departments</u>	<u>No. of Stores</u>	<u>No. of Employees (Evacuee)</u>	<u>GROSS BUSINESS</u>	
			<u>This Month</u>	<u>Last Month</u>
Canteen	<u>1</u>	<u>26</u>	<u>\$27,143.57</u>	<u>\$21,144.21</u>
General Store	<u>1</u>	<u>57</u>	<u>45,696.26</u>	<u>35,498.18</u>
Barber Shop	<u>1</u>	<u>17</u>	<u>372.20</u>	<u>331.40</u>
Beauty Shop	<u>1</u>	<u>17</u>	<u>838.08</u>	<u>739.44</u>
Mail Order	<u>1</u>	<u>8</u>	<u>10,120.61</u>	<u>7,457.13</u>
Laundry	<u>1</u>	<u>2</u>	<u>860.99</u>	<u>638.46</u>
Shoe Repair	<u>1</u>	<u>15</u>	<u>12,087.38</u>	<u>655.16</u>

Total membership in Consumer Enterprises Association: 6600

Total paid-in share capital . . . . . \$1,000.00

DIVIDENDS:

Amount declared by merchandise departments this month None

For period from \_\_\_\_\_ to \_\_\_\_\_

Dividends declared by service departments this month (name departments, dividend amount, and period covered.)

Manzanar Co-op Enterprises, Inc. fiscal  
 Total of ~~community enterprise~~/dividends paid this /year \$3,800.00

GENERAL COMMENT: (Discuss briefly (1) major activity and developments in community enterprise field this month, and (2) plans, problems, expected developments in the near future with suggestions and recommendations.)

Temporary shoe ration procedure worked out by Cons. Ent. Div.  
 A mimeographed statement authorizing the deduction of the shoe ration stamp from the individual's quota to be signed and attached to the special shoe application (R-315) was prepared. On this basis shoe sales continued at Manzanar. WRA in Washington urged to obtain a local ration board with full authority for Manzanar.  
 Cooperative Congress and Board of Directors elected. Distribution of rebates for periods May to Sept. and Oct. to Dec., 1942 has morale of entire community and re-established prestige.  
 Manzanar Co-op.

## ADULT EDUCATION

Types of retraining courses and enrollment in each:

	<u>Men</u>	<u>Women</u>	<u>Total</u>
Adult Carpentry	48		48
Domestic Science		18	18
Chemistry of Fertilizer	26		26
Guayule	29	4	33
Tailor Drafting	8	137	145
Wood Sculpture	52	6	58
Teacher Training Courses	5	13	18

Junior College Courses:

Shorthand	47	110	157
Weaving	3	30	33
Nurses Aids & Orderlies	10	20	30
Police Course	48		48
Typing	40	35	75
Accounting	30	5	35

### GENERAL COMMENT:

During the month of February Manzanar Schools made their greatest progress in improvement of personnel, improvement of instruction, and in general organization. For the first time we have sufficient teachers and supplies. The elementary school is well into its program of curriculum development. The high school will now have the assistance of Dr. Melvin Strong, Curriculum Adviser, who is beginning his work with initiation of our total school testing program. Analysis of reading levels and language arts will be made for all levels of the Education Department.

Our next semester should be smooth running with most of the hardships and pioneering behind us.

Filed last day of each Month)

EDUCATION  
CONSUMER ENTERPRISES

PART II (CM)

Month Ending March 194 3

PROJECT MANZANAR RELOCATION  
CENTER

SCHOOL ENROLLMENT:

Total at last Report 2243 Total this month 2104 Boys 1045 Girls 1059

Elementary: Total Enrollment 1024 Average daily attendance 990.19

High School: Total Enrollment 1080 Average daily attendance 1051

Number High School Students in vocational training courses: Boys 486 Girls 438

Account for any major increase or decrease in school enrollment or attendance this month, giving figures: Major decrease in H.S. due to graduation of 85 pupils (with no promotions from sixth grade) and transfer of 36 pupils to Minidoka.

ADMINISTRATION:

Number of teachers employed: (Elementary 47 Caucasian 30 Evacuee 17  
and  
(High School 40 Caucasian 33 Evacuee 7)

Staff additions or resignations this month (positions involved) 15  
5 additional elementary teachers 3 resignations secondary teachers  
6 additional secondary teachers 1 secondary teacher transferred to  
Acting Vice-Principal

ADULT EDUCATION:

Total enrollment in adult education classes: Men 1063 Women 887  
Number of adults taking vocational training courses: Men 203 Women 195  
Number of adults taking English courses: Men 81 Women 194  
Types of re-training courses and enrollment in each See attached sheet  
Total enrollment in Jr. College Classes: Men 461 Women 280

STUDENT RELOCATION:

Number of students who left center this month for college 1  
Total number attending college on permit: 35 Men 24 Women 11

GENERAL COMMENT: (Give brief report on anything of unusual or significant nature which has arisen in the field of education this month, programs under way, any problems current or anticipated, suggestions and recommendations:)

(see attached sheet)

(Turn Up and Over)

# NURSERY SCHOOLS:

Number of schools 11 Average daily attendance 264.42  
Total enrollment 289 Number of boys 156 Number of girls 133  
Number of staff members 23 Caucasian 1 Evacuee 22

## LIBRARIES:

23,255 22,613  
32,673-----Textbooks-----32,245  
Number of volumes in libraries 55,928 Number in previous report 54,858

Total circulation this month 14,436 Last month 9667

## CONSUMER ENTERPRISES:

11010  
2130-elementary  
1296-textbook  
14431 Total

BUSINESS VOLUME: Figures on gross business volume for each department of Consumer Enterprises.

Departments	No. of Stores	No. of Employees (Evacuee)	GROSS BUSINESS	
			This Month	Last Month
Canteen	<u>1</u>	<u>28</u>	<u>\$28,144.14</u>	<u>\$27,143.57</u>
General Store	<u>1</u>	<u>52</u>	<u>49,304.95</u>	<u>45,696.26</u>
Barber Shop	<u>1</u>	<u>19</u>	<u>451.10</u>	<u>372.20</u>
Beauty Shop	<u>1</u>	<u>19</u>	<u>690.69</u>	<u>838.08</u>
Mail Order	<u>1</u>	<u>9</u>	<u>3,849.97</u>	<u>10,120.61</u>
Laundry	<u>1</u>	<u>2</u>	<u>833.21</u>	<u>860.99</u>
Shoe Repair	<u>1</u>	<u>16</u>	<u>1,454.31</u>	<u>12,087.38</u>
Misc. Sale			<u>507.72</u>	
Total membership in Consumer Enterprises Association:			<u>7066</u>	

Total paid-in share capital . . . . .

## DIVIDENDS:

Amount declared by merchandise departments this month None

For period from \_\_\_\_\_ to \_\_\_\_\_

Dividends declared by service departments this month (name departments, dividend amount, and period covered.)

Manzanar Coop. Ent., Inc.

Total of ~~community enterprise~~ dividends paid this year 38,000.00

GENERAL COMMENT: (Discuss briefly (1) major activity and developments in community enterprise field this month, and (2) plans, problems, expected developments in the near future with suggestions and recommendations.)

The Division assisted the Coop in obtaining priorities for movie projection equipment and in preparing the necessary notification to the Securities & Exchange Commission for the issuance of membership certificates. The proper resolution was prepared authorizing the declaration of rebates for the fiscal year which ended March 31. Considerable time has been spent in assisting Community Activities staff in organizing Cooperatives to finance these activities. Organization based on a class fees in the Arts & Crafts or a membership fee in a Manzanar Athletic Union is being planned. These will be part of an overall Community Activities Coop which will plan the entire program and act as an agency responsible for continuity of the program. New enterprises organized this month include a artificial flower shop. The latter has already received orders from the markets.

## ADULT EDUCATION

of retraining courses and enrollment in each:

	<u>Men</u>	<u>Women</u>	<u>Total</u>
<b>Adult Education Courses:</b>			
Adult Carpentry	36		36
Domestic Science		18	18
Tailor Drafting		145	145
Wood Sculpture	30		30
Wood Carving	11	3	14
Guayule	29	4	33
Genetics and Plant Breeding	10		10
	<u>116</u>	<u>170</u>	<u>286</u>
<b>Junior College Courses:</b>			
Weaving		18	18
Nutrition		12	12
Shorthand	34	94	128
Typing	49	44	93
Accounting	30	5	35
Business English	26	22	48
Police Training	48		48
Genetics and Plant Breeding	16		16
	<u>203</u>	<u>195</u>	<u>398</u>

### GENERAL COMMENT:

The high school graduation on March 7 was an impressive ceremony with the 85 graduating seniors in rented caps and gowns. A new semester was begun with double periods for vocational classes. An all-school testing program is being carried on with the Iowa Silent Reading Test given to the high school and the Progressive Achievement Series to the elementary schools. School newspapers made their appearance. Special classes have been developed in the training of leadership among high school pupils so that they can soon work into a student government program.

We have sufficient elementary teachers at present, but a man is needed to teach boys physical education in the high school.

On the adult level the academic classes show significant drop in enrollment while attendance in vocational courses continued to rise.

The library opened new branches in the hospital, police station, fire station, and in several block offices. We are yet negotiating for a trained librarian.

Manzanar Education Week was held from March 22-29. The school children presented a pageant, "From Many Lands", which played three nights to approximately 2200 people. There were P.T.A. meetings, an educational exhibit at the visual education building, and parents day at school. During this week representatives from the national, state, and local Congress of Parents and Teachers visited Manzanar and expressed a possible affiliation of Manzanar's P.T.A. with the National Congress of Parents and Teachers.

Filed last day of each Month)

EDUCATION  
CONSUMER ENTERPRISES

PART II (CM)

Month Ending April 1943

PROJECT MANZANAR RELOCATION  
CENTER

SCHOOL ENROLLMENT:

Total at last Report 2104 Total this month 2081 Boys 1026 Girls 1055

Elementary: Total Enrollment 1021 Average daily attendance 1002.94

High School: Total Enrollment 1060 Average daily attendance 1034

Number High School Students in vocational training courses: Boys 273 Girls 564

Account for any major increase or decrease in school enrollment or attendance this month, giving figures:

ADMINISTRATION:

Number of teachers employed: (Elementary 47 Caucasian 30 Evacuee 17  
( and  
(High School 41 Caucasian 34 Evacuee 17

Staff additions or resignations this month (positions involved) 3

One additional Secondary teacher. One teacher transfer--elementary to Secondary. One secondary teacher--military leave.

ADULT EDUCATION:

Total enrollment in adult education classes: Men 1090 Women 910

Number of adults taking vocational training courses: Men 216 Women 314

Number of adults taking English courses: Men 51 Women 142

Types of re-training courses and enrollment in each See attached sheet

Total Enrollment in Jr. College Classes: Men 242 Women 135

STUDENT RELOCATION:

Number of students who left center this month for college 4 (2boys 2 girls)

Total number attending college on permit: 39 Men 26 Women 13

GENERAL COMMENT: (Give brief report on anything of unusual or significant nature which has arisen in the field of education this month, programs under way, any problems current or anticipated, suggestions and recommendations:)

See attached sheet

(Turn Up and Over)

NURSERY SCHOOLS:

Number of schools 7 Average daily attendance 246.65  
 Total enrollment 288 Number of boys 155 Number of girls 133  
 Number of staff members 23 Caucasian -- Evacuee 23

LIBRARIES:

25108 23255  
 34065 ----- Textbooks ----- 32673  
 Number of volumes in libraries 59173 Number in previous report 55928

Total circulation this month 17488 Last month 14436

See attached sheet 10259 11010  
 CONSUMER ENTERPRISES: Elem. 5240 Elem. 2130  
 Texts 1989 Texts 1296  
17488 14436

BUSINESS VOLUME: Figures on gross business volume for each department of Consumer Enterprises.

Departments	No. of Stores	No. of Employees (Evacuee)	April	March
			GROSS BUSINESS This Month	Last Month
Canteen	1	24	\$28,444.48	\$28,144.14
General Store	1	57	44,619.34	49,304.95
Laundry	1	2	831.08	833.21
Mail Order	1	8	5,821.06	3,849.97
Beauty Shop	1	16	678.37	690.69
Barber Shop	1	18	425.30	451.10
Shoe Repair	1	18	1,472.85	1,454.31
Photo Studio	1	8	159.62	-----
Total membership in Consumer Enterprises Association:			<u>7,145</u>	

Total paid-in share capital . . . . . \$35,725.00

DIVIDENDS:

Amount declared by merchandise departments this month \$19,089.35

For period from Jan. 1, 1943 to March 31, 1943

Dividends declared by service departments this month (name departments, dividend amount, and period covered.)

Total of community enterprise dividends paid this <sup>fiscal</sup> year \$75,542.19

GENERAL COMMENT: (Discuss briefly (1) major activity and developments in community enterprise field this month, and (2) plans, problems, expected developments in the near future with suggestions and recommendations.)

Operating agreement and rental memorandum held up pending answer to Co-op protest to rental schedule. Co-op membership totals 7,145 as of March 31 with a total members equity of \$48,677.60. As a result of the operations for the last 9 months of the fiscal year. In addition to this equity the co-op is paying out a total of \$75,542.19 in cash dividends to its member patrons.

filed last day of each Month)

EDUCATION  
CONSUMER ENTERPRISES

PART II (CM)

Month Ending May 1943

PROJECT MANZANAR RELOCATION  
CENTER

SCHOOL ENROLLMENT:

Total at last Report 2081 Total this month 2060 Boys 1009 Girls 1051

Elementary: Total Enrollment 1015 Average daily attendance 976.01

High School: Total Enrollment 1045 Average daily attendance 1037

Number High School Students in vocational training courses: Boys 269 Girls 563

Account for any major increase or decrease in school enrollment or attendance this month, giving figures:

ADMINISTRATION:

Number of teachers employed: (Elementary 44 Caucasian 29 Evacuee 15  
( and  
(High School 45 Caucasian 33 Evacuee 12

Staff additions or resignations this month (positions involved) 3  
1 secondary teacher transferred 1 resignation secondary teacher  
to another governmental 1 additional secondary teacher  
position.

ADULT EDUCATION:

Total enrollment in adult education classes: Men 694 Women 1154  
Number of adults taking vocational training courses: Men 87 Women 279  
Number of adults taking English courses: Men 53 Women 122  
Types of re-training courses and enrollment in each See attached sheet  
Total enrollment in Academic courses: Men 54 Women 48

STUDENT RELOCATION:

Number of students who left center this month for college 2  
Total number attending college on permit: 41 Men 26 Women 15

GENERAL COMMENT: (Give brief report on anything of unusual or significant nature which has arisen in the field of education this month, programs under way, any problems current or anticipated, suggestions and recommendations:)

See attached sheet.

(Turn Up and Over)

NURSERY SCHOOLS:

Number of schools 7 Average daily attendance 231.00  
 Total enrollment 271.00 Number of boys 146 Number of girls 125  
 Number of staff members 15 Caucasian --- Evacuee 15

LIBRARIES:

27363 25108  
 34065 -----textbooks----- 34065  
 Number of volumes in libraries 59173 Number in previous report 59173

Total circulation this month 16915 Last month 17488  
 10734 / 10259 /

CONSUMER ENTERPRISES: 5065 -----elementary ---5240  
 1116 -----textbooks-----1989

BUSINESS VOLUME: Figures on gross business volume for each department of Consumer Enterprises.

Departments	No. of Stores	No. of Employees (Evacuee)	GROSS BUSINESS This Month	Last Month
Shoe Repair	1	16	1,386.40	1,472.85
Canteen	1	30	\$ 24,992.65	28,444.48
General Store	1	57	37,065.67	44,619.34
Laundry	1	2	781.66	831.08
Mail Order	1	9	1,485.80	5,821.06
Beauty Shop	1	17	682.36	678.37
Barber Shop	1	17	433.26	425.30
Photo Studio	1	7	901.71	159.62
Total membership in Consumer Enterprises Association:			6,766	
Sporting Goods .....	1	4	988.55	
Total paid-in share capital .....			\$ 33,830.00	

DIVIDENDS:

Amount declared by merchandise departments this month None

For period from \_\_\_\_\_ to \_\_\_\_\_

Dividends declared by service departments this month (name departments, dividend amount, and period covered.)

quarter  
 Total of community enterprise dividends paid this ~~year~~ None

GENERAL COMMENT: (Discuss briefly (1) major activity and developments in community enterprise field this month, and (2) plans, problems, expected developments in the near future with suggestions and recommendations.)

A first draft of the Operating Agreement and Rental Memorandum was worked out with the Committee of the Coop Board. Information on the revised Rental Rates for non-winterized buildings was requested of Washington. Community Activities Cooperatives are now organized in Arts and Crafts, Victory Gardens, Music classes.

The Congress of Delegates of the Manzanar Cooperative met; elected new members to replace those relocated, authorized the Coop to act as agent for Express Co. travelers cheques and money orders, approved abandonment of Mail Order Service Desk because that type of service have not proved profitable. The Sporting Goods Store was opened this month. Artificial Flower Shop.

## Adult Education

Types of vocational and re-training courses and enrollment in each:

	<u>Men</u>	<u>Women</u>	<u>Total</u>
Adult Education Courses:			
Tailoring	3	103	106
Plant breeding and Genetics	15	0	15
Silk Culture	5	0	5
Junior College Courses:			
Accounting	18	4	22
Shorthand	13	89	102
Typing	<u>24</u>	<u>55</u>	<u>79</u>
	78	251	329
Teacher Training Courses	9	28	37

### GENERAL COMMENT:

Plans for a summer program are moving rapidly.

The class for handicapped children has been started at the hospital and has a class enrollment of 15 pupils with ward service to four other children.

Our new librarian has arrived and we are reorganizing the staff and library policy. A Board of Directors has been appointed and is now functioning for the Visual Education and Museum. The High School and Elementary are running smoothly with very good morale and efficiency. The nursery schools under Miss Schauland's leadership have shown the most development of any department during the past month. Parent education and participation in the pre-school program has brought parents into an active, interesting nursery program.

Manzanar Junior College was terminated on May 15. Plans for the Manzanar Business College are being drawn up. A series of educational motion pictures is being sponsored by the Adult Education Department. The vocational training and re-training program are progressing.

Filed last day of each Month)

EDUCATION  
CONSUMER ENTERPRISES

PART II (CM)

Month Ending June 1943

PROJECT MANZANAR RELOCATION  
CENTER

SCHOOL ENROLLMENT:

Total at last Report 2060 Total this month 2048 Boys 1013 Girls 1035

Elementary: Total Enrollment 1013 Average daily attendance 972.80

High School: Total Enrollment 1035 Average daily attendance 1022

Number High School Students in vocational training courses: Boys 369 Girls 557

Account for any major increase or decrease in school enrollment or attendance this month, giving figures:

ADMINISTRATION:

Number of teachers employed: (Elementary 41 Caucasian 27 Evacuee 14  
and  
(High School 45 Caucasian 33 Evacuee 12

Staff additions or resignations this month (positions involved) 9  
2 elementary teachers resigned  
7 Secondary teachers resigned

ADULT EDUCATION:

Total enrollment in adult education classes: Men 609 Women 433  
Number of adults taking vocational training courses: Men 94 Women 322  
Number of adults taking English courses: Men 52 Women 185  
Types of re-training courses and enrollment in each see attached sheet  
Total enrollment in academic courses Men 45 Women 26

STUDENT RELOCATION:

Number of students who left center this month for college 0  
Total number attending college on permit: 41 Men 26 Women 15

GENERAL COMMENT: (Give brief report on anything of unusual or significant nature which has arisen in the field of education this month, programs under way, any problems current or anticipated, suggestions and recommendations:)

See attached sheet.

(Turn Up and Over)

NURSERY SCHOOLS:

Number of schools 7 Average daily attendance 249.75  
 Total enrollment 260 Number of boys 139 Number of girls 121  
 Number of staff members 17 Caucasian 0 Evacuee 17

LIBRARIES:

27700 27363  
1417 -----Textbooks----- 35821  
 Number of volumes in libraries 29117 Number in previous report 63184

Total circulation this month 13442 Last month 16915  
 Elementary 5065 -----Texts 1116-----Elem. & Texts last month 10734/Total  
CONSUMER ENTERPRISES:

BUSINESS VOLUME: Figures on gross business volume for each department of Consumer Enterprises.

