

# Container List for the Community United Against Violence (CUAV) Records, 1977-2005 (#1996-33)

Series 1: Board of Directors Records, 1978-1994

**Physical Description:** Boxes 1-11; Box 33, folders 1-9; Box 37, folders 3-5; Box 38, folders 13-15

Scope and Content Note: Includes Board of Director, Executive Committee (EC) and Advisory Board meeting minutes, incoming and outgoing correspondence, manuals, notes, reports, nominations and resignations and retreat information. There are also files containing materials collected by Board member Kathi Smith. These include articles, Board, EC and Committee meeting minutes; financial records; memos and correspondence; organizational records; personnel records; plans; presentations and reports.

Box 1, Folder 1-32	Board of Directors Meeting Minutes, 1978-1983
Box 2, Folder 1-19	Board of Directors Meeting Minutes, 1983-1984
Box 3, Folder 1-25	Board of Directors Meeting Minutes, 1984-1986
Box 4, Folder 1-17	Board of Directors Meeting Minutes, 1986-1987
Box 5, Folder 1-32	Board of Directors Meeting Minutes, 1987-1989
Box 6, Folder 1-12	Board of Directors Meeting Minutes, 1990
Box 7, Folder 1-13	Board of Directors Meeting Minutes, 1990-991
Box 8, Folder 1-7	Board of Directors Meeting Minutes, 1992
Box 9, Folder 1-3	Board of Directors Meeting Minutes, 1988-1990
Box 9, Folder 4-12	Incoming and Outgoing Correspondence, circa 1979-1987
Box 10, Folder 1-21	Board Records, including Development Information, Manuals,
	Agendas, Nominations, Resignations and Recruitment
Box 11, Folder 1-15	Board Records, including Retreat information, Reports, Notes and
	Correspondence, 1993-1994
Box 33, Folder 1-8	Executive Committee Meeting Minutes, 1980-1982
Box 33, Folder 9	Community Advisory Board, 1981
Box 37, Folder 3-5	Kathi Smith Correspondence, including Personnel Records,
	Articles, Presentations, Plans, materials re: Finance Committee and
	BAR article, Organizational Records, Board and Executive
	Committee Meeting Minutes, Financial Records 1981-1982
Box 38, Folder 13-15	Kathi Smith Correspondence, including Board Materials, Financial
	Records, Memos and Correspondence, Reports, Flyers, Articles,
	Organizational Records, 1982-1983

## Series 2: Administrative Records, 1979-2005

**Physical Description:** Boxes 12-32

**Scope and Content Note:** Includes organizational records, personnel records, staff correspondence and meeting minutes, materials from conferences staff attended, reference materials used by staff members, materials regarding collaborations with other institutions, subject files and reports from Associate Directors, Program Directors and Executive Directors.

Box 12, Folder 1-26	Organizational Records, including By-laws, Organizational Charts, Strategic Planning Materials, and Mission Statements
Box 13, Folder 1-20	Operational and Personnel Records, including Office Materials, Job Descriptions and Personnel Manual
Box 14, Folder 1-19	Personnel Records, including Job Descriptions, Manuals and Policies, 1986-1998
Box 15, Folder 1-11	Staff Correspondence and Meeting Minutes, 1981-1993
Box 16, Folder 1-8	Staff Correspondence and Meeting Minutes, 1993-1995
Box 17, Folder 1-17	Staff Notes about Clients, Dialogues, Programs and Events, Memos, 1981-2001
Box 18, Folder 1-25	Administrative Records, including Memos, Surveys and Volunteer information
Box 19, Folder 1-16	Conferences and Workshops Attended by Staff, 1982-1989
Box 20, Folder 1-11	Conferences and Workshops Attended by Staff, 1989-1997
Box 21, Folder 1-23	Collaborative Projects with Other Organizations, including the
	Pro-Active Youth Collaborative, the Exotic Dancers Alliance and
	the Castro Community and Business Alliance
Box 22, Folder 1-6	Staff Notes from Court Cases and Legal Projects
Box 22, Folder 7-16	Administrative Records, including Questionnaires, Committee Notes, and Office Materials
Box 23, Folder 1-18	Reference Materials Used by Staff, A-C (includes Asian American
	Issues, Copyright Information, Crime Prevention Information)
Box 24, Folder 1-11	Reference Materials Used by Staff, D (includes Deaf Community, Domestic Violence)
Box 25, Folder 1-14	Reference Materials Used by Staff, D (includes Domestic Violence)
Box 26, Folder 1-18	Reference Materials Used by Staff, E-N (includes Hate Mail, Human Rights Commission, Jewish Community Relations Council, Lesbian Advisory Panel)
Box 27, Folder 1-16	Reference Materials Used by Staff, N-P (includes National Gay and Lesbian Task Force, Police Information)
Box 28, Folder 1-11	Reference Materials Used by Staff, P (includes Police Information)

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Box 29, Folder 1-18	Reference Materials Used by Staff, P (Includes Police Information)
Box 30, Folder 1-15	Reference Materials Used by Staff, S-W (includes Sexual Assault,
	Skinheads, Third World Resources, Women's Resources)
Box 31, Folder 1-9	Reference Materials Used by Staff, V-Y (includes Victim
	Assistance, Youth Resources)
Box 32, Folder 1	Americorps, 1993
Box 32, Folder 2	DCARA News (Deaf Counseling, Advocacy & Referral Agency),
	1987
Box 32, Folder 3	Services for Victims, San Francisco
Box 32, Folder 4	Coming Home Hospice, 1986-1987
Box 32, Folder 5	Hostage Return, 1985
Box 32, Folder 6	Summer Youth Employment and Training Program, 1985
Box 32, Folder 7	Castro Fair Board, 1984
Box 32, Folder 8-24	Associate Director, Program DirectorExecutive Director Reports,
	1981-1997
Box 32, Folder 25	Asian American/Pacific Islander Law Student Assoc., 1988-1989

## Series 3: Lester Olmstead-Rose Papers, 1986-2000

Physical Description: Box 33, folder 10-14; Boxes 34-36; Box 37, Folders 1-2

**Scope and Content Note:** Consists of CUAV staff member Lester Olmstead-Rose's files. Olmstead-Rose became Interim Director in 1989, and was Executive Director from 1993-1999.

