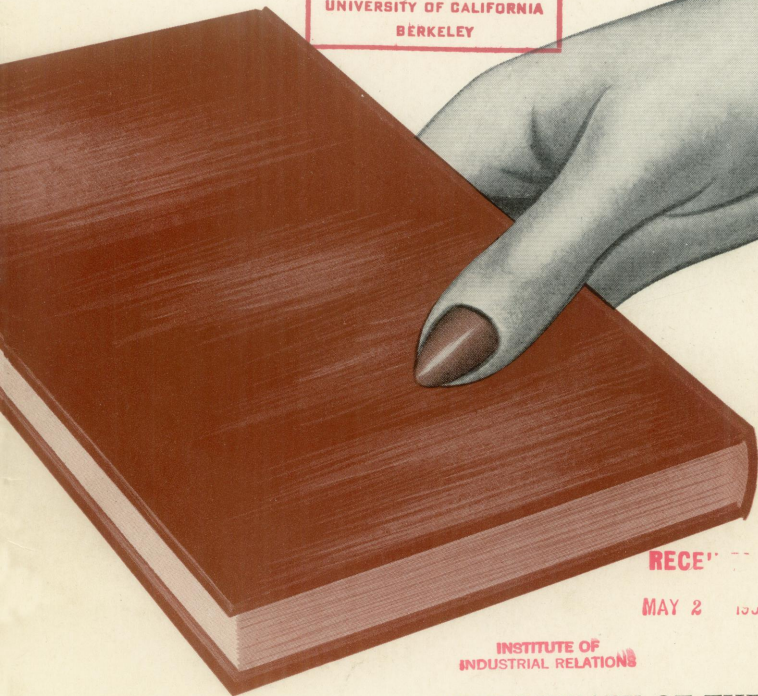


UNIV  
SHELF

*at your service*

INSTITUTE OF INDUSTRIAL  
RELATIONS LIBRARY  
UNIVERSITY OF CALIFORNIA  
BERKELEY



RECEIVED

MAY 2 1951

INSTITUTE OF  
INDUSTRIAL RELATIONS

THE LIBRARY OF THE  
INSTITUTE OF INDUSTRIAL RELATIONS  
UNIVERSITY OF CALIFORNIA, LOS ANGELES

Los Angeles, Calif., 1951?

# *an invitation . . .*

TO: The Los Angeles Community

FROM: The Institute of Industrial Relations Library

## **TO USE THE MATERIAL AND SERVICES OF THE LIBRARY**

The Institute of Industrial Relations has been serving management and labor groups through institutes, conferences, short courses, and other community programs. We have also given library services to some of you but we would like to have more of you visit us.

Although this invitation is extended especially to management and labor groups in the Los Angeles area, others in the community are also invited to use our facilities. In the pages following, we will take you on a brief tour of the Library, and tell you something about our collection and services.

# *a brief tour of the library . . .*

## **WHERE TO GO:**

The Library is located on the second floor, room 251, in the new Business Administration-Economics Building on the University of California campus. (For location of the building, see chart on inside back cover.)

## **WHEN TO GO:**

Regular Library hours are:

Monday through Thursday . . . . . 8 a.m. to 5 p.m.

~~6 p.m. to 10 p.m.~~

Friday . . . . . 8 a.m. to 5 p.m.