Departments	No. of Stores	No. of Employees (Evacuee)	GROSS BUSINESS	
			This Month	Last Month
Dry Goods	1	54	\$33,551.29	\$37,065.67
Canteen	1	30	29,971.46	24,992.65
Laundry	1	2	614.83	781.66
Watch Repair	1	5	339.82	
Beauty Shop	1	12	601.92	682.36
Barber Shop	1	17	394.65	433.26
Shoe Repair	1	18	1,169.65	1,386.40
Photo Studio	1	7	700.67	901.71
Total membership in Consumer Enterprises Association:			6736	
Sporting Goods .....	1	7	1,618.03	988.55
Total paid-in share capital . . . . .			\$33,680.00	
American Express .....	1	2	3,061.37	

DIVIDENDS:

Amount declared by merchandise departments this month \_\_\_\_\_

For period from \_\_\_\_\_ to \_\_\_\_\_

Dividends declared by service departments this month (name departments, dividend amount, and period covered.)

Total of community enterprise dividends paid this <sup>fiscal</sup> year None

GENERAL COMMENT: (Discuss briefly (1) major activity and developments in community enterprise field this month, and (2) plans, problems, expected developments in the near future with suggestions and recommendations.)

First quarter rebate declared but ordered paid in certificates of indebtedness rather than in cash in order to conform with Supp. 6 of Adm. Instr. 26. Operating Agreement signed June 26 by Co-op Board. Organization pattern including a model constitution and by-laws for a Community Activities Cooperative was prepared and accepted by the groups being organized. Plans for a cooperative sewing and dressmaking unit are being perfected.

## Adult Education

es of vocational and re-training courses and enrollment in each:

	<u>Men</u>	<u>Women</u>	<u>Total</u>
Adult Education Courses			
Accounting	16	3	19
Agriculture	4	0	4
Journalism	4	6	10
Librarianship	2	13	15
Plant Breeding	15	0	15
Shorthand	20	94	114
Tailoring	3	103	106
Typing	21	67	88
	<u>85</u>	<u>286</u>	<u>371</u>

### Teacher Training Courses

#### GENERAL COMMENT:

Our schools were inspected and evaluated by Dr. Aubrey Douglass, Chief of the Division of Secondary Education, and Mr. Herman Spindt of the University of California. We now have credentials of approval stating that our high school and junior college meet the standards contained in the School Code of California and the Rules and Regulations of the California State Board of Education.

Dr. W. Melvin Strong, Curriculum Advisor for the high school, was transferred to the position of Night School Director (Director of Adult Education) upon the departure of Mr. Charles Ferguson for the armed forces.

The library has undergone great improvement. We are planning to give a library science course to interested high school students.

Guayule was disbanded at the end of the month. We intend to keep a minimum staff to run the guayule work to get research data necessary to complete three publications.

The visit by Mr. Thomas Bodine, Field Director of the Japanese-American National Student Relocation Council, gave an impetus to students desiring to continue their education.

# WAR RELOCATION AUTHORITY

## Monthly Report

Budget Bureau No: 13-R036  
Approval Expires: 1/20/4

### EDUCATION

School Month (4 weeks)

Beginning July 1 Ending July 31 194 3

Center MANZANAR

#### SCHOOL ENROLLMENT: (This Month):

	ELEMENTARY			SECONDARY	
	Kinder- garten	Grades 1-6		Grades 7-9	Grades 10-12
Boys	<u>64</u>	<u>440</u>		<u>68</u>	<u>160</u>
Girls	<u>57</u>	<u>417</u>		<u>60</u>	<u>179</u>
Totals	<u>121</u>	<u>857</u>	<u>978</u>	<u>128</u>	<u>339</u>
				<u>467</u>	

Average Daily

Attendance: Elementary 962.25 Secondary 461

Number of Days

School in Session 10

Account for Major Changes in Average Daily Attendance During Month:

#### Summer Session Program

High School Students In Vocational Training Classes: Boys 29 Girls 100

Students Taking Part-Time

In-Service Training: Boys -- Girls --

ADMINISTRATIVE: Appointive Personnel in Administrative and Supervisory Positions 7

Teachers:	Appointive	Certified Evacuee	Total	Non-Certified Evacuee Teaching Assistants
Elementary	<u>21</u>	<u>0</u>	<u>21</u>	<u>10</u>
Secondary	<u>22</u>	<u>0</u>	<u>22</u>	<u>10</u>

Non-Administrative and

Non-Teaching Employees: Appointive 1 Evacuee 72 Total 73

#### STAFF CHANGES: (Teaching and Administrative)

	ELEMENTARY		SECONDARY	
	Appointive	Evacuee	Appointive	Evacuee
Additions	<u>0</u>	<u>0</u>	<u>1</u>	<u>0</u>
Resignations	<u>8</u>	<u>0</u>	<u>1</u>	<u>1</u>
Vacancies	<u>9</u>	<u>0</u>	<u>8</u>	<u>0</u>
Transfers	<u>1</u>	<u>0</u>	<u>3</u>	<u>0</u>

NURSERY SCHOOLS: (to secondary) (to Business school)

Number of Schools 7 Number of Teachers: Appointive 0 Evacuee 17 Total 17

Enrollment: Boys 140 Girls 122 Total 262 Average Daily Attendance 251.25

(OVER)

C-0248-bu-wp-

## ADULT EDUCATION: (Enrollment)

Vocational and Retraining Courses

Men

Women

English Courses

~~Other~~ Academic Courses

Other Courses

208

63

42

630

434

173

29

315

SCHOOL LIBRARY: (Not Including Regular Textbooks)

## Number of Volumes

Acquired This Month: By Purchase 55 Gift 0 Total 55 Fiction 36 Non Fiction 19

NARRATIVE REPORT: (Use space below to comment on significant developments in educational field at center this month changes in policies and procedures staff and student participation in activities outside center; special programs or projects completed or undertaken; problems of equipment, space, and personnel; visits of state education officials and other educators; plans for the future; suggestions and recommendations; and anything else of significance. Use additional sheet if necessary.)

116 seniors in royal blue caps and gowns and white tassels received their diplomas in a colorful and impressive outdoor commencement ceremony. A souvenir year book was published and distributed by the graduates. Summer school began on Monday, July 19, with three types of program:

1. Activities } -- on elementary level
2. Remedial }
3. Step-up -- Secondary level

-- Manzanar Business College started on Monday, July 19, with a satisfactory enrollment. A thirty-six page manuscript on relocation is nearing completion.

Children's libraries, having story hours given by the elementary school teachers twice a week, were organized at various block leader's office.

The Manzanar College Relocation Council moved to a definite place within the Education Building where counselling may be given in surroundings conducive to relocation.

Traveling Exhibits week at Visual Education Museum was a quite a successful venture.

# WAR RELOCATION AUTHORITY

## Monthly Report

Budget Bureau No: 13-R036  
Approval Expires: 1/20/48

### EDUCATION

School Month (4 weeks)

Beginning August 1 Ending August 31 194 3

Center MANZANAR

#### SCHOOL ENROLLMENT: (This Month):

	ELEMENTARY		SECONDARY		
	Kinder- garten	Grades 1-6	Grades 7-9	Grades 10-12	
Boys	<u>64</u>	<u>432</u>	<u>63</u>	<u>159</u>	
Girls	<u>57</u>	<u>417</u>	<u>59</u>	<u>179</u>	
Totals	<u>121</u>	<u>849</u>	<u>122</u>	<u>338</u>	<u>460</u>

Average Daily Attendance: Elementary 956.30 Secondary 452 Number of Days School in Session 20

Account for Major Changes in Average Daily Attendance During Month:

High School Students In Vocational Training Classes: Boys 29 Girls 100 Students Taking Part-Time In-Service Training: Boys -- Girls --

ADMINISTRATIVE: Appointive Personnel in Administrative and Supervisory Positions 13

Teachers:	Appointive	Certified		Non-Certified Evacuee Teaching Assistants
		Evacuee	Total	
Elementary	<u>16</u>	<u>0</u>	<u>16</u>	<u>8</u>
Secondary	<u>22</u>	<u>0</u>	<u>22</u>	<u>10</u>

Non-Administrative and Non-Teaching Employees: Appointive 0 Evacuee 70 Total 70

#### STAFF CHANGES: (Teaching and Administrative)

	ELEMENTARY		SECONDARY	
	Appointive	Evacuee	Appointive	Evacuee
Additions	<u>---</u>	<u>---</u>	<u>3</u>	<u>---</u>
Resignations	<u>2</u>	<u>---</u>	<u>---</u>	<u>---</u>
Vacancies	<u>5</u>	<u>---</u>	<u>2</u>	<u>---</u>
Transfers/	<u>1</u>	<u>---</u>	<u>---</u>	<u>---</u>

#### NURSERY SCHOOLS: (to secondary)

Number of Schools 7 Number of Teachers: Appointive --- Evacuee 17 Total 17  
Enrollment: Boys 140 Girls 122 Total 262 Average Daily Attendance 252.75

(OVER)

C-0248-bu-wp-

## ADULT EDUCATION: (Enrollment)

	Men	Women
Vocational and Retraining Courses	<u>182</u>	<u>433</u>
English Courses	<u>63</u>	<u>168</u>
Other Academic Courses	<u>39</u>	<u>29</u>

## SCHOOL LIBRARY: (Not Including Regular Textbooks)

Number of Volumes

Acquired This Month: By Purchase 83 Gift -- Total 83 Fiction 29 Non Fiction 54

NARRATIVE REPORT: (Use space below to comment on significant developments in educational field at center this month changes in policies and procedures staff and student participation in activities outside center; special programs or projects completed or undertaken; problems of equipment, space, and personnel; visits of state education officials and other educators; plans for the future; suggestions and recommendations; and anything else of significance. Use additional sheet if necessary.)

A class of 78 finished their high school work in summer school. This class participated in the commencement exercise held on July 3, but did not receive their diplomas then. The teachers, in addition to their summer school teaching, were engaged in working out a revised curriculum under the supervision of Mr. High, the high school principal.

There was a renewal of the showing of educational films at the open-air theater. First semester of our business college terminated on August 27. Under the direction of the Adult Education Department 2500 forty-two page illustrated booklets on relocation were prepared and distributed to all the apartments in the Center.

Dr. Lester K. Ade, Director of Education, WPA, visited the Manzanar Schools in the first week of August. He commented on the extraordinary development both in equipment and organization of the secondary school from the time of his previous visit in November, 1942.

Dr. Joseph Samler, Supervisor, Vocational Retraining Program, made another visit. His visit coincided with our plans for greater emphasis on the vocational and retraining program.

Mr. Verne Landreth, Director of Physical Education and Health for the State of California, made a short visit to look over our physical education classes and facilities.

Many residents saw the Science Exhibit at the Visual Education Museum.

Teacher recruitment has been quite slow with the result that we are still short 5 elementary and 2 secondary teachers. Mr. Fox, the new high school principal, arrived on the 30th of August to take the place of Mr. High who is taking over the principalship of the Lone Pine High School. Also the same day saw the arrival of Mr. Morgan who will have general supervision of the elementary teachers under Mr. Simpson, elementary principal.

# WAR RELOCATION AUTHORITY

## Monthly Report

Budget Bureau No: 13-R036  
Approval Expires: 1/20/4

### EDUCATION

School Month (4 weeks)

Beginning September 13 Ending October 8 1943

Center Manzanar

#### SCHOOL ENROLLMENT: (This Month):

	ELEMENTARY		SECONDARY		
	Kinder- garten	Grades 1-6	Grades 7-9	Grades 10-12	
Boys	<u>82</u>	<u>420</u>	<u>218</u>	<u>273</u>	
Girls	<u>63</u>	<u>401</u>	<u>196</u>	<u>303</u>	
Totals	<u>145</u>	<u>821</u>	<u>414</u>	<u>576</u>	<u>990</u>

Average Daily Attendance: Elementary 919.89 Secondary 968 Number of Days School in Session 17\*

Account for Major Changes in Average Daily Attendance During Month:

High School Students In Vocational Training Classes: Boys 124 Girls 364 Students Taking Part-Time In-Service Training: Boys -- Girls --

ADMINISTRATIVE: Appointive Personnel in Administrative and Supervisory Positions 7

Teachers:	Appointive	Certified		Non-Certified Evacuee Teaching Assistants
		Evacuee	Total	
Elementary	<u>18</u>	<u>--</u>	<u>18</u>	<u>12</u>
Secondary	<u>31</u>	<u>--</u>	<u>31</u>	<u>12</u>

Non-Administrative and Non-Teaching Employees: Appointive -- Evacuee 61 Total 61

#### STAFF CHANGES: (Teaching and Administrative)

	ELEMENTARY		SECONDARY	
	Appointive	Evacuee	Appointive	Evacuee
Additions	<u>4</u>	<u>4</u>	<u>4</u>	<u>1</u>
Resignations	<u>0</u>	<u>--</u>	<u>0</u>	<u>--</u>
Vacancies	<u>8</u>	<u>--</u>	<u>0</u>	<u>--</u>

#### NURSERY SCHOOLS:

Number of Schools 7 Number of Teachers: Appointive -- Evacuee 16 Total 16

Enrollment: Boys 118 Girls 111 Total 229 Average Daily Attendance 208.15

\*Three days teacher institute not included here.

(OVER)

C-0248-bu-wp-

## ADULT EDUCATION: (Enrollment)

	Men	Women
Vocational and Retraining Courses	179	647
English Courses	32	118
Other Academic Courses	12	17
Other courses (estimate)	525	210
SCHOOL LIBRARY: (Not Including Regular Textbooks)	748	992
		1740

## Number of Volumes

Acquired This Month: By Purchase 217 Gift 150 Total 367 Fiction -- Non Fiction --

NARRATIVE REPORT: (Use space below to comment on significant developments in educational field at center this month changes in policies and procedures staff and student participation in activities outside center; special programs or projects completed or undertaken; problems of equipment, space, and personnel; visits of state education officials and other educators; plans for the future; suggestions and recommendations; and anything else of significance. Use additional sheet if necessary.)

The high school developed several significant changes with last year program. Vocational homemaking, vocational agriculture, vocational business training have been initiated. Plans are being made for work experience program. OSYA program is now under way and we expect to include high school in at least 2 courses. By-laws for high school student body fund are now waiting approval. Over \$300 was raised by student activities in carnival. Extra curricula activities are encouraged. Time, meeting places, and leadership are being made available for them. The classes are running smoothly with ample equipments and supplies. All high school positions are filled with 12 evacuee teachers assisting.

The elementary school is definitely crowded with approximately 45-50 children in each classroom. Eight positions are yet unfilled. The in-service teacher training program of elementary department is of high caliber. All nursery centers have been painted, remodeled, and redecorated by aprents. Each center is in bright cheerful colors, calcimined walls, and painted furniture. Miss Mary Schauland, appointed head teacher acts as supervisor of pre-school education. We expect to see much as development brought about in the kindergarten program this year as was done in the nurseries.

Mrs. Melva Nielsen, appointed head teacher, acts as supervisor of elementary school music, giving time to in-service teacher training, giving the teachers techniques and backgrounds for teaching public school music. Mrs. Nielsen also works with Boy Scouts Drum and Bugle Corps, Community Band and Orchestra. Approximately 40 high school students study music, piano, voice, or an instrument for high school credit at music hall under Mrs. Nielsen's supervision. Over one hundred school children take lessons each week without school credit.

On September 27 a junior college program offering 19 courses was opened. A mimeographed pamphlet for summer quarter on adult education program is being distributed to the interested parties. Certificates were awarded to 40 students in Adult English for successful completion of one year's work in English. The plan for reorganization is underway and classes will recess for two weeks. The total of enrollment of Adult Education is 1740. It is large due to the addition of home nursing courses and the inclusion of additional high school students in the business college.

# WAR RELOCATION AUTHORITY

## Monthly Report

Budget Bureau No: 13-R036  
Approval Expires: 1/20/48

### EDUCATION

Month (4 weeks)

Beginning Sept. 1 Ending Sept. 31, 1948

Center Manzanar

#### SCHOOL ENROLLMENT: (This Month):

	ELEMENTARY		SECONDARY		
	Kinder- garten	Grades 1-6	Grades 7-9	Grades 10-12	
Boys	<u>83</u>	<u>401</u>	<u>217</u>	<u>277</u>	
Girls	<u>63</u>	<u>406</u>	<u>188</u>	<u>288</u>	
Totals	<u>146</u>	<u>807</u>	<u>405</u>	<u>565</u>	<u>970</u>

Average Daily Attendance: Elementary --- Secondary --- Number of Days School in Session 14

Account for Major Changes in Average Daily Attendance During Month:

High School Students In Vocational Training Classes: Boys --- Girls --- Students Taking Part-Time In-Service Training: Boys --- Girls ---

ADMINISTRATIVE: Appointive Personnel in Administrative and Supervisory Positions 13

Teachers:	Appointive	Certified		Non-Certified Evacuee Teaching Assistants
		Evacuee	Total	
Elementary	<u>16</u>	<u>---</u>	<u>16</u>	<u>6</u>
Secondary	<u>32</u>	<u>---</u>	<u>32</u>	<u>119</u>

Non-Administrative and Non-Teaching Employees: Appointive 0 Evacuee 61 Total 61

#### STAFF CHANGES: (Teaching and Administrative)

	ELEMENTARY		SECONDARY	
	Appointive	Evacuee	Appointive	Evacuee
Additions	<u>4</u>	<u>4</u>	<u>4</u>	<u>2</u>
Resignations	<u>2</u>	<u>---</u>	<u>---</u>	<u>1</u>
Vacancies	<u>8</u>	<u>---</u>	<u>---</u>	<u>---</u>

#### NURSERY SCHOOLS:

Number of Schools 7 Number of Teachers: Appointive --- Evacuee 16 Total 16  
Enrollment: Boys 114 Girls 111 Total 225 Average Daily Attendance ---

(OVER)

C-0248-bu-wp-

ADULT EDUCATION: (Enrollment)

Vocational and Retraining Courses  
English Courses  
Other Academic Courses

Men

179

32

12

223

Women

647

118

17

782 Total  
1005

SCHOOL LIBRARY: (Not Including Regular Textbooks)

Number of Volumes

Acquired This Month: By Purchase 217 Gift 150 Total 367 Fiction \_\_\_\_\_ Non Fiction \_\_\_\_\_

NARRATIVE REPORT: (Use space below to comment on significant developments in educational field at center this month changes in policies and procedures staff and student participation in activities outside center; special programs or projects completed or undertaken; problems of equipment, space, and personnel; visits of state education officials and other educators; plans for the future; suggestions and recommendations; and anything else of significance. Use additional sheet if necessary.)

See attached sheet.

WAR RELOCATION AUTHORITY

Monthly Report

Education

Beginning September 1 Ending September 31, 1943

Center Manzanar

The following report is submitted as an informal account of the school opening of the first 3 weeks of schools as suggested in the letter of August 18, 1943, from Mr. Viles. The formal report of the school month will follow in October.

The school was in session for 14 days including 3 days teachers' institute.

There are 13 appointive personnel in administrative and supervisory positions as follows:

Dr. Genevieve W. Carter	Superintendent of Education
Mr. Rollin C. Fox	Principal, High School
Mr. Clyde Simpson	Principal, Elementary School
Miss Marian Potts	Acting High School <sup>VICE</sup> Principal (Vocational Teacher)
Mr. Virgil C. Morgan	Assistant Elementary Principal (Sup. of student teaching)
Miss Ruth Budd	Librarian
Miss Elizabeth Moxley	Supervisor of Health and Physical Education (Vocational Teacher)
Miss Mary Schauland	Head Teacher, Elementary as Supervisor of Nursery and Kindergarten
Mrs. Beatrice White	Supervisor, Home Economics Department (Vocational Teacher)
Mr. Brieuc Bouche	Supervisor, Wood Crafts Department (Vocational Teacher)
Mrs. Harriet Pusey	Vocational Advisor
Mrs. Melva Neilsen	Supervisor of Music Head Teacher, Elementary Department
Dr. Melvin W. Strong	Director of Adult Education

#### ELEMENTARY

The fall term at Manzanar opened on September 13, 1943 with total enrollment of 1195. The acute shortage of teachers has been our biggest problem. All of our classrooms as they are now set up are provided with a teacher, however, the grade enrollment is extremely large and it would be desirable to establish three more classrooms. At present we have 16 elementary teachers at \$1620 per annum and 6 non-certified evacuee teachers.

