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WAR RELOCATION AUTHORITY
CENTRAL UTAH PROJECT
TOPAZ, UTAH

November 13, 1943

ORGANIZATION FOR CENTER RELOCATION PLANNING

A. Community Council Commission on Relocation Planning:

Basic to the success of joint staff-evacuee planning is the establishment of a group by the Community Council with its members drawn from the community and representative of it. A suggested name for this group is "Relocation Planning Commission." If the Council has an already established Relocation Committee, consideration should be given to expanding its membership and functions with the original group serving as a nucleus for the new Commission.

It is the function of the Commission to coordinate the efforts of the various committees, to prepare regular reports of progress, to receive suggestions for improvement of the program, and to transmit these suggestions and reports to the Relocation Executive Board. The Commission will submit the name of a recommended evacuee candidate to the Project Director for appointment as an Executive Secretary.

1. Participating Non-Council Groups:

The participation of non-Council groups is a useful device for widening community representation. This can be best achieved by having each such group elect an official delegate to be a regular member of the Commission. It would be the responsibility of each of these delegates to present to the Commission the contribution which his organization might make to the program and represent that organization in efforts where several such groups can work out plans for transferring church affiliations and providing letters of introduction to the relocating evacuee. The following groups should be represented:

- a. Board of Directors of Consumer Enterprises
- b. Credit Union
- c. Religious Groups
- d. Parent-Teachers Association
- e. Block Managers
- f. Community Activities Trust
- g. Other groups such as YWCA, YMCA, etc.

2. Participating Council Committees:

Council committees should also be related to the work of the Commission, and where there is no appropriate group, a new one may be established or responsibilities of old ones expanded. Where these committees are composed entirely of Council members, consideration should be given to expanding them to include qualified persons from the community. The Chairman or another member selected by each of these Council committees should serve as a permanent member of the Commission.

As the program develops, several committees of the Council will be brought into a significant relationship. As illustration of the role which such committees may have, descriptions have been provided for those on Counseling, Education, Employment, and Information. Other committees, such as Health, have an equally important place.

Counseling Committee

This committee will work in close collaboration with the Welfare Section, particularly the Welfare Counselor. It will be concerned with bringing to the attention of the residents the facts of the counseling program, develop plans for scheduling interviews, and will be available to work with the Welfare Counselor in analyzing progress, planning further interpretation, and advising on the general conduct of the program.

Education Committee

In addition to its regular duties in connection with the school program, the Education committee should give special attention to the vocational training and adult education programs. These two phases of the education program should be geared to preparing individuals for a satisfactory economic and social adjustment as they seek homes in new communities.

Employment Committee

Planning "on-job" training should be a major contribution of the Employment Committee. The purpose of such training is to provide replacements for persons who leave essential positions for relocation, and to provide training for those who are securing additional techniques or experience for future off-project employment. The Education and Employment committees may wish to establish a joint sub-committee to work with the staff Retraining Committee.

Information Committee

This committee can make a number of specific contributions to the emphasis, direction, and policy of the Relocation Commission. It can participate in organizing and conducting "Public Opinion Polls" on various subjects. The technical cooperation of the Statistician and the Community Analyst should be helpful in framing questions and developing scientifically tested methods of sampling to reveal public attitudes. The committee can advise on types of information which residents desire. It can organize and conduct surveys of persons who have resettled for the purpose of learning economic and social factors which contribute to or hinder adjustment, and for the dissemination of such knowledge to center residents.

B. Staff Committee on Relocation:

Coordination of staff efforts and establishment of cooperation with participating evacuee groups is a basic consideration in the organization of a relocation program. The first step is the establishment of a working group of key project staff members which, working under the direction of the Project Director, can plan the coordinated contribution of the various divisions and sections to a total program.

This committee appointed by the Project Director and with the Relocation Program Officer as the Executive Secretary should include representatives from all divisions and sections. The following persons should probably constitute the nucleus:

1. Chief of the Administrative Management Division
2. Chief of the Operations Division
3. Chief of the Community Management Division
4. Reports Officer
5. Welfare Counselor
6. Personnel Officer
7. Superintendent of Schools
8. Community Analyst
9. Project Attorney
10. Evacuee Property Officer
11. Chief Medical Officer
12. Statistician

The staff Relocation Committee will be represented on the Relocation Executive Board by three members plus the Relocation Program Officer who will also act as Executive Secretary of that group.

The Relocation Committee will have a number of specific responsibilities and functions. It will be responsible for planning and coordinating the contribution of the various divisions and sections to relocation. It will develop procedures and provide general guidance for all coordinated operations. It will prepare and submit recommendations to the Project Director

on changes in organization or program emphasis which lead to better working relations between the divisions and sections. It will be responsible for planning active participation of all staff members and utilizing interests and capabilities of all persons in whatever capacity.

