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MINUTES OF
GENERAL ASSEMBLY

September 28, 1942

A general assembly of all the duly elected Cooperative Block Representatives was opened by Mr. Don Elbersson, Temporary Chairman, at Building 1620 on Monday, September 28, 1942, at 8:40 P.M.

Roll call by Wards showed as follows:

- WARD 1. Present: G. Yuasa, H. Najima, S. Uyeno, M. Sakaguchi, F. Makino, R. Kobayashi, H. Morishita, E. Hirose, Mr. Kawate, F. Ogura, S. Uyetake, H. Hasegawa, R. Murakami, M. Horiuchi, Y. Kyono, Y. Kumamoto, and G. Nakamura.
- Absent: A. Shinbo.
- WARD 2. Present: J. Sakamoto, J. Sakoda, H. Shinosaki, T. Mitsutomi, N. Shirai, H. Nakamura, T. Komatsu, I. Shijo, H. Tanaka, and M. Matsumoto.
- Absent: J. Miyakawa, A. Araki, S. Donao, H. Yamada, T. Miura, G. Tsuchiya, Y. Hashimoto, and I. Wiseril.
- WARD 3. Present: F. Hirahara, M. Omachi, S. Tateishi, U. Mizutani, H. A. Nitta, M. Tambara, H. Fujii, T. Mizutani, K. Hirose, H. Takemoto, and M. Nishimi.
- Absent: H. Hattori, D. Okada, and J. Ryugo.
- WARD 4. Present: M. Nishimura, C. Katagiri, F. Nomura, K. Takemoto, S. Sato, M. Kawate, S. Yamada, J. Takahashi, F. Dairiki, and L. Shimizu.
- Absent: U. Sasaki, T. Yuki, S. Kubo, C. Nitta, H. Kato, K. Kozumi, H. Oshima, and I. Yeda.
- WARD 5. Present: Y. Okano, R. Kitade, R. Yamada, B. Takahashi, W. Noda, T. Tsukahara, N. Nakamura, T. Tokuno, F. Yamasaki, I. Matsuo, J. Kawaguchi, and K. Wada.
- Absent: K. Hayata, M. Nakagami, T. Nakamoto, H. Yamasaki, K. Takemoto, and M. Yoshikawa.

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WARD 6. Present: C. Furuta, S. Taoka, K. Sugimoto, I. Hashimoto, Y. Sato, A. Otsubo, G. Iseri, M. Iseri, C. Taketa, T. Hashida, M. Nakashima, G. Teraoka, G. Uyeda, T. Itami, and Y. Takahashi.

Absent: S. Seike, and W. Maebori.

WARD 7. Present: J. Masugi, M. Asahara, G. Y. Tsukamoto, J. Fujita, G. Ikegami, M. Ninomiya, S. Kuramoto, F. Matsumoto, H. Hamada, and M. Shimizu.

Absent: R. Sato, R. Yokoyama, K. Yoshinari, T. Miura, and Rev. Inouye.

Each representative attending the meeting was given an agenda to which reference was made throughout the evening.

Mr. Elbersen, in his introductory remarks, stated that the cooperative movement was unobtrusive, but significant, and that the movement here at Tulalake which would eventually be known as the Tulalake Cooperative Society, was important in that it would be a test case of Japanese responsibility. It will be the first case of a Japanese-operated enterprise in this project with the WRA acting only in an advisory capacity.

A brief history of the Co-op movement at the project from its beginning with the training of leaders and the formation of an Advisory Council, to the present stage where the elected Block Representatives have replaced the appointed leaders was next related by Mr. Elbersen.

Upon the inquiry of one of the representatives present, the question of whether or not the theater would necessarily have to be taken over by the Cooperative together with the Community Enterprises, and the theater problem as a whole, was discussed. Mr. Elbersen was unable to give any authoritative information on this matter, but emphasized the need of keeping the Cooperative movement clear of other problematic issues. Mr. Koso Takemoto explained Mr. Kendall Smith's position and stated that at a previous Council meeting, Mr. Smith had announced his willingness to assume all responsibility in the theater matter.

Mr. Elbersen then went on with an explanation of the proposed set-up and the proposed working plan of the Tulalake Co-op. The importance of the Ward Unit was pointed out, and various methods of selecting the necessary committees were explained.

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The election of Ward officers, namely, a Chairman and a Secretary, was suggested. The indispensability of records of meetings, and the value of a general history of the Co-op movement in Tulelake as a record, in particular, was stressed.

The Cooperative in Tulelake, the Chairman further stated, would be incorporated under the laws of the State of California or the District of Columbia, whichever was found to be most advantageous.

For the nominations of committee candidates which were to follow, Mr. Elberson suggested that several Issei and Nisei be nominated from each Ward as Incorporators, from which group, one Issei and one Nisei would be elected to represent their respective Ward; the incorporators to serve later as the Board of Directors. For the By-Law Committee the election of one member from each Ward was proposed, the same applying to the Committee on Committee work.

In closing his address, Mr. Elberson requested that in electing committee members, the following requisites and qualifications be kept in mind: A Board member should have faith in the Co-op movement, have knowledge of its principles, have had some business experience, and should have leadership qualities, commanding the respect and support of the people; a member of the By-Law Committee should be interested in the work and have had experience in drafting documents, and some experience in Co-op work; and a member of the Committee on Committee work should be intelligent and fully aware of the importance of the committee.

Following Mr. Elberson's address, the several Wards broke up into separate groups to select their respective officers, committees, or to nominate candidates therefor. The results were as follows:

WARD 1.	Ward Chairman:	M. Horiuchi	
	Ward Secretary:	Miss Y. Kyono	11 - Elected
		H. Najima	
	Incorporators - nominated:		
	Issei:	S. Uyeno	Nisei: Y. Kumamoto
		G. Yuasa	R. Murakami
		M. Sakaguchi	H. Najima
		M. Horishi	E. Hirose
	By-Law Committee:	G. Nakamura	11 - Elected
		H. Najima	3
		R. Murakami	4
	Committee on Committee Work:		
		H. Hasegawa	7 - Elected
		G. Yuasa	1
		G. Nakamura	2

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H. Morishita 1
R. Murakami 4

WARD 2. Ward Chairman: J. Sakamoto - Elected
N. Shirai - Nominated
H. Nakamura 9 "

Ward Secretary: J. Sakoda - Elected
Bob Iseri - Nominated

Incorporators: - nominated:
Issei: T. Mitsutomi Nisei: I. Iseri
M. Matsumoto I. Shijo
J. Miyakawa A. Araki
N. Shirai J. Sakoda

By-Law Committee: H. Nakamura, elected unanimously.

Committee on Committee Work:
M. Matsumoto - Elected
T. Komatsu - Nominated
T. Mitsutomi - "

WARD 3. Ward Chairman: M. Tambara
Ward Secretary: H. Fujii

Incorporators - nominated:
Issei: M. Tambara Nisei: D. Okada
M. Nishimi H. Nitte
K. Hirose H. Takemoto
U. Mizutani
J. Ryugo

By-Law Committee: H. Fujii

Committee on Committee Work:
M. Nishimi

WARD 4. Ward Chairman: S. Kubo
Ward Secretary: M. Kawate

Incorporators: S. Kubo and S. Sato (Elected previously)

By-Law Committee: M. Kawate (By majority)

Committee on Committee Work:
C. Katagiri (By majority)

WARD 5. Ward Chairman: F. Yamasaki
Ward Secretary: T. Tokuno

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Incorporators - nominated:

Issei: T. Tsukahira
B. Noda

Nisei: R. Kitade
T. Tokuno

By-Law Committee: K. Wada

Committee on Committee Work: B. Takahashi

WARD 6.

Ward Chairman: C. Taketa

Ward Secretary: Chas. W. Furuta

Incorporators: C. Taketa and T. Itami, Elected un-
animously.

By-Law Committee: K. Sugimoto

Committee on Committee Work: Chas. Furuta

WARD 7.

Ward Chairman: Temporary - J. Fujita

Ward Secretary: George Ikegami (Temporary)

Incorporators - nominated:

Issei: S. Kuramoto
G. Y. Tsukamoto
R. Yokoyama

Nisei: G. Ikegami
H. Hamada
F. Matsumoto

By-Law Committee: nominated:

J. Fujita
R. Sato

Committee on Committee Work - Nominated:

K. Yoshinari
M. Asahara
T. Miura
J. Masugi

Messrs. N. Shirai and Koso Takenoto were interpreters
for the evening.

The Assembly adjourned at 12:00 P.M.

MINUTES OF THE SECOND GENERAL ASSEMBLY
OF THE
TULE LAKE COOPERATIVE ENTERPRISES, INC.
January 20, 1943

The second general assembly of all the Block Representatives and members of standing committees of the Tule Lake Cooperative Enterprises, Inc., was called to order at Building 2420 at 8:20 p.m., by the chairman, Mr. S. Kuramoto, with New Year's greetings and a few introductory remarks.

ROLL CALL

Roll was called and the following Representatives were noted absent:

- Ward 1. K. Takatsui, J. Imai, R. Kobayashi, J. Okubo, F. Eki, Y. Kyono, Y. Kumamoto, and G. Nakamura.
- Ward 2. H. Shinosaki, T. Miura, T. Mitsutomi, T. Hayashi, N. Sato, H. Nakatomi, and T. Komatsu.
- Ward 3. H. Hattori, S. Jimbo, T. Hosokawa, H. Fujii, T. Mizutani, H. Takemoto, and T. Fujii.
- Ward 4. C. Ishizu, K. Murakami, S. Sato, S. Yamada, G. Sakamoto, F. Dairiki, L. Shimizu, H. Kato, K. Kozumi, and M. Miyamori.
- Ward 5. Y. Okano, R. Yamada, W. Noda, S. Abe, T. Tokuno, Mr. Sato, J. Nimura, Y. Kawada, T. Nakamoto, H. Yamasaki, J. Kawaguchi.
- Ward 6. I. Sato, S. Okazaki, I. Hashimoto, A. Otsubo, W. Maebori, C. Nakamura, I. Abo, Y. Hamaguchi, and G. Uyeda.
- Ward 7. R. Sato, R. Yokoyama, M. Asahara, J. Fujita, N. Ninomiya, T. Miura, Rev. Inouye, K. Horike, F. Matsumoto, H. Hamada, and J. Oishi.

There being no objections from the floor, the minutes of the meeting on December 3, 1942, were dispensed with due to the full agenda of the evening.

JUVENILE
DELINQUENCY
PROBLEM

Mr. Harry Mayeda, representing the City Council, and Mr. Yamashita, chairman of the Planning Board, spoke to the Assembly in regard to the juvenile delinquency problem. There is an acute need of recreation equipment in this colony. Space is available, but only a small supply of equipment has been made available to the Recreation Department even after five months of negotiation with the WRA. There is much red tape and long delay in obtaining what little equipment is obtainable. An appeal is made to the Co-op in making available to these young persons in the Project some equipment for recreation. A fund of about ten thousand dollars (\$10,000) is set as a goal for this purpose. This is for a colony of 15,000. Immediate

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action is imperative to prevent the growth of juvenile delinquency in this Center. An appeal is made for favorable decision. Mr. Kuramoto asked the members to discuss this matter at their next ward meetings and report at the next meeting.

EXECUTIVE
SECRETARY'S
REPORT

The Executive Secretary's report was given briefly by Koso Takemoto. The salient points were as follows:

- 1) Permit received from the State, 12/12/42, to sell membership up to ten thousand.
- 2) Co-op - WRA Operating agreement. No decision is reached as yet. The rate of rentals as stated in the supplement No. 2 to the Administrative Instructions are felt to be too high. It is hoped that some agreement can be reached with the WRA on this.
- 3) Associated Cooperative of Norther California. Application form has been requested but as yet has not been received.
- 4) Resignation of Mr. Miyamoto and appointment of Mr. Ikegami.
- 5) Mr. Elberson was appointed supervisor of Community Enterprises in the stead of Mr. Kendall Smith, who left the community.
- 6) Termination of Trust and Assignment of Trustee's Interest: above papers signed on December 21, 1942.
- 7) Financial statement. Audit report by Mr. Jacobson and Mr. Jentsch accepted as submitted, 1/21/43, by the Board of Directors.
- 8) Creation of the Emp. Relations Comm. Noboru Honda was appointed by the Board as Personnel Director on January 4, 1943.
- 9) Circulating Library. Approved by the Board 12/28/42.
- 10) Mr. Sugimoto elected treasurer of the Enterprise, 12/23/42.
- 11) Schedule for coming events:
 - Jan. 30 - Ward membership meeting
Place of meeting to be selected by 5 p.m. January 21.
 - Feb. 1 - New representatives to be elected.
 - Feb. 4 - Ward Assembly. Old and new representatives to nominate members for the Board of Directors and other committees.

