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151 Third Street
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**Finding Aid to the San Francisco Museum of Art,
Women's Board Records, 1934-1977
(bulk 1950-1972)**

Collection Number: ARCH.ADM.003

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Finding Aid written by: Dayna Holz

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Appendix A: Women's Board Index

COLLECTION SUMMARY

Collection Title

San Francisco Museum of Art, Women's Board records, 1934-1977 (bulk 1950-1972)

Collection number

ARCH.ADM.003

Creator

San Francisco Museum of Art Women's Board

Extent

24 linear feet (14 cartons, 1 oversize box, 1 card file box, 1 tube, 30 scrapbooks)

Repository

SFMOMA Research Library
151 Third Street
San Francisco, CA 94103

Abstract

The Women's Board of the San Francisco Museum of Art was formed in December 1934, just before the 1935 opening of the Museum. Its purpose was to advise the Board of Trustees, raise money, organize and administer social functions, and assist with educational programs. The Women's Board Records document the activities, special projects, and internal administration of the Women's Board and its auxiliaries through correspondence, financial records, press releases and announcements, newspaper clippings, scrapbooks, meeting minutes, and other manuscript materials. The collection spans the group's forty-one year history (1934-1975), but the bulk of the records date from 1950-1972.

Language

Records are in English.

Physical location

Collection is housed in the SFMOMA Research Library and offsite storage locations.

INFORMATION FOR RESEARCHERS

Access and use restrictions

Collection is available for use. Some materials are restricted for confidentiality or condition. Contact SFMOMA Research Library.

Publication information

All requests for permission to publish should be directed to the Head Librarian, SFMOMA Research Library.

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Access points

Topical Subjects

Art appreciation--Study and teaching—California--San Francisco
Art, Modern--20th century--Exhibitions
Art museums and community—California--San Francisco
Art museums--Educational aspects
Art rental and lending services—California—San Francisco
Museum buildings—California—San Francisco
Volunteer workers in museums

Corporate Names

San Francisco Museum of Art
San Francisco Museum of Modern Art
San Francisco Museum of Art--Archives
San Francisco Museum of Art--Board of Trustees
San Francisco Museum of Art—History—Sources
San Francisco Museum of Art—Membership Activities Board
San Francisco Museum of Art--Records and correspondence
San Francisco Museum of Art—Women's Board

Related materials

SFMOMA Archives Office of the Director Records, 1935-1958
SFMOMA Archives Office of the Director Records, 1959-1965
SFMOMA Archives Office of the Director Records, 1966-1972
SFMOMA Archives Exhibition Records
SFMOMA Archives Photographs Collection
Mary Heath Keesling Papers (unprocessed)

ADMINISTRATIVE INFORMATION

Acquisition

Institutional records generated by SFMA or collected by SFMA staff or Women's Board members in the performance of work or volunteer duties.

Level of description

Records are described at the carton level. Some records are described at the folder or item level.

Processed by

Dayna Holz, 2007-2008.

ADMINISTRATIVE HISTORY

The Women's Board of the San Francisco Museum of Art was formed in December 1934, just before the 1935 opening of the Museum. Its purpose was to advise the Board of Trustees, raise money, organize and administer social functions, and assist with educational programs. The impact of this corps of volunteers on the early success of the Museum cannot be overstated; the Women's Board was largely responsible for organizing and staffing what would later become the education, public relations and marketing, and development departments.

Conceived of as an auxiliary to the men's Board of Trustees, which was responsible at the time for the establishment of general policies and financial/business management of the Museum, the Women's Board quickly expanded its initial fundraising and event responsibilities by taking on educational and publicity projects. Though the Women's Board had roots in a defunct group called the Women's Auxiliary, which had served primarily to coordinate social events during the Museum's occupation of the Palace of Fine Arts (1916-1925)¹, the Board envisioned broader potential for this group of socially conscious women. The Women's Board championed educational activities from its early days, though it never abandoned its role as host for Museum events.

Early fundraising efforts (1935-1940) were organized in conjunction with the San Francisco Art Association (SFAA), which at one time was the Museum's parent organization. As the Museum developed its own support base, events were planned independently of the SFAA and quickly took on a life of their own, relieving the Museum of having to split event revenues with another organization.

Though entrance to the Museum was free, Museum membership was encouraged with special events and privileges throughout the year. Frequent parties, exhibition preview receptions, and teas were hosted by the Women's Board for Museum members, including annual Christmas parties. The Women's Board additionally sponsored occasional concerts and performances, courses and lectures, and educational tours to raise money for the Museum, as well as offering incentives for membership. More elaborate and glamorous events, such as the annual Champagne Suppers and occasional "balls," were less frequent. Though these events had more of an impact on Museum staff and operations, their higher ticket costs served as important fundraisers.

Fundraising and educational initiatives were largely curtailed during World War II, culminating in the Museum's five-month displacement during 1945 to accommodate the United Nations delegates. Renewed efforts by the Women's Board began immediately after the Museum's reopening, launched with the establishment of several new specialized education committees. The Decorative Arts Committee was a particularly productive result of this initiative, and was responsible in the subsequent years for many of the decorative arts and design exhibitions. The Committee contributed greatly to the funding and establishment of a dedicated Decorative Arts Gallery, built during the 1948 Museum renovation.

¹ For a more detailed history of events leading up to the 1935 opening of the Museum in the Veteran's Building, see the Administrative History in the Finding Aid to the Office of the Director Records, 1935-1958 (ARCH.ADM.001).

One of the most successful postwar projects of the Women's Board was the 1946 founding of the Rental Gallery, where Museum members could rent original artworks by local artists. The Rental Gallery exhibited available works at two annual exhibitions, and was eventually popular enough to warrant a dedicated gallery in the Museum. A component of the Rental Gallery which expanded rental options to local elementary schools was launched in 1956 when the Women's Board helped to secure funding through a grant from the Rockefeller Foundation, a project which became instrumental in the Museum's subsequent children's education programming. The Women's Board was responsible for organizing volunteers to staff and maintain the Rental Gallery until management was transferred to the Museum in 1962.

An opportunity to open a branch of the Museum in the newly completed Parkmerced Towers was presented to the Museum in 1952, and the Women's Board quickly took up the charge. The Parkmerced Branch of the Museum, open from 1952-1954, was subsequently administered and staffed by Women's Board volunteers. Beyond simply responding to needs of the understaffed Museum, the Women's Board created or explored prospects to expand Museum programming. This tradition continued until the Board's dissolution and was continued by its successor group, the Modern Art Council (MAC).

While the Women's Board continued to expand its responsibilities, the organization of many of the Museum's social functions was taken up by an auxiliary of the Board, formed in 1948 as the Membership Activities Board (MAB). Precursor iterations of MAB included the Women's Board Auxiliary of the late 1930s to early 1940s, and a brief incarnation as the Activities Committee in the mid-1940s. MAB worked in conjunction with the Women's Board, and the distinction of which Board was responsible for which activities is often blurred, and generally inconsequential.

After several years of discussing a possible merger of the Women's Board and the Membership Activities Board, both Boards were dissolved in mid-1975 and immediately reincarnated as the Modern Art Council, coinciding with the renaming of the Museum as the San Francisco Museum of Modern Art. MAC took up many of the existing and ongoing projects of the Women's Board, but with the expansion of the Museum over the years, hired staff and eventual departments took over many of the Women's Board's traditional educational functions. MAC still (2008) carries on the work of the Women's Board in support of the Museum, but focuses primarily on fundraising efforts.

LIST OF WOMEN'S BOARD MEMBERS 1935-1975

The following alphabetical list of Women's Board members was assembled from Member Rosters generated by the Women's Board. Where Members Rosters were unavailable (1935-1939, 1942, 1947, 1950-1951) other sources such as Meeting Minutes and exhibition catalogs were consulted. The list is derived from the more detailed Women's Board Index (Appendix A), which indicates the source of the information, tracks name changes, and specifies which years individuals served on the Board. Name changes are not noted on this list, therefore some individuals are represented more than once.

Ackerman, Louise (Mrs. Lloyd S.)
Alioto, Angelina (Mrs. Joseph L.)
Amestoy, Mrs. Robert G.
Anderson, Mrs. Berrian P.
Aries, Sue (Mrs. Frank)
Armer, Ruth
Avenali, Mrs. Peter

Bailhache, Anne D. (Mrs. Arthur Lee)
Bell, Mrs. Alfred
Bergeron, Helen H. (Mrs. Victor)
Bernhard, Vera
Bodrero, Mrs. James
Boyd, Louise A.
Boyd, Margy (Mrs. Nicholas G.K., Jr.)
Boyd, Jr., Mrs. William S.
Bradley, Gay (Mrs. John L.)
Bransten, Rena (Mrs. John)
Brigham, Marjorie (Mrs. Henry H., Jr.)
Bromfield, Ruth (Mrs. Arthur)
Brown, Ida (Mrs. Harold)
Brown, Margaret (Peggy) (Mrs. Cabot)
Brown, Phoebe
Budge, Willa (Mrs. William)

Calhoun, Connie (Mrs. Alexander)
Chapman, Emalee
Chase, Mary (Mrs. H. Stephen)
Chickering, Mrs. Allen
Chidester, Nell (Mrs. Drew)
Clark, Isabel (Mrs. Hervey P.)
Clyde, Mrs. Brook
Coe, Mrs. Jesse
Cole, Babs (Mrs. Chisholm)
Cole, Mrs. Harold M.
Cooley, Judy (Mrs. Richard)
Cox, Margaret (Mrs. E. Morris)
Crapsey, Eddy D. (Mrs. Alfred)
Cross, Mrs. Robert W.

Dailey, Mrs. Dunne
Dailey, Mrs. Gardner
Davis, Elizabeth (Mrs. John Parks)
de Limur, Mrs. Charles
Donohoe, Miss Katherine M.
Drown, Mrs. Willard
Dulin, Jane (Mrs. Garrettson, Jr.)
Dunne, Bess (Mrs. Arthur B.)
Durham, Mrs. Williard H.

Early, Maggie (Mrs. Frederick J.)
Eliel, Harriet (Mrs. Paul)
Elkins, Mrs. Frances A.
Esberg, Caroline L. (Mrs. Milton H.)