The Relocation Committee also has certain responsibilities to the Relocation Executive Board. It will prepare for the use of this Board plans for and evaluations of Council-staff cooperation, recommend policy and procedures, and provide information on facilities, available funds, and technical supervision.

Since there is no single aspect of relocation which does not depend upon cooperation and contributions from other sections and divisions, it may be found desirable for the Relocation Committee to establish sub-committees for consideration of special problems. For example, training is a concern of both Education and Employment sections; financial aid is a concern of Administrative Management, Community Management and Relocation Divisions; evacuee attitudes are a concern of the Reports Officer, the Statistician, and the Community Analyst; etc.

Progress reports should be the responsibility of the Executive Secretary and should be prepared for the information of the Project Director and the entire staff, and for the use of the Relocation Executive Board.

C. Relocation Executive Board:

The major responsibility for developing an over-all program, determining policies, planning integrated staff-evacuee participation, and coordinating functions can be best achieved by joint staff-evacuee efforts. It is proposed that these efforts be formalized by the establishment of a Relocation Executive Board.

This Board will be composed of three staff members appointed from the Relocation Committee by the Project Director, and three members from the Relocation Planning Commission appointed by that body. In addition, the Relocation Program Officer will serve as Executive Secretary, and the Executive Secretary of the evacuee Commission will sit as an ex-officio member.

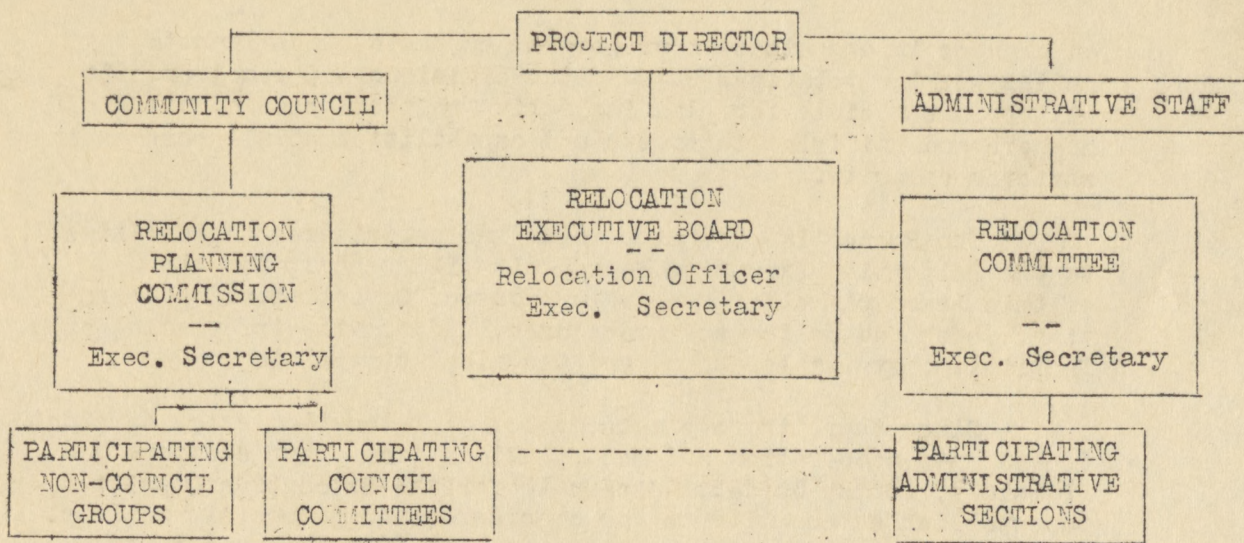
This Board will be directly responsible to the Project Director who will sit as chairman. It is his responsibility to review the findings of the Board, to transmit to Washington its recommendations where these necessitate policy or program changes, and to secure agreement on policies and plans.

The general responsibilities of the Board are planning, coordination, and guidance. It shall define the respective responsibilities of staff and evacuee groups, and where they are the same for each, develop the necessary cooperative relationships. It shall determine the sequence in which each phase of the program will develop. It is responsible for ironing out staff-evacuee differences in approach or method if they exist. It will make recommendations to the Project Director.

The approved decisions of the Board will be transmitted to the Relocation Planning Commission and the Relocation Committee and to those administrative divisions or sections, and evacuee groups which are directly concerned. It will receive progress reports and recommendations from the staff committee and the evacuee Commission and where these are in agreement, work out details implementing such agreements, and where they are in disagreement, determine the basis for joint action.

