

H2.40

1 of 3

Sept./Dec. 1942

67/14
c

WAB RELOCATION AUTHORITY
CENTRAL UTAH PROJECT
October 1, 1942

H2.40

MEMORANDUM TO:

Mr. Charles F. Ernst
Project Director

FROM

Lorne W. Bell
Chief, Community Services

Attached you will find the report covering the weekly period from September 24 to September 30, 1942.

TOTAL NUMBER OF PERSONNEL EMPLOYED IN COMMUNITY SERVICES DIVISION

- (a) Permanent - 7
- (b) Temporary - 0
- (c) Residents - 61

I COMMUNITY ACTIVITIES SECTION

1. NUMBER OF PERSONNEL EMPLOYED:

- (a) 13
- (b) 3
- (c) 16
- (d) Personnel is inadequate now with the enlargement of our activities and the arrival of new contingents. Additional personnel is now being acquired.

2. PROGRESS OF CURRENT WORK:

During the past week this section continued to aid the induction process by welcoming the new residents with its drum and bugle corps upon arrival and in the evenings by parading and advertising the mass meetings. Approximately 800 people took in these welcome gatherings and got acquainted with our city officials.

The second public dance was sponsored on Saturday evening at Dining Hall #10; 32 couples enjoyed this record-dance.

Protestant services were held in Recreation Halls #3 and #5 and Buddhist services in

Recreation Hall #6 on Sunday morning. Both groups conducted religious meetings in English for the children and young people and in Japanese for the adults.

Aid was given the public administration section in drumming up interest for block elections and the initial induction ceremony of councilmen.

Final allocation of Community Activity Halls on a temporary basis was made taking into consideration the requests made by the Community Welfare, Placement and Housing, Public Relations and Community Enterprise sections and divisions.

Time was taken to consult with the landscape architect and planning group in regard to layout plans for the immense recreational area. The art department of this section was kept very busy this week making 108 posters and signs for various sections and divisions.

A tentative program for the hospital dedication on October 18th was drawn up and submitted for approval.

This week was very eventful with the opening up of two recreation centers, one in block #20 and one in Block #6, and the arrival of some recreational equipment and reading material donated by the Tanforan Recreation Program. The donated material will be allocated to the recreation centers as they are opened. The handicraft and music program got underway this week and a complete report on this activity is attached herewith for your guidance. Also attached is a copy of the section's division of Community Activity Halls and proposed "ward" set-up.

3. ADEQUACY OF SUPPLIES AND MATERIALS:

Typewriters are needed immediately to carry on this section's work. At present two personal typewriters are being used. Office supplies are adequate at present, but there is a definite need of athletic equipment.

4. CURRENT PROBLEMS:

- (a) None
- (b) None

5. RECOMMENDATIONS OR GENERAL SUGGESTIONS:

We are anxiously awaiting the arrival of our section head. The progress of our section is being slowed up because we have no Caucasian head as yet. Please see if this person can join us soon.

6. COMMENT ON CONDITIONS AMONG THE EVACUEES AS THEY AFFECT OUR DEPARTMENT:

The new residents really appreciate the efforts of the drum and bugle corps; the dances entertainments and mass meetings being sponsored by this section certainly help to create a better atmosphere here in the City of Topaz.

7. A FORECAST OF PROJECTED ACTIVITIES:

With the arrival of a majority of the residents, this section is busy getting organized. Plans for a work program to open Recreation Centers and to staff them has been worked out. A traveling crew to open the centers has been picked with a maintenance group to assist. Already two centers have been opened to the public. By October 8th, 8 centers will be ready for use and staffed.

Prepared by Kim Obata

II COMMUNITY GOVERNMENT

1. NUMBER OF PERSONNEL EMPLOYED:

- (a) None
- (b) None
- (c) Five
- (d) Personnel adequate to meet present need, but expanding program may necessitate further additions.

2. PROGRESS OF CURRENT WORK:

Three election committee meetings held for nine blocks which time general government and election procedures were presented. Total attendance--41.

Twelve nomination meetings held in ten blocks to determine candidates for block representatives. Total attendance--610.

Foundation being laid for elections to be held in each succeeding populated block.

Induction ceremony and first meeting of newly-elected council held. Total attendance--178.

3. ADEQUACY OF SUPPLIES AND MATERIALS:

Immediate needs include: Carbon paper, onion skin paper, desk trays, and typewriter. Will make second request for same and trust that some action will be taken upon it.

4. CURRENT PROBLEMS:

- (a) Would like a clarification on the Judicial function of the council.

5. RECOMMENDATION OF GENERAL SUGGESTIONS:

- (a) None

6. COMMENT ON CONDITIONS AMONG THE EVACUEES AS THEY AFFECT YOUR DEPARTMENT:

- (a) Due to the splendid cooperation of the Administration at the first meeting of the council, the residents are beginning to realize concretely that this body is not created for farcial purposes.

Prepared by Robert Iki

III COMMUNITY WELFARE SECTION

1. NUMBER OF PERSONS EMPLOYED:

- (a) One
- (b) None
- (c) Thirty-two
- (d) The present staff has been assigned to duties as follows:

- 2 Receptionists (1 Japanese linguist)
- 1 Administrative Assistant
- 6 Supervising Counselors
- 10 Field Visitors
- 6 Ministers
- 5 Clerk-stenos
- 2 Messengers

2. PROGRESS OF CURRENT WORK:

Since last Thursday, the following additional services have been requested:

Housing	4
Student Relocation	11
Medical	7
Visitors Pass	10
Outside Employment	6
Marriage	1
WCCA Storage	2
Insurance	2
Selective Service Info.	1
Transfer to Tule Lake	1
To Topaz from private life	1
Letter from Topaz from Tanforan	1
Permanent Leave	2
Baggage	1
Visiting Furlough to Internment Camp	1
Transfer to Topaz from Wyoming	1
Basic Clothing	1
Telegram Service	5
<u>Total</u>	<u>58</u>

The work of collaboration with the Induction and Housing staff continues. Counselors have been assigned to the Induction Center and are available as liaison personnel for our Department

Our medical counselor, in conjunction with the hospital staff, is making home visits prior to the discharge of patients to see that the facilities are adequate. Daily consultations have been planned.

3. ADEQUACY OF SUPPLIES AND MATERIALS:

Numerous items that would enhance the functions of our clerical staff are not available. Adequate furniture still remains a problem. Three typewriters and three office desks would greatly assist us in organizing our work.

4. CURRENT PROBLEMS:

Several requests have been received from parents whose sons are in the service. The Army policy in this regards was explained. It would seem advisable to provide some other method whereby parents of soldiers of Japanese ancestry would have the privilege of seeing their sons.

There is a definite need for a Notary Public within Topaz. Since we do not have the services of a Notary Public, it has been necessary to arrange to take the residents to Delta for this service.

We believe that one of the most important items of service the Topaz residents could be rendered would be to obtain delivery of their household goods which have been stored in Government warehouses or in private storage houses. The Department has had numerous requests from residents regarding this matter.

5. RECOMMENDATIONS OR GENERAL SUGGESTIONS:

With the coming General Election of November 3rd, we would recommend that information regarding Absentee Voting should be made available to the residents and encouragement given them to follow through on their voting privileges. A form should be made available for them to request their absentee ballots.

It may be well for the department heads having close interlocked functions to meet occasionally to discuss procedures pertinent to our work in order to avoid confusion.

IV EDUCATION SECTION

1. NUMBER OF PERSONNEL EMPLOYED

- (a) Five
- (b) None
- (c) Five
- (d) Previous to October 1, 1942, only five employees in the Education Department had been employed and reported for duty. These included Dr. Carlisle, Mr. Noble, Dr. Maughan, Dr. Bane, and Miss Florence Prince. Having been here but one week, Miss Prince whose work was highly satisfactory, found that the dust was aggravating a sinus infection so much that she asked for a release. Five evacuees were assigned to the division. All were rendering excellent service.

2. PROGRESS OF CURRENT WORK:

Mr. Noble returned from a trip to Oregon, where he was able to secure several excellent high school teachers but no elementary teachers. Clearance was obtained from San Francisco to employ elementary teachers with less than a B.S. degree held some promise, though the \$1260.00 salary seemed too low to attract good people. Plans for nursery school work and adult education began to take definite shape.

3. ADEQUACY OF SUPPLIES AND MATERIALS:

School supplies and materials began arriving from Tanforan Assembly Center. Orders had been placed for others and for an adequate supply of tables and benches to be made here at Topaz.

4. CURRENT PROBLEMS:

The problems of school housing and housing for personnel remain acute, though the temporary housing for personnel is working out reasonably well. This will not be entirely satisfactory until some housekeeping apartments are made available.

5. RECOMMENDATIONS OR GENERAL SUGGESTIONS:

None

10-1-42

6. COMMENT ON CONDITIONS AMONG THE EVACUEES AS THEY AFFECT YOUR DEPARTMENT:

Evacuees have expressed an interest in becoming cadet teachers at all levels. They appear to be superior individuals.

7. A FORECAST OF PROJECTED ACTIVITIES:

Organized teacher conferences will be held October 2 and 3. Training institutes will get underway October 5. It is expected that Mr. Gibson, Assistant director of education and recreation will be here for the week beginning October 5. Nursery schools will begin operating October 5 and regular schools on October 19.

Prepared by Dr. John C. Carlisle

WAR RELOCATION AUTHORITY
CENTRAL UTAH PROJECT

Mr. Iki

October 9, 1942

MEMORANDUM TO

Mr. Charles F. Ernst
Project Director

FROM

Lorne W. Bell, Chief
Community Services Division

Attached you will find the report covering the weekly period from October 1 to October 7, 1942.

TOTAL NUMBER OF PERSONNEL EMPLOYED IN THE
COMMUNITY SERVICES DIVISION:

- (a) Permanent - 25
- (b) Temporary - 0
- (c) Residents - 133

I COMMUNITY ACTIVITIES SECTION

1. NUMBER OF PERSONNEL EMPLOYED:

- (a) Permanent - 0
- (b) Temporary - None
- (c) Residents - 39
- (d) Adequacy of Personnel

With the composition of this city almost completed and the opening of several recreation centers, personnel is being added almost daily to fill the needs of the growing leisure time program and activities.

2. PROGRESS OF CURRENT WORK

The past week has been mostly spent on opening up Community Activities Halls #20, 6, 23, and 37 as recreation centers on a routine schedule.

The art crew has worked on office fixtures for the headquarters and art staff in their building in Block 10.

A gala community-wide entertainment

program was held last Friday night under the emceeship of Goro Suzuki and was well received by a crowd of some 500 people in Dining Hall #10. On Saturday evening, approximately 40 couples enjoyed the third center-wide social in Dining Hall #10, dancing to record music.

English and Japanese speaking services were conducted over the last week-end by the four different church groups and about 1100 persons attended them.

This section assisted the Community Government group put over the public meeting with Mr. Dillon Meyer, head of the WRA, Sunday afternoon, and in the evening sponsored a mass welcome gathering for the latest newcomers to the city of Topaz.

Meetings were held with the different religious groups to decide locales for their church programs; temporary assignments were made.

A special "Welcome Home" reception was planned for the 640 Santa Anita evacuees scheduled to arrive here Thursday afternoon; the drum and bugle corps and colorful banners will aid in the homecoming festivities upon their arrival and on this coming Sunday night a huge rally will be held in their honor in Dining Hall #34. This Saturday's dance will be featured for the young people from Santa Anita.

Preparations for the hospital dedication are being carried on.

During the week more recreational equipment arrived from Tanforan; also, books and magazines for the public library came in. Community Activity Hall #32 is now being set up as the main library with Ida Shimanouchi, temporarily in charge. The Art Staff produced over 130 posters and signs.

3. ADEQUACY OF SUPPLIES AND MATERIALS:

Athletic equipment and handicraft material are surely needed to carry on our program. We

have adequate office supplies, but need typewriters badly.

4. CURRENT PROBLEMS:

(a) The allocation of the numerous Community Activity Halls is causing us a great deal of trouble. In many cases our program is stymied with the taking over of several of our key buildings by other sections and divisions without our consideration and approval.

(b) None

5. RECOMMENDATIONS OR GENERAL SUGGESTIONS:

None

6. COMMENT ON CONDITIONS AMONG THE EVACUEES AS THEY AFFECT OUR DEPARTMENT:

They wish that more centrally-located halls are opened up for recreational purposes. They were satisfied with the variety show last week and hope more can be sponsored for their enjoyment.

7. A FORECAST OF PROJECTED ACTIVITIES:

With Miss E. Minton's arrival this weekend, this section will be able to move swiftly to provide the entire Community with a good leisure-time needs and interests program. A permanent personnel structure will also be drawn up. Two more recreation centers will be opened up in the southern sector of this city upon completion of buildings.

Prepared by Kim Obata

II COMMUNITY GOVERNMENT SECTION

1. NUMBER OF PERSONNEL EMPLOYED:

- (a) Permanent - 1
- (b) Temporary - none
- (c) Residents - 45 (12 ministers)
- (d) Adequacy of Personnel

The Supervising Staff is now complete. Our main lack at the moment are 20 field workers in order that we may be able to assign a worker to each block.

2. PROGRESS OF CURRENT WORK:

Since last Thursday the following additional requests for services have been received:

Travel Pass	2
Request to Order Flowers.	1
Transfer from Assembly Centers to Topaz	3
Housing	1
Visitor's Permit.	8
Transfer between Relocation Centers . .	4
Pets	1
Outside Employment	2
Regarding Disposition of Application. .	1
Release from Topaz to Join Husband. . .	1
Student Relocation.	10
Medical	8
Transportation.	1
Transfer to Outside	1
Selective Service Information	2
Visit to Tule Lake.	1
Notary Public Service	1
To Topaz from Beet Work	1
Storage Shipment.	1
Legal Counseling.	1
Telegram Service.	3
	<hr/> 55

During the past week, the Family Unit of the Welfare Section has been organized. An Intake Division has been created so that all requests for services will be taken by that department and passed on to the field work section, if necessary. A special Service Division has also been created to deal with families needing intensive case work.

Our department assisted with the induction problem during the latter part of last week.

Two workers have been added to the Business Section, which is assisting the residents with insurance, property and legal problems. Efforts are being made to obtain copies of the Utah State Laws for immediate reference.

The Medical Department is continuing its daily consultations with members of the hospital staff regarding in and out patients. Interviews are being made to insure that the patient's home is prepared to receive the discharged patient. The Medical Department recommends that machinery be established to assure installation of stoves, ceilings and walls in families where mothers with new-born infants are released from the hospital. It is also their conviction that a selective basis should be used in the installation of stoves, ceilings and walls for families that have youngsters under 2 yrs. of age as well as the aged and ailing. This department is also assisting with the establishment of a diet kitchen.

Our Youth Counseling Department has received five permits for students to leave Central Utah for school. Three of these students left Topaz this week. Requests from students are on the increase, particularly those who desire lucrative employment in order to earn necessary finances for higher education. Conferences have been held with Dr. Carlisle of the Education Department, and Mr. Jennings of the Placement Department. At this point, we foresee closer relationship with these departments. The Employment Division will be able to obtain private employment for students. Dr. Carlisle feels that he can depend on the Welfare Department for youth counseling, particularly as the youth problems of the Japanese-Americans will be better understood by Japanese workers. As time goes on, he envisions a closer tie with our department.

3. ADEQUACY OF SUPPLIES AND MATERIALS:

In order to avoid repetition, the situation remains the same as in our previous reports. We know that everything is being done to divide available equipment equitably and hope that eventually all departments will be adequately supplied.

4. CURRENT PROBLEMS:

It has been recommended that in order to

alleviate the situation in regard to older and disabled residents who have no one to care for them or who are keeping employable persons at home to look after them, that a club be established. This might be accomplished by grouping them together in one block, with possibly a reading room, and where adequate supervision could be given to care for them.

The need for clothing for expectant mothers should be given consideration.

Other matters needing attention and clarification are the policy concerning pets, the change of the status of the family identity classification given at Tanforan and the possible relocation of aliens with specific job opportunities.

5. RECOMMENDATIONS OR GENERAL SUGGESTIONS:

We have recommended that in view of the dubiousness of the water supply; if possible, the residents be warned before a contemplated shut-off of the water supply in order that they may make proper provisions during such emergencies.

It might be well for the Welfare Department to be supplied with specific information regarding clothing grants in order that cases requiring this service will be expedited.

6. COMMENTS ON CONDITIONS AMONG THE RESIDENTS AS THEY AFFECT OUR DEPARTMENT:

With the steady increase in our personnel we hope to give residents of each block more systematic attention.

7. A FORECAST OF PROJECTED ACTIVITIES:

As soon as a complete^a staff as possible has been hired, we will proceed to our in-service training program. We will also expect assistance in this matter from the Education Department.

Prepared by George LaFabreque

III COMMUNITY GOVERNMENT SECTION

1. NUMBER OF PERSONNEL EMPLOYED:

- (a) None
- (b) None
- (c) 7
- (d) Persons adequate to meet present needs.
But increasing responsibilities may
necessitate further additions.

2. PROGRESS OF CURRENT WORK:

Four meetings of the Community Council held for general business. Total attendance 53.

Reception in honor of Mr. Dillon S. Meyer. Total attendance 218.

Nomination and election machinery set into motion in eleven recently populated blocks. Meetings of the Election Committees of these blocks to be held Thursday afternoon from 1:30, 2:30, and 3:30.

Have contacted Attorney General Giles for complete information on the Criminal and Civil Laws of the State of Utah.

Have made arrangements with the city officials of Delta to exchange material and data regarding government.

Am conducting inquiries into the details behind the Solicitor's Opinion #20 and establishing proper procedure for absentee balloting.

This office is working in a general liaison capacity for the Community Council.

3. ADEQUACY OF SUPPLIES AND MATERIALS:

Still hoping for action on our requisitions.

4. CURRENT PROBLEMS:

- (a) May we have an opinion as regards to the clause in the Administrative Instruction #34 which states:

"Only citizen are eligible to hold office as a block representative."

- (b) Is it possible to obtain \$17.00 from the Project Fund for the establishment of a Notary Public office?

\$4.00 to the Secretary of State,
Utah

\$7.00 for the Notary Seal.

\$5.00 for Surety Bond purposes.

5. RECOMMENDATIONS OR GENERAL SUGGESTIONS:

Would like to have a clarification of the Lines of Authority in the Administration so that the business of the Council may be directed to the right channels.

6. COMMENT ON CONDITIONS AMONG THE EVACUEES AS THEY AFFECT YOUR DEPARTMENT.

- (a) With the increasing responsibilities of the Community Council, the residents have begun to undertake rabid steps to get the right representation. This has begun to manifest itself in the extreme curiosity regarding the capabilities and the background of each candidate. Also the ever increasing question as to why non-citizens are not eligible presents a subject of intense debate.

Prepared by Bob Iki

IV EDUCATION SECTION

1. NUMBER OF PERSONNEL EMPLOYED:

- (a) 23
- (b) None
- (c) 37
- (d) The resident members of the staff are doing highly commendable work.

2. PROGRESS OF CURRENT WORK:

Dr. Gibson of the Regional Office came to Topaz on Wednesday of this week. Previous to his coming teachers have been organized in the study groups. This work has continued. Our most serious problem ahead is the question of school housing and school supplies. We believe that these questions will be adequately solved by the time of the official opening date set for the schools, October 19.

3. ADEQUACY OF SUPPLIES AND MATERIALS:

4. CURRENT PROBLEMS:

Our most critical problem continues to be obtaining an adequate staff of thorough competent Caucasian teachers. This was emphasized in the fact that five teachers have reported officially to the Project and then withdrawn without entering upon duty. Commitments have been made to five teachers who have not as yet reported. We are following leads to obtain the services of others.

5. RECOMMENDATIONS OR GENERAL SUGGESTIONS:

6. COMMENT ON CONDITIONS AMONG THE EVACUEES AS THEY AFFECT YOUR DEPARTMENT:

An outstanding observation made by practically all those associated with the school system is that the Japanese personnel assigned to our staff are sincere efficient workers. Some of them have had an opportunity to present in group meetings the story of schools in Tanforan. All of the Caucasian teachers feel that the school set up by the Japanese at Tanforan represents a remarkable achievement when considered in view of the limitations there.