GENERAL
MANAGER'S
REPORT

The General Manager's report by George Ikegami can be summarized as follows:

- 1) During the month of December enough supplies were on hand from November for the carrying on of business. Gross sales were \$150,000 as compared to \$114,000 for november.

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- 2) Our financial structure is not strong enough. Unfortunately, the auditors from Walla Walla, Washington, could not be here on time to get out the financial statement for the benefit of our creditors; several orders were held pending by some of the business firms until they could determine our credit standing.
- 3) Letter from Mr. Takiguchi, Mr. Ichikawa, and Mr. Hamai who are on a buying trip for the Co-op to St. Louis, Missouri, states that supplies are harder to get than they had believed, but they will do their best to secure supplies.
- 4) During the month of December, they were not allowed to purchase more than a month's quota ahead. Quota was determined from the volume of order of the previous months.
- 5) Shortage of goods and the post-holiday season has caused a slight slack in business for the first half of January.
- 6) Emphasized the necessity of capital to do business. Necessity of buying and using scrip for purchases.

TREASURER'S
REPORT

The Treasurer's report was explained in detail by Mr. Sugimoto. See Assets and Liabilities and Balance Sheet as of November 30, 1942, which is attached. Mr. Sugimoto emphasized the need for buying with scrip in order to establish a patronage record which will be in effect for the period prior to 12/1/42. Mr. Tonomura raised this question from the floor: According to a newspaper item sometime ago, a shipment of lumber arrived on the Project. Why was not that purchase recorded on the auditors' report? Koso Takemoto gave his explanation, as an individual, not as an officer, that his understanding was that one a portion of the lumber had arrived, and that lumber was sold to the WRA; therefore, there was no need of recording it. Furthermore, the bill was never sent to us, and the Co-op was able to cancel the order.

REPORTS BY
CHAIRMEN OF
STANDING
COMMITTEES

Reports were given by the chairmen of the standing committees as follows: Mr. Sugimoto of the By-Laws Committee thanked Miss Fumi Sakamoto and Mr. Elbersson for their untiring help and advice to the Committee; Mr. Tonomura gave the report for the Committee on Committees in the absence of Mr. Matsumoto, the chairman. (See attached copy of report.); Mr. Ikeda reported on the various activities of the Management Committee; the Auditing Committee report was given by Mr. Tad Tomita; the Membership Committee's activities were outlined by Koso Takemoto, who stated that the membership total now is 5446 members, with approximately two thousand more hoped for with the second membership drive; and lastly, the Educational Committee and the

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Employee Relations Committee reports by Noboru Honda, Educational Director and Personnel Director. Copies of reports may be referred to as to contents and details. See attachments.

DISSOLUTION
OF BY-LAWS
COMMITTEE

Having completed its period of usefulness, the Chair suggested that the Committee on By-Laws be dissolved. A motion was made by Mr. Masao Kawate and seconded by Mr. Kumeo Yoshinari that the Committee on By-Laws be dissolved as of January 21, 1943. The motion was unanimously carried.

On motion made by Mr. B. Nakagawa, the meeting was adjourned at 11:28 p.m.

Respectfully submitted,

Koso Takemoto,
Executive Secretary.

THIRD GENERAL ASSEMBLY
TULE LAKE COOPERATIVE ENTERPRISES, INC.

April 30, 1943

The third General Assembly of the Tule Lake Cooperative Enterprises, Inc., was called to order by President, S. Kuramoto, at Mess 1620; time, 8:00 P.M. The roll was called and the Representatives, Committeemen, and Board members were present as per attached list.

The first business of the meeting was the report of the Executive Secretary. The report is as follows:

- February 4, 1943 - Meeting of outgoing and incoming representatives was held, Building 1220.
- February 11, 1943 - Jimmy Hamai and Noboru Honda left the project to attend the Interproject Cooperative Conference, at Salt Lake City.
- February 15, 1943 - The compulsory use of script was instituted at all canteens and service shops.
- February 20, 1943 - Received a letter from the Associated Cooperatives of Norther California, notifying us of our acceptance as a member of that organization.
- February 21, 1943 - A proclamation of rationing shoes was issued. Sales of canned foods were frozen until March 1, to be rationed thereafter.
- February 24, 1943 - Mr. Satoru Kuramoto and Mr. Shigeichi Kubo were elected President and Vice-President of the Board of Directors respectively, at its meeting, held this date.
- March 1, 1943 - A fiscal inventory was taken by all canteens; the primary purpose of this inventory was to prepare for Institution of the Retail Control and Warehouse Control Systems.

- Remarks:
- (1) -As a result of demands by the colonists for the establishment of a fish market by the Co-op, James Nakagawa, Research Director, conducted an investigation of possibilities in that field and found the plan feasible. Arrangements are almost complete, and it is hoped that the Co-op Fish Market can be opened in the very near future.

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- (2) - Several changes in the Co-op Personnel took place during the period due to the acceleration of the W.R.A. relocation program. Tokuyoshi Kawasaki succeeded Koso Takemoto as Executive Secretary; Tsutomu Obana succeeded Norobu Honda as Educational Director, and was subsequently replaced by Masao Kawada, upon resignation due to ill health; James Nakagawa succeeded Takeo Yoshihara, as Research Director; and Louis Oki was appointed Personnel Director.
- (3) - To supply the colonists with sorely-needed information on Co-op developments, services, operations, and news, the position of Director of Information was created, and Noboru Honda, former Educational Director, was appointed thereto.

The Treasurer's report was given by Mr. S. Kubo, who gave the report in behalf of Mr. K. Sugimoto, Treasurer. Mr. Sugimoto, though present to answer questions, was bothered with a throat ailment; consequently, he could not make the report himself. The report proved enlightening and was duly accepted by the body present. The Treasurer requested questions to be asked after all of the reports were completed.

Acting General Manager, Wilbur Takiguchi, gave a report on the Management in behalf of Yoshimi Shibata, Assistant General Manager, who was ill. Report is as follows: A new system of centralizing some of the merchandise became effective on March 1, 1943. All hardware and sporting goods are centralized at Store #1; the drygoods is centralized primarily at Store #5 and partly at Store #3; shoes are centralized at Store #2. The reason for this was that merchandise were difficult to obtain. This will permit serving the residents more conveniently and also, eliminate the necessity of carrying a huge stock. This new system will result in losing some sales, but the elimination of carrying large stock should make up for this.

The Assistant General Manager has been given more authority which permits the respective store manager more freedom for supervisory work.

Closer coordination between the two offices, (717-A and 351) has been endeavored through weekly meeting of the Executive Staffs of the two offices. This should result in a better system of operation.

A very desirable plan is expected to materialize very soon. That is, to have a business office manager at the 351 office. Al-

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so, to create a new position as a fieldman or assistant manager for the purpose of coordinating the functions between the stores, service departments and the business office. This will permit the General Manager to have more freedom so that he may be more observant. This will pave its way for more efficiency.

The retail control system was installed on March 1, 1943. This will permit the increase of efficiency because leakage or loss may be detected. Furthermore, the inventory is available at all times.

The present scrip system is to be changed to a cash register receipt system. This is expected to be installed about the time that the present lot of scrip books has been used up.

Due to many persons leaving the Project, filling of vacancies is becoming problematic. In most cases, we are losing persons in key positions. Therefore, keeping experienced persons is a problem. However, since the hiring and firing is being taken care of by the Personnel Director, this problem thus far has been taken care of quite adequately.

Numerous complaints directed to the clerks instead of to the manager or general manager has caused loss of some of the best clerks.

Though merchandise supply has been fair, rationing will create considerable difficulty. Generally speaking, merchandise is getting harder and harder to obtain. On the last buying trip, cost of \$60,000 to \$70,000 of merchandise was purchased from Ricestix. A promise of \$20,000 credit was obtained. After making the purchase and receiving the promise for credit, due to the unethical business practice of another Project Co-op, Ricestix curtailed all credit to the project enterprise. This necessitated doing all business with cash. We have been very fortunate, for our financial backing was strong enough to meet the need.

Washington has advised that dead stock should be watched very closely, that is, to eliminate dead stock. If merchandise is not sold within sixty days, the price should be reduced and after it is reduced if the merchandise is not sold in additional thirty days, further reduction should be made for disposal.

Further Washington advice has been that the current ratio for a sound business structure, taking into consideration the present business conditions, should be 2 to 1. This current ratio will insure a safe credit recognition. Cash is required for most purchases now and wholesales prefer catering to old accounts. Clothing may possibly be rationed in the near future.

The drygoods buyers are contemplating another trip East. Feelers have been sent and they advise not to make the trip.

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However, in order to obtain merchandise under the present business conditions it is advisable to make the trip. Mr. Takiguchi concluded his report by adding that the Management Committee's invaluable aid is needed at all times to iron out future problems.

MEMBERSHIP COMMITTEE REPORT - Mr. T. Hosokawa reported in behalf of the Membership Committee. He stated that their work was to study ways and means of how to increase membership. The plan to make another membership drive about the middle of March necessitated postponement due to the registration difficulties. However, in some blocks, as many as twenty-five (25) new members have been added, which shows that with proper endeavors, new members can be solicited. He believed that after the dividends have been distributed, the membership would increase.

Upon completion of Mr. Hosokawa's report, the chair stated that a large membership was not the primary objective, but the recording of patronage of members was very essential. In this manner, income tax can be saved and the needed fund can be retained here for the people.

MANAGEMENT COMMITTEE REPORT - Chairman of the Management Committee, Mr. K. Ikeda, reported that though at the last General Assembly, the numerous recommendations made by the Management Committee had not been acted upon by the Board of Directors, (This was largely due to the fact that the organization was in a formative stage, which necessitated much attention of the Board in other fields.) He was happy to report that most of the recommendation has been approved and brought into actual practice recently. The recommendations made by this Committee was reported as follows:

1. Due to the numerous pairs of shoes accumulating at the Shoe Repair Shop, a night shift has been suggested which is in practice at the present time.
2. The rumor of outrageous prices charged for watch repairing was investigated and found that such was not the case. The Committee had the Dispatch print the actual facts.
3. With reference to the financial statement which shows a check cashing fund of \$15,000.00, the Management Committee assisted in securing a loan of this amount.
4. Centralization of merchandise was recommended which is in practice.
5. After due study for the possibility of opening a fish market, this has been recommended. At first it was feared that if the Co-op should open a fish market, the

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mess food standard may be lowered. However, this fear was not expected to result.

6. The matter of private business has been observed. Apparently, quite a number exists. Because we have no City Council to make any regulations, there is nothing that can be done except to call the Project Director's attention to the matter.
7. For every soda water bottle lost, the Co-op is charged 2¢. Because the return of the bottles has been very poor, the Boy Scouts were propositioned to collect the bottles at a premium of 1¢ per bottle. This too has been in practice.
8. The matter of manufacturing tofu and miso on the Project has been studied. It is very possible that it will reach maturity in the near future.
9. Since the latter part of 1942, the elimination of scrip books and replace it by the use of a cash register stub system has been studied. It was found that it would be considerably cheaper and much more convenient for all concerned to change the system. Therefore, the Management Committee has recommended such, which has been approved by the Board of Directors. Cash registers have been ordered at a cost of \$6,066.00, which is the net cost to the Co-op. This is after deducting the discounts due us on the old cash registers. The manner of keeping the records under the new system will be studied.
10. Retail control and warehouse stock control system was recommended and put into practice on March 1st. This system provides a wholesale and retail relationship within the organization. It provides a complete check control over the leakage or loss. The inventory was taken on March 31st to check the leakage. It was found that 2.4% leakage was found. Normally about 2% is expected in any large business. This small percentage loss is not excellent, but is a fair showing.