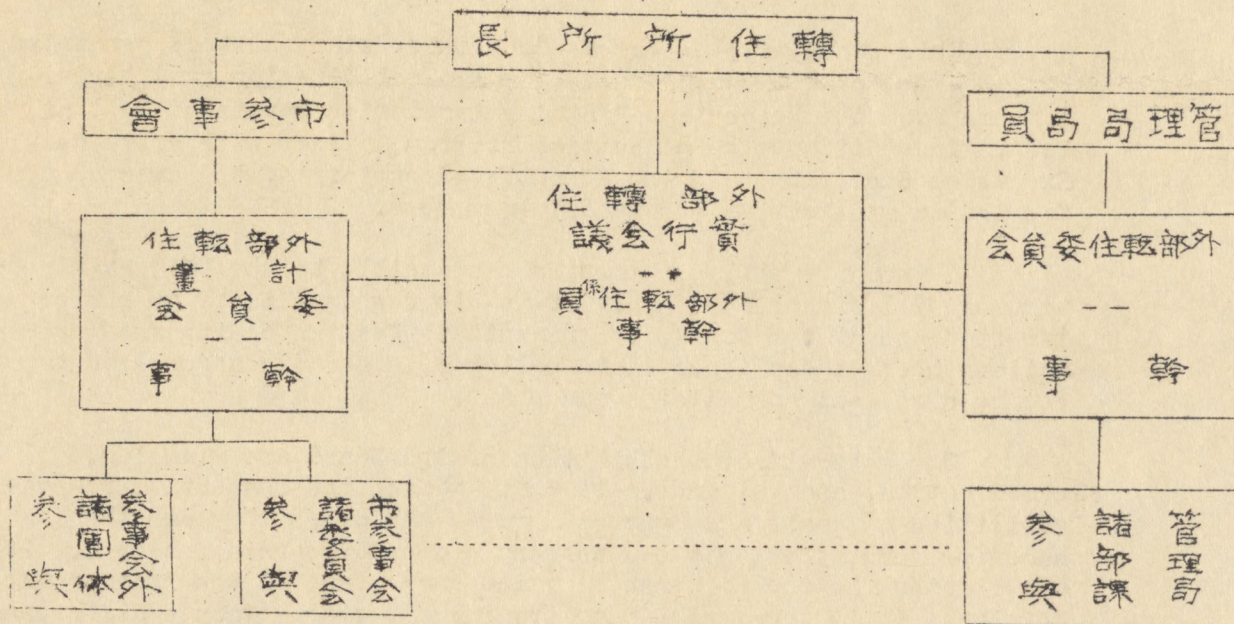
It is responsible for developing techniques for keeping all staff members and residents currently informed of new policies or programs, progress of programs already initiated, and general information concerning relocation.

The Executive Secretary is responsible for preparing the agenda for each meeting and having the appropriate documents or minutes of other meeting available for the consideration of this group.



Notes:

- (1) The Relocation Executive Board is composed of three representatives each from the Relocation Planning Commission and the Relocation Committee, directly responsible to the Project Director and with the Relocation Officer as Executive Secretary and the Executive Secretary of the Planning Commission as an ex-officio member.
- (2) The Relocation Planning Commission is composed of representatives from non-Council groups and already established Council committees. An Executive Secretary shall be appointed.
- (3) The Relocation Committee is composed of members of the staff with the Relocation Officer as Executive Secretary.



附記

一、外部轉住實行會議は外部転住計画委員会及外部転住委員会より各三名宛の代表者を以て組織され幹事としての外部轉住員と職権による委員会としての計画委員会との幹事と共に所長に對して直接責任があります

二、外部轉住計画委員会は市參事會外集會と既設市參事會諸委員会からの代表者を以て組織されます。一名の幹事が任命されることになって居ます

三、外部轉住委員会は管理員員に外部轉住員を幹事として加へ成ります

轉住所外部轉住計畫に對する組織

A. 外部轉住計畫に關する市參事會委員會

管理員、立退者、合同計畫の成功基礎は市參事會の公衆より選ばれたる參事會と公衆の代表者による集團の設立であります。此の集團に對して提案されたる各口稿は、外部轉住計畫委員會に對してあります。若しも市參事會に既設の外部轉住委員會があるときは元の人の新い委員會の校となつて奉仕し、その委員會の機能の膨脹を計らねばなりません。

委員會の機能は進捗の規則正し、報告を準備し、計畫の改善に對する提案を受け、又は等々の提案と報告とを、外部轉住實行會議に傳達する爲に、各委員會を整合して行くことにあります。

此の委員會は一名の幹事の任命の爲に推された立退者の候補者の氏名を轉住所所長まで提出するであります。

- 一、參事會外の諸團體の參與
- 市參事會以外の諸團體の參與は公衆代表の範圍を廣くする上に有効なる手段であります。是は委員會の正會員たるべき正式代表者を各團體に選ばしめればよいのであります。各團體が此の計畫に寄與し他の諸團體と共に協力して計畫の一面に努力して居る事を示すのは委員會に出席する所の是な代表者各員の責任となるわけであり、一例を挙げれば宗教團體は教會會員轉會状を送り、立退者に紹介状を與へる事に、此の計畫を援けることが出来ます。左記諸團體が代表されなくばなりません。
- A. 消費組合取締役會
 - B. 信用組合
 - C. 宗教諸團體
 - D. 親師會
 - E. フロンツマナー・デヤーズ
 - F. 社會課
 - G. 基督教青年會、基督教