Includes correspondence, memos and subject files.

Box 33, Folder 10	Hartford Courant Article on Anti-Gay Violence, 1988
Box 33, Folder 11	"A World of Difference"—Anti-Defamation League, 1988-1989
Box 33, Folder 12-13	Olympics, 1986-1988
Box 33, Folder 14	Fair Employment and Housing Committee, 1989
Box 34, Folder 1	San Francisco Examiner Cartoons, 1990
Box 34, Folder 2	Contra Costa/Shape Campaign, 1989-1990
Box 34, Folder 3	Includes brochures, articles by Olmstead-Rose, correspondence,
	1991-1993
Box 34, Folder 4	Correspondence and Memos, 1998-1999
Box 34, Folder 5	National Coalition of Anti-Violence Programs VAWA (Violence
	Against Women Act) Oversight Committee, 2000
Box 34, Folder 6	Midnight Caller, 1988
Box 34, Folder 7	USS Missouri, 1988
Box 34, Folder 8-9	Correspondence, 1988-1990
Box 35, Folder 1-4	Correspondence and Memos, 1993-1994

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Box 36, Folder 1-4	Correspondence and Memos,	1995-1997
Box 37, Folder 1-2	Correspondence and Memos,	1997-1998

## Series 4: Correspondence, 1981-2000

**Physical Description:** Boxes 38-40; Box 41, folders 1-5

**Arrangement:** Arranged chronologically.

Scope and Content Note: Consists of incoming and outgoing correspondence to and from CUAV

staff, as well as internal memos.

Box 38, Folder 1	Community Training and Development Project, 1979
Box 38, Folder 2-3	Correspondence, 1980-1982
Box 38, Folder 4	Human Rights Foundation Correspondence, 1982-1983
Box 38, Folder 5	Diana Zabarte-Christensen Correspondence with City Officials, 1982
Box 38, Folder 6	Promotional/Community Relations Correspondence, 1982-1983
Box 38, Folder 7	Program Compliance Correspondence, 1982-1983
Box 38, Folder 8	Starnes & Springs Legal Correspondence, 1982-1983
Box 38, Folder 9	Safety Awareness for Everyone Correspondence, 1983
Box 38, Folder 10	Thank You Letters, Cocktail Party, 1983
Box 38, Folder 11-12	Diana Christensen Incoming and Outgoing Correspondence,
	1982-1985
Box 39, Folder 1	Staff Memos, 1984-1985
Box 39, Folder 2	Interoffice Memos, 1985-1987
Box 39, Folder 3	Letters of Support, 1988
Box 39, Folder 4	Chris Nuñez Correspondence, 1986
Box 39, Folder 5	Carmen Vasquez Correspondence, 1987
Box 39, Folder 6	Diana Christensen Correspondence, 1986-1987
Box 39, Folder 7	Jill R. Tregor Correspondence and Memos, 1987-1990
Box 39, Folder 8	Staff Memos and Meeting Notes, 1987-1988
Box 39, Folder 9	Other Correspondence, 1988
Box 39, Folder 10	General Correspondence, Executive Director, 1988
Box 39, Folder 11	Wedge Project Correspondence and Updates, 1989-1990
Box 39, Folder 12	Correspondence, 1990
Box 39, Folder 13	Raymond Cortines Correspondence, 1986-1990
Box 39, Folder 14	Incoming and Outgoing Correspondence, 1990-1991
Box 39, Folder 15	Office of Criminal Justice (OCJP) FY 1991-1992 Correspondence, 1994
Box 39, Folder 16	Correspondence, 1991-1992 (mostly Jill Tregor)

Box 39, Folder 17	Internal Memos, 1992
Box 39, Folder 18	Michael Thompson, Executive Director, Correspondence, 1992
Box 39, Folder 19	A.M./Staff/Board, June BAR Article, 1992
Box 39, Folder 20	General Thanks, 1992-1993
Box 40, Folder 1	Michael Thompson, Executive Director, Correspondence and
	Memos, Policy and Political Issues, 1992-1993
Box 40, Folder 2	FY I—Correspondence, 1992-1993
Box 40, Folder 3	Internal Memos, 1993
Box 40, Folder 4	Letters of Support (CUAV to Others), 1993
Box 40, Folder 5	Terry Person, Program Director, Correspondence File, 1993
Box 40, Folder 6	Michael Thompson, Incoming Correspondence, 1993
Box 40, Folder 7	Incoming Correspondence, 1993
Box 40, Folder 8-9	Interoffice Memos, 1993
Box 40, Folder 10	Vincent J. Constabileo Complaint, 1993
Box 40, Folder 11	Info/Referrals Prior to 5/27, 1993
Box 41, Folder 1-5	Memos and Correspondence, 1994-2000

#### Series 5: Financial Records, 1978-2002

Physical Description: Box 41, folders 6-20; Boxes 42-54; Box 108, folders 5-13

**Arrangement:** Arranged by type of record (general operations, contracts, fundraising, grants). Operational and fundraising materials are arranged chronologically; contracts and grant materials are arranged alphabetically by the name of the funding agency

**Scope and Content Note:** Consists of a records documenting the financial operation of, and funding for, CUAV. These include ledgers, financial statements, audit reports, contracts, grant proposals and reports, correspondence between CUAV and funding agencies, and materials related to fundraising and donors.