10-9-42

7. A FORECAST OF PROJECTED ACTIVITIES:

Prepared by John C. Carlisle

WAR RELOCATION AUTHORITY
CENTRAL UTAH PROJECT

October 20
1942

MEMORANDUM TO

Mr. Charles F. Ernst
Project Director

FROM

Lorne W. Bell, Chief
Community Services Division

Attached you will find the report covering the weekly period from October 8 to October 14, 1942.

TOTAL NUMBER OF PERSONNEL EMPLOYED IN THE COMMUNITY SERVICES DIVISION:

- (a) Permanent - 26
- (b) Temporary - 0
- (c) Residents - 138

I EDUCATION SECTION

1. NUMBER OF PERSONNEL EMPLOYED:

- (a) 23
- (b) None
- (c) 39
- (d) Caucasian staff incomplete. Resident personnel staff highly satisfactory.

2. PROGRESS OF CURRENT WORK:

The school curriculum workshop continued throughout the week with the help of Dr. Robert E. Gibson from the Regional Office. Out of these meetings grew specific plans for the high school curriculum and the elementary school curriculum.

As of Thursday, October 15, plans had been set definitely in motion for the opening of schools in two Centers. The Block 8 School comprises the east-half of this block and the Block 41 School comprises the east-half of this block. Registration and instruction in the elementary schools will begin October 19. For the High School,

registration and counselling will occupy the week of October 19 through 23 inclusive. Formal instruction will begin October 26.

3. ADEQUACY OF SUPPLIES AND MATERIALS:

4. CURRENT PROBLEMS:

The excellent cooperation of all officials on the Project to the end that adequate housing and school furniture even though these are temporary is greatly appreciated.

5. RECOMMENDATIONS OR GENERAL SUGGESTIONS:

6. COMMENT ON CONDITIONS AMONG THE EVACUEES AS THEY AFFECT OUR DEPARTMENT:

Steps were taken to assign residents to teaching positions as cadet teachers in the elementary and secondary schools. All school officials are impressed with the high quality of the individuals applying for such positions.

7. FORECAST OF PROJECTED ACTIVITIES:

Information from the Regional Office indicated that Mr. Allen C. Blaisdell will be in Salt Lake City to aid in the coordination of collegiate work at Topaz with the State Institutions of High Learning. It was anticipated that Dr. Carlisle would meet Dr. Blaisdell in Salt Lake City and they together would hold conferences with the officials at the two State Collegiate Institutions.

Prepared by Dr. John C. Carlisle

II COMMUNITY GOVERNMENT SECTION:

1. NUMBER OF PERSONNEL EMPLOYED:

- (a) None
- (b) None
- (c) 7
- (d) Adequate

2. PROGRESS OF CURRENT WORK:

Two meetings of the Community Council held for general business. Total Attendance - 36

Open meeting to discuss educational housing conducted, at which time the assistant project director and various other experts from the Sections concerned, gave reports. Total Attendance - 173.

Elections being complete in the eleven recently populated blocks which have held their committee meetings last week.

Requests for absentee balloting mimeographed and being distributed to all eligible voters.

This office is working in a general liaison capacity for the Community Council.

3. ADEQUACY OF SUPPLIES AND MATERIALS:

Still hoping.

Urgent need for typewriters, thumb tacks, stapler and onion skin paper.

4. CURRENT PROBLEMS

Since this government is now in the process of formation and various aspects of it, such as, the legislative and judicial functions are dependent upon certain legal information.

5. RECOMMENDATIONS OR GENERAL SUGGESTIONS:

Distribute charts of the administrative functions to all Sections so that the general public may also be aware of the Lines of Authority and the Appointed Personnel involved.

6. COMMENT ON CONDITIONS AMONG THE EVACUEES AS THEY AFFECT YOUR DEPARTMENT.

The "Tanforan Hangover" regarding Government has been largely eliminated from the minds of the thinking group of residents with the concrete examples of the Topaz Council's effectiveness.

7. A FORECAST OF PROJECTED ACTIVITIES:

Am planning a complete basic legal reference file.

Will begin nomination and election procedures in the remaining three blocks. Expect to complete this phase by the end of next week.

Prepared by Mr. Robert Iki

III COMMUNITY ACTIVITIES SECTION:

1. NUMBER OF PERSONNEL EMPLOYED:

- (a) 1
- (b) 0
- (c) 39
- (d)

With the arrival of the final contingent from Tanforan, the composition of the city is now complete, and as a result we are now building up our personnel so that we will be able to handle a complete community recreational program. Owing to the fact that many of the capable and experienced leaders in this field have gone into other types of jobs, we are finding it tough to secure enough qualified leaders. We will have to train many new persons to help us in our work.

2. PROGRESS OF CURRENT WORK:

The past week was very eventful with the arrival of our Section Consultant, Miss Emily Minton; she has been spending most of her time getting acquainted with the personnel, facilities and organization of our department.

Over the week-end we were fortunate to have Dr. Gibson, assistant to the Chief of the WRA on Education and Recreation, here on a visit, and the staff members had the opportunity of discussing the many problems of our section with him. He promised to send us reference material and at the same time to look around for sources of recreational equipment. Meetings have been held with the educational heads regarding correlation of our sections.

Fifteen boys spent all day Friday moving a three-ton monumental stone from the mountain area west of this city for the hospital dedication ceremonies to be held here soon.

On Saturday night a homecoming dance honoring the young people from Santa Anita was held in Dining Hall #26; over 40 couples were present at the social.

The different religious groups conducted English and Japanese speaking services over the last week-end and about 1800 persons attended them. This Section aided in the first funeral service here by providing adequate seating.

On Sunday night a gigantic and special welcome rally and entertainment show was presented for the Santa Anita group in Dining hall #34; the hall was filled to capacity and from all indications it was a most successful reception.

The Drum & Bugle Corps was on hand to welcome the final contingent from Tanforan Thursday; in the evening a mass meeting was held for this new group in Dining Hall #34.

Plans for organizing a Red Cross Unit in Topaz were discussed with Mr. R. Alston, field executive of the Red Cross from Salt Lake City; a meeting of section and division representatives interested in this matter was scheduled for Friday morning.

The library staff has been very busy cataloging and classifying the books brought in from Tanforan.

More equipment and material for our work has also flowed in from Tanforan. With weather permitting, two exhibition touch tackle football games will be played Sunday afternoon for the benefit of the residents.

The Art Department is still working on office furniture and putting out signs and posters for the numerous events and departments.

3. ADEQUACY OF SUPPLIES AND MATERIALS:

We are still using personal typewriters; all the recreational equipment and material being used now were donated by the Tanforan Recreational program. Requisitions are being made for athletic goods and handicraft material.

4. CURRENT PROBLEMS:

(a) The weather is getting cold and our buildings must be winterized so that we can carry on our work without freezing. Some of the Scout drums and sticks were broken while being used for welcoming the incoming contingents; how can we raise funds to replace this broken equipment?

(b) None

5. RECOMMENDATIONS OR GENERAL SUGGESTIONS:

None

6. COMMENT ON CONDITIONS AMONG THE EVACUEES AS THEY AFFECT OUR DEPARTMENT::

They desire more closely located recreation centers; the older people want entertainment in Japanese. Now that the induction process has been completed, the Drum and Bugle Corps has been given a vote of thanks by the residents.

7. A FORECAST OF PROJECTED ACTIVITIES:

Many policies are being set up now that our consultant, Miss Minton, is with us. In a week, our program will be organized so that it will be servicing all the people.

Prepared by Mr. Kimio Obata

IV COMMUNITY WELFARE SECTION:

1. NUMBER OF PERSONNEL EMPLOYED:

- (a) 1
- (b) None
- (c) 48 (12 ministers)
- (d) Additional personnel is still needed in order that we may adequately cover all the city blocks.

2. PROGRESS OF CURRENT WORK:

During the current week, the following requests for services were received:

Stove Installation	107
Student Relocation	69
Visitors Permit	10
Information	3
Transfer to Another Relocation.	13
Release from Topaz	5
Personal	9
Housing Request	6
Soldier Visitors	9
Lost Merchandise on Train	3
Employment	7
Telegram	1
Interviews (personal)	3
Insurance	6
Baggage from Outside	8
Change I. D.	2
Selective Service	1
Temporary Leave l.	2
Funeral	2
Flowers	1
Family Problems	2
Miscellaneous	17
	<u>286</u>

The change of policy regarding permits for furloughed soldiers of Japanese ancestry to visit within the WRA Projects created an influx of applications."

A large number of requests for stove installation have been received. The majority of these cases are legitimate requests, and it is proving extremely difficult to determine which are the most urgent cases.

The Housing Division was amalgamated with the Welfare Department during this week. A review of the housing organization is being made. Changes for reorganization will be submitted shortly.

It should be noted that the total applications to the Welfare Department for the past week jumped to 236 requests.

3. ADEQUACY OF SUPPLIES AND MATERIALS:

A phone would be of tremendous help in saving time, effort and waste motion, if one could be installed or be made accessible to the Welfare Department.

Equipment is still sadly needed. We are particularly concerned over the lack of typewriters. However, we know everything is being done to obtain equipment and divide it equitably when it is received in our division, and so will patiently wait for the necessary equipment.

4. CURRENT PROBLEMS:

The following matters, which have been mentioned in previous reports, will still need clarifications:

- (a) Policy on pets for residents.
- (b) Family identity classification given at Tanforan in order to determine accurate family grouping so that a sound determination can be made in the amount of subsistence a worker in industry would pay for the family members remaining in the Project.
- (c) Many of the residents have requested that a basic clothing exchange be established where residents could exchange wearing apparel received which do not fit.
- (d) A statement is needed on the policy regarding goods in storage.
 - (1) When will they be moved to Topaz?
 - (2) Who will pay for the freight?
 - (3) Will goods stored in private homes be taken to Government warehouses at Government expense?

5. RECOMMENDATIONS OR GENERAL SUGGESTIONS:

The urgency of installing stoves in every home is developing with every day that goes by. Where, in the past, housing has been our No. 1 problem, provision of stoves with adequate fuel will soon become primary headache No. 2, unless everything is done that can be done in every apartment and building of our Project.

6. COMMENTS ON CONDITIONS AMONG THE RESIDENTS AS THEY AFFECT OUR DEPARTMENT:

There is quite a demand among the residents for an official photographer. Many of them have been keeping photographic albums of the developments of their children and are anxious to continue this practice. Other social events which are usually photographed will also demand this service.

7. A FORECAST OF PROJECTED ACTIVITIES:

It has been determined that the Welfare Department is to establish an adult and juvenile probation department in order to be prepared to give guidance to the cases that would be referred to them by the Judiciary Committee. It is expected that this department will be established during the coming week.

Prepared by George LaFabreque

WAR RELOCATION AUTHORITY
CENTRAL UTAH PROJECT

Community Govt.

October 26
1942

MEMORANDUM TO MR. Charles F. Ernst
Project Director

FROM Lorne W. Bell, Chief
Community Services Division

SUBJECT Weekly Narrative Report

Attached you will find the report covering the weekly period from October 15 to October 21, 1942.

TOTAL NUMBER OF PERSONNEL EMPLOYED IN THE COMMUNITY SERVICES DIVISION:

- (a) Permanent - 27
- (b) Temporary - 0
- (c) Residents - 145

I EDUCATION SECTION

1. NUMBER OF PERSONNEL EMPLOYED:

- (a) 24
- (b) None
- (c) 51
- (d) Caucasian staff incomplete. Resident personnel staff highly satisfactory.

2. PROGRESS OF CURRENT WORK:

Registration began in the high school on Monday, October 19 and continued throughout the week. It was anticipated that formal instruction would begin in the high school on Monday, October 26. Regular instruction began in the elementary schools on October 19. Actual class activity in adult education was well under way. The two centers of the nursery school were in operation. Total enrollment 104 children. Because of the inadequate heating facilities, schools were in operation for actual instruction in the afternoons only.

During the week, Mr. Allen C. Blaisdell, from the Regional Office came to the Project. He and Dr. Carlisle had previously made contacts with the State

college and University concerning possible cadet teaching and extension class work to be carried out in Topaz. Mr. Blaisdell explored his problems generally during his two days here.

3. ADEQUACY OF SUPPLIES AND MATERIALS:

The question of supplies for the schools appeared critical especially in such work as shop, agriculture, and home economics. No word had been received from the Regional Office concerning shop supplies ordered through them. An order of such supplies as pencils, paper, etc. was on hand in sufficient quantities to take care of immediate needs. Orders for additional materials were placed.

4. CURRENT PROBLEMS:

Among our critical current problems, the most important is that of getting adequate teaching staff. The process of getting clearance on a teacher through Civil Service and the WRA appears to involve too many unnecessary delays. In fact we are in grave danger of losing the services of highly competent teaching personnel because of these delays.

A second critical problem is that of adequate school housing. Improvised barracks will do temporarily if they can be winterized and heated.

5. RECOMMENDATIONS OR GENERAL SUGGESTIONS:

If possible some steps should be taken to get 24-hour service on the clearance of teachers from each office through which their application papers pass.

6. COMMENT ON CONDITIONS AMONG THE EVACUEES AS THEY AFFECT OUR DEPARTMENT:

It became apparent during the week that more evacuees were needed in the school system than had been provided for in the original school budget. Steps were taken to open up this question. Services of these residents were considered entirely satisfactory in every respect.

7. FORECAST OF PROJECTED ACTIVITIES

Although all schools will be underway definitely on October 26, the matter of adequate textbooks, supplies, and equipment will need to receive immediate attention.

Prepared by Dr. J. C. Carlisle

II COMMUNITY ACTIVITIES SECTION

1. NUMBER OF PERSONNEL EMPLOYED:

- (a) 1
- (b) None
- (c) 31
- (d) Organizational set-up is being drafted; additional personnel is being assigned to our section.

2. PROGRESS OF CURRENT WORK:

In compliance with the last minute request from the Administration, this Section made all the general arrangements for the Hospital Dedication Ceremonies; this event took place Sunday afternoon with a large crowd in attendance. Following the Dedication Program, three All-Star Touch Tackle Football Games were presented for the residents. The Eastern All-Stars walked off with the honors, winning three different age level games.

On Tuesday night a gala University of California Pep Rally was held in Dining Hall Number 5 with Dr. Allen Blaisdell as the main speaker. Over 250 students and alumni were present at this unique gathering.

The library has been shifted from Community Hall Number 32 to Hall Number 16. The Library staff is busy cataloguing the books now on hand, and is awaiting the winterizing of its building. Until such time it will not be opened to the public.

The Art Department of this Section made approximately 124 signs and posters during the past week.

English and Japanese speaking services were conducted over the last week-end by the four religious groups here and about 2,300 residents attended these church meetings. The different churches are also holding prayer meetings on Wednesday nights.

During the past week, Fred Koba has taken over the Section leadership from Kim Obata. With the assistance of Miss Minton, organizational set-up has been drafted and the two persons have already received specific duties. Kim Obata is to handle the arts, crafts, and skilled division; and Tad Hirota is to be in charge of Athletics. The other positions will be filled at Monday morning meeting.

A report on the use of all the Community Activities Halls was gathered to find out whether maximum use of

the halls was being made. A check-up on all the halls will be made weekly by this section.

3. ADEQUACY OF SUPPLIES AND MATERIALS:

Very inadequate--requisition have been made and supplies and materials are dribbling in

4. CURRENT PROBLEMS:

a) Library needs winterizing so that it can be opened for public use immediately; the residents are anxiously awaiting the opening of the city library.

(b) None

5. RECOMMENDATIONS OR GENERAL SUGGESTIONS:

None

6. COMMENT ON CONDITIONS AMONG THE EVACUEES AS THEY AFFECT OUR DEPARTMENT:

None

7. FORECAST OF PROJECTED ACTIVITIES:

Plans for a safe and sane Halloween Celebration have been made; numerous types of gatherings will be sponsored next week-end in centrally located spots for the residents. Inasmuch as our section is finding it difficult to find enough qualified leaders, a good in-service training program will be launched very soon to develop leadership.

Prepared by Fred Koba

III COMMUNITY WELFARE SECTION

1. NUMBER OF PERSONNEL EMPLOYED:

- (a) 1
- (b) None
- (c) 50 (12 ministers)
- (d) As qualified personnel is found, they will be added to the staff in order to take the service to the residents.

2. PROGRESS OF CURRENT WORK:

A total of 171 requests were received for services during the current week.

The Family Section of the Welfare Division has been assisting with applications, on a selective basis, for stoves in winterizing of apartments. Applications recommended for this service were invalids, aged, infants, as well as expectant mother.

The Youth Division reports that three more travel permits for youth to return for university work were received this week.

Mr. Allen C. Blaisdell, temporarily working for the WRA in surveying the various centers, came as a visitor. It is his belief that student relocation is one of the most important means of relocation. As a result of this survey, he sees a definite need for extension courses to be set up in the various centers, although the real aim of the WRA is to relocate students rather than keep them in camp. He emphasized that the one positive policy of the WRA was the relocation of students. He therefore recommended that we set up a separate section of file folders for youths desiring student relocation with complete data for each. Moreover, he is in the belief that in the future, this department's recommendations for worthy students will carry weight.

The Youth Section has begun a separate card file for the students wishing to be relocated, picturing on the card the student's school history, including their status, majors, and aims or goals. This will give a complete picture of the student at a glance easily available to all workers.

This division is also attempting to compile complete statistical data obtained from a list of persons under 25 years in Topaz. At present, it has completed the figures on the number of undergraduates and graduate college students, also the number in high school, particularly those who are now seniors.

It has collected about 40 catalogs for 33 different colleges and hopes eventually to obtain a catalog for every school on the approved list. It is also making a complete study of each school, making a card file covering all pertinent information, so that students may be counseled wisely to the schools offering their particular interest.

The department has received in answer to its request, 20 catalogs of all academic books sold at the Campus Book Exchange in Berkeley for those wishing to purchase books in order to further their studies in Topaz. (This is to be announced in the Topaz Times)

The Medical Department has performed the following surveys during the past week:

- (a) List of all children between the ages of 1-3 for baby diet.
- (b) List of all tubercular cases.
- (c) Home interviews and follow-up of pregnant mothers for the months of October-November.

The Business Department is obtaining data from the Tax Collectors of the Counties of San Mateo, San Francisco, Alameda, Santa Clara, and San Joaquin regarding due and delinquent dates on property tax. Replies have been received from Alameda and San Francisco. This Department has been busy in advising residents who have received letters from the WCCA inquiring if they were interested in repatriation.

The Housing Division relinquished supervision of the Block managers to the Operating Department and transferred distribution of baggage to the proper division. It is presently occupied in completing adjustments that have been pending and keeping up with new requests for adjustments.

3. ADEQUACY OF SUPPLIES AND MATERIALS:

Telephone service is still sadly lacking, as well as other equipment mentioned in previous weekly reports.

4. CURRENT PROBLEMS:

- (a) Clarification of present policy of charging industrial workers for maintenance of their dependents. No WRA policy can be found to substantiate this ruling.
- (b) Equipment needed to assist mothers with newly-born infants
- (c) With the lack of stoves and fuel, efforts have been made to distribute extra blankets for those requesting stove installation.

5. RECOMMENDATIONS OF GENERAL SUGGESTIONS:

Up to the present, the Welfare Department has been assisting in the handling of applicants seeking travel passes for relocation. In conference with the proper administrative personnel, it was determined that all requests for employment, either short or permanent, should be directed to the Employment Division.

6. COMMENT ON CONDITIONS AMONG THE RESIDENTS AS THEY AFFECT OUR DEPARTMENT:

It is beginning to disturb some of the residents that they have not heard from their requests for transfers, which were sent in to the Regional Office over a month ago. It would be well if replies could be obtained either one way or another.

7. A FORECAST OF PROJECTED ACTIVITIES:

The Family Division has divided the City into 5 areas, thereby forming 5 areas of operation with a supervisor in charge, and eventually a worker in each block will carry the services of the Community Welfare Section to the residents.

The Housing Department is making a report of its past operations, an analysis of the present housing situation and recommendations for the future.

