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WAR RELOCATION AUTHORITY
Evacuee Property Office

REPORT OF ACTIVITIES OF THE EVACUEE PROPERTY OFFICE
WAR RELOCATION AUTHORITY
JULY 1943 TO DECEMBER 1943

San Francisco, California
December 1943

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SEMIANNUAL REPORT OF ACTIVITIES OF THE EVACUEE PROPERTY OFFICE
WAR RELOCATION AUTHORITY
JULY 1 TO DECEMBER 31, 1943

Reorganization

The Evacuee Property Office remained administratively responsible to the Division of Relocation Assistance in Washington until November 1, 1943, when the Relocation Assistance Division was abolished. All evacuee property matters were then placed under the Administrative Management Division to work through the Field Assistant Director of the San Francisco office.

Evacuee Property Office - Administrative Organization

The Administrative Organization of the office continued in the pattern of staff organization approved prior to the period of this report.

Document Unit

In addition to serving as depository for historic material, the unit maintains the current reports of the Evacuee Property Office, Transportation Section, Field Property Supervisor, and assists in the compilation of regular required reports and any special reports pertaining to the evacuee program.

Central File Unit

Two Assistant File Clerks and one Assistant Typist maintain this unit. Individual evacuee file contains approximately 25,000 folders, a number about 75% greater than that of July 1943. The increase in cases handled by the file has resulted largely from the increase in request for shipment of property by evacuees transferred or released from relocation centers and as a result of the segregation program. A segment of these files consists of a chronological file containing copies of all material leaving this office and used primarily for cross reference purposes. All material is classified according to an adaptation of the Duodecimal System.

By August 1943 the delivery was completed of a microfilm containing information for about 110,000 individual evacuees. The Central File Unit used this film in a Recordak film reader to answer approximately 75 requests per day. This service was discontinued and all such requests are now handled by the Washington office.

Transportation Section

Rate Unit

This unit is headed by a Traffic Officer assisted by a Transportation Rate Officer, Junior Traffic Officer and necessary clerical personnel.

By December 1943, three centers were sending all transportation vouchers through this office for examination prior to payment. The monthly savings for the three projects averaged over \$13,000. The following tabulation covering the period from July 1, to December 31, 1943, shows, by month, the number of vouchers examined, those approved, those returned for correction and the amount saved as a result of examination:

Table I

<u>Month</u>	<u>Vouchers Approved</u>		<u>Vouchers Returned for Correction</u>		<u>Saving</u>
	<u>No.</u>	<u>Amount</u>	<u>No.</u>	<u>Amount</u>	<u>Amount</u>
July	149	1/	61	1/	\$12,295.49
August	153	\$ 16,764.29	187	\$ 39,456.60	8,250.22
September	992	47,916.50	87	40,810.12	11,270.16
October	870	63,928.92	194	75,489.81	16,430.14
November	838	119,201.89	149	175,481.94	13,396.47
December	768	68,545.34	297	77,249.56	14,280.22
Total	3,770	\$316,356.94	975	\$408,488.03	\$75,922.68

1/ Not calculated for July

Warehousing Unit

Although the personnel staff requirements for this unit were set up in January 1943, it did not begin to function on a unit basis until July 1943, when a Traffic and Property Officer was appointed to implement plans and procedures for operation.

In September 1943, a work control system was inaugurated to coordinate efforts between the San Francisco office and the warehouse area offices.

Since the work control system was inaugurated, some revisions in organization and procedure have been made and a revised shipping procedure has been inaugurated to permit systematic and efficient operation of both the San Francisco office and the field warehouses. The new procedure provides for shipment in less than carload lots to a

relocation center from those warehouse districts where the volume of property either does not constitute a carload, or where it is certain that a carload will not be available within a reasonable length of time. This procedure has eased the hardship experienced by those evacuees whose property was stored in warehouses which did not have sufficient requests for shipment to comprise a carload to the particular relocation center.

During the period from July 1 to December 31, 1943, a total of 1,531 requests for storage (Form WRA 155) and a total number of 3,227 requests for shipment (Form WRA 156) were received from the projects and processed through the San Francisco office.