Special Events, 1979
Financial Statements, 1981
Tax Documents, 1981
Bills to County and Worksheets/Budgets, 1981-1982
IRS Correspondence, Late Taxes, 1981-1982
Financial Ledgers, 1982
Financial Correspondence, 1982
Audit and Year End Reports, 1982
Financial, 1982
Monitoring Report Response and Budget Modification, 1982

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Box 41, Folder 19	IRS Info, 1982
Box 41, Folder 20	Financial, 1982
Box 42, Folder 1	Quarterly Returns, 1983
Box 42, Folder 2	Financial (Operational), including Ledgers, 1983
Box 42, Folder 3	Office of Housing and Community Development Procedures
201 12, 1 older 3	Manual, 1983
Box 42, Folder 4	Projects Expenses, 1983-1985
Box 42, Folder 5	Financial Correspondence, 1983-1984
Box 42, Folder 6	City Audit, 1984
Box 42, Folder 7	Year End Work Papers, 1984
Box 42, Folder 8-9	Tax Documents, 1984
Box 42, Folder 10	Evaluation
Box 42, Folder 11	Atlas Account, 1984
Box 42, Folder 12	1099, 1984-1985
Box 42, Folder 13	Schmidt & Schmidt CASUP #550, 1985
Box 42, Folder 14	Travel Expenses, 1985
Box 42, Folder 15	City Bills, 1985
Box 42, Folder 16	Loan Payables Gen Op, 1985
Box 42, Folder 17-18	Class, Personal Expenses, 1985
Box 42, Folder 19	Assessors' Office, 1985
Box 108, Folder 5	Cash Disbursements, General Fund, 1985
Box 108, Folder 6	Ledger Sheets, 1985
Box 108, Folder 7-9	Tax Documents, 1984-1986
Box 42, Folder 20	Financial, including Ledgers, 1985-1987
Box 42, Folder 21	Closeouts, 1986
Box 42, Folder 22	Bank Reconciliations, 1986-1987
Box 42, Folder 23	Journal Entry Documentation, 1986-1987
Box 42, Folder 24	Donation Requests, 1987
Box 42, Folder 25	Budget Slideshow, 1987
Box 42, Folder 26	Audit (Draft), 1987
Box 42, Folder 27	Closeouts, 1987
Box 42, Folder 28-29	Audit, Correspondence and Notes, 1987-1988
Box 42, Folder 30	Journal Entries, 1987-1988
Box 42, Folder 31	Budget Reclassification Notes, 1987-1988
Box 108, Folder 10	Bank Reconciliations, 1988
Box 108, Folder 11	Dissolution of Partnership, 1987-1988
Box 108, Folder 12	Year End Close Out, 1988
Box 43, Folder 1	Cruise Invitation Lists, 1988

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Box 43, Folder 2	Close Out, 1988
Box 43, Folder 3	CR & CD (Ledgers), 1987-1988
Box 43, Folder 4	Diane Christiansen's Notes on Reclassification, 1987-1988
Box 43, Folder 5	Major Gifts, 1989
Box 43, Folder 6	Pink Saturday Final Accounting Report, 1992
Box 43, Folder 7	Emergency Fund, 1992
Box 43, Folder 8	Financial Info, including Budget Process, 1997-1998
Box 43, Folder 9	In-kind and Equipment Donations, 1999
Box 43, Folder 10	Cash Flow, Budget Revision, 1999
Box 43, Folder 11	Financials, 1999-2000
Box 43, Folder 12	Givenation.com, 2000
Box 43, Folder 13	Audit Information, 2000-2001
Box 43, Folder 14	Halloween Insurance
Box 43, Folder 15	Voucher Check Request
Box 108, Folder 13	MCJC Fiscal Administration
Box 43, Folder 16-24	City Contract (San Francisco), 1981-1986
Box 44, Folder 1-18	City Contract (San Francisco), 1987-1992
Box 45, Folder 1-3	City Contract (San Francisco), 1992-1993
Box 45, Folder 4	Civil Service Contract, 1983
Box 45, Folder 5-14	District Attorney Contract, 1981-1993
Box 46, Folder 1-18	District Attorney Contract, 1993-1994
Box 46, Folder 19	Multi Focus Contract, 1987
Box 46, Folder 20-21	Proposition J Contract, 1985-1986
Box 46, Folder 22-23	Fundraising Materials, circa 1978
Box 47, Folder 1-10	Fundraising Materials, 1980-1993
Box 47, Folder 11	504 Coalition
Box 47, Folder 12	ASTRAEA Grant
Box 47, Folder 13	AWS Grant, 1995-1997
Box 47, Folder 14	Bike-a-Thon Application, 1988
Box 47, Folder 15	Break the Silence, 1988
Box 47, Folder 16-17	Chicago Resource Center, 1987-1988
Box 47, Folder 18	Coalition Building, 1988
Box 47, Folder 19-25	Community Block Development Grant, 1983-1993
Box 48, Folder 1	Community Block Development Grant, 1993
Box 48, Folder 2-6	Commission on the Status of Women, 1992-1994
Box 48, Folder 7-13	Department of Public Health Grant, 1983-1990
Box 48, Folder 14-15	Hate Crimes Project Grant, 1990
Box 49, Folder 1-2	Hate Crimes Project Grant, 1991
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Box 49, Folder 3	Hearst Grant
Box 49, Folder 4-12	Other Grants, including Halt Assault and Various Rejection Notices
Box 49, Folder 13-15	NIJ Proposal, 1988
Box 49, Folder 16	Office of Criminal Justice Planning (OCJP) Grant, 1987
Box 50, Folder 1-27	OCJP Grant, 1987-1989
Box 51, Folder 1-22	OCJP Grant, 1989-1990
Box 52, Folder 1-12	OCJP Grant, 1990-1994
Box 53, Folder 1	OCJP Grant, 2002
Box 53, Folder 2	San Francisco Community Organizing Grant, 1993-1994
Box 53, Folder 3	Special Needs Fund Grant, 1988
Box 53, Folder 4-15	United Way Grant, 1986-1995
Box 54, Folder 1	United Way Grant, 1996
Box 54, Folder 2	YWCA San Francisco, 1980

#### **Series 6: Hate Crimes, 1979-2000**

Physical Description: Box 54, folders 3-16; Boxes 55-65

**Scope and Content Note:** Consists of surveys, reports, statistics and analyses related to hate crimes against the LGBT community, and resources and information from other organizations, such as the National Gay and Lesbian Task Force (NGLTF) and the San Francisco Police Department (SFPD). The majority of these materials were produced by CUAV, but some were done in collaboration with other groups.