Prepared by George LaFabreque

IV COMMUNITY GOVERNMENT SECTION

1. NUMBER OF PERSONNEL EMPLOYED:

- (a) None
- (b) None
- (c) 7
- (d) Formation of Judicial aspects of Community Government may necessitate confidential stenographer.

2. PROGRESS OF CURRENT WORK:

One meeting of Community Council. Total attendance 11.

One meeting of Judicial Commission to discuss imperative cases. Decision rendered. Attendance 11.

Two committee meetings held for Block #33, 34, 4, and 40. Nomination meeting for #4 and 33 to be held Friday of this week.

Ground work being made for permanent type of government. Research into constitutional aspects begun. Suggestions for standard procedures being listed and judged as to relative merits.

Translation and stencil service of Japanese language nature provided for educational and Community Welfare sections of the division, and also for the housing section.

3. ADEQUACY OF SUPPLIES AND MATERIALS:

Urgent need for filing cabinet, especially since carton boxes being used in lieu. Folders, thumb tacks, stapler are other dire necessities.

4. CURRENT PROBLEMS:

Problems being presented to the director as they occur by sub-committees of the Council so determined.

5. RECOMMENDATIONS OR GENERAL SUGGESTIONS:

Have charts of the administrative function and appointed personnel involved translated into Japanese and posted for the benefit of the non-English speaking residents.

6. COMMENT ON CONDITIONS AMONG THE EVAGUEES AS THEY
AFFECT YOUR DEPARTMENT

More and more requests that the Block Representatives receive some form of compensation or concrete recognition for their services are coming into this office.

Prepared by Robert S. Iki

C O P Y

Mr. Bob Thi

WAR RELOCATION AUTHORITY
CENTRAL UTAH PROJECT

November 12
1942

MEMORANDUM TO

Mr. Charles F. Ernst
Project Director

FROM

Lorne W. Bell, Chief
Community Services Division

Attached please find the weekly report covering the period from November 5 to November 11, 1942.

I. NUMBER OF PERSONNEL EMPLOYED IN THE COMMUNITY SERVICES DIVISION

L. COMMUNITY WELFARE SECTION:

- (a) 1
- (b) None
- (c) 60 (12 ministers)
- (d) 5 more members have been added to our staff. However, we are still searching for more workers.

2. COMMUNITY GOVERNMENT:

- (a) None
- (b) None
- (c) Seven
- (d) Adequate

3. COMMUNITY ACTIVITIES SECTION:

- (a) 1
- (b) 0
- (c) 35
- (d) The problem of personnel is a matter for discussion. Due to competitive forces beyond our control, the Community Activities Section cannot satisfactorily fill the positions calling for expert skills. However, when people who have been employed on the outside return to this city, we will be able to fill our needs.

4. EDUCATION SECTION:

- (a) 32
- (b) None

(c) 152

(d) The principal of the elementary school, Mr. Drayton Nuttall reported for duty this week. A Director of Guidance and Placement has been appointed and will report for duty two weeks hence. Key positions as yet unfilled include a Director of Cadet Teaching, at least one high school teacher, and at least ten elementary school teachers.

II. Progress of Current Work

1. COMMUNITY WELFARE SECTION:

Although we have had only 118 actual requests for service during the week of November 5 - 11, it is the general feeling of the Division that we are gradually establishing a vital foothold into the community, gaining a perspective as to their needs and reactions; and reversely, the residents are becoming acquainted with the services available in our office.

The Family Division particularly states that they feel they are working hand in hand with the residents in assisting them with their various requests and problems. Relocation to other Centers, travel and visitor's permits comprise the main activity at this time. However, we understand that all three services will be transferred to other departments in the near future, which will greatly relieve us to concentrate on actual family case work.

Although no permits have come through for students to attend universities for the past two weeks, our Youth supervisor attributes the cause to the fact that the Fall semester has already begun. The Youth Division is occupied at present writing letters to the National Student Relocation Council for various students making inquiries. The working relationship between this section and the NSRC has always been a close and inter-related one.

Our Medical Division has been extremely active as usual. Among the satisfactory results attained during the past week, they report two housekeepers have been secured to give daily assistance to various homes with health problems, thus enabling the able-bodied member to secure employment. The workers have also been aiding the Housing section in checking up complaints of ill health reported by neighboring residents; in some cases, a physical check-up for tuberculosis and other diseases has been arranged for entire families. With the receipt of necessary materials, already the work of making surgical supplies for the hospital by Buddhist and Christian women has been started. Our Business Section has been largely concerned with storage and baggage service. A representative of the Social Security Board at Richfield was called in the Center to assist in clearing the pending cases on Old Age Benefit claims.

2. COMMUNITY GOVERNMENT:

Two meetings of the Community Council were held. Total attendance 66.

Election Committee meeting, nomination meeting, and election conducted for Block #41 - Carl Akiya winning candidate. Same procedures followed in Block #13, to replace Councilman who resigned to accept outside employment - Sam Uyehara winning candidate.

Approximately 300 residents attended a Labor hearing sponsored by the Labor committee of the Council at Dining Hall #10, on the evening of November 10, 1942. A panel of experts presented the many sides of problems and discussion followed. Among those attending were James W. Hughes, Claude Cornwall, James Jennings, Arthur Eaton, and appointive personnel from the maintenance groups.

3. COMMUNITY ACTIVITIES SECTION:

Adult Activities: Japanese entertainment. Division adult leaders: C. Numajiri, H. Fujita, H. Ozawa, T. Hikoyeda. November 6, Friday, 7:30 to 9:30 p.m., Dining Hall #16. Attendance - 350.

Athletic Division: T. Hirota, Director, sponsored a novel softball game between the Old Men All Stars 10 and the Girls All Stars on Sunday afternoon at the Center Square. The game was started at 2:00 p.m. Four hundred spectators witnessed this event and watched the old men win out over the young ladies in the final inning, 9-8. Immediately following the softball attraction, the crowd moved over to another part of the playing field to witness the gridiron battle in which the High School all stars emerged victorious over the Topaz All Stars. The following members were responsible in assisting Mr. Hirota to stage these two events: Hiroshi Yamamoto, May Moricka, Yosh Isono, Yuki Nakamura, Henry Fujita, C. Numajiri, H. Ozawa, and Tad Hirota, Fido Obayashi, Kim Obata, George Yamamura, and Shizuo Oazki.

Group Work Activities: A semi-YW, YM type of program has been set up tentatively to feel out the needs of the residents. The following leaders have been assigned to this headed by Miss Toshi Koba, Division Director: Misses T. Amemiya, J. Tanaka, M. Koba, Y. Nakamura, K. Fujii, Messrs. Y. Kobayashi, G. Suzuki, G. Yonekura, and Y. Isono.

Social Activities: A trip was made to Delta by a committee of five at the invitation of G. Black of the High School. The purpose of this meeting was in the nature of a good-will contact and to provide entertainment for the High School and the Mormon Church of Delta. A program has been tentatively set up as follows:

Boy Scout Numbers (Number 12)
Cossack Troupe
Vocal solos by Mr. Goro Suzuki and Elsie Itashiki
Acrobatic number by Toshi Miyachi
Bob Katase, magician
Toshio Suzuki and his harmonica band
Eva and Harry Takahashi, soloist and instrumentalist
Miss Sakiko Harada in songs

Rehearsals for this event have been scheduled for next week. The program is in charge of Kimbo Yoshitomi, Miss Sakie Towata, Tad Hirota, and Kim Obata.

The recreational information survey has been 75 per cent completed. From the general response that we have received, we are quite confident that what we will plan in the immediate future will be the type of program that they have suggested to us.

The Fire Station Dedication program was attended by 300 citizens of Topaz. Mr. J. F. Hughes of the Administration was the main speaker. The slogans for the week as made by the Art Department was: "If Topaz Burns, We Freeze," "One Careless Cigarette, Disaster." The Art Department has a big job of renaming the streets that will grace our city in the near future.

The Protestant Church group had its dedication services at Dining Hall #32 at which time 400 members of this faith attended. Many fine talks were given by the ministers and lay people. The four churches held their services over the weekend for 1900 people. Some of the meetings were held outdoors due to the lack of seating accommodations.

The Community Activities Section Headquarters moved to building #3, Saturday.

4. EDUCATION SECTION:

Although schools are running on only a half-day schedule, organized teacher training meetings are being held in the high school and in the elementary school each morning

Miss Jonscher from the Regional Office has assisted materially in outlining plans for the rapid processing of teacher personnel.

During the week the high school held a brief assembly program out on the open square in honor of Armistice Day. The persons present considered it excellent in every respect.

III ADEQUACY OF SUPPLIES AND MATERIALS

1. COMMUNITY WELFARE SECTION:

As stated in last week's report, we are still in crying need of folders. This becomes particularly apparent with the complete reorganization now being conducted within the office. Other lacks such as typewriters, clips, staplers, ink, and plain envelopes, as reported previously are still hampering the efficient functioning of our Department.

We are also depleted of voucher forms, FSA-F158, necessary for requesting money grants. The Family Division wishes to be advised whether Form WRA 77 has been approved by the General Accounting Office to replace the FSA forms.

2. Community Government:

Inadequate

3. COMMUNITY ACTIVITIES:

We are still allocating equipment and facilities and possible source of income.

4. EDUCATION SECTION:

A shipment of tools for the shop came in during the week from the Regional Office. This met a very critical need. Other shop tools are on order.

IV CURRENT PROBLEMS

1. COMMUNITY WELFARE SECTION:

We are still awaiting definite clarification regarding the non-admittance of alien Japanese into the Center. Visitor's passes are constantly being requested by them, and in view of the stipulated misinterpretation as per Mr. Fryer's letter of October 31, it is discouraging to the workers to have to refuse these requests.

As stated many times in the past weeks, the residents are greatly disturbed that the special transfer and indefinite leave requests have not yet been answered. We feel it will be extremely helpful to receive at least a reply as to the receipt of the request.

2. COMMUNITY GOVERNMENT:

How is it possible to make the various department in the city realize that they are not the most important one in preference of other.

3. COMMUNITY ACTIVITIES SECTION:

The problem of housing, which has been troubling all departments under the Service Division, has been favorably met on temporary understanding. However, the exact hours for the used have not been set up as yet. We hope this will be settled soon.

We are still in need of office equipment. Requisitions have been sent in.

4. EDUCATION SECTION:

The lack of an adequate staff of appointive elementary school teachers remains a serious problem. Although this is gradually being met. In adult education it is becoming evident that there may not be adequate housing to take care of the large enrollment of classes.

V RECOMMENDATIONS OR GENERAL SUGGESTIONS

1. COMMUNITY WELFARE SECTION:

As a result of several staff meetings held to discuss controversial issues within the Center, it was generally conceded that they are of great value in acquiring an overall picture of camp conditions, thus injecting a more vital approach to all our problems. This will, in all probability, apply to all Center divisions.

2. COMMUNITY GOVERNMENT:

Eliminate the "Tojo" complex extending among some of the residents who hold jobs necessitating authority over others.

3. COMMUNITY ACTIVITIES SECTION:

Meetings should be called at least on 24 hour notice, except in emergency.

Weekly reports from all departments, as we understand, are compiled. If these divisions have problems for general meetings it should have covered the points on

the agenda.

With the coming weeks, we are hoping that all departments, at least in our own Service Division, will have a cooperative plan by which we can all succeed happily together.

4. EDUCATION SECTION:

None

VI COMMENTS ON CONDITIONS AMONG THE EVACUEES AS THEY AFFECT YOUR DEPARTMENT

1. COMMUNITY WELFARE SECTION:

The matter of the storage in government warehouses being shipped to the Center is the source of much anxiety among the residents, inasmuch as it was wholly unexpected. We feel an explanation and a clarification on the matter should be announced as soon as possible to the residents.

The wage differentiation, labor situation, and proposed trust fund are the subjects of much concern and discussion to the residents. Further information as to satisfactory adjustment of the problems is being anxiously awaited.

2. COMMUNITY GOVERNMENT:

None

3. COMMUNITY ACTIVITIES SECTION:

If we have been compelled to wage a tremendous front in the defense of what we cherish, we have done so without provocation of those who challenge us or without covetous intentions, and impairment of the decent principles and the democratic sense of fair play, which distinguish our successful way of life.

4. EDUCATION SECTION:

It is quite possible that some residents have been on our payrolls, who, because of the nature of their work have been unable to put in a full eight-hour day. This is due to the fact that, especially in adult education, rooms with adequate heating have not been available for day-time classes. Steps have been taken for an index file on every employee in which a complete description

of a typical day's work will be recorded together with periodical summaries of work accomplished.

VII FORECAST OF PROJECTED ACTIVITIES

1. COMMUNITY WELFARE SECTION:

The assimilation of the data necessary for the distribution of clothing allowances is under way and with the addition of two auditors on our staff to assist in the clothing project, we are anticipating a flurry of activity in this direction. Already several public assistance grant requests have been prepared and are ready to be submitted for approval.

Close cooperation with the Education Department in studying problems of, and developing a program for, youth is now being actively considered and discussed.

2. COMMUNITY GOVERNMENT:

Same as last week

3. COMMUNITY ACTIVITIES SECTION:

A gigantic sports program will be held in conjunction with the Harvest Festival celebrating Thanksgiving holidays.

Jitterbugging party at Recreation Hall #20.

Goh, Shogi will have a program for 500 participants and Recreation Hall #6 has been set aside for their use.

Judo class will be organized in the game recreation hall and over 200 students have signified their intentions of enrolling.

Karuta club and utai classes will have approximately 150 members. By Christmas time we hope to have 350, all totaled.

Other interesting groups being organized by the Adult Issei section are the biwa, nagauta, naniwabushi, and gidayu. There will be about 400 of this group. Recreation Halls #33 and 39 and 4 are being looked into for these groups.

4. EDUCATION SECTION:

In observance of American Education Week a program has been planned to be held at Block 32 on the evening of

November 13, All residents have been invited to attend this meeting.

It is hoped that schools will be on a full-day session by November 23.

TOTAL NUMBER OF PERSONNEL EMPLOYED IN THE COMMUNITY SERVICES DIVISION:

- (a) Permanent - 44
- (b) Temporary - 0
- (c) Residents - 260

WAR RELOCATION AUTHORITY
CENTRAL UTAH PROJECT

Bob Iki

November 19
1942

MEMORANDUM TO:

Mr. Charles F. Ernst
Project Director

FROM:

Lorne W. Bell, Chief
Community Services Division

Attached you will find the report covering the weekly period from November 12 to November 18, 1942.

I NUMBER OF PERSONNEL EMPLOYED IN COMMUNITY SERVICES DIVISION

1. COMMUNITY GOVERNMENT SECTION:

- (a) None
- (b) None
- (c) 6
- (d) Inadequate - with the appointment of Mr. Victor Abe, who has been acting in the capacity of an associate to Mr. Iki, as an assistant Project Attorney - this office will require the assistance of any equally qualified person to carry on its work.

2. EDUCATION SECTION:

- (a) 33
- (b) None
- (c) 157
- (d) Since the last report final appointments for two high school teachers and three elementary teachers have been made. These individuals will report for duty next week. A Director of Cadet Teacher Training, a high school teacher in the field of vocal and instrumental music and an additional 8 elementary teachers are yet to be appointed.

3. COMMUNITY ACTIVITIES SECTION:

- (a) None
- (b) None
- (c) 54
- (d) Personnel is at present inadequate to cope with the increasing activities of this section, but additional help is being required.

4. COMMUNITY WELFARE SECTION:

- (a) 2
- (b) None
- (c) 66 - (12 ministers)
- (d) Although 6 more members have been added past week, we still hope to acquire more workers in order that we may achieve our hope of a worker for each block.

TOTAL NUMBER OF PERSONNEL:

- (a) Permanent - 37
- (b) Temporary - 0
- (c) Residents - 291

- o -

II PROGRESS OF CURRENT:

1. COMMUNITY GOVERNMENT:

Two meetings of the Community Council were held. Total attendance - 70.

Two meetings of the Labor Commission held. Total attendance - 14.

Work is now proceeding on the recruitment of residents into a specified branch of the U. S. Army.

The bulk of the work in the preparation of the Constitution for the City of Topaz, is being carried on by this office.

The usual assistance in the form of technical aid, clerical work, and general liaison to the Community Council is being provided.

2. EDUCATION SECTION:

Schools are still running on only a half-day schedule. Steps have been taken during the week to organize library facilities in the elementary schools and the high school.

On Friday, November 13, a meeting of parents, teachers, and citizens generally was held in observance of American Education Week. Director Ernst and Miss Mary McMillan of the High School Faculty were the principal speakers.

3. COMMUNITY ACTIVITIES SECTION:

In spite of various limiting factors and handicaps with which this section has been confronted, we are steadily approaching the ultimate goal of a well-rounded out recreational program.

Volley-ball standards have been erected to aid the athletic division in its planned program. To fulfill the demands for a winter sports program, an ice rink, 440 x 400 feet, is being laid out in the recreational area south of Block #37.

As for social activities, this section has mad great progress toward fostering a social program which will serve all groups in our city. "The Harvest Hope," a community-wide dance, was sponsored November 14, 1942, by Recreation Centers #23 and 37, with an attendance of 84 people. The section has completed negotiations with the Delta High School for a concert by their band to be given in Topaz on November 24, 1942. Negotiations were also made for a variety show to be presented at the Delta High School auditorium on the afternoon and evening of November 25, 1942. Final plans for a Stanford-California Big Game rally have been completed, the event to take place this Friday evening, November 20, 1942. Two adult shows were presented during the week with a total attendance of 1050. Activity Center #6 has been opened for adult games and athletics, with capable instructors and supervisors in charge.

The Art Department of this section has been over loaded with work, making posters and signs for various sections of the city, completing 54 man-hours of work during the past week.

An Information survey started by this section a week ago is at present 95% complete with compilation and tabulation still in progress.

Inasmuch as the WRA has not provided for funds to be used by this section, and to alleviate the pressing need of financial aid, the finance committee has been investigating ways and means for raising the necessary funds to cover expensew incurred by this section in carrying out its various functions.

4. COMMUNITY WELFARE SECTION:

103 requests for service were received by the Welfare Division for the week ending November 18. Student relocation, business matters, and travel passes comprised the majority of the requests.

Preparation for the distribution of clothing allowances have been placed the Welfare Department on an emergency footing. This important task necessitates the use of practically the entire office force. All members of the staff have been busy completing their pending work in order to devote their entire efforts to the disposition of this new service which has been just added to our department.

The Family Division has been largely occupied with requests for permits of all types - special transfers, visitors, travel, etc.

The Youth Department held an extremely enlightening and stimulating talk with Dr. Noble and Mr. Nuttall of the Education Department. The conference was primarily concerned with the necessity for a closely coordinated activity between the two departments as it affected our mutual interest in the welfare of the children and youth of Topaz.

Two representatives of the Welfare Department appeared at the labor hearing held by the Council and made recommendations as regards the use of youth for labor and recommendations regarding the establishment of an evacuee trust fund.

Our Housing Division reports that the number of requests for housing adjustment are decreasing, due to the fact that the residents have become settled in their winterized apartments. However, approximately 117 requests for adjustments are still pending. These are being processed as fast as possible. 29 families are moved during the past week by our trucking service. 108 blankets, 41 mattresses, and 30 steel cots were issued to new or returning residents.

- 0 -

III ADEQUACY OF SUPPLIES AND MATERIALS

1. COMMUNITY GOVERNMENT SECTION:

Office desks which had been approved and justified

by the Assistant Project Director approximately three weeks ago, had not been received as yet. Other supplies such as desk trays, staplers, and manila folders are urgently needed.

2. EDUCATION SECTION:

The major part of our school books, science supplies and shop tools have now been ordered. There continues to be critical difficulties which prevent our getting an adequate supply of shop tools.

3. COMMUNITY ACTIVITIES SECTION:

The section is in immediate need of typewriters to carry on the increasing amount of work. Office supplies are at present adequate, but there is a definite need for office equipment and athletic equipment.

4. COMMUNITY WELFARE SECTION:

We are still beating the old refrain of our need for manila folders and index cards. Although we received a few last week, literally hundreds more are still necessary.

