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Department of the Interior
WAR RELOCATION AUTHORITY
Washington, D. C.



To: Area Supervisors
District Offices

Enclosed are bulk shipments of Nos. 1 and 2 of a new Feature Clips series designed by the Reports Division primarily as ammunition for public relations and for the information of groups and individuals cooperating with the War Relocation Authority.

From time to time one page issues of this sort of outstanding feature material will be sent to you as soon after the original date of publication as possible. This material is being provided apart from the Favorable Clip series because (1) its primary use is for public relations, (2) it will mean faster service and (3) unlike the distribution of Favorable Clips, Feature Clips will be mailed to area and district offices in larger quantities than to centers.

The material will be found most useful in dealing with public information outlets, cooperating groups and persons, and in making new contacts in the field or as speech material for WRA field personnel and private citizens aiding the program, but its re-publication in project newspapers and some posting of the stories in centers may aid relocation as additional evidence of outside acceptance of evacuees.

In almost all cases, the stories selected for Feature Clips will have appeared in only one or two papers, and would be unlikely to reach relocation districts and areas and the centers through local newspapers and radio stations. In short, the Feature Clip series is devised by the Reports Division to see that good human interest stories involving Nisei and Issei get into your hands as quickly as possible so that you may use them to maximum advantage.

If you find through experience that you need more or fewer copies, advise this office, attention Current Information.

A handwritten signature in cursive script that reads 'H. Rex Lee'.

H. Rex Lee
Acting Chief, Relocation Division

OM-2542

DEPARTMENT OF THE INTERIOR
War Relocation Authority
Washington, D. C.

MAY 24 1945

CS
May 18, 1945

TO: Area and District Offices

A number of the groups and individuals who have been most keenly interested in the relocation program, and have given the most sympathetic help to evacuee resettlers, are now somewhat disturbed about some of the policies which the WRA has adopted during the final phase of the program. Some are especially dubious about the need for closing the centers. The misgivings of these individuals and groups are probably due in very large part to the lack of facts on the reasons behind our present policies, their long-range objectives, and the whole range of thinking that has gone into their formulation. Accordingly, we have prepared a statement to provide members of cooperating committees and other friends of the program with such information.

A supply of copies of the attached document is being sent to you under separate cover. It should be made available to carefully selected groups, but including such organizations as the cooperating committees in your area, interested church groups, and representatives of the YWCA's and YMCA's who have been helping in the relocation program. It may also be used as an attachment to a letter to provide fuller information in response to some request.

No distribution of this document has been made for Washington as yet. In order to avoid duplication, will each Area Supervisor please let us know by May 28 or earlier if you can:

- (a) your distribution plan for the supply now being sent
- (b) how many additional copies you will need
- (c) the proposed plan of distribution for these additional copies.

It is important that we be informed on these points so that we can send copies to the national organizations which do not receive them from Area and district offices.

H. Rex Lee
H. Rex Lee
Acting Chief
Relocation Division

OM-2595

MAY 31 1945

DEPARTMENT OF THE INTERIOR
War Relocation Authority
Washington

May 28, 1945

To: All Area and District Relocation officer

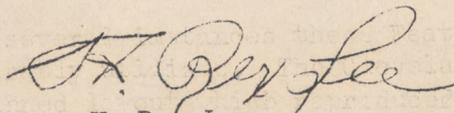
With distribution of this Feature Clip No. 5, in the series originated by the Reports Division and introduced to the field by my memorandum which accompanied Nos. 1 and 2, I would like to have some of your reactions to this material and any comment possible on the uses to which you have put previous numbers.

Reports states that in several instances these Feature Clips already have been efficiently and favorably utilized. The Cleveland office worked Clip No. 1 into a one-page planned layout which reproduced the famous Iwo Jima flag raising picture with the Feature Clip under a head line: "Nisei Bravery Hailed by AP Cameraman". In this way this layout will be made available in illustrated form to editors, cooperating groups and interested individuals in the Cleveland area as well as the various area and district resettlement committee members.