The elementary schools are functioning better now after two weeks of school than at any time last year. The morale of the teachers is high and the understanding between supervisors and the faculty is excellent.

On September 23 and 24, Miss Seeds of the University of California at Los Angeles and Miss Heffernan of the California State Department of Education visited our nursery, kindergarten, and elementary schools. They indicated that they were favorably impressed with the progress made in the elementary school since their visit last year.

#### HIGH SCHOOL

School opened on September 13 when it was evident that several revisions were necessary in the curricula. Consequently to meet student needs a five fold curricula was developed, copy of which is attached. The guidance program is now under way and students are being counseled so that they will be prepared to take their places in American life. It is felt that the school program and staff compares very favorable with those in the public schools of California.

Total high school enrollment is 970. A full appointed high school staff is composed of 4 vocational teachers, 27 secondary teachers and nine evacuee teachers. Of these nine, six are now trained and experienced.

#### ADULT EDUCATION

On September 27 a junior college program offering 19 courses was opened. A mimeographed pamphlet for summer quarter on adult education program is being distributed to the interested parties.

Certificates were awarded to 40 students in adult English for successful completion of one year's work in English. The plan for reorganization is underway and classes will recess for two weeks.

The total enrollment is 1005. It is large due to the addition of home nursing courses and the inclusion of additional high school students in the business college.

#### SCHOOL LIBRARY

Cataloguing of library has been progressing rapidly. One branch is completely catalogued and half of the high school library books is catalogued. Cataloguing in the main library is progressing satisfactorily. Nearly 400 books arrived this month and many of them are fiction and non-fiction which are in great demand.

# CURRICULA AND SUBJECT AND GRADUATION REQUIREMENTS

Manzanar Secondary School 1943-44

A minimum of 190 semester periods required for graduation

## \*Subjects required for all curricula

6 semester periods of credit per semester for subjects written on one line, 10 units if on two lines.

7th Yr.	8th yr.	9th yr.	10th yr.	11th yr.	12th yr.
*SS 7	*SS 8	*SS 9	SS 10	*SS 11	SS 12
*SS 7	*SS 8	*SS 9	*Eng.	*Eng.	*Eng.
*P.E.	*P.E.	*P.E.	*P.E.	*P.E.	*P.E.
*Math 7	*Math 8				
*Sc. 7	*Sc. 8	*Gen. Sc.			
*HM/Shop 7	*HM/Shop 8				
*Art/Mus 7	*Art/Mus 8				

## C o l l e g e E n t r a n c e

Individual college catalog requirements must be met

El. Alg.	Pl. Geom.	Physics or Chem.	Physics or Chem.
	Latin 1 or French 1 or Spanish 1	Latin 2 or French 2 or Spanish 2	

Students intending to take a college liberal arts course should have a third year of one foreign language or two years of a second. Those intending to take a scientific course should take two advanced sciences and two years of advanced mathematics.

## B u s i n e s s

Gen. Math	Typ. 1	Typing 2 Book 1 Short. 1	Book. 2 Short. 2 Off. Prac.
-----------	--------	--------------------------------	-----------------------------------

Typing 1 & 2, Book 1 & 2 & Off. Practice; or Typ. I & 2, Short 1 & 2 & Off. Practice

## V o c a t i o n a l H o m e m a k i n g

##Gen HM	#Foods 1) #Foods 1) or #Cloth. 1 #Cloth. 1	#Foods 2) #Foods 2) or #Cloth. 2 #Cloth. 2	#Home N&CC #Fam. Liv.
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Foods 1 & 2 & 12th yr; or Cloth. 1, 2 & 12th yr.; or Foods 1 & Cloth. 1 and 12th yr.

## V o c a t i o n a l A g r i c u l t u r e

##Gen. Ag.	#Ag. 1 #Ag. 1	#Ag. 2 #Ag. 2	#Ag. 3 #Ag. 3
------------	------------------	------------------	------------------

## G e n e r a l

Gen. Math	SS 10	SS 12
-----------	-------	-------

and two additional years of work in one field

\* Project required for full credit

## Required of all 9th grade students who expect to take Adv. HM or Ag.

# LIST OF SUBJECTS AND CREDITS OFFERED AT

Washburn High School 1943-  
 semester periods of credit per semester unless otherwise stated  
 (Subjects will be added as need arises)

Social studies	( 9 )	Orchestra	3 sem. per.	( 7-12 )
	(10)	Band	2 sem. per.	( 7-12 )
	(11)	Sr. Choir	3 sem. per.	( 9-12 )
	(12)	Theory		( 9-12 )
Physical Education	( 9-12 )	Harmony		( 9-12 )
English	(10)	Applied music (music lessons		
	(11)	under approved instruction)		
	(12)	1 sem. per. credit per weekly		
Journalism	(12)	lesson		
Drama	(10-12)	1 sem. per. credit per 4 periods		
Lib. Science-1 sem. only	(10-12)	of practice weekly		
Gen. Science	( 9 )	Gen. Ag.		( 9 )
Biology	(10)	Ag. 1		*(10)
Physics	(11-12)	2		*(11)
Chemistry	(11-12)	3		*(12)
Gen. Math	( 9 )	Gen. HM		( 9 )
El. Algebra	( 9 )	Foods 1		*(10-11)
Pl. Geom.	(10)	2		*(11-12)
Adv. Algebra	(11-12)	Clothing 1		*(10-11)
Trig. (1 sem. only)	(11-12)	2		*(11-12)
Solid Geom.- 1 sem. only	(11-12)	Home Nurs. & Child Care		(12)
Latin 1	(10)	Family Living		(12)
2	(11)	Gen. Shop		**( 9-12 )
3	(12)	Adv. Gen. Shop		**(10-12)
French 1	(10)	Wood working		**(10-12)
2	(11)	Gen. Art		**( 9 )
3	(12)	Handicraft		**( 9-12 )
Spanish 1	(10)	Com'l Art		**(10-12)
2	(11)	Creative Art		**(10-12)
3	(12)			
German 1	(10)			
2	(11)			
3	(12)			
Typing 1 (Com'l student)	(10-11)			
2 first choice)	(11-12)			
Bookkeeping 1	(11-12)			
2	(11-12)			
Shorthand 1	(11)			
2	(12)			
Office Practice	(12)			

Courses offered in the adult education program or the Junior College will be accepted for high school requirements. Call at the office or see Mrs. Pusey about these. 16 weeks of 2 hour classes equals 2 semester periods of credit.

- \* 2 periods daily and 10 sem. periods credit per semester with outside preparation.  
 \*\* 2 periods daily and 7½ sem. periods credit per semester without outside preparation.

# SCHEDULE — SEPTEMBER - FEBRUARY 1943-1944

Period	Chester	Davalle	Ely	Goldberg	Kramer	Oltmans	Pusey	Rogers	Smith	Umhey	Woods	Woodeage		Nagashima Kishi	Abel	Uyeda Nakazawa	Abel	Golden		Hayes	Ingalls	Kellesvig	McGavern	Zimmerman
4-2 8:30 8:35	17 7-4-2	11 7-5-3	11 7-4-1	12 LIB.	12 LIB.	10 7-2-4	7-4-4 E	11 7-5-2	10 7-12-2	11 7-5-1		10 7-13-4					9 7-4-3	9 7-7-3		8 7-5-4	7 7-10-3	9 7-11-4	8 7-12-1	9 7-6-1
11 8:40 9:25	ENG II 7-4-2	TRIG 7-6-4	SS II 7-4-1	JOUR O 7-11-2	LT. I 7-5-3	ENG 10 7-2-4	C			ENG 12 7-5-1		TYP 2 7-13-3	SH IH (SAKAKI) 7-13-4	PHYSICS 7-7-1	BIOL 7-6-3		SS 9 7-7-3	GS 9 7-7-3		SS 7 7-3-4	MATH 7 7-3-4	SS 8 7-12-1	MATH 8 7-12-1	EL ALG 7-6-1
12 9:30 10:15	ENG II 7-4-2	ADV ALG 7-6-4	SS II 7-4-1	SS 12 7-11-1	LT. I 7-5-3	TYP 1 7-13-3	Z	SPAN 1 7-5-2	SS 10 7-12-2	ENG 12 7-5-1			SH IL (MIZUTANI) 7-13-4	PHY. LAB 7-6-3	BIOL 7-6-3		7-4-3	GS 9 7-7-3	MIYAKI SS 8 7-7-2	7-5-4	MATH 7 7-3-4	7-11-4	MATH 8 7-12-1	EL ALG 7-6-1
13 10:20 11:05		PL GEOM 7-6-4	SS II 7-4-1	SS 12 7-11-1	SS 12 7-5-3	ENG 10 7-2-4	A	SPAN 1 7-5-2	SS 10 7-12-2	ENG 12 7-5-1		TYP 2 7-13-3			BIOL 7-6-3	CHEM 7-7-1		SS 9		MIYAKI SS 8 7-7-2	SS 7 7-3-4	MATH 7 7-12-1	SS 9 7-12-1	G MATH 7-6-1
14 11:10 11:55	ENG II 7-4-2	PL GEOM 7-6-4	SS II 7-4-1	SS 12 7-11-1	LT 2 7-5-3	ENG 10 7-2-4	A	SPAN 2 7-5-2	SS 10 7-12-2		BK IL 7-9-3	TYP 2 7-13-3					7-4-3	GS 9 7-7-3	MIYAKI SS 7 7-6-3	7-5-4		7-11-4	MATH 8 7-12-1	G MATH 7-6-1
N O O N — H O U R																								
15 1:00 1:45	ENG II 7-4-2	PL GEOM 7-6-4		SS 12 7-11-1			-		SS 10 7-12-2	ENG 12 7-5-1	BK IH 7-9-3	TYP 2 7-13-3	SH IH (SETOGUCHI) 7-13-4					GS 9 7-7-3	MIYAKI SS 7 7-6-3	SS 7	MATH 7 7-3-4			EL ALG 7-6-1
16 1:50 2:35	ENG II 7-4-2			JOUR O 7-11-2		TYP 1 7-13-3	D	FR 1 7-5-2	SS 10 7-12-2	ENG 12 7-5-1	BK 2 7-9-3	SH IL 7-13-4				CHEM 7-7-1		SS 8		7-5-4	SS 7	SS 8	SS 8	
		ADV ALG 7-6-4	7-4-1		SS 12 7-5-3	ENG 10 7-2-4	G	FR 2 7-5-2	SS 11 7-12-2	ENG 10 7-5-1							7-4-3	GS 9 7-7-3			7-3-4	7-11-4	7-12-1	EL ALG 7-6-1

SCHEDULE — SEPTEMBER - FEBRUARY 1943 - 1944

Abel	Groth	Rau	White	Oshima	Bouche	Takimoto	Nicholaus	Minami	Morimoto	Clary	Moxley	Higa	Nakamura	Budd	Frizzell	Greenlee	PERIOD	
		8 7-13-1										2-15		LIB		7-3-1	HR 8:30 8:35	
	CL 2		FDS 1	ADV GEM SHOP	ADV WOOD WORK	SH 8 7-14		ROML	H CRAFT	GJHS 7-10-4			B JHS 7-10-4	Y	MUSIC 7 7-15	I	(1) 8:40 9:25	
	IRON 2	HM 8 IRON 7	KIT 7	7-14	7-14	SH 8 7-14	ARB 7 1-8-3	ART 1-8-1	1-8-2	B JHS 2-15			G JHS 7-10-4	d	MUSIC 7 7-15	C	(2) 9:30 10:15	
	CL 1	HM 8 IRON 7	FDS 1			SH 8 7-14	ARB 7 1-8-3	CREATIVE ART		B JHS 2-15			G JHS 7-10-4	A		E	(3) 10:20 11:05	
	IRON 2	HM 7 IRON 7	KIT 7			SH 7 7-14	ARB 8 1-8-3	1-8-1					G JHS 7-10-4	V	SR CHOIR 7-15	E	(4) 11:10 11:55	
NOON HOUR																		
FARM	CL 1	HM 7 IRON 7	FDS 2			SH 7 7-14	ARB 8 1-8-3						B SNS 2-15	G JHS 7-10-4	D	DRAMA 7-15	2	(5) 1:00 1:45
MAN.	IRON 2	HNK CC IRON 7	KIT 7	ADV GEM SHOP	ADV WOOD WORK			H CRAFT		G SNS 7-10-4			B SHS 2-15		JR CHOIR 7-15	S	(6) 1:50 2:35	
	TYP 1	GEM HM IRON 7				7-14	7-14		1-8-3			G SHS 7-10-4	B SHS 2-15			ORCH		(7) 2:40 3:25

# WAR RELOCATION AUTHORITY

## Monthly Report

Budget Bureau No: 13-R036  
Approval Expires: 1/20/4

### EDUCATION

School Month (4 weeks)

Beginning October 11 Ending November 5 1943

Center Manzanar

#### SCHOOL ENROLLMENT: (This Month):

	ELEMENTARY		SECONDARY		
	Kinder- garten	Grades 1-6	Grades 7-9	Grades 10-12	
Boys	<u>85</u>	<u>413</u>	<u>209</u>	<u>272</u>	
Girls	<u>59</u>	<u>376</u>	<u>195</u>	<u>306</u>	
Totals	<u>144</u>	<u>809</u>	<u>404</u>	<u>578</u>	<u>982</u>

Average Daily

Attendance: Elementary 912.21 Secondary 971.09

Number of Days

School in Session 20

Account for Major Changes in Average Daily Attendance During Month:

High School Students In Vocational Training Classes: Boys 127 Girls 364 Students Taking Part-Time In-Service Training: Boys        Girls       

ADMINISTRATIVE: Appointive Personnel in Administrative and Supervisory Positions 7

Teachers:	Appointive	Certified		Non-Certified Evacuee Teaching Assistants
		Evacuee	Total	
Elementary	<u>18</u>	<u>      </u>	<u>18</u>	<u>12</u>
Secondary	<u>31</u>	<u>      </u>	<u>31</u>	<u>12</u>

Non-Administrative and  
Non-Teaching Employees:

Appointive 0 Evacuee 61 Total 61

#### STAFF CHANGES: (Teaching and Administrative)

	ELEMENTARY		SECONDARY	
	Appointive	Evacuee	Appointive	Evacuee
Additions	<u>2</u>	<u>      </u>	<u>0</u>	<u>0</u>
Resignations	<u>2</u>	<u>      </u>	<u>0</u>	<u>0</u>
Vacancies	<u>8</u>	<u>      </u>	<u>0</u>	<u>0</u>

#### NURSERY SCHOOLS:

Number of Schools 7 Number of Teachers: Appointive        Evacuee 15 Total 15  
Enrollment: Boys 120 Girls 107 Total 227 Average Daily Attendance 193.50

(OVER)

C-0248-bu-wp-

## ADULT EDUCATION: (Enrollment)

	Men	Women
Vocational and Retraining Courses	159	457
English Courses	35	98
Other Academic Courses	157	101
Other courses (estimate)	352	259
<b>Total</b>	<b>703</b>	<b>915</b>

SCHOOL LIBRARY: (Not Including Regular Textbooks)

Number of Volumes **Total number of Libraries: 5**  
 Acquired This Month: By Purchase 131 Gift        Total 131 Fiction 15 Non Fiction 116

NARRATIVE REPORT: (Use space below to comment on significant developments in educational field at center this month changes in policies and procedures staff and student participation in activities outside center; special programs or projects completed or undertaken; problems of equipment, space, and personnel; visits of state education officials and other educators; plans for the future; suggestions and recommendations; and anything else of significance. Use additional sheet if necessary.)

Elementary

The calibre of work being done in the elementary classrooms is continuing to improve. The Social Studies program, the core of our curriculum, is being conducted in a well-organized, excellent manner by most of our teachers. Teachers' committees are now working on bulletins in reading, manuscript writing, arithmetic, and English. The bulletins will be mimeographed and distributed to all teachers. A committee is also working on a means of setting up and writing a Japanese unit which may be valuable in years to come. Two teachers resigned during the past month. However, two arrived on the project and three are expected within ten days. With these additional people, our teaching staff will for the first time this year, be fairly adequate.

Adult Education

During this month three courses have terminated: fingerprinting, home nursing, and cosmetology. On the fifth of November certificates were given to 200 women and girls who were graduated from home nursing classes given in both English and Japanese. On October 18 Adult English classes were resumed with an enrollment of 133. The enrollment is less than previous term on account of relocation and segregation. We have 430 students taking typing, shorthand, and bookkeeping in the business college. Because of teacher shortage we have had to combine several classes in business college. During the past month we began showing films on "This is America" contributed by the W.R.A. Three of eight units have now been shown. We estimate that between 3000 to 4000 people have seen each unit.

High School

The high school classrooms have undergone remodeling program that has enlarged the classroom space. The high school Home Economics has started furnishing its model home unit and we now have little theatre building in high school block with stage and dressing rooms. The plans are under way to finance high school annual.

Visual Education

The Visual Education Department has opened new Visual Aids Service for teachers in a room adjacent to teachers' work shop.

General

Mr. N. E. Viles, Education Advisor from Washington, visited schools from October 30 to November 3. He assisted us with a school accounting, warehousing procedures and records. It was considered best not to make any building or remodeling plans.

WAR RELOCATION AUTHORITY

Monthly Report

For month ending November, 1943

The Manzanar Library

COMMUNITY LIBRARY:

Number catalogued volumes in library:

Fiction 920 Non-Fiction 331 Total 1251

Number volumes acquired this month:

By purchase 58 Gift 71 Total 129 Fiction-- Non-Fict. ---

Number of periodicals regularly received 93

Number of library employees: Full time 15 Part Time 7

Volumes circulated:

Free library: Fiction 5872 Non-Fiction 3061 Total 8933

Rental library: Fiction 11 Non-Fiction 7 Total 18

Number volumes in Japanese-language library--551

Added this month 0 Circulated 2368

MOTION PICTURE PROGRAMS:

Number of Different Programs During Month 3 Total No. of shows given 5  
Average weekly movie attendance 3000 Non-theatrical Programs Given ---  
Attendance ---

(Fill in blanks below where movies are not operated by Community Enter.)

Financial Statement for Month: Receipts --- Expenses --- Balance ---

Itemized Expense: Film Rentals --- Equip. --- Labor --- Adm. Taxes ---

Amount paid from Movie Funds to Community Activities:

This month --- Total to date ---

# WAR RELOCATION AUTHORITY

## Monthly Report

Budget Bureau No: 13-R036  
Approval Expires: 1/20/48

### EDUCATION

1 Month (4 weeks)

Beginning November 8 Ending December 3 194 3

Center Manzanar

#### SCHOOL ENROLLMENT: (This Month):

	ELEMENTARY		SECONDARY		
	Kinder- garten	Grades 1-6	Grades 7-9	Grades 10-12	
Boys	<u>82</u>	<u>408</u>	<u>207</u>	<u>275</u>	
Girls	<u>61</u>	<u>397</u>	<u>195</u>	<u>302</u>	
Totals	<u>143</u>	<u>805</u>	<u>402</u>	<u>577</u>	<u>979</u>

Average Daily Attendance: Elementary 891.55 Secondary 961.39 Number of Days School in Session 17

Account for Major Changes in Average Daily Attendance During Month:

High School: Some Students relocated with families

High School Students In Vocational Training Classes: Boys 124 Girls 364 Students Taking Part-Time In-Service Training: Boys -- Girls --

ADMINISTRATIVE: Appointive Personnel in Administrative and Supervisory Positions 7

Teachers:	Appointive	Certified		Non-Certified Evacuee Teaching Assistants
		Evacuee	Total	
Elementary	<u>20</u>	<u>---</u>	<u>20</u>	<u>12</u>
Secondary	<u>31</u>	<u>---</u>	<u>31</u>	<u>12</u>

Non-Administrative and Non-Teaching Employees: Appointive 0 Evacuee 59 Total 59

#### STAFF CHANGES: (Teaching and Administrative)

	ELEMENTARY		SECONDARY	
	Appointive	Evacuee	Appointive	Evacuee
Additions	<u>2</u>	<u>---</u>	<u>---</u>	<u>---</u>
Resignations	<u>---</u>	<u>---</u>	<u>---</u>	<u>---</u>
Vacancies	<u>6</u>	<u>---</u>	<u>---</u>	<u>---</u>

#### NURSERY SCHOOLS:

Number of Schools 7 Number of Teachers: Appointive -- Evacuee 15 Total 15

Enrollment: Boys 111 Girls 103 Total 214 Average Daily Attendance 197.23

(OVER)

## ADULT EDUCATION: (Enrollment)

	M	Wome
Vocational and Retraining Courses	144	411
English Courses	32	110
Other Academic Courses	164	118
Other courses	350	250
	690	889
		1579

## SCHOOL LIBRARY: (Not Including Regular Textbooks)

## Number of Volumes

Acquired This Month: By Purchase 163 Gift 47 Total 210 Fiction -- Non Fiction --

NARRATIVE REPORT: (Use space below to comment on significant developments in educational field at center this month changes in policies and procedures staff and student participation in activities outside center; special programs or projects completed or undertaken; problems of equipment, space, and personnel; visits of state education officials and other educators; plans for the future; suggestions and recommendations; and anything else of significance. Use additional sheet if necessary.)