- o -

IV CURRENT PROBLEMS

1. COMMUNITY GOVERNMENT:

None

2. EDUCATION SECTION:

Though stoves have now been installed in most of the classrooms, on cold or windy days it is practically impossible to keep a room warm. This would indicate that some steps should be taken to rush to completion the winterization that has now begun. Two of the buildings have been lined in one elementary school and three in the high school. When completed in this manner, the classrooms can be kept warm and comfortable.

3. COMMUNITY ACTIVITIES SECTION:

The immediate problem of this section is the raising of necessary funds to carry out its program. Various possible sources of income have been investigated.

but without favorable results to date. The Community Enterprises Section has been contacted for aid on this acute problem, but no help seems to be forthcoming.

4. COMMUNITY WELFARE SECTION:

Clearance as to definite channels of responsibility relating to permits, passes, etc., is vitally necessary in order that present confusion be eliminated and orderly processes be established.

It is our Housing Department's opinion that the most pressing problem as far as that division is concerned is the matter of partitions. Materials should be supplied to couples residing with in-laws and others who are willing to put up their partitions. This would decrease the demand for other quarters and permit people to live more harmoniously together under crowded conditions. In effect, this would divide the larger departments into two rooms in which two related families would be placed, and they would just share a joing living room.

-0-

V RECOMMENDATIONS OR GENERAL SUGGESTIONS:

1. COMMUNITY GOVERNMENT SECTION:

None

2. EDUCATION SECTION:

None

3. COMMUNITY ACTIVITIES SECTION:

It is our firm belief that the optimism that once kept us irrepressibly young should not desert us. To bequeath posterity with a fund of jest and anecdote, an heritage which is in some part reproductive here, is the ultimate goal toward which the scope and aims of this section should be directed.

4. COMMUNITY WELFARE SECTION:

Requests have been received from residents that they would like gravel spread in many areas, especially around their homes, dining halls, washrooms, etc., to prevent accidents and the falls due to the muddy surfaces.

VI COMMENTS ON CONDITIONS AMONG THE EVACUEES AS THEY AFFECT YOUR DEPARTMENT

1. COMMUNITY GOVERNMENT SECTION:

None

2. EDUCATION SECTION:

None

3. COMMUNITY ACTIVITIES SECTION:

In this day of unsettled wordly conditions, the fear complexes are handicapping our people, but like most fears are handicapping our people, but are unrealistic and unfounded. A fear of post-war depression, or fear that creating production geared to war industry will leave a post-war machinery of disastrous surplus may be reasonable, by standards of other wars and economic history. But unless the United States wins this war the results will be far more than merely depression or surplus.

4. COMMUNITY WELFARE SECTION:

The lifting of the ban on alien visitors has been the source of much joy to our residents. The staff was also pleased to hear that an effort would be made to get clearnec on our special transfer requests.

- o -

VII A FORECAST OF PROJECTED ACTIVITIES

1. COMMUNITY GOVERNMENT:

After the ratification of the Constitution by the Community Council, a referendum is required by Administrative Instruction #34. Plans are being made to set-up the general election machinery for this purpose.

Two weeks after the adoption of the Constitution a general election for Councilman will be necessary.

2. EDUCATION SECTION:

Schools will open on a full-day schedule beginning Monday, November 23, unless physical conditions are prohibitive.

It is also hoped that an organized program of professional instruction for cadet teachers will get under way by November 23.

3. COMMUNITY ACTIVITIES SECTION:

A four-day "Harvest Festival" has been planned for the Thanksgiving holiday and week-end. The program includes adult entertainment, athletic contests, variety show, and pageant.

Plans are now underway for a gigantic Christmas program to cover all phases of Yuletide spirits, and to fulfill the desires of all age groups of this city.

4. COMMUNITY WELFARE SECTION:

For the next two weeks the Welfare Departments will be extremely busy and occupied with the tremendous task of collecting data and vouchering for the clothing allowances. However, the staff feels that this will give us a grand opportunity of direct contact with our residents and the beginning of the establishment of our relationships with all of our families. The workers themselves, we hope, will receive much important training in good sound social approach in the process of rendering this service.

- o -

This report compiled from the weekly section reports prepared by:

Community Government
Community Activities
Education Section
Community Welfare

Mr. Bob Iki
Mr. Fred Koba
Dr. John C. Carlisle
Mr. George Lafabregue

WAR RELOCATION AUTHORITY
CENTRAL UTAH PROJECT

November 26
1942

MEMORANDUM TO: Mr. Charles F. Ernst
Project Director

FROM: Lorne W. Bell, Chief
Community Services Division

Attached you will find the report covering the weekly period from November 19 to November 26, 1942.

I NUMBER OF PERSONNEL EMPLOYED IN COMMUNITY SERVICES DIVISION

1. COMMUNITY WELFARE SECTION:

- (a) 2
- (b) None
- (c) 110 (including 12 ministers)
- (d) Although 19 additional staff members were added during the past week, it is not adequate to take care of our needs, and we contemplate acquiring more field workers toward achieving our hope of a worker for every block.

2. COMMUNITY GOVERNMENT SECTION:

- (a) None
- (b) None
- (c) 6
- (d) Inadequate

3. COMMUNITY ACTIVITIES SECTION:

- (a) 1
- (b) None
- (c) 56
- (d) The Personnel is still inadequate with many positions to be filled. Vacancies still exist due to the lack of competent individuals, but applicants are still being investigated.

4. EDUCATION SECTION:

- (a) 36
- (b) None
- (c) 140
- (d) The Pre School group hope in the future to work in more staff members when the rest of their schools

commence. The elementary staff at present is adequate and under the circumstances satisfactory. In general, the teaching staff in the high school is adequate with the exception of Music, English, and Social Studies. They will require three more teachers in these fields to properly staff the program. The adult education group is contemplating increasing their staff for the Americanization courses.

TOTAL NUMBER OF PERSONNEL:

- (a) Permanent - 41
- (b) Temporary - 0
- (c) Residents - 320

II. PROGRESS OF CURRENT WORK:

1. COMMUNITY WELFARE SECTION:

160 requests for service were received by the Welfare Section for the week ending November 26. Student relocation, business matters, travel and visitor's permits, medical matters comprised the majority of the requests.

Clothing Department: The house-to-house survey on clothing in the field in cooperation with the Clothing Department. We will be able to obtain a more vital picture of the necessary improvement of the family units in general from this survey, thereby facilitating the general work procedure of the Family Unit.

Now, with the Housing Department located in the same Building, the solving of various social and family problems has greatly been facilitated.

There were three cases of death during the week and the Family Department has been kept busy in assisting the survivors in the wake and funeral service arrangements, ordering flowers from Salt Lake City for same, etc.

Youth Department: The Youth Department has now divided itself into two parts, one dealing with student relocation and the other with youth problems. The Department has been kept extremely busy in giving out information and counseling to student with approach of the new school in term in spring. They have just received the newest list of approved schools and found them to be almost all entirely new schools. The Department has sent to the

11/26/42

United States Department of Education for a catalog rating of all the colleges and universities throughout the United States to facilitate its work.

Housing Department: The Housing Department has been continuing to take in requests for adjustments and completed 20 moves for the weeks ending November 21. During the same period, 46 new residents were inducted. A family of five arrived from Kestley, Utah, and 8 others, including two new-born babies, arrived from the San Mateo Hospital. Most of the inductees were sugar beet workers recruited from various assembly centers and instead of returning to their respective relocation centers, were sent here. Also during the week, 88 local residents who went out as sugar-beet workers returned to Topaz.

138 blankets, 72 mattresses, and 46 steel cots were issued to new or returning residents during the week of November 21.

Medical Department: The Medical Department continues to make home calls to sick residents of Topaz to give every assistance that it can render to them. Studies for the old-age home plans have been in progress.

Business Department: The Business Division handled a number of repatriation cases in addition to the usual types of business matters.

COMMUNITY GOVERNMENT SECTION:

Three meetings of the committees of the Council held for the purpose of fact-finding and recommendations.

Three meetings of the Community Council was held. Total attendance--88.

Technical and clerical aid in the preparation of the Constitution being provided.

The usual liaison in action.

Community Activities Section:

Athletic Division: Two boys' softball games were conducted last Sunday with an attendance of 500 spectators. Several girls' events, scheduled for the same day, were postponed due to prohibiting weather conditions.

Social Activities Division: The Big Game Rally held last Friday night was a huge success with an attendance of 400 rabid fans of the two colleges concerned. The program was founded out with several guest speakers, community singing, and yells.

A concert by the Delta High School Band was presented in Fining Hall #1 on Tuesday, November 24, with an attendance of 900 people.

Final preparations have been completed for the variety show to be presented at the Delta High School auditorium in the afternoon and evening of Wednesday, November 25. Four rehearsals were conducted during the past week with the entire troupe of fifty-four people participating. All scenery for the entertainment is being prepared by the Art Department.

Arts and Crafts Division: The art Department has been swamped with work for the coming holiday program to be conducted this week end. They have conducted seventy man-hours of work for this department as well as other sections of the community.

Adult Activities Divisions: Three adult entertainment shows have been presented during the past week with a total attendance of 1,100 people. Adult Activities Center #6 has been conducting a well-rounded our program with a total attendance in the past week of 675 people engaged in table games and athletics.

Group Activities Division: A division of the Boy Scouts of America has been established with a tentative plan completed for the coming three months.

Plans for the establishment of a YWCA are being formulated, and contacts are being made with the outside for aid on this project. Organization of high school girls in all recreation centers has been started with a very favorable turnout at present.

Information, Statistics, and Research: During the past week a complete personnel file has been completed to facilitate the work of this section. Plans are being made to foster an exchange of ideas and recommendation policy through the medium of inter-center correspondence to help solve the existing problems common to all relocation centers.

EDUCATION SECTION:

Pre-School quarters are now in the process of winterization. Centers 27 and 37 will be included in the winterization. Schools have not been in session in the elementary schools while winterizing has been in progress. Meetings with teachers have been held both morning and afternoon in preparation for the reopening of schools. In the high schools the teaching staff joined with the Maintenance Department in aiding

the winterizing. At the Music School in Block 1, adult education, the staff and students helped also in the winterizing. The Art School is in the same process. New evening classes added to their program include: Psychology, German, Business English, Cooperatives, Dramatics, Current Events, and Newspaper Reading.

III.. ADEQUACY OF SUPPLIES

Community Welfare Section:

We are still in need of manila folders, index cards, and paper clips. Inadequacy of supplies and materials has been hindering the progress of our work in many ways.

Community Government Section:

Equipment inadequate
Supplies temporarily satisfactory.

Community Activities Section:

Weekly requisitions for typewriters for use in this office have been sent in for the past two months, but we are still looking forward to their appearance in our department. Also, an acute need for allied office equipment, such as desks, supply cabinets, tables, etc., is felt.

Education Section:

Elementary - Complete requests for school supplies have been made with the exception of books. These supplies are arriving periodically and unless there is an interruption of shipment the schools should be able to carry out a complete program.

High School - Very few of the departments of the high school have adequate supplies or materials. Many requisitions have been sent in but few have been filled. Many of the needs of the departments have become critical because of lack of proper instructional supplies, particularly in the field of the Industrial Arts Department, Chemistry, Physics, Home Making and Physical Education.

IV. CURRENT PROBLEMS

Community Welfare Section:

Delay in the distribution of materials for partitions still remains to be the most pressing problems of the Housing Dept.

Community Government:

None

Community Activities Section:

We believe that winterization of all the Community Activities recreation halls should be made as soon as possible in order to present a more inviting atmosphere for those who wish to use our facilities.

We are still handicapped by the lack of financial aid, but investigation is being made toward obtaining funds to facilitate the work of this department.

Education Section:

Elementary - The obtaining of permanent appointive teachers. The bettering of parent-school relationships - steps should be taken to establish a Parent Teacher Association.

V. RECOMMENDATIONS OR GENERAL SUGGESTIONS

Community Welfare Section:

Numerous requests for the immediate distribution of Japanese literature and other materials taken from the residents at Tanforan are being received.

Community Government Section:

None

Community Activities Section:

We are not here to dedicate a program that is to be used exclusively for any one group. We are against such false precepts and ideals. In other words, the policy of the department is opposed to any segregated set up. We want to give to all the warmth of surroundings to which we are so accustomed. It can, and will accomplish our purpose without leaving any detrimental after-effects on this community if we do but see it in the right light.

Education Section:

High School - A program for the proper care of supplies and requisitions should be adopted in order that the departments may know what to expect in relation to materials needed in their instructional programs.

VI. COMMENT ON CONDITIONS AMONG THE EVACUEES AS THEY AFFECT YOUR DEPARTMENT

Community Welfare Section:

None

Community Government Section:

None

Community Activities Section:

There is a new feeling among us. We have always been a friendly people, but the speed of life has been so swift of late that we have somehow drifted apart. We smile casually when we meet, then pass on with a hurried nod. But something new has stirred in our hearts lately. A new comprehension of the other fellow's place is felt and our concern for him.

Education Section:

High School - The attitude of the Japanese people, both the teaching staff and students, is very fine. They have shown every willingness to cooperate in the program and have done everything in their power to aid in the furtherance of education.

VII. A FORECAST OF PROJECTED ACTIVITIES

Community Welfare Section:

None

Community Government Section:

Same as last week.

Recruitment for both the Army and the University of Colorado, School for Naval Officer candidates will be conducted by this office in cooperation with the employment division

Community Activities Section:

A tremendous Harvest Festival has been planned over the Thanksgiving holiday and week end. The program consists of four adult entertainment shows, two dances, a variety show, and a dedication of the bell tower. Plans are under way for a huge Christmas program to cover all age groups and foster the Yuletide spirit among all residents of our community.

Education Section:

Pre-School - An Open House is contemplated in the near future when winterization is completed to thank the parents for cooperation and to acquaint the parents with the newly completed set-up. A new pre-kindergarten class to accommodate older nursery school children whose age is not acceptable to the regular kindergarten is anticipated.

Elementary Schools shall convene on a full-day basis beginning Monday, November 30, 1942.

High School - In general we look forward to a well organized high school program in the following departments: Vocational Education, including Industrial Arts and Crafts, Homemaking, All academic subject, including foreign languages; fine arts, including a complete program of music instructions. Future reports will amplify these plans.

Adult Education - (a) Establishment of more vocational courses and in-service training courses. Radio repairing and Practical Electricity are being started this week. The sewing school is formulating a trade-training curriculum for vocational possibilities.

New Americanization courses for those dependent on the Japanese language are being set up.

This report compiled from the weekly section reports prepared by:

Community Welfare
Community Government
Community Activities
Education Section

Mr. George Lafabregue
Mr. Bob Iki
Mr. Fred Koba
Dr. Carlisle

Ski

WAR RELOCATION AUTHORITY
CENTRAL UTAH PROJECT

December 4
1942

MEMORANDUM TO: Mr. Charles F. Ernst
Project Director

FROM: Lorne W. Bell, Chief
Community Services Division

Attached you will find the report covering the weekly period from November 26 to December 3, 1942.

I NUMBER OF PERSONNEL EMPLOYED IN COMMUNITY SERVICES DIVISION

Education Section:

- (a) 30
- (b) 0
- (c) 175
- (d) Miss Phoebe Whiting and Mr. L. Byers of the Secondary School withdrew while Mr. Robert Maggiora joined their staff. Mrs. Sophie S. Greene joined the elementary staff.

Community Welfare Section:

- (a) 2
- (b) 0
- (c) 78 (12 ministers)
- (d) Many workers from the individual record survey were absorbed into our division and we hope to have more from the clothing survey, on its completions.

Community Activities Section:

- (a) 1
- (b) 0
- (c) Headquarters staff (including office staff) 21
- Art Production 6
- Center Leaders 19
- Library 10
- 56
- (d) Adequacy of personnel - The section is in great need for competent individuals to fill the vacancies existing in the various divisions. Due to the recent departure of several employees, the situation has become

exceedingly acute. But investigations are now under way into the various means of obtaining qualified personnel to fill the offices.

Community Government:

- (a) 0
- (b) 0
- (c) 7
- (d) Inadequate

II PROGRESS OF CURRENT WORK

Education Section:

On Monday, November 30, all schools began operating on a full-day schedule. This was possible because winterization of all buildings had been completed the week previously. One or two recreation halls and the nursery school centers remain to be refinished.

Community Welfare Section:

Out of 106 service requests for the week of November 26 to December 2, 22 were student relocation referrals, 17 were for medical department, and 25 were by mail.

From the Family Division 16 workers went out on the clothing allowance survey to determine the family grouping necessary to compute the allowance. The realization as to the importance of bringing our services to the homes of the residents was impressed upon the workers by actual experience. They also felt that they were cognizant of a number of cases which require the attention of the Welfare office. Eight requests were made regarding special transfers to other relocation centers.

The Youth Section has had a gratifying week of meeting with such people as Doctor and Mrs. Goodman of the National Student Relocation Council and members of the University of Utah faculty, namely, Professor Bealey, Dean of Graduate School of Social Welfare, Professor Pierson of the Anthropology and Sociology Department, and Professor Smith of the Sociology Department. Much valuable information and clarification was received from these persons which will definitely assist the Youth Department in their counseling of student relocation. A definite intake system was also set up in this department whereby the supervisor makes all the initial interviews and assigns the cases to the appropriate junior counselors. A unified procedure in writing up the case histories was also decided upon. In answer to their requests, a number of catalogs from the various colleges are still being received daily and summaries of them are being filed.

Discussion and follow-up action on the proposed Old Age Home plan has occupied the Medical Division last week. The two housekeepers are still being assigned and put to their most advantageous use. Examinations are being arranged for those possible cases of hospitalization, transportation arranged for those patients confined in the outlying city hospitals and being returned to Topaz, and efforts are being made to provide wheel chairs or secure materials for making them for chronic patients unable to walk.

Thirty-five moves were completed during last week by the Housing Section. Also during the same period 23 new residents were inducted. This section is also receiving requests for partitioning from those families most needing it. With the completion of all the family relationship data, reference copies were compiled for the Clothing, Housing, Hospital, Internal Security, and Social Welfare Departments. Members of the chart staff also checked the sugar beet list with the Block Managers' charts in order to have a control as to residents entering and leaving the center. They also assisted the Clothing Section in sorting and filing work clothing orders.

Members of our staff are greatly encouraged with the Kibei group they had assisted in forming and which has been formally accepted by the Administration.

Community Activities Section:

Social Activities Division:

Event O Variety Show

Date - November 25, 1942, afternoon and evening

Place - Delta High Auditorium

Attendance - 1,000

Comment - Very successful: commendable contribution toward promotion of good will.

Event - Variety show

Date - November 26, 1942, afternoon

Place - Dining Hall #1

Attendance - 450

Comment - Very good in spite of various physical limitations of hall.

Event - Thanksgiving Dance

Date - November 28, 1942, evening

Place - Dining Hall #1

Attendance - 125

Comment - Very good considering weather conditions.

Adult Activities Division:

Event - Entertainment Show

Date - November 26, 1942 evening

Place - Dining Hall #10

Attendance 0 550

Event - Entertainment Show
Date - November 27, 1942, evening
Place - Dining Hall #12
Attendance - 600
Event - Entertainment Show
Date - November 28, 1942, evening
Place - Dining Hall #27
Attendance - 600
Event - Entertainment Show
Date - November 29, 1942, evening
Attendance - 600

General Comment: - The work of this division is truly commendable and the scope of its services is emphasized by the huge total attendance at these performances.

Activity Center #6
Hours - 10:00 a.m. to 10:00 p.m.; daily
Activity - Table games
Date - Throughout the week
Attendance - 843

Activity - Judo
Date - November 28 and November 29, 1942
Attendance - 146

Activity - Karuta
Date - November 27, 1942
Attendance - 60

Activity - Utai
Date - November 28, 1942
Attendance - 25

General Comment: - The scope of activities and the attendance present indicates the progress of this center.

Event - Softball Game - Old Men vs. Girls' All-Stars
Date - November 29, 1942
Place - High School Field
Attendance - 100

Comment - Another step toward creating the so-called father-son or father-daughter mental climate.