In behalf of the Management Committee, Mr. Ikeda appealed to the body present regarding the existing shoe repair shop problem. He stated that perhaps it was not the duty of the Management Committee, but the matter was urgent. Therefore, the committee took the initiative to study the situation. Mr. Hitomi and Mr. Ikeda was the Committee of two to investigate the matter. The problem should have been the Employee Relations Committee's, perhaps, but it is of concern to the Management Committee and therefore, the Committee acted.

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Since April 26, 1943, the shoe shop has temporarily closed its doors. The Committee studied and negotiated with the shoe repairmen and they were happy to report that if the proposition is accepted by the group present, the negotiation could be called successful.

The duty of the shoe repairmen is an unpleasant one. They have worked in two shifts (day and night) very incessantly with the sincere welfare of the community at heart. Oftentime, upon reaching home, they have gone to bed without showers. Much sacrifice has been rendered. In spite of this, some have abused and have made verbal attacks on the employees. The shoe repairmen were made to realize that this lack of understanding and lack of appreciation should not continue. Whereupon the shoe repair shop was closed.

The representatives of the repairmen and the Committee of two representing the Management Committee met until 2:30 A.M. the previous night. It was found that considerable pressure was brought by the people for immediate refund of lost shoes of which the repairmen could not be too certain. The lack of facilities made it difficult to maintain an accurate record of the shoes. Some demands were made on lack of evidence; some individuals came in and stated that he is a member and the shop belonged to him, thereby stepping inside of the counter searching for his shoe in the pile, giving little care of what happened to the other shoes.

The reasons for the delay has been found to be as follows:

1. Since rationing, shoes beyond repair have been brought in. Because of the appeal of some people, they have accepted in such condition. It requires much time which naturally retards efficiency and after fixing them, oftentimes the original shape changes. In such cases, the customers emphatically state that it was not his shoe.
2. Shoe repair parts are very difficult to get. And the facilities are quite adequate.
3. Experienced shoe repairmen are very few. Many of the men are apprentices, therefore, too much cannot be expected.
4. Some Co-op representatives have stated that if this is all the service that can be rendered, why don't you close the shop.

AT this point, Mr. Ikeda appealed to the delegates present to make a complete report to the respective blocks informing the colonists of the actual situation and appeal for their understanding and cooperation. The printed report of the situ-

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ation is to be sent to each block. If this is reported, the repairmen are willing to return to work Monday morning. In connection with this problem, the following new policies are to be in effect:

1. Until May 15th, no more additional shoes will be accepted for repair.
2. All of the shoes presently in the shop will be fixed by May 15th. The customers are requested to pick up their shoes by the 15th. After this date, the shoe shop will not be responsible for leftover shoes.
3. After March 15th, shoes will be accepted for repair. At the discretion of the shoe shop manager, when the accumulations of shoes become too great, the shop will reserve the right to decline acceptance of additional shoes for a short period at a time. This will permit the repairmen to catch up on their work.
4. No more too badly worn shoes will be accepted for repair.
5. No liabilities will be assumed by the shoe shop for theft or fire losses. But, every precaution will be taken to avoid losses.

Mr. Ikeda added that the shoe shop problem necessitated immediate attention, due to the fact that there was a possibility of this strike spreading throughout the entire organization. If such happened, and the creditors found out such, the Co-op's credit would be nullified. All of the work that has been done to date and the fine record that we have maintained would become nothing, if such a strike occurred. Mr. Ikeda appealed for 100% cooperation.

The chair remarked that the present situation is of grave concern to everyone. The welfare of the entire organization and all of the past endeavors was hanging on the balance. The work of the Management Committee to settle this problem is very commendable. In behalf of the delegates present, Mr. Kuramoto thanked the Management Committee. Mr. Kuramoto added that it is wonderful to know that you are a part-owner of this huge business. However, please don't think that the workers are working for you; we should appreciate their endeavors. It is easy to see that among over 8,000 members, some will be unreasonable. He appealed to the delegates to inform the block residents of the actual situation to avoid a recurrence of such a problem. At this point Mr. Ikeda called on his co-committeeman, Mr. Hitomi, for any additional remarks that may have been overlooked by Mr. Ikeda. Mr. Hitomi replied that he had nothing more to add. The delegates present fully appreciated the situ-

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ation and it was generally understood that the request and appeal of the Management Committee would be carried out.

The chair supplemented the report by reannouncing that about the middle of May or the First of June, the new cash registers would be put into service. The cash register receipt cost 80¢ per five rolls. This contains 6,000 receipts. It is estimated that about \$1,000 worth of such receipts would be necessary in a years time. The use of scrip requires between \$6,500 to \$7,000 per year. Therefore, considerable savings is expected. When the cash registers have been set up, the most important thing would be for the customers to save their cash register receipts. This is vitally important. The chair requested that everyone be so informed.

EDUCATIONAL COMMITTEE REPORT - Educational Director, Masao Kawada reported that the Education Committee has been meeting since December 13, 1942. Many policies were formulated. Suggestions such as study groups, various contests, poster work, booklet and bulletin distribution have been made. Also, showing of movies and display of the use of cosmetic as an attraction for Co-op study groups have been suggested.

Accomplishments thus far are: One Ward Education Leader paid by the WRA has been selected and working very hard. Ward III has not selected a leader to date. The efforts of these leaders have been very successful. Starting in Ward I on April 16th, Ward Educational Program campaign has been started which has continued in consecutive weeks in Wards I, II, and III to date. Ward IV will be the scene of the next weeks program. The other Wards will be covered in rotation. The program has been very instructive as well as entertaining.

Investigators from Washington have stated that the Tule Lake Co-op is the best. It has the best educational setup.

Moving pictures have been shown to school classes and former Education Director, Noboru Honda, has spoken to the high school classes several times. The 717-A office had as guest three high school classes. The classes were instructed as to the duties of the respective executives and the general functions of the Cooperative organization. Mr. Kawada appealed for the cooperation of the residents to facilitate the work of the Ward Education Leaders.

Our successful improvement was the opening of the circulating library under the Research Director. He encouraged the study of Co-op because it is a new type of business which merits support of everyone.

AUDITING COMMITTEE REPORT - Mr. A. Otsubo made the report stating that as an individual, he was not qualified as a member

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of the Auditing Committee. However, in the Committee there are very competent persons, therefore, the work of the Committee merits recognition.

On the first part of February an inventory of the stores, shoes and the warehouse was taken. With the cooperation of the Management Committee, the inventory was spot-checked. Also, the Committee audited the books and records with the help of the Treasurer and found the records in order. Because of the fact that the previous committee laid a good foundation, their plans were followed very closely. Along bookkeeping procedures, etc., no particular changes were found necessary. Mr. Otsubo concluded the report by asking for the cooperation of everyone.

The chair thanked Mr. Otsubo and Committee.

EMPLOYEE RELATIONS COMMITTEE REPORT - Personnel Director, Louis Oki, gave the following report:

Three and a half months have elapsed since the inception of this committee. During which time we have taken up many important matters for study and have made recommendation to the Board of Directors after thorough investigation and studies were completed.

I. Such subject as follows:

One-half day off for employees on Wednesday morning which is now changed to Thursday afternoon. We grant that speaking from a purely business policy such schedule seems unnatural; however, to begin with, the center life is abnormal and conditions cannot be compared with the outside. The cash advances are the same with the W.R.A. employees; yet to our mind, the Co-op employees, excepting for few incidents, are all very conscientious and when the average is taken the Co-op workers carry more responsibilities.

Extensive studies and investigation were made in regards to promotion, flat scales, etc.; but as you all know, the WRA has a ceiling (on wages, classifications); therefore, the best way to reward them was the recently adopted half-day off and promoting those in responsible positions to Class "C".

II. Next which we have partially assumed and made study was of hiring and dismissing. In order that some burden can be relieved of the General Manager so that he may direct more effort to other business, the Personnel Director was instructed to accept all applications for Co-op employment, also to interview the prospective employees. The finding of such to be presented to the

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committee for their approval. It is now being carried out and in the course of time we hope to materially show its accomplishment by some improved conditions which we believe will gradually develop.

- III. The Personnel Director is compiling an occupational file of all the Co-op employees according to their actual background. By background, it is meant their actual occupation previous to evacuation. This survey, which in many respect a duplication of W.R.A.'s, is made so that the Co-op with its many connections can assist its employees greatly in the resettlement program. For those not interested in relocation, the survey will assist us within the local set-up. We would like to have it understood that the statement made in the survey will not be the sole basis upon which any individual will be recommended to responsible positions.
- IV. Under the very capable leadership of Mr. Noboru Honda, one phase, the primary discussion and training group, has been completed and we believe much has been accomplished. At present, it is temporarily suspended, but it will be resumed as soon as organization takes place. By this, it is meant that up until recently many changes have taken place--such as personnels, departments, etc.
- V. Coop Picnics to which members of the Board of Directors, various committees, block representatives, and the employees are to be invited is now being studied. The purpose is to acquaint all of the employees with members of the Board, various committees, and representatives. The date and place are not set as yet.
- VI. There may have been some policy that this committee recommended to the Board of Directors which to some may have seemed unjustified, but it is our wish that the people will note the fact that we did so after extensive study and investigation. We aim to do our very best although the job is very difficult.

The public's understanding and cooperation is urgently requested.

COMMITTEE ON COMMITTEES REPORT - In the absence of Mr. M. Matsumoto, Mr. Tonomura gave the report as follows:

According to the By-Laws of the Co-op we, the representatives of the people, members of the Management Division and Administrative Office, are meeting here tonight to receive the various reports of the past three months and activities of the Tule Lake Cooperative Enterprises.

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In order to create better relationship among the members of the Co-op, as well as to strengthen the structure of the organization, we must give and receive the frank and accurate report of the activities, thereby creating better understanding among the membership at large. In order to serve the community one must consider himself as a part of that community and provide opinion which is worth considering. The spirit of cooperation is found when everyone of that community cooperate and help build that particular organization which they belong.

Usually when we are young, we always speak in term of academic mind, but as we grow older we know the practical side of life is rather different than academic thinking. Let us sympathize others (Isseis and Niseis) and give encouragement and guidance for Niseis, thereby creating better future for the Japanese-Americans.

The chair remarked that a very commendable organization has been built. All committeemen are working very hard without pay. Please do not lend ear to rumors. If in case of doubt, please clarify by verifying your doubts. Absolute cooperation is very essential in this respect.

Refreshments of tea and cookies was served at this time. During this period, a question period was held. A question was raised regarding the income on expense of handling checks. The financial statement showed that an income of \$771.60 was realized and the expense was \$1,254.44. The difference was explained that in case where the total amount of the check or most part of the check is brought in for purchasing scrip, there has been no charge for cashing the checks. Because of numerous amount of checks in this category, the cost of handling checks over the income is greater due to the 3¢ charger per check by the Bank over a certain number of checks.

With reference to the income and expense at the watch repair shop, a question was raised due to the fact that the income of this department was \$3,187.60 compared to the expense of \$3,550.52. It was explained that this was due to the fact that a large stock of wedding and engagement rings have been purchased recently.

With reference to the income as shown on the financial statement from Heart Mountain Community Enterprises and Minidoka Cooperative Enterprises, a question was raised as to how much income was had. It was explained that an unusually large stock of sweaters were on hand which were not needed here. Therefore, these sweaters were sold to these Enterprises.

The statement showed that \$47.74 was due from the Tule Lake Y.B.A. With the understanding that the Co-op was not do-

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ing any credit business, this figure seemed peculiar. Mr. Sugimoto explained that this was due to the fact that the accounted was purchased at the end of the month and the payment was made within a few days which necessitated its appearance on the records as such. This amount has been paid. It was requested that practice of such nature be refrained.

Treasurer reported that according to the by-law, we are to disburse dividends every three months. However, in order to build a strong financial structure, this dividend distribution has been postponed until June 30, 1943, by the decision of the Board of Directors. Up until November 30, 1942, no patronage record is available. Therefore, in accordance with the ruling of the Collector of Internal Revenue, the records we have established since December 1, 1942 for a period of four or five months will be used as a basis to determine the patronage record percentage for the period prior to December 1, 1942. In other words, the records established since the organization of the Co-op will be projected back over the period of the old community enterprises.

