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WAR RELOCATION AUTHORITY
Central Utah Project
Topaz, Utah

July 20, 1944

MEMORANDUM TO: Mr. Walter Honderich

SUBJECT: Man Power Commission

As per our recent discussion we are taking preliminary steps to establish a Man Power Commission. The first meeting will be held Friday morning, July 21 at 10:00 A.M. in the appointive staff recreation hall.

The maintenance of essential services for the health and welfare of the residents will be the objective of this committee.

I need not stress the importance of this meeting. Please be prompt in your attendance.

L. T. Hoffman

L. T. Hoffman
Project Director

GL:tk

W.H.

MANPOWER COMMISSION COMMITTEE

- Rev. Tsukamoto
- Mr. E. Suwada
- Mr. Mas Harahara
- Mr. James Hirano
- Mr. L. T. Hoffman
- Mr. Gilbert L. Hiesse
- Mr. Raymond P. Sanford
- Mr. Roscoe E. Bell
- Mr. Russell Hanson
- Mr. Ralph G. Barnhart
- Mr. Doren B. Boyce
- Mr. W. J. Campbell
- Mr. Perry Carmichael
- Dr. Douglas Collier
- Miss Leah Dickinson
- Dr. C. F. Hoffman
- Mr. Walter Handerich ✓
- Mr. George Lafabrigue
- Mr. Wendell Palmer
- Mr. Brandon E. Watson
- Mr. Henry R. Watson

MANPOWER COMMISSION MEETING
July 21, 1944

17.310

PRESIDING: Mr. Lafabregue

PRESENT:

Mr. Hoffman
Mr. Sanford
Mr. Niesse
Mr. H. Watson
Mr. Narahara

Mr. Hideshima
Mr. Palmer
Mr. Reed
Mr. Honderich
Mr. E. Watson

Mr. Suwada
Dr. Collier
Mr. Watanabe
Mr. Fujita
Mr. Barrhart

Mr. Hoffman stated the problem the committee is concerned with as that of maintaining essential project sources with the decreasing numbers of workers available. It is not a problem of reducing the number of workers but of maintaining sources.

The function of this group is to make an analysis of the situation and to develop a plan of action.

Mr. Narahara pointed out that the residents realize the problems involved in re-evaluation of services, but the matter should not be approached on basis of "cutting" number of workers in any division or section. The residents resist being forced to make adjustments.

Mr. Honderich reported on the situation in mess halls and expressed the opinion that service can be maintained though the number of workers decreases.

Dr. Collier reported on the situation in the hospital. They have 41 nurses' aides and need 60. Only 1 applicant for class for nurses' aides now ready to start. The situation is serious and unless remedied, hospital care will not be adequate.

Mr. Hoffman pointed out that the approach to our problems should be not to move on places where there are too many workers but to move where, like the hospital, there is a serious need of more workers.

Mr. Narahara thought that initiative should be taken by the Council committee. He pointed out that residents are confused by lack of understanding or agreement on the problem by members of the staff. He thinks residents will act voluntarily once they see the problem.

Mr. Lafabregue suggested four committees:

1. Committee on Utilization of Manpower
2. Committee on Essential Sources
3. (to establish priorities but use term "priorities" objected to)
3. Committee on Information and Publicity
4. Committee on Training.

✓

Action as to first two committees postponed for the present to avoid possible misunderstanding.

Mr. Hoffman suggested committee on "C" time; also that Relocation Division and Co-op be represented in the Manpower Commission.

Mr. Reed spoke briefly on problems and how it was being approached at other centers.

Next meeting Tuesday July 25, 2:00 PM
Administration Rec. Hall.

MANPOWER COMMISSION MEETING

July 25, 1944

Mr. Lafabroque presiding.