Division of Athletics:

Event - High School Girls' Softball Game
Date - November 27, 1942
Place - High School field
Attendance - 100

Event - Inter-Ward Volleyball Tournament
Date - November 28, 1942
Attendance - 200

Comment: - Tremendous enthusiasm in spite of lack of equipment, facilities, and limiting weather conditions.

Division of Finance:

Very little progress due to indefinite financial status of this section.

Division of Private Agencies:

Boy Scouts of America

Basic plans for organization of a Boy Scout Program have been formulated. A meeting was held with Scout officials representing the Utah National Parks Council, namely, Mr. A. A. Anderson, President of National Parks Council, Mr. D. O. Wight, Chairman of Deseret Council of Delta, Mr. Nells Petersen, and Mr. Evan C. Gardner. No definite policy as to organization was set-up due to absence of City Council representative; however, plans were made to carry on the Scout program through the aid of the Utah National Parks Council.

Y. W. C. A.

Meetings were held with Miss Esther Briesemeister and Miss Kimi Mukaye, representatives of the National Y. W. C. A. to discuss plans of organization.

Division of Group Activities:

Work during the past week has been concentrated in the organization of Sr. and Jr. Hi girls in each ward. Plans were made for an "Xmas Word Shop" covering all forms of handicraft and skills.

Division of Religion:

Faith - Buddhist

Attendance - 1,000

Visitors - None

Faith - Catholic

Attendance 250

Visitors - None

Faith - 7th Day Adventist

Attendance - 200

Visitors - Dr. H. H. Hicks, Nevada-Utah Conference

Rev. Charles Nagale, Nevada-Utah Conference

Rev. H. G. Werner, Nevada-Utah Conference

Faith - Protestant

Attendance - 1,000

Visitors - Miss Mary Coxhead, Plymouth Congregational Church, Oakland, Calif.

Dr. Frank H. Smith, Protestant Church Berkeley, Calif.

Mr. Caleb Foote, Fellowship, Berkeley, Cal.

Mr. James Cokey, Mormon Church, Utah

Mr. Robert O'Brien, Student Relocation Auth.

Formal opening held on Nov. 8, 1942 at Dining Hall #32.

Division of Public Relations:

Program of Arbor Week conducted in conjunction with Landscape Department.

Recreation Centers

Center #10

Attendance - 400

Activities - Co-Recreational Volleyball Tournament
November 28, 1942

Girls' Softball - November 29, 1942

Center #38

Attendance - 550

Activities - Girls' softball November 27, 1942
Tournament of Co-Recreational Volley-ball
November 28, 1942

Division of Library:

Formally opened December 1, 1942 with approximately
5,100 volumes and staff of 8 people.

Community Government Section:

Two meetings of the Community Council were held. Total
attendance 47.

Various meetings of the Committees of the Council held for
the purpose of fact-findings and recommendations.

Technical and clerical aid in the preparation of the
Constitution being provided.

The usual liaison is action.

Recruitment for both the Army and the University of Colorado,
School for Naval officer candidates is being conducted by this
office in cooperation with the employment division.

III ADEQUACY OF SUPPLIES AND MATERIALS:

Education Section:

Word has been received from the Regional Office that chairs
were being shipped and that tables might soon be expected. It
was thought that the arrival of this equipment would solve
one of the big problems of the schools.

Practically all necessary supplies, books, and equipment have
now been requisitioned and there still seems to be serious
doubt as to whether an adequate supply of tools for the shop
is available. Whether an adequate supply of science laboratory
equipment can be obtained is also a question.

Community Welfare Section:

We are in great need of FSA-Fi-58-A Revised, vouchers for
Public Assistance Grants, as applications for these grants are
increasing constantly. The lack of folders is still our major
headache and we feel helpless without them. Paper clips are
also another necessary item in our office as are boxes for
incoming and outgoing mail.

Although we realize that typewriters are the major need in all
other departments, with the addition of the Clothing Section into

our family fold, and also with one of the typewriters in the Administration Office, our need for a few more typewriters to replace the above is acute.

Community Activities Section:

Weekly requisitions for supplies and office equipment have been sent through the proper channels. As our present supply is inadequate to carry out the tremendous work of this section, we would like a clarification on what is available for our use.

Community Government Section:

Inadequacy of equipment. Supplies temporarily satisfactory.

IV. CURRENT PROBLEMS

Education Section:

Four current problems are outstanding:

- (1) Obtaining adequate supplies for the schools especially those involving "critical materials."
- (2) Completing the staff of Caucasian teachers especially in the elementary school.
- (3) Developing a satisfactory curriculum for the schools.
- (4) Developing an accounting system which will make it possible for administrative officials in the Education Section to know exactly where they stand at any time with respect to amount of funds originally budgeted, amount subsequently spent or commitments made, and amount remaining.

Community Welfare Section:

The main problem at present within our Section is the matter of housing adjustments. Although partitioning materials will eventually be available for those families desiring them, general adjustments and moves are at a standstill and impossible at this time, due to the lack of small rooms. Partitioning will, of course, alleviate the situation a great deal and allow some changes to be made.

Community Activities Section:

1. Finance--clarification on the allotted funds for use of the Community Activities Section.
2. Transportation--Truck facilities and carrier service is in great demand in our division.
3. Personnel--Lack of adequate personnel is a serious handicap in carrying out our program.
4. Winterizing of Halls #1, 6, 19, 20, 34, 42, 36, 39, and 40.

Community Government:

None

V RECOMMENDATIONS OR GENERAL SUGGESTIONS

Education Section:

Our budgeting and purchasing procedure are now at a point that we need additional help in accounting procedures in order to know from day to day exactly where we stand financially.

Community Welfare Section:

None

Community Activities Section:

1. Financial status of the CAS should be clarified as to definite allotment and procedure through which this fund is available.
2. At least one carrier should be at the disposal of this section to facilitate the work.
3. Residents of the blocks concerned have indicated their willingness to aid in winterizing the Recreation Halls. We should welcome this cooperation and complete this work as soon as possible.

Community Government:

None

VI COMMENT ON CONDITIONS AMONG THE EVACUEES AS THEY AFFECT YOUR DEPARTMENT

Education Section:

The resident teachers and the boys and girls in the schools as well as the adult education classes have all shown a fine cooperative attitude.

Community Welfare Section:

The matter of clothing allowance is the "hot" issue at this time. The residents were particularly disturbed when informed that their work clothing would be deducted from their allowance. They are also wary of future changes that may be made regarding the clothing allowance policy and therefore regard the entire subject with some suspicion. We feel, however, that once the vouchers have been put through and checks distributed, much of this discontent will have disappeared.

Another subject of much discussion, concerning a minority of the residents, is that of internees' and their families' status. The families, particularly with young children, are at a dilemma as to what course of action they should follow. However, we feel that the meetings that are being held in conjunction with this problem are giving them a healthy approach in clearing up some of the confusion that may exist.

Community Activities Section:

The response of the community toward all our activities indicates that there is a definite need for greater service from our section. This can only be done through the cooperation of all the divisions and sections concerned.

Community Government:

None

VIII A FORECAST OF PROJECTED ACTIVITIES

Education Section:

A director of cadet teaching has been employed who will report for duty December 19. Anticipating her arrival at least one class for cadet teachers will be started immediately.

Outlines of the Year's curriculum as it affects each school and department are being prepared by committees of teachers with the help of the Curriculum Director now.

It is anticipated that they will reach a preliminary state of completion within the next week or two.

Community Welfare Section:

The house-to-house canvassing in relation to the clothing allowance has given the workers an impetus for future contacts regarding Community Welfare service. We feel that the experience that they are gaining in the survey will be of great assistance in their future work.

Approximately seven public assistance grant requests will be submitted by the end of the week, and with the receipt of more voucher forms, we have others to add to that list.

Community Activities Section:

Christmas Program - with the help of Mrs. Kingman of Berkeley, California, plans are being formulated.

Winter sports program - plans are under way for a winter sports' lodge in one of the Recreation Halls near the projected Ice Rink.

12/4/42

Community Government:

Same as last week.

Total Number of Personnel:

(a) Permanent - 43
(b) Temporary - 0
(c) Residents - 324

This report compiled from the weekly section reports prepared by:

Community Welfare
Community Government
Community Activities
Education Section

Mr. George Lafabregue
Mr. Robert Iki
Miss Minton
Dr. Carlisle

WAR RELOCATION AUTHORITY
CENTRAL UTAH PROJECTDecember 11
1942

Memorandum To: Mr. Charles F. Ernst
Project Director

FROM: Lorne W. Bell, Chief
Community Services Division

Attached you will find the report covering the weekly period from December 2 to December 9, 1942.

I. NUMBER OF PERSONNEL EMPLOYED

Community Welfare Section:

- (a) 2
- (b) 0
- (c) 78 - 12 ministers)
- (d) Adequacy of personnel - Though we are constantly increasing in number, we are still short of the desired staff.

Community Activities Section:

- (a) 1
- (b) 0
- (c) Headquarters - 18
Leaders - 39
Art Production - 7
Secretarial - 7
Library - 11
Total 72
- (d) The acute need of employees has been somewhat alleviated with the addition of activity leaders within the past week.

Education Section:

- (a) 39
- (b) 0
- (c) 183
- (d) Elementary School: There have been two changes in personnel in the elementary schools. Mrs. Nail was transferred to the High School faculty and an assistant librarian has been appointed at the school at Block 41.

High School: Since last week two teachers have been added to the Topaz City High School faculty; namely, Miss Kawakami in the Latin Department, and Mrs. Nail

Personnel Employed--Education Section (con't.)

in the French and Latin Departments. There is still a need of teachers in music, English, German, and a high school registrar. Mr. Isaacson, because of illness, was unable to return to the Project.

Adult Education: Due to the unexpected large enrollment, it will be necessary to have two more shorthand instructors.

Community Government Section:

- (a) 0
- (b) 0
- (c) 5
- (d) Inadequate

II. PROGRESS OF CURRENT WORK

Community Welfare Section:

During the week of December 3 to December 10, a total of 75 requests for service was recorded. The bulk of requests was centered in the Youth Department for student relocation.

With the decrease of business via the office and mail, the Family Division is anxious to begin the field visits and finally start functioning according to their original plans and hopes. Many of the workers who had participated in the clothing survey returned with convictions that these visits are necessary in order that we may be of the greatest assistance and effectiveness to the residents in this Center. For those people who are still waiting for their clothing grants and are in urgent need of some clothes during the interim period, we have received clothing from outside sources for such use. Several members of this division attended a meeting of the Family Life Group to formulate plans for organizing a PTA in this Center. We definitely feel a vital need for such a group and can be greatly aided in our work with their collaboration.

The Medical Division has arranged to compile a list of out-patients from and in-patients to the Topaz Hospital, submitted daily to our department through our messenger, from which intensive medical social work can be carried out. It has been also actively engaged in securing lumber for the purpose of making wheel chairs and crutches, in applying for glasses for those unable to purchase them, and in attending to the needs of those families referred by their neighbors. The two housekeepers who are being utilized by this department to assist with those families with medical problems are inadequate to meet their large demand, and therefore a report of such cases is being compiled for submission to effect a requisition for more housekeepers.

Progress of Current Work -- Community Welfare (con't.)
in

The Youth Guidance Section has been working/close cooperation with other groups in order to anticipate youth problems that may arise in the various sections of this City and so that a coordinated effort may be made to check or to prevent such problems. Though the Statistics Department it is also securing information regarding the activities of the Recreation Department, data regarding the religious activities of youth, the number of orphans and their guardians and other pertinent statistics which will aid in determining the composition and general needs of the youth in Topaz. Mr. Victor Goertzel, the Topaz High School Vocational Guidance Counselor, has also been consulted for advice and for plans in which his work and this department's activity can be closely coordinated. As the new semester nears, the number of student inquiries are becoming more numerous and arrangements are being completed for those who expect to leave this Center soon. Favorable responses from the colleges and universities from which catalogs were requested has greatly heartened the workers in the Youth Department.

The Clothing survey has finally been completed except for a few isolated cases and cash grants have already been distributed from this week. Already five orders totalling \$12,319 and covering 1,190 people have been issued, according to their report, and a rapid completion of these initial grants is anticipated.

According to our Housing Section head, the number of requests for adjustments is slowly diminishing, and at present there are only 88 cases pending. With the report that the long-sought for partition material will be granted, requisitions will be made for those cases which we consider most urgent. During the week, 32 sugar beet workers and their families were inducted into the Project. Many others from other Centers were also received and properly cared for. The girls in the Charts and Files Division (of the Housing Section) assisted the clothing survey counselor with the sorting, stapling, and filing of the records. Total moves completed during the week, as recorded by the Trucking Service, were 7. This section feels that gradually the headaches are being eliminated and feel that much of the adjustments can be taken care of by partitioning.

Community Activities Section:

Division of Finance: This office is still investigating various means of raising funds for the use of this section. At present, negotiations are being made with the City Council, for their assistance on this very important matter.

Topaz Public Library:

Attendance	- 2,705
Circulation	- Adult - 475
	Juvenile - 800
Number of volumes	-5,784

C.A.S. -- Topaz Public Library

Special Activities - Record Concert

Date - December 2, 1942

Attendance - 74

Program - Selections from "Fantasia"

Division of Social Activities:

CAS Picnic

Date - Sunday, Dec. 6, 1942

Place - Oak Creek National Park

Attendance - 60 employees

Comment - A very welcome diversion from the tremendous work on hand.

Division of Athletics: This Department has been working on the selection of sports to suit all age limits for active competition. In order to promote a better understanding of each activity, the Physical Education Dept. has been approached for their cooperation in teaching the various games in their classes.

Division of Public Relations: All efforts have been directed towards the initiation of a forum, wherein vital questions and pertinent subjects may be presented to all those participating. Contacts are being made for all persons interested in this important activity. Operational policies and a few subjects for the forum have been already drawn up.
This department has been handling all publicity for the Community Activities Section.

Division of Procurement and Clearance: This office will be the clearing house for the issuing of permits for the use of recreation halls for private parties. All requisitions of the various centers shall be submitted through the Ward Directors.

Division of Sound Engineering: The operation of this department has been seriously handicapped with the lack of equipment. The need of public address systems merits a great deal of consideration due to its tremendous contribution toward the success of any activity. Plans have been considered for a sound laboratory and maintenance shop for equipment which we hope to obtain.

Division of Arts and Crafts:

Post work - 86 man hours

Carpentry work - 24 man hours

Comment: - This department has been working over-time to fulfill the needs of all division of the city.

Private Agencies: Boy Scouts of America-----In order to handle the wide activities of this organization, the Ward System has been developed with selected volunteer personnel

supervising the work in each of the four recreational wards. A lay committee has been organized to act in an advisory capacity. Recreation Hall #42 has been acquired for the use as a Scout Lodge.

Y.W.C.A.--Leadership training - 3 sessions
Attendance - 25 at each meeting
Leader - Miss E. Breisemeister - National

Red Cross -- Y.W.C.A. -- Executive--Steps have been taken towards the formation of a Red Cross Chapter using as a nucleus all former members of various chapters. Various departments have been contacted to obtain opinions in regard to the matter.

Division of Group Activities

Ward I

Senior Hi-Girls get-together - Attendance 11
Proposed program - Crafts, Christmas workshop.
Junior Hi girls meeting - Attendance 10
Proposed program - Christmas favors
Ping pong Tournament with Ward II
Co-Rec. Volleyball competition

Ward II

Senior High Girls meeting
Ping Pong tournament

Ward III

Open House for Senior Hi Girls - 35 people
Program of group singing and games

Ward IV

Senior High girls - meeting
Senior High Boys - meeting and election - 25 boys.
General Comment: Work for the past week has been concentrated on organization of girls clubs, with very encouraging results. Contact is being made with mothers of grammar school children asking for their aid in the organization work.
The accomplishment to date have in some extent broken down the theoretical barrier between the groups who formerly came from different assembly centers.

Religion - Protestant Church

Attendance - 1,475 (ten various meetings)
Evening Fellowship - for young people)
Attendance - 80

Adult Activities

Entertainment
Adult Show - Dining #6
Attendance - 750
Date - Saturday, December 5, 1942

Adult Activities (con't.)

Activity Hall #6

Attendance for week - 1,042 participating in table games

Athletics - Judo

Attendance for week - 180

Karuta

Attendance for week - 102

Utai

Attendance for week - 26

Education Section:

Pre-School Department:

Open House from 7:30 in the evening

Center B - Wednesday, December 9, 1942

Center A - Thursday, December 10, 1942

Elementary School: The whole aspect of the elementary school is improving daily. The children are entering more and more into the spirit of a regular school program.

The first meetings of the elementary school orchestra was conducted by Mr. Frank Iwanaga on December 9th.

Through the cooperation of Professor Obata, a more intensive elementary art program is under way.

The furnishing of milk and crackers to the children in the kindergarten and first grades began Dec. 9 and is to continue throughout the year.

Programs for Christmas celebration are under way with a coordinating committee of teachers under the chairmanship of Miss Carol Iino and Miss Sophi Abe in Block 41 & 8 respectively.

The naming of the schools is waiting a reply from the Project Director.

High School: All high school classes are becoming permanently organized, and the necessary divisions of the larger sections have been completed. We are still short of benches and tables. In fact, one evening last week, Saturday, we lost forty benches out of one room, and at the present time we are still unable to determine their whereabouts. This condition has caused a serious shortage in benches.

Adult Education: All classes are progressing according to schedule with definite increases in the enrollment of most classes.

Curriculum Department: Since December 1, committees have been organized as a result of a questionnaire sent to all teachers in the Secondary Schools concerning their preference and interest in the various fields. The committees have been formulated in centering around the Core, Agriculture, Commercial Art, Health and Physical Education, Fine Arts, Home Making, Industrial Arts, Language Arts, Library, and Science and Mathematics. A chairman was appointed for each of these committees who will take general charge of organizing the work of the committees, who will together with a resident teacher, formulate another committee. The Central Committee will formulate plans and procedure of curriculum study and will administer in a general way the articulation of the entire program in Secondary School.

On Saturday, December 5, a meeting was called at which Dr. Carlisle spoke concerning the development of a constructive curriculum program. The personnel of each of the committees mentioned above was also mentioned. Within the next few days the Central Committee will meet and will formulate a general program of curriculum development to propose to each of the above committees.

Community Government Section:

Two meetings of the Community Council were held.
Total attendance 94

Various meetings of the Committees of the Council held for the purpose of fact-findings and recommendations.

Technical and clerical aid provided in the preparation of the Constitution.

The usual liaison is action.

III. ADEQUACY OF SUPPLIES AND MATERIALS

Community Welfare Section:

150 folders have been received by our section, and although we are indeed happy to receive that amount, thousands more are necessary in order that we may be of efficient and effective service. All items mentioned in previous reports are still desired, but it is our understanding that supplies are being ordered and we are in hopes that many of our needs will be answered on their receipt.

New voucher forms for Public Assistance were received and with requests for assistance increasing, we hope that this final determination of voucher forms will greatly expedite the granting of these requests.

Community Activities Section:

Office Supplies - adequate
Office Equipment - inadequate

(1) Needs - typewriters, supply cabinets, desks, and chairs

Comment: - Weekly requisitions have been sent in through the proper channels, of which we have received partial response.

Education Section:

Elementary Schools: The inadequacy of supplies and materials continues to be one of the major problems although enough of the most essential items have arrived that classes are able to get along.

High School: Purchasing agents are being sent to Provo and Salt Lake City to secure supplies for the industrial arts, physical education, physics, and chemistry programs. It is anticipated that sufficient material will be obtained to alleviate the shortage that is now being experienced.

Community Government Section:

Equipment inadequate
Supplies temporarily satisfactory.

IV. CURRENT PROBLEMS

Community Welfare Section:

Information regarding the retention of a Leave Officer in this Project was received by our Family counselors with eager hopes in facilitating special transfers. However, we are now waiting for clarification regarding payment of expenses involved in such a transfer.

The Youth Section reports that many of the students who plan to leave for their respective schools by next semester are disturbed and confused concerning the civilian travel ban between December 15 and January 15. Clarification on this matter is being requested from the Employment Division.