Box 54, Folder 3-11	Surveys Completed by Lesbians and Gays
Box 54, Folder 12-16	Statistical Analysis and Reports, 1979-1984
Box 55, Folder 1-18	Statistical Analysis and Reports, 1983-1986
Box 56, Folder 1-13	Statistical Analysis and Reports, 1986-1990
Box 57, Folder 1-11	Statistical Analysis and Reports, 1990-1992
Box 58, Folder 1-11	Statistical Analysis and Reports, 1992-1993
Box 59, Folder 1-10	Statistical Analysis and Reports, 1993-1994
Box 60, Folder 1-11	Statistical Analysis and Reports, 1994-1996
Box 61, Folder 1-4	Statistical Analysis and Reports, 1996-2001
Box 61, Folder 5-10	National Gay and Lesbian Task Force (NGLTF) Reports, circa
	1987-1999
Box 62, Folder 1	Anti-defamation League of B'nai B'rith
Box 62, Folder 2-5	NGLTF Statistics and Reports, 1991-1993
Box 62, Folder 6-7	Statistics, 1994-1996
Box 62, Folder 8-10	San Francisco Police Department (SFPD) Statistics, 1992-1993
Box 62, Folder 11-20	Resources Used by Staff, including the Hate Crime Project of

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	Alameda and Hate Crimes in Santa Clara
Box 63, Folder 1-22	Resources Used by Staff, including Hate Crime Articles, Sample
	Hate Violence Pamphlets, and the Hate Crime Reduction Project by
	the City and County of San Francisco
Box 64, Folder 1-17	Resources Used by Staff, including the New York City
	Anti-Violence Project, News Articles and Fact Sheets on Hate
	Crimes
Box 65, Folder 1-17	Resources Used by Staff, including the San Francisco Police
	Department Hate Crimes Unit, Anti-Lesbian Violence and Articles
	on Hate Crimes

#### Series 7: Public Relations, circa 1980-1994

Physical Description: Boxes 66-68; Oversize Box 1; Oversize Folder 1

**Scope and Content Note:** Consists of promotional materials, including brochures, flyers, posters, newsletter layouts, artwork and logo designs, press releases and public service announcements. There are also Halt Assault and Safety Awareness columns, and information about media campaigns, workshops, events, films and sign campaigns that CUAV participated in.

Day 66 Folder 1	Enhance including Elvers and Doctoords
Box 66, Folder 1	Ephemera, including Flyers and Postcards
Box 66, Folder 2	Brochure Development
Box 66, Folder 3	Predesigned Certificates
Box 66, Folder 4-5	Victims Groups Flyers
Box 66, Folder 6	Blow-out Clippings and Flyers
Box 66, Folder 7-9	Posters (Informational)
Box 66, Folder 10-15	Dish newsletter layouts, 1985-1986
Box 66, Folder 16-18	Logo Design
Box 66, Folder 19-24	Flyers and Brochures
Box 67, Folder 1-4	Column Articles and Guidelines, 1992-1994
Box 67, Folder 5-15	Press Releases and Public Service Announcements, 1988-2002
Box 68, Folder 1-16	Design for Posters, Brochures and Flyers
Box 68, Folder 17	Media Directory
Box 68, Folder 18-24	Projects and Events including Anti-Violence Project (A Photo
	History of Hate Violence), Street Sign Campaign, and Bashing
	Video
Box 68, Folder 25	Discussion Guide (Advertising Development Focus Groups), 1993
Box 68, Folder 26-27	Press Clippings
Box 68, Folder 28-31	Projects and Events, including Information on Merchandise and
	Booth Set-Up

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Oversize Folder Includes Posters for CUAV's Domestic Violence Project, Artwork

and Designs for various Marketing Materials

Oversize Box Includes Artwork and Designs for various Marketing Materials

#### Series 8: Speakers Bureau, 1978-2005

**Physical Description:** Boxes 69-77, Cartons 1-27

**Scope and Content Note:** Consists of administrative records, correspondence, the papers of Speakers Bureau Coordinator Sylvia Weisenberg, statistics, training materials and speaker evaluations. The bulk of the Series consists of speaker evaluations, filled out by students, teachers, other participants and the speakers themselves.

Box 69, Folder 1-15	Administrative Materials, including Program Advisory Board,
	Policy Guidelines, Notes and Correspondence
Box 70, Folder 1-17	Administrative Materials, including Funding, Media Coverage,
	Agendas, Lists of Speakers and Fact Sheets
Box 71, Folder 1-11	Administrative Materials, including Resources and Reference
	Materials, Other Organizations' Speakers Bureaus and Requests for
	Speakers
Box 72, Folder 1-16	Administrative Materials, including Engagement Manual, Requests
	for Information and the University of California, Davis Speakers
	Bureau
Box 72, Folder 17-24	Correspondence, 1980-1993
Box 73, Folder 1	Correspondence, 1993
Box 73, Folder 2-14	Sylvia Weisenberg (Organizer) Papers
Box 74, Folder 1-7	Statistics, 1981-1992
Box 74, Folder 8-12	Training Materials
Box 74, Folder 13	Curriculum Ideas
Box 74, Folder 14-18	Training Manuals, 1985-1995
Box 75, Folder 1	Training Manual, 1995
Box 75, Folder 2-15	Ed Budnick (News Clippings, Correspondence)
Box 75, Folder 16	Evaluations, 1992
Box 76, Folder 1-10	Evaluations, circa 1987-2000
Box 77, Folder 1-8	Evaluations, 1996-1997, 2004-2005
Cartons 1-27	Evaluations, 1978-2004

## Series 9: Other Outreach Projects, circa 1979-2004 Physical Description: Boxes 78-82; Box 83, folders 1-4

Scope and Content Note: Consists of records and public relations materials related to other

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CUAV outreach projects, including the Whistle Campaign, Youth Resources, Senior Outreach, and the Gay Men's Domestic Violence Project.