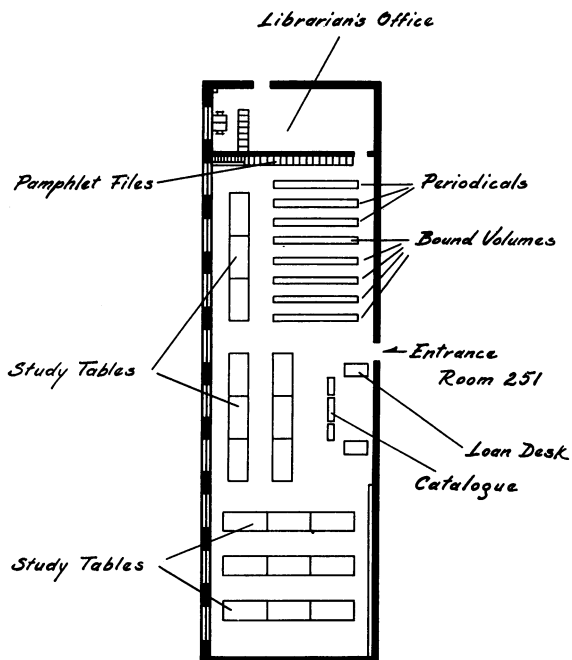
Saturday . . . . . 9 a.m. to ~~5 p.m.~~ 12 m.

During July and August, Library hours are:

Monday through Friday . . . . . 8 a.m. to 5 p.m.

## **WHAT YOU WILL FIND:**

The chart of the Library, following, gives the location of the main points of interest.



## *about our collection . . .*

The Institute Library specializes in books, periodicals, and pamphlets in the field of industrial relations, including material on such topics as: personnel management; collective bargaining; mediation and arbitration; labor legislation; labor-management relations. For example, the Library subscribes to several commercial reference services, such as the *Daily Labor Report* of the Bureau of National Affairs. In addition, the Library has basic reference tools, such as encyclopedias, handbooks, and guides to books and articles in the field of labor, industry, and public affairs.

The Library has about 4000 bound volumes and 40 file drawers of unbound pamphlet material. It also receives a total of 668 journals, newspapers, and other periodicals. In addition to local labor union newspapers and national journals of importance to the field of industrial relations, the Library receives a number of foreign labor newspapers and journals.

Many of these books and periodicals have been presented to the Library as gifts, helping to expand the collection. For example, of the 668 newspapers and other periodicals received, 532 are gift subscriptions.



## *what do you want to know?*

- WHERE CAN I FIND MATERIAL ON THE TAFT-HARTLEY ACT?
- WHAT IS THE LATEST COST-OF-LIVING INDEX FOR LOS ANGELES AND COMPARABLE U. S. CITIES?
- DO YOU HAVE ANY DATA ON ABSENTEEISM AND TURNOVER OF OLDER EMPLOYEES?
- CAN YOU GIVE ME A SHORT BIBLIOGRAPHY ON HEALTH AND WELFARE CLAUSES IN LABOR CONTRACTS?

These are a few of the questions which we have been able to answer for business, labor, and government groups in the Los Angeles area. We do not pretend to have all the answers and we do not have sufficient staff at present to give an intensive research service. However we do have material at hand to answer many of your questions and we can give you references on a variety of other topics in the field of industrial relations. So come to see us or phone us (BRadshaw 2-6161, Extension 626) if you have a question with which you think we might be able to help you.







## **INSTITUTE OF INDUSTRIAL RELATIONS**

Director .....Edgar L. Warren

### **LIBRARY STAFF**

Librarian .....Robert E. Thomason

Senior Library Assistant.....Röslein Auf der Heide

The Institute of Industrial Relations was established on the Berkeley and Los Angeles campuses of the University of California by the State Legislature in 1945. The general objective of the Institute is to facilitate a better understanding between labor and management throughout the State, and to equip persons desiring to enter the administrative field of industrial relations with the highest possible standard of qualifications.

The program of the Institute is not directed toward the special interests of either labor or management, but rather toward the public interest. It is divided into two main activities: general education on industrial relations, which includes regular University courses for students and Extension courses and conferences for the community; and investigation of the facts and problems in the field of industrial relations, which includes an active research program and the collection of materials for a research and reference library.