PRESENT: Mr. L. T. Hoffman
Dr. O. E. Hoffman
Miss A. M. Kirchner
Mr. S. Yamate
Mr. R. Sanford
Mr. W. Honderich
Mr. Watanabe
Mr. Ralph Barnhart

Mr. G. L. Niesse
Mr. Brandon Watson
Mr. W. W. Palmer
Dr. Collier
Mr. Sumada
Mr. Henry Watson
Mr. Otsuji
Rev. Tsukamoto

Dr. Hoffman presented copies of a series of newstories that appeared in the Poston Chronicle which detailed some of the work of the Manpower Commission of Poston. The main points of the Poston program were:

1. An agreement that the primary function of the Manpower Commission would be the planning of manpower distribution.
2. Nine departments were singled out for priority listing.
3. The practice of drafting workers from the divisions by the mess halls is to be regulated by requiring the approval of a releasing employer, the Project Steward and the Employment Division before any transferring worker can be paid. If the employee is not satisfied, he may appeal to the Labor Commission for arbitration.
4. A detailed study is to be made of quotas and priorities on workers.

Dr. Collier reported on the hospital situation. The shortage of Nurses Aides has become very acute during the last few days. Three more girls resigned rather than go to the TB Ward. 10 have resigned since the first of July for the same reason. A total of 60 Nurses Aides are needed. At present there are only 42 plus 6 part-time, of these, 8 have been absent for periods from 1 to 20 days. Of those now working, 20 are school girls who will quit to go back to school in the fall. There has also been difficulty in recruiting Nurses Aides because they do not like to work the night shifts which are necessary since 24 hour service must be maintained.

He also reported that other camps are using older women. This may be a solution, but will be difficult because these women do not speak English well.

There is now only one orderly who is working half-time as a barber. At least two more are needed.

There is still only one candidate for the new class for Nurses Aides. Out of 40 taken in last June, only about 22 are still working. Mr. Sanford will take up the problem of Nurses Aides with the Block Managers and the Red Cross in an effort to recruit help for the hospital.

Discussion then centered on the committees proposed at the last meeting. It is generally agreed that the committee on information should be established and that a weekly bulletin should be published.

It was proposed that representatives from the Block Managers, Council, Consumers Enterprises, Appointed Staff, Manpower Commission and Interfaith should be appointed for this committee. Mr. Palmer suggested that the committee be restricted to three in number. There was no final decision as to the size of the committee.

The committee on utilization of manpower was then discussed. Functions of this committee would be -

1. To curtail non-essential services.
2. Make recommendations for streamlining essential services.
3. To gather facts on trends within the center.

Some discussion followed as to whether only these two committees should be set up at this time. It was agreed that a committee on compensatory overtime should be also set up immediately.

It was agreed that the three Division Heads would make an analysis of situation within their own sections and report them at the next meeting. In this connection it was suggested that the former practice of holding weekly meetings with the resident foreman should be re-established. These reports are to be in writing.

Meeting adjourned at 4:00 P.M.

MANPOWER COMMISSION MEETING
July 21, 1944

PRESIDING: Mr. Lafabregue

PRESENT:

Mr. Hoffman
Mr. Sanford
Mr. Niesse
Mr. H. Watson
Mr. Narahara

Mr. Hideshima
Mr. Palmer
Mr. Reed
Mr. Honderich
Mr. B. Watson

Mr. Suwada
Dr. Collier
Mr. Watanabe
Mr. Fujita
Mr. Barnhart

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W.H.

WAR RELOCATION AUTHORITY
Central Utah Project
Topaz, Utah

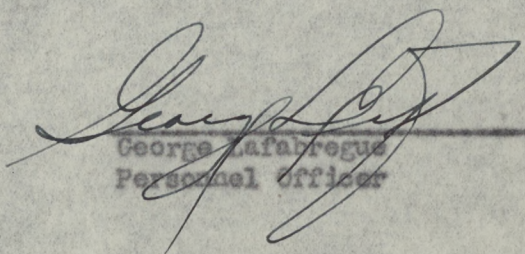
July 31, 1944

MEMORANDUM TO: Mr. Walter Honderich ✓

SUBJECT: Meeting of Man-Power Commission

Just a reminder that the Man-Power Commission will meet this afternoon Aug. 1, at 2 p.m., in the Appointed Staff Rec. Hall.

This will be an important meeting--reports will be heard from the Assistant Project Directors and Committees will be appointed.


George Lafabregue
Personnel Officer

W.A.