High School

Teacher's meetings have been held regularly on Saturday mornings and sectional meetings have been held at other times. Special attention is being given to the matter for improvement in written and oral English. It has been necessary to purchase additional supplementary texts in order to provide for improvement in English, grammar, reading, Social Studies, and the like, and for other materials to assist in remedial work.

To assist us in the guidance and instructional program we are giving standardized tests in junior high mathematics, and school wide English, and mental maturity. The results of these together with those from last spring's reading tests will be of much help in shaping the instructional and guidance program.

We have established under the WRA, a student body activity fund accounting system in which all funds raised by the school enterprise are deposited centrally and dispersed centrally according to approved practices and only upon the authority of the faculty advisors and others responsible.

All American Education Week program was developed for the week of November 7-12 in order to better acquaint the parents and the community with activities of the school and foster better personal relations.

Elementary

The shortage of elementary school teachers continue to be the biggest problem in the Elementary Schools. Mr. Morgan, Elementary School supervisor, was transferred to the Procurement Division, and as a result, left a program which had been planned for two supervisors in the hands of one.

The rapid turnover in teaching personnel makes it difficult to conduct any type of in-service teacher training successfully. At present all the efforts of the elementary administrative staff is directed towards keeping the school doors open with very little time left for improvement of instruction in the classrooms.

Adult Education

A course in foods and cooking was started under the direction of the high school home economics supervisor. We have met several times with members of the Adult English Department to discuss proposed Basic English classes. Plans for two classes in Basic English have been made.

# WAR RELOCATION AUTHORITY

## Monthly Report

Budget Bureau No: 13-R036  
Approval Expires: 1/20/48

### EDUCATION

School Month (4 weeks)

Beginning January Ending January 28 194 4

Center Manzanar

#### SCHOOL ENROLLMENT: (This Month):

	ELEMENTARY		SECONDARY		
	Kinder- garten	Grades 1-6	Grades 7-9	Grades 10-12	
Boys	<u>85</u>	<u>406</u>	<u>208</u>	<u>276</u>	
Girls	<u>58</u>	<u>397</u>	<u>204</u>	<u>306</u>	
Totals	<u>143</u>	<u>803</u>	<u>412</u>	<u>572</u>	<u>984</u>

Average Daily

Attendance: Elementary 822.38 Secondary 960.87

Number of Days

School in Session 17

Account for Major Changes in Average Daily Attendance During Month:

Flu epidemic has contined.

High School Students In Voca-

Students Taking Part-Time

tional Training Classes: Boys 124 Girls 364 In-Service Training: Boys -- Girls 4

ADMINISTRATIVE: Appointive Personnel in Administrative and Supervisory Positions 7

Teachers:	Appointive	Certified Evacuee	Total	Non-Certified Evacuee Teaching Assistants
Elementary	<u>20</u>	<u>      </u>	<u>20</u>	<u>10</u>
Secondary	<u>31</u>	<u>      </u>	<u>31</u>	<u>9</u>

Non-Administrative and

Non-Teaching Employees: Appointive ----- Evacuee 52 Total 52

STAFF CHANGES: (Teaching and Administrative)

	ELEMENTARY		SECONDARY	
	Appointive	Evacuee	Appointive	Evacuee
Additions	<u>      </u>	<u>      </u>	<u>      </u>	<u>      </u>
Resignations	<u>      </u>	<u>      </u>	<u>      </u>	<u>      </u>
Vacancies	<u>3</u>	<u>2</u>	<u>      </u>	<u>      </u>

NURSERY SCHOOLS:

Number of Schools 7 Number of Teachers: Appointive        Evacuee 14 Total       

Enrollment: Boys 116 Girls 105 Total 221 Average Daily Attendance 147.58

(OVER)

C-0248-bu-wp-

## ADULT EDUCATION: (Enrollment)

	Men	Women	
Vocational and Retraining Courses	173	397	
English Courses	31	99	
Other Academic Courses	162	116	
Other courses estimate	350	200	55
SCHOOL LIBRARY: (Not Including Regular Textbooks)	716	812	1528

## Number of Volumes

Acquired This Month: By Purchase 82 Gift        Total 82 Fiction 18 Non Fiction 64

NARRATIVE REPORT: (Use space below to comment on significant developments in educational field at center this month changes in policies and procedures staff and student participation in activities outside center; special programs or projects completed or undertaken; problems of equipment, space, and personnel; visits of state education officials and other educators; plans for the future; suggestions and recommendations; and anything else of significance. Use additional sheet if necessary.)

Elementary

The program in the pre-school unit has continued to develop and improve. New equipment has been added in every center. About \$400 was raised by pre-school parents by means of ~~basal~~ and all this money has been used to supplement pre-school equipment.

High School

The Seniors in High School presented "Growing Pains" which ran four nights with capacity audience. The money will be used toward a high school annual fund. The plans for spring semester provides for Vocational Courses in auto Mechanics and more opportunity for work experience, mechanical drafting classes and additional courses for typing permitted by the arrival of 24 new typewriters.

Adult Education

Diplomas for the completion of fingerprinting class were presented. Registration for the high class in cosmetology has been taken. The registration of 80 new students for Basic English course has been completed. Classes will start February 2nd. Because of the demand, 2 new groups of Basic English classes were scheduled to open in April. Since the instructional emphasis on conversational English with interesting textbooks, new interest has been developed to learn English. With the new students now enrolled, Adult English Department has about 325 students in various Adult English classes.

Visual Education

Visual Education is planning a series of exhibits on Safety, Thrift, Education Week, and Relocation. New Visual Aids material; maps, globes, portfolios, pictures, and models have recently been added as instructional aids.

# WAR RELOCATION AUTHORITY

## Monthly Report

Budget Bureau No: 13-R036  
Approval Expires: 1/20/46

### EDUCATION

School Month (4 weeks)

Beginning January 31 Ending February 25 194 4

Center Manzanar

#### SCHOOL ENROLLMENT: (This Month):

	ELEMENTARY		SECONDARY		
	Kinder- garten	Grades 1-6	Grades 7-9	Grades 10-12	
Boys	<u>83</u>	<u>400</u>	<u>211</u>	<u>267</u>	
Girls	<u>57</u>	<u>392</u>	<u>193</u>	<u>290</u>	
Totals	<u>140</u>	<u>792</u>	<u>404</u>	<u>557</u>	<u>961</u>

Average Daily Attendance: Elementary 810.85 Secondary 976.75 Number of Days School in Session 15 High School 18 Elementary

Account for Major Changes in Average Daily Attendance During Month:

*195 high school students left for Tule Lake, 165 elementary, 21 kindergarten, 52 nursery.*

High School Students In Vocational Training Classes: Boys 105 Girls 233 Students Taking Part-Time In-Service Training: Boys 0 Girls 21

ADMINISTRATIVE: Appointive Personnel in Administrative and Supervisory Positions 7

Teachers:	Appointive	Certified Evacuee	Total	Non-Certified Evacuee Teaching Assistants
Elementary	<u>21</u>	<u>          </u>	<u>21</u>	<u>10</u>
Secondary	<u>31</u>	<u>          </u>	<u>31</u>	<u>9</u>

Non-Administrative and Non-Teaching Employees: Appointive -- Evacuee -- Total 50

#### STAFF CHANGES: (Teaching and Administrative)

	ELEMENTARY		SECONDARY	
	Appointive	Evacuee	Appointive	Evacuee
Additions	<u>1</u>	<u>          </u>	<u>          </u>	<u>1</u>
Resignations	<u>          </u>	<u>          </u>	<u>1</u>	<u>3</u>
Vacancies	<u>2</u>	<u>          </u>	<u>          </u>	<u>          </u>

#### NURSERY SCHOOLS:

Number of Schools 7 Number of Teachers: Appointive            Evacuee 14 Total 14  
Enrollment: Boys 104 Girls 96 Total 20 Average Daily Attendance 10.11

(OVER)

C-0248-bu-wp-

## ADULT EDUCATION: (Enrollment)

Vocational and Retraining Courses	60	150
English Courses (Adult and Basic)	61	138
Other Academic Courses	26	29
Other Courses Estimate	200	100

## SCHOOL LIBRARY: (Not Including Regular Textbooks)

## Number of Volumes

Acquired This Month: By Purchase 59 Gift        Total 59 Fiction 13 Non Fiction 46

NARRATIVE REPORT: (Use space below to comment on significant developments in educational field at center this month changes in policies and procedures staff and student participation in activities outside center; special programs or projects completed or undertaken; problems of equipment, space, and personnel; visits of state education officials and other educators; plans for the future; suggestions and recommendations; and anything else of significance. Use additional sheet if necessary.)

Because of the Segregation, Manzanar High School lost some 195 students to Tule Lake. The results of the testing program carried on during the first semester were made known to students and teachers. The first semester closed on February 4, 1944. A part-time working program has been initiated in the commercial department. Similar program is being anticipated in connection with nurses' aides at the local hospital. The high school is expecting to participate in the organization of an over-all youth council for Manzanar.

The business college has been temporarily discontinued due to loss of instructors to Tule Lake. The training retraining program is reported on another form. The business college is being reorganized to meet the loss of instructors and students who were recently segregated. Interest in Basic English continues. The cosmetology School now has added 16 students to a newly organized night class. The School has scheduled a hair style show the night before Easter.

The Elementary Classes plans "Building America" for its pageant title, scheduled for the second week in April.

GENERAL

## EQUIPMENT AND BUILDINGS

Construction on Community Auditorium started. High School barrack classrooms have been enlarged and painted. Elementary School buildings will be consolidated after segregation. Children's enclosed playgrounds are planned adjacent to elementary buildings. All kindergarten and nursery centers have enclosed fence yards; rooms and equipment have been painted. The schools are well equipped in supplies, books and material.

## SCHOOL STATISTICS

(average)

	Lost to Tule Lake	Remaining	%Daily Attendance
Nursery	52	169	75
Kindergarten	29	114	81
Elementary grades, 1-6	165	637	93
High School	177	797	98

# WAR RELOCATION AUTHORITY

## Monthly Report

Budget Bureau No: 13-R036  
Approval Expires: 1/20/45

### EDUCATION

School Month (4 weeks)

Beginning Feb. 28 Ending March 24 194 4

Center Manzanar, Calif.

SCHOOL ENROLLMENT: (This Month):

	ELEMENTARY		SECONDARY		
	Kinder- garten	Grades 1-6	Grades 7-9	Grades 10-12	
Boys	<u>66</u>	<u>307</u>	<u>169</u>	<u>215</u>	
Girls	<u>45</u>	<u>316</u>	<u>155</u>	<u>237</u>	
Totals	<u>111</u>	<u>623</u>	<u>324</u>	<u>452</u>	<u>776</u>

Average Daily Attendance: Elementary 679.69 Secondary 760.73 Number of Days School in Session 20

Account for Major Changes in Average Daily Attendance During Month:

High School Students In Vocational Training Classes: Boys 105 Girls 233 Students Taking Part-Time In-Service Training: Boys -- Girls 22

ADMINISTRATIVE: Appointive Personnel in Administrative and Supervisory Positions 7

Teachers:	Appointive	Certified Evacuee	Total	Non-Certified Evacuee Teaching Assistants
Elementary	<u>22</u>	<u>—</u>	<u>22</u>	<u>10</u>
Secondary	<u>29</u>	<u>—</u>	<u>29</u>	<u>10</u>

Non-Administrative and Non-Teaching Employees: Appointive — Evacuee 54 Total 54

STAFF CHANGES: (Teaching and Administrative)

	ELEMENTARY		SECONDARY	
	Appointive	Evacuee	Appointive	Evacuee
Additions	<u>1</u>	<u>—</u>	<u>—</u>	<u>—</u>
Resignations	<u>—</u>	<u>—</u>	<u>1</u>	<u>—</u>
Vacancies	<u>1</u>	<u>2</u>	<u>—</u>	<u>—</u>

NURSERY SCHOOLS:

Number of Schools 7 Number of Teachers: Appointive — Evacuee 14 Total 14  
Enrollment: Boys 105 Girls 95 Total 200 Average Daily Attendance 137.80

(OVER)

C-0248-bu-wp-

## ADULT EDUCATION: (Enrollment)

Vocational and Retraining Courses

Men

Women

English Courses (Adult Basic)

75

159

Other Academic Courses

41

125

Other courses (estimate)

41

32

404

40

444

917

SCHOOL LIBRARY: (Not Including Regular Textbooks)

Number of Volumes

Acquired This Month: By Purchase 77 Gift      Total 77 Fiction 11 Non Fiction 66

NARRATIVE REPORT: (Use space below to comment on significant developments in educational field at center this month changes in policies and procedures staff and student participation in activities outside center; special programs or projects completed or undertaken; problems of equipment, space, and personnel; visits of state education officials and other educators; plans for the future; suggestions and recommendations; and anything else of significance. Use additional sheet if necessary.)

Separate Sheets

MENTS:

GENERAL:

One of the most serious problems facing the Department of Education is the forthcoming loss of evacuee teachers due to the Selective Service and relocation. The Adult Education section has already suffered from loss of personnel, the high school will be seriously effected by a number of male teachers who are subject to the draft. It seems improbable that many additional trained teachers can be secured to fill these vacancies.

Other Education evacuee personnel is likewise being affected.

The schools are working on plans for public schools week to be held the last week in April.

ELEMENTARY

Plans are now being made to centralize the elementary school rooms and the elementary school services in one block, instead of their being scattered throughout the project. The elementary grades are working on a pageant to be given during public school week. The National President and Vice-President of the P. T. A. visited Manzanar with Leo Hart, County Superintendent of Schools of Kern County. All these people praised the people of the fine schools established in the center. The Progressive Achievement Tests were given to all children in grades 2 to 6. The results indicate that every grade tested above the national form.

HIGH SCHOOL

Approximately 35 students took the Army Specialized Training Program--A-12 test on March 15. Not all of these students were enrolled at the present time in the high school.

For the present semester students have been grouped according to achievement and ability in as many of the high school classes as feasible, this includes classes in English, Mathematics, and Science. In addition to this, special classes have been organized in the fundamentals of English.

Plans are now being formed for graduation week for the middle of June.

The work experience program for advanced students in the commercial department is well under way and is meeting with much approval on the part of those to whom the workers have been assigned to duties within the various office of the project.

ADULT EDUCATION

It was hoped that the Auto Mechanics course would be in operation before this time. However there has been a delay in securing equipment and a disappointment is not being able to get an instructor. The one who was expected to come to Manzanar was found unqualified due to lack of American Citizenship. The apprenticeship program is progressing satisfactorily, after having been launched March 1, with the assignment of 15 apprentices. The Cosmetology program has a full enrollment in both day and evening classes. The classes in current events and Social Science are still attracting around 400 persons. The basic English classes are well and regularly attended and are, in the opinion of their instructors, progressing well.

Dr. Melvin Strong who has been the director of Adult Education since May 1943 is resigning April 10 to accept a position in the Huntington School District.

# WAR RELOCATION AUTHORITY

## Monthly Report

Budget Bureau No: 13-R036  
Approval Expires: 1/20/48

### EDUCATION

School Month (4 weeks)

Beginning March 27 Ending April 21 194 4

Center Manzanar

#### SCHOOL ENROLLMENT: (This Month):

	ELEMENTARY			SECONDARY		
	Kinder- garten	Grades 1-6		Grades 7-9	Grades 10-12	
Boys	<u>65</u>	<u>307</u>		<u>168</u>	<u>218</u>	
Girls	<u>46</u>	<u>338</u>		<u>154</u>	<u>237</u>	
Totals	<u>111</u>	<u>645</u>	<u>756</u>	<u>322</u>	<u>455</u>	<u>777</u>

Average Daily Attendance: Elementary 684.23 Secondary 756.01 Number of Days School in Session 17

Account for Major Changes in Average Daily Attendance During Month:

High School Students In Vocational Training Classes: Boys 105 Girls 233 Students Taking Part-Time In-Service Training: Boys -- Girls 22

ADMINISTRATIVE: Appointive Personnel in Administrative and Supervisory Positions 6  
Dr. Strong, Adult Education Supervisor, resigned this month.

Teachers:	Certified			Non-Certified Evacuee Teaching Assistants
	Appointive	Evacuee	Total	
Elementary	<u>21</u>	<u>      </u>	<u>21</u>	<u>10</u>
Secondary	<u>29</u>	<u>      </u>	<u>29</u>	<u>10</u>

Non-Administrative and Non-Teaching Employees: Appointive -- Evacuee 51 Total 51

#### STAFF CHANGES: (Teaching and Administrative)

	ELEMENTARY		SECONDARY	
	Appointive	Evacuee	Appointive	Evacuee
Additions	<u>      </u>	<u>      </u>	<u>      </u>	<u>1</u>
Resignations	<u>1</u>	<u>      </u>	<u>      </u>	<u>1</u>
Vacancies	<u>2</u>	<u>2</u>	<u>      </u>	<u>      </u>

#### NURSERY SCHOOLS:

Number of Schools 7 Number of Teachers: Appointive        Evacuee 11 Total 11  
Enrollment: Boys 97 Girls 100 Total 197 Average Daily Attendance 156.35

(OVER)

C-0248-bu-wp-

## ADULT EDUCATION: (Enrollment)

	Men	Women	
Vocational and Retraining Courses	<u>26</u>	<u>155</u>	
English Courses (Basic English)	<u>41</u>	<u>125</u>	
Other Academic Courses	<u>31</u>	<u>21</u>	5
Other Courses Estimate	<u>360</u>	<u>40</u>	<u>400</u>

SCHOOL LIBRARY: (Not Including Regular Textbooks)

458 341 799

## Number of Volumes

Acquired This Month: By Purchase 434 Gift -- Total 434 Fiction 334 Non Fiction 100

NARRATIVE REPORT: (Use space below to comment on significant developments in educational field at center this month changes in policies and procedures staff and student participation in activities outside center; special programs or projects completed or undertaken; problems of equipment, space, and personnel; visits of state education officials and other educators; plans for the future; suggestions and recommendations; and anything else of significance. Use additional sheet if necessary.)

## Library:

Fifteen books, three pamphlets, and 3 periodicals were circulated during this month for panel discussion in "America in Making."

## Adult Education:

Dr. Melvin W. Strong, Director of Adult Education and Vocational Programs resigned to get a new position. At present, no one has been assigned to fill the vacancy. On April 21, the Cosmetology class presented a hair style contest as a culmination of their six-month training. The program was well attended, and the trainees displayed a remarkable ability in coiffure styling. Most of the girls will continue their apprenticeship until they have fulfilled the minimum requirements for beauty operators. The tailoring class has had to close with the resignation of supervisor who intends to relocate. Unless another capable instructor can be found we will probably not have a tailoring class again. The Basic English class are still progressing satisfactorily. The workshop for the students was opened this month, enabling the students to receive additional help in conversational English and in writing.