Table II
Evacuee Property Movement - July through December 15, 1943

	July	Aug.	Sept.	Oct.	Nov.	Dec.	Totals
	No.	No.	No.	No.	No.	No.	No.
Requests for storage received from Projects	112	180	190	223	331	306	3579
Requests for shipment received from Projects	273	625	437	530	662	612	4346
Lots moved from private to gov't. storage	310	690	691	700	992	511	7000
Lots shipped from private or gov't. storage in carloads	225	447	459	752	166	39	4565
Less than carload shipments to projects and points of relocation	50	76	116	92	128	77	730
Carloads Shipped	4	7	8	9	5 ¹ / ₁	1	71 ² / ₁

¹/ A total of 10 carloads should have gone forward in November, but the Tule Lake Center was unable to receive 5 carloads scheduled from the Sacramento warehouse.

In addition, correspondence ranging from four to six hundred letters per month has been addressed to projects, to the evacuees at points of relocation, and to warehouse personnel, providing advice or instructions in accordance with Administrative Instruction No. 78.

Warehouse Area Offices

Within each of these warehouse areas there are two or three

warehouses located to permit efficient handling of evacuee property. The location and capacity of each of these warehouses as of December 31, 1943, is as follows:

San Francisco Area

San Francisco, California	34,680	Sq. Ft.
Watsonville, California	6,500	Sq. Ft.

Sacramento Area

Sacramento, California	54,000	Sq. Ft.
Fresno, California	24,785	Sq. Ft.
Stockton, California	11,000	Sq. Ft.

Los Angeles Area

Los Angeles, California (1st St.)	46,000	Sq. Ft.
Los Angeles, California (Santee St.)	100,000	Sq. Ft.

Seattle Area

Seattle, Washington	10,200	Sq. Ft.
Portland, Oregon	10,000	Sq. Ft.
Total	297,165	Sq. Ft.

Warehouse activities have been at an accelerated pace since July, 1943, as adequate personnel and equipment were provided to carry out the present systematic and controlled operation. The total amount of evacuee property stored in all of the warehouses in December, 1943, approximates 3800 tons.

Segregation Program

By the terms of Evacuee Transfer Operation, Bulletin #2, issued on August 24, 1943, the Transportation Section was made responsible for the handling of all matters relating to the segregation program freight shipments.

Two men were detailed to the Tule Lake Relocation Center in August to assist in the handling of evacuee property. Three expert packers and carloaders were also furnished to this center by the San Francisco drayage contractor. Heart Mountain, Granada, Central Utah, Colorado River, Gila River, Rohwer, and Jerome Relocation Centers also requested similar assistance from the San Francisco office. To fulfill these requests men from the San Francisco and Los Angeles offices were sent to the projects.

Although activities during this period were necessarily curtailed

because of a shortage of personnel, there was, nevertheless, a decided increase in each month's progress, an indication that the systems set up since July were producing results. Seven carload and seventy-six less than carload shipments were made in August, an increase of four carload and twenty six less than carload shipments over July. During September when segregation activities were at the peak, eight carload and one hundred sixteen less than carload shipments were made. In these two months, a total of one thousand three hundred eighty one individual lots were picked up by the field men and brought to the warehouses. This was an increase of 380 per month over July.

The Tule Lake Relocation Center completed its outbound shipment of freight in September by forwarding 51 carloads of household goods and 10 carloads containing overflow baggage which could not be moved in the baggage cars that accompanied the passenger trains. By the end of November, 59 cars of household goods and 5 carloads and one truck and trailer, containing household goods and overflow baggage, had been received at the Tule Lake Relocation Center from the other projects. Altogether, over 4,700,000 pounds of freight were moved.

Passenger Service

In addition to principal activities described above, the San Francisco office of the Transportation Section secures passenger reservations and tickets for the personnel of the War Relocation Authority; for evacuees moving out of the evacuated area to relocation centers, (evacuees released from hospitals, sanitariums and prisons who were not included in the primary move by the army); and evacuees moving between projects or to points of relocation. Passenger information is also supplied to the various relocation centers on best routes of travel for the evacuees moving to outside work projects. Itineraries are planned for the WRA personnel, giving the most expeditious, direct, and economical routings to the projects and other destinations. Costs of travel are calculated and savings indicated wherever possible.