MAN-POWER COMMISSION MEETING
August 1, 1944

THOSE PRESENT:

Mr. G. Lafabregue
Mr. H. Watson
Rev. K. Tsukamoto
Mr. P. Carmichael
Mr. Suwada
Mr. B. Watson
Mr. W. Honderich
Mr. R. P. Sanford

Mr. W. J. Campbell
Miss Leah Dickinson
Mr. Mas Narahara
Proj. Dtr. L. T. Hoffman
Mr. G. L. Niesse
Mr. Doren Boyce
Mr. Lyon
Dr. O. F. Hoffman

The Chairman, Mr. Lafabregue, reviewed the Poston experience in meeting the man-power shortage, and indicated that utmost pressing local labor shortage was focussed in the hospital.

Almost the entire meeting, which lasted 2½ hours, was devoted to reports by the three Assistant Project Directors on the degree of labor shortage within their respective divisions and some suggestions as to what activities could be curtailed in order to save man-power.

For the Operation Division the report was made by Mr. Henry Watson acting Assistant Project Director, in the absence of Mr. Roscoe Bell. Mr. Watson reported that Mr. Roraback of the Fire Department feels that some saving of personnel might be effected by asking workers to serve on a 24-hour shift. Mr. Watson reported on the Labor needs of Maintenance and Operation, the Motor Pool, and the Engineering Sections, but was unable to promise any substantial reduction in man-power on account of the emergency nature of some of the operations, such as the pipe line.

Mr. Palmer then reported for Agriculture. His Section has set up a man-power commission of its own. It has a sufficient number of workers until September when the harvest must be gathered, but the present personnel consists principally of oldsters and high school students, the average age of older workers being 58 years. Looking to the future, Mr. Palmer was of the opinion that substantial reductions in manpower needs could be effected by curtailing the poultry program by 2,00 laying hens and by reducing the number of brood sows from 100 to 40, and feed cattle to a number sufficient to supply this Center only, rather than to try to meet the needs of Minidoka; and to discontinue growing truck crops altogether. Mr. Palmer closed by saying that as far as his section was concerned, it was not so much a question of labor shortage as a question of acquiring the right type of labor.

Mr. Sanford then reported for Community Management, indicating that Community Welfare is now operating with 35 workers although it is allowed a quota of 43; that Community Analysis is willing to reduce its quota from 4 to 3 and that that Section also suggests a survey of part-time workers, block by block; that Community Activities feels

it needs 25 workers to carry on its vital activities; that Education is very much in the dark as to the number of workers it may need or be able to recruit; and finally, that Internal Security is willing to effect a cut of two workers from its allotted number of 50.

Mr. Niese then reported for Administrative Management, pointing out that the Division was allotted 1177 workers but enjoys the services of only 1104 at present; that the Supply Office feels it could not make an adjustment except in mess hall workers from one or more per block as the population in the blocks decreases; that Office Services, Evacuee Property, Statistics, Post Office, Block Managers, Project Attorney, Project Reports, and Relocation cannot anticipate an adjustment in personnel. Mr. Niese further pointed out that some saving personnel might be effected if the Personnel Division were moved to the building at present occupied by Relocation, and transferring Relocation to Block 2; that Personnel is ready to assume a 10 per cent cut; but that Finance feels it is already short of workers and, as Mr. Boyce pointed out later, there is hardly any likelihood that Finance will be able to get along with fewer employees than the quota calls for in view of the fact that much of the work being done is required by law or requested by the Washington Office. Mr. Lafabregue appointed the following standing committees of the Commission.

- 1) Labor Resources Board: H. Watson, O. F. Hoffman, G. Lafabregue
- 2) Committee on Information: Att. Ralph Barnhart, P. Carmichael
- 3) Committee on Compensatory Time: Doren Boyce, W. Palmer, W. Honderich

Mr. H. Watson then referred to a letter from Mr. Gardner relative to the question of paying the disposal crew workers \$19.00 a month on the ground that the work is difficult and undesirable, that the Project Director has the right to increase workers in the \$19.00 status by 5 per cent. The question was raised whether it would be expedient or possible to increase the pay or cash allowance of the Disposal Crew workers without at the same time raising the pay of the Grease Crew and other workers who are doing difficult and undesirable work. Secondly, Mr. Watson suggested that it would be wise for each Section to appoint a manpower board of its own--to work out most of the labor adjustments before they reach the Project Manpower Commission. Finally, he pointed out that the workers in the Engineering Section have now taken their turn on the pipe line and they feel that other Sections should take a "crack" at this emergency work.