The Cleveland office also mailed to Northern Ohio newspapers copies of the No. 4 Feature Clip, which reproduced the May 7 Washington Post editorial "West Coast Terror". In that way the Ohio newspapers learned of the indignation of another section of the country over terrorism committed by a hoodlum minority in California. The result may well be similar expressions of editorial opinion by Ohio newspapers. At the very least it furnishes these editors with useful background material on the WRA program.

This same No. 4 Feature Clip, furnished to the San Francisco office by the Reports Division, was in turn relayed by San Francisco to various California newspapers. An early result became evident within a few days, when the editorial was reproduced in full by a Santa Barbara paper.

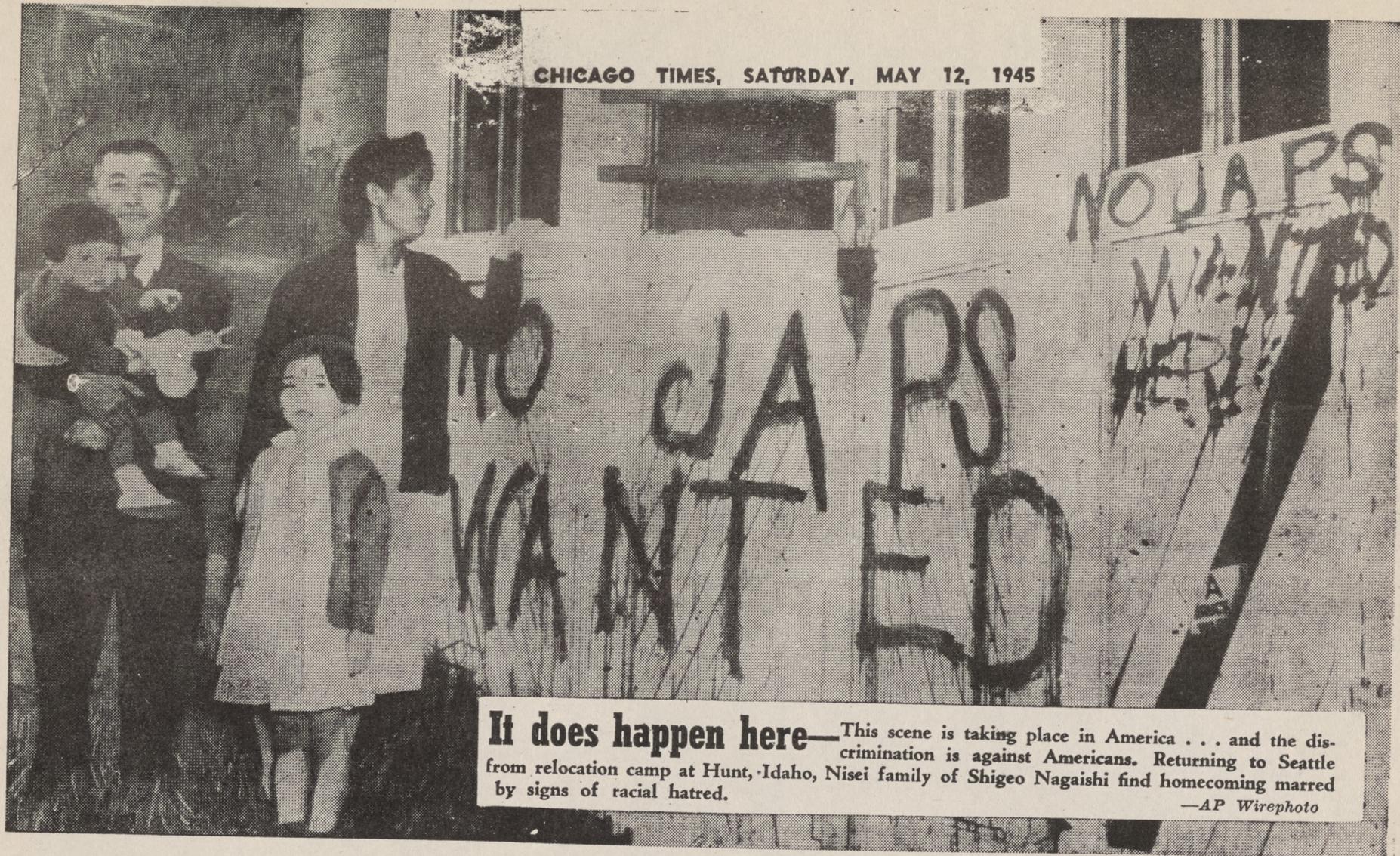
These are instances of actual use made so far of the Feature Clips. They may suggest exploitation ideas to you. We would like to know of any ways in which you have used the clips in your office. At the same time we are particularly interested in learning how they have been received by resettlement committee members.