## High School:

The month of April in the high school has been one of perfecting plans already under execution and of making more plans for future activities. Public School Week preparation has been under way, students have been instructed concerning possibilities arising from the selective service, graduation plans are nearing completion, and plans for the summer program are in the making.

# WAR RELOCATION AUTHORITY

## Monthly Report

Budget Bureau No: 13-R036  
Approval Expires: 1/20/48

### EDUCATION

School Month (4 weeks)

Beginning April 24 Ending May 19 194 4

Center Manzanar

#### SCHOOL ENROLLMENT: (This Month):

	ELEMENTARY		SECONDARY		
	Kinder- garten	Grades 1-6	Grades 7-9	Grades 10-12	
Boys	<u>51</u>	<u>307</u>	<u>167</u>	<u>213</u>	
Girls	<u>43</u>	<u>305</u>	<u>153</u>	<u>240</u>	
Totals	<u>94</u>	<u>612</u>	<u>320</u>	<u>453</u>	<u>773</u>

Average Daily

Attendance: Elementary 706 Secondary 752.85

Number of Days

School in Session 20

Account for Major Changes in Average Daily Attendance During Month:

High School Students In Vocational Training Classes: Boys 105 Girls 223 Students Taking Part-Time In-Service Training: Boys        Girls 22

ADMINISTRATIVE: Appointive Personnel in Administrative and Supervisory Positions 6

Teachers:	Appointive	Certified Evacuee	Total	Non-Certified Evacuee Teaching Assistants
Elementary	<u>21</u>	<u>      </u>	<u>21</u>	<u>10</u>
Secondary	<u>30</u>	<u>      </u>	<u>30</u>	<u>10</u>

Non-Administrative and

Non-Teaching Employees: Appointive        Evacuee 48 Total 48

#### STAFF CHANGES: (Teaching and Administrative)

	ELEMENTARY		SECONDARY	
	Appointive	Evacuee	Appointive	Evacuee
Additions	<u>      </u>	<u>      </u>	<u>1</u>	<u>      </u>
Resignations	<u>      </u>	<u>      </u>	<u>      </u>	<u>      </u>
Vacancies	<u>2</u>	<u>2</u>	<u>      </u>	<u>      </u>

#### NURSERY SCHOOLS:

Number of Schools 7 Number of Teachers: Appointive        Evacuee 10 Total 10

Enrollment: Boys 77 Girls 69 Total 146 Average Daily Attendance 122.05

(OVER)

C-0248-bu-wp-

## ADULT EDUCATION: (Enrollment)

	Men	Women	
Vocational and Retraining Courses	52	72	
English Courses	57	131	
Other Academic Courses	22	21	
Other Courses (estimate)	325	25	350
SCHOOL LIBRARY: (Not Including Regular Textbooks)	456	249	705

## Number of Volumes

Acquired This Month: By Purchase 434 Gift        Total 434 Fiction 334 Non Fiction 100

NARRATIVE REPORT: (Use space below to comment on significant developments in educational field at center this month changes in policies and procedures staff and student participation in activities outside center; special programs or projects completed or undertaken; problems of equipment, space, and personnel; visits of state education officials and other educators; plans for the future; suggestions and recommendations; and anything else of significance. Use additional sheet if necessary.)

High School:

During Public School Week, activities along that theme were carried out -- exhibit in the Visual Education Building, open house, assembly honoring the newly elected members of the National Honor Society, etc. Plans are now being formulated to develop as part of the Community Activity program a summer educational program of interest to all students:

High School classes with credit toward graduation  
 High School classes for remedial or deficiency purposes  
 Vocational training  
 Junior College for high school graduates; under Adult Education  
 Recreation and leisure time activities

Adult Education:

The Auto Mechanics course was started with a good turnout. The response by the students has been very encouraging and many have already signed up for the second group which will meet in July. The Woodcarving course, designed to meet the needs of those who wish to relocate into some field of simple woodworking, was resumed. The new director of Adult Education is scheduled to arrive on the first of next month.

Library:

There has been an increase in the circulation of books, pamphlets, and magazines which are on display each week at the community panel discussion.

Problems:

1. A critical shortage of nursery school teachers has come about because of relocation. There appears to be no source for more teachers. The same situation exists in other areas, Adult Education and evacuee teachers.
2. The Superintendent appreciated the Washington Conference and the opportunity for professional contacts. The other Education Administrators and supervisors feel they should have had opportunity for at least one education conference during the year to maintain state professional contacts. The Superintendent, also, feels this is very important.

NARRATIVE REPORT:

The Red Cross Campaign was carried out successfully. Total amount collected being \$2142.65.

The Washington Manual Release regarding the personal services performed by the evacuees to the appointed personnel and to the evacuees was referred to Managers by the business enterprise. The plan of putting this into effect was worked out with the committee.

The critical manpower shortage due to workers going out on furlough and indefinite leaves was under consideration for the entire month. Cooperation is being given to the Employment Office to get older people and women to work, and some success has been achieved.

Due to so many of the residents keeping chickens near the apartments, that it was suggested to the Project Director that raising of chickens and rabbits be prohibited in the residential district.

Everyone called for army physical examination reported on time and in good spirit. Manzanar is justly proud of it.

Family counseling program has been undertaken in two blocks.

The last of the series of 8 panel discussions on "American in the Making" has been concluded as of May 30th. This was sponsored by Town Hall and the administration. This series has been very successful, although in some discussions there were a predominance of appointed personnel over evacuees. This to some extent was due to the discussions being held entirely in English.

# WAR RELOCATION AUTHORITY

## Monthly Report

Budget Bureau No: 13-R036  
Approval Expires: 1/20/45

### EDUCATION

School Month (4 weeks)

Beginning May 22 Ending June 16 1944

Center Manzanar

#### SCHOOL ENROLLMENT: (This Month):

	ELEMENTARY			SECONDARY		
	Kinder- garten	Grades 1-6		Grades 7-9	Grades 10-12	
Boys	<u>52</u>	<u>291</u>		<u>167</u>	<u>208</u>	
Girls	<u>40</u>	<u>317</u>		<u>154</u>	<u>239</u>	
Totals	<u>92</u>	<u>608</u>	<u>700</u>	<u>321</u>	<u>447</u>	<u>768</u>

Average Daily Attendance: Elementary 676.30 Secondary 753.99 Number of Days School in Session 14-Elementary  
17-High School

Account for Major Changes in Average Daily Attendance During Month:

High School Students In Vocational Training Classes: Boys 102 Girls 221 Students Taking Part-Time In-Service Training: Boys --- Girls 21

ADMINISTRATIVE: Appointive Personnel in Administrative and Supervisory Positions 6

Teachers:	Appointive	Certified		Non-Certified Evacuee Teaching Assistants
		Evacuee	Total	
Elementary	<u>21</u>	<u>---</u>	<u>21</u>	<u>8</u>
Secondary	<u>29</u>	<u>---</u>	<u>29</u>	<u>10</u>

Non-Administrative and Non-Teaching Employees: Appointive --- Evacuee 52 Total 52

#### STAFF CHANGES: (Teaching and Administrative)

	ELEMENTARY		SECONDARY	
	Appointive	Evacuee	Appointive	Evacuee
Additions	<u>---</u>	<u>---</u>	<u>---</u>	<u>---</u>
Resignations	<u>---</u>	<u>2</u>	<u>1</u>	<u>---</u>
Vacancies	<u>2</u>	<u>4</u>	<u>---</u>	<u>---</u>

#### NURSERY SCHOOLS:

Number of Schools 6 Number of Teachers: Appointive --- Evacuee 10 Total 10  
Enrollment: Boys 79 Girls 70 Total 149 Average Daily Attendance 130.53

(OVER)

C-0248-bu-wp-

## ADULT EDUCATION: (Enrollment)

Vocational and Retraining Courses  
English Courses  
Other Academic Courses  
Other courses (estimate)

Men

Women

65	62	
20	15	
34	101	
82	25	107
429	203	622

## SCHOOL LIBRARY: (Not Including Regular Textbooks)

Number of Volumes

Acquired This Month: By Purchase 176 Gift -- Total 176 Fiction 146 Non Fiction 30

NARRATIVE REPORT: (Use space below to comment on significant developments in educational field at center this month changes in policies and procedures staff and student participation in activities outside center; special programs or projects completed or undertaken; problems of equipment, space, and personnel; visits of state education officials and other educators; plans for the future; suggestions and recommendations; and anything else of significance. Use additional sheet if necessary.)

Separate Attached sheet

REPORT:

Elementary Schools have now moved into Block 16. The consolidation of the elementary classes now gives the feeling of one united school and staff. The development of the children's library, the toy and game center, and elementary playground area will greatly increase school enthusiasm and morale. The teachers are pleased with their newly painted rooms and are already benefiting by their first opportunities of work together as a group.

The High School faculty has been maintained almost intact. Twenty Seniors were elected to the National Honor Society during the year. Twenty-one students were assigned work experience and most of the department have placed the workers on full time during summer vacation. One hundred seventy-seven seniors received their diplomas this June; five more will complete requirements at the close of the summer session.

Our new director of Adult Education, Dr. K. L. Wentworth, arrived on June 1 but since the position his wife wants to receive did not materialized, Dr. Wentworth left June 23 for the Los Angeles area where they can both be assured of employment. We are again without an Adult Education Supervisor. The Cosmetology Class both day and evening are filled with a waiting list. The day class for Auto Mechanics opened June 26. There is a waiting list of 36 for the evening class and approximately the same number for next term day Auto Mechanics Class.

The Adult English Section has been undergoing a reorganization. Mrs. Sarah Oltmans, an head teacher position, has been assigned full time on the Adult English program. Her long experience in Japan in teaching English to Japanese speaking people by using direct methods should greatly stimulate the entire Adult English Program.

Problems:

1. Adult English Activity Center cannot be opened until furniture and equipment requisitioned from the Jerome Surplus List arrives.
2. We have never been able to get approval on the purchase of a piano through Washington for school activities. The only purchase we have ever made is a "run down" piano for which we paid \$25. Our new auditorium certainly should have a piano with a large sound box.
3. Elementary recruitment is at a standstill. From our present survey, it appears that we will have about eight elementary teachers to carry on the work of eighteen classrooms. We have received no assistance from Civil Service in supplying us applications. Recruiting service is urgently needed. It is no longer possible to secure elementary teachers from California. Unless something happens we will not be able to open up elementary schools this fall.

# WAR RELOCATION AUTHORITY

## Monthly Report

Budget Bureau No: 13-R036

Approval Expires: 1/20/45

### EDUCATION

School Month (4 weeks)

Beginning June 19 Ending July 31 194 4

Center Manzanar

#### SCHOOL ENROLLMENT: (This Month):

	ELEMENTARY		SECONDARY		
	Kinder- garten	Grades 1-6	Grades 7-9	Grades 10-12	
Boys	<u>62</u>	<u>291</u>	<u>34</u>	<u>39</u>	
Girls	<u>44</u>	<u>317</u>	<u>89</u>	<u>68</u>	
Totals	<u>106</u>	<u>608</u>	<u>123</u>	<u>107</u>	<u>230</u>

Average Daily Attendance: Elementary 95% Secondary 224.30 Number of Days School in Session 23

Account for Major Changes in Average Daily Attendance During Month:

High School Students In Vocational Training Classes: Boys 18 Girls 80 Students Taking Part-Time In-Service Training: Boys      Girls     

ADMINISTRATIVE: Appointive Personnel in Administrative and Supervisory Positions 5

Teachers:	Appointive	Certified Evacuee	Total	Non-Certified Evacuee Teaching Assistants
Elementary	<u>21*</u>	<u>    </u>	<u>21</u>	<u>7</u>
Secondary	<u>27**</u>	<u>    </u>	<u>27</u>	<u>10</u>

Non-Administrative and Non-Teaching Employees: Appointive      Evacuee 49 Total 49

#### STAFF CHANGES: (Teaching and Administrative)

	ELEMENTARY		SECONDARY	
	Appointive	Evacuee	Appointive	Evacuee
Additions	<u>6</u>	<u>    </u>	<u>1</u>	<u>    </u>
Resignations	<u>5</u>	<u>    </u>	<u>3</u>	<u>    </u>
Vacancies	<u>1</u>	<u>    </u>	<u>    </u>	<u>    </u>

#### NURSERY SCHOOLS:

Number of Schools 6 Number of Teachers: Appointive      Evacuee 8 Total 8

Enrollment: Boys 79 Girls 70 Total 149 Average Daily Attendance 98

\*Includes 2 temporary appointments and one Education Assistant Teacher. This also includes one teacher who is doing high school work, but who is on a elementary pay roll. (OVER)

\*\*Includes Auto Mechanics Teacher

## ADULT EDUCATION: (Enrollment)

	Men	Women	
Vocational and Retraining Courses	<u>91</u>	<u>268</u>	
English Courses	<u>38</u>	<u>114</u>	
Other Academic Courses	<u>39</u>	<u>141</u>	18
Other courses estimate	<u>31</u>	<u>94</u>	<u>125</u>
SCHOOL LIBRARY: (Not Including Regular Textbooks)	199	617	816

## Number of Volumes

Acquired This Month: By Purchase 276 Gift      Total 276 Fiction 149 Non Fiction 127

NARRATIVE REPORT: (Use space below to comment on significant developments in educational field at center this month changes in policies and procedures staff and student participation in activities outside center; special programs or projects completed or undertaken; problems of equipment, space, and personnel; visits of state education officials and other educators; plans for the future; suggestions and recommendations; and anything else of significance. Use additional sheet if necessary.)

The Summer program began July 5 and is providing children of school age experience in activities which differ from the work of the winter program. The most popular courses with the Elementary children appear to be Dancing and Rythms, Construction Work and Arts and Crafts. The Elementary children are having their first initiation to their new classrooms in Block 16.

The library has opened up the new children's library unit in Block 16 with attractive pastel, colored furniture, children's book clubs and story hours. Plans are now underway to establish a toy and game library adjacent to the children's library. Funds for the toy and game library have been provided by church groups. The summer program for high school age children provides for some remedial classes, a variety of recreational activities, vocational training and work experience.

Classes in business training, cosmetology and auto mechanics are filled to capacity. Both cosmetology and auto mechanics run day and evening classes and have waiting lists of applicants for training for the next class sessions.

PROBLEMS:

Personnel recruiting continues to be a problem. If WRA could establish a procedure of teacher contracts on a school year basis it would greatly eliminate the difficulties caused by teachers who resign during the late summer when recruiting is difficult. We have also had trouble with teachers who have stated they were going to resign but who later changed their minds. These last minute changes disrupt our staff organization planning and places the administrator in a position where he has no control over the situation. An annual offering of teaching contracts would eliminate this uncertainty.

We now have no chart teacher positions for High School Arts and Crafts or a Boys' Physical Education. We have no evacuees left in Manzanar who can carry on the work. Resignations do not occur in the fields where reduction is required. Secondary teachers are usually too specialized for the flexibility we need to balance our High School Program.

# WAR RELOCATION AUTHORITY

## Monthly Report

Budget Bureau No: 13-R036  
Approval Expires: 1/20/45

### EDUCATION

School Month (4 weeks)

Beginning August 1 Ending August 31 1944

Center Manzanar

#### SCHOOL ENROLLMENT: (This Month):

	ELEMENTARY		SECONDARY		
	Kinder- garten	Grades 1-6	Grades 7-9	Grades 10-12	
Boys	<u>62</u>	<u>290</u>	<u>30</u>	<u>39</u>	
Girls	<u>44</u>	<u>315</u>	<u>84</u>	<u>67</u>	
Totals	<u>106</u>	<u>605</u>	<u>114</u>	<u>106</u>	<u>220</u>

Average Daily

Attendance: Elementary 95 Secondary 97.23

Number of Days

School in Session Elementary 11  
Secondary 25

Account for Major Changes in Average Daily Attendance During Month:

High School Students In Vocational Training Classes: Boys 30 Girls 71 Students Taking Part-Time In-Service Training: Boys      Girls     

ADMINISTRATIVE: Appointive Personnel in Administrative and Supervisory Positions 6

Teachers:	Certified			Non-Certified Evacuee Teaching Assistants
	Appointive	Evacuee	Total	
Elementary	<u>19</u>	<u>7</u>	<u>20</u>	<u>7</u>
Secondary	<u>20</u>	<u>    </u>	<u>20</u>	<u>6</u>

Non-Administrative and

Non-Teaching Employees: Appointive      Evacuee 25 Total 25

STAFF CHANGES: (Teaching and Administrative)

	ELEMENTARY		SECONDARY	
	Appointive	Evacuee	Appointive	Evacuee
Additions	<u>3</u>	<u>    </u>	<u>    </u>	<u>    </u>
Resignations	<u>6</u>	<u>    </u>	<u>4</u>	<u>    </u>
Vacancies	<u>1</u>	<u>    </u>	<u>    </u>	<u>    </u>

#### NURSERY SCHOOLS:

Number of Schools 6 Number of Teachers: Appointive      Evacuee 8 Total 8  
Enrollment: Boys 79 Girls 70 Total 149 Average Daily Attendance 98%

(OVER)

C-0248-bu-wp-

## ADULT EDUCATION: (Enrollment)

	Men	Women
Vocational and Retraining Courses	<u>86</u>	<u>250</u>
English Courses	<u>36</u>	<u>112</u>
Other Academic Courses	<u>189</u>	<u>29</u>
Other course listed	<u>31</u>	<u>41</u>
SCHOOL LIBRARY: (Not Including Regular Textbooks)	<u>342</u>	<u>401</u>
		<u>743</u>

## Number of Volumes

Acquired This Month: By Purchase 173 Gift      Total 1743 Fiction 52 Non Fiction 121  
173

NARRATIVE REPORT: (Use space below to comment on significant developments in educational field at center this month changes in policies and procedures staff and student participation in activities outside center; special programs or projects completed or undertaken; problems of equipment, space, and personnel; visits of state education officials and other educators; plans for the future; suggestions and recommendations; and anything else of significance. Use additional sheet if necessary.)

See Attached Sheet

Education Section has had the position of Adult Education Supervisor and Training Supervisor unfilled during the summer. The elementary principal was sent to Washington to work on leave clearances. This left all of the supervision of the Education Department to the high school principal, and the superintendent. The high school vocational counselor, vice principal, and librarian took extended vacations during the summer program period. Mr. Nielsen, community activities supervisor, assisted the superintendent in administering the elementary age activities.

#### Teaching Staff

There were sufficient teachers remaining on the project to carry on a very satisfactory program. The two college students worked continuously throughout the program. A prominent Dean of Women from a near by junior college came into the project for a PTA conference and secondary guidance work shop. The teachers maintained their enthusiasm throughout the heat of the summer.

#### Evaluation of the program by units

**Pre-School:** This program always functions smoothly under Miss Schauland, or pre-school supervisor. The outdoor program was emphasized and new outside activities were introduced into the kindergarten groups. The pre-school open house night held at the close of the summer program brought out over 570 pre-school parents.

#### The Elementary School Age Groups

Children of this age group responded well to every activity offered. The weakest part of the program was the organized games and physical education activities. The play ground area has not been developed since the elementary school were only recently moved into Block 16. 350 elementary school boys took the construction work which was the most popular for small boys. Toward the last of the program, wood was scarce and it was difficult to keep the class supplied with materials. It was interesting to note that first and second graders participated in the sewing and knitting classes and were able to turn out rabbit bean bags and doll blankets. The older girls made dirndl skirts, small purses, and aprons. A few of the more skilled made blouses. Dancing and rhythms were enjoyed by all ages and sexes. For some reason the program did not have the appeal for the high school age group as it did for young children and the adults. Most of the teen age youngsters were eager to get full time employment. There are approximately 200 high school boys and girls employed during the summer. A small group were interested in completing certain high school classes for credit. Such classes as journalism, creative writing, dramatics, and social dancing were mildly received. From the results observed it seems that Manzanar High School age boys and girls are more interested in employment or a "laizze faire" program where they can sit under a tree or go to the swimming hole.