Non-members' records cannot be recognized. So it is desirable that these non-members become members so that they may be credited with the purchases they have made.

He reported that one project heeded the demand of the members and disbursed their profits. This nearly caused the organization to become non-existent. It became necessary to seek investors to build the financial structure of the organization to permit them to continue business. In this project, we withheld the disbursement of the profits. Therefore, the financial structure is sound enough without soliciting investments. The understanding and the patience of the members here is the result of the present status. The Treasurer requested that this information be forwarded to everyone as a reason for withholding the disbursement of dividends. He stated that before June 30th, the patronage refund declaration will be made.

At this time, the matter of income tax and also reserves must be considered. It is difficult to say how much dividend can be disbursed. Also, it will require a little time after June 30th to straighten the records for the disbursement of dividends. But disbursements will be made.

The members at large have the final say as to how the dividends should be disbursed. However, the Board of Directors, to fulfill their responsibilities and who are in the best position to make recommendations as to the best method of distribution, will study and recommend to the members of the best course to pursue. The members may vote to make their selection at that time. The Treasurer concluded his report by saying that by the end of July or by the middle of August, the distribution would be ready.

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One party reported that no consideration would be necessary for unqualified employees, but for commendable employees, some compensation may be in order. It was replied that the Employee Relations Committee will study this matter.

Mr. Sugimoto again took the floor to explain that the accrual set aside as unemployment and social security tax was not paid out as yet. As a good business practice, this amount has been reserved because it is very possible that such will have to be paid. However, if it does not have to be paid, this will be additional profit for us.

The chair stated that we have been practicing the compulsory use of scrip, but scrip purchases alone is insufficient to save income tax. Non-members' records cannot be recognized according to Co-op laws. Only members' records can be recognized. The cash register receipt records will be kept, but non-members' records of such will be of no value.

The chair asked for further questions from the floor and there being none, Mr. Kuramoto thanked the commendable showing of many present inspite of adverse weather conditions. There being no further business, the meeting was adjourned at 11:00 P.M.

Respectfully submitted,

MINUTES OF GENERAL ASSEMBLY
OF THE
TULE LAKE COOPERATIVE ENTERPRISES, INC.

October 23, 1943

Pursuant to notices given five days prior hereto (Article 8, Section 3-By-Laws) the regular General Assembly of the Tule Lake Cooperative Enterprises, Inc. for the quarter ending September 30, 1943, was held at Building 1920 on Oct. 23, 1943 at 1:30 P.M. President of the Board S. Matsumoto presided.

Roll was called by the Executive Secretary. The attendance of the Representatives, Committeemen, and Board members were present as shown per attached list.

In the opening address made by M. Matsumoto, it was added that, "Owing to the present unsettled conditions, various reports will be made by ex-officios and temporary chairmen.

In accordance with the Agenda for the day, the first business was the report by the Executive Secretary which was as follows:

- July 12 Executive Secretary C. Kawasaki submitted a letter of resignation; replacement was made by Byron Akitsuki.
- July 18 Upon news of segregation movement with regard to the future plans and policy of the Co-op, recommendations were made by Wards 2, 3 and 5, subsequent meetings held.
- Aug. 19 Declaration of 8.8% patronage refunds to be made for the fiscal period, beginning May 27, 1942 to June 30, 1943, was made. The manner and method of distribution was 50% in Cash Orders and 50% in Certificates of Indebtedness.
- Aug. 25 Training of key position personnel, in view of the transferring of the present personnel, was recommended by various ward assemblies.
- Aug. 28 Distribution of patronage refunds was made.
- Sept. 10 Delegates to the Chicago Conference were selected, namely, S. Kubo, C. Kawasaki, Wilbur Takiguchi, and Don Elbersen. Compensation of Directors and Committee officers for their services rendered during their tenure was approved by all Wards, except one.
- Sept. 11 Election of officers was held, Mr. M. Matsumoto and Y. Tsukamoto, for the positions of President and Vice-President, respectively.
- Sept. 24 Delegates left for Chicago to attend the Conference.

Remarks: Relocation continued to affect the Co-op personnel.

Treasurer K. Sugimoto then submitted the official certified financial statements of the Cooperative as of September 30, 1943, which had been duly approved by the Auditing Committee and the Board of Directors on October 21, 1943. Treasurer also bared the fact that all books had been audited, and documents, examined by a Certified Public Accountant. The statements were reviewed and explained in full by the Treasurer, particularly in regard to the reason why the patronage refunds could not be disbursed in cash at the present time. He further added that the new Certificates cannot be redeemed until the Certificates of the last fiscal period are fully paid off. Thereupon, the assembly unanimously gave approval to the foregoing financial statement.

In behalf of the new General Manager Hitomi, Mr. S. Kubo, former General Manager, gave the following report:

- July 15 Subsequent to the meeting held on July 10, 1943, Mail Order Service of Montgomery Ward at Canteen #4 was terminated; nevertheless, Sears Roebuck continued to give service.
- July 23 Assistant General Manager Tsunoda tendered his resignation, prior to relocation.
- July 25 As a result of the joint meeting of the Board of Directors, Ward Chairmen, and Committee on Committees, future buying was stopped, with the exception of daily needs.
- Aug. 16 Special 10% discount sale, from August 16 through 21, for the purpose of paying out patronage refunds to residents relocating, was decided. Sales of approximately \$302,000 were recorded at the end of the first week.
- Aug. 19 Arrival of Messrs. Rossman and Richardson accelerates the plan for attending Buyers Conference in Chicago.
- Aug. 20 OPA instructed us that no shoes can be sold without ration stamps.
- Aug. 23 Report was made on physical inventory on all merchandise.
- Aug. 24 Three delegates aforementioned left for Chicago to attend conference.
Office Manager, James Nakagawa, was appointed as Acting Office Manager, during S. Kubo's absence.

Aug. 29 Possibility of laundry service by Co-op studied.
After many set-backs, the fish market continued to open for business.

Committee reports were given as follows:

COMMITTEE ON CO MMITTEES: Mr. Togami, secretary, reported that during the period, July to September, the Committee had occupied itself with the Amendments of the By-Laws. Nearly 80% of the assigned work was completed by July 23, and the submittal of the following recommendations,

"Recommended that all meeting minutes be distributed to Ward Chairmen for the purpose of establishing closer co-ordination among wards and committees, for the development of the Co-op.

"In view of the fact that too much time would be required to discuss the proposed amendments to the By-Laws, we recommend:

1. That such discussion be omitted at the ward membership meetings, and
2. That authority for holding discussions and making decisions and vote of confidence be vested in and given to each Block Representative in the matter of amending the By-Laws."

were approved by the Board of Directors.

MEMBERSHIP CO MMITTEE: Mr. B. Akitsuki, chairman, disclosed that as the result of the segregation movement, membership has been critically affected however, the trend, at present, has been comparatively on the increase. To date, approximately 5400 members have registered, representing only 33 blocks, relative to the 3417 members on September 30 and 6156 on the 30th of June. In view of such circumstances and set-backs, it was the opinion of the chairman that the possibility of attaining our anticipated goal of 10,000 would not be too impractical.

EMPLOYEE RELATIONS COMMITTEE: In the absence of the Personnel Director, Executive Secretary B. Akitsuki reported that on the 13th of September Mr. K. Teranishi had tendered his resignation as Director. The employment of workers has always been a very difficult and delicate task for the person in charge; especially in such times as relocation drastically affects the personnel and the filling of vacancies was so problematic, relative to the limited choice of applicants. As a consequence, there may have been the employment of people, which to some may have seemed unjustified, but it is our wish that people will realize the circumstances. Adjustments will be continually made, giving opportunities to new colonists, to maintain and uphold the Co-op's principle of fairness. Prior to segregation, approximately 277 were employed by the Co-op, subsequently 280 has been on our payroll. In the latter part of August, with the approval of the Directors, compensation to commendable employees was granted.

Recently, the Board of Directors approved of a Co-op Correspondence course for the furtherance of Co-op education. The first selection was confined to members of the Board of Directors, Committeemen, office staff and canteen employees and the quota of students, who are to be financially supported by the Education Fund, was set as 20.

MANAGEMENT COMMITTEE: Mr. Y. Tsukamoto, as Ex-Officio, gave his brief report as follows:

1. During the early part of July, Management Committee recommended that separate divisions of Mail Order and Laundry Services be established. It was set forth that books be established solely for each department. The Management Committee again, around July 15, recommended to the Board of Directors that it be consulted in the future with regard to buying trips; this was approved by the Board of Directors.
2. The Management Committee recommended Messrs. C. Kawasaki, W. Takiguchi and S. Kubo as Delegates to the Chicago Conference.
3. Expenses for travel and funds for buying in Chicago by Tule Lake Delegates consulted.
4. Relocation continued to affect the Co-op personnel.

AUDITING COMMITTEE: Mr. M. Maruyama, Ex-Officio stated that the Committee had met twice within three months, and made the following recommendations: that separate divisions of Mail Order and Laundry Services be established: that shrinkage rate on all merchandise on hand be decided as two to three per cent. Latter part of August, the committee was recommended, that financial statement, after audited by C.P.A. Brockman, was correct.

EDUCATION COMMITTEE: Mr. T. Iwamoto, who recently replaced Mr. Kwata as Director to Education, stated that since his term in the office has been so brief, no accountable report could be made. However, the books and files of the Co-op has been gone through and studied during this period. As a matter of fact, the work of the Committee has been temporarily suspended due to the segregation movement, but which will be resumed as soon as organization takes place. He further assured that his utmost effort will be expended in the future betterment of the Educational work.

At this instance, Vice-President Y. Tsukamoto, General Manager Y. Hitomi, Treasurer Maruyama, ^{ASSISTANT} Manager Nishimi were introduced to the assembly by President Matsumoto. Simultaneously, the Executive Secretary introduced Dry Goods Buyer S. Watanabe, Drugs Buyer K. Kawamoto, Publicity Director Tomishige and Educational Director Iwamoto.

Following the reports of the officers and Committee chairmen, upon the chair's invitation, numerous questions were asked and answered by the speakers. Among the questions asked and answered given were:

- (1) It has been stated that patronage refunds could not be made in cash because sufficient funds are necessary for the purchase of merchandise in cash or advance; then, why is the item, Accounts Payable, on the Current Liabilities so large?

(Ans.) Merchandise purchased from the East must be paid for in cash or in advance, but since trade with Klamath Falls or local towns are allowed credit, such item caused to be so large.

- (2) Why is the check cashing fund so large? Isn't the margin of profit too large?

(Ans.) Charges of 5 and 10 cents for state and out-of-state checks, respectively, are being made. However, we must pay 3 cents to the bank, leaving the balance for the defrayment of expenses. The net profit is automatically distributed as patronage refunds.

- (3) Shouldn't the Co-op take some measures in an effort to eliminate private enterprises or does it not have any authority to undertake such a step?

(Ans.) We have been suffering severely from such enterprises for a long time. Unfortunately, we have no authority to curb such; although from the standpoint of sanitation, as in the case of barber services, there may be a possibility. We are studying further on this matter.

- (4) When will the disbursement of patronage refunds in cash be made?

(Ans.) According to the WRA instruction, until the working capital ratio of current assets to liabilities is 3 to 1, patronage refunds (25% of Refunds Payable) cannot be distributed. As you will notice in our Balance Sheet, the standing ratio is about 1.7 to 1.

We cannot definitely state the date of the distribution until November, but I (Mr. Sugimoto, Treasurer) can say that by the middle of February, ample funds may be available for full disbursement. However, should the distribution be on the basis of 50% cash and 50% certificates, it may be possible by the end of November or former part of December. If possible it is our desire to avoid such method of distribution in order to conserve time and labor.

At this point, Mr. M. Matsumoto, Chairman, appealed to the assembly for ideas and suggestions, which should be referred to the standing committees, for the betterment of the organization.

The chair asked for further questions from the floor and there being none, the Assembly was adjourned at 4:10 P.M. upon motion made, duly seconded and carried.

Respectfully submitted

/s/ Byron Akitsuki
Executive Secretary

TULE LAKE COOPERATIVE ENTERPRISES, INC.