H. Rex Lee
Acting Chief, Relocation Division

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CHICAGO TIMES, SATURDAY, MAY 12, 1945



It does happen here—This scene is taking place in America . . . and the discrimination is against Americans. Returning to Seattle from relocation camp at Hunt, Idaho, Nisei family of Shigeo Nagaishi find homecoming marred by signs of racial hatred.

—AP Wirephoto

FEATURE CLIP SERIES
NO. 5

WRA Washington, D.C.

Department of the Interior
WAR RELOCATION AUTHORITY
Washington, D. C.

of E.D.

JUN 4 1945

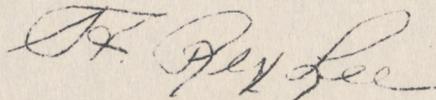
May 31, 1945

TO DISTRICT OFFICERS:

As more and more evacuees resettle in all parts of the country, they may frequently call upon public and private social agencies for assistance. In many instances, the Japanese-American will represent a new type of client for these agencies, because of their cultural background, their evacuation experience, and the fact that in the past they have had few contacts with community agencies. In order to deal effectively with the evacuees, local agencies and representatives of welfare organizations should have basic information regarding them.

To meet this need, WRA has issued a booklet entitled Uprooted Americans *in Your Community* Among Us. It is designed as an administrative informational tool and not for general public relations purposes. It is to be distributed judiciously, probably to state and county welfare agencies, community chests and councils of social agencies, USES staffs, YMCA, YWCA, etc.

Sincerely yours,



H. Rex Lee
Acting Chief
Relocation Division

OM-2639

*Mr. Carl L. Spicer
Columbus, Ohio*

UNITED STATES DEPARTMENT OF THE INTERIOR
WAR RELOCATION AUTHORITY
WASHINGTON

JUL 14 1945

June 11, 1945

TO: Area and District Offices

Attached is a copy of a memorandum from Mr. M. M. Tozier, Chief of the Reports Division, to the project Reports Officers which will be of interest to all employes engaged in preparation of information material for the relocation centers.



Ottis Peterson
Acting Chief, Relocation Division

Attachment

OM-3179

UNITED STATES DEPARTMENT OF THE INTERIOR
WAR RELOCATION AUTHORITY
WASHINGTON

June 11, 1945

TO: Project Directors

ATTENTION: Reports Officers

It has come to our attention recently that at some projects the term "Japanese American" (appearing in releases from the field offices) has been edited for project newspaper or relocation bulletin use and the term "Nisei" substituted by the Project Reports Officer or by project editors.

Where this has been done, an erroneous impression has been created since the field office in question used the term to include all evacuees rather than just the citizen group. Actually our usage of the term "Japanese Americans" has not been uniform within WRA. Some of us have used it to designate only Nisei while others, like this particular field office, have employed it as a blanket term for all persons of Japanese descent who reside in this country.

Good arguments can be advanced in favor of either definition, and I don't believe we need to settle the question definitively. Generally speaking, however, I would say that the term "Japanese American" is most appropriately used in releases for the outside public since there are a great many people who are even now unfamiliar with "Issei" and "Nisei." In releases for center consumption, I think we should use these latter terms plus the over-all designation "evacuee" to cover the total group.