#### Adult Level

Auto Mechanics and Business Training had heavy enrollments. Mr. Kondo's current events class and his American History class drew a large audience each week. Mrs. Adams' class in current events developed a keen interest and a small class who have asked for a continuance of the same program during the fall term. The Personal Problems class developed by the superintendent had a large appeal to the young people between the ages of 18 and 23. Discussions on table etiquette, social customs, mental hygiene, boy and girl relationships, preparation for marriage, finding a job, etc., drew an audience ranging from 50 to 300 young people each session.

Other special activities supervised by Education Personnel were the elementary picnic, the PTA two day conference, the awarding of library certificates, and participation on the "Think of Your Future" week at the community auditorium in which about 500 young people were present.

Summary:

On the whole the program was satisfying and met the objectives laid out in the summer activity program bulletin prepared by the planning committee.. At the beginning we thought perhaps the program was too ambitious but in cases where it was necessary to eliminate classes because of lack of teachers or enrollment several others were developed in their places.

By having a large planning committee initiate the program and by breaking the committees up into smaller working groups for details of buildings, teacher assignments, and content of the course to be taught a program was developed which cut across sections other than Education and Recreation. Having a coordinator appointed this summer was an improvement on program of last summer.

The inventory on the activity interests of boys and girls both in high school and elementary schools should be given next year. It should be kept in mind, however, that if relocation continues to take the skilled evacuees that the program should be curtailed. Teacher summer vacations also handicap the program and staggering schedules must be provided.

(1st through 6th)

	8-11	AM	MWF	383	Students
Construction	8-11	AM	MWF	155	Students
Sewing and Knitting	8:00-11:20	AM	MWF	185	Students
Crafts	10:15-11:15	AM	MWF	112	Students
Music	8:05-10:15	AM	MTW	82	Students
Dancing	8:15-11:45	AM	TTh	102	Students

It includes the students who are taking two subjects.

#### High School

7th	36	Students	10th	54	Students
8th Grade	20	"	11th	46	Students
9th	58	"	12th	6	students

#### Courses taught during summer session

8-10	AM	Auto Mechanics	English
		Drafting	Speech
		Typing I	Mathematics
		Shorthand I	
		Latin 2H	
		Social Science	
10:05 to 11:55 AM		Typing I	Social Science
		Shorthand 2 L	Speech
		English	Mathematics
			Science- Science

#### Adult Education

Auto Mechanics	17	Students
Cabinet Making	9	"
Cosmetology (day)	19	"
Cosmetology (eve)	19	"
Journalism	8	"
Librarianship	15	"
Nurses Aide	28	"

# Adult Education(Continued)

Secretarial Practice	18 Students	11-12 PM Every day during the week except Saturday and Sunday
Shorthand	92 Students	7:00-8:00 PM Monday, Wednesday, Friday
Typing	97 Students	7:00-8:00 PM Monday, Wednesday, Friday
Woodcarving	7 Students	7:00-8:00 PM
Personal Problems Course	50 Students	Meets every Monday night 7:30-9:00 PM
Current Events (English)	25 Students	Meets every Thursday night 7:30-9:00 PM
Current Events (Japanese)	150 Students	Meets every Monday night 7:30-9:00 PM

# WAR RELOCATION AUTHORITY

## Monthly Report

Budget Bureau No: 13-R036  
Approval Expires: 1/20/48

### EDUCATION

School Month (4 weeks)

Beginning September 1 Ending September 30 1944

Center Manzanar

#### SCHOOL ENROLLMENT: (This Month):

	ELEMENTARY			SECONDARY		
	Kinder- garten	Grades 1-6		Grades 7-9	Grades 10-12	
Boys	<u>53</u>	<u>291</u>		<u>140</u>	<u>169</u>	
Girls	<u>48</u>	<u>299</u>		<u>160</u>	<u>182</u>	
Totals	<u>101</u>	<u>590</u>	<u>691</u>	<u>300</u>	<u>351</u>	<u>651</u>

Average Daily Attendance: Elementary 675.00 Secondary 635(est) Number of Days School in Session 15

Account for Major Changes in Average Daily Attendance During Month:

High School Students In Vocational Training Classes: Boys 93 Girls 145 Students Taking Part-Time In-Service Training: Boys 1 Girls 16

ADMINISTRATIVE: Appointive Personnel in Administrative and Supervisory Positions 7

Teachers:	Certified			Non-Certified Evacuee Teaching Assistants
	Appointive	Evacuee	Total	
Elementary	<u>17</u>	<u>      </u>	<u>17</u>	<u>5</u>
Secondary	<u>22</u>	<u>      </u>	<u>22</u>	<u>6</u>

Non-Administrative and Non-Teaching Employees: Appointive        Evacuee 43 Total 43

#### STAFF CHANGES: (Teaching and Administrative)

	ELEMENTARY		SECONDARY	
	Appointive	Evacuee	Appointive	Evacuee
Additions	<u>14</u>	<u>1</u>	<u>4</u>	<u>1</u>
Resignations	<u>23</u>	<u>1</u>	<u>1</u>	<u>      </u>
Vacancies	<u>3</u>	<u>4</u>	<u>1</u>	<u>      </u>

1 transferred to Secondary

#### NURSERY SCHOOLS:

Number of Schools 4 Number of Teachers: Appointive        Evacuee 4 Total 4  
Enrollment: Boys 60 Girls 40 Total 100 Average Daily Attendance 96.0

(OVER)

C-0248-bu-wp-

## ADULT EDUCATION: (Enrollment)

Vocational and Retraining Courses  
English Courses  
Other Academic Courses

Men

6436152

Women

13212410

SCHOOL LIBRARY: (Not Including Regular Textbooks)

626

Number of Volumes

Acquired This Month: By Purchase 15 Gift 111 Total 126 Fiction -- Non Fiction --

NARRATIVE REPORT: (Use space below to comment on significant developments in educational field at center this month changes in policies and procedures staff and student participation in activities outside center; special programs or projects completed or undertaken; problems of equipment, space, and personnel; visits of state education officials and other educators; plans for the future; suggestions and recommendations; and anything else of significance. Use additional sheet if necessary.)

Progress Report. Narrative report will be due on October 6 by school calendar.

# WAR RELOCATION AUTHORITY

## Monthly Report

Budget Bureau No: 13-R036  
Approval Expires: 1/20/45

### EDUCATION

School Month (4 weeks)

Beginning September 11 Ending October 6 194 4

Center Manzanar

#### SCHOOL ENROLLMENT: (This Month):

	ELEMENTARY		SECONDARY		
	Kinder- garten	Grades 1-6	Grades 7-9	Grades 10-12	
Boys	<u>51</u>	<u>300</u>	<u>143</u>	<u>173</u>	
Girls	<u>46</u>	<u>285</u>	<u>161</u>	<u>196</u>	
Totals	<u>97</u>	<u>585</u>	<u>304</u>	<u>369</u>	<u>673</u>

Average Daily Attendance: Elementary 659.57 Secondary 660.30 Number of Days School in Session 20

Account for Major Changes in Average Daily Attendance During Month:

High School Students In Vocational Training Classes: Boys 82 Girls 145 Students Taking Part-Time In-Service Training: Boys 1 Girls 16

ADMINISTRATIVE: Appointive Personnel in Administrative and Supervisory Positions 6

Teachers:	Appointive	Certified		Non-Certified Evacuee Teaching Assistants
		Evacuee	Total	
Elementary	<u>15</u>	<u>      </u>	<u>15</u>	<u>5</u>
Secondary	<u>21</u>	<u>      </u>	<u>21</u>	<u>6</u>

Non-Administrative and Non-Teaching Employees: Appointive        Evacuee 42 Total 42

#### STAFF CHANGES: (Teaching and Administrative)

	ELEMENTARY		SECONDARY	
	Appointive	Evacuee	Appointive	Evacuee
Additions	<u>2</u>	<u>      </u>	<u>3</u>	<u>1</u>
Resignations	<u>1</u>	<u>1</u>	<u>      </u>	<u>      </u>
Vacancies	<u>3</u>	<u>4</u>	<u>      </u>	<u>      </u>

#### NURSERY SCHOOLS:

Number of Schools 4 Number of Teachers: Appointive        Evacuee 4 Total 4  
Enrollment: Boys 50 Girls 47 Total 97 Average Daily Attendance 91.60

(OVER)

C-0248-bu-wp-

## ADULT EDUCATION: (Enrollment)

Vocational and Retraining Courses  
English Courses  
Other Academic Courses

Men

Women

52

98

40

123

92

221

313

## SCHOOL LIBRARY: (Not Including Regular Textbooks)

Number of Volumes

Acquired This Month: By Purchase 11 Gift 147 Total 158 Fiction \_\_\_\_\_ Non Fiction \_\_\_\_\_

NARRATIVE REPORT: (Use space below to comment on significant developments in educational field at center this month changes in policies and procedures staff and student participation in activities outside center; special programs or projects completed or undertaken; problems of equipment, space, and personnel; visits of state education officials and other educators; plans for the future; suggestions and recommendations; and anything else of significance. Use additional sheet if necessary.)

School began September 11 with several uncertainties in our teaching personnel. The high school guidance position is not filled and one of our new elementary teachers left day before school started, to teach at Lone Pine. On October 4 another elementary teacher left Manzanar to join the Waves.

This year every grade child comes to school with a fluent knowledge of the English language. A trained elementary teacher is in charge of children's library and every grade is scheduled for a library period each week. Each grade is also scheduled for a period a week in rhythms which are held in Mess 16, our elementary school auditorium.

High School started in an orderly, enthusiastic manner. The quality of instruction is much improved and staff is more cohesive and cooperative. The completion of the auditorium has made high school assemblies possible and has already done much in the way of building school spirit. Also the physical education classes are much improved and by the use of the auditorium and the fact that we have an appointed physical education teacher for boys. This community auditorium has made school seem more real to the students.

The Adult Education Activity Hall for Issei English classes had its official opening on October 19. Classes are small but are well organized and the quality of instruction is much more satisfactory.

Problems: It is increasingly more difficult to find nursery teachers, English teachers or librarians. We find that we are constantly adjusting our program to the drain of relocation. The evacuees remaining for employment are too young, or are lacking in ability for Education work.

# WAR RELOCATION AUTHORITY

## Monthly Report

Budget Bureau No: 13-R036  
Approval Expires: 1/20/48

### EDUCATION

School Month (4 weeks)

Beginning October 6 Ending November 3 194 4

Center Manzanar, California

#### SCHOOL ENROLLMENT: (This Month):

	ELEMENTARY		SECONDARY		
	Kinder- garten	Grades 1-6	Grades 7-9	Grades 10-12	
Boys	<u>51</u>	<u>298</u>	<u>149</u>	<u>174</u>	
Girls	<u>45</u>	<u>284</u>	<u>154</u>	<u>193</u>	
Totals	<u>96</u>	<u>582</u>	<u>303</u>	<u>367</u>	<u>670</u>

Average Daily Attendance: Elementary 663.80 Secondary 657.53 Number of Days School in Session 17 + 3 (teacher's institute)

Account for Major Changes in Average Daily Attendance During Month:

High School Students In Vocational Training Classes: Boys 92 Girls 155 Students Taking Part-Time In-Service Training: Boys 2 Girls 18

ADMINISTRATIVE: Appointive Personnel in Administrative and Supervisory Positions 6

Teachers:	Certified			Non-Certified Evacuee Teaching Assistants
	Appointive	Evacuee	Total	
Elementary	<u>17</u>	<u>      </u>	<u>17</u>	<u>5</u>
Secondary	<u>21</u>	<u>      </u>	<u>21</u>	<u>4</u>

Non-Administrative and Non-Teaching Employees: Appointive        Evacuee 38 Total 38

#### STAFF CHANGES: (Teaching and Administrative)

	ELEMENTARY		SECONDARY	
	Appointive	Evacuee	Appointive	Evacuee
Additions	<u>2</u>	<u>      </u>	<u>      </u>	<u>      </u>
Resignations	<u>      </u>	<u>      </u>	<u>      </u>	<u>2</u>
Vacancies	<u>1</u>	<u>4</u>	<u>      </u>	<u>      </u>

#### NURSERY SCHOOLS:

Number of Schools 4 Number of Teachers: Appointive        Evacuee 4 Total 4  
Enrollment: Boys 51 Girls 49 Total 100 Average Daily Attendance 90.23

(OVER)

C-0248-bu-wp-

## ADULT EDUCATION: (Enrollment)

Vocational and Retraining Courses  
English Courses  
Other Academic Courses

Men

Women

22

102

44

130

147

15

213

247

## SCHOOL LIBRARY: (Not Including Regular Textbooks)

## Number of Volumes

Acquired This Month: By Purchase 43 Gift 98 Total 141 Fiction -- Non Fiction --

NARRATIVE REPORT: (Use space below to comment on significant developments in educational field at center this month changes in policies and procedures staff and student participation in activities outside center; special programs or projects completed or undertaken; problems of equipment, space, and personnel; visits of state education officials and other educators; plans for the future; suggestions and recommendations; and anything else of significance. Use additional sheet if necessary.)

15th

Dr. Lester K. Ade visited Manzanar October 15th to 20th. A full program was planned and the Education Section made good use of Dr. Ade's time during this period. Teachers and administrators welcomed his visit and several meetings, social events, inspection tours and conferences were held during the week. Personnel morale in the Education Section is excellent and the quality of work has never been as high.

The elementary staff is complete and every room has a qualified and trained elementary teacher. The elementary program in music, physical education and rhythms is much improved. The pre-school program is having difficulty in recruiting teachers. Several centers are now closed.

The high school principal has directed specific attention to improvement in English instruction and speech work this month. Several staff meetings and committee meetings have been held on working out standards, a related sequence of work through the high school and opportunities for more remedial work. The Project personnel ceiling will not allow the position of Guidance Counsellor to be filled. This work has been redistributed and curtailed.

The Adult program has shown the greatest improvement since its lull during the summer months without a director. Attendance in the night classes continues to be small and scattered, owing in large part to the absence of hundreds of adults who are out on furlough doing seasonal work in Utah, Idaho, Oregon, and other states. With the resignation of Mr. Hough, Vocational Training Supervisor, the Cosmetology Course again becomes the responsibility of the Adult Education Department. Mrs. Oshio succeeds Miss Yamamoto as Head Teacher in charge of cosmetology. Four more girls have finished their apprentice training. The work of furnishing the Adult English Activity Hall has continued, with curtains hung, rugs laid, sewing machines installed, a loom set up, and dishes, pots, and pans, etc., acquired mostly through purchases. However, some chairs are being used that came from Jerome. The sink is not yet installed. On September 30, Mr. Henry H. Clark, auto mechanics instructor, resigned. His evacuee assistant will carry on the high school work. No further adult education course in auto mechanics will be offered until a new instructor is found. On October 19, the Activity Hall held its formal opening. Dr. Lester K. Ade gave the opening address; films carrying home-making applications were shown. After a short program containing other items, refreshments were served to about 200 people.

negotiations are under way for forming a tailoring course. With the closing down of the Industrial Project, Mr. Matsutsuyu has become available and is being approached with the idea of taking a class in home tailoring. During the month, Dean Williams and Mrs. Wotton of UCLA visited the Center to arrange for credit classes in Japanese Language instruction. A conference was held in Mrs. Adams' office between the visitors and Manzanar staff members and potential courses were lined up for different levels. Dr. C. B. DeForest will be the organizer of these courses. Preliminary placement examinations will be held to determine the level at which students should be placed when they enroll. A new experiment is being tried in the matter of introducing English instruction. Twice a week, the Director meets with a group of non-English speaking students in a sewing class and holds a short practice period in English conversation. The response from the students has been an appreciative one.

Problems: Manzanar's Education Section for the first time seems to have no problems. Our buildings, personnel, equipment and supplies and program are well developed. There appears to be complete harmony with no complaints. We hope it continues.

# WAR RELOCATION AUTHORITY

## Monthly Report

Budget Bureau No: 13-R036  
Approval Expires: 1/20/45

### EDUCATION

School Month (4 weeks)

Beginning November 6 Ending December 1 1944

Center Manzanar

#### SCHOOL ENROLLMENT: (This Month):

	ELEMENTARY		SECONDARY		
	Kinder- garten	Grades 1-6	Grades 7-9	Grades 10-12	
Boys	<u>50</u>	<u>298</u>	<u>147</u>	<u>173</u>	
Girls	<u>47</u>	<u>283</u>	<u>157</u>	<u>194</u>	
Totals	<u>97</u>	<u>581</u>	<u>678</u>	<u>367</u>	<u>671</u>

Average Daily Attendance: Elementary 619.94 Secondary 647.67 Number of Days School in Session 18

Account for Major Changes in Average Daily Attendance During Month:

High School Students In Vocational Training Classes: Boys 92 Girls 155 Students Taking Part-Time In-Service Training: Boys 2 Girls 18

ADMINISTRATIVE: Appointive Personnel in Administrative and Supervisory Positions 6

Teachers:	Certified			Non-Certified Evacuee Teaching Assistants
	Appointive	Evacuee	Total	
Elementary	<u>18</u>	<u>      </u>	<u>18</u>	<u>5</u>
Secondary	<u>21</u>	<u>      </u>	<u>21</u>	<u>4</u>

Non-Administrative and Non-Teaching Employees: Appointive        Evacuee 38 Total 38

#### STAFF CHANGES: (Teaching and Administrative)

	ELEMENTARY		SECONDARY	
	Appointive	Evacuee	Appointive	Evacuee
Additions	<u>1</u>	<u>      </u>	<u>      </u>	<u>2</u>
Resignations	<u>      </u>	<u>      </u>	<u>1</u>	<u>1</u>
Vacancies	<u>      </u>	<u>4</u>	<u>1</u>	<u>      </u>

#### NURSERY SCHOOLS:

Number of Schools 3 Number of Teachers: Appointive        Evacuee 4 Total 4  
Enrollment: Boys 44 Girls 35 Total 79 Average Daily Attendance 58.85

(OVER)

C-0248-bu-wp-

## ADULT EDUCATION: (Enrollment)

	Men	Women
Vocational and Retraining Courses	1	64
English Courses	41	129
Other Academic Courses	196	102
		298

SCHOOL LIBRARY: (Not Including Regular Textbooks)

Total 533

Number of Volumes

Acquired This Month: By Purchase 33 Gift 25 Total 58 Fiction \_\_\_\_\_ Non Fiction \_\_\_\_\_

NARRATIVE REPORT: (Use space below to comment on significant developments in educational field at center this month changes in policies and procedures staff and student participation in activities outside center; special programs or projects completed or undertaken; problems of equipment, space, and personnel; visits of state education officials and other educators; plans for the future; suggestions and recommendations; and anything else of significance. Use additional sheet if necessary.)

Book Week was celebrated in the Manzanar libraries. Both the High school and elementary school libraries had special displays of books and book jackets. The elementary school library conducted a special Book Week contest for the upper grades. Children of the fourth and sixth grades submitted book reports. Prizes were books selected according to each child's interest.

Teachers' Institute was held for three days in Lone Pine on November 1, 2, and 3. The Institute meetings were attended by the Caucasian members of the Education Staff.

Plans are under way to promote Christmas carolling and an evening high school Christmas cantata open to the public.

We have accelerated our guidance program in spite of the fact that we have not been permitted to fill our charted guidance position. The assistant principal is responsible for grades 7, 8, and 9, a teacher of English for 10 and 11, and the principal for grade 12. We have sponsored a college going group to promote interest in and work out plans to continue with their education after high school graduation. We have used the National Honor Society chapter as a nucleus for this group.

Japanese classes under the auspices of the University of California at Los Angeles Extension Division were begun in the middle of this month. The popularity of these courses ~~has~~ hindered the continuance of a few regular adult evening classes. The class in home tailoring was begun this month with an enrollment of 15 for the afternoon class and 20 for the night class. Those who finish this course will be given a certificate of completion under the Vocational Training Program.

Miss Esther Breismeister, visiting YWCA secretary, directed the Group Activities Conference held at Manzanar for a week. A team of four to six members under the chairmanship of Miss Briesmeister conducted a group activities conference which was largely attended by high school students since they are largest pool of potential leaders. The Issei English Classes also participated actively in the group work conferences.

Efforts are being made constantly to interest Caucasian personnel in the opportunities at the Activity Hall for getting acquainted with the Issei. A successful English Center will be one in which Japanese and Americans may meet informally, talking English, learning from one another, regardless of which national background the teacher or the learner may have. The director is making contacts throughout the center in the hope of interesting Manzanar housewives to volunteer as hostesses, teachers, and guests at the Adult Center.