GENERAL ASSEMBLY

October 23, 1943

BOARD OF DIRECTORS

Iseai

T. Hisatsune, 414-C
M. Matsumoto, 3902-A
H. Sakuma, 3203-D
M. Maruyama, 707-C
G. Tsukamoto, 6904-A

Nisei

T. Ito, 1907-C
M. Sato, 6711-E
R. Yoshimura, 5014-D

COMMITTEE ON COMMITTEES

T. Fujii, 415-A
T. Kato, 3604-B
T. Yokota, 1914-C
Y. Togami, 5202-D

MANAGEMENT COMMITTEE

S. Morimoto, 1314-A
K. Miyagishima, 3706-D
M. Sato, 3303-A
S. Murakami, 1018-E
H. Hashimoto, 4805-C

AUDITING COMMITTEE

K. Yokoyama, 619-B

EMPLOYEE RELATIONS COMMITTEE

none

CENTRAL MEMBERSHIP COMMITTEE

S. Yoshioka, 3116-D
Tsuji, 5917-C

WARD I ASSEMBLY (Block Representatives)

T. Fujii, 415-A

WARD II ASSEMBLY

Kishiyama, 2519-F
Y. Sato, 2804-D
H. Higaki, 28
I. Ikemoto, 2916-D

WARD III ASSEMBLY

Keigo Ogata, 2302-C
Satoru Yoshioka, 3116-D
M. Sato, 3303-A
S. Fukumitsu, 3407-B
T. Nishimi, 3513-A
T. Kato, 3604-B
G. Kawata, 3402-C
Tsuchitani 24

WARD IV ASSEMBLY

S. Yamauchi, 704-A
Inouye, 819-A
R. Murakami, 1018-E
J. Nitta, 1215-DC
T. Yokota, 1914-C
S. Hirota, 2006-B
Y. Miyamoto, 2114-A
L. Hashimoto, 1003-A

WARD V ASSEMBLY

E. Araki, 4013-A
S. Nakao, 4316-D
S. Wakayama, 4004-B
K. Nakagawa, 4205-B
Enomoto 41

WARD VI ASSEMBLY

Y. Togami, 5202-D
Y. Abe, 5304-D
T. Sakazaki, 5615-A
K. Watanabe, 5305-A
S. Morimoto, 5402-AB
K. Abe, 5616-D
S. Ikejiri, 5001-E

WARD VII ASSEMBLY

H. Tamaye, 6702-D
Shibara,
S. Uenaka, 6907-A
Imamura, 3317-A
S. Sugita, 6615-D
H. Sakaki, 6612-B
S. Nakashima 7415-D
Tsugawa

STAFF MEMBERS

S. Kubo, former Gen. Mgr.
Y. Hitomi, Gen. Manager
K. Sugimoto, Treasurer
B. Aritsuki, Executive Sec'y.

Nishimi, Assistant Gen. Mgr.
T. Tomishige, Information Dir.
T. Iwamoto, Education Dir.

TULE LAKE COOPERATIVE ENTERPRISES, INC.
TULE LAKE PROJECT, NEWELL, CALIFORNIA

BALANCE SHEET 貸借対照表

As of September 30, 1943

ASSETS

資産之部

Current: 流動資産

Cash in Bank	銀行預金	\$56,185.46	
Cash on Hand	手許現金	2,838.65	
Cash Store Change Fund	店内釣銭	1,730.00	
Cash for Check-Cashing	小切手両替資金	10,000.00	
Store Postage Fund	郵便切手	110.00	
Cash for Traveling Exp.	出張旅費	1,200.00	72,064.11
Accounts Receivable:	受取勘定		51.95
W.R.A. - for Merchandise			
Inventories:	在庫品		
Mdse for Sales	商品	101,898.51	
Materials for Serv. Shops	サービス部材料品	14,854.14	116,752.65
Deposits on Mdse Purch. Orders	仕入手附金		2,613.60
Total Current Assets	流動資産合計		\$191,482.31

Fixed: 固定資産

Auto & Truck	自動車及トラック	1,487.50	
Office Equipment	事務所器具	973.55	
Store Equipment	店内器具	8,904.50	
Barber & Beauty Equip.	理髪美容院器具	2,490.36	
Shoe Shop Equipment	靴修繕器具	1,613.68	
Movie Projector	活動映写機	3,862.50	
		19,332.09	
		2,908.61	16,423.48
Less: Reserve for Depreciation	減價準備金差引		

Others:

其の他

Associated Cooperatives of Northern California Membership Fee	組合聯合加入費	50.00	
Prepaid Insurance	保険料前拂	292.65	
Store Supplies Inventory	店内備品	591.22	933.87
Total Assets	資産合計		\$208,839.66

CERTIFICATE

検査証明書

The attached Balance Sheet and income and Expense Statement was verified and examined by the Auditing Committee as of September 30, 1943. After such examination the Board of Directors approved and authorized the publication of financial statements.

In the event any member or Board and Committee member who desires to have more detail information is requested to call at the Accounting Division of the Co-op office, provided that reasonable office hours are observed.

Respectfully submitted,

/s/ K. Sugimoto, Treasurer

TULE LAKE COOPERATIVE ENTERPRISES, INC.
TULE LAKE PROJECT, NEWELL, CALIFORNIA

BALANCE SHEET
貸借対照表
As of September 30, 1943

LIABILITIES

Current:

Accounts Payable	負債之部 流動負債 支拂勘定		\$ 79,511.78
Patronage Refund Payable in Cash Order	剰余金割戻現金証		
Issued	發行額	49,786.30	
Redeemed	支拂済金額	46,557.25	
Outstanding	未済金額		3,229.05
Patronage Refund Payable in Cert. of Indebtedness	剰余金割戻預り証		49,792.95
Merchandise Certificates	商品券	148.80	
Issued	發行額	142.99	
Redeemed	商品引換割		5.81
Outstanding	引換未割		
Accruals:	支拂累積額		
Barber Equipment	理髪器具	325.98	
Light and Power	電燈電力	2,521.25	
Rent	家賃	4,047.31	
Auto, Gas and Oil	自動車用ガソリン	645.00	
Truck & Rent	トラック及賃借料	1,143.75	
State Sales Tax	加州販賣税	5,433.34	
State Unemployment Ins. Tax	失業保険料	727.79	
Federal Social Security Tax	労働保険料	576.12	15,420.54
Total Current Liabilities	流動負債合計		147,960.43

Members' Equities:

Co-op Membership Paid-In Capital	組合員の権利 分擔出資額		3,417.00
Unallocated Net Savings 5/28/42 - 6/30/43	未配当純益金	3,919.93	
*Unallocated Net Savings for Period of 7/1/43 - 9/30/43	同上	40,430.77	44,350.70
Reserves:	積立金		
General Surplus Fund	一般剰余積立金	11,900.64	
Educational Fund	組合恩恵普及資金	247.06	
Special Fund	特別資金	964.13	13,111.83

Total Liabilities & Members' Equities \$208,839.66

負債合計並に組合員の権利

*NOTE: By the decision of the Board of Directors, the unallocated Net Saving of \$40,430.77 has been allocated as follows:

1. Patronage Refund declared, 10.9% of Members' Patronage Records, ending September 30, 1943.
2. General Surplus Reserve Fund, 10% of Net Saving.
3. Education Fund, 1% of Net Saving.
4. Balance to be applied for Payment of Federal Income Tax or Future Contingencies.

(註解) 理事会の決議に依り未配当純益金四万四千三百七十
七十七仙を次の如く配分せり。
(1) 九月廿日迄の剰余金割戻率は購買額の一分九厘
と決定公表す
(2) 純益金の一分を一般準備積立金に繰り込む
(3) 純益金の一分を組合恩恵普及資金に繰り込む
(4) 以上差引きたる残額を以て聯邦所得税及臨時費
に充つ

TULE LAKE COOPERATIVE ENTERPRISES, INC.
TULE LAKE PROJECT, NEWELL, CALIFORNIA

INCOME AND EXPENSE STATEMENT 収支計算書
Period from July 1, 1943, to September 30, 1943, Incl.

Income from Sales and Services:		賣店及サービス部収入	% of Sales
<u>Sales:</u>	賣店の部		
Groceries	食料品	\$107,386.29	
Fruit & Vegetable	果菜	38,976.65	
Tobacco	煙草	32,955.82	
Drugs	藥劑	30,940.88	
Dry Goods	呉服	73,354.42	
Hardware	金物	16,721.86	
Shoes	靴	11,697.44	
Fish	魚肉	20,316.52	
Newspaper & Magazines		10,747.18	343,097.06 92.39%
<u>Services:</u>	サービス部		
Radio Repair	ラジオ修理	426.62	
Barber Shop	理髮店	2,218.32	
Beauty Shop	美容院	2,326.14	
Watch Repair	時計修理	6,421.11	
Shoe Repair	靴修理	6,514.47	
Laundry	洗濯取次	5,360.28	
Pattern	裁縫型紙	38.78	
Photography	写真館	5,179.52	28,485.24 7.67%
		371,582.30	
		231.28	.06%
Less: Ret. Sales & Allow. 返却品及割引金差引		371,351.02	100%
Total Sales and Services	賣店及サービス部収入合計		

Cost of Sales and Services: 販賣及サービス費用			
<u>Purchases:</u>	仕入高		
Groceries	食料品	93,081.48	
Fruit and Vegetable	果菜	33,292.75	
Tobacco	煙草	26,626.15	
Drugs	藥劑	18,184.43	
Dry Goods	呉服	43,359.13	
Hardware	金物	12,023.08	
Shoes	靴	3,678.07	
Fish	魚肉	15,291.15	
Newspaper & Magazines	新聞雜誌	9,318.09	254,854.33 68.63%
<u>Services Purchases:</u>	サービス部購買		
Radio Repair	ラジオ修理	33.62	
Barber	理髮所	53.75	
Beauty	美容院	749.39	
Watch Repair	時計修理	5,101.41	
Shoe Repair	靴修理	8,983.44	
Laundry	洗濯取次	4,418.85	
Pattern	裁縫型紙	48.00	
Photography	写真館	4,543.71	23,932.17 6.44%
		278,786.50	
		25.59	
Less: Purchases Return and Allowance		278,760.91	75.07%
Total Purchases of Mdse and Service Materials			
Add: Freight and Drayage		4,944.58	返却品及割引 商品及材料品購入総額 運賃及運搬費
		283,705.49	
Add: Beginning Inventory			
7/1/43 七月一日現在商品		129,186.22	
Mdse for Sales			
Beginning Inventory			
7/1/43 七月一日現在材料品		10,006.89	
Service Materials		422,898.60	

INCOME AND EXPENSE STATEMENT 収支計算書(続き)
(Continued)