A survey of the passenger service performed from July through December, 1943, shows a total of some 1200 passengers moved. Reservations and tickets were secured for train, bus, and air travel.

Economic Analysis Section Activities

The land ownership field survey has been completed in eleven counties in northern California and five counties in Oregon and Washington. These counties are San Francisco, Alameda, Contra Costa, San Mateo, Santa Clara, Fresno, Sacramento, San Joaquin, Tulare, Merced, and Placer in California; Multnomah and Hood River in Oregon; and King, Pierce and Kitsap in Washington. These particular counties were selected because there was evidence that they contained the highest concentration of evacuee-owned real property. For this reason, it is estimated about two-thirds of all of the evacuee-owned recorded properties within the

evacuated area have not been inventoried by the section.

Altogether, more than 3,700 pieces of property have been identified, classified, cataloged, and mapped for northern California, Oregon and Washington. A little more than 2,700 of these are in northern California and almost equally divided between farm and non-farm properties (Table III).

Legal Services

Administratively responsible to the Solicitor in Washington, but in close contact with and service the Evacuee Property Office, is the Solicitor's Office in San Francisco; the personnel of which includes the Principal Attorney, his assistant--a Senior Attorney, and the required clerical assistance. All matters involving any question of law are cleared through that office. Thus, property problems with legal phases are presented by the Evacuee Property Office at San Francisco, by Property Supervisors in the field offices, and by Property Officers and Project Attorneys at the relocation centers. Also, property problems which are affected by State statutes or county or municipal ordinances or regulations are taken up with the appropriate officials by the Solicitor's office.

Evacuee legal problems are handled to the point where representation in court is required. From that point on, an evacuee is represented by an attorney of his own choosing. If the evacuee wishes, he may select his attorney from the names of those made available to him by the Solicitor's Office from a referral list compiled for this purpose in cooperation with the California State Bar. Attorneys on the referral list charge for their services in accordance with a reduced fee schedule to which all attorneys, on the list, have subscribed. Approximately 800 attorneys have volunteered their services on this basis.

Evacuee Property Field Offices

In August, 1943, a field office was established in Sacramento, California, staffed by an Evacuee Property Supervisor, an Assistant Evacuee Property Supervisor, and the necessary clerical assistance.

Business Activities

The summary of business activities of all Evacuee Property Field Offices for the period of July 1, 1943, to December 31, 1943, (Table IV) shows by months, the number of property transactions completed by all offices, the amount of money involved, the number of miscellaneous services rendered, and the total number of all types of activities performed. The column, "Property Transactions Completed" includes all miscellaneous details actually consummated by the offices, while the

Table III

Number, Acreage, and Assessed Value of Evacuee-Owned Properties
in Counties Surveyed in California, 1942-43

County	Farm Properties			Non-Farm Properties		All Types of Properties	
	Number	Acreage	Value 1/	Number	Value 1/	Number	Value 1/
Alameda	19	212	53,450	305	745,160	324	798,610
Contra Costa	8	445	43,515	111	127,720	119	171,235
Fresno	351	15,011	1,427,415	237	328,530	588	1,755,975
Merced	134	6,999	455,720	4	23,615	138	479,335
Placer	132	5,122	444,995	19	17,020	151	462,015
Sacramento	279	6,561	565,910	226	554,630	505	1,120,540
San Francisco	-	-	-	169	559,270	169	559,270
San Joaquin	133	4,107	335,370	121	210,345	254	546,715
San Mateo	8	61	26,765	92	183,870	100	210,635
Santa Clara	147	1,953	557,482	110	131,815	257	689,297
Tulare	113	3,773	304,710	31	75,840	144	380,550
Totals	1,314	44,244	4,216,332	1,425	2,957,845	2,739	7,174,177

1/ This is the assessed value of property which is roughly about 40 percent of actual value.

"Miscellaneous Services" column is composed of cases for which Field Supervisors render advisory or investigational services that do not usually involve a transfer of property or collection of money.