M. M. Tozier

M. M. Tozier
Chief, Reports Division

OM-3180

Department of the Interior
WAR RELOCATION AUTHORITY
Washington, D. C.

June 19, 1945

TO AREA SUPERVISORS AND DISTRICT RELOCATION OFFICERS.

In the near future you will probably receive a sample copy of a publication, "They Work For Victory", the story of the Japanese Americans and the war effort, issued by the Japanese American Citizens League, 413-15 Beason Building, Salt Lake City, Utah. Since the sample has doubtless not yet reached you, I might describe this booklet as an exceptionally fine publication of 32 pages and cover, on heavy gloss paper, with interesting text profusely illustrated by an excellent selection of action pictures. The format is generally somewhat along the lines of "Nisei in Uniform".

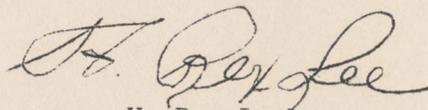
The booklet covers the entire field of activities of persons of Japanese ancestry in the United States during the war, developing the military record of the Nisei fighting men, the workers in war industries, workers in industries which are essential to the war effort and workers in the production of food, government service, private industry and the home.

This booklet, we believe, can be of considerable public relations value in the field, but since it is privately published, copies used for this purpose must be purchased, which somewhat limits its distribution. The Washington Reports office, however, has placed an order for a sufficient supply to take care of your special mailing lists and miscellaneous requests, and to be handed out personally to individuals or to be used in connection with meetings.

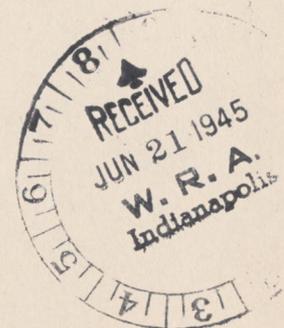
Since this is not a WRA publication, various cooperating groups, such as the Committee on American Principles of Fair Play, American Civil Liberties Union, American Friends Service Committee, Federal Council of Churches of Christ, American Council on Race Relations, and others, presumably will supply their own needs by direct purchase from the publishers, which will reduce your own distribution accordingly.

For the information of all, we are attaching a copy of the distribution schedule. This will let each of you know how many copies you are to receive.

The order is now being processed, and you may expect your supply in the near future, as it will be shipped to you direct from the Salt Lake City Area office



H. Rex Lee
Acting Chief
Relocation Division



OM-2866

DISTRIBUTION SCHEDULE FOR BOOKLET "THEY WORK FOR VICTORY"

Washington Reports Office.....		248
San Francisco Office.....		200
9 Centers.....	Each.....3 copies.....	27
3 West Coast Area Offices.....	Each..... 200 copies.....	600
6 Other Area Offices.....	Each..... 50 copies.....	300
4 Northwest District Offices.....	Each..... 100 copies.....	400
9 North Calif. District Offices.....	Each.....150 copies.....	1350
5 South Calif. District Offices.....	Each.....150 copies.....	750
3 Inter. Mt. District Offices.....	Each..... 50 copies.....	150
3 West. Plains District Offices.....	Each..... 50 copies.....	150
9 North Central Dist. Offices.....	Each..... 50 copies.....	450
6 Great Lakes District Offices.....	Each..... 25 copies.....	150
6 East Coast District Offices.....	Each..... 25 copies.....	150
3 Southern District Offices.....	Each..... 25 copies.....	<u>75</u>
TOTAL DISTRIBUTION.....		5000

JUN 27 1945

Department of the Interior
WAR RELOCATION AUTHORITY
Washington

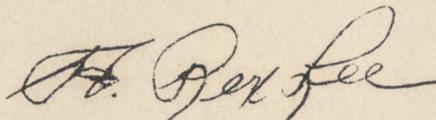
June 20, 1945

To: All Area and District Offices

All area supervisors, excepting those on the West Coast, will receive under separate cover 20 copies of a WRA multilithed publication, "The Nation's Press Views West Coast Incidents". District offices, other than those on the West Coast, will receive ten copies directly from Washington. West Coast area offices will receive a larger number representing the bulk of our supply of this pamphlet and should arrange for proper distribution to their respective district offices.