% of Sales

Less: Ending Inventory			
9/30/43 九月廿日決算当時の商品			
Mdse for Sales	101,898.51		
Ending Inventory			
9/30/43 九月廿日決算当時の材料品			
Service Materials	14,854.14		
Total Cost of Goods Sold and Services	306,145.95	82.44%	
	仕入原価		
Gross Income from Sales and Services	65,205.07	17.56%	
	総収入		
Add: Commissions Earned: 其の他の手数料収入			
Check Cashing Charges	2,064.27		小切手両替
Sears, Roebuck & Co.	705.85		シヤスローバック
Montgomery Ward	564.08		モンガモリー
American Express	60.34		アメリカンエクスプレス
Misc. Commission Earned 其他	543.92	3,938.46	合計 1.06%
Total Gross Income	69,143.53	18.62%	
	総収入合計		
Less: Operating Expenses:	差引くべき営業費		
Advertising Expense	100.00		広告
Depreciation on Furn. and			
Fix. and Equip.	970.78		営業什器減価見積
Auditing Expense	335.00		會計検査料
Auto Expense	81.90		自動車費
Beauty Shop Expense	349.36		美容院
Barber Shop Expense	346.12		理髪所
Bus. Office #351 Exp.	468.60		井351事務所費
Check Charges	1,071.51		小切手銀行手数料
Circulating Library	123.56		図書館
Collection and Exchange	17.14		集金及両替費
Co-op Office #717 Exp.	569.56		井717事務所費
Educational Expense	142.22		組合思想普及
Fish Market Exp.	133.57		魚店
Fish Market Ice Exp.	704.20		魚店氷代
Fuel Exp.	11.84		燃料費
Auto Gas & Oil Exp.	193.50		自動車ガソル及オイル
General Expense	190.21		一般経費
Gift Exp.	145.00		贈与費
Installation Exp.	285.68		据付費
Insurance Expense	413.58		保険料
Interest Expense	222.50		利子
License & Fees	55.50		ライセンス
Mail Order Dept. Exp.	24.93		メールオーダー部費用
Mdse. Lost & Damaged	22.20		商品紛失及破損
Rent on Buildings	1,526.06		家賃
Equipment Rent	382.10		装具賃借料
Salaries & Clothing			従業員給料及被服費
Allowances	17,139.18		
Service Charges on			
Dry Goods	102.57		呉服部取次費
Store Expenses	256.24		賣店入費
Store Supplies Used	1,371.33		賣店備品
Shoe Repair Shops Exp.	71.65		靴修繕所入費
Watch Shop Exp.	60.95		時計修繕所入費
Federal Soc. Sec. Tax	394.22		聯邦労働保険料
State Unempl. Ins. Tax	634.16		加州失業保険料
Teleg. & Tele.	395.89		電報電話
Theft Loss	48.47		盗難損失
Truck Rent	194.25		トラック賃借料
Warehouse Exp.	138.67		倉庫入
State Franchise Tax	371.65		加州法人団体費
State Use Tax	67.54		加州販賣税
Fed.-Capital Stock Tax 資本税	250.00	30,383.39	8.18%
Net Operating Income	差引総益金	38,760.14	10.44%
Non-Operating Income: 営業外収入			
Purchase Discount Earned		1,931.70	.52%
現金仕入に対する割引		40,691.84	10.96%
Non-Operating Expense: 営業外の入			
Cash Short	現金不足	89.02	
Sales Discount	商品割引	172.05	
		261.07	.07%
Net Income, 7/1/43 to 9/30/43		40,430.77	10.89%
七月一日より九月三十日迄の純収益:			

TULE LAKE COOPERATIVE ENTERPRISES, INC. 九月三十日 調査
TULE LAKE PROJECT, NEWELL, CALIFORNIA 商品目録
MERCHANDISE INVENTORY SEPTEMBER 30, 1943

		<u>Warehouse</u>	<u>Store #1</u>	<u>Store #2</u>	<u>Store #3</u>	<u>Store #4</u>	<u>Store #5</u>	<u>Total</u>
Dry Goods	呉服	\$18,008.53	\$ 480.28	\$ 617.57	\$6,255.50	\$ 69.79	\$13,462.60	\$ 38.894.27
Drugs	藥劑	10,108.39	1,079.14	1,350.48	2,089.64	633.45		15,261.10
Grocery	食料品	11,180.03	1,474.90	1,536.51	1,649.65	3,270.50		19,111.61
Hardware	金物	2,935.18	1,641.49					4,576.67
Fruit & Vegetable	果菜	22.89	43.65	149.76	72.60	100.35		389.25
Tobacco	煙草	4,325.92	1,530.20	1,915.75	1,100.81	910.79		9,783.47
Shoe Store	靴店	2,782.01		8,558.69				11,340.70
Fish Market	魚店	996.79						996.79
Mags & News.	新聞雜誌	1,544.65						1,544.65
TOTAL		<u>\$51,904.41</u>	<u>\$6,249.66</u>	<u>\$14,128.76</u>	<u>\$11,168.20</u>	<u>\$4,984.88</u>	<u>\$13,462.60</u>	<u>\$101,898.51</u>

SERVICES - MATERIAL INVENTORY

		サービス部材料品目録					
Barber Shop	Beauty Shop	Radio Shop	Shoe Repair Shops	Laundry	Watch Shop	TOTAL	
\$ 97.68	\$ 330.88	\$ 74.64	#1 \$ 7,668.34	\$ 58.83	\$2,132.78	\$14,854.14	14,854.14
			#2 2,207.59				
			Whse. 2,283.40				
			\$12,159.33				\$110,752.65

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MINUTES OF THE GENERAL ASSEMBLY
OF THE TULE LAKE COOPERATIVE ENTERPRISES, INC.

October 30, 1944

The regular General Assembly of the Tule Lake Cooperative Enterprises, Inc. was held on October 30, 1944 at Mess Hall 17 from 8 p.m. President H. Sakuma presided.

Roll calls of the Block Representatives were taken by their respective Ward Chairmen. The roll call of Committeemen and Board members were taken by the Executive Secretary. Those present were noted as recorded on the attached sheet.

After a brief opening address by the President, the minutes of the last General Assembly was read by the Executive Secretary and approved.

A question was asked by a Block Representative at former assembly meeting to explain the source of certain doubtful goods. To this Treasurer Matsumura explained that he has the records of goods purchased; invoice, name of firm, date of goods purchased, check number, signature of recipient, etc. He also urged the people to come freely to his office and examine any doubtful matter.

The Chairman then reported the resignation of Mr. Nomura, the former general manager and introduced Mr. Nakashima newly appointed General Manager. Mr. Nakashima gave an address and said that he will do his utmost for the welfare of the Co-op, with the cooperation of the members. He then reported some "unsettled affairs" as follows:

1. Age-tofu.

- a. The crews have done their best to satisfy the residents regardless of insufficient equipments.
- b. Age-tofu to be distributed to each Mess Halls from November 1.
- c. Age-tofu may not be sold at the fish market at present because of WRA quota.
- d. The price is 4 cents each.

2. Mochigome.

An order was made for 300 sacks, but because of shortage of supply, quantity is unknown and the OPA has not released price ceiling.

3. Stubs.

Advised members to save all stubs.

4. Photo-Studio.

Mr. Takizawa to give full explanation.

Next the Treasurer was called upon to give his report.

A. Distribution of Certificates of Indebtedness

Certificates of Indebtedness for the quarter ending June 30, 1944 were distributed to the Ward Ch irmen, who are to distribute them in turn to the Block Representatives.

B. Financial Statement

1. The reason was stated for not reading the financial statement, and to explain it and to reply to questions raised by the Representatives. This was to save time and to clarify the financial statement.

2. September statement is not ready because of the lack of qualified accountants.

3. The balance of the bank account has increased a great deal since August 1. We have in the neighborhood of \$100,000. daily balance, and the actual balance in the bank of around \$150,000.00.

4. Inventory.

There is still an approximate inventory of over \$150,000. pending the disposal of dead stocks.

5. Fire Insurance was taken out on October 3rd.

(a) Fire Insurance for merchandise for \$150,000 with the premium of about \$2686.50 per year.

(b) Fire insurance for equipment for \$15,000 with the premium at \$544.05 for three years.

6. Accounts Payable.

Accounts Payable is being reduced. To illustrate,

July 30	-	\$85,037.21
August 31	-	75,890.45
September 30	-	63,253.19

It is planned to still reduce this mount to about \$60,000 by the end of October.

7. Notes Payable to W.R.A.

\$5,000 in notes payable was paid back to W.R.A. on September 30, with \$100 interest.

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8. Rent.

About \$700 per month is paid to W.R.A. for rental of buildings and equipment. The former repair shop, located at 703-A, and the storage building in the warehouse section were returned to W.R.A.

9. Taxes.

(a) Sales Tax for the quarter ending September 30 was paid amounting to \$5,706.95

(b) State Unemployment Tax

\$990.30 was paid to State for State Unemployment Tax.

(c) Federal Social Security

\$535.30 was paid to the Federal Government for Federal Social Security Tax for the quarter ending September 30.

10. Member's Equity.

The total membership on October 27 was 7,547, which is an increase of 106 since August 1.

The outstanding certificates of indebtedness issued for the period up to June 30, 1944 amounted to \$131,563.59. Net savings for the month of July was \$21,417.91; for August \$11,428.23. The net savings for September is not yet determined but will be in the neighborhood of \$20,000. This gives us a Member's Equity of nearly \$200,000.

11. Saving of stubs was stressed for the purpose of saving the possibility of income tax on such income, derived from unreturned sales record.

12. Check Cashing Station was opened at Canteen #5, on October 10th.

13. Rebate Payment Schedule.

It is planned to make payment of \$14,000 in November and \$13,000 in December.

Question to Mr. Matsumura's report was asked by the Chairman of Board 7 Mr. Kojima, which he asked for an explanation about several doubtful items. In reply Mr. Matsumura promised to give a complete explanation in written form.

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The Executive Secretary gave his report as follows:

- a. There has been two regular and two special meetings of the Board of Directors.

One Joint Meeting of the Ward Chairman and the Auditing Committee.

A meeting was called for the employee relation committee, but since it did not reach a quorum it was adjourned but agreed in changing the executives.

- b. Suggestion of Ward 2.

Board of Director approved distributing the minutes of the meetings in Japanese, as the majority of the representatives are of first generation, as effective from Oct. 1, 1944.

- c. 115 sewing machines not in use has been returned to the WRA.

- d. Suggestion of Ward 1.

It has been considered to distribute shirt with number prescribed for each sales ~~man~~ and smocks to sales girls. Its scheme is in process.

- e. Suggestion of Ward 7.

A counter measure to blocks without a representative was suggested but there has been several reports of notification of representative and in due time it will fulfill its vacancies.

I N T E R M I S S I O N

The chairman introduced M. Obayashi to give report on the amendment to the By-Laws. Mr. Obayashi reported that he cannot give any definite statement now; that the committee is consulting with the Project Attorney and after that it will be sent to Washington for final approval. He also added that there are some basic changes in the new amendments.

The Chairman asked Mr. Kamiya to explain the purpose of selling the good will space in the Cooperator.

Mr. Kamiya explained the purpose of selling the good will space to outside firm which has some direct business relations with the Co-op as means to reduce the operative expense. The floor was opened for discussion and was further explained by Mr. Matsumura.

The General Assembly approved this matter.

A suggestion was made from a representative of Ward 2 to purchase more cotton goods to comply with the increasing birth rate. To this Mr. Nakasima explained that cotton goods are very scarce and hard to purchase at present circumstance but will do the best.

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Mr. Mitsuoka, representative from Ward 8, suggested a stub envelope which will greatly benefit the members. Further explanation was given by Messrs. Matsunura, Nakashima, and Sakuma; it is said that this system was originated in Manzanar. Vote was taken and was approved.

At this time Mr. Sakuma urged all representatives to attend the regular meeting. He suggested that blocks without representatives could develop a method dividing a block into two and select a representative alternatively to attend the meeting.

Meeting adjourned at 10:30 p.m.

Respectively submitted,

/s/ Kazuji Kaniya
Executive Secretary

ATTENDANCE

BOARD OF DIRECTORS

Sakuma, Obayashi, Sakai, Yanohira, Takata, Shibahara, Fujisawa.

WARD I ASSEMBLY (Blk. Rep.)

Kitayama
Motomatsu
Sakioka
Doi
Ono
Yamasaki

WARD II ASSEMBLY (Blk. Rep.)

Yamada
Konishi
Fujioka
Hori
Ishihara
Okayama
Ogata

WARD III ASSEMBLY (Blk. Rep.)

Sanbo
Tsuchiya
Kubota
Ito
Okamoto
Anamura
Kato

WARD IV ASSEMBLY (Blk. Rep.)

Iida
Hashimoto
Murakami
Fujimoto
Nitta
Higashi

WARD V ASSEMBLY (Blk. Rep.)

Chikayasu
Nakagawa
Izuhara
Nabeshima
Takata
Morimoto
Wada
Tamura

WARD VI ASSEMBLY (Blk. Rep.)

Takahashi
Shitanishi
Nakashima
Kimura
Abe

WARD VII ASSEMBLY (Blk. Rep.)

Obayashi
Nakata
Mikami
Kojima
Shintoku
Hamachi

WARD VIII ASSEMBLY (Blk. Rep.)

Yamamoto
Niimoto
Uyeno
Mitsuda
Tagawa
Suzuki
Yasui
Sonoda
Shiroyama
Nakano
Shimazu
Tamai

Executives

Gen. Mgr. Nakashima
Ass't. Gen. Mgr. Takizawa
Treasurer Matsumura
Executive Secy. Kamiya
Ass't Execec. Secy. Kimura
Mr. Watanabe
Mr. Kiyota

NOTICE OF GENERAL ASSEMBLY
TULE LAKE COOPERATIVE ENTERPRISES, INC.