教女子青年會等及び他の諸團體

二、關與する市參事會委員會

市參事會各委員會も亦委員會の運動に關聯すべきであります。而して適當なる委員會の場合には新しきものを設立するか又従来の委員會の分野を拡大しても可なりであります。

是等の委員會にして全部市參事會を以て成立して居るものは公衆中の資格ある人々を加へて擴大するやうに考慮したいものであります。議長又は是等市參事會各委員會により選出された別委員會は外部轉住委員會の常任委員會として奉仕する筈であります。

計畫の進捗に伴ひ市參事會の種々なる委員會が有意義な關係を持つに至るであります。斯る委員會が持つて居る役割の説明として相談部、教育部、職業部及情報部に關しては解説が出来て居ります。衛生部の如き他の諸委員會も同等に重要なる立場にあるのであります。

相談委員會

此委員は學生課と共に特に學生課相談役と接近共同して働くものであります。相談計畫、面談時間割の都合等を在任者に報知し、而して學生課相談役と共に經過の研究に、猶ほ必要なる計畫の指示に、又計畫の般的行動上の忠告に適當な指導をすることがその業務であります。

教育委員會

學校の方針に關聯した一定の職責に加ふるに教育委員は職業教育と成人教育の計畫に特別注意を拂ふものであります。是等の二方面は人々が新社會に行つて家庭を持に當り充分なる經濟的社會的調節が出来るやうに組合はせなくてはなりません。

職業委員會

實地訓練を計畫する事が職業委員會の主な寄與である筈です。此の訓練の目的は外部轉住のための主要な地位を去つて行く人々の補足を準備すること、又將來外部で就職する際の用意に更に進んだ技術と經驗とを得んとする人々に對して備へることにあります。

教育と職業の両委員會は兩訓練委員會役員と協力する爲に聯合の委員會を設立してよいのであります。

情報委員會

此の委員は外部轉住委員會の強調、指導、方針に對し多くの

特種の貢獻をすることが出来ます。種々なる問題に關し、輿論投票の組織に誘導に參與することが出来ます。統計係と社會相分析者との技術的協力問題は組立てる上に又公衆の形勢を示す爲の科學的に試験された方法を助長する爲に助けとなります。

委員會は居住者が望む所の報告の種々を提示することが出来ます。又如何なる事が調節の貢獻となるか妨害となるかを經濟的に社會的に研究する目的で、又斯の如き知識を轉住所内居住者に伝播するための外部轉住を行った人々の諸調査を、此の委員會は組織立て、指導することが出来ます。

B. 外部轉住幹部委員會

幹部の努力の整合と參與立退者諸氏との協力の設定は外部轉住計畫の組織に於ける基礎的重要事項であります。その第一階段は轉住所所長指導の計に全体の計畫に各部各課の貢獻すべき事項を整合する爲の轉住所の主要幹部員の設置であります。

此の委員會は轉住所所長によつて仕

命され外部転住企画員を幹事として、
の部課より代表者を細羅すべきであり
ます。大凡記の令が中心となるのです

- 一 管理局経営局長
- 二 作業局長
- 三 社会局長
- 四 情報課長
- 五 厚生課相談役
- 六 学校監督
- 七 人負課長
- 八 社会相分拆者
- 九 轉住所辯護士
- 十 立退者財産管理員
- 十一 警察係長
- 十二 統計係

外部転住幹事委員会とは外部転住資
行会議に三名の委員と當選の幹事
として役目を行ふ外部転住企画員
とにより代表されるものであります

(2)

外部転住委員会とは特種の責任と機
能の多くを有します。これは各部
課からの外部転住に対する寄與を
計画し整合する責任が有ります。
また、諸方法を案出し整合された総
ての働き、概略の指揮をするもので
あります。且つ、部と課の間をよりよ
き労働関係に導く所の組織又は企画
の強調すべき点の諸委員の推挙を
調製し、所長に提出すべきであります。

これは全管理局員との参加を計画
し、如何なる才能にても凡ゆる人々
の関心と力量とを有用ならしめる責
任を持つて居ります

外部転住委員会とは又外部転住資
行会議に對しても一定の責任が有
ります。それは資行会議の使用の
又、委員会と管理局協調の評價の
爲に準備し、政策方法を推挙し使
用する報告をもち、基金を調達
し、事關的監督を提議すべきであ
ります

他の諸課及諸部からの協力と寄與とに
依り、外部転住の方面は一つもない
のであるから、外部転住委員会が小
委員会を特別計画の考慮の爲に設
けることはより一層よく見えます
例へば、訓練は教育、職業訓練の
業務であります。経済的援助は
管理局、社会部、及外部転住部業
務であります。立退者の様子は情
報部、統計係、社会相分拆者の業
務であります。