Box 78, Folder 1	Community Outreach
Box 78, Folder 2-10	Crisis Hotline Papers
Box 78, Folder 11	Safety Presentations
Box 78, Folder 12	United States Forest Service
Box 78, Folder 13-15	Crisis Hotline Policies and Manuals
Box 79, Folder 1-2	Support Line Reader, 2000, 2004
Box 79, Folder 3-7	Referral Packets and Guides, 1996-2001
Box 80, Folder 1-15	Gay Men's Domestic Violence Project, includes Project
	Administrative Papers, Notes, Outlines, and Reference Materials
Box 81, Folder 1	Gay Men's Domestic Violence Project (Reference Materials)
Box 81, Folder 2	Gesher (Lesbian/Gay/Bisexual Jewish Speakers Bureau)
Box 81, Folder 3-4	Muni Training Materials
Box 81, Folder 5	"Murders" Safety Camp, 1986
Box 81, Folder 6-9	Police Officer Training Materials
Box 82, Folder 1-3	Police Officer Training Materials
Box 82, Folder 4-5	Seniors Outreach
Box 82, Folder 6	Shefa
Box 82, Folder 7-13	Slide Show Materials
Box 82, Folder 14	"Speaking Out" Conference on Demystifying Homosexuality
Box 82, Folder 15	Urban Crime Prevention Program: Community Anti-Violence
	Project
Box 82, Folder 16-20	Whistle Campaign Materials
Box 83, Folder 1-3	Whistle Campaign Materials
Box 83, Folder 4	Safety Awareness for Everyone

#### **Series 10: Events**

Physical Description: Box 83, folders 5-7; Boxes 83-87; Box 88, folders 1-21; Carton 30

**Arrangement:** Arranged alphabetically by topic or name of event.

**Scope and Content Note:** Consists of administrative files related to CUAV's Safety Monitoring program. There are administrative files, materials related to volunteer training and organizing, flyers, and maps of monitoring routes. Events include Halloween on Castro, the Folsom Street Fair, and the Gay Games.

Box 83, Folder 5-7 Administrative Files, Crowd Control

Box 84, Folder1-21 Administrative Files, including Crowd Control, Security, Volunteer

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**Organizing and Training** 

Box 85, Folder 1-2 Administrative Files, including Volunteer Management

Box 85, Folder 3-5 AIDS Candlelight Vigil, 1985, 1991

Box 85, Folder 6 Butch-Femme Soiree, 1984

Box 85, Folder 7 Carnaval, 1987

Box 85, Folder 8-11 Castro Street Fair, 1981-1988 Box 85, Folder 12 Deaf Awareness Month Run, 1984

Box 85, Folder 13 Dog Show, 1983

Box 85, Folder 14-22 Folsom Street Fair, 1984-1994

Box 85, Folder 23-29 Gay Freedom Day Parade, 1983-1989

Box 86, Folder 1-3 Gay Games II

 Box 86, Folder 4-5
 Gay Pride Parade, 1988-1994

 Box 86, Folder 6-18
 Halloween on Castro, 1981-1985

 Box 87, Folder 1-17
 Halloween on Castro, 1985-1991

 Box 88, Folder 1-4
 Halloween on Castro, 19911992

Carton 30 Two CUAV sweatshirts from Halloween on Castro, 1987 and 1988

Box 88, Folder 5-7 Harvey Milk March, 1987-1989

Box 88, Folder 8 HIV/AIDS March, 1990

Box 88, Folder 9 International AIDS Conference, 1989

Box 88, Folder 10 La Cage aux Folles, 1984

Box 88, Folder 11-13 National March on Washington, 1984

Box 88, Folder 14 Pro-choice March/Rally Box 88, Folder 15 Rally Round the Quilt, 1988

Box 88, Folder 16-17 Ringold Alley

Box 88, Folder 18-19 San Quentin Vigil, Robert Harris Execution, 1990

Box 88, Folder 20 Up Your Alley, 1988

Box 88, Folder 21 Women's Building Christmas Tree, 1990

#### **Series 11: Subject Files**

Physical Description: Box 88, folders 22-29; Boxes 89-98

**Scope and Content Note:** The Subject Files series consists of files organized and labeled as such by an [unnamed] individual employee at CUAV. It contains a wide range of materials, including administrative records, correspondence, financial documents, press releases and other publicity materials. Rather than interfile them with other series, their original alphabetical order was maintained.

Box 88, Folder 22 AB101 Press Conference, July 1991

Box 88, Folder 23 ACE Mailing

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Box 88, Folder 24	Administrative Team - Barbara [Cameron, Executive
Doy 99 Folder 25 26	Director]/Mark Meeting, 1990
Box 88, Folder 25-26	Anti-LG, Chris Bowman, Washington, DC
Box 88, Folder 26	Anti-LG, Washington DC
Box 88, Folder 27	Anti-Lesbian Violence
Box 88, Folder 28	Asian Law Caucus
Box 88, Folder 29	Balance Sheets, 1990
Box 89, Folder 1	Balance Sheets, 1991
Box 89, Folder 2	Bay Times - Community Service Timesheet, 1990
Box 89, Folder 3	Bodega Bay/Sea Eagle - Vacation Rental
Box 89, Folder 4	Boyd Bouden/Mark Chekal—to Cameron, Correspondence Re: Sexual Harassment Incident, 1991
Box 89, Folder 5-14	Budgets, Budget Reports, Items and Amendments, 1989-1992
Box 89, Folder 15-19	Business Services (for Consultants, Conferences, etc.), circa 1990
Box 89, Folder 20	California Associated Insurance Brokers
Box 89, Folder 21	California Lesbian/Gay Rights Roundtable, 1992
Box 89, Folder 22	California Women of Color Against Domestic Violence, Meeting
	Notes, 1991
Box 89, Folder 23	Camacho, Sandra Training Schedule, 1991
Box 89, Folder 24-25	Case Statements, 1989-1990
Box 89, Folder 26	Cases, 1991
Box 89, Folder 27	Casey, Chief Willis, SFPD Letter to, 1991 (From Jill Tregor)
Box 89, Folder 28-31	Cash Flow, 1990-1992
Box 89, Folder 32	Castro Street Businesses
Box 89, Folder 33	Castro Station letter to Cameron, 1991
Box 89, Folder 34	CDC Proposal, 1991
Box 89, Folder 35	Centro del Pueblo, 1990 (letter to Cameron)
Box 89, Folder 36	CIRRS
Box 89, Folder 37	City and County of San Francisco, Quarterly Report to, 1991
Box 89, Folder 38	City College, Downtown Campus, Letter, 1991
Box 89, Folder 39-45	Client Services, including Accessibility for People with Disabilities,
	Client Intake Forms, Funding, Eligibility, Program Description, Referrals
Box 89, Folder 46-47	Clippings, circa 1990
Box 89, Folder 48	Community Development Block Grant (CDBG) Modifications, 1992-1993
Box 90, Folder 1-6	Community Block Development Grant (CDBG), Accounting, Forms, Request for Funding, 1989-1993