Fay, Jr., Mrs. Charles W.
Felton, Cora (Mrs. Charles N.)
Firenze, Mrs. Ettore
Fleishhacker, Janet (Mrs. Mortimer, Jr.)
Folger, Mrs. Peter
Freer, Mary (Mrs. William B.)
French, Mrs. Lindol

Galgiani, Phoebe (Mrs. John V.)
Garland, Mrs. L. Henry
Garside, Mrs. Ralph
Gray, Mrs. David
Gray, Mrs. Horace
Gray, Frances (Mrs. Robert Coleman)
Griffith, Betty (Mrs. Edward)

Haas, Elise (Mrs. Walter A.)
Haas, Evelyn (Evie) (Mrs. Walter A., Jr.)
Haldeman, Peg (Mrs. George)
Ham, Charlotte (Mrs. Richard)
Hamilton, Mrs. Joseph G.
Hamilton, Elizabeth (Mrs. Noble)
Harris, Mrs. Robert
Heller, Clara (Mrs. E.S.)
Heller, Mrs. Walter S.
Hellman, Mrs. Marco F.
Hendrickson, Mrs. Alfred
Hickey, Peggy (Mrs. Thomas W., Jr.)
Hinman, Marion (Mrs. Frank, Jr.)
Holmes, Jacquie (Mrs. Jay)
Hoyt, D.A (Mrs. Crane)
Hume, Betty (Mrs. Jaquelin H.)
Hunter, Sylvia (Mrs. Robert E., Jr.)
Hunter, Jr., Mrs. Robert
Hunter, Mrs. Traux

Jewett, Lucy (Mrs. George F., Jr.)
Jones, Mrs. Forrest

Joseph, Mrs. Sidney

Keesling, Mary (Mrs. Francis V., Jr.)
Kent, Sophie (Mrs. William, Jr.)
Kent, Joan (Mrs. William, III)
Kern, Jr. Mrs. Albert Eugene
Kittle, Marjorie W. (Mrs. John (Jack) C)
Koshland, Mrs. Marcus
Krakower, Jean (Mrs. Arthur)

Land, Susan (Mrs. A. Hunter, II)
Lapham, Mrs. Roger
Larsen, Tito (Mrs. Niels)
Laurie, Jean (Mrs. John B.)
Lee, Honey (Mrs. Allen)
Liebermann, Mrs. George E.
Liebes, Dorothy Wright (Mrs. Leon)
Lincoln, Norma (Mrs. Lloyd S.)
Lindner, Marge (Mrs. Clarence)
Lowe, Mrs. Peter J.
Lyman, Mary Elizabeth (Mrs. John C.)

MacAndrew, Mrs. James
Macauley, Mrs. Edward
Milliard, Charlotte (Mrs. John Ward, III)
Mallatratt, Margaret (Mrs. Gordon)
Malone, Mrs. Adrian
Martin, Mrs. Charles O.
McAllister, Mrs. Elliott
McBaine, Jane (Mrs. Turner H.)
McCauley, Joan (Mrs. Clayton C.)
McConnell, Vivienne (Mrs. Paul)
McDonald, Mrs. Julliard
McDuffie, Jeannette (Mrs/ Duncan)
McGowan, Ruth (Mrs. Walter)
McGuire, Elinor (Mrs. John)
McKeever, Mrs. Chauncey
McLaughlin, Mrs. Donald H.
McNealy, Mrs. Dean B.
McNear, Mrs. Folger
Mein, Sally (Mrs. William Wallace, Jr.)
Merner, Mrs. Garfield D.
Merrill, Natalie (Mrs. John L.)
Milbank, Mrs. Robbins
Miller, Natalie (Mrs. Otto)
Moller, Vivienne (Mrs. Ralph)
Montague, Petie (Mrs. Andrew A.)
Moore, Bobbie (Mrs. Joseph A., Jr.)
Morin, Dorothy (Mrs. Relman)
Murphy, Mrs. James L.
Musante, Mrs. Attilio S.

Nemes, Dorothy (Mrs. Vincent)

Neylan, Miss Jane

Owens, Josephine (Mrs. Francis F.)

Palmer, Mrs. Richard

Pattinson, Mrs. William

Peet, Helen (Mrs. Creighton) (a.k.a. Mrs. Crighton, Jr.)

Peterson, Louise (Mrs. G. Baltzer)

Pinney, Kay (Mrs. F. Kenneth)

Pritzker, Sue (Mrs. Donald)

Rheem, Mrs. Richard S.

Robinson, Janet (Mrs. Alan S.)

Rodgers, Mrs. John B.

Russell, Mrs. Charles H.

Russell, Helen Crocker (Mrs. Henry Potter)

Saveri, Missy (Mrs. Guido)

Schlesinger, Norma (Mrs. Peter)

Sheldon, Mrs. Edwin

Sinton, Nell (Mrs. Stanley H., Jr.)

Sloss, Margaret (Mrs. Louis)

Smith, Margery (Mrs. Ferdinand C.)

Smyth, Mrs. Robert

Sobel, Corinne (Mrs. Stanton)

Solomon, Page (Mrs. Emmett G.)

Spencer, Janette (Mrs. Eldridge T.)

Steinberg, Gerry (Mrs. Goodwin)

Sterling, Mrs. J.E. Wallace

Stern, Rosalie M. (Mrs. Sigmund)

Stevenson, Mrs. Phyllis

Sullivan, Josephine D. (Mrs. Jerd)

Taylor, Orian (Mrs. David J.)

Tognazzini, Page (Mrs. Roland)

Tucker, Phyllis de Young (Mrs. Nion)

Vandenbergh, Josephine (Mrs. Jerome)

Walker, Marjory (Marge) (Mrs. Brooks)

Walker, Peggy (Mrs. Brooks, Jr.)

Walton, Mrs. Sydney G.

Warnecke, Grace (Mrs. John)

Wattis, Phyllis (Mrs. Paul)

Weaver, Ginny (Mrs. Stuart E.)

West, Mrs. George

Wilcox, Jane (Mrs. Thomas)

Wornum, Mrs. Grey

Wurster, Catherine Bauer (Mrs. William W.)

PROCESSING NOTE

The records that make up the Women's Board collection were compiled from more than ten different sets of records, encountered in various locations in the Museum's storage area and housed with unrelated collections. Series were created to bring like materials together, which may have been physically separated throughout the years due to changes in file-keeping, changes in clerical staff, physical transfer to different buildings, investigations by unmediated researchers, or inconsistent transfer of records by the generating group.

A small group of records related to the early history of the Women's Board were transferred from the Office of the Director Records (ARCH.ADM.001 and ARCH.ADM.004) to complement the collection and fill in gaps in missing records. Approximately two linear feet of redundant or inessential financial records were deaccessioned.

Records are housed in letter and legal size folders; legal sized folders are physically housed together and may disrupt folder sequence continuity. Some oversize records are housed in flat oversize boxes or rolled for storage in tubes. Scrapbooks are boxed individually.

SCOPE AND CONTENT NOTE

Pre-dating the opening of the San Francisco Museum of Art, the Women's Board was founded in 1934 and was consistently and increasingly active until its dissolution in 1975, when it combined with the Membership Activities Board to form the Modern Art Council. The Women's Board Records document the activities, special projects, and internal administration of the Women's Board and its auxiliaries through correspondence, financial records, press releases and announcements, newspaper clippings, scrapbooks, meeting minutes, and other manuscript materials. Also included are some drawings, blueprints, and small publications. Photographs are housed separately in the Photographs Collection (ARCH.PIC.001). The collection spans the group's forty-one year history, but the bulk of the records date from 1950-1972.

The Women's Board Records are divided into seven series: Organizational Files; Administration; Events and Activities; Tour de Décors; Projects; Membership Activities Board; and Scrapbooks.

The Organizational Files document the governance and maintenance of the Board itself, including official records such as meeting minutes and by-laws as well as materials related to membership on the Board. Subcommittee records are also included, as they were comprised of special-interest groups within the Women's Board.

The Administration series covers the clerical and managerial aspects of the Women's Board, including general correspondence, the Board's working relationship with the Museum, management of volunteers, and training and orientation courses for new Board members.

The Events and Activities series is by far the most expansive and comprehensive part of the collection, documenting several different types of parties, educational activities, and special events organized and administered by the Women's Board. Records are divided into twelve subseries which represent distinct types of activities. Since the Women's Board was largely responsible for fundraising activities in the Museum, most of the events documented in the series relate in some way to raising awareness of and money for the Museum.

While it topically falls within the Events and Activities series, the Tour de Décors series stands on its own as a unique succession of functions. The four Tour de Décors events - in 1955, 1957, 1960, and 1965 - were multifaceted interactive displays of the decorative arts. Each Tour's decorative arts exhibition in the Museum was supplemented by several social events and educational programs, all aimed at encouraging people to envision art as a part of their daily lives. The final Tour focused exclusively on the art of cooking and dining, and included twice-daily demonstrations in the Museum Rotunda by Julia Child.

The Projects series documents some of the special projects organized or taken on by the Women's Board. Projects like the Rental Gallery were long-term and lasted more than a decade, while other projects such as renovations to the Museum's kitchen facility lasted less than a year. The Projects were not considered part of the more regular event planning and educational programming activities of the Board, but

were also not a function of its regular administration; they stand alone as distinct from other Women's Board activities.

The Membership Activities Board series relates exclusively to the administration and governance of this auxiliary to the Women's Board, along with the records of its precursor group, the Women's Board Auxiliary. The Administration, Membership, and Minutes subseries mimic the arrangement in the Organizational Files and Administration series.

The final series, consisting of a set of scrapbooks compiled by Women's Board members, documents early Museum activities through newspaper clippings and press releases glued to scrapbook pages. Though selected by Women's Board members and relating primarily to social activities and other events in or around the Museum, the books provide a comprehensive view of how the Museum was represented in the press.

Some of the files from the 1970s overlap the dissolution of the Women's Board and the establishment of the Modern Art Council; records for programs that were begun before 1975 and continued beyond the dissolution are retained with the Women's Board Records when the physical file contained both earlier and later records. Several Women's Board programs continued after the 1975 dissolution, with responsibility assumed by the Modern Art Council or by the Museum. These materials can be found with the records of the generating department or organization.

SERIES DESCRIPTION

SERIES 1: ORGANIZATIONAL FILES, 1934-1975

Cartons 1, 11, and 12; Card File Box 1

Subseries and files within each subseries are arranged alphabetically, except for the Minutes subseries (1.4) which is arranged hierarchically and chronologically. Divided into five subseries: Committees (1.1); Governance (1.2); Membership (1.3); Minutes (1.4); Reports (1.5).

Contains records related to the composition of the Women's Board as an organization, including meeting minutes, its constitution and by-laws, subcommittee records, reports generated by the Women's Board, and its own membership.

SUBSERIES 1.1: Committees, 1946-1974

Carton 1, folders 1-20

Several Women's Board committees were formed and disbanded throughout the years to support various Museum functions and Board programs. The House Committee, which was primarily concerned with the outfitting, maintenance, and rental of the Members' Room in the Museum, was one of the longest maintained committees. The Members' Room was used for various Museum receptions, and was available for rent to organizations or members; House Committee records date from 1949 to 1969.

The 1946 records of the Activities Committee provide a comprehensive view of educational and social activities in the Museum in 1946, including lectures, receptions, and teas.

The Purchase Fund Committee oversaw the selection and purchase of artworks donated to the Museum by the Women's Board. The Committee on Bay Area Collections was an intermittently active group that conducted surveys on artworks owned by Bay Area collectors that might be available for loan to the Museum.

SUBSERIES 1.2: Governance, 1934-1970

Carton 1, folders 21-27

These records consist of a collection of the Women's Board Constitution and By-Law documents, including revisions and updated versions, and comprehensive documentation of the presidency of Gay (Mrs. John) Bradley through "President's Notes" removed from two binders.