November 20, 1944

TO: Mr. L. Perkins BLOCK REPRESENTATIVE

Notice is hereby given that a regular general assembly
will be held at Block 17 Mess Hall on November 27, 1944 at 7:30 p.m.

ブロック代表者總會通知書

三十分より第十七区食堂に於て當組合月例
ブラック代表者總會を開催可致候間萬障
御繰合せ御出席被下度此の役御通知申上候
御尚提出議案は開會前に書記長迄差出す様
御手配相成り度願上候

昭和拾九年拾一月廿日

鶴嶺湖共同組合
書記長 上谷一二

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MINUTES OF THE GENERAL ASSEMBLY
TULE LAKE COOPERATIVE ENTERPRISES, INC.

August 27, 1945

The general assembly meeting of the Tule Lake Cooperative Enterprises, Inc., was held at Mess Hall 1720 on Monday, August 27, 1945 at 8 p.m.

The attendance were noted as recorded on the attached sheet.

By the request of President Sakuma, Vice-President Nakamura conducted the meeting and after a brief opening address by him, the minutes of the previous general assembly which was distributed to each representatives prior to the meeting was approved.

Executive Secretary Kimura introduced the following persons:

Acting General Manager Sakuma, Treasurer Kojima, Ward 7, new director Mr. Watanabe, succeeding Mr. Kojima, Ward 8 new director Mr. Niizuma, succeeding Mr. Nomura, Merchandise Manager Nomura, and Personnel Director Fukumoto.

"It was decided at the board meeting of August 9, 1945 to select the replacement of Executive Officers from the present board members and President Sakuma was recommended as candidate for general manager by the entire directors which Mr. Sakuma declined this offer. However, secret voting was held and highest voted candidate was decided to be the successor. It was further understood that second successful candidate will be installed in case of highest winner declined the position. Director Yanashita gained the highest votes but he wished to be excused from it because of his personal reason and incapability. Then, it was recommended to President Sakuma again. President Sakuma declined the offer because of his personal reason, but he had expressed his intentions of accepting the task on temporarily basis because of the confronted present situation cannot be overlooked.

The vote for the successor to the treasurer was taken and Director Kojima was recommended to take up his duties as treasurer.

Selection of successor to the executive secretary was made and Director Nakamura and Murakami was recommended, however, both had declined this offer therefore, until the new successor is appointed the present executive secretary will take his duty as usual."

At this time, the resignation of Assistant Executive Secretary Fujimoto and Vice-President Yanohira was made to the floor. Mr. Sugimoto who had succeeded Mr. Yanohira was also introduced to the floor as the new director for Ward 3.

EXECUTIVE SECRETARY'S REPORT:

1. The meetings held during the month of August was as follows:

Board of Directors: August 6, 9, 15, 20.
Employee Relations and Management Committee's joint meeting: August 9.
Employee Relations Committee: August 23.
Ward Chairmen: August 13.
Educational Committee: August 24.
Joint meeting of the Board of Directors and Auditing Committee: August 27. (this meeting was held by the request of the Auditor who had just finished auditing our books)

2. Stub returning slogan contest was completed and the poster which was ordered is also finished. It will be delivered to each ward chairmen to be posted at each block.

3. The names of the spot checker for the September 1st inventory taking is to be submitted tonight.

4. Teletype was received by Mr. Best, Project Director, from Mr. Myer that the unallocated reserve is exempted from the federal income tax. This question was raised at the Salt Lake City Conference of the Federation of Center Business Enterprises as to whether or not the unallocated reserve is taxable.

5. We have been considering the problem of repaying back the stolen money to the depositors and it was decided to have the opinions of the block members on this point. At today's meeting with the Auditor, he stated that if the members should think that the Co-op shall take the responsibility in paying back you may do so. I think the treasurer will report this in detail later in his report.

6. Referring on having the members' signature for an application of an amendment to the Article of Incorporation, This application is to be sent to the Secretary of State soon.

GENERAL MANAGER'S REPORT:

Buyers' meeting was held to set the future plan in purchasing merchandise hereafter.

- a. Dry Goods: It has been telegraphed to the wholesalers that all merchandise which has been sent out by August 25 will be accepted but the merchandise which is to be sent later than August 25 will be canceled.
- b. Rice: Rice will arrive probably around the middle of October.
- c. Drugs: There are quite a number of dead stocks on this department, therefore, purchasing order is stopped.

- d. Shoes: This department is only taking the order of children's shoes at present.
- e. Fish Market: The amount of ordering fish is also in a small quantity.
- f. Hardware: Orders are not taken at this department.
- g. Photo Studio: Since the opening of photo studio by the Co-op, they have taken 1630 sets of pictures up to present.

MERCHANDISING MANAGER'S REPORT:

Merchandising Manager Nomura expressed his desire to do his utmost in his present capacity. Due to his attendance at numerous meetings, he has not had an opportunity to check the dead stock, and other merchandise. Therefore, his report is on the tentative plans he wishes to carry out in the future. Although orders have been canceled, necessities will be purchased. The present merchandise inventory of \$120,000 should be reduced to \$75,000 and to prepare for liquidation, I would like to have it down to about \$60,000 so as to minimize the losses to be encountered with this impending liquidation. It is my desire to get rid of the \$20,000 worth of slow-moving stock. (We have been informed that the unallocated reserve is exempt from income tax and that this fund will help minimize the losses of liquidation.) Sales will be held to reduce the stock of merchandise, it is hoped that you will bear in mind the fact that the sales are held to reduce the stock and that the stores are not going to close immediately.

TREASURER'S REPORT:

The public auditor came from August 20 to 27 to examine our books for the period of April, May, June, 1945. It is our desire to complete financial statements for your reference by next month. Regarding the return of the stolen money to the patrons suffering losses, there have been submitted two ways in which this money may be paid. First, as an non operating expense; secondly, from the unallocated reserve. We ask your opinion as to which method should be followed. We have been informed that the unallocated reserve is now exempt from federal income tax. There will be a refund on the federal income tax payments we have made in the past, but we do not know when this refund will come into our hands. At the meeting this morning, we were advised of the ratio of current assets to current liabilities as 3.75 to 1. The financial condition is very good. The total reserve is approximately \$30,000. Our only weak point is the large merchandise inventory of \$120,000. We have been advised to reduce it to \$80,000. Barber shop and watch repair shops should be given careful consideration so that they will not show a deficit. Total sales reports for the months of July and August (to the 25th) were given.

DISCUSSIONS:

There being no further questions or corrections on the above reports, new business was introduced.

1. Return of Stolen Money: Request was made for the survey of opinions of the membership as to whether the money should be returned to those suffering losses in the recent burglary. Vote was taken; 39 blocks were in favor of paying the money to the losing patrons, 24 were undecided, the rest were in favor with certain reservations.

Suggestion made from ~~Block~~ (block 31) that after three days if those blocks that are undecided now do not notify the Executive Secretary by August 29th, the majority vote of the 39 blocks will stand.

Treasurer Kojima asked for due consideration as the financial statements are waiting this information. It was decided to pay the money after inquiry is made to the undecided blocks and the method to be determined by the executive staff and board.

2. Mail Order Service: Ward 8 has suggested that this service to be discontinued as it does not serve its purpose of convenience. The board decided to present this matter to you for your consideration, as it affects the residents of the whole center. The decision was in favor of discontinuing this service.

3. Coupon Abolishment: Vote was taken on whether coupons should be abolished on items such as powdered soap, pipe tobacco (expensive), and dry goods, although coupons will be continued on such items as tobaccos, cigarettes, cigarette papers, and bar soaps.

4. Liquidation Committee Representatives: Proposal made from Ward 8 to have each block elect one person to serve on this committee, and from each ward, elect 2 representatives to a central committee. Those persons serving as liquidation committee will not be restricted as to the board members or ward block representatives. Names of those persons to serve on this committee will be submitted to the Executive Secretary not later than September 2, 1945.

5. Change in Canteen and Service Shop Hours: It was decided that a new schedule, from 9:00 a.m. to 4:30 p.m. will become effective September 1, 1945. The workers' working hours will not be affected, only the hours of operation.

6. Drawing of representatives to determine the schedule of payment of patronage rebates for the period, October to December, 1944 was held and is noted on attached sheet.

There being no further business, the meeting adjourned at 11:30 p.m.

Respectfully submitted,

/s/ Kaoru Kimura
Executive Secretary

ATTENDANCE

Board of Directors: Directors M. Sakaguchi, S. Yamamoto, N. Mizuma,
I. Fujimoto, G. Sakai, M. Matsunemi, T. Watanabe,
H. Sakuma, K. Nakamura, T. Kato, S. Wada,
A. Yamagata, S. Murakami, T. Matsunura.

Block Representatives:

- Ward 1: K. Masumoto, T. Kashiwamoto, F. Muto, K. Goto, J. Takimoto,
A. Okamoto, I. Toshima, Z. Ito, K. Kanemori, D. Takagi,
Y. Tanaka, K. Ono, M. Nakamura, T. Abo.
- Ward 2: T. Oda, H. Fukuwa, K. Ishida, T. Fujioka, Z. Yamashita,
I. Maruyama, S. Hironaka, Y. Tao, R. Oishi, T. Takahashi,
K. Ito.
- Ward 3: M. Fujimoto, S. Nageyama, T. Masuda, C. Nonaka, K. Okada,
H. Murakawa, M. Inoue, M. Imoto, I. Kido, N. Arai,
T. Fujii.
- Ward 4: I. Matsumoto, K. Nakamura, K. Tanura, Y. Yatow, U. Sakuma,
G. Yamamoto, Y. Uchigami, A. Umezaki, S. Sawano, K. Useto,
I. Sakaiishi, F. Sakamoto, T. Sasaki, K. Wakishima, Y. Uno,
A. Nakagawa.
- Ward 5: N. Maeda, I. Tsutaki, M. Maetae, S. Abe, K. Nakagawa, K. Hayata,
K. Sasaki, Y. Matsumura, T. Yamamura, T. Kuratomi, M.
Morimoto, K. Abe, N. Okita.
- Ward 6: S. Matsusaka, K. Morioka, Y. Maeda, I. Nishimoto, Y. Togami,
S. Honda, M. Uno, K. Abe, Y. Tanabe.
- Ward 7: N. Sakaki, Y. Sakahara, S. Mukai, H. Takenoto, T. Ishii,
H. Sanbayashi, N. Kato, C. Mikami, K. Suzuki, K. Kenno,
H. Omura, N. Hoshijima, T. Muraoka.
- Ward 8: T. Kosugi, K. Kiyohiro, K. Saki, J. Matayama, B. Horimoto,
I. Ushio, E. Tsujimura, T. Izuno, I. Kanno, M. Hinmei,
S. Nakano, M. Tokunaga, Y. Saku, A. Yasui, T. Baba,
A. Hayashida, M. Hosokawa, K. Higashi, M. Yagamoto.

Staff members: Messrs. Iseri, Kojima, Narimatsu, Tomishige, Ikegami,
Hishida, Yamamoto, Nomura, Kimura.

Mr. Perkins, Business Enterprises Advisor was
also present.

ORDER FOR PAYMENT OF CERTIFICATE OF INDEBTEDNESS
For the period of October to December, 1944.

<u>No.</u>	<u>Block</u>	<u>No.</u>	<u>Block.</u>	<u>No.</u>	<u>Block.</u>
1.	36	26.	75	51.	83
2.	10	27.	70	52.	23
3.	15	28.	72	53.	18
4.	39	29.	57	54.	17
5.	46	30.	76	55.	67
6.	34	31.	35	56.	80
7.	49	32.	33	57.	13
8.	22	33.	30	58.	73
9.	29	34.	74	59.	82
10.	6	35.	20	60.	7
11.	24	36.	52	61.	48
12.	16	37.	8	62.	28
13.	38	38.	79	63.	4
14.	9	39.	78	64.	27
15.	44	40.	41	65.	66
16.	26.	41.	21	66.	54
17.	25	42.	84	67.	47
18.	45	43.	53	68.	42
19.	71	44.	56	69.	81
20.	68	45.	40	70.	77
21.	14	46.	32	71.	51
22.	12	47.	11	72.	31
23.	58	48.	43	73.	59
24.	19	49.	5	74.	37
25.	69	50.	50		

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MINUTES OF THE SPECIAL GENERAL ASSEMBLY
TULE LAKE COOPERATIVE ENTERPRISES, INC.