Mr. Boyce reported briefly on the situation with respect to Compensatory Time. As of December 31, 1943, it had been built up to 220,000 hours. At present, with the hours accumulated since the turn of the year, the figure stands at about 158,000. In other words, there has been a 30 per cent reduction made on the compensatory time earned up to January 1. The biggest reduction came as a result of cancellation of over-time credit by reason of residents going out on Indefinite Leave. The Chairman of the Community Council contended that liquidation of over-time was being effected, therefore, at the expense of the residents.

Oscar Hoffman
Secretary Pro-ten

MANPOWER COMMISSION MEETING

August 15, 1944

File

PRESENT: Mr. George Lafabregue	Mr. Raymond P. Sanford
Mr. Roscoe E. Bell	Mr. Walter Honderich
Mr. Brandon Watson	Mr. Doren Boyce
Mr. Gilbert L. Niesse	Mr. Perry Carmichael
Mr. Mas Narahara	Dr. Oscar Hoffman
Mr. K. Suwada	Miss Leah K. Dickinson

Mr. Bell read a letter from the Labor Committee of the Community Council in which was stated the stand taken by the resident Workers Committee which met on Saturday afternoon regarding the payment of 1942-43 overtime. It was decided that the Operations Division, the Administrative Management Division and the Community Management Division will work out, through their sections heads, justifications for the payment of 1942-43 overtime in preparation for presentation to Washington. It was urged that these be in before Friday in order that they may be discussed at the Friday morning meeting of the Planning Board. It seems to be the consensus of the opinion, since verbal commitment has been made regarding the payment of this overtime, that the administrative staff should make further attempt to get a favorable decision from Washington on the payment of this overtime. The letter from the Council concerning this matter will be included in this letter to Washington, but there are one or two inaccuracies which must be revised.

Mr. Narahara reported that there was a feeling in the Workers Committee that if they were not to be paid in cash for 1942-43 overtime, they would take the time off; and the question is: Can the Center afford to have that many workers taking compensatory overtime at this time?

Mr. Lafabregue commented on the reports from the Operations Division which resulted from their discussion of priorities. They outlined five principles for setting up priorities, and it seems that these principles were well considered and will prove valuable in the future discussions. Mr. B. Watson asked how transfers could be accomplished even after priorities were established. Mr. Bell replied that if priorities were understood by residents, transfers could be made or, perhaps, even volunteered; but it is necessary to have complete understanding of the workers.

Mr. Carmichael pointed out that the criteria for judging priorities may differ as to what is for ultimate best benefit for the people. Those things more remote may, in the long run, be most important for the welfare of the people. Mr. Honderich pointed out that certain jobs might be priority for certain age groups and abilities, i.e., the jobs of waitresses versus

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nurses aides. Mr. Lafabregue brought up the question of the Information Committee, which is a part of this commission, feeling that the workers must be informed, and asked Mr. Narahara if they could be soon appointed. Mr. Narahara replied that this is not the time to ask them to act as representatives on this committee, because they are at present too much concerned about the question of compensatory overtime pay. He felt that we must show concrete progress on this matter before we ask anything further of them. Mr. Suwada pointed out that this pressure for cash payment of compensatory overtime was not so much the question of the money but the principle of the thing and incentive to morale. The workers felt that they have been promised this.

In discussion of further evacuee participation in Manpower Commission, it was pointed out that the Saturday meeting of 35 key workers at present appears to make it unnecessary for a joint meeting with the appointive staff, particularly, when the Council Labor Committee is represented on this group and can serve as a bridge. Besides, these workers take back to their own section the results of their discussions and the workers and section chiefs get together in section meetings. Mr. Narahara said that the first meeting of the Workers Committee has been primarily on payment of compensatory overtime of 1942-43. The second meeting have been concerned with the proper crediting of the 1944 overtime. A letter was read by Mr. Bell which outlines this difficulty, and this letter will be answered by the Personnel Section.