Table IV

Summary of Business Activities of all Field Offices
July 1, 1943, to December 31, 1943

Month	Property Transactions Completed	Amount Involved	Miscellaneous Services ¹	All Types of Activities Performed
<u>1943</u>	<u>Number</u>	<u>Dollars</u>	<u>Number</u>	<u>Number</u>
July	112	77,000.92	2,078	2,190
August	152	77,441.16	1,318	1,470
September	122	66,438.29	1,238	1,360
October	111	70,320.73	1,195	1,306
November	100	43,313.43	1,527	1,627
December	88	32,957.00	1,327	1,415
Total	685	367,471.53	8,683	9,368

¹ These items represent cases for which the property supervisors render service but no business deal is actually consummated through the Evacuee Property Office. These services vary widely in character, ranging from merely answering an inquiry by telephone or by letter to making a rather detailed inspection of property requiring a field trip and several days of the supervisor's time.

The composite field office activity report (Table V) interprets by type of activity, all the business accomplishments of the field offices from July 1 through December 31, 1943, tabulated by the number of transactions and the amount of money involved in each type. The total amount of money involved for each group as well as for all of the first three categories represents the reported monetary value of each transaction actually handled through the field offices. In many instances, a great deal of time is devoted by field supervisors in making arrangements for transactions that are finally closed by direct communication between the evacuee owner and the other individual, or individuals, involved. All such cases are represented in this tabulation merely as miscellaneous activities, with no monetary consideration.

In terms of total number of business transactions completed by all field offices, farm property represents about 17 percent of the total; farm and automotive equipment, 39 percent; and urban and commercial property, 43 percent. Urban and commercial property, both from the standpoint of number of cases and monetary value appears as the dominant

Table V
Activity Report of All Field Offices
July - December 1943

Type of Activity	<u>Number</u>	<u>Dollars</u>
Farm Property		
Sales (Total Acreage 362.51)	14	54,849.30
Leases		
Cash (Total Acreage 576)	23	18,764.38
Share (Total Acreage -)	2	414.15
Collections		
Rent	45	7,526.13
Other	19	6,023.68
Debt Adjustments		
Mortgages and Contracts	8	6,693.42
Miscellaneous Obligations	8	1,125.94
Total Number of Transactions Involved	119	95,397.00
Farm and Automotive Equipment		
Sales		
Farm Machinery	69	23,644.27
Trucks	25	9,300.35
Automobiles	119	54,867.92
Other	23	5,060.85
Collections	34	6,916.67
Total Number of Transactions Involved	270	99,590.06
Urban and Commercial Property		
Sales		
Hotels and Apartments	9	12,730.00
Stores and Industrial Property	2	2,659.00
Residential Property	4	930.00
Industrial Equipment and Fixtures	20	12,802.26
Merchandise	20	21,180.80
Other	31	6,230.06
Leases and other Types of Management		
Hotels and Apartments	9	3,585.90
Stores and Industrial Property	4	9,352.50
Residential Property	3	8,410.00
Industrial Property	6	2,125.00
Other	8	6,392.00
Collections		
Rents	36	2,168.57
Other	112	13,491.88
Debt Adjustments		
Mortgages and Contracts	9	62,411.24
Miscellaneous Obligations	23	8,015.24
Total Number of Transactions Involved	296	172,494.47
Miscellaneous Activities		
Miscellaneous Inquiries Answered	3,344	
Miscellaneous Services Performed	5,324	
Contraband	15	
Total No. of All Types of Transactions Comp.	9,368	367,471.53

class. The reason for the seemingly small acreage involved in sales and leases of farm property is that the individual evacuee-owned farms are generally small.

The San Francisco Field Office

Prior to August 1, 1943, this office handled cases for all of that portion of California north of the northern boundaries of San Luis Obispo, Kern and San Bernardino counties. Upon the establishment of the Sacramento office on August 1, 1943, the territory served by the San Francisco office changed to include only the following: that portion of California, north of the northern boundaries of San Luis Obispo county and west of the easterly boundaries of the counties of Monterey, San Benito, Santa Clara, Alameda, Contra Costa, Napa, Lake, Mendocino, Trinity, Humboldt and Del Norte.