SUBSERIES 1.3: Membership, 1935-1975

Carton 1, folders 28-34; Card File Box 1

Records related to membership of the Women's Board, including member rosters, letters of resignation and acceptance, and some records of the Membership Committee.

SUBSERIES 1.4: Minutes, 1934-1975

Carton 1, folders 35-38; Carton 11, folders 1-38; Carton 12, folders 1-4

Minutes are arranged chronologically.

Includes minutes and agendas of the Women's Board 1934-1975 and some minutes of the Women's Board Executive Committee 1947-1974. The Executive Committee was a decision-making body within the Women's Board, and as such, its records are included with Women's Board meeting minutes rather than with the records of other committees (*1.1 Committees and Councils*).

When available, two sets of minutes were retained. Additional copies were kept if there were notations or content variations.

1.4.1 Women's Board Meeting Minutes, 1934-1975

Carton 11, folders 1-38; Carton 12, folders 1-4

1.4.2 Women's Board Executive Committee Meeting Minutes, 1947-1974

Carton 1, folders 35-38

SUBSERIES 1.5: Reports, 1937-1974

Carton 1, folders 39-41

Contains reports generated by the Women's Board. Of note are comprehensive reports created for activities from 1937 and 1946, which describe in statistical detail the educational activities and events in the Museum for those years.

SERIES 2: ADMINISTRATION, 1935-1977

Carton 2

Subseries and files within each subseries are arranged alphabetically, except where noted. Divided into four subseries: Correspondence (2.1); General Administration (2.2); Museum (2.3); Volunteers (2.4).

Consists of records which document the maintenance of the Women's Board and some of the programs it administered.

SUBSERIES 2.1: Correspondence, 1935-1975

Carton 2, folders 1-8

Arranged chronologically.

Correspondence generated by or sent to the Women's Board. Additional correspondence may be found in *1.3 Membership* which contains letters of acceptance and resignation from members of the Women's Board.

SUBSERIES 2.2: General Administration, 1946-1975

Carton 2, folders 9-18

Includes financial records and various secretarial documents. Courses and tours designed to introduce new Women's Board members to the Museum are documented in the "Know Your Museum" and Orientation Course files.

SUBSERIES 2.3: Museum, 1957-1977

Carton 2, folders 19-23

Records generated by or related exclusively to the Museum.

SUBSERIES 2.4: Volunteers, 1952-1977

Carton 2, folders 24-38

Documents the management of volunteers and docents. Not only was the Women's Board responsible for volunteer staffing many of the special events and ongoing programs at the Museum, they were actively involved in national art-related volunteer organizations such as the Volunteer Committees of Art Museums (VCAM).

As a group, the Women's Board belonged to VCAM and was active in the international organization from around 1956 through 1967. Records include VCAM newsletters, lists of members, correspondence, programs from the San Francisco conference in 1959 (hosted by the Women's Board), and programs and documentation about the 1956 conference in St. Louis.

SERIES 3: EVENTS AND ACTIVITIES, 1947-1976

Cartons 3-8, Oversize Box 1, Tube 1

Subseries are arranged alphabetically. Files within subseries are arranged chronologically, except where noted. Divided into twelve subseries: Art Tours (3.1); Champagne Events (3.2); Christmas Events (3.3); Educational Activities (3.4); Event Planning (3.5); Events (3.6); House Tours (3.7); Preview Parties (3.8); Prizewinner's Dinners (3.9); Receptions (3.10); Sponsored Performances (3.11); Symphony Events (3.12).

The series consists of records related to parties, receptions, dinners, and other events organized by the Women's Board. Files generally include some or all of the following types of records: press releases, correspondence, bills, form letters, invitations, accounting, final reports, and clippings. Most of the records date from 1953 to 1967.

Many of the receptions and parties organized by the Women's Board served as the primary event-based fundraisers for the Museum. In addition to raising money for the Museum, the events served to educate, entertain, and engage Museum patrons. The records are divided into several different types of events, most of which were regularly scheduled or annually recurring. Some of the annual events, such as the Champagne Supper and the Christmas Party, continued after the 1975 dissolution of the Women's Board; related materials can be found in the records of the Modern Art Council.

SUBSERIES 3.1: Art Tours, 1958-1964
Carton 3, folders 1-5

The Art Tours were special Museum-planned international excursions, lasting usually three to four weeks, where guests traveled as a group to look at art, visit special private art collections, and meet with other art collectors around the world. The first two tours, Art Today in France (5/9/1959-6/1/1959) and Art Today in Italy: A Tour of Italy, Past and Present (9/24/1960-10/17/1960) were led by tour guide Claire Falkenstein, an artist living in Europe with Bay Area connections to the SFMA and Dr. Morley. These files include final reports submitted by Falkenstein. Subsequent Art Tours included trips to Japan in 1962 and 1964. Files for the 1959 France trip and the 1962 Japan trip include photographs of the tour groups.

SUBSERIES 3.2: Champagne Events, 1950-1974
Carton 3, folders 6-27; Tube 1

The Champagne Suppers and Galas took place on the opening night of the San Francisco Opera season in September, where the Suppers preceded the opera performance and the Galas took place after the performance, from 11 p.m. to 2 a.m. The parties were generally catered by Trader Vic's, with champagne by Almaden.

The 1961 Champagne Gala introduced a raffle for a donated painting as part of the fundraising festivities. In 1961, *Sacre Cour of Montmartre* by Claude Venard was donated by Nathan Cummings. Three paintings were raffled off at the 1963 Gala, an event that further broke tradition with the introduction of major corporate sponsors. The 1963 Champagne Gala was renamed the "Tiffany Ball sponsored by Elizabeth Arden" in honor of its two primary sponsors: Tiffany & Co., who was about to open its first San Francisco store, and cosmetics entrepreneur Elizabeth Arden. The full evening event included a party at Trader Vic's for those who were to attend the Gala but not the opera performance.

The only materials in the 1959 file are press releases, and an additional file for the 1969 Gala was created with copies of clippings and an invitation. Records from the 1950-1954, 1967, and 1970-1974 Champagne Suppers contain only minimal records. Primarily consisting of financial statements and invitations, these records, along with documents from the 1969 Champagne Gala, were removed from a folder found with records from the Modern Art Council that appears to have been assembled from other files sometime in the 1980s.

3.2.1 Champagne Galas, 1960-1969

Carton 3, folders 6-14; Tube 1

3.2.2 Champagne Suppers, 1950-1974

Carton 3, folders 15-27

SUBSERIES 3.3: Christmas Events, 1947-1973

Carton 3, folders 28-41; Carton 4, folders 1-33;
Oversize Box 1, folder 2

The Christmas season brought three major Women's Board organized events: the Christmas Party for Members, the Children's Christmas Party, and the Christmas Luncheon Preceding the Symphony Concert (also called the Christmas Symphony Luncheon).

3.3.1 Children's Christmas Parties, 1958-1968

Carton 3, folders 28-35

These usually consisted of a film, some sort of entertaining performance, and a gift bag with candy.

3.3.2 Christmas Parties, 1947-1973

Carton 3, folders 36-41; Carton 4, folders 1-21; Oversize Box 1, folder 2

The Christmas Parties for members were a longstanding annual tradition at the Museum; records document Christmas parties from 1950 to 1973, and include some materials documenting "Christmas Sales" (fundraising from sales of trees, ornaments, and artworks) from 1947 to 1950.

The 1950 Christmas Party was called the Headdress Ball and involved a gala where twenty artists created headdresses for the event, which were modeled and sold. Additional Headdress Ball records can be found in the *Office of the Director Records, 1935-1958 (ARCH.ADM.001)*. Records from the 1958 Christmas party also include materials from the concurrent exhibition preview party for "The Art of Animation: A Retrospective Exhibition by Walt Disney."

For the 1962 and 1963 Christmas parties, famed real-estate developer Joseph Eichler donated a scale model of an "Eichler Home," furnished and decorated as a "doll house" by the Women's Board. These "Eichler Doll Houses" were then raffled off as an added fundraiser.

During the Christmas season, and on display at the Christmas parties, artists and members donated specially decorated trees and specially designed ornaments for sale. For the 1966 Christmas party, artists were asked to design "joyous, playful, whimsical (and even instructive)

toys for children and adults" instead of ornaments, as a reaction to the overwhelming number of commercial "war-like toys for children."

3.3.3 Christmas Symphony Luncheons, 1951-1964

Carton 4, folders 22-33

Also called the Christmas Luncheon Preceding the Symphony Concert. Though there were Symphony Luncheons throughout the year, the Christmas Symphony Luncheon was an annual festive affair, with a more intimate sit-down setting than the often boisterous Christmas parties for members.

SUBSERIES 3.4: Educational Activities, 1954-1976

Carton 4, folders 34-43; Carton 5, folders 1-4

Independent of receptions or events, the Women's Board sponsored occasional educational programs such as lectures and courses. Though most of these educational programs had to do with flower arranging in the 1950s and 1960s, art tours and gallery visits were more common in the late 1960s and 1970s.

The 1967 art tour to the Richmond Art Center included visits to the homes and studios of Clayton Pinkerton and John Haley in Pt. Richmond, and Tom Holland in Berkeley. Included in the trip cost of \$4.50 was bus fare, a picnic lunch, and sherry; with sherry donated, the tour profited \$1.96 in total.

The Men's Luncheon Series of the 1960s and 1970s was a series of lectures on art for male members of the Museum, held offsite during the lunch hour. Though not a direct project of the Women's Board, the Men's Luncheon Series had some relationship with the Membership Activities Board and, later, the Modern Art Council.

The Gallery Going Group, started by members of the Women's Board and Members Activities Board, traveled monthly to various galleries and artist studios. Records continue through 1976, when the group was organized by the Modern Art Council.

SUBSERIES 3.5: Event Planning, 1947-1975

Carton 5, folders 5-11

Not related to any specific event or reception, these records document various logistical aspects of planning events in the Museum.

There is a small set of invitations and announcements of Women's Board-sponsored events from 1947 to 1951, primarily related to the Symphony Luncheons.

SUBSERIES 3.6: Events, 1949-1975

Carton 5, folder 12-34; Carton 6, folders 1-5; Oversize Box 1, folder 1

These records relate to larger or non-recurring events. Some of the events corresponded with exhibitions, but were not necessarily considered preview parties or limited to opening receptions.

The 1949 *Portrait Party* was held in conjunction with the exhibition *Portraits and People*, but was not considered a preview party. *Collector's Chance of 1953* was a fundraising raffle, the drawing for which was held at the preview party for the exhibition *Leger: A Survey of His Art*. The raffle prizes consisted of twenty-eight artworks - including a Diego Rivera watercolor, an Henri Matisse etching, and a Jose Clemente Orozco lithograph - and a \$500 credit for the purchase of a work of art by a local artist.

The *Mattioli Ball*, held on March 14, 1968, was a masquerade ball and dinner organized to celebrate the exhibition *Masters of Modern Italian Art from the Gianni Mattioli Collection*. The evening included cocktails in the Green Room, dinner, intermission for dancing, dessert, and a fashion show.