Mr. Lafabregue asked what progress the divisions have made in inaugurating Manpower Boards in their sections. Mr. Bell reported that the Agriculture and Engineering Sections have made satisfactory progress through a weekly meeting of foremen and appointive staff in which considerable time was devoted to the discussion of Manpower problems. Mr. B. Watson reported that in their Wednesday morning meetings, chiefs, stewards, and representatives from Council, Block Managers, and Agriculture gave considerable discussion to the matter of Manpower.

Mr. Bell brought up a matter of the persons returning from seasonal leave asking if it would not be well to thinking of the right approach to see that they did not fail to do their part in taking resident jobs after returning from seasonal. Mr. Narahara said that it had been discussed in Council, and it was the general consensus of opinion of the Council that these persons returning from seasonal leave should be prevailed upon to contribute their services to the center.

Leah Dickinson
Secretary Pro-ten

cc: L. T. Hoffman
H. Watson
W. W. Palmer
Dr. Collier
W. J. Campbell
J. Lyons

MANPOWER COMMISSION MEETING

August 22, 1944

Presiding: Mr. Bell

Mr. Sanford
Mr. Boyce
Mr. Watson
Mr. Hirano
Mr. Honderich

Mr. Campbell
Mr. Niesse
Mr. Suwada
Mr. Bower

Mr. Carmichael
Miss Dickenson
Mr. Narahara
Mr. Adams

The subject of the second quarter budget was discussed. Mr. Bell stated that we were planning to request not more than 2,500 positions with school starting and many workers out on seasonal leave it is questionable if that many workers will be available.

The diet kitchen is ready to open as soon as workers are available. Mr. Hirano stated that residents physically able to work who are now receiving a special diet will be asked to transfer to that unit. About twenty workers will be needed.

A report on the Gila River Project in respect to manpower was read.

What channels should be used to request seasonal workers returning to the center to participate in Center Employment was discussed.

Mr. Bell inquired if any suggestions were presented at the Saturday afternoon meeting of resident workers and Mr. Narahara stated that it was the general opinion of the workers that it would be impossible for them to participate in the Manpower Commission until the Administration had taken action on the payment of the 1943 "C" time. This led into a discussion on evacuation, payment of wages in comparison to outside employment, more consideration should be given to loyal residents by the government, and improved living conditions.

Mr. Narahara stated that most of the problems in the Center are of a minor nature and can be solved if information is carried down to the resident workers.

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WAR RELOCATION AUTHORITY
Central Utah Project
Topaz, Utah

October 27, 1944

RE-ALLOCATION OF AVAILABLE MANPOWER
AS ESTABLISHED BY THE MANPOWER COMMISSION

I. NATURE OF PROBLEM

The criticalness of the developing labor shortage in Topaz has increased as residents continue to depart. We have already experienced considerable difficulty in filling positions which are open, particularly those in essential fields of operation that are needed to maintain the health and welfare of the residents. The problem then is of supplying adequate manpower to provide essential services, to effect a realistic evaluation of all of our operations in order to assure that we are maintaining these essential services. We must also realize that relocation can be expected to continue to drain many of the better qualified and physically fit from the center and pyramid the problem of the continuance of essential activities for the remaining residents.

II. PROPOSED SOLUTION

1. The Manpower Commission has set maximum personnel quotas for each division, section, and unit of operation. These quotas will be deemed those Essential to maintain the service of that unit.
2. A second quota for personnel has been established deemed "Desirable". These quotas will be over and above the "Essential" quotas, however personnel will not be assigned to "Desirable" activities until "Essential" quotas have been met for all divisions.
3. The Manpower Commission will present to the Council Representatives, the Labor Committee, and the Workers' Committee the quotas that have been established for all project activities in order to have a complete review and understanding of the plan.
4. The Division Chiefs will discuss with their Section Heads the Essential and Desirable quotas, and obtain their advise as how to best re-adjust their operations.
5. The plan will be announced in the Topaz Times as soon as possible in both English and Japanese so that all workers will have an understanding of the re-allocation of personnel and the reasons therefore.