The need for an official photographer in this Center has been voiced repeatedly by residents who wish to eliminate such trips to Delta for this purpose.

Community Activities Section:

Finance - This section is still handicapped with the lack of funds.

Personnel - Lack of girl playground supervisors as well as several staff vacancies.

Janitorial Service in the recreation halls.

CAS (con't.)

Carrier Service - Due to activities after normal working hours, some type of carrier service is in demand.
Dining Hall #1 - clarification as to its use.

Education Section:

Elementary Schools: The principal problems of the elementary schools have been mentioned in a previous report.

- a. The procurement of supplies and equipment
- b. The further development of curriculum outlines
- c. The procurement of additional trained personnel
- d. The determination of the promotional policy
- e. The sponsoring of closer parent-schools and community-school relations

High School: The teaching schedules are being rapidly adjusted and the instruction program approaching a satisfactory level. As pointed out in No. 1, we have vacancies yet to be filled, but in the main the class schedules are becoming reasonably well adjusted. On Friday of this week the first school program for the seventh, eighth, and twelfth grades is being held in the dining hall. The opening social for the Topaz City High School is scheduled for Friday, December 18.

Community Government Section:

None

V. RECOMMENDATIONS OR GENERAL SUGGESTIONS

Community Welfare Section:

Housing suggests that all telegrams and correspondence regarding new inductees should be forwarded to the Housing section immediately in order to facilitate housing assignments before their arrival. Also, a check as to workers returning either from outside employment or leaves is greatly desired by the Housing Division in order to keep their files up to date and complete. It is requested that workers be asked to relinquish their furlough papers to either the Placement office or to Housing upon their return to the Project.

Many of the residents have requested that some efforts be made to establish a telegraph office in this Center for expeditious purposes.

Community Activities Section:

An allocation should be made through the Community Enterprises for the purpose of setting up a "petty cash fund" for the use of this section.

CAS (con't.)

Through our information survey, we obtained the names of individuals who had indicated their willingness to work as recreation leaders. These people were contacted with results which will partially alleviate the acute need for personnel.

With the increased activities in each of the recreation halls, there is a need for a custodian in each center to be responsible for Janitorial services and general maintenance.

Some member of the CAS should be issued a WRA license to operate an auto to be used for carrier service after normal working hours.

We have been given the permission to use Dining Hall #1 for large-gathering indoor activities. We have also heard that the diet kitchen is planning to move into this building very shortly. Before undertaking the task of improving the facilities we would like to have a definite clarification on this matter.

Education Section:

Elementary School: That all possible speed be used in establishing a parent-school organization.

High School: It is important that the partitions be completed in the laundry, in order that the physics and chemistry classes may proceed as scheduled. It is also important that counters be placed in the registrar's office so that the administrative work may be carried on with greater efficiency.

Community Government Section:

None

VI. COMMENT ON CONDITIONS

Community Welfare Section:

There seems to exist a considerable restlessness of the residents due to the lack of definite information regarding the item broadcast over the radio recently, stating that efforts will be made to dissolve this Center in the very near future. We feel that perhaps some statement from the appointive staff will greatly relieve the minds of the residents.

Community Activities Section:

It is quite evident that the community at large is beginning to realize the part which the CAS must play in our over-all scheme. Consequently there is a definite trend towards better understanding and cooperation among all sections.

Education Section:

Elementary School: The children of the two schools are settling down to a more normal school life and the few cases of friction between parent and school with respect to grade placement are being rapidly cleared up.

High School: The teachers and pupils give every evidence of wholehearted cooperation in the education program. Dr. Ade, Federal representative in charge of education from the Washington Office of the WRA visited the high school on December 8 and appeared well pleased with the progress being made.

Adult Education: With winterization mostly completed the residents are looking forward to attending adult classes, especially evening classes.

VII. A FORECAST OF PROJECTED ACTIVITIES

Community Welfare Section:

We are undergoing a process of reorganization within our section at the completion of which we intend to render utmost service to the residents by following out our original program of delegating they responsibility of caring for the residents of one block to each worker.

A representative of our section is collaborating with the other sections in planning out a Christmas program for the youths in this Center. We have received many boxes of gifts from various "outside" groups, and these have been contributed to the "general pot" for even and fair distribution.

Seven requests for Public Assistance have been finally submitted for approval. We believe that there will be many more requesting this assistance as the winter months progress, and as we start making our initial home calls.

As we take a perspective of our work done, we felt that a certain satisfaction can be felt in progress gained in certain organization as well as actual work. With the reorganization mentioned above, we feel that results will increase many fold and that shortly our section will be closer to the plans and aspirations outlined at the time we first began.

Community Activities Section:

A gigantic Christmas program is being planned with the help of Mrs. Harry Kingman, of Berkeley, California. All sections of this community will be asked to participate in this huge affair. Donations from various organizations on the outside will be distributed to the thousands of children of Topaz.

Education Section:

Pre-School Department: Pre-kindergarten for older nursery school children of both Centers A and B began Monday, December 7, 1942. The total enrollment is 44 and the daily average attendance is 42.

Center C (Recreation Hall 27) will open Monday, December 14 at 9:30 A.M.

Elementary Schools: A proposal is being made to re-arrange the classes of the elementary schools for the purpose of (a) providing more equal teacher load, and (b) to conserve on classroom space. A study of the grade distribution of the children shows that this can be accomplished to the point of having only six classes with fewer than 20 pupils and only seven classes with more than 30, the smallest class being 16 and the largest 33.

Plans for Christmas programs and parties and the naming of the schools are going forward.

High School: It is anticipated by the latter part of next week that a full student body organization will have then be completed. We have followed the procedure of letting the students appoint their own representatives. These representatives have met in council meetings to carefully study the form of student government they desire in this project. A committee of teachers have acted as advisors in the formulation of these plans. We anticipate a fine student body organization to result.

Adult Education: (a) Expansion of Americanization classes
(b) Various subjects for vocational courses are being considered

Community Government Section:

Same as last week.

TOTAL NUMBER OF PERSONNEL:

(a) Permanent - 43
(b) Temporary - 0
(c) Residents - 346

This report compiled from the weekly section reports prepared by:

Community Welfare
Community Government
Community Activities
Education Section

Mr. George Lafabregue
Mr. Robert Iki
Mr. Tats Nakamoto
Dr. John C. Carlisle

C O P Y

WAR RELOCATION AUTHORITY
CENTRAL UTAH PROJECT

Comm. Jovem

December 18
1942

Memorandum To: Mr., Charles F. Ernst
Project Director

From: Lorne W. Bell, Chief
Community Services Division

Subject: Weekly Narrative Report

Attached you will find the report covering the weekly period from December 9 to December 16, 1942.

I. NUMBER OF PERSONNEL EMPLOYED IN COMMUNITY SERVICES DIVISION

Education Section:

- (a) 37
- (b) 0
- (c) 192
- (d) High School: It will require four more teachers of the appointive staff to complete the teacher roster. The high school program is operating with a fair degree of efficiency at the present time. Practically all classes are permanently settled as to rooms and enrollment.

Community Activities Section:

- (a) 1
- (b) 0
- (c) Headquarters - 31
Art Production - 7
Library - 11
Rec. Leaders - 33
Total - 82
- (d) We are still in need of competent girl Playground Supervisors

Community Government:

- (a) 0
- (b) 0
- (c) 5
- (d) Inadequate

Community Welfare Section:

- (a) 2
- (b) 0
- (c) 65
- (d) With the transfer of the 12 ministers to the Community Activities Staff, the personnel has dropped to only 65 people.

TOTAL NUMBER OF EMPLOYED

- (a) Permanent - 47
- (b) Temporary - 0
- (c) Residents - 354

II. PROGRESS OF CURRENT WORK

Education Section:

Pre-School Department: Center C (Recreation Hall 27) opened on Monday, December 14, 1942. There was an unexpectedly large enrollment of 50 children on the first day.

The newly organized Pre-Kindergarten group for older nursery school children and the other two centers continue to have increasing enrollment.

Height-weight checkups of all children enrolled have been initiated this week. We hope to follow through with regular monthly checkups.

Elementary School: The elementary School organization at present is as follows:

- a. There are 30 classes being held daily under the direction of regular teachers with some assistant teachers in the larger classes. Enrollment in the two schools as of Friday, December 11th, totaled 675 children.
- b. Libraries are functioning in each of the two schools but not completely since separate rooms for libraries are not at present available.
- c. A music program is functioning throughout the school including an elementary school orchestra.
- d. A program of art instruction and supervision has been started which brings into each of the schools for one day each week, a member of the art school staff who will assist in art instruction, the planning of art phases of school projects and activities and instruct the teachers in the use of art media. The instruction of teachers will be done in a special after-school class.
- e. A more extensive physical education program is being carried out through the assistance of playground activity directors working in cooperation with the health and physical education program in the high school. This is proving most satisfactory.

Progress of Work: (Education Section)

- f. The teachers at each of the schools decided to go ahead with plans to let the students select the names for the schools with the name Mountain View being selected for the school at Block 8 and the name Desert View for the school at Block 41. These names are being submitted to the City Council for approval before final announcement.
- g. An open house reception is to be held at each elementary school, Thursday 17th, from 7:30 to 9:00 p.m.
- h. A Christmas program and party for the elementary school children and their parents on the afternoon of December 23 to be held at Dining Hall in Block 1.
- i. Preliminary steps have been taken to formulate some type of student government to assist with school discipline, to sponsor school activities and programs.

Secondary School: Many books and equipment are received, giving grounds for optimism as to the work in the immediate future.

Adult Education:

- a. Art School:
Experiments of clay for pottery
Modeling clay Santa Clauses for schools
Designing of Christmas cards
Albert Hirota appointed supervisor of Elementary Schools art program.
- b. Music School:
Co-operating with committee for city-wide Christmas program
Individual and class lessons progressing according to schedule
- c. Sewing School, Needlecraft School:
Drafting classes have completed blouse front and back, have begun sleeve and collar.
Sewing classes have finished various types of button-holes, seam finishes.
Sewing machines have been oiled and cleaned.
Needlecraft school teaches knitting, tatting, crocheting, (toy animals), and fancy patterns.
- d. Flower Arrangement:
Christmas floral decoration (garland, wreaths, table and house decorations) and study of evergreens and nature.
- e. Basic English:
Examinations indicate good absorption of most part of the material taught.

Progress of Work -- Education Section (con't.)

f. Evening Classes:

Unexpected large enrollment in shorthand classes of about 118 has resulted in two volunteer teachers in this course -- Miss Kiyo Date of High School staff, and Miss Mary Kobayashi.

Auto Mechanics course is a vocational training course which is highly successful as to student interest and enthusiasm. Since this class is restricted to those with special talent or experience in this field, we hope to see them relocated in this work.

Carpentry and Cabinet-making, which have just been added to the program, are very popular.

First-aid course has been started for members of the Fire Department staff in addition to the class for the Maintenance and Operations group which has been meeting weekly. The first class for the Fire Department had 36 members present.

Community Activities Section:

- a. Division of Arts & Crafts - completed approximately 280 manhours of work for the Community-wide Christmas Program
- b. Division of Athletics - Event: Final Round, Co-Recreational Volleyball Tournament
Date: Saturday, Dec. 12, 1942
Place: Rec. #10
Attendance: 100
- c. Division of Social Activities - Entire week spent in preparation for the Christmas Pageant
- d. Division of Adult Activities - Event: Adult Entertainment Show
Date: Friday, Dec. 11, 1942
Place: Dining Hall #11
Attendance: 600

Event: Adult Entertainment Show
Date: Saturday, Dec. 12, 1942
Place: Dining Hall #11
Attendance: 650

Goh-Shogi (Table Games)

Activity Center #39 opened for adult use, Sunday, Dec. 13, 1942, attendance for the week was 471

Activity Center #6 - Attendance: 675

Utai - Conducted at Center #27 with total attendance of 114 for week

Naniwabushi - Conducted at Center #40 with total attendance of 68

Gidayu - At Dining Hall #36 with attendance of 125

Athletics - At Activity Center #6 with attendance of 183 for week.

Progress of Work--CAS (con't.)

- e. Division of Sound Engineering - The public address system, borrowed from the Buddhist Church was used for a total of 20 hours during the week. Lack of equipment was the reason for the hampering of the work of this Department.
- f. Division of Public Relations - This division has been working on the publicity for the Christmas Program. Work has been done toward the formation of forum, camp-wide in scope
- g. Division of Finance - Investigation is still being made toward the raising of funds for the Community Activities Section. The Community Enterprises has been contacted, but as yet, no favorable results are forthcoming.
- h. Division of Procurement - In addition to the routine task of clearing requisitions, this office has incorporated a new system in which the large number of requests from the various centers may be handled
- i. Library - Number of volumes: 5,801
701 - Juvenile
600 - Adult
Attendance: 2,630
Library Concert: December 9, 1942
Program: Opera night
Attendance: 84
- j. Division of Group Activities:
 - Rec. #10 - Grand Opening on December 12, 1942
Hobby Show - Dec. 12 & 13, 1942
Attendance - 1,598 people
Dance - December 13, 1942
 - Rec. #20 - Activity clubs organized for senior and junior age groups
 - Rec. #29 - Co-Recreational Volleyball Group - clubs formed, with election of officers -- Attendance of 30
 - Rec. #34 - Handicraft activity
Story-telling by Mrs. L. Bell
 - General Comment: Activities are beginning to pick up with a total of 14 clubs formed throughout all 4 wards
- k. Boy Scouts of America - The Christmas workshop, wherein the boys are making small toys, has been operating for the past week. Under the voluntary supervision of older leaders, toys are being made out of scrap wood for the younger children of the community. Plans have been completed for a visit into Delta to meet the local Boy Scout Troop.
- l. Religion: - Protestant: Attendance for week - 1,857
Visitors - Dr. Alfred Fisk,
Professor at S.F. State College & minister
at Howard Presbyterian Church in San Francisco
4 Evangelistic meetings with attendance-1,350

Progress of Work--Cas (con't.)

1. Religion - Buddhist: Attendance for week - 1,800
7th Day Adventists - 175
Catholic: Attendance - 200

Community Government Section:

Two meetings of the Community Council held. Total attendance 124.

Various meetings of the Committees of the Council held for the purpose of fact-findings and recommendations.

Election for the ratification or rejection of the Constitution conducted in this camp. Complete results: for ratification--2664; for rejection 852; void ballots--13: total vote--3529.

Community Welfare Section:

102 requests were made for the week of December 12 to December 17, from which 42 were student relocation inquiries as to their release permits. As yet, however, only one student is scheduled to leave on December 20. This Division is also planning to work in close cooperation with the Employment Office for placement of students into available part-time work necessary for the continuation of their education. The Youth Guidance section reports that some 1500 Christmas package gifts were received and a representative of this section met with other representatives to discuss the best possible distribution of them. Assistance in determining advisability of cases involving employment for minors is also being rendered by this Guidance division.

Our Family Department is jubilant with the rapid approvals of special transfers that are now coming in. We hope to receive even speedier replies with out follow-up letters to those Centers from which we have not yet received a reply. A list of those families most needing their clothing allowances was submitted to our Clothing Department for early consideration.

The foremost concern of the Medical Division during the past week has been to conduct a survey of those requiring the benefits of a diet kitchen and the possible establishment of a residence for the elderly and chronic. Workers from the Family Division were "Borrowed" for this survey. A discussion was also held last week with the resident supervisor of the Topaz Hospital Medical Social Division regarding the responsibilities and activities of the respective section and the necessary coordination of both. This clearance of allocation was fruitful and of vital necessity.

Eight orders amounting to \$18,871.50 have been issued to date and 22 more (amounting to \$50,000) have been prepared for

Superior Manifest

Progress of Work -- Community Welfare (con't.)

issuance, according to our Clothing Division. All Basic Family Cards have been completed and checked. In spite of all the major "headaches" anticipated and actually experienced by this section, we feel the results attained and the efficient rapidity with which it is functioning are to be highly commended.

Housing has lost many of its personnel, thus hampering much of their work and additionally burdening the remaining staff. However, as a result of a house-to-house visit to those residents who have had adjustment requests pending, many cancellations reduced the number to 65 requests of which 19 were newly submitted. A total of 24 returning workers were inducted during the week. The Trucking Service (related to the Housing Division) reports that during the week 10 families were moved. The crew has also assisted the Education Department in moving books and supplies and other equipment. The Directory and Charts committee forwarded five copies of their completed directory to the hospital, Internal Security, Statistical Office, and Motor Pool for their use.

III. ADEQUACY OF SUPPLIES AND MATERIALS

Education Section:

Elementary School: Hope is still held out that orders for supplies and equipment will be filled. The arrival of chairs from the Tule Lake Project will aid materially with the furniture situation. Duplicating equipment, filing equipment, and typewriters are the sorely needed items at present.

Secondary School: As stated above supplies are coming in, which gives hope for an adequate program in all departments. Where shortages exist, substitutions are being made.

Adult Education:

Art School: Definite lack of supplies and materials, so students are using whatever materials they may have.

Music School: Lack of pencils, blackboard, music manuscript paper, and music pieces. The orchestra music that was requisitioned November 11 has not arrived yet.

Sewing & Needlecraft School: A typewriter is desired. Large mirrors, blackboards, sewing machine needles and bobbins, and irons are necessary for teaching.

Basic English: Few more benches, blackboards, and pencils are necessary.

Flower Arrangement: Poster board, buckets, and a garbage can needed.

Adequacy of Supplies (con't.)

Community Activities Section:

- a. Office: Typewriters
Desk Trays
Office desks and chairs
Office supply cabinet
- b. Recreational: Requisitions have gone in through the proper channels for recreational equipment; but as yet, we have not received any equipment.

Community Government Section:

Inadequate

Community Welfare Section:

Besides our usual hue and cry for typewriters, manila folders, paper clips, index cards, in and out trays, some additional needs are typewriter ribbons, desk blotters (due to the uneven surface of our desks), cardboard, and small file boxes.

IV. CURRENT PROBLEMS

Education Section:

Elementary Schools: The one problem of the elementary schools for which a solution does not seem immediately forthcoming is that of recruiting additional appointive personnel. The present staff is doing a splendid piece of work, but there are still some places in the schools in which, only through lack of training, the staff is weak.

The schools are sorely in need of materials with which to build shelves for libraries and storerooms.

Secondary School: Perhaps the two most pressing problems before us at the present time is the satisfactory adjustment of the pupil schedules with home conditions, as reflected in the recent letter to the parents which has sent out. An adjustment on the home study program, as suggested by the parents, is being prepared. In the main, approximately 95 per cent of the parents reflecting their attitude toward home work, preferred to have students do home work at night, even though supervised study periods were given in the respective periods. I feel that the matter of adjustment will result in a very fine understanding between the teachers and parents.

Current Problems -- Education (con't.)

Adult Education:

- a. Lack of supplies and materials is the main problem in all our schools at this time. Music school has poor lighting in Block 1, Building 6. Lacks music pieces.
- b. The Sewing School staff has helped to winterize in Ward #1 and #3, since the lack of room has made it necessary to turn away students.
- c. The Basic English department needs a secretary. One of the problems of this department is the adjusting of lesson material to level of the students.

Community Activities Section:

- a. Finance
- b. Theoretical social barrier between residents coming from different assembly centers
- c. Branch library
- d. Personnel
- e. Publicity

Community Government Section:

None

Community Welfare Section:

Some of the residents, particularly the older group, are disturbed about the lack of baths for men. During the cold evenings, the elderly men feel that they would love nothing better than to be able to warm themselves by "soaking" in a hot bath. Many of the women are suggesting that they are perfectly in accord with and are willing to either "lend" a few of the tubs to men or allow a "men's night" perhaps weekly.

V. RECOMMENDATIONS

Education Section:

Elementary School: That some definite policy with respect to the semester versus annual promotion organization of the elementary schools be resolved.

Secondary School: As soon as feasible, the Parent-Teachers Association will be organized, with committees, where

Recommendations -- Education (con't.)

definite and regular contact can be made with the homes, in order that a better understanding may result in some cases where teachers feel that these students are attending school with some handicap.

Adult Education: The heating of rooms in Block 8 is still a problem since the morning class students have to hug the stove to thaw out because the fire is started just before the students arrive. We would like to suggest that fires be built one-half hour before beginning of classes.