Records for the 1971 *Plan-In: Today's Museum Tomorrow* include a 30-page transcript of the *Plan-In* proceedings, including a discussion on the future of the Museum and contemporary art. The 1971 *April Art Action* included lectures by Gerald Nordland, tours of houses with private art collections, and studio tours of Bay Area artists. The *Pique-Nique en Plastique*, an invitation-only picnic, was organized for *Art Action* committee members, artists on the studio tours, and homeowners on the house tours.

Much more than just another preview party, the arrangements for the opening festivities for the 1971 exhibition *Four Americans in Paris* included a Pre-Preview, private dinners for v.i.p. guests at private homes, a Members' Preview, and an educational slide show with sound track. In addition, the Women's Board arranged show publicity, group tours, Monday night private rentals of the Museum, and a special Alice B. Toklas luncheon, which featured "Toklas specialties."

The materials related to the 1975 *Soap Box Derby* contain only one document and one artifact concerning the production of commemorative belt buckles for the event.

SUBSERIES 3.7: House Tours, 1947-1954

Carton 6, folders 6-12

Tours of private homes and gardens, highlighting various architectural styles, interior designs, or landscape architecture. These popular tours were lucrative fundraisers for the Museum. Many of the house tour events were organized in conjunction with related exhibitions or educational programs.

The 1947 *Invitation to Modern* house tour also featured four round table discussions. The *Outline for Outdoor Living* event held in conjunction with the *Landscape Design 1948* exhibition included three panel discussions, a garden

tour: *Five Outdoor Living Areas in San Francisco*, and a preview reception for the exhibition. The 1949 tours, *San Francisco Modern: A House Tour* and *Modern in Marin: A Sunday House Tour*, were held in conjunction with the *Domestic Architecture of the Bay Region* exhibition. The 1951 event, *New Variations in Urban Living*, included a panel discussion, house tour, and a consultation/question and answer session.

SUBSERIES 3.8: Preview Parties, 1952-1969

Carton 6, folders 13-48; Carton 7, folders 1-31

The Preview Parties records document receptions held for members the night before the opening of an exhibition. Occasionally dinners were held before the preview receptions for special guests and artists. Records related to additional exhibition-related events are found throughout the *Events and Activities* series.

SUBSERIES 3.9: Prizewinner's Dinners, 1951-1965

Carton 7, folders 32-40

Dinners were held annually to honor the prizewinners of the annual San Francisco Art Association (later San Francisco Art Institute) Painting and Sculpture Exhibitions, generally preceding exhibition preview parties. Records document prizewinner dinners for the SFAA annuals from 1952 through 1965 (excluding 1962 and 1963). In addition, records document a cocktail and supper party at the studio of Mrs. Charles O. Martin in honor of the 15th Annual Watercolor Exhibition of the SFAA in 1951, and a dinner for the jurors of the Art Festival in 1952.

SUBSERIES 3.10: Receptions, 1947-1967

Carton 7, folders 41-54

Contains records of various receptions associated with educational programs and performances in the Museum, receptions honoring individuals or groups (such as the International Industrial Conference or Museum volunteers), and various teas and coffee hours sponsored for new members. Records also include files on luncheons held after the Annual Meetings of the Women's Board and Activities Board.

The *Special Dinners Honoring Visiting Groups* file, 1954-1955, documents luncheons held for the American Association of Art Museum Directors and the Western Association of Art Museum Directors, and a dinner in honor of visiting NATO Critics.

SUBSERIES 3.11: Sponsored Performances, 1952-1967

Carton 7, folders 55-64

Records document specific performances or series of performances sponsored or organized by the Women's Board, including concerts, film programs, and puppet theater productions. These records are distinguished from Educational

Activities in that they represent events designed to be more entertaining than educational.

SUBSERIES 3.12: Symphony Events, 1947-1975

Carton 8, folders 1-9

Besides the Christmas Symphony Luncheons, other symphony luncheons and suppers are documented, including a "Meet the Critics" series in 1956-1957 and a "Three Spring Symphony Luncheons" series in 1958. Regular Symphony Luncheons were held throughout the symphony season, including the Valentine Luncheon, Spring Luncheon, and Autumn Luncheon. Records from the Symphony Luncheons 1947-1952 include documents from the Christmas Symphony Luncheons.

SERIES 4: TOUR DE DÉCORS, 1955-1965

Cartons 12-14, Oversize Box 1, Tube 1

Subseries are arranged chronologically; files within subseries are arranged alphabetically. Divided into four subseries: Tour de Décors 1955 (4.1); Tour de Décors 1957 (4.2); Tour de Décors 1960 (4.3); Tour of Dining Décor 1965 (4.4).

The four iterations of the Tour de Décors occurred in 1955, 1957, 1960, and 1965, each with individual variations. The Tour was considered a fundraiser, organized by a special committee made up of members of the Women's Board and Membership Activities Board. Each Tour de Décors Committee had an overall Chairman and various functional subcommittees with their own Chairmen. For each Tour, a comprehensive binder of correspondence, reports, and publications was compiled by or for the Chairman, filed as "Chairman, [name]."

The Tours were conceived of as a complement to the Rental Gallery and other Museum programs to encourage people to bring fine and decorative art into their homes and to envision art as a part of their daily lives.

Files are divided by individual subcommittees and their chairpersons, such as "Fashion," "Decorators," "Publicity," "Catalogue," and "Ticket Sales."

The subcommittee files primarily include correspondence, final reports, address lists, and bills or receipts.

SUBSERIES 4.1: Tour de Décors 1955, 1955-1956

Carton 12, folders 5-16

The first Tour de Décors took place from November 8 to November 13 in 1955 and combined a staged decorated room in the Museum, "The White Room," with a series of studio tours around San Francisco to showcase themed room designs by select interior designers. Tour tickets admitted guests into the White Room as well as to the various studios around town. Additional Tour activities in the Museum included daily fashion shows and a panel discussion on "Art and Your Home."

The White Room in the Museum galleries was presented as a decorated room without a defined color scheme. The public was invited to participate in a juried competition to suggest colors to complement the design.

The Chairman of the 1955 Tour de Décors Committee was Jane (Mrs. Turner) McBaine. The files related to McBaine as Chairman include a comprehensive overview of the events and subcommittees.

SUBSERIES 4.2: Tour de Décors 1957, 1957-1958

Carton 12, folders 17-30; Oversize Box 1, folder 2

The 1957 Tour de Décors (November 5 to November 10) again included over a dozen studios around San Francisco with rooms designed specifically for the Tour. While the 1955 Tour included two "Table Settings" stops on the studio tours, the 1957 Tour expanded the idea to the Pavilion of Dining Décors, a series of tableaus inside the Museum.

Files related to Tour Chairman Sally N. (Mrs. Wallace William, Jr.) Mein include correspondence, press releases and other publicity, publication proofs, and minutes of the Tour de Décors Committee meetings. The Catalogue files include records related to printing, arranging for articles and advertising, a mock-up of the catalogue, and a completed catalogue and invitation. The Pavilion of Dining Décors file includes sketches of plans for themed tables, the "15 Recipes from the Pavilion of Dining Décors" publication, and bills for expenses.

SUBSERIES 4.3: Tour de Décors 1960, 1959-1961

Carton 13, folders 1-25; Oversize Box 1, folder 3;
Tube 1

The 1960 Tour de Décors, led by Chairman Mary Heath (Mrs. Francis V., Jr.) Keesling, took place between May 4 through May 8. The 1960 Tour was similar in structure to the 1957 Tour, with offsite studio tours as well as various "rooms" in the Museum galleries. The Museum space used for the Tour was expanded in 1960, showcasing interior design in the South Gallery's "A Promenade of Rooms," themed table settings in the West Gallery's "Pavilion of Dining Décors," and a "Town Plaza" landscape in the Rotunda which served as the setting for afternoon teas and fashion shows.

Advertisers in the Program (called the Catalogue in previous years) were given the option of photographing members of the Women's Board and Activities Board for their ads, promoting everything from hairstylist "Mister Lee" to Brownberry Ovens bread.

The Printing file contains samples of a recipe booklet from the Pavilion of Dining Décors, small posters, invitations, tickets, and other Tour de Décors publications. The Program file includes decorators' statements used for the program, and correspondence with advertisers. The Pavilion of Dining Décor – Scrapbook file contains color snapshots taken of installations, glued to pages of a small scrapbook; the scrapbook has been unbound and foldered.

SUBSERIES 4.4: Tour of Dining Décor 1965, 1963-1965

Carton 13; Carton 14, folders 1-30; Oversize Box 1, folder 3; Tube 1

The 1965 Tour from March 30 to April 3 virtually eliminated the interior design element of the previous three Tours, highlighting cooking and dining exclusively. Headed by Chairman Phyllis (Mrs. Paul) Wattis, the 1965 Tour included several types of activities and displays inside the Museum, but centralized the offsite tours to the Mustard Building at the newly renovated Ghirardelli Square. The Tour was designed to "emphasize food preparation and attractive ways of serving it ... [and] to capitalize upon the public's growing interest in fine food."

Tour elements inside the Museum included: "Dining with the Collector" in the South Gallery, similar to the Pavilion of Dining Décors in 1957 and 1960; twice daily cooking demonstrations in the Rotunda by Julia Child, "famous 'French Chef' of KQED"; the Culinary Museum, which displayed cooking and serving utensils used throughout history and from around the world; and "The Market," a gift shop designed specifically for the Tour to sell cooking equipment and decorative pieces for kitchens and dining rooms. The "Settings for Imaginative Cooking" installation was the first event held at Ghirardelli Square after its renovation, and included elaborately decorated rooms designed by professional designers.

The strategic mapping and distribution of ticket sales is meticulously documented in the several files that deal with the Ticket Committee and its activities. The Julia Child file contains correspondence with Julia Child and Paul Child, as well as plans for the cooking demonstration stage she used in the Rotunda.

Four reel-to-reel tapes were housed with the records, and presumably contain background music for some of the installations and a recording related to Julia Child. The tapes have not been played to verify the contents, but labels on the boxes indicate that they contain:

Reel 1: "J. Child tape used at Kick Off Luncheon" from the British Broadcasting Corporation; 5-inch reel, 1/4-inch tape

Reel 2: "To: Hal Cox, From: Henry Jacobs, 2400 feet (double play) tape of style show"; 7-inch reel, 1/4-inch tape

Reel 3: "Tape I, light, modern jazz for garage area, Tour Décor, SF Museum of Art, Henry Jacobs, For Hal Cox"; 7-inch reel, 1/4-inch tape

Reel 4: "Tape II, Baroque music for music room, Tour Décor, SF Museum of Art, Henry Jacobs, for Hal Cox"; 7-inch reel, 1/4-inch tape

SERIES 5: PROJECTS, 1946-1977

Cartons 9 and 14, Card File Box 1, Tube 1

Subseries and files within each subseries are arranged alphabetically. Divided into five subseries: Arts Councils (5.1); Museum Renovations (5.2); Parkmerced Branch (5.3); Rental Gallery (5.4); Short-Term Projects (5.5).

Records relate to special projects managed by the Women's Board.