October 25, 1945

The meeting of the special General Assembly of the Tule Lake Cooperative Enterprises, Inc., was held at 1720 on Thursday, October 25, 1945 from 7:45 p.m.

Director Yamagata presided as chairman.

The attendance was noted as recorded on the attached sheet.

The minutes of the previous general assembly was approved as distributed to the representatives prior to the meeting.

Executive Secretary's Report:

An official announcement for the War Relocation Authority's closing of Tule Lake Center was made on October 18, 1945, that we should dissolve the business enterprises on or before February 1, 1946. The board was anticipating this liquidation notice to come at any time, and gradual preparation was being made, but we did not expect this to come so suddenly. A special board meeting was called and the executives also studied the closing of the cooperative. We have planned for the termination of business operation as of November 15, 1945, and a committee was appointed to meet with Mr. Best, Project Director, concerning this liquidation date, on the 22nd of October. The Project Director's opinion was that November 15, 1945 is too soon, and we should operate until December 31, 1945. As there is a rumor that the renunciants might be transferred to another center, we have expressed our opinion that if such a move should materialize, we would like to have the cooperative employees be transferred as a last group because 90% or more of the employees are renunciants.

Another special board meeting was called in order to study the closing date of business operations after consulting with the project director. The board of directors suggested that November 30, 1945 could be the proper date for the termination of business operations. Other discussions followed as to the W.R.A. operating a similar service to the residents after the closing of business operations. W.R.A. will assist as much as possible, but they are not able to operate such stores. If there is no one willing to operate such stores privately among the residents, outside business men could be contacted to have them operate such services in the colony.

We have also discussed free rentals of buildings and equipment, after announcement of the closing of the camp, about which Mr. Best stated that negotiations should be made with the Washington office.

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We have renewed the contract with W.R.A. on the toru factory until December 31, 1945. We have asked Mr. Best of the possibility of the W.R.A. operating it in the event business operation is to be terminated as of November 30, 1945. He rejected this suggestion.

Manzanar Co-op is now in liquidation stages. They are paying outside wages to six key employees, and we are considering this problem.

On the 23rd, a committee from the board went to Alturas to meet with the District Attorney concerning the report on the burglary case. Our new Chief of Internal Security is very much interested in this case; he said that he will do his utmost to solve the case.

Our cooperative has cancelled all orders made through the New York Buying Office, and George Morey, who was the chief buyer there, has been appointed to work for the W.R.A. after receiving consent from our Co-op.

After due discussion at the Board of Directors' meeting, we reached an understanding that receiving of stubs be discontinued immediately, as we do not anticipate any profits from business operations hereafter. It is no longer necessary to receive the stubs because payment of refunds cannot be assured.

At the joint meeting of Management Committee and Employee Relations Committee, suggestion was made to take orders from the residents who would like to buy mochgome; but due to our present situation on liquidation, we were forced to cancel this after consulting with the buyers.

General Manager's Report:

The order for 800 sacks of rice has already been shipped from the wholesalers, and will reach here soon.

The lease of Canteen #5 will be terminated as of October 31, 1945 with the W.R.A.

After receiving liquidation notices, the block allotted picture taking has been stopped immediately, but we are taking special pictures, such as wedding pictures.

Shoe repairing material is hard to dispose of; however, we will dispose of some of our dead stocks shoe repairing material within a few days.

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Discussion was made at various meetings as to the method of disposal for the watch repairing material, which is considered dead stock; but it is almost impossible to dispose of them.

The sales on pipe tobacco is very slow at present. We are considering selling this at a specially low price in order to dispose of it.

Personnel Director Fukumoto has departed on short term leave, and Director Sugimoto was appointed as the new Personnel Director; At this moment Director Sugimoto was introduced to the representatives.

Merchandise Manager's Report:

A detailed explanation was made by the merchandise manager on the special sales.

Gross Cost of sales:	\$36,441.36
Gross Margin (Loss):	9,323.80
Total regular sales for October 15 - 20, 1945	14,895.03
Total special sales for October 15 - 20, 1945	22,124.44

Treasurer's Report:

Treasurer Kojima reported that the financial statement for the month of July, August, and September 1945 will be completed about the first part of November. Sales have decreased considerably, a fact which we have anticipated due to losses on the special sales conducted during the months of September and October. Due to the decrease in sales we possibly will not have any savings on which payment of patronage refund can be made; therefore, the receiving of stamps was discontinued immediately after the announcement of the closing date of the center. The patronage refund for the period of January 1, 1945 to March 31, 1945 will be redeemed from November 5, 1945 and the refund for the following quarter will follow immediately after it. In order to finish paying the refund for the period up to September 30, 1945 six blocks a day will be covered.

Mr. Perkins' Report:

You have been informed about the closing of Tule Lake Center by the W.R.A. We had expected to continue operations until March 31, 1946, but the fact is that the W.R.A. had it ready and gave us what they promised at the conference at Salt Lake City, (that is three months) before, and we have three and a half months in which to liquidate our business. The W.R.A. had waited for the Department of Justice to make a joint statement. Secretary of the Interior Ickes and National Director Myer had waited three weeks, and as they could not wait any longer made this announcement of the closing of Tule Lake Center on or before February 1, 1946, since they felt people should know of this through the W.R.A.

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Notice from the Department of Justice will be in at any time as the situation has already been cleared.

We are the last center to be closed by the U.R.A.; therefore, we could refer to and look into the matters at the other center cooperatives during their liquidation stages. As you gentlemen were elected from your blocks as the representatives for the enterprises, you may be asked many questions regarding dissolution of our cooperative, such as: why this liquidation date was chosen; why stop receiving was discontinued; matters concerning patronage refund; what to do with left over funds, etc. If the U.R.A. takes over the checking, people will be asking the reason for it. Misunderstandings are bound to occur during the liquidation stages and in order not to have any misunderstandings, you should get as much information as possible from the executive staff and board of directors; for it is best to be prepared to tell the people when asked.

Information from other centers would be necessary, and we must get it, in order to have liquidation orderly on the expenses and disposal of equipment and fixtures. The project attorney of Granada will be here, and we could have his assistance in legal matters for an orderly liquidation. We could get the information from other center cooperatives as to what and how problems were met in order that we may carry through liquidation at a small loss.

Discussion:

The following proposals were adopted by the representatives:

Dissolution Date:

Representative Hayashida made a motion that since the announcement of the closing date for this center was made business enterprises should be liquidated. The motion was seconded by Representative Nakano and was unanimously approved.

Representative Abe made motion that November 30, 1945 be the termination date of business operation. The motion was seconded by Representative Nakano and was unanimously approved.

Representative Nakano made a motion that January 15, 1946 be the dissolution date of our business enterprises. The motion was seconded by Representative Hayashida and was unanimously approved.

Representative Hayashida made a motion that members' signatures be received on determining the dissolution date of the cooperative enterprises. Representative Nakano seconded the motion, which was unanimously approved.

Services to Residents After Termination of Business Operation:

Mr. Yanohira suggested that this problems of whether or not services should be continued by private individuals or by outside business men should be referred to the block members. It was unanimously approved that this matter be left up to the block members until the next general assembly.

Trustees:

It was suggested by Representative Nakano that the problem of trustees be left to the Board of Directors and Dissolution Arrangement Committee. Representative Abe seconded the motion and it was unanimously approved.

Disposal of Fund Remaining After Liquidation:

Representative Abe made a motion that the disposal of funds remaining after liquidation should be left to the discretion of the trustees, and the trustees should determine to which welfare or community organization the fund should be donated. The motion was seconded and approved unanimously.

Mr. Nomura made an announcement that Canteens will be closed on October 30 and 31; the 30th is set aside for taking inventory, and the 31st is set aside to determine prices on remaining merchandise.

The meeting was adjourned at 11:00 p.m.

Respectfully submitted,

/s/ Kaoru Kimura
Executive Secretary

ATTENDANCE

Ward 1: K. Tamoto, F. Muto, T. Miyakawa, K. Morita, I. Toshima,
Z. Ito, K. Fananori, Y. Nakamura, K. Ono, M. Nakamura,
T. Abo

Ward 2: Y. Yasuda, T. Fujioke, I. Haruyama, S. Hironaka, Y. Tao,
Y. Horimoto, G. Fukutani, K. Ito, T. Suwa

Ward 3: C. Moraka, B. Ito, H. Murekawa, M. Inouye, H. Imoto
I. Kido, N. Arai

Ward 4: Y. Yetow, G. Yamamoto, M. Nakao, A. Umezui, S. Kawano,
I. Sakaishi, P. Sakamoto, I. Suzuki, Y. Yoshimura

Ward 5: Y. Tsutaki, M. Hatae, K. Toshitsune, K. Nakagawa,
K. Hayata, K. Sasaki, H. Mitsuda, N. Okita

Ward 6: C. Asaka, S. Matsusaka, K. Morioka, T. Itagaki, T. Sumimoto
T. Uyeda, I. Nishimoto, H. Yamamoto, K. Abe, M. Takemoto,
Y. Oda

Ward 7: N. Sakaki, Y. Sakahara, H. Takemoto, K. Kanno, H. Omura
S. Sassa, S. Oki, K. Uyekawa, M. Iwemuro

Ward 8: T. Kosugi, K. Kiyohiro, K. Waki, H. Nitta, J. Katayama,
I. Ushio, T. Izuno, I. Kanno, M. Shinmei, S. Nakano,
M. Tokunaga, A. Yasui, T. Baba, A. Hayashida, M. Yamamoto,
T. Adachi

Board of Directors:

G. Sakai, M. Yamagata, H. Sekuma, Y. Kaku, N. Niizuma,
S. Wada, H. Omura

Staff members:

Fujimoto, Kinura, Nomura, Tomishige, Narimatsu, Kojima,
Sugimoto, Mr. Perkins

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ATTENDANCE

Ward 1: K. Tamoto, F. Muto, T. Miyakawa, K. Morita, I. Toshima,
Z. Ito, K. Fanamori, Y. Nakamura, K. Ono, M. Nakamura,
T. Abo

Ward 2: Y. Yasuda, T. Fujioka, I. Haruyama, S. Hironaka, Y. Tao,
Y. Lorimoto, G. Fukutani, K. Ito, T. Suwa

Ward 3: C. Moraka, D. Ito, H. Murekawa, M. Inouye, H. Imoto
I. Kido, N. Awei

Ward 4: Y. Yetow, G. Yamamoto, H. Nakao, A. Umezu, S. Kawano,
I. Sakeishi, F. Sakamoto, I. Suzuki, Y. Yoshimura

Ward 5: Y. Tsuiyaki, M. Hetae, K. Toshiyune, Y. Nakagawa,
K. Hayata, K. Sasaki, H. Mitsuda, N. Okita

Ward 6: C. Asaka, S. Matsuzaka, K. Morioka, T. Itagaki, T. Sumimoto
T. Uyeda, I. Nishimoto, H. Yamamoto, K. Abe, M. Takemoto,
Y. Oda

Ward 7: N. Sakaki, Y. Sakehara, H. Takemoto, K. Kanno, H. Omura
S. Sassa, S. Oki, K. Uyekawa, M. Iwamuro

Ward 8: T. Kosugi, K. Kiyohiro, K. Waki, H. Nitta, J. Ketayama,
I. Ushio, T. Izuno, I. Kanno, M. Shinmei, S. Nakano,
M. Tokunaga, A. Yasui, T. Baba, A. Hayashida, M. Yamamoto,
T. Adachi

Board of Directors:

G. Sakai, M. Yamagata, H. Sakuma, Y. Kaku, N. Niizuma,
S. Wada, H. Omura

Staff members:

Fujimoto, Kimura, Romura, Tomishige, Narimatsu, Kojima,
Sugimoto, Mr. Perkins