# WAR RELOCATION AUTHORITY

## Monthly Report

Budget Bureau No: 13-R036  
Approval Expires: 1/20/4

### EDUCATION

1 Month (4 weeks)

Beginning December 4 Ending December 29 194 4

Center Manzanar

#### SCHOOL ENROLLMENT: (This Month):

	ELEMENTARY		SECONDARY		
	Kinder- garten	Grades 1-6	Grades 7-9	Grades 10-12	
Boys	<u>50</u>	<u>291</u>	<u>147</u>	<u>159</u>	
Girls	<u>41</u>	<u>280</u>	<u>151</u>	<u>200</u>	
Totals	<u>91</u>	<u>571</u>	<u>298</u>	<u>359</u>	<u>6 57</u>

Average Daily Attendance: Elementary 599.46 Secondary 637.73 Number of Days School in Session 15

Account for Major Changes in Average Daily Attendance During Month:

High School Students In Vocational Training Classes: Boys 92 Girls 155 Students Taking Part-Time In-Service Training: Boys 2 Girls 18

ADMINISTRATIVE: Appointive Personnel in Administrative and Supervisory Positions 6

Teachers:	Appointive	Certified		Non-Certified Evacuee Teaching Assistants
		Evacuee	Total	
Elementary	<u>18</u>	<u>      </u>	<u>18</u>	<u>5</u>
Secondary	<u>21</u>	<u>      </u>	<u>21</u>	<u>6</u>

Non-Administrative and Non-Teaching Employees: Appointive        Evacuee 37 Total 37

#### STAFF CHANGES: (Teaching and Administrative)

	ELEMENTARY		SECONDARY	
	Appointive	Evacuee	Appointive	Evacuee
Additions	<u>      </u>	<u>      </u>	<u>1</u>	<u>      </u>
Resignations	<u>      </u>	<u>      </u>	<u>      </u>	<u>1</u>
Vacancies	<u>      </u>	<u>4</u>	<u>      </u>	<u>2</u>

#### NURSERY SCHOOLS:

Number of Schools 3 Number of Teachers: Appointive        Evacuee 4 Total 4

Enrollment: Boys 15 Girls 11 Total 26 Average Daily Attendance 63.20

(OVER)

C-0248-bu-wp-

## ADULT EDUCATION: (Enrollment)

Vocational and Retraining Courses	Men	Women
English Courses	19	63
Other Academic Courses	52	138
	217	137

626

## SCHOOL LIBRARY: (Not Including Regular Textbooks)

Number of Volumes

Acquired This Month: By Purchase ☒ Gift ☐ Total ☐ Fiction \_\_\_\_\_ Non Fiction \_\_\_\_\_

NARRATIVE REPORT: (Use space below to comment on significant developments in educational field at center this month changes in policies and procedures staff and student participation in activities outside center; special programs or projects completed or undertaken; problems of equipment, space, and personnel; visits of state education officials and other educators; plans for the future; suggestions and recommendations; and anything else of significance. Use additional sheet if necessary.)

The high school and elementary school gave a public Christmas musical program as a contribution of the music department. The program was well received. All high school students had the privilege of attending a school sponsored social party on their own grade level the week before Christmas.

All the nursery and kindergarten centers had Christmas parties and decorated Christmas trees. The parents participated in these parties and a real Christmas feeling was noticed in the neighborhood as well as the school. For several weeks before Christmas the classrooms resounded with Christmas carols. Manzanar (with its large Buddhist population) entered into an intensive Christmas week program. The School Christmas Cantata was presented to over 2000 people. School personnel took part in the Community Activities Christmas program. The schools also participated in assisting with the Block Christmas parties and in caroling groups.

During the past month a standardized testing program has been carried out as follows:

All students in grade 7 were given the Otis Mental Maturity test. Last year all other high school students were tested for mental maturity.

All students in math 7, 8, and 9 were given a mathematics achievement test.

All students in grades 7 through 12 were given a language achievement test.

The results are now being tabulated and will be compared with those of last year. We expect to compare the achievement of the Manzanar High School students with the national norms, to compare this year's results with last year's, and to determine in what areas there is special need for intensified instruction.

The announcement of the lifting of the exclusion ban for persons of Japanese ancestry has necessitated a reevaluation of the school program. Preliminary plans are now being made to make up the schedule of classes to be offered for the second semester of the Manzanar Secondary School year.

The faculty has remained intact so far this school year except for the resignation of one appointed personnel for reasons of health. Her place has been filled. One evacuee classroom teacher has resigned to return to college at the University of California at Los Angeles.

The Adult program has diminished, although the English classes are showing more enthusiasm. There are more students than available teachers. The Junior College program is completely over and the commercial work classes have lessened. The adult carpentry classes continue with a good enrollment. The cosmetology program will soon be completed and no plans are being made for new classes this next term.

# WAR RELOCATION AUTHORITY

## Monthly Report

Budget Bureau No: 13-R036  
Approval Expires: 1/20/48

### EDUCATION

School Month (4 weeks)

Beginning January 1 Ending January 26 194 5

Center Manzanar

#### SCHOOL ENROLLMENT: (This Month):

	ELEMENTARY		SECONDARY		
	Kinder- garten	Grades 1-6	Grades 7-9	Grades 10-12	
Boys	<u>50</u>	<u>291</u>	<u>145</u>	<u>165</u>	
Girls	<u>41</u>	<u>379</u>	<u>152</u>	<u>188</u>	
Totals	<u>91</u>	<u>670</u>	<u>297</u>	<u>353</u>	<u>650</u>

Average Daily Attendance: Elementary 591.62 Secondary 626.73 Number of Days School in Session 15

Account for Major Changes in Average Daily Attendance During Month:

High School Students In Vocational Training Classes: Boys 92 Girls 155 Students Taking Part-Time In-Service Training: Boys 2 Girls 18

ADMINISTRATIVE: Appointive Personnel in Administrative and Supervisory Positions 6

Teachers:	Certified			Non-Certified Evacuee Teaching Assistants
	Appointive	Evacuee	Total	
Elementary	<u>18</u>	<u>      </u>	<u>18</u>	<u>5</u>
Secondary	<u>20</u>	<u>      </u>	<u>20</u>	<u>7</u>

Non-Administrative and Non-Teaching Employees: Appointive        Evacuee 31 Total 31

#### STAFF CHANGES: (Teaching and Administrative)

	ELEMENTARY		SECONDARY	
	Appointive	Evacuee	Appointive	Evacuee
Additions	<u>      </u>	<u>      </u>	<u>      </u>	<u>1</u>
Resignations	<u>      </u>	<u>1</u>	<u>      </u>	<u>      </u>
Vacancies	<u>      </u>	<u>      </u>	<u>      </u>	<u>      </u>

#### NURSERY SCHOOLS:

Number of Schools 3 Number of Teachers: Appointive        Evacuee 4 Total 4  
Enrollment: Boys 43 Girls 33 Total 76 Average Daily Attendance 65.33

(OVER)

C-0248-bu-wp-

## ADULT EDUCATION: (Enrollment)

	Men	Women
Vocational and Retraining Courses	<u>16</u>	<u>56</u>
English Courses	<u>52</u>	<u>142</u>
Other Academic Courses	<u>211</u>	<u>152</u>

## SCHOOL LIBRARY: (Not Including Regular Textbooks)

Total 629

## Number of Volumes

Acquired This Month: By Purchase 11 Gift 5 Total 16 Fiction \_\_\_\_\_ Non Fiction \_\_\_\_\_

NARRATIVE REPORT: (Use space below to comment on significant developments in educational field at center this month changes in policies and procedures staff and student participation in activities outside center; special programs or projects completed or undertaken; problems of equipment, space, and personnel; visits of state education officials and other educators; plans for the future; suggestions and recommendations; and anything else of significance. Use additional sheet if necessary.)

Immediately after school convened, following the Christmas vacation, the Education Section began a physical inventory and outlined its plans for transferring property to Property Control. It was agreed that the first transfers should be surplus material and equipment that was not in use and would not be needed during the school semester. 5000 discarded books have been checked and taken from the accession list and transferred on the proper forms to Property Control where it is expected the Survey Board will dispose of the books. This lot of books is the group that came in without authorization at the beginning of the Center. They were discarded books from schools and libraries and, as far as their use to our libraries, they have remained discards. We are now working on usable books that are in excess of our present needs. About 2000 of these books have been transferred to Property Control. By the middle of February we will have completed our physical inventory and hope to establish official accountability to which the Education Section will be held.

Our staff has remained the same although our librarian has accepted a position in Hawaii and because of the importance of accounting for a large number of books it is essential to refill this position. Three more trained evacuee pre-school teachers have left the Center. One credentialed evacuee elementary teacher has gone into Indian Service teaching. We are finding it necessary to limit our work in the special classes for handicapped children and send some of the children back to their homes. We closed two more nursery centers this month.

The tone of the school is excellent. The children seem to be putting forth an additional effort in preparation for relocation to schools in other communities. We have planned an increased emphasis on vocational information and guidance leading to adjustment in normal communities. The Adult English center has made rapid progress during the past month and Issel activities are drawing crowds from groups of 15 to 60 people. There is an increased interest to learn the English language. We have reached a point where it is impossible to find English teachers to take care of the additional registrants who have asked for English instruction. We are beginning early enough with our plans for closing the Education Section that it should be completed in an orderly fashion around the close of the fiscal year.

# WAR RELOCATION AUTHORITY

## Monthly Report

Budget Bureau No: 13-R036  
Approval Expires: 1/20/48

### EDUCATION

1 Month (4 weeks)

Beginning January 29 Ending February 26 194 5

Center Manzanar

#### SCHOOL ENROLLMENT: (This Month):

	ELEMENTARY			SECONDARY		
	Kinder- garten	Grades 1-6		Grades 7-9	Grades 10-12	
Boys	<u>47</u>	<u>291</u>		<u>145</u>	<u>166</u>	
Girls	<u>41</u>	<u>279</u>		<u>151</u>	<u>185</u>	
Totals	<u>88</u>	<u>570</u>	<u>658</u>	<u>296</u>	<u>351</u>	<u>647</u>

Average Daily  
Attendance: Elementary 605.81 Secondary 621

Number of Days High School 17  
School in Session Elementary 20

Account for Major Changes in Average Daily Attendance During Month:

High School Students In Vocational Training Classes: Boys 84 Girls 142 Students Taking Part-Time In-Service Training: Boys 2 Girls 16

ADMINISTRATIVE: Appointive Personnel in Administrative and Supervisory Positions 6

Teachers:	Certified			Non-Certified Evacuee Teaching Assistants
	Appointive	Evacuee	Total	
Elementary	<u>18</u>	<u>          </u>	<u>18</u>	<u>5</u>
Secondary	<u>21</u>	<u>          </u>	<u>21</u>	<u>7</u>

Non-Administrative and  
Non-Teaching Employees: Appointive            Evacuee 33 Total 33

#### STAFF CHANGES: (Teaching and Administrative)

	ELEMENTARY		SECONDARY	
	Appointive	Evacuee	Appointive	Evacuee
Additions	<u>          </u>	<u>          </u>	<u>1</u>	<u>          </u>
Resignations	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Vacancies	<u>          </u>	<u>4</u>	<u>          </u>	<u>          </u>
Transfers	<u>          </u>	<u>          </u>	<u>1</u>	<u>          </u>

#### NURSERY SCHOOLS:

Number of Schools 3 Number of Teachers: Appointive            Evacuee 3 Total 3

Enrollment: Boys 43 Girls 33 Total 76 Average Daily Attendance 56.25

(OVER)

C-0248-bu-wp-

## ADULT EDUCATION: (Enrollment)

Vocational and Retraining Courses  
English Courses  
Other Academic Courses

Men

43  
52  
191

Women

116  
142  
100 29

## SCHOOL LIBRARY: (Not Including Regular Textbooks)

644

Number of Volumes

Acquired This Month: By Purchase 13 Gift 4 Total 17 Fiction \_\_\_\_\_ Non Fiction \_\_\_\_\_

NARRATIVE REPORT: (Use space below to comment on significant developments in educational field at center this month changes in policies and procedures staff and student participation in activities outside center; special programs or projects completed or undertaken; problems of equipment, space, and personnel; visits of state education officials and other educators; plans for the future; suggestions and recommendations; and anything else of significance. Use additional sheet if necessary.)

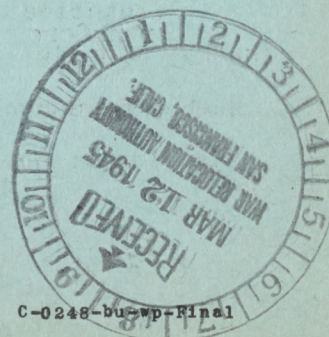
Mr. Dykes has taken over the duties as elementary school principal. In making this transfer from the high school head-teacher position it was found possible to absorb one teacher position. This made it necessary, however, to eliminate the agriculture program for this spring semester. Manzanar has now eliminated positions of guidance counselor, one secondary teacher, vocational teacher, and vocational training supervisor.

Following an emergency in Social Welfare due to the death of the assistant counselor, Adult Education Supervisor Dr. Gladys Schwesinger was detailed to Social Welfare. Miss Kazuko Suzuki is serving as acting Adult Education Supervisor under the direction of the Superintendent.

There has been a marked increase in English students and the English Activity Hall continues to serve from 20 to 60 Issei every day in the activity and cooking classes.

The last day of February concluded the services of Miss Ruth Budd, our librarian, who left for Hawaii. Mrs. Doris Abel, high school teacher, who has had some library training, has taken over the libraries. Miss Budd inventoried all the libraries before leaving and submitted the list of missing books for the Survey Board.

Our main difficulty seems to be the loss of evacuee personnel. This is to be expected, and we are finding it necessary to call on teachers to take additional work beyond their 48 hour week. In some instances a C-time is offered.



C-0248-bu-mp-Rinal

# WAR RELOCATION AUTHORITY

## Monthly Report

Budget Bureau No: 13-R036  
Approval Expires: 1/20/45

### EDUCATION

1 Month (4 weeks)

Beginning Feb. 26 Ending March 23 194 5

Center Manzanar

#### SCHOOL ENROLLMENT: (This Month):

	ELEMENTARY			SECONDARY		
	Kinder- garten	Grades 1-6		Grades 7-9	Grades 10-12	
Boys	<u>47</u>	<u>288</u>		<u>145</u>	<u>161</u>	
Girls	<u>41</u>	<u>275</u>		<u>149</u>	<u>183</u>	
Totals	<u>88</u>	<u>563</u>	<u>651</u>	<u>294</u>	<u>344</u>	<u>638</u>

Average Daily Attendance: Elementary 534.75 Secondary 617.75 Number of Days School in Session 20

Account for Major Changes in Average Daily Attendance During Month:

High School Students In Vocational Training Classes: Boys 84 Girls 142 Students Taking Part-Time In-Service Training: Boys 2 Girls 16

ADMINISTRATIVE: Appointive Personnel in Administrative and Supervisory Positions 6

Teachers:	Certified			Non-Certified Evacuee Teaching Assistants
	Appointive	Evacuee	Total	
Elementary	<u>18</u>	<u>      </u>	<u>18</u>	<u>5</u>
Secondary	<u>21</u>	<u>      </u>	<u>21</u>	<u>6</u>

Non-Administrative and Non-Teaching Employees: Appointive        Evacuee 33 Total 33

#### STAFF CHANGES: (Teaching and Administrative)

	ELEMENTARY		SECONDARY	
	Appointive	Evacuee	Appointive	Evacuee
Additions	<u>      </u>	<u>      </u>	<u>      </u>	<u>      </u>
Resignations	<u>      </u>	<u>      </u>	<u>      </u>	<u>1</u>
Vacancies	<u>      </u>	<u>4</u>	<u>      </u>	<u>      </u>

#### NURSERY SCHOOLS:

Number of Schools 3 Number of Teachers: Appointive        Evacuee 3 Total 3  
Enrollment: Boys 45 Girls 33 Total 78 Average Daily Attendance 56.70

(OVER)

C-0248-bu-wp-

## ADULT EDUCATION: (Enrollment)

Vocational and Retraining Courses  
English Courses  
Other Academic Courses

Men

39

42

0

Women

101

148

12

342

## SCHOOL LIBRARY: (Not Including Regular Textbooks)

Number of Volumes

Acquired This Month: By Purchase 0 Gift 0 Total 0 Fiction 0 Non Fiction 0

NARRATIVE REPORT: (Use space below to comment on significant developments in educational field at center this month changes in policies and procedures staff and student participation in activities outside center; special programs or projects completed or undertaken; problems of equipment, space, and personnel; visits of state education officials and other educators; plans for the future; suggestions and recommendations; and anything else of significance. Use additional sheet if necessary.)

For the first time the school enrollment will be affected by relocation. The families who have signed up for the Seabrook movement next month will involve about 30 children. From the reports of the children, most of the parents tend to delay plans to leave Manzanar until the school closes. Guidance classes, social studies, and the counselling program are being intensified to prepare students for return to normal American communities.

Both high school and elementary offices are working on cumulative student folders and transcript forms. Loss of the experienced office helper through relocation is creating an acute problem.

The high school is preparing to give its Senior Play the first week in April and the elementary school is organizing for its annual Elementary pageant.

From March 18 to 28 the Education Section had its annual exhibit for parents and residents of the community.

The Adult Education unit under the direction of Miss Suzuki is opening a new course in preparation for relocation and life outside, called the School for Brides. The invitations were sent to brides who had been married within the last 2 years. The class meets once a week for 3 hours. Cooking, serving, entertaining, and furnishing houses or apartments are some of the things which the class is learning. Two new classes in English were started this month. It is now necessary to depend entirely on teachers already employed for the Adult English classes. It is impossible at this time to recruit new teachers. Another short term class in Personal Grooming will be initiated under Adult Education.

# WAR RELOCATION AUTHORITY

## Monthly Report

Budget Bureau No: 13-R036  
Approval Expires: 1/20/45

### EDUCATION

601 Month (4 weeks)

Beginning March 26 Ending April 20 194 5

Center Manzanar

#### SCHOOL ENROLLMENT: (This Month):

	ELEMENTARY		SECONDARY		
	Kinder- garten	Grades 1-6	Grades 7-9	Grades 10-12	
Boys	<u>47</u>	<u>283</u>	<u>142</u>	<u>156</u>	
Girls	<u>41</u>	<u>271</u>	<u>143</u>	<u>183</u>	
Totals	<u>88</u>	<u>554</u>	<u>285</u>	<u>339</u>	<u>624</u>

Average Daily Attendance: Elementary 578.52 Secondary 594.865 Number of Days Elementary 18 School in Session High School 20

Account for Major Changes in Average Daily Attendance During Month:

High School Students In Vocational Training Classes: Boys 80 Girls 169 Students Taking Part-Time In-Service Training: Boys 2 Girls 11

ADMINISTRATIVE: Appointive Personnel in Administrative and Supervisory Positions 6

Teachers:	Certified			Non-Certified Evacuee Teaching Assistants
	Appointive	Evacuee	Total	
Elementary	<u>18</u>	<u>      </u>	<u>18</u>	<u>5</u>
Secondary	<u>21</u>	<u>      </u>	<u>21</u>	<u>7</u>

Non-Administrative and Non-Teaching Employees: Appointive        Evacuee 27 Total 27

#### STAFF CHANGES: (Teaching and Administrative)

	ELEMENTARY		SECONDARY	
	Appointive	Evacuee	Appointive	Evacuee
Additions	<u>      </u>	<u>      </u>	<u>      </u>	<u>      </u>
Resignations	<u>      </u>	<u>      </u>	<u>      </u>	<u>      </u>
Vacancies	<u>      </u>	<u>4</u>	<u>      </u>	<u>      </u>

#### NURSERY SCHOOLS:

Number of Schools 3 Number of Teachers: Appointive        Evacuee 3 Total 3  
Enrollment: Boys 39 Girls 30 Total 69 Average Daily Attendance 53.38

(OVER)

C-0248-bu-wp-

## ADULT EDUCATION: (Enrollment)

Vocational and Retraining Courses  
English Courses  
Other Academic Courses

Men	Women
39	98
42	134
0	9

## SCHOOL LIBRARY: (Not Including Regular Textbooks)

322

## Number of Volumes

Acquired This Month: By Purchase 66 Gift -- Total --- Fiction -- Non Fiction --

NARRATIVE REPORT: (Use space below to comment on significant developments in educational field at center this month changes in policies and procedures staff and student participation in activities outside center; special programs or projects completed or undertaken; problems of equipment, space, and personnel; visits of state education officials and other educators; plans for the future; suggestions and recommendations; and anything else of significance. Use additional sheet if necessary.)