6. The plan will go into effect November 1, 1944.

III. PROCEDURE IN EFFECTING ADJUSTMENTS IN THE RE-ASSIGNMENT OF PERSONNEL

1. All requisitions on hand in the Placement Office as of November 1 will be cancelled. It will be necessary for new requisitions to be issued by the Division Chiefs and Section Heads. Requisitions for workers should be submitted only for the actual number of workers needed within the established personnel ceiling for that Section.
2. Every effort will be made to transfer workers from non-essential positions to Essential positions. Where this is not possible, terminations may have to be issued and the worker reassigned later. All re-adjustments to bring the personnel allocation in accord with the new quotas should be affected by December 1, 1944. Requests for transfer will be initiated by Division and Section Heads.
3. Assignments to Essential positions will be made first, after these are filled assignments will be made to the Desirable activities. Certain variations from this rule will have to be made if a person is not qualified to work in an Essential activity or if the position for which the worker is qualified in an Essential activity is filled.
4. Assignment to Desirable positions can be made only after approval has been granted by the Project Director to make such assignments. It will be the responsibility of the Personnel Officer to make such recommendations for group assignments to the Project Director. This is to assure that all Essential positions are filled prior to any assignment to the Desirable activities.
5. The selection of workers to be transferred will be done by the Section and Division Chiefs and submitted to the Placement Office not later than November 15. If the Division Chief knows to what Section the person is to be transferred, it should be indicated on the request providing it is within his division. In effecting these transfers, the Placement Office should be advised promptly so that workers will be properly designated for employment in Essential activities, otherwise transfers will follow the usual procedures for transfer or release of workers.
6. The success of the re-allocation program will depend on the judgement shown by all concerned in releasing workers who are employed out of classification. As for example

positions in Mess Operations that women can do, should not be assigned to men whose service can be utilized in other essential positions such as ambulance drivers, motor pool, and pipe line repair.

7. Returning seasonal workers will be expected to contribute to center operations by taking Essential employment on their return.

IV. SUCCESS OF THESE RECOMMENDATIONS.

The successful realization of these plans can only be consummated if both the community and the administration realize that they have joint responsibility in providing for the needs of the residents. Our best thinking should be given to this problem. A careful study of the existing situation and an analysis of the recommendations made for providing workers for the continuance of the Essential services is a mutual responsibility. It is only as we face our situation realistically, with a sincere desire to provide for our common welfare that we cannot fail in overcoming this problem.

L. T. Hoffman
L. T. Hoffman
Project Director

M-825

Central Utah Project

RECOMMENDED ALLOCATION OF PERSONNEL FOR 2ND QUARTER 1944 - 1945

2nd Quar. Budget No. of Workers Workers	DIVISION & SECTION	EMPLOYED			ESSENTIAL DESIRABLE	
		Full Time	P.T.	Total		
1	<u>DIRECTOR'S OFFICE</u>		1	1	1	0
52	Black Managers	39	30	69	36	16
2	Project Attorney	2	0	2	2	0
23	Project Reports	20	1	21	20	2
23	Relocation	17	7	24	20	2
101	SUB-TOTAL	78	38	117	79	20
	<u>ADM. MGMT.</u>					
0	Asst. Proj. Dir.	0	0	0	0	0
1	Evacuee Property	1	0	1	1	0
21	Statistics	7	7	14	20	4
1	Finance Officer	0	1	1	1	0
24	Budget & Accts.	14	8	22	20	4
50	Cost Account	40	5	45	31	4
75	Unit Total	54	14	68	52	8
1	Supply Officer	1		1	1	0
9	Procurement	6	1	7	6	0
62	Prop. Cont. & Whse.	32	16	48	29	0
14	Postal Service	15		15	14	0
86	Unit Total	54	17	71	50	0
	<u>Mesa Mgmt.</u>					
	Dining Halls	874	0	874	776	
	Commissary	42	6	48	50	
	Industry	11	0	11	11	
	App't. Staff D. H.	10	0	10	10	3
	Agri. D. H.	11	0	11	15	
	Sandwich Kitchen	6	0	6	6	
967	Unit Total	954	6	960	868	0
15	Office Service	7	4	11	12	0
16	Personnel Mgmt.	7	7	14	12	3
1179	SUB-TOTAL	1084	53	1139	1015	18
	<u>OPERATIONS DIVISION</u>					
1	Asst. Proj. Dir.	2	0	2	1	0
	Motor Transport					
	Repair Shop	20	8	28	37	
	Motor Pool	31	7	38	37	
74	Unit Total	51	15	66	74	0
	<u>Engineering</u>					
	Eng. Off. & Design	5	4	9	11	0
	Center Maint.	213	0	213	209 184	0
	Const. Carpenters	36	0	36	0	
	Const. Pipeline	2	2	4	30	60
	Irrig. & Roads	22	0	22	30	20
	Laundry	18	0	18	15	0
	Hosp. Boiler	16	0	16	11	0
	Utilities	3	0	3	4	0
	Electricians	3	2	5	7	0
	Cabinet Shop	8	0	8	4	0
416	Unit Total	345	14	359	321	80
	<u>Agriculture</u>					
	Office	6	1	7	6	0
	Poultry	21	0	21	18	0
	Swine	16	6	22	18	0
	Beef	4	18	22	12	0
	Food Crops	69	6	75	15	0
	Irrigation	4	12	16	6	0
	Nursery	11	0	11	0	0
	Machinery	1	18	19	15	0
259	Unit Total	132	66	198	90	0
	Fire Protection	29	0	29	35	23
608	SUB-TOTAL	559	95	654	521	103