SUBSERIES 5.1: Arts Councils, 1968-1975

Carton 9, folders 1-12; Card File Box 1

The Arts Council Program, started sometime around 1968, was a way for members to get involved with museum activities by joining a special interest group. The program ran from late 1960s to the early 1970s, and included a Special Events Council (also called the Performing Arts Council), Film Council, Publications Council, Lecture Council, Hospitality Council, Education Council, Travel Council (also called the Art Travel and Tour Council), and Research Council.

SUBSERIES 5.2: Museum Renovations, 1955-1969

Carton 9, folders 13-15; Tube 1

The Women's Board assumed responsibility for funding and coordinating several renovations to the Museum facilities over the years; most significant were the Kitchen and Staff Room.

SUBSERIES 5.3: Parkmerced Branch, 1952-1954

Carton 9, folders 16-19

The Parkmerced Branch of the Museum, open from 1952-1954 in Parkmerced Towers, was staffed by volunteers coordinated by the Women's Board. The Women's Board was responsible for operating and reporting on the Parkmerced Branch. Records include correspondence, publicity, reports, and financial records.

SUBSERIES 5.4: Rental Gallery, 1946-1974

Carton 9, folders 20-29; Carton 14, folders 31-32

The Women's Board was the driving force behind the Rental Gallery program from its inception in 1946. The art rental program for members was expanded to include elementary schools in 1956. In 1962, the Women's Board transferred administration of the Rental Gallery to the Museum, though they remained involved in the venture, particularly the School Rental Program.

SUBSERIES 5.5: Short-Term Projects, 1948-1977

Carton 9, folders 31-33

Documents individual short-term projects taken on by the Women's Board. When W.W. Crocker resigned as President of the Board of Trustees in 1948, the Women's Board solicited donated artworks from artists, ultimately compiling a portfolio of works by eighty artists made expressly for Crocker in appreciation of the work he had done towards the progress of art in San Francisco.

The Gofriller Violin Sale file documents the 1954 sale of a donated antique violin.

The Selective Shopping Guide was a 1968 cooperative museum fundraising project (SFMA, de Young Museum, and Legion of Honor) to endorse businesses and vendors to museum patrons.

SERIES 6: MEMBERSHIP ACTIVITIES BOARD, 1938-1975

Carton 10

Subseries and files within each subseries are arranged alphabetically, except where noted. Divided into four subseries: Administration (6.1); Membership (6.2); Minutes (6.3); Women's Board Auxiliary (6.4).

Though governed as its own entity, the Membership Activities Board (MAB) acted as an auxiliary to the Women's Board. In the early 1970s there were discussions about merging the two groups, but ultimately both were dissolved to create the Modern Art Council in 1975. MAB's precursor organizations were the Women's Board Auxiliary in the 1930s and 1940s, whose records are included in this series, and the short-lived Women's Board Activities Committee (*1.1 Committees and Councils*).

SUBSERIES 6.1: Administration, 1958-1975

Carton 10, folders 1-2

Includes correspondence and MAB's constitution and by-laws.

SUBSERIES 6.2: Membership, 1948-1975

Carton 10, folders 3-9

Records related to membership of the Membership Activities Board, including member rosters and letters of resignation and acceptance.

SUBSERIES 6.3: Minutes, 1948-1975

Carton 10, folders 10-21

Arranged chronologically.

SUBSERIES 6.4: Women's Board Auxiliary, 1938-1941
Carton 10, folders 22-23

Includes meeting minutes, correspondence, and reports.

SERIES 7: SCRAPBOOKS, 1934-1970
Individual Boxes

Scrapbooks are individually boxed; the 1934-1935, and two 1937 scrapbooks have been rehoused for preservation with mylar sleeves and post-bound books.

Due to their fragile nature, the scrapbooks have been RESTRICTED for use and require special permission to access.

Consists of a series of scrapbooks compiled by Women's Board members. Contents of scrapbooks are primarily newspaper clippings related to activities and events in the Museum; some clippings in earlier scrapbooks document exhibitions. Occasional press releases and correspondence are also included in some books. The scrapbooks are the principal source of compiled press about the early history of the Museum.

The 1934-1935 scrapbook contains clippings about the opening of the Museum and the hiring of Grace McCann Morley. A small number of the scrapbooks contain clippings related to a single event, such as a 1952 scrapbook dedicated to the film preview of "Pictura - Adventure in Art" and 1957 and 1960 scrapbooks dedicated to the Tour de Décors.

CONTAINER LIST

SERIES 1: ORGANIZATIONAL FILES, 1934-1975

SUBSERIES 1.1: Committees and Councils, 1946-1975

Container	Folder	Contents	Date
Carton 1	1-2	Activities Committee	1946
Carton 1	3	Committee on Bay Area Collections	1959-1964
Carton 1	4	Committee Rosters	1956-1957, 1964-1974
Carton 1	5	Decorative Arts Committee	1948-1950
Carton 1	6	Docent Committee	1946-1951
Carton 1	7	Education Committee	1974
Carton 1	8-9	House Committee	1949-1958
Carton 1	10	House Committee	1951-1953
Carton 1	11	House Committee	1952-1961
Carton 1	12	House Committee	1955-1956
Carton 1	13	House Committee	1959-1969
Carton 1	14	Parties Committee	1952-1954
Carton 1	15	Policy and Program Committee	1971-1973
Carton 1	16-17	Purchase Fund Committee	1955-1969
Carton 1	18	Stieglitz Collection Acquisition Committee	1951-1952
Carton 1	19	Study Committee for the Evaluation of the Work of the Women's Board	1964
Carton 1	20	Various Committees	1946, 1962-1969

SUBSERIES 1.2: Governance, 1934-1970

Carton 1	21	Constitution and By-Laws	1934-1971
Carton 1	22-25	President's Notes: Mrs. John Bradley (Binder #1)	1968-1970
Carton 1	26-27	President's Notes: Mrs. John Bradley (Binder #2)	1967-1969

SUBSERIES 1.3: Membership, 1935-1975

Carton 1	28	Member Rosters	1940-1969
Card File Box 1 Carton 1	29	Member Rosters	1970-1975
Carton 1	30	Member Rosters: Cumulative Lists	1935-1967
Carton 1	31	Member Rosters: Dues and Attendance Checklists	1953-1974
Carton 1	31	Member Rosters: Term Lists	1952-1955, 1965-1975
Carton 1	32	Membership: Letters of Acceptance and Resignation	1950-1957
Carton 1	33	Membership: Membership Committee	1970-1974
Carton 1	34	Membership: "Person Record"	1973

SUBSERIES 1.4: Minutes, 1934-1975**1.4.1 Women's Board Meeting Minutes, 1934-1975**

Container	Folder	Contents	Date
Carton 11	1	Women's Board: Minutes - December 1934-October 1935	1934-1935
Carton 11	2	Women's Board: Minutes - January-April 1936	1936
Carton 11	3	Women's Board: Minutes - January-December 1937	1937
Carton 11	4	Women's Board: Minutes - January-December 1938	1938
Carton 11	5	Women's Board: Minutes - January-December 1939	1939
Carton 11	6	Women's Board: Minutes - January-November 1940	1940
Carton 11	7	Women's Board: Minutes - January-December 1941	1941
Carton 11	8	Women's Board: Minutes - January-December 1942	1942
Carton 11	9	Women's Board: Minutes - February-November 1943	1943
Carton 11	10	Women's Board: Minutes - January-November 1944	1944
Carton 11	11	Women's Board: Minutes - January-November 1945	1945
Carton 11	12	Women's Board: Minutes - January-December 1946	1946
Carton 11	13	Women's Board: Minutes - January-June 1947	1947
Carton 11	14	Women's Board: Minutes - September-December 1947	1947
Carton 11	15	Women's Board: Minutes - January-December 1948	1948
Carton 11	16	Women's Board: Minutes - January-December 1949	1949
Carton 11	17	Women's Board: Minutes - January-December 1950	1950
Carton 11	18	Women's Board: Minutes - January-November 1951	1951
Carton 11	19	Women's Board: Minutes - January-December 1952	1952
Carton 11	20	Women's Board: Minutes - January-December 1953	1953
Carton 11	21	Women's Board: Minutes - January-December 1954	1954
Carton 11	22	Women's Board: Minutes - January-December 1955	1955
Carton 11	23	Women's Board: Minutes - January-December 1956	1956
Carton 11	24	Women's Board: Minutes - January-December 1957	1957
Carton 11	25	Women's Board: Minutes - January-December 1958	1958
Carton 11	26	Women's Board: Minutes - January-December 1959	1959
Carton 11	27	Women's Board: Minutes - January-December 1960	1960
Carton 11	28	Women's Board: Minutes - January-December 1961	1961
Carton 11	29	Women's Board: Minutes - January-December 1962	1962
Carton 11	30	Women's Board: Minutes - January-December 1963	1963
Carton 11	31	Women's Board: Minutes - January-December 1964	1964
Carton 11	32	Women's Board: Minutes - January-December 1965	1965
Carton 11	33	Women's Board: Minutes - January-December 1966	1966
Carton 11	34	Women's Board: Minutes - January-December 1967	1967
Carton 11	35	Women's Board: Minutes - January-December 1968	1968
Carton 11	36	Women's Board: Minutes - January-December 1969	1969
Carton 11	37	Women's Board: Minutes - January-December 1970	1970
Carton 11	38	Women's Board: Minutes - January-December 1971	1971
Carton 12	1	Women's Board: Minutes - January-December 1972	1972
Carton 12	2	Women's Board: Minutes - January-December 1973	1973
Carton 12	3	Women's Board: Minutes - January-December 1974	1974
Carton 12	4	Women's Board: Minutes - January-May 1975	1975

**1.4.2 Women's Board Executive Committee Meeting Minutes,
1947-1974**

Container	Folder	Contents	Date
Carton 1	35	Women's Board: Executive Committee - Minutes, March 1947-March 1950	1947-1950
Carton 1	36	Women's Board: Executive Committee - Minutes, April 1950-September 1958	1950-1958
Carton 1	37	Women's Board: Executive Committee - Minutes, November 1958-November 1966	1958-1967
Carton 1	38	Women's Board: Executive Committee - Minutes, September 1971-March 1974	1971-1974

SUBSERIES 1.5: Reports, 1937-1974

Carton 1	39	Presidents' Reports	1964-1972
Carton 1	40	Various Reports	1937-1957
Carton 1	41	Various Reports	1971-1974

SERIES 2: ADMINISTRATION, 1935-1977

SUBSERIES 2.1: Correspondence, 1935-1975

Carton 2	1	Correspondence	1935-1941
Carton 2	2	Correspondence	1943-1949
Carton 2	3	Correspondence	1951-1957
Carton 2	4	Correspondence	1958-1959
Carton 2	5	Correspondence	1960-1962
Carton 2	6	Correspondence and Miscellaneous Records	1961-1972
Carton 2	7	Correspondence	1963-1973
Carton 2	8	Correspondence	1974-1975