81 Dr. N. E. Viles visited the Project, March 27, 28, 29, 30 and conferred with us on closing procedures, inventory, records and transcripts. About 50 school students participated in the speech contest sponsored by the Community Activities Section. The high school gave its Senior Class play on April 6.

For the first time relocation has begun to have an effect on the class enrollment. In months before, the number of students who withdrew were so insignificant no effect was ever noticed in the class enrollment. It has only been during the past month that students seem to understand that this is the last school semester. The teachers have done an excellent job of interpreting this and guiding the students toward continuing education in outside schools.

The fact that the schools are closing seems to have developed a tone of high moral and studiousness on the part of the student that they must get the most out of the remaining few weeks.

# WAR RELOCATION AUTHORITY

## Monthly Report

Budget Bureau No: 13-R036  
Approval Expires: 1/20/45

### EDUCATION

1 Month (4 weeks)

Beginning April 23 Ending May 18 194 5

Center Manzanar

#### SCHOOL ENROLLMENT: (This Month):

	ELEMENTARY			SECONDARY		
	Kinder- garten	Grades 1-6		Grades 7-9	Grades 10-12	
Boys	<u>46</u>	<u>268</u>		<u>130</u>	<u>154</u>	
Girls	<u>39</u>	<u>264</u>		<u>143</u>	<u>173</u>	
Totals	<u>85</u>	<u>532</u>	<u>617</u>	<u>273</u>	<u>327</u>	<u>600</u>

Average Daily Attendance: Elementary 588.04 Secondary 576.95 Number of Days School in Session 20

Account for Major Changes in Average Daily Attendance During Month:

High School Students In Vocational Training Classes: Boys 78 Girls 159 Students Taking Part-Time In-Service Training: Boys 2 Girls 11

ADMINISTRATIVE: Appointive Personnel in Administrative and Supervisory Positions 6

Teachers:	Appointive	Certified		Non-Certified Evacuee Teaching Assistants
		Evacuee	Total	
Elementary	<u>18</u>	<u>0</u>	<u>18</u>	<u>3</u>
Secondary	<u>21</u>	<u>0</u>	<u>21</u>	<u>6</u>

Non-Administrative and Non-Teaching Employees: Appointive \_\_\_\_\_ Evacuee 23 Total 23

#### STAFF CHANGES: (Teaching and Administrative)

	ELEMENTARY			SECONDARY	
	Appointive	Evacuee		Appointive	Evacuee
Additions	<u>      </u>	<u>      </u>		<u>      </u>	<u>      </u>
Resignations	<u>      </u>	<u>2</u>		<u>      </u>	<u>1 1/2</u>
Vacancies	<u>      </u>	<u>      </u>		<u>      </u>	<u>      </u>

#### NURSERY SCHOOLS:

Number of Schools 1 Number of Teachers: Appointive \_\_\_\_\_ Evacuee 1 Total 1  
Enrollment: Boys 18 Girls 12 Total 30 Average Daily Attendance 25.70

(OVER)

C-0248-bu-wp-

## ADULT EDUCATION: (Enrollment)

Vocational and Retraining Courses  
English Courses  
Other Academic Courses

Men

Women

38

93

31

95

69

188

257

## SCHOOL LIBRARY: (Not Including Regular Textbooks)

Number of Volumes

Acquired This Month: By Purchase--- Gift --- Total---- Fiction --- Non Fiction---

NARRATIVE REPORT: (Use space below to comment on significant developments in educational field at center this month changes in policies and procedures staff and student participation in activities outside center; special programs or projects completed or undertaken; problems of equipment, space, and personnel; visits of state education officials and other educators; plans for the future; suggestions and recommendations; and anything else of significance. Use additional sheet if necessary.)

During the week of April 23 Manzanar schools observed California Public School Week. The Elementary schools presented its annual program titled "Rhythm Review" emphasizing the classroom instruction during the year in Rhythms. The high school dismissed its school Friday afternoon and opened the classes in the evening so that parents could attend school. About 500 adults visited classes and attended the high school night assembly.

Dr. Provinse visited the Project and talked to the teachers on the Project on use of teaching personnel after the close of schools. Dr. Provinse also spoke at the Junior-Senior banquet.

On Tuesday, May 8, the University of California Alumni secretary presided at an interesting California meeting in Block 16. Colored movie was shown on "The University at War". The Senior Dance was held May 12 and other school affairs in the way of farewell class and group parties were being held.

The Brides course under Adult Education held its final meeting with a completed dinner prepared by the brides for their husbands and teachers.

Public Relations

The superintendent of schools was asked to lead a discussion at the court house in Independence on "The Minority Groups among us". This is significant because the adjacent community has never, in the 3 years of Manzanar's existence, shown much interest in an educational program that would inform the adults of the community on minority problems.

The Inyo County Writers Guild of the Federated Womans Clubs also met with the superintendent in Manzanar during this reporting period.



# WAR RELOCATION AUTHORITY

## Monthly Report

Budget Bureau No: 13-R036

Approval Expires: 1/20/45

### EDUCATION

School Month (4 weeks)

Beginning May 21 Ending June 15 194 45

Center Manzanar

SCHOOL ENROLLMENT: (This Month):

FILE COPY ✓

	ELEMENTARY			SECONDARY		
	Kinder- garten	Grades 1-6		Grades 7-9	Grades 10-12	
Boys	<u>44</u>	<u>263</u>		<u>117</u>	<u>146</u>	
Girls	<u>35</u>	<u>253</u>		<u>136</u>	<u>163</u>	
Totals	<u>79</u>	<u>516</u>	<u>595</u>	<u>253</u>	<u>309</u>	<u>562</u>

Average Daily Attendance: Elementary 579.95 Secondary 548.57 Number of Days School in Session 7

Account for Major Changes in Average Daily Attendance During Month:

High School Students In Vocational Training Classes: Boys 61 Girls 141 Students Taking Part-Time In-Service Training: Boys 2 Girls 10

ADMINISTRATIVE: Appointive Personnel in Administrative and Supervisory Positions 7

Teachers:	Appointive	Certified		Non-Certified Evacuee Teaching Assistants
		Evacuee	Total	
Elementary	<u>17</u>	<u>      </u>	<u>17</u>	<u>3</u>
Secondary	<u>20</u>	<u>      </u>	<u>20</u>	<u>6</u>

Non-Administrative and Non-Teaching Employees: Appointive        Evacuee 26 Total 26

STAFF CHANGES: (Teaching and Administrative)

	ELEMENTARY		SECONDARY	
	Appointive	Evacuee	Appointive	Evacuee
Additions	<u>      </u>	<u>      </u>	<u>      </u>	<u>      </u>
Resignations	<u>6</u>	<u>      </u>	<u>3</u>	<u>      </u>
Vacancies	<u>      </u>	<u>      </u>	<u>      </u>	<u>      </u>
Transferred to other departments	<u>3</u>	<u>      </u>	<u>8</u>	<u>      </u>

NURSERY SCHOOLS:

Number of Schools 1 Number of Teachers: Appointive        Evacuee 1 Total 1  
Enrollment: Boys 16 Girls 8 Total 24 Average Daily Attendance 22.85

(OVER)

C-0248-bu-wp-

## ADULT EDUCATION: (Enrollment)

Vocational and Retraining Courses  
English Courses  
Other Academic Courses

Men

Women

38

93

31

95

69

188

257

## SCHOOL LIBRARY: (Not Including Regular Textbooks)

Number of Volumes

Acquired This Month: By Purchase -- Gift -- Total -- Fiction -- Non Fiction --

NARRATIVE REPORT: (Use space below to comment on significant developments in educational field at center this month changes in policies and procedures staff and student participation in activities outside center; special programs or projects completed or undertaken; problems of equipment, space, and personnel; visits of state education officials and other educators; plans for the future; suggestions and recommendations; and anything else of significance. Use additional sheet if necessary.)

On May 29 the school program closed officially. On May 31, the Project Staff meeting gave full time to final reports and a program of the Education Staff.

The last graduation was held June 2, with Dean Edwin Lee, of the University of California at Los Angeles, as the speaker.

During the week of June 4, all Education property not to be used this summer was turned over to Property Control. By June 9, most of our teachers could be released to other sections. This was possible because the Education Section began, in January of this year, to return to stock every item not in actual use.

For Adult Education remarks:

The adult education program was reorganized on a four week plan. The following classes materialized:

Adult English	5 classes on varying levels of achievement.
Cabinet Making	a morning and evening class. Each participant is privileged to work on what he wants to and consults the instructor for whatever help he wants. There is no organized class instruction.

A group in cooking meets twice a week and is composed of Issei women.

At the end of the four week period the desirability of a further reorganization of classes will be considered.

# WAR RELOCATION AUTHORITY

## Monthly Report

Budget Bureau No: 13-R036  
Approval Expires: 1/20/48

### EDUCATION

School Month (4 weeks)

Beginning July 1 Ending July 30 194 5

Center Manzanar

SCHOOL ENROLLMENT: (This Month):

	ELEMENTARY		SECONDARY	
	Kinder- garten	Grades 1-6	Grades 7-9	Grades 10-12
Boys	_____	_____	_____	_____
Girls	_____	_____	_____	_____
Totals	_____	_____	_____	_____

Average Daily Attendance: Elementary \_\_\_\_\_ Secondary \_\_\_\_\_ Number of Days School in Session \_\_\_\_\_

Account for Major Changes in Average Daily Attendance During Month:

High School Students In Vocational Training Classes: Boys \_\_\_\_\_ Girls \_\_\_\_\_ Students Taking Part-Time In-Service Training: Boys \_\_\_\_\_ Girls \_\_\_\_\_

ADMINISTRATIVE: Appointive Personnel in Administrative and Supervisory Positions 1

Teachers:	Certified			Non-Certified Evacuee Teaching Assistants
	Appointive	Evacuee	Total	
Elementary	<u>1</u>	<u>(detailed to high school)</u>		<u>0</u>
Secondary	<u>1</u>	<u>(detailed to Library)</u>		<u>5</u>

Non-Administrative and Non-Teaching Employees: Appointive \_\_\_\_\_ Evacuee 11 Total 11

STAFF CHANGES: (Teaching and Administrative)

	ELEMENTARY		SECONDARY	
	Appointive	Evacuee	Appointive	Evacuee
Additions	<u>0</u>	_____	_____	_____
Resignations	<u>1</u>	_____	<u>2 (early in July)</u>	_____
Vacancies	_____	_____	_____	_____

NURSERY SCHOOLS:

Detailed to other sections Administrative : 2 Secondary: 10  
Elementary: 6  
Number of Schools 3 Number of Teachers: Appointive \_\_\_\_\_ Evacuee 2 Total 2  
Enrollment: Boys 32 Girls 31 Total 63 Average Daily Attendance 58

(OVER)

C-0248-bu-wp-

ADULT EDUCATION: (Enrollment)

Vocational and Retraining Courses  
English Courses  
Other Academic Courses

Men  
33  
17  
50

Women  
87  
56  
123

SCHOOL LIBRARY: (Not Including Regular Textbooks)

Number of Volumes

Acquired This Month: By Purchase 0 Gift 0 Total 0 Fiction 0 Non Fiction 0

NARRATIVE REPORT: (Use space below to comment on significant developments in educational field at center this month changes in policies and procedures staff and student participation in activities outside center; special programs or projects completed or undertaken; problems of equipment, space, and personnel; visits of state education officials and other educators; plans for the future; suggestions and recommendations; and anything else of significance. Use additional sheet if necessary.)

This report covers the calendar month of July. No report was made for the period of June 15-30 due to change-over from reports made for 4-week periods to reports for calendar months.

During July there were no classes in grades 1-12. The nursery school program and Adult Education are reported herein.

The library section covers only the elementary library. The secondary school library was closed out early in June.

As noted most of the education appointed personnel either terminated or were detailed to other sections as shown in this report. The two administrative appointed personnel detailed are:

Supervisor of Adult Education  
Supervisor of Student Teachers

# WAR RELOCATION AUTHORITY

## Monthly Report

Budget Bureau No: 13-R036  
Approval Expires: 1/20/48

### EDUCATION

Month (4 weeks)

Beginning Aug. 1, 1945 Ending Aug. 31 194 5

Center Manzanar

#### SCHOOL ENROLLMENT: (This Month):

	ELEMENTARY		SECONDARY		
	Kinder- garten	Grades 1-6	Grades 7-9	Grades 10-12	
Boys	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Girls	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>none</u>

Average Daily Attendance: Elementary - Secondary - Number of Days School in Session -

Account for Major Changes in Average Daily Attendance During Month:

Schools not in session

High School Students In Vocational Training Classes: Boys - Girls - Students Taking Part-Time In-Service Training: Boys - Girls -

ADMINISTRATIVE: Appointive Personnel in Administrative and Supervisory Positions 1  
Figures shown are as of end of month. Our program terminated on August 11 and many of the employees left soon after that time. Certified

Teachers:	Appointive	Evacuee	Total	Non-Certified Evacuee Teaching Assistants
Elementary	<u>1 (Detailed to High School)</u>			<u>0</u>
Secondary	<u>1 (Detailed to Library)</u>			<u>0</u>

Non-Administrative and Non-Teaching Employees: \* Appointive - Evacuee 8 Total 8  
\* All but 2 will leave within few days

STAFF CHANGES: (Teaching and Administrative)

	ELEMENTARY		SECONDARY	
	Appointive	Evacuee	Appointive	Evacuee
Additions	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Resignations	<u>-</u>	<u>- All but above</u>	<u>-</u>	<u>-</u>
Vacancies	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

#### NURSERY SCHOOLS:

Number of Schools 3 Number of Teachers: Appointive 1 Evacuee 1 Total 2  
Enrollment: Boys 31 Girls 30 Total 61 Average Daily Attendance 56

(OVER)

C-0248-bu-wp-

## ADULT EDUCATION: (Enrollment)

Vocational and Retraining Courses  
English Courses  
Other Academic Courses

Men

Women

33

67

17

56

-

-

## SCHOOL LIBRARY: (Not Including Regular Textbooks)

Number of Volumes

Acquired This Month: By Purchase \_ Gift \_ Total \_ Fiction \_ Non Fiction \_

NARRATIVE REPORT: (Use space below to comment on significant developments in educational field at center this month changes in policies and procedures staff and student participation in activities outside center; special programs or projects completed or undertaken; problems of equipment, space, and personnel; visits of state education officials and other educators; plans for the future; suggestions and recommendations; and anything else of significance. Use additional sheet if necessary.)

The elementary and secondary schools were not in session. This program came to an end the last of May. The Nursery Schools were in session for the month and were closed on August 31. The Adult classes were discontinued on August 11. This report gives the enrollment figures as of August 11. The personnel report gives the persons with Education as of the end of the month. In addition to those assigned to Education there were some appointed personnel that were detailed to other sections.

The school library was closed in May; the rest of the library services were discontinued this month. All books and equipment have been turned in.

The only services now continuing are the servicing of transcripts and the writing of final reports.

# WAR RELOCATION AUTHORITY

## Monthly Report

Budget Bureau No: 13-R036  
Approval Expires: 1/20/47

### EDUCATION

1 Month (4 weeks)  
13  
Beginning September Ending October 8 194 3

Center Manzanar

#### SCHOOL ENROLLMENT: (This Month):

	ELEMENTARY		SECONDARY		
	Kinder- garten	Grades 1-6	Grades 7-9	Grades 10-12	
Boys	<u>82</u>	<u>420</u>	<u>218</u>	<u>273</u>	
Girls	<u>63</u>	<u>401</u>	<u>196</u>	<u>303</u>	
Totals	<u>145</u>	<u>821</u>	<u>414</u>	<u>576</u>	<u>990</u>

Average Daily Attendance: Elementary 919.89 Secondary 968 Number of Days School in Session 17\*

Account for Major Changes in Average Daily Attendance During Month:

High School Students In Vocational Training Classes: Boys 124 Girls 364 Students Taking Part-Time In-Service Training: Boys -- Girls --

ADMINISTRATIVE: Appointive Personnel in Administrative and Supervisory Positions 7

Teachers:	Appointive	Certified		Non-Certified Evacuee Teaching Assistants
		Evacuee	Total	
Elementary	<u>18</u>	<u>--</u>	<u>18</u>	<u>12</u>
Secondary	<u>31</u>	<u>--</u>	<u>31</u>	<u>12</u>

Non-Administrative and Non-Teaching Employees: Appointive -- Evacuee 61 Total 61

#### STAFF CHANGES: (Teaching and Administrative)

	ELEMENTARY		SECONDARY	
	Appointive	Evacuee	Appointive	Evacuee
Additions	<u>4</u>	<u>4</u>	<u>4</u>	<u>1</u>
Resignations	<u>0</u>	<u>--</u>	<u>0</u>	<u>--</u>
Vacancies	<u>8</u>	<u>--</u>	<u>0</u>	<u>--</u>

#### NURSERY SCHOOLS:

Number of Schools 7 Number of Teachers: Appointive -- Evacuee 16 Total 16  
Enrollment: Boys 118 Girls 111 Total 229 Average Daily Attendance 208.15

\*Three days teacher institute not included here.

(OVER)

C-0248-bu-wp-

## ADULT EDUCATION: (Enrollment)

Men

Women

Vocational and Retraining Courses

179

647

English Courses

32

118

Other Academic Courses

12

17

Other courses (estimate)

525

210

73

SCHOOL LIBRARY: (Not Including Regular Textbooks)

748

992

1740

Number of Volumes

Acquired This Month: By Purchase 217 Gift 150 Total 367 Fiction --- Non Fiction ---

NARRATIVE REPORT: (Use space below to comment on significant developments in educational field at center this month changes in policies and procedures staff and student participation in activities outside center; special programs or projects completed or undertaken; problems of equipment, space, and personnel; visits of state education officials and other educators; plans for the future; suggestions and recommendations; and anything else of significance. Use additional sheet if necessary.)

The high school developed several significant changes with last year program. Vocational homemaking, vocational agriculture, vocational business training have been initiated. Plans are being made for work experience program. OSYA program is now under way and we expect to include high school in at least 2 courses. By-laws for high school student body fund are now waiting approval. Over \$300 was raised by student activities in carnival. Extra curricula activities are encouraged. Time, meeting places, and leadership are being made available for them. The classes are running smoothly with ample equipments and supplies. All high school positions are filled with 12 evacuee teachers assisting.

The elementary school is definitely crowded with approximately 45-50 children in each classroom. Eight positions are yet unfilled. The in-service teacher training program of elementary department is of high caliber. All nursery centers have been painted, remodeled, and redecorated by parents. Each center is in bright cheerful colors, calcimined walls, and painted furniture. Miss Mary Schauland, appointed head teacher acts as supervisor of pre-school education. We expect to see much as development brought about in the kindergarten program this year as was done in the nurseries.

Mrs. Melva Nielsen, appointed head teacher, acts as supervisor of elementary school music, giving time to in-service teacher training, giving the teachers techniques and backgrounds for teaching public school music. Mrs. Nielsen also works with Boy Scouts Drum and Bugle Corps, Community Band and Orchestra. Approximately 40 high school students study music, piano, voice or an instrument for high school credit at music hall under Mrs. Nielsen's supervision. Over one hundred school children take lessons each week without school credit.

On September 27 a junior college program offering 19 courses was opened. A mimeographed pamphlet for summer quarter on adult education program is being distributed to the interested parties. Certificates were awarded to 40 students in Adult English for successful completion on one year's work in English. The plan for reorganization is underway and classes will recess for two weeks. The total of enrollment of Adult Education is 1740. It is large due to the addition of home nursing courses and the inclusion of additional high school students in the business college.