In areas not on the Pacific Coast, this compilation could well be brought to the attention of editors and interested groups and individuals as evidence of the nationwide indignation over terrorism against evacuees returning to the Coast. On the West Coast, law enforcement officials as well as editors and cooperating groups might be interested in the publication as proof that violence against evacuees is being nationally condemned.

It should be pointed out again that franked envelopes should not be used to send copies of this pamphlet unless the person to whom it is addressed has specifically requested a copy. There is, however, no prohibition against leaving copies with editors or other individuals after a personal call has been made.



H. Rex Lee
Acting Chief, Relocation Division

OM-2871

Department of the Interior
WAR RELOCATION AUTHORITY
Washington, D. C.

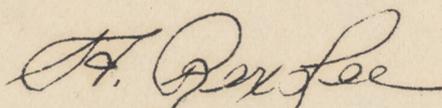
JUL 5 1945

June 29, 1945

TO ALL AREA SUPERVISORS AND DISTRICT OFFICERS.

Under separate cover we are forwarding you copies of the Director's statement before the House subcommittee on appropriations to supply the key members of your staff. If you should desire extra copies we will be able to provide a limited number, upon your request. The testimony was given by Mr. Myer on Monday, April 30, 1945. This has been reproduced from the transcript of the entire hearing on the War Relocation Authority's budget request for the fiscal year of 1946. The reproduced portion covers the Director's testimony during the forenoon of the day of the hearing. The afternoon testimony was not included because it went into detailed discussions of individual budget items.

These copies are sent you with the thought that WRA personnel should become familiar with the thinking of the Director in planning for the coming months of WRA during its liquidation period. Each Area Supervisor is receiving ten copies and each district relocation officer three copies.



H. Rex Lee
Acting Chief
Relocation Division

OM-2939

JUL 21 1945

UNITED STATES DEPARTMENT OF INTERIOR
WAR RELOCATION AUTHORITY
Washington

July 17, 1945

To: Area Supervisors and District Offices

Under separate cover, we are forwarding to you, copies of the pamphlet "Myths and Facts About the Japanese Americans" in multilithed form.

For your information the pamphlet has been given the following distribution:

	<u>Each</u>	
17 West Coast District Offices	150	2,250
30 District Offices (except W. C. and Indianapolis)	50	1,500
Indianapolis District Office (by request)		100
San Francisco Area office		250
Seattle Area Office		250
Los Angeles Area Office (by request)		1,000
6 other Area offices (except W. C.)	50	300
Cozzens		100



Ottis Peterson
Acting Chief
Relocation Division

JUL 27 1945

U. S. Department of the Interior
WAR RELOCATION AUTHORITY
Washington, D. C.

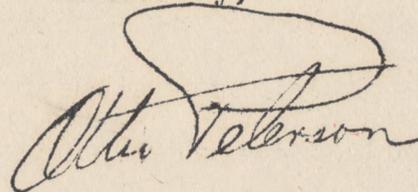
July 23, 1945

To: All Area and District Offices

Enclosed you will find 3 copies of a letter which was written by Mr. Myer to S. Hideshima, the Acting Chairman of the All Center Conference. It was written in reply to a letter from the Acting Chairman which commented on WRA's reply to the recommendations of the All Center Conference, and expressed the belief that WRA's assistance to the evacuee resettlers was insufficient to their needs.

The original letter from Mr. Hideshima was mimeographed and copies sent to all centers, as well as to some outside groups and individuals. Accordingly, it may be useful to you to have these copies for the information of your staff, as well as for the information of interested outside individuals.