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Box 90, Folder 7	Community Jobs
Box 90, Folder 8	Community Organizer—Concept Paper on Community Organizing
Box 90, Folder 9	Community Responses to Anti-Gay Violence
Box 90, Folder 10-11	Community Thrift Store, 1989-1991
Box 90, Folder 12	Compliance Affidavit, Human Rights Commission
Box 90, Folder 13	Comprehensive Chart of Accounts
Box 90, Folder 14-16	Computer Information
Box 90, Folder 17	Coolidge Company Mailing List Broker
Box 90, Folder 18	Correspondence to Executive Director, General, 1991-1992
Box 90, Folder 19	Correspondence, incoming, general
Box 90, Folder 20	COSW, Commission on the Status of Women RFP, 1991
Box 90, Folder 21	Cover Letters and Short Applications, 1988
Box 90, Folder 22	Crosby, Jean 1989
Box 90, Folder 23	CUAV By-Laws, 1988
Box 90, Folder 24	CUAV Description, also Includes Job Description, Work Statement
	and Assault Report Survey and Analysis, circa 1980-1981
Box 90, Folder 25	CUAV Multicultural Program Folder, Rental Information
Box 90, Folder 26	CUAV Non-Profit Status File, 1981
Box 90, Folder 27	CUAV Organizational Structure
Box 90, Folder 28	CUAV Phone Numbers, New
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Box 91, Folder 2	CUAV Rap—Press Releases and Fact sheets, 1990
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Box 91, Folder 9	Director's Report, 1990
Box 91, Folder 10	Direct Services Thank-You, 1991
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	1991-1992
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Box 92, Folder 13	Fort Mason Center, 1991
Box 92, Folder 14	Gay & Lesbian Alternative Dispute Resolution Service re: Sisters of
	Perpetual Indulgence, 1992
Box 92, Folder 15	Gayellow Pages
Box 92, Folder 16	GLHS (Gay and Lesbian Historical Society)
Box 92, Folder 17-18	GMDVP Gay Men's Domestic Violence Project), Description,
,	Grant proposal, circa 1989
Box 92, Folder 19	Golden Gate Performing Arts/Gay Men's Chorus, 1992
Box 92, Folder 20	Grambs, Marya, Case Statement, 1989
Box 92, Folder 21	Gonzalez, Emilio, Accounting, 1989
Box 92, Folder 22	Group Insurance Trust
Box 92, Folder 23-25	Halloween Financial Statement, Press Release, 1991-1992
Box 92, Folder 26	Harris, Jean
Box 92, Folder 27	Haskins, Pam and Associates, Taxes/Accounting, 1988-1990
Box 92, Folder 28	Hate Crimes Unit Statistics, 1991-1992
Box 92, Folder 29	Hanrahern, Noelle (Reporter), 1991
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Box 92, Folder 33	Heroes of Hiphoprisy Stickers
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Box 92, Folder 35	Holidays, 1990
Box 92, Folder 36	Human Rights Commission L/G Advisory Committee, Meeting
	Minutes, 1992
Box 92, Folder 37	Human Rights Commission, Professional Association for
	Childhood Education (PACE)
Box 92, Folder 38	Incoming Correspondence [to Cameron], 1988-1989
Box 92, Folder 39	Insurance Requirements (Department of Public Health)
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	Meetings, Press Release, Memo, 1992
Box 93, Folder 1	International G/L Human Rights Commission
Box 93, Folder 2	Invoices to Be Paid, 1992
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Box 93, Folder 7	July Retreat, 1989
Box 93, Folder 8	La Red
Box 93, Folder 9-10	Lease/Office Rental, Greg Leuterio, 1990-1992
Box 93, Folder 11	Lesbian and Gay Management
Box 93, Folder 12	Lesbian, Gay, Bisexual Youth Center, 1990
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Box 93, Folder 29-30	Media Coverage (Clippings) and List, circa 1992
Box 93, Folder 31	Mead, Andy, Public Relations
Box 93, Folder 32	Medley, Donna, Correspondence, 1990
Box 93, Folder 33	Mileage
Box 93, Folder 34	Miscellaneous Materials [Newsletters, Clippings, Correspondence]
Box 93, Folder 35	Multicultural Community Development Project Survey, 1991
Box 93, Folder 36	NALGG—National Association for Lesbian and Gay Gerontology
Box 93, Folder 37	NAMBLA
Box 93, Folder 38	National Native American AIDS Prevention Center
Box 93, Folder 39	National Victim Center
Box 93, Folder 40	NCLR
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Box 93, Folder 42	New York City Anti-Gay and Lesbian Violence
Box 94, Folder 1-4	NGLTF, 1989-1992
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Box 94, Folder 11-12	Organizational Charts/Early Organizational Description
Box 94, Folder 13	Originals (Letterhead)
Box 94, Folder 14	Other Policies
Box 94, Folder 15	Outgoing Correspondence, 1987-1990 - Various Executive
•	Director's Including Cameron
Box 94, Folder 16	Pelosi/Burton/CUAV
Box 94, Folder 17	Philly Lesbian/Gay Task Force
Box 94, Folder 18	Phone Log (Blank)
Box 94, Folder 19	Pink Saturday, 1991
Box 94, Folder 20	Planning Processes, circa 1986-1988
Box 94, Folder 21	Police Chief correspondence, 1990
Box 94, Folder 22	Police Project, undated
Box 94, Folder 23	Polk Street Proposal
Box 94, Folder 24	Post Office
Box 94, Folder 25	PR to Andy [Mead]—Publication/Design Needs, 1991
Box 94, Folder 26	Press Releases, re: Office Move, 1992
Box 94, Folder 27	Printing Estimates
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Box 94, Folder 29	Private Industry Council, Summer 1992
Box 94, Folder 30	Proffet, Gerry - CUAV Benefit
Box 94, Folder 31	Publicity/Advertising (flyers)
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Box 94, Folder 33	Recruitment
Box 94, Folder 34	Recycling
Box 95, Folder 1	Reduction Plan, Hate Violence
Box 95, Folder 2	Reed, Rick Dispute, 1991
Box 95, Folder 3	Resource Referral
Box 95, Folder 4-5	Retreat Facilities and Info, circa 1989-1991
Box 95, Folder 6	Sanctuary
Box 95, Folder 7	Save Our Neighborhood
Box 95, Folder 8-9	SB [Speakers Bureau], 1996-1998
Box 95, Folder 10	Scott, Vince Contributions
Box 95, Folder 11	SF, 2000
Box 95, Folder 12	SFALA (San Francisco Association of Legal Assistants)
Box 95, Folder 13	SFUSD (San Francisco Unified School District List), 1989
Box 95, Folder 14-18	Shanti Project, 1990-1991
Box 95, Folder 19	Shelley, Kevin (Supervisor) Letter
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Box 95, Folder 21	Social Security, 1991
Box 95, Folder 22	SOMA Problem Solving Program
Box 95, Folder 23-29	Speakers Bureau, Info Manual, Correspondence, Job
	Announcement, Advisory Committee Meeting Minutes, circa
	1988-1991
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Box 95, Folder 33	Sphere, 1991
Box 95, Folder 34-38	Staff Documents, including Funding, Memos, Schedules
Box 96, Folder 1-7	Staff Documents, including Meeting Minutes, Memos
Box 96, Folder 8	State Legislators
Box 96, Folder 9	Subscription Items
Box 96, Folder 10-11	Support Center, including Request for GAPA
Box 96, Folder 12	T-Shirt Request
Box 96, Folder 13	Telephone Costs
Box 96, Folder 14-18	Thank You Letters
Box 96, Folder 19	Travel Report Form
Box 96, Folder 20	TS (Timesheet) Form Draft
Box 96, Folder 21	Uni-Safe
Box 97, Folder 1-22	United Way, including Agency Information and Profile, AIDS Fund
	Proposal, Audit Information, Management Materials
Box 98, Folder 1-18	United Way, Including Executives, Federal Campaign, Fields of
	Service, Gay/Lesbian Issues and Mailing Lists, General
	Information, Grant Materials, Hate Crimes, Homelessness
	Subcommittee, Integrated Distribution Plan, Marketing, MMAP
	(formerly TASMA), MOUs, Office Search Survey, Research and
	Clients, San Francisco Gay/Lesbian Agencies
Box 98, Folder 19	Valley Volunteer Center Non-Profit Management Services
Box 98, Folder 20	Vazquez, Carmen (DPH) correspondence, 1990-1991
Box 98, Folder 21	Vazquez, Robert, NYC Gay and Lesbian Anti-Violence Project,
	1991
Box 98, Folder 22	Vendor General Information Sheets
Box 98, Folder 23	Vision Service Plan
Box 98, Folder 24	Wayne, Fred [channel] 20—contains press releases about anti-gay
	assaults in San Francisco, 1990
Box 98, Folder 25	Women and Leadership
Box 98, Folder 26	Women's Mental Health Institute Solicitation
Box 98, Folder 27	Women's Building annual report, 1991
Box 98, Folder 28	Women and Law Conference, 1992
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Box 98, Folder 29-31 Young & Rubicam Client Cases, Correspondence, CUAV release,