SUBSERIES 2.2: General Administration, 1946-1975

Carton 2	9	Accounting for Benefit Fund	1950
Carton 2	10	Bank Books	1946-1959
Carton 2	11	Blank Stationary	1974
Carton 2	12	Cash Receipts and Disbursements	1963-1966
Carton 2	13	Cash Receipts and Disbursements	1974-1975
Carton 2	14	Insurance	1952-1960
Carton 2	15	Insurance: Caterers	1957-1966
Carton 2	16	"Know Your Museum" Orientation Tour	1967
Carton 2	17	Orientation Course	1958
Carton 2	18	Publicity	1953-1956
Carton 2	11	Register of Removed Files	1974

SUBSERIES 2.3: Museum, 1957-1977

Container	Folder	Contents	Date
Carton 2	19	Café	1972-1973
Carton 2	20	Memos from Management	1972-1977
Carton 2	20	Personnel Policies	1970-1972
Carton 2	21	Press Releases	1957-1959
Carton 2	22	Statistics	1973-1977
Carton 2	23	Thirtieth Anniversary Endowment Program - Brochure	1965

SUBSERIES 2.4: Volunteers, 1952-1977

Carton 2	24	The Art of Wine	1974
Carton 2	25	Conference of Women's Committees of America, Toronto 1952	1952-1953
Carton 2	26	Correspondence	1963-1974
Carton 2	27	Docent Program	1971-1975
Carton 2	28	"Dome" Exhibition	1972
Carton 2	29	General Information	1972
Carton 2	30	Information Desk	1972-1974
Carton 2	31	Paid Exhibition Desk (Stein Show and Others)	1971-1973
Carton 2	32	Speakers Bureau Course	1963
Carton 2	29	Staff Jobs	1972
Carton 2	33	Tours and Hospitality: Out-of-Town Groups	1974-1977
Carton 2	34	Volunteer Committees of Art Museums (VCAM): Newsletters and Correspondence	1956-1958
Carton 2	35	VCAM: Newsletters and Bylaws	1959-1961
Carton 2	36	VCAM: Newsletters and Correspondence	1963-1967
Carton 2	37	VCAM: Saint Louis Conference	1956
Carton 2	38	VCAM: San Francisco Conference	1959

SERIES 3: EVENTS AND ACTIVITIES, 1947-1976**SUBSERIES 3.1: Art Tours, 1958-1964**

Carton 3	1	Art Today in France	1958-1959
Carton 3	2	Art Today in France - Mrs. Hume's File	1958-1959
Carton 3	3	Art Today in Italy	1960-1961
Carton 3	4	Tour to Japan 1962	1962
Carton 3	5	Japan Tour 1964	1963-1964

SUBSERIES 3.2: Champagne Events, 1950-1974

3.2.1 Champagne Galas, 1960-1969

Container	Folder	Contents	Date
Carton 3	6-7	Champagne Gala 1961	1960-1961
Tube 1 Carton 3	8-13	Champagne Gala 1963: Tiffany-Arden Ball	1963-1964
Carton 3	14	Champagne Gala 1969	1969

3.2.2 Champagne Suppers, 1950-1974

Carton 3	15	Champagne Supper 1950, 1951, 1952, 1953, 1954	1950-1954
Carton 3	16	Champagne Supper 1955	1955
Carton 3	17	Champagne Supper 1956	1956
Carton 3	18	Champagne Supper 1957	1957
Carton 3	19	Champagne Supper 1958	1958
Carton 3	20	Champagne Supper 1959	1959
Carton 3	21-22	Champagne Supper 1960	1960
Carton 3	23	Champagne Supper 1962	1962
Carton 3	24	Champagne Supper 1964	1964
Carton 3	25	Champagne Supper 1965	1965
Carton 3	26	Champagne Supper 1966	1966
Carton 3	27	Champagne Supper 1967, 1970, 1971, 1972, 1973, 1974	1967-1974

SUBSERIES 3.3: Christmas Events, 1947-1973

3.3.1 Children's Christmas Parties, 1958-1968

Carton 3	28	Children's Christmas Party 1958	1958
Carton 3	29	Children's Christmas Party 1959 and 1960	1959-1960
Carton 3	30	Children's Christmas Party 1961	1961
Carton 3	31	Children's Christmas Party 1962	1962-1963
Carton 3	32	Children's Christmas Party 1963	1963
Carton 3	33	Children's Christmas Party 1964	1964
Carton 3	33	Children's Christmas Party 1965	1965
Carton 3	34	Children's Christmas Party 1966	1966
Carton 3	35	Children's Christmas Party 1967 and 1968	1967-1968

3.3.2 Christmas Parties, 1947-1973

Carton 3	36	Christmas Sales	1947-1950
Carton 3 Oversize Box 1	37-38 2	Christmas Party 1950: Headdress Ball	1950
Carton 3	39	Christmas Party 1951	1951
Carton 3	40	Christmas Party 1952	1952
Carton 3	41	Christmas Party 1953	1953
Carton 4	1	Christmas Party 1954	1954-1955

Container	Folder	Contents	Date
Carton 4	2	Christmas Party 1955	1955-1956
Carton 4	3	Christmas Party 1956	1956-1957
Carton 4	4	Christmas Party 1957	1957-1958
Carton 4	5	Christmas Party and Walt Disney Preview 1958	1958-1959
Carton 4	6-8	Christmas Party 1959	1959-1960
Carton 4	9	Christmas Party 1960	1960
Carton 4	10-11	Christmas Party 1961	1961-1962
Carton 4	12-13	Christmas Party 1962	1962-1963
Carton 4	14	Christmas Party 1963	1963-1964
Carton 4	15	Christmas Party 1964	1964-1965
Carton 4	16-17	Christmas Party 1965	1965
Carton 4	18-19	Christmas Party 1966	1966
Carton 4	20	Christmas Party 1970	1970
Carton 4	21	Christmas Party 1973	1973

3.3.3 Christmas Symphony Luncheons, 1951-1964

Carton 4	22	Christmas Symphony Luncheons 1951-1952	1951-1952
Carton 4	23	Christmas Symphony Luncheon 1953	1953
Carton 4	24	Christmas Symphony Luncheon 1954	1954
Carton 4	25	Christmas Symphony Luncheon 1955	1955-1956
Carton 4	26	Christmas Symphony Luncheon 1956	1956
Carton 4	27	Christmas Symphony Luncheon 1957	1957
Carton 4	28	Christmas Symphony Luncheon 1958	1958
Carton 4	29	Christmas Symphony Luncheon 1959	1959
Carton 4	30	Christmas Symphony Luncheon 1960	1960-1961
Carton 4	31	Christmas Symphony Luncheon 1961	1961
Carton 4	32	Christmas Symphony Luncheon 1962	1962-1963
Carton 4	33	Christmas Symphony Luncheon 1963	1963-1964

SUBSERIES 3.4: Educational Activities, 1954-1976

Carton 4	34	Egyptian Lecture, November 4, 1954	1954
Carton 4	35	Flower Arranging Courses, September 1956 and May-June 1957	1956-1957
Carton 4	36	Flower Lectures by Julia S. Berrall - Great Periods in Flower Arrangement	1959
Carton 4	37	Japanese Flower Arranging Courses, January 1959 and April 1959	1959
Carton 4	38	Flower Lectures by Mrs. Anson Howe Smith, April 16, 1963 and April 18, 1963	1963
Carton 4	39	Two Lectures on Art - Kandinsky, February 14, 1963; Francis Bacon, March 21, 1963	1963
Carton 4	40	Men's Luncheon Series - Art and the Man Downtown	1963-1964
Carton 4	41	Men's Luncheon Series	1963-1965

Container	Folder	Contents	Date
Carton 4	42	Art Tour to the Richmond Art Center, May 2, 1967; Art Tour to Berkeley, April 18, 1966	1966-1967
Carton 4	43	Men's Luncheon Series - Art and the Man Downtown	1967-1970
Carton 5	1-2	Men's Luncheon Series	1970-1976
Carton 5	3-4	Gallery Going Group	1971-1976

SUBSERIES 3.5: Event Planning, 1947-1975

Carton 5	5	Invitations and Announcements	ca. 1947-1951
Carton 5	6	Notes on Large Parties in the Museum	1949-1953
Carton 5	7	Activity Request Forms	1958-1959
Carton 5	8-9	Party Planning	1962-1964
Carton 5	10	Preview Planning	ca. 1963-1968
Carton 5	11	Preview Planning	ca. 1970-1975

SUBSERIES 3.6: Events, 1949-1975

Carton 5	12-15	Portrait Party (Portraits and People), November 9, 1949	1949
Carton 5 Oversize Box 1	16 1	Fashion Ball, March 3, 1953	1951-1953
Carton 5	17	Collector's Chance of 1953, June 11, 1953	1953
Carton 5	18-22	Mattioli Ball, March 14, 1968	1967-1968
Carton 5	23-24	Plan-In: Today's Museum Tomorrow, February 7, 1971	1971
Carton 5 Oversize Box 1	25-26 1	April Art Action, March-April 1971	1971
Carton 5	27-34	Four Americans in Paris	1971
Carton 6	1-4	The Art of Wine, April 29-May 4, 1974	1973-1974
Carton 6	5	Soap Box Derby - Belt Buckles	1975

SUBSERIES 3.7: House Tours, 1947-1954

Carton 6	6	Invitation to Modern	1947
Carton 6	7	Five Outdoor Living Areas in San Francisco (Garden Tour)	1948
Carton 6	8	San Francisco Modern - A House Tour	1949
Carton 6	9	Model House Proposal	1949-1950
Carton 6	10	New Variations in Urban Living	1951
Carton 6	11	San Francisco New and Renewed	1952
Carton 6	12	A Tribute to Frances A. Elkins	1954

SUBSERIES 3.8: Preview Parties, 1952-1969

Container	Folder	Contents	Date
Carton 6	13	Henri Matisse, May 22, 1952	1952
Carton 6	14	Fauves, March 12, 1953	1953
Carton 6	15	Leger: A Survey of His Art, June 11, 1953	1953
Carton 6	16	Jose Clemente Orozco Memorial Exhibition, January 18, 1954	1954
Carton 6	17	Raoul Dufy Memorial Exhibition, May 11, 1954	1954
Carton 6	18	Paintings by Per Krohg, October 26, 1954	1954
Carton 6	19	20th Anniversary Exhibition, January 17, 1955	1954-1955
Carton 6	20	Japanese Architecture and the Japanese Tradition, February 17, 1955	1955
Carton 6	21	Board-Selected Exhibition, May 12, 1955	1955
Carton 6	22	Art in the 20th Century, June 16, 1955	1955
Carton 6	23	Renoir Exhibition - Preview and Dinner Parties, September 1, 1955	1955
Carton 6	24	The New Decade, February 1, 1956	1956
Carton 6	25	Pacific Coast Art (Selections from the 1955 Sao Paulo Biennial), May 14, 1956	1956
Carton 6	26	Armando Reveron Retrospective, August 20, 1956	1956
Carton 6	27	Art From France, October 22, 1956	1956
Carton 6	28	Design in Scandinavia - Preview and Dinner, January 7, 1957	1957
Carton 6	29	The Ayala and Sam Zacks Collection; and Reception Honoring 15 to 20 Year Museum Members, May 20, 1957	1957
Carton 6	30	Art in Asia and the West, October 28, 1957	1957
Carton 6	31	Collecting Modern Art: The Collection of Mr. and Mrs. Harry Lewis Winston - Preview and Dinner, January 27, 1958	1958
Carton 6	32	The Art of Albert Marquet - Preview and Dinner, May 26, 1958	1958
Carton 6	33	Painting in Post-War Italy, May 11, 1959	1959
Carton 6	34	Two Buildings San Francisco 1959, August 20, 1959	1959
Carton 6	35	Lyonel Feininger Memorial Exhibition, November 5, 1959	1959
Carton 6	36	Twentieth Century Design – U.S.A., February 9, 1960	1960
Carton 6	37	A Rationale for Modern Art; and Dinner in Honor of Alfred Frankenstein, June 16, 1960	1960
Carton 6	38	Modern Masters in West Coast Collections, October 17, 1960	1960
Carton 6	39	The Aldrich Collection – Preview and Dinner, February 16, 1961	1961
Carton 6	40	Construction and Geometry in Painting, March 9, 1961	1961
Carton 6	41-42	The Last Works of Henri Matisse, March 12, 1962	1962
Carton 6	43	British Art Today, November 12, 1962	1962
Carton 6	44	Vasily Kandinsky, February 28, 1963	1963
Carton 6	45	Jacques Lipchitz: A Retrospective Selected by the Artist, April 22, 1963	1963