Community Activities Section:

This section is still handicapped with the lack of funds to carry on its activities. We are still very desirous of obtaining a petty cash fund in obtaining a petty cash fund in order to expedite the work of our division. In our estimation, the most feasible source for such a fund would be through an allocation from Community Enterprise.

The library is very much in need of a branch library for the convenience of people living on the other side of the city; also to establish a Japanese section for the use of the adults of the center.

To alleviate the acute need for adequate personnel, we are seriously considering the part-time employment of high school school seniors who have interests and abilities in this field. But before this plan can be followed, some kind of in-service training should be incorporated in their activities. Recommendations are in order for pre-entry training course for prospective recreation leaders to be carried as a part of the high school curriculum for those who desire to work in this field. Bu

Inasmuch as the Topaz Times is the only means of organized publicity we should appreciate a little more consideration on the matter of Community Activities Section items of interest.

Community Government Section:

None

Community Welfare Section:

Our Housing Department reports that in addition to the demand for small rooms, we are faced with a shortage of apartments for about 110 pending transfer of inductees to this Center. By using all available vacancies and the space obtainable in several bachelor quarters, only 80 of the 110 people can be accommodated. (It should be noted, however, that we are

Recommendations -- Community Welfare Section (con't.)

using all available vacancies and the space obtainable in several bachelor quarters, only 80 of the 110 people can be accommodated. (It should be noted, however, that we are speaking in terms of maximum capacity and under the assumption that the expected inductees are single men). Therefore, in order to provide for a reasonable amount of comfort and to facilitate further adjustments as well as to allow for possible emergencies, it would be well to release part of Block 1 to the Housing Department at an early date. This department also feels a great need for an appointive person to assume the overall responsibility of this important work.

VI. COMMENT ON CONDITIONS AMONG THE EVACUEES AS THEY AFFECT OUR DEPARTMENT

Education Section:

The parents and students, in so far as we have been able to determine, are strong in their desire to achieve an education. In fact the rank and file of the students give every evidence of an ambition to make the most of the education program now being offered.

Residents are becoming more and more interested in adult education classes which is indicated by the increased attendance.

Community Activities Section:

The theoretical social barrier between the people who formerly came from different assembly centers is becoming a serious social problem. One of the outstanding causes for this social clash is the lack of good employment for some groups due to their late arrival to this community. With this thought in mind, we have paid serious attention to job applicants who formerly came with the latter group.

Community Activities Section:

None

Community Welfare Section:

With the large supply of coal, completion of winterization, distribution of clothing allowance, and improvement of general physical conditions, residents are becoming less apprehensive and insecure about their life here. The primary concern of the younger people is resettlement, naturally, with the recent announcement of the WRA policy leading to a certain amount of anxiety among the older people, but in all probability this problem will become a more normal, "routine" one in the near future, and less of a disturbing element.

VII. A FORECAST OF PROJECTED ACTIVITIES

Education Section:

Pre-School: In connection with the Christmas celebration, a surprise Christmas Party for the staff will be held on Saturday, December 19, 1942. Christmas trees are being decorated by the children in each school. Projects are being planned, to be taken home, by the children, in the forms of gifts.

Elementary School: Open House, Dec. 17, mentioned above. Christmas program, etc. mentioned above. The formulation of a representative type of student council, the first meetings for which are to be held Friday, December 18, with students from the 4th, 5th, and 6th grades. Through this group it is hoped that student assemblies and other school activities may be facilitated. It is also hoped that some assistance may be obtained in handling such problems as the care of lavatories, playground bullying, etc. Realignment of class as suggested in the report of Dec. 9th, is to take effect December 28 at the reconvening of schools following the Christmas holiday. This arrangement will cut the number of classes at Block 41 from 15 to 14, thus providing room for library and other necessity activities.

Secondary School: On Friday, December 18, separate meetings for the boys and girls are being held for the purpose of bringing up certain problems in relation to the care and upkeep of buildings and matters of health and hygiene that are deemed important by the counsellors of the boys and girls.

On Wednesday night, December 23, the first high school dance is being held in Dining Hall 32. Parties in commemoration of Christmas are being outlined in the various rooms. The student body constitution has been completed by the delegates and is now being submitted to the student body at large. This document was carefully analyzed by the faculty and the general attitude is to the effect that an outstanding piece of work has been done in this respect.

Adult Education:

Art School: Mr. Albert Hirota, asst. ceramics designer, would like to be permitted to travel to Springville, Utah, ceramic plant for a survey and research on clay testing and information on the possibility of ceramics with materials found here. He is planning to make pottery, flower vases, cactus pots, colorful wares for all dining halls

Projected Activities (Con't.)

Bookkeeping and accounting courses will be offered as soon as books and practice sets are available.

A course in creative writing will be offered in the near future.

Standard First Aid Course for issei and kibe residents will start next week. The instructor will be Mr. T. Kashima, who is a certified instructor.

Music School: Participation in the mammoth Christmas program. Plans being made for a concert.

Sewing School: A new class in elementary drafting will start soon for Tuesdays and Thursdays.

Flower Arrangement: Floral decorations for Christmas and for Church wedding.

Postponement of lecturer for non-English speaking residents on the subject "Geography for Relocation" due to illness of Mr. T. Asaeda, the lecturer.

Miss Gerard's class will study the various types of city and county administration in preparation for relocation.

Community Activities Section:

(See Attached Calendar--Christmas holiday calendar)

Community Government Section:

Preparation now being made for appointment of general election committee, working committees for each district, nomination meetings, and all the ramifications of the procedures necessary in electing the permanent Community Council.

Community Welfare Section:

Our Section has become completed, renovated, and rejuvenated with winterization complete, beautiful tables and stools for each worker, and internal organizations gradually whipping into shape. We have definite plans for beginning our house-to-house visits within a week. With the allocation of some of our work such as visitor's passes, travel passes, etc., to other departments, we feel we can now concentrate on some truly effective and genuine social case work. Those family workers who assisted the Medical Division in their survey have returned with many pertinent information regarding those families

12/18/42

needing assistance. As an immediate result, at least two requests for public assistance have been turned in.

The Clothing Department, too, announces, that the posting for the October clothing allowance will begin the first of next week.

This report compiled from reports prepared by:

Education	Dr. John C. Carlisle
Community Welfare	George Lafabregue
Community Activities	Tats Nakamoto
Community Government	Bob Iki

C O P Y

WAR RELOCATION AUTHORITY
CENTRAL UTAH PROJECT

Community Gov.

December 24
1942

Memorandum to: Mr. Charles F. Ernst
Project Director

From: Lorne W. Bell
Community Services Division

Subject: Weekly Narrative Report

Attached you will find the report covering the weekly period of December 16 to December 23, 1942.

I. NUMBER OF PERSONNEL EMPLOYED IN COMMUNITY SERVICES DIVISION

Community Activities Section:

- (a) 0
- (b) 0
- (c) 102
- (d) The increase in our staff is mostly due to the transfer of the ministers to our section from the Welfare Section. Our staff of playground supervisors is still inadequate to cope with the ever-increasing work of this section.

Community Welfare Section:

- (a) 2
- (b) 0
- (c) 64
- (d) We have several prospective new people to add to our personnel.

Education Section:

- (a) 39
- (b) 0
- (c) 193
- (d) High School - Requests have been made for seven additional cadet teachers to aid in the social living classes and the Homemaking Department.
Adult - As an addition to the staff we have requested for a Red Cross First Aid instructor to teach non-English speaking Japanese residents.

Community Government Section:

- (a) 0
- (b) 0
- (c) 5
- (d) Inadequate

TOTAL NUMBER OF PERSONNEL

- (a) Permanent - 42
- (b) Temporary - 0
- (c) Residents - 374

II. PROGRESS OF CURRENT WORK

Community Activities Section:Division of Adult Section -

Event: Adult Show Date: December 19, 1942
Place: Dining Hall #26 Attn: 650
Judo at Rec. Hall #6 with a total attn. for the week of 231
Utaï, naniwabushi, Karuta - Total Attn. for week of 253
Table Games at Rec. Halls #6 and #39 with total attendance
of 2,395 for the week

Division of Public Relations - The efforts of this department
have been concentrated toward publicity work for the entire
holiday program.

Library

Number of volumes: 6,105
Circulations: Juvenile, 560 -- Adult, 397
Number of people serviced: 2,184
Donations received: 39 volumes
Library Concert - December 16, 1942
Program: Works of Jan Sibelius Attendance: 36

Division of Athletics -

Event: Speedball exhibit on game Place: High School plaza
Date: December 19, 1942

Division of Art Production

Poster work completed: 187 man-hours

Division of Group Activities - Attendance for week:

Ward I - Center #10 - 800
Ward II - Center #20 - 750
Ward III - Center #29 - 1,200
Ward IV - Center #34 - 900

Religion

Buddhist - weekly attendance - 1,800
Protestant - weekly attendance - 1,905
Visitor: Dr. Alfred Fisk of San Francisco, California
Events: Lectures by Dr. Fisk
Date: December 13, 14, 15, 16, 1942
Attn.: 150 people each day

Holiday Program

Christmas Pageant, "The Other Wise Man"
First performance - Tuesday, December 22, 1942
Place: Dining Hall #1 Attendance: 450
Marionette Show
First Performance - Tuesday, December 22, 1942
Place: Rec. Hall #10 Attendance: 75

Community Activities Section (con't.)

Division of Procurement

We have received the cooperation of the maintenance department and Dining Hall #1 has been winterized to be used as a social hall. A section warehouse has been established in Block 1. Boys Scouts of America - Concerted effort has been made in the making of toys for Christmas at the Scout Lodge at Rec. Center #42

General Comments - The complete resources of all our divisions have been extended toward the success of the holiday program. All center activities have been devoted toward the preparations necessary.

Community Welfare Section:

Eighty-four service requests have been recorded as having come through our office. However, 23 are to be added on as mail requests. Of the total 107, over 34 are student relocation requests, the largest group of request by far, and over 8 were referrals to the Medical Division for service.

Our Family Section has participated in the activities of and worked in conjunction with other sections during the past week with gratifying results. Family workers helped the staffs of the Elementary and High Schools during their Open House nights by acting as receptionists, and interpreters (in directing parents to rooms and teachers). They have also been cooperating in the distribution of gifts by submitting names of elderly bachelors, and names, ages, of youngsters, also of those needy families for whom necessary items will be inclosed as well as toys. With the news that our seven applications for Public Assistance Grants were accepted and approved, workers are rapidly submitting more.

Our Youth Guidance workers have been asked to head the Community Christmas Gift Committee, so together with a staff of 12, the tremendous job of segregating the gifts for distribution to respective block managers on December 23 is being undertaken by them at this time. With the addition of increasing numbers of gifts, this staff has had to work nights in order to complete the volume of work. Also our Youth Guidance workers have been closely working with the High School Industrial Guidance Counselor on cases of students under 18 wishing to discontinue their schooling. Interviews with parents and careful discussions of the situation are being held.

Realizing the need for an organization this type, an inter-collegiate group was formed under the guidance of the counsellors in the Student Relocation Section. A Steering Committee was appointed, comprised of leaders from various colleges, and is working closely with the Community Activities Section. Through this group, valuable and available information on student

Community Welfare Section (con't.)

relocation will be disbursed. It is the desire of this body that an incentive for all students toward higher education will be encouraged. Our Youth Relocation Section has also subscribed to various college publications, and articles will be contributed regularly to them, probably from members of this newly formed organization.

Follow-up cases and home calls are being conducted by the Medical Division. Also, the main emphasis at this time is the survey for the Diet Kitchen and Central Residence Home. Up to date, approximately 400 homes have been covered.

Our Housing Division is greatly cheered by the addition of a new administrative assistant. It is hoped that this will greatly assist in the organization of this Division. Adjustment requests number only 46 at this time, as a result of 23 assignments made during the week. They have met many cancellations due to the "settlement" of the residents in their apartments after the winterization and improvements made during the long waiting interim. A complete analysis of the pending adjustment requests is being made each week. This report is available at any time. A list of apartments requiring partitioning has been submitted for action. This list also included "T" partitioning for 10 families, a plan consisting of a living room and 2 bedrooms. A supplementary list is being prepared to follow immediately. Thirteen people were inducted during the week. Among them, a group of 10 arrived from New Mexico.

A survey of Block 1 was completed on December 17 by the Master Chart Staff. There are 50 vacant apartments in the entire block, and with the exception of 3 and an entire building, 6, all the rooms have not been winterized. A few minor repairs are required and only 26 stoves have been installed for the entire block. Seventeen cots and twenty mattresses and 84 blankets were issued last week. Eleven family moves were completed and our Trucking Department has been assisting the Education Department in removal of various equipment and in canvassing dining halls for crates wherein books could be packed. This Division has also assisted Community Activities in the distribution of Christmas trees and the moving of other articles.

The clothing Department reports that they are in the process of clearing up the initial allotment. Deadline for this has been set for Monday, December 28.

Education Section:

Elementary: Complete arrangements for reorganization of the school have been made to take effect Monday, Dec. 28, 1942. An Open House was held Thursday, Dec. 18th, at which approximately 70 per cent of the parents were present.

Education Section (con't.)

Christmas parties were held in all of the classrooms. A Christmas program was held Wednesday afternoon, Dec. 23, 1942. Conditions in the classrooms continue to improve.

Generally the program of instruction carried out in the schools is very good.

High School: The current program is progressing with a reasonable degree of satisfaction. With the addition of new textbooks and teaching material, the effectiveness of the class work is being gradually improved.

On Friday, December 18, a separate meeting of the boys and girls was held under the direction of the Counselor for Girls, Mrs. Hudson. The purpose of the meeting was to analyze problems more or less personal to each and to solicit their cooperation in making out of this school, both from the physical and intellectual point of view, an institution for which they can be proud.

A further division of responsibility in the administration of the high school has been completed. Mr. Sumner Hale will serve as Acting Vice Principal, in charge of the Department of Student Registration, credits, and graduation. Mr. Henry Tani will be in charge of requisitions, supplies, and building supervision. Mr. Coertzel will be in charge of guidance, counseling, pupil attendance, work permits, and Chairman of the Graduation Committee.

Adult Education - Art School: Preparation for Open House. Study of preparation, values, and masses. Albert Hirota and Kathryn Kawamorita have been developing an Art School program for the Elementary Schools.

Basic English: Miss Nori Ikeda, in order to visit the various Basic English classes, has turned over one of her classes to another teacher. The new Advanced Basic English class has been formed which is to be held at 8-7-C Tues., Thurs., Sat. The advanced basic English classes have incidental grammar, idiomatic construction, vocabulary building and material for ear training.

Low Intermediate group

1. Days of week, months of the year and different colors.
 2. Plural of nouns
 3. Reading the Christmas Carol
- Questions and Answers

Music School: Members of the staff of the Music School have organized a string orchestra in the Elementary School and the music school. Preparation has been in progress for the Christmas Pageant and the concert which is to be held January 3.

Sewing School: Pattern drafting, personal foundation, puff sleeves, facing, darts, cutting out blouses, sewing tailored button on costumes for the Christmas Pageant.

Knitting Classes: Crocheting toy animals
Tatting, advanced and beginners
Fancy stituches

Education Section (con't.)

Flower Arrangement: Christmas Flower decorations

Mori-bana style

Nage-ire style flower arrangement

Lectures for non-English speaking Japanese: In spite of the holidays preparations, the attendance has been fairly steady.

Shorthand: The intermediate class has completed 60 words a minute.

Community Government Section:

With the ratification of the Constitution and its provisions, nomination meetings held in the nine election districts of this community for the purpose of determining candidates for the permanent government. Approximate attendance for the nine districts was about 800--this figure representing mostly heads of the families.

Regular and special meetings of the temporary council and its bodies held. Approximate attendance --- 100.

The usual liaison and technical aid being carried on by this office

III. ADEQUACY OF SUPPLIES AND MATERIALS

Community Activities Section:

Our needs are the same as those stated in previous reports. Requisitions have been taken care of by the Community Services Division.

Community Welfare Section:

Our needs are the same as those stated in all previous reports.

Education Section:

Supplies and materials are being received with improved regularity. Shelf space for libraries and book and supply rooms mostly keenly felt.

Community Government Section:

Definitely inadequate.

IV. CURRENT PROBLEMS

Community Activities Section:

Office supplies: temporarily adequate except for paper shortage

Office equipment: inadequate

Recreational equipment: inadequate

Comment: Requisitions have been dispatched through the proper channels but results do not seem to be forthcoming.

Community Welfare Section:

We have often mentioned that residents have been clamoring for an official photographer. This need seems particularly apparent at this time during the holiday season and it would be of great happiness to the residents if they could be allowed to have pictures taken before the year has elapsed. The Student Relocation Division is anxious that some arrangements be made for students to travel to the University of Utah by January 4 (opening date of registration,) inasmuch as all travel of students from the Center has been prohibited before January 10.

Education Section:

High School: The census rolls on the Project have been checked and all boys and girls of high school age who are not in school will be contacted by the appointive teachers on Thursday, December 24, as to the reasons why they are not in school. From present indications this number is very small. The high school guidance program is becoming very active. Its first problem centers around the question of seniors in the high school who are anticipating to graduate at the close of this school year. All transcripts of credits have not yet been received from the California schools, but we have reasons to believe that within the next ten days these will be fairly complete.

The problem of adjusting the California credits to the standards of the State of Utah is being studied with the final recommendation anticipated next week. The matter of report cards and marks is also under committee investigation. It is anticipated that the first reports will be sent from the high school about the middle of January.

Adult Education - Art School would like to open a branch in part of the Recreation Hall #37.

Music School: Inadequate number of pianos to accommodate the students for practice. Since the Music School staff is unable to get into the opening and heating of the various recreation halls in which our pianos are located for practice, the students as a whole had little or not practice at all. Until pianos are made more accessible to the students the teachers will not be able to produce results. We may have to eliminate the five and six year old students in the new term to give other students more practice time at the piano. Inadequate lighting around the music school.

Sewing School: The teaching is difficult because of the lack of mirrors, irons and sewing machine attachments.

Knitting School: Lack of separate classrooms result in interruptions from the sewing school people.

Community Government Section:

1. Question of compensation for representatives of the people.
2. A question of whether an elector is entitled to four votes in a district election or to only one. This question is being clarified by the general camp election committee.

V. RECOMMENDATIONS OR SUGGESTIONS

Community Activities Section:

Our section is still investigating and studying various possible sources of income to set up a petty cash fund. The necessity of a source of immediate funds to cope with emergencies is becoming greater, with the increase of our activities. With several new applicants this week, our acute personnel situation has been alleviated to a slight degree. With the huge increase of Japanese literature, serious thought should be given toward the possibility of a branch library. Due to our present allocation of buildings, another library cannot be provided for unless an additional hall can be secured. Serious consideration should be given toward the organization of the Ribei group. Whether the assimilation be directed toward the nisei or the issei, it is imperative that steps be taken before it becomes a social problem of serious magnitude. Clarification should be made as to the policy concerning Japanese speaking entertainment. If the CAS is to be given authority to supervise all Japanese programs, notice of such a ruling should be made to all parties concerned. We would like a definite clarification on the policy governing hiking and picnic trips out of the city. As a result of a recent unfortunate incident, suspension of trips of this nature are quite probable. However, with definite supervision, governed by CAS rules and regulations, we believe that such trips are of a benefit to the community at large.

Community Welfare Section:

Education Section:Community Government Section:

None

VI. COMMENT ON CONDITIONS

Community Activities Section:

There has been a notable increase in indoor activities due to seasonal conditions. The lack of building facilities has become a

Community Activities Section: (con't.)

serious handicap in the programming of our extensive plans, and we hope that some consideration will be given on this situation.

Community Welfare Section:

The receipt of the thousands of gifts from various unexpected sources has brought much happiness to the residents and with the distribution of them, we feel this will do much to add Christmas cheer and spirit.

Education Section:

Elementary: The teachers of the school are enthusiastic and have taken a keen interest in the work they are doing. They seem to have developed a very sound attitude toward the whole evacuation situation--not to the extent of being satisfied but to the point of honestly trying to make the best of the situation. The children are taking their school work in a continually more satisfactory manner.