1991

Box 98, Folder 32 YWCA

Series 12: Awards, 1983-2005

**Physical Description:** Box 105, Carton 30 **Arrangement:** Arranged chronologically.

**Scope and Content Note:** Consists of certificates and awards received by CUAV, including a San Francisco Cable Car Award, San Francisco Sheriff's Department Certificate of Commendation, and the City and County of San Francisco Proclamation of Community Against Violence Day.

Box 105, Folder 1-6 Awards, 1983-2005

Carton 30 Award, 2005

#### Series 13: Audio, circa 1984-1998 Physical Description: Box 106

**Scope and Content Note:** Consists of cassette and reel-to-reel tapes from radio shows discussing hate violence against the LGBT community, and public service announcements for the Queer Youth Training Collaborative. The audio is unarranged.

#### Box 106

- 1984, May 31 Joseph Ruan Two sides **Side A** / Sex and violence **Side B** / CUAV and cops [Victim tried going to police after his lover disappeared, they wouldn't help him so he went to CUAV]
- 1984, June 1 Shelly Alexander **Side A** / Black teen **Side B** / Aldo Villalta, bi teen [talks about being bisexual at school]
- 1984, June 8 Russell Mills **Side A** / Attack [attacked by five teenagers on the street] **Side B** / Why kids do it, The church
- 1984, June 28 Mel Griffith **Side A** / Lover Jim, Attack at Ocean Beach **Side B** / Lover Jim
- 1984, August 19 Chris Anderegg **Side A** / Self defense [If you want to be a "man" you can't be a "victim"] **Side B** / Male attitudes
- 1987, January 11 **Side A** / Women's Training Center by David Lamble KQED Radio (3/20/1987) **Side B** / Bashing, HQED Radio
- 1990, January 23 KQED Forum: Prejudice Based Violence, KQED-FM [Lester Olmstead-Rose and 3 other panelists talking about violence against specific peoples]
- 1990, January 25 Let's Face It "Hate Crimes," Lester Olmstead-Rose, Robin Wu, Adrian