Table VI

Summary of Business Activities of San Francisco Field Office
July 1, 1943, to December 31, 1943

	Property Transactions Completed	Amount Involved	Miscellaneous Services ^{1/}	All Types of Activities Performed
<u>Month</u>	<u>Number</u>	<u>Dollars</u>	<u>Number</u>	<u>Number</u>
July	33	12,578.93	470	503
August ^{2/}	30	31,510.44	367	397
September	24	13,273.82	279	303
October	13	19,138.45	269	282
November	11	2,805.50	210	331
December	<u>14</u>	<u>2,962.09</u>	<u>278</u>	<u>292</u>
Total	125	82,269.23	1,973	2,098

^{1/} These items represent cases for which the property supervisors render service but no business deal is actually consummated through the Evacuee Property Office. These services vary widely in character, ranging from merely answering an inquiry by telephone or by letter to making a rather detailed inspection of property requiring a field trip and several days of the supervisor's time.

^{2/} Territory previously serviced by San Francisco Field Office divided into two sections - San Francisco and Sacramento Field Office Territories, August 1, 1943.

Of the 125 property transactions completed by this office during the period from July through December of 1943, 47 were sales

Table VII
Activity Report of San Francisco Field Office
July - December, 1943

Type of Activity	<u>Number</u>	<u>Dollars</u>
Farm Property		
Sales (Total Acreage)	-	-
Leases		
Cash (Total Acreage)	-	-
Share (Total Acreage)	1	257.78
Collections		
Rent	-	-
Other	-	-
Debt Adjustments		
Mortgages and Contracts	-	-
Miscellaneous Obligations	1	52.00
Total Number of Transactions Involved	2	339.78
Farm and Automotive Equipment		
Sales		
Farm Machinery	1	3,500.00
Trucks	2	833.43
Automobiles	47	22,950.51
Other	4	2,838.13
Collections	26	4,883.31
Total Number of Transactions Involved	80	35,005.38
Urban and Commercial Property		
Sales		
Hotels and Apartments	-	-
Stores and Industrial Property	-	-
Residential Property	1	150.00
Industrial Equipment and Fixtures	-	-
Merchandise	1	15,421.95
Other	6	1,540.00
Leases and other Types of Management		
Hotels and Apartments	-	-
Stores and Industrial Property	-	-
Residential Property	1	360.00
Industrial Equipment and Fixtures	-	-
Other	2	5,760.00
Collections		
Rents	2	229.00
Other	27	2,994.09
Debt Adjustments		
Mortgages and Contracts	1	15,000.00
Miscellaneous Services Performed	2	5,469.03
Total Number of Transactions Involved	43	46,924.07
Miscellaneous Activities		
Miscellaneous Inquiries Answered	82	
Miscellaneous Services Performed	1,891	
Total No. of All Types of Transactions Comp.	2,098	82,269.23

of automobiles amounting to \$22,980.51 and representing more than two-fifths of the total number of transactions. Although about two-thirds of the total number of transactions completed dealt with farm and automotive equipment, the largest amount of money involved was in urban and commercial property sales, leases and collections.

The decrease in number of property transactions completed and in the number of cases of services rendered by the San Francisco Field Office during the period of August through December, 1943, is due to the establishment of the Sacramento Field Office and the resultant division of case load.

Sacramento Field Office

When the Sacramento Field Office was established on August 1, 1943, there was assigned to it, for servicing that part of the territory formerly served by the San Francisco Field Office which lies to the east of the coastal counties listed above under the description of the San Francisco territory, one Evacuee Property Supervisor, one Assistant Evacuee Property Supervisor, and the necessary stenographic help. The territory served by the Sacramento Field Office includes nearly all of the great Central Valley region.

Table VIII

Summary of Business Activities of the Sacramento Field Office
August 1, 1943, to December 31, 1943

Month	Property Transactions Completed	Amount Involved	Miscellaneous Services ^{1/}	All Types of Activities Performed
<u>1943</u>	<u>Number</u>	<u>Dollars</u>	<u>Number</u>	<u>Number</u>
August ^{2/}	11	9,735.53	90	101
September	14	21,345.35	200	214
October	12	17,489.75	156	168
November	21	25,909.88	181	202
December	<u>14</u>	<u>12,509.00</u>	<u>200</u>	<u>214</u>
Total	72	87,039.51	827	899

- ^{1/} These items represent cases for which the property supervisors render service but no business deal is actually consummated through the Evacuee Property Office. These services vary widely in character, ranging from merely answering an inquiry by telephone or by letter to making a rather detailed inspection of property requiring a field trip and several days of the supervisor's time.
- ^{2/} Prior to August, 1943, the territory now serviced by the Sacramento Field Office was part of that serviced by the San Francisco Field Office.