Sincerely,



Ottis Peterson
Acting Chief
Relocation Division

OM-3350

File

WAR RELOCATION AUTHORITY

Washington

July 25, 1945

MEMORANDUM for Project Directors

Attention: Relocation Program Officers and Head Counsellors in Relocation Centers

Subject: Relocation Interviews

1. A few days ago we announced the schedule of the dates on which the relocation centers will be closed. In my memorandum to the residents of relocation centers announcing those closing dates, I stated that every evacuee must decide by September 1 where he wants to go when he relocates. Because of these facts, I think it is now necessary that the relocation interviews with evacuees become less general and more specific.
2. Hereafter, every Relocation Interviewer shall attempt to secure specific answers to at least the following questions:

(1) Where do you plan to go?

If the evacuee insists that he has not yet decided, and cannot immediately decide, where he wants to go, every effort should be made to secure from him a list of two or three alternative places that he is considering, together with, if possible, an indication of his order of preference.

(2) On what date are you planning to leave?

Here too, if the evacuee insists he is unable to set a date, an effort should be made to learn the approximate date, or at least to fix the month, and if possible the week, within which he plans to relocate. The evacuee should be urged to set two or three alternative dates if he cannot fix a particular date.

(3) What help do you need?

In some cases the answer to this question will indicate the need for referring the case to the Welfare Section.

3. Every effort should be made to avoid discussion of relocation in terms of generalities. It is essential that the Relocation Interviewers secure from every evacuee as specific answers as possible to the questions listed. The purpose of the relocation interview must be to go as far as possible toward preparing a complete relocation plan with the evacuee.
4. Relocation Interviewers should keep informed about the geographical areas represented by their case loads, to enable them to answer evacuee questions. Where the Interviewer lacks necessary information, he should secure it from the appropriate District Officer without delay.
5. Special emphasis should continue to be given to information on group relocation possibilities. Where a fairly large group, or more than one group, is interested in this type of relocation, it may be advisable to arrange for a visit by the District Officer to the center.
6. The Project Director should keep current information on the status of relocation interviews. We should like to have in the Washington Office from each Project Director by September 10, a tabulation of the remaining population of the center, stating the expected dates of departure and the probable destination. The breakdown should separate families that have definitely selected their destination and date of departure from those who have made a tentative choice. If substantial information of this sort is available before September 10, please submit it as soon as you are able.

D. S. Myer

Director



U. S. DEPARTMENT OF THE INTERIOR
WAR RELOCATION AUTHORITY
Washington, D. C.

JUL 31 1945

TO: All Area and District Offices

The attached advance copy of the midsummer issue of the WRA Information Digest we consider to be one of the best issues published so far, by the Reports Division. Twice the usual volume, it contains some of the most informative and interesting materials we have published to date.

We are increasing the number of copies usually sent to your office in bulk because we feel this is a particularly critical time in the WRA program, and that therefore it is doubly important that pertinent, interpretive information be widely distributed. The provision of more copies also will permit a shorter routing list for each copy.

As an aid to publicizing this timely edition, we are including a brief review, below, of some of the outstanding articles included in the newest issue of the WRA staff information publication.

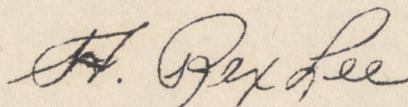
"PHILADELPHIA STORY," by H. Leon Yager, Senior Relocation Officer, Philadelphia, Pa., reveals the WRA negotiations by which nearly 1,000 units of public housing were opened to evacuee resettlers in the Pennsylvania city.

SAN FRANCISCO, World Front, Home Front, by Robert B. Cozzens, Field Assistant Director, San Francisco. Written from the scene of the UNCIO conference, the article shows that what WRA has already put into practice, in a small way, is in line with the broad world peace principles.

WHAT THE FEDERAL PAY RAISE MEANS TO YOU, by Earl D. Brooks, Washington Head of Personnel Management Section: an explanation, complete with tables, of the new pay increase for federal employees. In addition, two of the "Questions and Answers" deal with further details of this interesting subject.

TELL IT TO THE 4TH MARINES, by Frank C. Cross, former Head of the Reports Division's Publication Section: this World War I veteran and Legionnaire, much of whose three years of work with WRA has been as liaison with the War Department, veterans organizations and the Veterans Administration, tells what veterans of the present war think about bigotry directed against the families of their Japanese American GI buddies.