Container	Folder	Contents	Date
Carton 6	46	Paintings from the Joseph H. Hirshhorn Foundation Collection, October 28, 1963	1963
Carton 6	47	The New Art and Design of Sweden, February 20, 1964	1964
Carton 6	48	Ten American Sculptors, May 14, 1964	1964
Carton 7	1-2	Man: Glory, Jest and Riddle (a.k.a. The Human Figure), November 9, 1964	1964
Carton 7	3	Rental Gallery – Spring and Fall, February 17, 1965 and October 6, 1965	1965
Carton 7	4	The New Japanese Painting and Sculpture, April 30, 1965	1965
Carton 7	5	Colorists: 1950-1965, October 14, 1965	1965
Carton 7	6	Kurt Schwitters, January 13, 1966	1966
Carton 7	7	Rental Gallery – Spring and Fall, February 9, 1966 and November 9, 1966	1966
Carton 7	8	Alberto Giacometti, March 9, 1966	1966
Carton 7	9	Art of Latin America Since Independence (a.k.a. 175 Years of Latin American Art), July 6, 1966	1966
Carton 7	10	The School of Paris, September 1, 1966	1966
Carton 7	11	Abstract Expressionist Ceramics, January 11, 1967	1967
Carton 7	12	Raymond Parker/Phillip Pavia, January 19, 1967	1967
Carton 7	13	Robert Motherwell, February 21, 1967	1967
Carton 7	14	David Simpson, March 14, 1967	1967
Carton 7	15	Paul Klee Retrospective, April 13, 1967	1967
Carton 7	16	The Impact of Cubism on American Art, May 18, 1967	1967
Carton 7	17	American Art of the Sixties from the Collections of Mr. and Mrs. Robert A. Rowan; William Brice: Drawings 1955-1966; and Pasadena Art Museum Art Alliance Tour, June 1, 1967	1967
Carton 7	18	Gaston Lachaise: Sculpture and Drawings; and Jules Olitsky: Paintings 1963-1967, September 25, 1967	1967
Carton 7	19	Rental Gallery - Fall, October 6, 1967	1967
Carton 7	20	Recent Sculpture by Masayuki Nagare, November 2, 1967	1967
Carton 7	21	John Altoon, November 14, 1967	1967
Carton 7	22	Al Held, January 9, 1968	1968
Carton 7	23	Rental Gallery - Spring and Fall, February 13, 1968 and October 1, 1968	1968
Carton 7	24	Gene Davis, April 9, 1968	1968
Carton 7	25	Leon Polk Smith; and Wayne Thiebaud, May 28, 1968	1968
Carton 7	26	Julius Bissier, September 17, 1968	1968
Carton 7	27	Untitled, 1968*, November 8, 1968	1968
Carton 7	28	The Sidney and Harriet Janis Collection, January 13, 1969	1969
Carton 7	29	Franz Kline, February 20, 1969	1969
Carton 7	30	Rental Gallery - Spring, February 25, 1969	1969
Carton 7	31	Edward Corbett Retrospective; and J. De Feo - "The Rose", April 10, 1969	1969

SUBSERIES 3.9: Prizewinner's Dinners, 1951-1965

Container	Folder	Contents	Date
Carton 7	32	15th Annual Watercolor Exhibition of the SFAA, Nov. 14, 1951; Art Festival Jurors, October 2, 1952; 71st to 74th Annual Painting and Sculpture Exhibitions of the SFAA, Feb. 20, 1952; Feb. 4, 1953, Feb. 17, 1954; Apr. 6, 1955	1951-1955
Carton 7	33	75th Annual Painting and Sculpture Exhibition of the San Francisco Art Association, March 28, 1956	1956
Carton 7	34	76th Annual Painting and Sculpture Exhibition of the San Francisco Art Association, February 27, 1957	1957
Carton 7	35	77th Annual Painting and Sculpture Exhibition of the San Francisco Art Association, April 9, 1958	1958
Carton 7	36	78th Annual Painting and Sculpture Exhibition of the San Francisco Art Association, April 1, 1959	1959
Carton 7	37	79th Annual Painting and Sculpture Exhibition of the San Francisco Art Association, March 23, 1960	1960
Carton 7	38	80th Annual Painting Exhibition of the San Francisco Art Institute, March 29, 1961	1961
Carton 7	39	83rd Annual Exhibition of the San Francisco Art Institute, April 16, 1964	1964
Carton 7	40	84th Annual Exhibition of the San Francisco Art Institute, August 12, 1965	1965

SUBSERIES 3.10: Receptions, 1947-1967

Carton 7	41	New Members Tea and Other Teas	1947-1953
Carton 7	42	Special Dinners Honoring Visiting Groups	1954-1955
Carton 7	43	New Members Teas	1954-1958
Carton 7	44	Small Receptions and Coffee Hours	1956-1958
Carton 7	45	Reception After Hungarian String Quartet, June 14, 1957	1957
Carton 7	45	Reception After Opera "The Carmelites", September 20, 1957	1957
Carton 7	46	Women's Board Annual Luncheons	1957-1964
Carton 7	47	Reception After Hollywood String Quartet, June 6, 1958	1958
Carton 7	47	Reception After German Opera, October 3, 1958	1958
Carton 7	47	Reception for Claire Falkenstein, December 1, 1958	1958
Carton 7	48	New Members Coffee Hours (Wednesday Evenings)	1959-1962
Carton 7	49	Parranin String Quartet Concert Reception, June 7, 1960	1960
Carton 7	50	International Industrial Conference Reception, September 13, 1961	1961
Carton 7	51	Junior League Cocktail Party, April 20, 1965	1965
Carton 7	52	Volunteer Tea, January 27, 1966	1966
Carton 7	53	Women's Board Annual Luncheons	1966-1968
Carton 7	54	Ann Halprin Reception and Film Showing, March 30, 1967	1967

SUBSERIES 3.11: Sponsored Performances, 1952-1967

Container	Folder	Contents	Date
Carton 7	55	"Pictura - Adventure in Art" Preview, February 7, 1952	1952
Carton 7	56	"Pictura - Leonardo da Vinci" Preview, January 12, 1954	1953-1954
Carton 7	57	International Film Festival	1958
Carton 7	58	Puppet Theater - "Aladdin", Spring and Fall 1962	1962
Carton 7	59	Jazz Concert, January 27, 1963	1963
Carton 7	60	Puppet Theater - "Beauty and the Beast"	1963-1964
Carton 7	61	Jazz Concert, March 15, 1964	1964
Carton 7	62	Concert by John Cage and David Tudor, January 16, 1965	1964-1965
Carton 7	63	Festival of Contemporary Music, May 5, 8, and 12, 1966	1966
Carton 7	64	Light Sound Dimension Preview; and Reception for Volunteers, February 1, 1967	1967

SUBSERIES 3.12: Symphony Events, 1947-1975

Carton 8	1	Symphony Luncheons 1947-1952	1947-1952
Carton 8	2	Symphony Supper 1953, November 14, 1953	1953
Carton 8	3	Symphony Luncheons 1954	1954
Carton 8	4	Symphony Luncheons 1955	1954-1955
Carton 8	5	Symphony Luncheons 1956	1956
Carton 8	6	Symphony Luncheons: "Meet the Critics" Series	1956-1957
Carton 8	7	Symphony Luncheons: "Three Spring Symphony Luncheons," February 14, 1958; April 18, 1958; May 16, 1958	1958
Carton 8	8	Symphony and Opera Suppers 1973-1974	1973-1974
Carton 8	9	Symphony Luncheons 1973-1975	1973-1975

SERIES 4: TOUR DE DÉCORS, 1955-1965

SUBSERIES 4.1: Tour de Décors 1955, 1955-1956

Carton 12	5-6	Tour de Décors 1955: Advertising	1955
Carton 12	7	Tour de Décors 1955: Bills	1955-1956
Carton 12	8	Tour de Décors 1955: Catalogue	1955
Carton 12	9-10	Tour de Décors 1955: Chairman, Jane (Mrs. Turner) McBaine	1955
Carton 12	11	Tour de Décors 1955: Committees and General Information	1955
Carton 12	12-13	Tour de Décors 1955: Fashion	1955
Carton 12	14	Tour de Décors 1955: Panel Discussion	1955
Carton 12	15	Tour de Décors 1955: Planning	1955
Carton 12	16	Tour de Décors 1955: Sample Invitations and Tickets	1955

SUBSERIES 4.2: Tour de Décors 1957, 1957-1958

Container	Folder	Contents	Date
Carton 12	17	Tour de Décors 1957: Bills	1957-1958
Carton 12	18-19	Tour de Décors 1957: Catalogue	1957
Carton 12	20-21	Tour de Décors 1957: Chairman, Sally N. (Mrs. Wallace William, Jr.) Mein	1957
Carton 12	22	Tour de Décors 1957: Decorators	1957
Carton 12	23	Tour de Décors 1957: Fashion	1957
Carton 12	24	Tour de Décors 1957: Hostesses	1957
Carton 12	25	Tour de Décors 1957: Luncheons and Preview Dinner	1957
Carton 12	26	Tour de Décors 1957: Meeting Minutes	1957
Carton 12	27	Tour de Décors 1957: Museum Teas	1957
Carton 12 Oversize Box 1	28 2	Tour de Décors 1957: Pavilion of Dining Décors	1957
Carton 12	29	Tour de Décors 1957: Publicity	1957
Carton 12	30	Tour de Décors 1957: Ticket Sales	1957