# UNIVERSITY BUILDINGS

ADM. ADMINISTRATION BUILDING  
BAE. BUSINESS ADMINISTRATION  
& ECONOMICS BUILDING  
CVC. CYCLOTRON  
CB. CHEMISTRY BUILDING  
EB. EDUCATION BUILDING  
ENGR. ENGINEERING BUILDING  
KH. KERCKHOFF HALL  
LIB. LIBRARY  
LS. LIFE SCIENCES BUILDING

MB. MECHANICS BUILDING  
MG. MEN'S GYMNASIUM  
PB. PHYSICS/BIOLOGY BUILDING  
RH. JOSIAH ROYCE HALL  
SERVICE. SERVICE BUILDING  
UES. UNIVERSITY ELEMENTARY  
SCHOOL  
UNS. UNIVERSITY NURSERY  
SCHOOL  
VIV. VIVARIUM  
WPE. WOMEN'S PHYSICAL  
EDUCATION BUILDING

## SITE 1

1 D. ANTHROPOLOGY AND  
SOCIOLOGY  
1 M. ARCHITECTS & ENGINEERS  
1 H. METEOROLOGY

## SITE 2

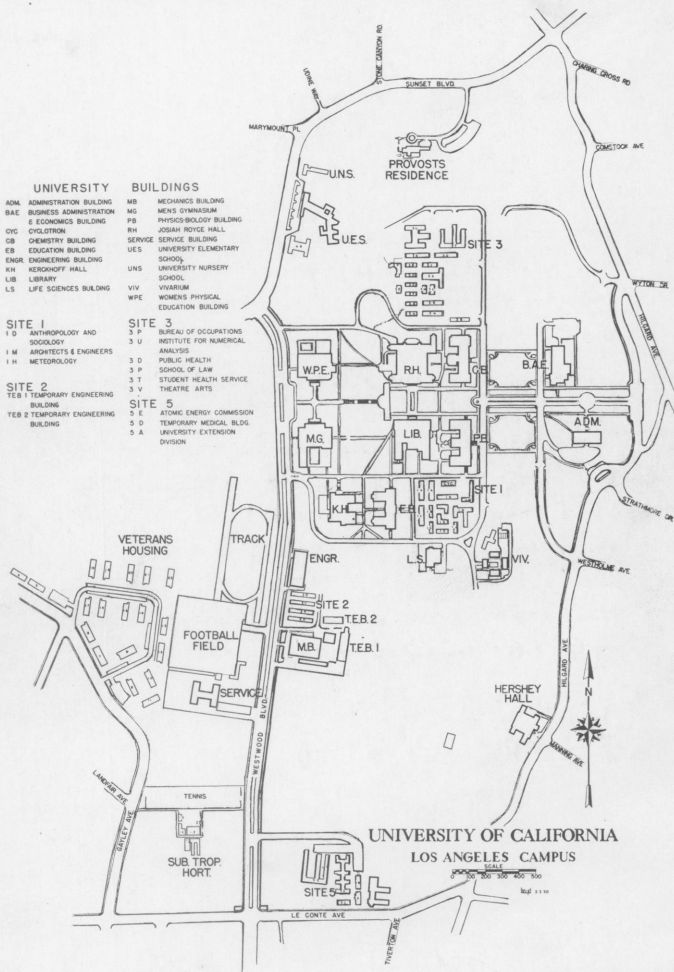
TEB 1. TEMPORARY ENGINEERING  
BUILDING  
TEB 2. TEMPORARY ENGINEERING  
BUILDING

## SITE 3

3 P. BUREAU OF OCCUPATIONS  
INSTITUTE FOR NUMERICAL  
ANALYSIS  
3 D. PUBLIC HEALTH  
3 P. SCHOOL OF LAW  
3 T. STUDENT HEALTH SERVICE  
3 V. THEATRE ARTS

## SITE 5

5 E. ATOMIC ENERGY COMMISSION  
5 D. TEMPORARY MEDICAL BLDG.  
5 A. UNIVERSITY EXTENSION  
DIVISION



UNIVERSITY OF CALIFORNIA  
LOS ANGELES CAMPUS

SCALE  
0 100 200 300 400 500  
Feet

Map 1111