進捗報告は幹事の責任であるべ
きで、所長及全委員の報告の爲め
且つ外部転住資行会議の使用のた
めに調製されなくてはなりません

C. 外部転住資行会議

以下を含む諸計画の進展、政策
の決定、管理局員及立退者綜合参
與計画、及諸機能の整合に對する
本責任は管理局員と立退者との聯
合の努力によつて最もよく遂行す
べきが出來ます。是らの努力が
外部転住資行会議の設立によつ
て形式化されるやう提議されて居
ります。

この会議は所長により外部轉住委
員会から任命された三名の管理局員
と外部轉住計画委員会から
同会によつて指令された三名の委員
を以て組織されます。是に加ふるに
外部轉住企画委員は幹事と
して働き、立退者委員会との幹
事は職權による委員会として着席
します

此の会議は議長たる所長に對し
て直接に責任を負ふものであります
議長は責任は、會議の諸発表
を檢べ、政策又は計画に変更をもた
せしめる事項に關し、推挙する事
府に回送し、政策と計画に關する受
協を得ることあります

會議の終責任は計画、整合、及公

指導であります。それは管理局
員と立退者諸集團との各々の責任
を明示し、彼等各自が共通せる場
合は必要なる協力的密接關係を助
長致します

會議は計画の各局面の発展の順
序を決定致します。又運用上に
管理局員と立退者の相違ある場合
それを圓滑にする責任が有ります
會議はまた所長に種々な推挙を致
します

會議が承認した決議は、外部轉住
計画委員会と外部轉住委員
会と管理局諸課諸部に伝達され
ります。又直接關係のある立退者諸
集團に傳達されます。それは進
捗諸報告と諸推挙とを管理局
委員と立退者委員会より受け
ます。両方若し相通する時は其の
一致点について考慮し、不致の場
合は共通点の基礎ともなる事項を
決定するであります。それは全管
理員及居住者諸名が新しい政
策、又は計画、すでに着手された
計画の発展、及外部轉住に關する一
般の報告を聞く聞知して居るやうにす
る手段を助長する責任が有ります

幹事は各集團の爲に備忘録を

調製し此の集團の考究に有効な
る他の諸集團の適當なる書類又
は議事録をこのへて置く責任が
あります

(英語ページ第三へ
つづく)

MINUTES: RELOCATION EXECUTIVE BOARD MEETING

DECEMBER 22, 1943
WEDNESDAY, 9:00 A.M.

file

Mr. Ernst started the meeting by pointing out some of the good materials on Relocation, such as Margaret Anderson's "Democracy Begins at Home", the materials gathered at the Chicago Conference, and the "Relocation Survey". The main problem, Mr. Ernst went on to say, is the question who would be the reader and the summarizer of these materials, and how can we get the values of these materials to the evacuees.

Someone from the Relocation outfit, whose mind is entirely on Relocation, and who see enough of the questions being asked by the evacuees, was suggested to quickly grasp the significance of the materials and give out information.

Developing a person to handle and cut out from all the relocation reading materials significant facts, then turn them over to the Executive Commission or the Executive Board was suggested by Mr. Ernst.

Mr. Ernst explained that the main purpose of the Relocation Committee is to have every significant item of information in detail as to the locality; factors in the communities, such as housing, jobs, community sentiment, etc., so that there will not be any doubts in the minds of the residents. In most cases the Executive Officer does the thinking and acting and getting the right people to do the job of gathering information, preparing it, and getting it down where it can be seen and understood.

Mr. Ernst pointed out that Mr. Cornwall took out the main problem discussed at the Chicago Conference, which was the housing situation, and made a Brief on the subject of "housing".

Mr. Muneno, Chairman of the Council, stated that the Relocation Planning Commission was turned down by the Council, 26 - 17. The Council has no definite plan as yet, but will present it to Mr. Ernst on Friday afternoon.

Mr. Ernst pointed out that Relocation Planning calls for a greater participation of the residents. It will be helpful if the Council, at least, set up a temporary person, who will be called a secretary to work with Mr. Cornwall; and that person will be one who can carry through and does not terminate on December 31 with the rest of the members of the Council, Mr. Ernst suggested.

Mr. Muneno stated that at the last meeting of the Council, the Chairman recommended that someone be retained from the Council, so that the new Council will have the benefit of all the information gathered by the previous Council.