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WAR RELOCATION AUTHORITY

PERSONNEL SERVICES ESTIMATE SHEET

Relocation Center

[illegible]

2nd Quar. Budget No. of Workers	DIVISION & SECTION	Full Time	EMPLOYED P.T.	Total	ESSENTIAL	DESIRABLE
	COMMUNITY MGMT.					
1	Office of Chief	1		1	1	0
38	Welfare	26	1	27	27	0
	Education					
25	Sup. of Educ.	32	1	33	25	0
23	Secondary	15	12	27	23	0
21	Elementary	14	2	16	18	6
8	Voc. Training	2	4	6	4	4
41	Adult Educ.	26	14	40	36	4
18	Nursery School	12	5	17	16	2
136	Unit Total	101	38	139	122	16
30	Activities	30	3	33	25	5
212	Health	149	30	179	190	15
48	Internal Security	39	0	39	39	0
4	Community Gov.	2	0	2	4	0
4	Analysis	2	0	2	3	0
473	SUB-TOTAL	350	72	422	411	36
2561	GRAND TOTAL	2071	261	2332	2028 2071	177

WAR RELOCATION AUTHORITY

PERSONNEL SERVICES ESTIMATE SHEET

Relocation Center

[illegible]

WAR RELOCATION AUTHORITY
Central Utah Project
Topaz, Utah

WEEKLY CENSUS & EMPLOYMENT IN MESS MANAGEMENT

BLOCK NO.	TOTAL PRESENT IN CENTER	10-24-44 EMPLOYED
1	136	25
3	171	26
4	177	23
5	166	28
6	157	23
7	153	26
8	61	17
9	189	26
10	182	26
11	170	27
12	171	27
13	190	26
14	164	23
16	181	27
19	162	23
20	177	26
22	188	27
23	196	27
26	179	29
27	182	26
28	165	24
29	170	26
30	177	27
31	162	28
33	140	26
34	152	28
35	162	26
36	170	27
37	167	27
38	193	28
39	168	28
40	142	26
41	91	17
42	148	27
Hospital	6	
Total	5,565	873

Commissary	48:	Agriculture	11:	Sandwich Kitchen	6:
Industry	12	Adm. Mess	10:	Total	87
				GRAND TOTAL	960

WAR RELOCATION AUTHORITY
CENTRAL UTAH PROJECT
TOPAZ, UTAH

October 27, 1944

Recommended Allocation of Less Workers

<u>Block Population</u>	<u>Number of Workers</u>
200 or over	28
185 to 199	26
170 to 184	24
155 to 169	22
140 to 154	20
125 to 139	18
110 to 124	16
95 to 109	14
80 to 95	12
60 to 79	10

Population

Proposed No.
of Workers

190 to 200

28

180 to 190

26

170 to 180

24

160 to 170