Sincerely,



H. Rex Lee
Acting Chief
Relocation Division

OM-3381

U. S. DEPARTMENT OF THE INTERIOR
WAR RELOCATION AUTHORITY
Washington, D. C.

CJ JUL 31 1945

TO: All Area and District Offices

The attached advance copy of the midsummer issue of the WRA Information Digest we consider to be one of the best issues published so far, by the Reports Division. Twice the usual volume, it contains some of the most informative and interesting materials we have published to date.

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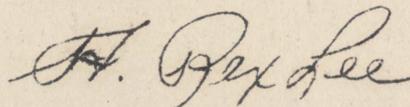
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Sincerely,



H. Rex Lee
Acting Chief
Relocation Division

OM-3381

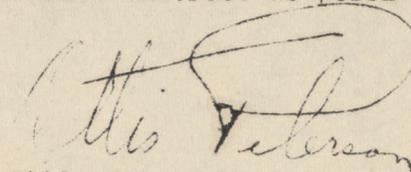
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DEPARTMENT OF THE INTERIOR
WAR RELOCATION AUTHORITY
Washington, D. C.

MEMORANDUM to Area Supervisors and Relocation Officers

Alan Fischler, formerly of the Reports Division in Washington, has written an article, "Citizens without Rights," for THIS MONTH, a new magazine apparently to be devoted to discussion of various social problems. Mr. Fischler's piece is to run in the November issue of THIS MONTH, out nationally on October 10.

While the contents of the piece will be familiar to WRA employees, since the major portion reviews instances of opposition which have become legend in WRA history, it may be useful to you in your contacts with citizen and church groups in your area. We would appreciate your looking for the issue when it appears on the stand, and stimulating as much interest as possible in the article.



Ottis Peterson
Acting Chief
Relocation Division

OM-3594

10/8/45

WAR RELOCATION AUTHORITY

Washington, D. C.

NOV 5 1945

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November 1, 1945

TO ALL AREA AND DISTRICT SUPERVISORS

ATTENTION: Relocation Adjustment Advisors

You will note that the procedure prescribed in Administrative Notice No. 323 entitled "Relocation of Family Members of Tule Lake Detainees", is a departure from the usual procedure in effect when the centers forward a WRA-390 referral as set forth in the Welfare Handbook, Section 30.4, and Administrative Notice No. 130 (Rev.) dated June 4, 1945. I am sure you will recognize the necessity for this change in procedure and will be prepared to cooperate with the center in effecting the relocation of family members of detainees.

This change in procedure has been fully cleared with the Bureau of Public Assistance of the Social Security Board and the United States Children's Bureau. Their regional representatives have been informed of this change in procedure and are prepared to cooperate and assist you at the regional, State, and local levels.

D. S. Myer
Director

OM-3668

DEPARTMENT OF THE INTERIOR
WAR RELOCATION AUTHORITY
Washington, D. C.

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NOV 8 1945

MEMORANDUM to Area Supervisors and District Relocation Officers

Attention: Reports Officer

In compliance with instruction issued in Administrative Notice No. 314, dated October 4, and Manual Release No. 206, dated October 10, the Reports Division in Washington has prepared a catalog of records, publications and other documentary material of WRA which is to be transferred from all Centers and field offices either to the Washington office for National Archives, or shipped to the University of California Library at Berkeley.

While this catalog was prepared primarily for the use of libraries and other organizations throughout the country, to assist them in placing their requests for WRA research material with the University of California, copies are herewith enclosed for the information of Project Directors, Area Supervisors, Reports Officers, District Relocation Officers and Mail & Files heads. While the catalog listings may not be complete in every detail, all subjects are covered.

All requests coming to Centers or Field Offices from libraries or organizations for selections of documentary research material should be referred immediately to the Washington Reports Division between now and January 1, 1946. Thereafter they should be referred to the University of California Library. In no instance should such requests be filled from the Center or Field Office receiving them.

H. Rex Lee
Acting Chief
Relocation Division

Attachment

OM-3673