Mr. Ernst reported that the WRA is trying to set up an uniform system of family interviewing for all the centers, so that they will have uniform information to hand to the Congress. The thing that is going to happen is that an interviewer of two-people team--resident and a member of the staff--will sit down with the family, either with the head of the family, or any other member or members, to talk back and forth to find out what that family is thinking of in terms of Relocation; and a record is made of that interview. On the sheet is information that has been already given by that family, so that there won't be repetitional interview. The sheet will also include as much information as known about the family so that when it comes to actual interviewing, the interview will be short and to the point. Of course, the interview will be with people, who are already eligible to go out. The interview is not to determine whether they are eligible to go out, but under what plans they will go out. They should talk over their problems, and plans should be worked out. Approximately, twenty teams of interviewers will be formed, and in the next week or so try out about 100 interviews; and then give a report to the Executive Board on their findings. By that time the WRA office in Washington should send the uniform arrangements to all the centers. In the meantime arrangements for interviewing and interviewing offices in four or five different places--convenient for residents--should be set up.

Mr. Ernst gave a summary of what Mr. Pratt and his group are doing concerning family interviews. It was reported that they found ready acceptance on the part of the residents in assisting in this plan. It won't be distasteful in any way, or make people feel that they are being questioned or making any commitments.

Mr. Ernst announced that Mr. Cornwall is working on a manual of information. This manual of information is something that will be put into everybody's hand.

A brief summary of the manual of information was given by Mr. Cornwall. It was felt that the manual should start with the statement made by the Project Director to the Council. The next section was left blank, which will be made up by the Welfare Section on Family Interviews. The next part will be of two divisions: (1) Relocation services that are provided for the residents within the center; (2) Service provided on the outside. The services are set up alphabetically so that

anyone having any question may be able to locate the information easily and quickly. In other words, every question that comes to the residents' minds, the manual will contain the general information on relocation. Information on all kinds of questions that would be asked by the residents should be included in the manual.

A suggestion was made to the need of someone devoting full time of digging up information and working with Mr. Cornwall on the manual.

Mr. Ernst stressed that the manual should not be put out until all the information have been put into the Manual. An alternative was suggested to set up the manual as it is now, and keep adding information as questions come up.

Mr. Ernst stated that every center has been asked to supply an estimate of what the average population will be for the year July 1, 1944 and ending June 30, 1945. When Mr. Dillon Myer spoke to the Council, he made a statement that the WRA may close at least one or possibly two centers by July 1, 1944. The difficulty in estimating the population in Topaz depends somewhat on the question of whether these centers will be closed or not. If so, will the residents of these centers be distributed among the remaining centers. Residents have been relocating from Topaz of approximately 100 a month. The best months have been June and July. As of December 20, 1555 Indefinite Leaves have been issued.

Claude C. Cornwall
Executive Secretary

By M. Endo
Secretary

MINUTES: RELOCATION EXECUTIVE BOARD MEETING

CNR

H2.25

file

JANUARY 6, 1944
THURSDAY, 9:00 A.M.

Mr. Cornwall pointed out that the first matter discussed at the Administration Relocation Committee Meeting was concerned with the Interviewing Team. Teletype has been sent requesting for the Team. The question was brought up of having the auditorium all four days, or using a smaller place and working up to a final auditorium meeting for group discussions.

It was felt that reservations for the use of the auditorium should be obtained since the Team will bring moving pictures with them.

Two reasons were pointed out as a drawback of having moving pictures in the new auditorium. That is, the box has to be insulated and of not having large enough screen or projector.

Mr. Ernst pointed out that since the Team is to bring two pictures and would want the opportunity to show these pictures, the biggest place should be obtained. There will be at least four showing to house the whole residents of Topaz comfortably.

Mr. Cornwall presented the Relocation Manual in the mimeographed form. Copies will be given to the Block Managers and the Council. This manual is not the last word or the last edition. The intention is, Mr. Cornwall stated, to put this manual in the last edition and translate into Japanese.

The members of the Board should review the Manual from cover to cover, Mr. Ernst suggested.

Mr. Ernst pointed out that there is still room for additional information; and anyone having such questions or information should contact Mr. Cornwall; also, the Executive Board can help Mr. Cornwall by feeding him with questions or information from other sources.

Mr. Cornwall pointed out that the third thing on the Agenda is an important one concerned with the Chicago Conference and the question of representation from Topaz.

In brief, Mr. Ernst went on to say, you may recall that a Mr. Lou Hoffman visited this project not long ago. Mr. Hoffman had been at Gila practically since the program started. He was then taken into the Washington office to work on Relocation. Mr. Hoffman reported to Mr. Myer that several of the centers had asked for an opportunity to meet with couple of representatives from each of the nine centers and discuss the whole question of Relocation. The letter states that Mr. Myer is willing

to arrange for such a meeting, possibly the first part of February. Obviously, no budget for transportation and living costs for a conference of this sort have been set up for the WRA. One representative from the Council or the Relocation Committee and one from the Community at large should be selected to represent Topaz. However they are chosen, they represent the Community. Not later than January 10, Mr. Ernst would like to have the list of the important questions which the residents feel should be answered at the conference, together with the statement that Topaz will be or will not be represented.