- [Bermedes], Becky Rolf
- 1993, February 13 Recorded phone hate messages left by white supremacists at 1993 March on Washington Office, "for media use only"
- 1996 Hate violence report [KNBR68 Radio show with Lester Olmstead-Rose and Jennifer [?] about CUAV focusing on hate violence]
- Undated Randy Stallings **Side A** / Attacked in the Mission **Side B** / Julie Schlobohm, Attack outside Amelia's
- Undated KNBR 68, 6:30 AM Sunday August 13 [Viewpoint radio show interviewing Lester Olmstead-Rose and Huda [Jedallah] about CUAV]
- Undated, CUAV tape, 10 minutes [victims talking about their attacks]
- Undated, PSA's [public service announcements] for the Queer Youth Training Collaborative and the Center for Young Women's Development.
- Undated, Street Survival Project PSA's [Ampex 467, R-94 smaller audiotape]

Carton 30 4 reel-to-reel tapes, CUAV public service announcements

Series 14: News Clippings, circa 1977-1999

**Physical Description:** Boxes 99-104 **Arrangement:** Arranged chronologically.

Scope and Content Note: Consists of news clippings related to CUAV, hate crimes and

homophobia. The majority of these were collected in binders and labeled "Media Files" by CUAV

staff.

Box 99, Folder 1-8	News Clippings, 1977-1992
Box 100, Folder 1-4	News Clippings, 1993-1994
Box 101, Folder 1-6	News Clippings, 1994-1995
Box 102, Folder 1-5	News Clippings, 1996-1997
Box 103, Folder 1-6	News Clippings, 1998-1999
Box 104, Folder 1-3	News Clippings, unarranged

# **Series 15: Reference Publications**

**Physical Description:** Cartons 28-29

**Scope and Content Note:** Consists of publications, resource guides and directories used by

CUAV employees as reference sources. This series is unarranged.

Carton 28, Folder 1 Safe Havens for Pets: Guidelines for programs sheltering pets for

women who are battered by Frank R. Ascione, Utah State

University, 2000.

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GLBT Historical Society <a href="http://www.glbthistory.org/research/index.html">http://www.glbthistory.org/research/index.html</a>

Carton 28, Folder 2	1999 Domestic Violence Resource Directory by The California Department of Health Services Maternal and Child Health Branch Domestic Violence Section.
Carton 28, Folder 3	National Organization Directory, The National Center for Victims of Crime.
Carton 28, Folder 4	The New York Women's Foundation Celebrating Women, 2000.
Carton 28, Folder 5	Amnesty International, 2001 report.
Carton 28, Folder 6	<i>Hear Our Voices</i> , Center for Third World Organizing, First edition, January 2002.
Carton 28, Folder 7	2001 Catalog, Leadership Directories, Yellow books.
Carton 28, Folder 8	Video data bank, Art Institute of Chicago, 2000.
Carton 28, Folder 9	1999 Directory of Social Services for Women in San Francisco, City and County of San Francisco, Commission on the Status of Women.
Carton 28, Folder 10	Human Relations Resource Directory, City of Oakland Human Relations Commission, 1999.
Carton 28, Folder 11	Homeless Advocacy Resource Manual, Helplink and Homeless Advocacy Project, 1999.
Carton 28, Folder 12	Juvenile Offenders and Victims 1999 National Report, U.S. Department of Justice.
Carton 28, Folder 13	Domestic Violence Restraining Orders Instruction Booklet, Judicial Council of California, 1999.
Carton 28, Folder 14	Battered Gay Men: An exploration of abuse, help-seeking, and why they stay by Gregory S. Merrill (CUAV), 1996.
Carton 28, Folder 15	San Francisco Legal Services Referral Directory 1994-1995 edition, The Bar Association of San Francisco.
Carton 28, Folder 16	Crime Scene Crisis Response Training: For California victim/witness assistance programs, 1991
Carton 28, Folder 17	Primary Aggressor: Domestic violence training project.
Carton 28, Folder 18	Improving Your Community Clinic's Response to Domestic Violence, 1995.
Carton 29, Folder 1	California Family Violence Referral Directory, California's Department of Health Services, January 1999.
Carton 29, Folder 2	San Francisco AIDS Foundation, HIV Resource Guide, 2001.
Carton 29, Folder 3	Victim Advocate Advanced Training, December 3-7, 2001 by Tina D'Elia.
Carton 29, Folder 4	Women Domestic Violence Transitional Housing Programs, circa 1998.
Carton 29, Folder 5	Victim Assistance National Resource Directory 1999, U.S.
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http://www.glbthistory.org/research/index.html

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	Department of Justice.
Carton 29, Folder 6	Violence Prevention Resource Directory, City and County of San
	Francisco Department of Public Safety, 1 <sup>st</sup> edition, Fall 1997.
Carton 29, Folder 7	Firearm Hospitalizations and Deaths of San Francisco Residents,
	1992-1995 by Carolyn Klassen.
Carton 29, Folder 8	OVC [Office for Victims of Crime] Publications Resource Guide,
	U.S. Department of Justice, January 2001.
Carton 29, Folder 9	Responding to Hate, State of California Department of Fair
	Employment and Housing, January 2003.
Carton 29, Folder 10	National Organization Directory, The National Center for Victims
	of Crime, 2000.
Carton 29, Folder 11	Violence Prevention Resource Directory, City and County of San
	Francisco Department of Public Health, Second edition, September
	1999.
Carton 29, Folder 12	In a Time of Broken Bones: A call to dialogue on hate violence and
	the limitations of hate crimes legislation by Katherine Whitlock,
	American Friends Service Committee, 2001.
Carton 29, Folder 13	California Family Violence Referral Directory Administrative
G	Manual, California's Department of Health Services, January 1999.
Carton 29, Folder 14	Help Connections, CalWorks Project
Carton 29, Folder 15	Vi Pham Che Trong Toi Va Nan Nhan, Thang Gieng

## **Series 16: Police and Incident Reports**

Physical Description: Box 107; Box 108, folders 1-4

**Arrangement:** Arranged chronologically.

Scope and Content Note: Consists of incident and police reports documenting hate crimes

against LGBT people.

Box 107, Folder 1-10	Police and Incident Reports, 1986-1993
Box 108, Folder 1-2	Police and Incident Reports, 1993, undated
Box 108, Folder 3-4	Police and Incident Reports, 1994—RESTRICTED UNTIL
	December 31, 2014