High School: The very attitude of the pupils and the teachers is most commendable. The writer personally feels that the groundwork is laid for a very successful educational program, insofar as the pupils and the instructional staff are concerned.

Adult Education: People who are working weekly shifts as the mess hall workers have a particularly difficult time trying to fit into a regular class. Their work forces them to attend one teacher's class for a week and another teachers class the next.

Community Government Section:

None

VII. FORECAST OF PROJECTED ACTIVITIESCommunity Activities Section:

See Holiday Program Calendar of last week.

Community Welfare Section:

December 28 will be our red letter day. We hope to initiate our first home visits on that day so that with the opening of the New Year, we will be functioning smoothly. An extremely valuable and fruitful Administrative Staff meeting was held last at which time all materials relating to the projection of this plan were distributed and discussed. Field units were assigned and the field workers were designated for each supervisor with specific procedures as to the routing of work for approval of review. We hope, too, that the bulletins informing the available services in our Section will be mimeographed for distribution

Community Welfare Section (con't.)

by Monday.

Our Youth Section reports that they are in hopes of expanding their activities to include the sending of Deputations and Orientation Committees to the High School.

Clothing states the October and November allotment will be out in January and by February they hope to be up-to-date.

Education Section:

Elementary: With Miss Robertson plans have been laid for teacher discussion groups and workshop conferences as part of the cadet teacher training program. Organization of a student council to permit the participation of school children in the solution of school problems has been definitely arranged for.

High School: On Wednesday, December 23, the Junior-Senior Hi School Christmas programs will be held in Dining Hall 32. These programs have been drawn up by the students under faculty direction and will be presented by the students. Also, on December 23 and 24 some class parties will be held. These will continue on during the holidays. On January 1, in Dining Hall 32, the first one-act play of the Speech Department will be presented. By January 1, or immediately thereafter, the student body constitution will be finally acted upon. The delegates have done an outstanding work in the field of student government.

Adult Education:

Basic English: Experiment will be conducted along two lines.

1. Attempt at reading a current magazine such as Readers Digest.
2. Compulsory attendance of at least one lecture or discussion group being conducted in English.

Music School: Concert program presented by the teachers of the Music School on January 3, in cooperation with the city-Christmas Program.

Sewing School: Open House and Exhibition of work. Class of "Decorative" work will be formed.

Flower Arrangement: Making of flower vases, holders and mats.

Americanization Classes: In order to stimulate the class atmosphere and enthusiasm a simple kind of method for questionnaire and should be applied and ascertained. Also for convenience of the pupils mimeographed copy of the outline of all the lectures for one week should be given out to each pupil at the beginning of the week.

Pre School Department: School will be closed until Jan. 4, 1943.

Community Government:

General camp-wide election to be held on the 29th of December to finally select the Councilmen for the permanent Com. Government.

#11 Weekly Narrative Report - C. S. D.

12/24/42

A statistical and factual report on the complete government development in this center to be prepared.

This report compiled from the weekly section reports prepared by:

Community Activities Section
Community Welfare Section
Education Section
Community Government

Tats Nakamoto
Mr. George Lafabregue
Dr. John C. Carlisle
Robert S. Iki

WAR RELOCATION AUTHORITY
CENTRAL UTAH PROJECT

December 31
1942

Memorandum To: Mr. Charles F. Ernst
Project Director

Subject: Weekly Narrative Report

From: Lorne W. Bell, Chief
Community Services Division

Attached you will find the report covering the weekly period from December 25 to December 31, 1942.

I. NUMBER OF PERSONNEL EMPLOYED IN COMMUNITY SERVICES DIVISION

Community Government Section:

- (a) 0
- (b) 0
- (c) 5
- (d) Inadequate

Education Section:

- (h) 40
- (b) 0
- (c) 195
- (d)

Two additions have been made to the staff of the elementary school. Mrs. Schultz was added to the appointive staff and assigned to teach in the low fifth grade at the school in Block 41. An additional typist was added to the office staff at the same school. One resignation has been received from a resident teacher, Miss Sachie Takahashi, whose doctor recommended that she quit her teaching position.

There are 25 appointive teachers and 30 resident teacher in the high school, and we have bright prospects for completing the appointive staff. Every indication is that we will be able to secure a music teacher and an English teacher. This will fill out the teaching staff, is applications that are on the file for resident help are filled.

A lecturer for non-English speaking Japanese, Mr. T. Asaeda will be added to the staff. He will conduct a series of lectures on "Geographical Relocation."

Community Activities Section:

- (a) Permanent - 0
- (b) 0
- (c) 109
- (d) The number of playground supervisors is still inadequate to cope with the increasing activities in the recreational wards.

Community Welfare Section:

- (a) 2
- (b) 0
- (c) 45 -- Welfare
19 -- Clothing
23 -- Housing
87 Total
- (d) Adequacy of personnel - We have added a few more workers to our Welfare staff and are anticipating more.

II. PROGRESS OF CURRENT WORK

Community Government:

General camp-wide election held on the 29th for the permanent Council of Topaz. Approximately 90% of the eligible voters exercised their right of franchise. Several of the blocks had more than 200 total voter cast -- representing a complete turnout of electors. Judging from the response and interest in these elections, the self-government plan in this community truly represents the people.

One regular meeting of the Community Council. Approximate attendance -- 20.

The usual liaison and technical aid, etc.

Education Section:

The schools were held during the week which is ordinarily taken for Christmas vacation. Nevertheless, attendance kept up exceptionally high and the attitude of the children and teachers is excellent.

Christmas programs were held in all schools preceding the short Christmas vacation. These programs were typical of those in schools elsewhere and generally were very well carried out.

~~The exceptionally high~~

Elementary: Realignment of classes has been completed, thereby providing rooms for school libraries and an essential work room for teachers.

Organization of student councils is progressing slowly but should reach fair completion within the next week. Definite plans for the teacher training program and

the program of curriculum development have been made. These include:

- a. Weekly conferences with teachers - groups on each grade level.
- b. Weekly discussion class of entire teaching staff.
- c. Workshop periods for teachers to be conducted weekly.

Progress with respect to improvement of classroom instruction of pupil reaction and of general school atmosphere has been noticeable.

Total enrollment 675

Average daily attendance 644.6

Daily attendance by grades is as follows:

	<u>Total</u>	<u>Daily Average Atten.</u>
Kindergarten	96	87.6
First Grade	62	56.1
Second (Low)	62	57.8
Second (High)	28	23.6
Third (Low)	85	82.8
Third (High)	34	33.0
Fourth (Low)	66	62.4
Fourth (High)	25	23.6
Fifth (Low)	65	62.3
Fifth (High)	35	33.3
Sixth (low)	82	79.3
Sixth (High)	35	33.4

High School: The high school program is moving along with a reasonable degree of success. I anticipate in the immediate future, with certain changes that have already been made, to see the program assume a normalcy in all department.

For the high school the total enrollment is 1,037.

Average daily attendance 1,005.

By grade levels these figures break down as follows:

Post Graduates	20	19
Seventh Grade	Total Enrollment	
	136	129
Eighth Grade	148	146
Ninth Grade	116	115
Tenth Grade	175	170
Eleventh Grade	183	178
Twelfth Grade	221	210

Adult Education

Sewing School-

- a. Pockets (bound and work)
- b. Embroidery work (arrowhead)
- c. Frog-making

Drafting

- a. Skirt foundation and 3-4 variations
- b. Completion of blouse for some students

12/31/42

Knitting

- a. Individual instruction progressing according to schedule, but work is being retarded due to the failure of the students to come at the correct time and day.

Art School

Leathercraft - Progressing quite nicely in spite of lack of materials and working equipment
 Elementary School Art Program - Under the supervision of Albert Hirota the students have been fully occupied making Christmas greetings cards, and decorations.
 On December 22 the Art School gave a exhibit.

Basic English

Elementary Classes - The students are beginning to construct short sentences.
 Low Intermediate Classes - the future tense of selected verbs has been studied. Examinations on the month of the year, days of the year and the colors of the rainbow.
 Intermediate - The students have been studying "Christmas Carol"

Americanization classes

Large maps made by free hand for use during lectures have been drawn.

Student roll-call system has been devised as the attendance is large.

The number of different classes now being offered 165
 Total enrollment 3250

Community Activities Section:

Boys Scouts of America - Seventy-five Boy Scouts participated in the search for the missing person in the vicinity of Mt. Topaz. Incidentally, the missing individual was found by 2 Eagle Scouts of our community.
 During the past week, about 60 boys worked day and night constructing animated toys for the Pre-School Nursery and kindergarten classes. A total of 175 toys were completed. The Boy Scout lodge, Recreation Building #42, was officially opened on Sunday, December 27, 1942, with an attendance of 200 visitors to see the various exhibits.

Topaz Public Library

Number of volumes ----	6,122
Circulation: Juvenile	358
Adult	259
Total	717
Attendance	1,348
Donations	49 volumes

event: Library Concert

Program --"Frederic Chopin"--Attendance 31--Dec. 23

Adult Activities

1. Event: Adult Show Place: Dining Hall #31
Date: Wednesday, December 26 Attd: 700
 2. Adult athletics - Attendance: 220
 3. Naniwabushi " 742
 4. Utai " 153
 5. Karuta " 170
 6. ~~Kk~~ Table games-#6 " 590
 7. Rec. Center #39 " 2,385
 8. Tournaments
(Table Games) - " 2,000
- Grand Total Attendance for Adult Activities for Week: 5,160

Division of Social Activities

1. Event: Christmas Pageant Place: Dininghall #1
Dates: Dec. 22, 23, 24, 1942 Attd: 1,750
2. Event: Jitterhop Dining Hall #1
December 28, 1942 250
3. Religion
Protestant Weekly attendance - 2,730
Visitors: Reverend Gillete, Santa Maria, California
Reverend Warren, Missionary
Special Programs - Sunday School Christmas Programs on
December 25 and 26 with an attendance of 1,100
Buddhist -- Weekly attendance: 1,900
Catholic -- " " 200
Seventh Day Adventist 500

Division of Crafts and Skills

- Bridge: Camp-wide tournament Dec. 27, 1942 held at Rec. Hall 20
with attendance of 100
- Model Airplanes: As an added activity, plans have been completed to foster a model airplane program throughout the various centers

Division of Sound Engineering: This department has been handicapped with the lack of equipment for adequate functioning

Division of Arts Production: Poster work completed - 120 manhours

Division of Public Relations: The first high school students forum will probably be under way within two weeks; preparations for event have been made during the past week

Division of Group Work -

- Ward I - total weekly attendance of 1,130
Christmas Parties - attendance of 245
Puppet show, Dec. 22, 23 - attd. 345
Comment: Club activities are definitely progressing with the formation of 5 groups to date
- Ward II total weekly attendance of 1,150
Christmas parties held with an attendance of 230
- Ward III total weekly attendance of 1,150
Comment: Christmas parties were held for all age groups with an attendance record of 210
- Ward IV - total weekly attendance of 1,000
Christmas parties held with an attendance of 115

Community Welfare Section:

56 office requests and 24 mail requests were serviced during the week of December 25 to December 30. Due to the excitement of Christmas and New Year, we have had a comparatively leisurely week of activity. Our Family workers had hoped to begin home visits by Dec. 28, but with the delay of bulletins to be distributed to the families containing information as to services available in our Section, we have had to postpone them another week. Meanwhile, we will secure a picture of each family by consulting our Basic Family Cards from our Clothing Department.

The Youth Department is in the midst of some extensive student relocation work and states that a comprehensive report will be submitted by them next week.

The Medical Department has completed its survey (diet and elderly) and is now compiling an analysis and report of the situation.

The vouchering for initial clothing allowances has been extended from Monday, December 28, to Thursday, December 31. A few more people must be interviewed. Posting for the October, allowance has already begun.

Requests for adjustments are rapidly decreasing, according to the Housing Department, and at the present time only 56 requests are pending. Directory chart supplies were requisitioned and estimates are now being compiled for the materials needed. Three thousand shipping tags have been received on which pertinent information on the Topaz residents will be typed and tacked onto the charts. Our Blankets, Supplies and Trucking Department was kept very busy during the past week assisting all the sections in the City in the various Christmas activities. Two of the trucks were also used for the High School choir caroling on Christmas Eve from 9:30 to 12:00 P.M. Another was also driven around for the Protestant Church's caroling troupe on Christmas morning from 7 to 9 A.M.

III. ADEQUACY OF SUPPLIES AND MATERIALS:

Community Government Section:

Inadequate

Education Section:

Inadequate, but Community Services is handling these inadequacies.

Community Activities Section:

Being handled.

Community Welfare Section:

Needs being handled by Community Services.

IV. CURRENT PROBLEMS

Community Government Section:

Same as last week.

Education:

Elementary School:

Completion of administrative control records and reports

Completion of student organization

Furthering of parent-school relationships.

As progress is made in the solution of school problems, it becomes more apparent that there is needed a closer tie between laymen of the city and the professional school staff. It is therefore recommended that an advisory board of education made up of resident citizens be formed to sit in on the formulation of school policy.

High School: The curriculum organization has been completed by Dr. Maughan and committees have been appointed. We have not yet reached the point where present practices have been given careful study and consideration and where needed adjustments in all departments have been made. It is anticipated that this will be the next problem before the administration and the curriculum supervisor. We are short many materials. We need clarification on the policy for the purchase of supplies for the Homemaking Department, Industrial Art Department, woodwork, and agriculture. Can we sell to the students supplies to be taken home? If so, what is to be done with the money so received.

Community Activities Section:

Personnel

Finance

Lack of buildings

Block recreation program

Clarification of policy on Japanese entertainment

Community Welfare Section:

Residents strongly feel the need for a cleaning agency of some kind in this city. Clothes are so easily soiled in the dust and dirt of Topaz that we feel such an agency certainly will be of much assistance.

V. RECOMMENDATIONS OR GENERAL SUGGESTIONS

Community Government Section:

Would recommend the more responsible positions of the permanent government to be full time paid jobs.

Education Section:

High School: It is important that a definite policy be established in relation to what activities in the high school can be legitimately charged for. Are we permitted to charge five or ten cents to plays that are to be given? And if so, can that money be expended for certain materials and equipment which we are unable to secure through the Procurement Section?

Adult Education: Rooms in Ward #3 are desired to accommodate the residents in that area for the sewing school
The Music School would like to have three more rooms in Block 1 building 5.

Architect should be assigned to the schools for the purpose of planning immediately needed school construction be followed carefully. It is hoped that this planning will not become a reason for longer delays in obtaining some critical necessary items.

Particularly winterizing for the high school chemistry laboratory, library shelves, shelving in Home Economics Department.

Our experience thus far seems to indicate that the full time of a staff member in the Procurement Section could be assigned to procurement for the Education Section. To supply and equip a school system of some 3,000 pupils with all the many items essential to good instruction is a large task. Once a basic list of supplies has been obtained it may take a large part of the time of one person to keep the current supplies coming.

The reports from the various departments of the Education Section have been compiled and are submitted herewith.

Community Activities Section:

We are still seeking financial aid to set up a petty cash fund in order to care for all emergency expenditures which may arise. From reports from other relocation areas, the Community Activities Sections have all been receiving substantial amounts from the Community Enterprise for use in service work. Our pleas for aid from this source have so far been unheeded. With the serious need for a branch library, and with the increasing activities throughout our centers, there is a critical need for more buildings. Serious consideration should be given to the re-allocation of recreation halls in order to alleviate this situation. We believe that many of the offices in the various halls would be able to occupy some of the empty

apartments in the now vacant Block #1. In that way, several halls may be opened for the use of the community in the various phases of our activities.

Several resident blocks have already started a recreational program of their own, using the dining halls for recreational purposes. This is a step toward our ultimate goal of recreational facilities for every block. But we believe that there should be some correlation between our section and the present individual block activities, in order to facilitate and supervise the work.

We are still awaiting a clarification of supervision of all Japanese-speaking entertainment. At the present time, several private entertainment programs have been presented by various blocks within the city. Inasmuch as the C.A.S. has not been given the authority to supervise such programs, we feel that such jurisdiction does not lie within one province. But in order to eliminate any possibility of programs of a questionable nature, cooperation on this matter should be enforced.

Community Welfare Section:

Our Clothing Dept. suggests that definite information about unemployment compensation be released, through the Topaz Time, as there seems to be ignorance and confusion regarding eligibility, distribution, etc., concerning it.

Housing recommends that at least one-half of Block 1 be released to the Housing Department at an early date in order to make adequate adjustments as well as to allow for possible emergencies.

In view of our recent experience, it might be well to consider the establishment of a cooperative plan whereby any exigency that arose could be immediately attended to in an effective manner.

VI. COMMENT ON CONDITIONS AMONG THE EVACUEES AS THEY AFFECT YOUR DEPARTMENT

Community Government Section:

None

Education Section:

High School: Insofar as we are able to discern the attitude of the boys and girls and the attitude of the home are very cooperative. We have every indication to believe that the full cooperation of the parents and the pupils is with us in our education program.

Adult Education: Due to the holiday festivities there has been a definite drop in attendance, however, with the New Year we hope to have a more regular and an increased attendance in the various classes.

Community Welfare Section:

The fact that residents are gradually beginning to gain a certain amount of comfort and "settlement" is brought to our attention by the gradually decreasing number of major requests in our office. However, we know that we will probably uncover many potential social difficulties in our home visits.

Also, the "happy ending" to our recent critical emergency was certainly a source of great happiness to the City and contributed in making this Christmas a truly festive occasion.

VII. A FORECAST OF PROJECTED ACTIVITIES:

Community Government Section:

A joint meeting of the new and old Council to be held in order to facilitate the transference of functions.

An inaugural banquet is also being planned at which time the formal induction of the new government may be initiated.

Education Section:Elementary

Complete organization of student councils

Complete pupil personnel records

Set up more complete system of reports

Put into complete operation the teacher training program.

High School: On January 1, the Speech Department is putting on a play in Dining Hall 32. This will be followed by a more or less regular schedule of activities put on by this Department. Organized intermural programs are being effected in the Physical Education Department, which will make it possible to provide the students with the physical education pre-requisite to health and also an opportunity for an understanding of the physiology of the human body, which is closely associated with the entire problem of health and recreation.

The Student Body constitution is being voted on this week and will most likely be accepted by the students, since it is their own production. Next week will see the election of all officers by the students through which this constitution will be made effective.

Adult Education: Sewing School - Fitting at foundation garments after completion of skirt. New schedule and plan at classes is being made.

Musci School: The concert program to be given by the musci staff has been postponed for several weeks due to the illness of several performers.

English: Intensive drill of recognition of completed sentences and of construction of original sentences.

Art School: Arrangements are being made to open Recreation Hall #37 for extension classes in art.

City wide distribution of the complete schedule of the Adult Education program with a Japanese section for the New Year.

Two new classes have been scheduled:

- a. Elementary bookkeeping to be given by Mr. R. Maggiora of the High School
- b. Advanced bookkeeping and accounting by Mr. George D. Reed, Cost Accountant
- c. A mechanical drawing and map-making in-service training course has been planned, in collaboration with the U.S. Engineers. Graduates of the courses will be able to be placed in outside positions.

Community Activities Section:

Balance of holiday calendar, submitted in report of December 16, 1942

Community Welfare Section:

October and November clothing allowances have been promised for early distribution. By February, the Clothing Department anticipates an up-to-date record.

With the initial clothing allowances, vouchering is completed, Clothing interviewers who are being re-assigned to Welfare will be transferred before long and the organization of our Section can be fully expected. It has been extremely discouraging to have to postpone so often our long-anticipated worker-to-each-block plan, but realization that all this is a "pioneering" effort starting from the ground floor under great limitations aids in giving us some perspective and a heartening sense of results attained and constantly being accomplished.

TOTAL NUMBER OF EMPLOYED

(a) Permanent -	43
(b) Temporary -	0
(c) Resident* -	406

This report compiled from the reports submitted by:

Community Government
Education
Community Activities
Community Welfare

Mr. Robert S. Iki
Dr. John C. Carlisle
Mr. Tats Nakamoto
Miss Kazu Ikeda