Mr. Ernst pointed out that the order in which this center should give the answers is: Topaz wants to send two representatives to the Chicago Conference with a meeting with the other representatives. If they do want, how do they want to pick them? How are they going to pay the expenses?

A suggestion was made by Mr. Ernst to bring up the above questions before the Council meeting this afternoon.

This is the first time that the Director has proposed this kind of plans, Mr. Ernst reported. It happens to be on the subject of Relocation this time. However, if this thing works out to everybody's advantage, it might be that if another question comes up he might go about it in the same manner and asks for the opinion of the people in the centers. One of the things which Mr. Ernst feels was wrong before was that the people in the centers didn't have anything to say and were presented plans that were already planned out for them. If this conference should work out, there might be similar meetings to sit down with the representatives of the residents to work out plans concerning the welfare of the evacuees.

The Representative of the Council stated that this meeting at Chicago was brought to the WRA's attention by the residents of Heart Mountain to meet with relocatees and residents of the centers to discuss the problems concerned with their future.

The question is whether the residents will want to send delegates to this Chicago Conference or not.

Mr. Barnhart pointed out that a suggestion was made in Mr. Myer's letter that one member from the two delegates be chosen from the Committee on Relocation and the other may be drawn from the Community.

Mr. Ernst stated that it was up to the Council to pick their own representatives.

CLAUDE C. CORNWALL
EXECUTIVE SECRETARY

By M. J. Ende
Secretary

MINUTES

RELOCATION EXECUTIVE BOARD MEETING

Office of the Project Director
April 12, 1944
Wednesday, 9:00 A.M.

MEMBERS: Charles F. Ernst
Roscoe E. Bell
Walter Honderich
Raymond P. Sanford
Russell A. Bankson
George Lafabregue
Leah K. Dickinson, Executive Secretary
Kichizo Kanzeki
Nataichi Nakamura
Sanjiro Kawaguchi
Kichiro Nakajima
Kuraichi Suwada

Present: Mr. Ernst, Mr. Bankson, Mr. Suwada, Mr. Nakajima,
Mr. Bell, Mr. Honderich, and Miss Dickinson.

It was decided that this regular meeting should
continue to be held at 9:00 A.M. on Wednesdays of each week.

Mr. Ernst spoke on his recent visit to the West Coast. He reported that he had felt very little tension concerning the possible return of the Japanese-Americans to the West Coast if and when the military necessity of evacuation is declared to be at an end. Many friends of the people of Japanese ancestry are anxious for their return. Mr. Ernst advised that all evacuees keep in touch with their friends on the West Coast - with letters, cards, etc. In particular, boys being inducted into the army should send letters and cards to their friends on the Coast advising them of this fact.

It was suggested that some art souvenir card or pamphlet - easy to mail - might be prepared to send to Western Coast friends.

Mr. Nakajima reported that he had secured a translator, Mr. Isao Yano, who will be in Mr. Bankson's staff and his first job is the translation of the Relocation Manual into Japanese for distribution to Council members, Block Managers for reference purposes. It was suggested that it might also be given out to residents at the time of their relocation family discussions.

The matter of a regular relocation bulletin (such as has been so helpful in Selective Service) was discussed. Mr. Ernst pointed out that this calls for a very active participation on the part of the Council Relocation Committee - as in

the case of the Council Committee on Selective Service. Each Selective Service Bulletin release is prepared and discussed and approved by the Council Committee on Selective Service. This will necessitate much work but the Board felt that it might be a helpful device to get new information concerning relocation very quickly to the key people such as Councilmen. Also for posting on bulletin boards in mess halls about 100 copies would be needed of each issue. It can be issued in English and Japanese.

LEAH K. DICKINSON
Executive Secretary

MINUTES

RELOCATION EXECUTIVE BOARD MEETING

Office of the Project Director
Wednesday, 9:00 a.m.
May 17, 1944

MEMBERS: Charles F. Ernst
Roscoe E. Bell
Gilbert L. Niesse
Raymond Sanford
Russell A. Banksen
George Lafabregue
Leah K. Dickinson, Executive Secretary

Kichiro Nakajima
Kuraichi Suwada

Present: Mr. Ernst, Mr. Bell, Mr. Banksen, Mr. Carter,
Mr. Noble, Mr. Nakajima, and Miss Dickinson.

Miss Dickinson made a statistical report of the progress of relocation. During the first 17 days of May, 106 people left the project on indefinite leave, making a total of 605 people who have taken indefinite leave directly from the project since January 1, 1944. There were two conversions from short term to indefinite leave in the field making a total of 108 relocations during the first 17 days of May and with other conversions that have taken place since the first of the year, 666 have relocated indefinitely since January 1, 1944. 146 people left the project during May on seasonal leave making a total of 280 since January 1.