SUBSERIES 4.3: Tour de Décors 1960, 1959-1961

Tube 1		Tour de Décors 1960: Architectural Plans	1960
Carton 13	1	Tour de Décors 1960: Bills	1960
Carton 13	2-4	Tour de Décors 1960: Chairman, Mary Heath (Mrs. Francis V., Jr.) Keesling	1959-1960
Carton 13	5-6	Tour de Décors 1960: Fashion	1960
Carton 13	1	Tour de Décors 1960: General Information	1960
Carton 13	7	Tour de Décors 1960: Hostesses	1959-1960
Carton 13	8	Tour de Décors 1960: Insurance	1960
Carton 13	9	Tour de Décors 1960: Luncheon	1960
Carton 13	10	Tour de Décors 1960: Luncheons in Various Restaurants	1960
Carton 13	11	Tour de Décors 1960: Meeting Minutes	1959-1960
Carton 13	12-13	Tour de Décors 1960: Pavilion of Dining Decors	1960
Carton 13	14	Tour de Décors 1960: Pavilion of Dining Decors - Drawings	1960
Carton 13	15	Tour de Décors 1960: Pavilion of Dining Decors - Scrapbook	1960
Carton 13	16	Tour de Décors 1960: Preview Party - Champagne Buffet	1960
Carton 13	17	Tour de Décors 1960: Printing	1960
Carton 13	18-21	Tour de Décors 1960: Program	1959-1960
Carton 13 Oversize Box 1	22 3	Tour de Décors 1960: Publicity	1959-1960
Carton 13	10	Tour de Décors 1960: Rotunda and Teas in the Rotunda	1960
Carton 13	23-24	Tour de Décors 1960: South Gallery	1959-1961
Carton 13	25	Tour de Décors 1960: Ticket Sales	1960

SUBSERIES 4.4: Tour of Dining Décor 1965, 1963-1965

Container	Folder	Contents	Date
Carton 14	1-3	Tour of Dining Décor 1965: Advertising Contracts	1964-1965
Carton 13		Tour of Dining Décor 1965: Audio Recordings – Background Music	1965
Carton 14	4	Tour of Dining Décor 1965: Bank Account Ledger	1965
Carton 14	5	Tour of Dining Décor 1965: Bills	1965
Carton 14	6-7	Tour of Dining Décor 1965: Catalogue	1964-1965
Carton 14	8-10	Tour of Dining Décor 1965: Chairman, Phyllis (Mrs. Paul) Wattis	1964-1965
Tube 1 Carton 14	11	Tour of Dining Décor 1965: Child, Julia	1964-1965
Carton 14	12	Tour of Dining Décor 1965: Culinary Museum	1964-1965
Carton 14 Oversize Box 1	13 3	Tour of Dining Décor 1965: Decorators - South Gallery	1964-1965
Carton 14	14	Tour of Dining Décor 1965: Form Letters and Lists	1965
Carton 14	15	Tour of Dining Décor 1965: Ghirardelli Square	1963-1965
Carton 14	16	Tour of Dining Décor 1965: Hostesses	1964-1965
Carton 14	17	Tour of Dining Décor 1965: Kick Off Luncheon, February 11, 1965	1965
Carton 13		Tour of Dining Décor 1965: Kick Off Luncheon – Audio Recording	1965
Carton 14	18-19	Tour of Dining Décor 1965: "The Market"	1964-1965
Carton 14	20	Tour of Dining Décor 1965: Preview Party and Dinner	1964-1965
Carton 14	21	Tour of Dining Décor 1965: Printing	1965
Carton 14 Oversize Box 1	22 3	Tour of Dining Décor 1965: Publicity	1965
Carton 14	23	Tour of Dining Décor 1965: Publicity Liaison with Ideas Inc.	1964-1965
Carton 14	24	Tour of Dining Décor 1965: Rotunda Gallery	1965
Carton 14	25-26	Tour of Dining Décor 1965: Ticket Committee - Dale (Mrs. Brooke) Clyde	1964-1965
Carton 14	27-28	Tour of Dining Décor 1965: Ticket Committee - Dale (Mrs. Brooke) Clyde and Bug (Mrs. Richard J.) Palmer	1964-1965
Carton 14	29	Tour of Dining Décor 1965: Ticket Sales	1965
Carton 14	30	Tour of Dining Décor 1965: Ticket Sales - Daily Reports	1965
Oversize Box 1	3	Tour of Dining Décor 1965: "Tour de Force" Parting Party	1965

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Carton 9	2	Arts Councils: Executive Committee Meeting Minutes and General Correspondence	1969-1971
Carton 9	3	Arts Councils: Film Council	1969-1972
Carton 9	4	Arts Councils: Hospitality Council	1969
Carton 9	5	Arts Councils: Lecture and Performing Arts Councils	1968-1970

Container	Folder	Contents	Date
Card File Box 1 Carton 9	6	Arts Councils: Plate (Mailing) Lists	1968
Carton 9	7	Arts Councils: Publications Council	1969-1975
Carton 9	8	Arts Councils: Research Council	1968
Carton 9	9	Arts Councils: Travel Council	1968-1971
Carton 9	10	Arts Councils: Travel Council - Brochures from Other Museums, Los Angeles County Museum of Art	1968-1972
Carton 9	11	Arts Councils: Travel Council - Brochures from Other Museum and Travel Agencies	1968-1971
Carton 9	12	Arts Councils: Travel Council - Fund of the Seventies Trip to Minneapolis	1971

SUBSERIES 5.2: Museum Renovations, 1955-1969

Tube 1 Carton 9	13	Kitchen	1969
Carton 9	14	Kitchen and Staff Room	1955-1956
Carton 9	15	Staff Room	1957

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Carton 9	16	Parkmerced Branch	1952-1953
Carton 9	17-18	Parkmerced Branch	1953-1954
Carton 9	19	Parkmerced Branch: Attendance Reports and Instructions to Desk Receptionists	1953-1954

SUBSERIES 5.4: Rental Gallery, 1946-1974

Carton 9	20-21	Rental Gallery	1946-1951
Carton 9	22	Rental Gallery	1956-1960
Carton 9	23	Rental Gallery	1962
Carton 9	24	Rental Gallery	1969-1973
Carton 9	25	Rental Gallery: Alternatives Committee	1973-1974
Carton 9	26-27	Rental Gallery School Program	1964-1973
Carton 9	28	Rental Gallery School Program	1971-1973
Carton 9	29	Rental Gallery School Program: Reports	1966-1972
Carton 14	31	Rental Gallery School Program: Tour Thank You Letters	1972
Carton 14	32	Rental Gallery School Program: Tour Thank You Letters	1973

SUBSERIES 5.5: Short-Term Projects, 1948-1977

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Carton 9	30	Artists Portfolio Gift to W.W. Crocker	1948-1949
Carton 9	31	Gofriller Violin Sale	1954
Carton 9	32	Selective Shopping Guide - Tri-Museum Project	1968-1969
Carton 9	33	Women's Board Commemorative Booklet - History 1934-1975	ca. 1977

SERIES 6: MEMBERSHIP ACTIVITIES BOARD, 1938-1975

SUBSERIES 6.1: Administration, 1958-1975

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Carton 10	2	Correspondence	1958-1975

SUBSERIES 6.2: Membership, 1948-1975

Carton 10	3	Committee Rosters	1961-1974
Carton 10	4	Member Rosters	1948-1975
Carton 10	5	Member Rosters: Cumulative Lists	1949-1974
Carton 10	6	Member Rosters: Dues and Attendance Checklists	1953-1954, 1962-1974
Carton 10	6	Member Rosters: Term Lists	1962-1963
Carton 10	7-8	Membership: Letters of Acceptance and Resignation	1948-1957
Carton 10	9	Membership: "Person Record"	1973

SUBSERIES 6.3: Minutes, 1948-1975

Carton 10	10	Membership Activities Board: Minutes - September 1948-December 1951	1948-1951
Carton 10	11	Membership Activities Board: Minutes - January 1952-December 1954	1952-1954
Carton 10	12	Membership Activities Board: Minutes - January 1955-June 1958	1955-1958
Carton 10	13	Membership Activities Board: Minutes - October 1958-December 1961	1958-1961
Carton 10	14	Membership Activities Board: Minutes - January-December 1962	1962
Carton 10	15	Membership Activities Board: Minutes - January-December 1963	1963
Carton 10	16	Membership Activities Board: Minutes - January 1964-December 1965	1964-1965
Carton 10	17	Membership Activities Board: Minutes - January 1966-June 1967	1966-1967

Container	Folder	Contents	Date
Carton 10	18	Membership Activities Board: Minutes - September 1967-December 1968	1967-1968
Carton 10	19	Membership Activities Board: Minutes - January 1969-December 1971	1969-1971
Carton 10	20	Membership Activities Board: Minutes - January 1972-December 1973	1972-1973
Carton 10	21	Membership Activities Board: Minutes - January 1974-April 1975	1974-1975

SUBSERIES 6.4: Women's Board Auxiliary, 1938-1941

Carton 10	22	Women's Board Auxiliary	1938-1939
Carton 10	23	Women's Board Auxiliary	1940-1941

SERIES 7: SCRAPBOOKS, 1934-1970

Women's Board Scrapbook, 1934-1935	1934-1935
Women's Board Scrapbook, 1936	1936
Women's Board Scrapbook, January-June 1937	1937
Women's Board Scrapbook, July-December 1937	1937
Women's Board Scrapbook, January-August 1938	1938
Women's Board Scrapbook, 1938 *RESTRICTED	1938
Women's Board Scrapbook, 1939 *RESTRICTED	1939
Women's Board Scrapbook, Publicity 1946-1949 *RESTRICTED	1946-1949
Women's Board Scrapbook, 1950-1951 *RESTRICTED	1950-1951
Women's Board Scrapbook, "Pictura - Adventure in Art" 1952 *RESTRICTED	1952
Women's Board Scrapbook, 1956 *RESTRICTED	1956
Women's Board Scrapbook, 1957 *RESTRICTED	1957
Women's Board Scrapbook, Tour de Decors 1957 *RESTRICTED	1957
Women's Board Scrapbook, 1958-1959 *RESTRICTED	1958-1959
Women's Board Scrapbook, 1959 *RESTRICTED	1959
Women's Board Scrapbook, 1960 *RESTRICTED	1960
Women's Board Scrapbook, Tour de Decors 1960 *RESTRICTED	1960
Women's Board Scrapbook, 1961 *RESTRICTED	1961
Women's Board Scrapbook, 1962 *RESTRICTED	1962
Women's Board Scrapbook, 1963 *RESTRICTED	1963
Women's Board Scrapbook, 1964 *RESTRICTED	1964
Women's Board Scrapbook, 1965 *RESTRICTED	1965
Women's Board Scrapbook, 1966-1967 *RESTRICTED	1966-1967
Women's Board Scrapbook, 1966 *RESTRICTED	1966
Women's Board Scrapbook, 1967-1968 *RESTRICTED	1967-1968
Women's Board Scrapbook, 1968-1969 *RESTRICTED	1968-1969
Women's Board Scrapbook, 1969 (1) *RESTRICTED	1969

Women's Board Scrapbook, 1969 (2) *RESTRICTED	1969
Women's Board Scrapbook, 1970 *RESTRICTED	1970
Modern Art Council Scrapbook, Holiday Parties 1977-1978	1977-1978