It was announced that the New York and Philadelphia hostels have been opened. It was requested that a statistical report be made at the next meeting presenting the relationship of Selective Service to Relocation.

Mr. Noble announced that the high school was making a survey to ascertain the plans of the seniors for relocation. They were also finding out the plans of all the students for the summer vacation. Miss Dickinson suggested that this information be tied in with the relocation discussions being carried on by the Welfare Section.

It was explained that there were many difficulties in the operation of the seasonal leave program largely due to the slowness in the arrival of contracts. Mr. Woodmansee of the War Food Administration is here at the project to help

expedite these matters, and it was announced that he was holding a meeting among interested workers at Dining Hall 32. It was announced that all workers at the Delta Mills are now working on indefinite leave.

The problem of community relationships in Salt Lake and Ogden were discussed. Miss Dickinson presented the semi-monthly job review from the Chicago Office, which was prepared particularly for the Issei, and it was decided to put it out as a relocation bulletin by the Council Committee.

LEAH K. DICKINSON
Executive Secretary

Joint Committee

Family Relocation Discussion Program.

Minutes. August 31st, 44.

Family
Discussion

Present: Miss Mc Closkey, Mrs Jenkins, Mr Turner, Mr Earl, Miss Mack

The question of the discrepancy between the records in the Relocation and Statistics office files, and the records at Welfare, was discussed. A large number of records still remain in the Relocation Individual files, although by this time, most of them should have been incorporated into the family folders. A check will be made at Relocation to see if all the records of those who have relocated, have been removed from the Individual files to the dead file.

With regard to the joint responsibility for securing face sheets when required by Relocation, for those not already in the Welfare files, during the past two days ^{requests} have come in asking Welfare to prepare the missing face sheets. Until then, the procedure has been for the clerk from the Relocation office to prepare the sheets required, from information secured from Statistics, after checking with the Welfare files. It was agreed that the usual procedure should continue, as apparently the requests of the past two days to Welfare had been made by someone unfamiliar with the correct procedure.

A question as to the status of the wives of men who have relocated on I.L. and then been inducted into the Army, was raised. Can they be reinducted into the Center? The consensus of opinion seemed to be that wives without children would find it hard to be reinducted, as a "legitimate reason" must be given, and a wife with a job and her husband's Army allotment should be able to get along well outside. Wives with children would probably be reinducted without difficulty, however the Army allotment, and the "legitimate reason" must be kept in mind.

There was some discussion on Exit interviews, and the kind of information given to evacuees at that time in order to reassure them about resources outside. Care should be exercised in informing prospective relocatees as to the types of social services available, because of the wide variation in community resources in different states, also variations in the application of the different types of assistance under Social Security, and especially, differences in community attitudes to Public Assistance in different sections of the country. Mr Turner said that in some communities where there are no W.R.A Field offices, committees are being organized locally, making individuals responsible for advising on such matters as housing, employment, medical care etc. It was felt this trend is very encouraging, and such information should be helpful to interviewers in the Relocation and Welfare offices.

With regard to the placement of children under the new instructions recently received from Washington, (Administrative

Notice No. 130, July 28th, 1944) the joint responsibilities of the Relocation and Welfare offices, as agreed on the previous day at a meeting attended by Miss Dickinson, Mr Pratt and Miss Sundwall, were outlined.

Miss Mack asked for the opinion of Committee with regard to the possibility of ^{inviting} ~~asking~~ Miss Dickinson and Mr Pratt, and possibly other persons close to administrative policy and thinking, to attend the next meeting of this committee. The interviewers on the Family Discussion Program are finding, that with events happening so rapidly in Europe, questions are being raised, and other questions perhaps should be raised, touching on W.R.A policy; etc, i.e. It is becoming increasingly hard to steer discussions between the extremes of "pressure" and "pussy-footing" as far as relocation is concerned. It must be kept in mind that the present program of interviewing the "re-call" group, is based on a definite understanding with the Block Managers that no pressure of any kind towards relocation, will be used during the interviews. The Block Managers are visiting the residents receiving invitations, and encouraging them to come in on this understanding. Pressure or aggressive tactics of any kind, would therefore be a breach of good faith, as well as defeating the ultimate purpose of the discussions. However, it is believed there are some "middle-ground" points which can be made, in the light of recent events in Europe, etc. which might help residents to think more seriously about the end of the war, without giving them a feeling of "insecurity" described as undesirable by the Project Director at a recent meeting of the Relocation Committee. The group agreed it would be helpful to have such a meeting, and it was decided to invite Miss Dickinson and Mr Pratt to attend the next meeting of the Joint Committee.

It was agreed the Joint Committee should meet once every two weeks in the future, on Thursdays, at 8.15 a.m., the next meeting to be held on Thursday Sept. 14th.

M.L.M.

M.L.Mack.
Acting Secretary.