Table IX
Activity Report of Sacramento Field Office
July - December, 1943

Type of Activity	Number	Dollars
Farm Property		
Sales (Total Acreage 355)	10	50,700.00
Leases		
Cash (Total Acreage 510)	18	16,509.38
Share (Total Acreage)	-	-
Collections		
Rent	2	95.00
Other	3	90.00
Debt Adjustments		
Mortgages and Contracts	-	-
Miscellaneous Obligations	-	-
Total Number of Transactions Involved	33	67,894.38
Farm and Automotive Equipment		
Sales		
Farm Machinery	7	4,975.00
Trucks	5	2,149.00
Automobiles	10	3,822.75
Other	-	-
Collections	-	-
Total Number of Transactions Involved	22	10,945.75
Urban and Commercial Property		
Sales		
Hotels and Apartments	-	-
Stores and Industrial Property	1	809.00
Residential Property	-	-
Industrial Equipment and Fixtures	2	4,000.00
Merchandise	4	463.05
Other	-	-
Leases and other Types of Management		
Hotels and Apartments	-	-
Stores and Industrial Property	-	-
Residential Property	-	-
Industrial Equipment and Fixtures	-	-
Other	-	-
Collections		
Rents	-	-
Other	9	1,027.33
Debt Adjustments		
Mortgages and Contracts	1	2,100.00
Miscellaneous Obligations	-	-
Total Number of Transactions Involved	17	8,399.33
Miscellaneous Activities		
Miscellaneous Inquiries Answered	191	
Miscellaneous Services Performed	621	
Contraband	15	
Total No. of All Types of Transactions Comp.	899	87,039.51

Los Angeles Field Office

This office serves that portion of California south of the northerly boundaries of San Luis Obispo, Kern, and San Bernardino counties, and the State of Arizona.

Table X

Summary of Business Activities of Los Angeles Field Office
July 1, 1943, to December 31, 1943.

Month	Property Transactions Completed	Amount Involved	Miscellaneous Services ^{1/}	All Types of Activities Performed
<u>1943</u>	<u>Number</u>	<u>Dollars</u>	<u>Number</u>	<u>Number</u>
July	39	56,780.77	235	274
August	61	18,561.80	297	358
September	45	19,569.71	315	360
October	46	17,244.66	315	361
November	26	5,236.59	491	517
December	<u>20</u>	<u>9,438.50</u>	<u>320</u>	<u>340</u>
Total	237	126,832.03	1,973	2,210

^{1/} These items represent cases for which the property supervisors render service but no business deal is actually consummated through the Evacuee Property Office. These services vary widely in character, ranging from merely answering an inquiry by telephone or by letter, to making a rather detailed inspection of property requiring a field trip and several days of the supervisor's time.

Seattle Field Office

This office serves the State of Washington and was staffed by two property supervisors and an assistant property supervisor until September 24, 1943, when provisions were made for a Senior Property Supervisor.

In the Seattle area, the bulk of completed property transactions for the period of July through December, 1943, was in the category of urban and commercial property, although rent collections on farm property represent a sizable number of transactions. Of the total amount of \$37,098.43 involved, in the completion of 164 business transactions, \$21,938.85 were involved in the completion of sales, leases, collections and adjustments of urban and commercial properties. The reason for the preponderance of business activity in the non-agricultural categories is the existence of a high proportion of evacuee-owned

Table XI
Activity Report of the Los Angeles Field Office
July - December, 1943

Type of Activity	<u>Number</u>	<u>Dollars</u>
Farm Property		
Sales (Total Acreage)	-	-
Leases		
Cash (Total Acreage 6)	1	480.00
Share (Total Acreage)	-	-
Collections		
Rent	4	665.00
Other	8	4,353.02
Debt Adjustments		
Mortgages and Contracts	1	1,000.00
Miscellaneous Obligations	-	-
Total Number of Transactions Involved	14	6,498.02
Farm and Automotive Equipment		
Sales		
Farm Machinery	54	13,319.54
Trucks	10	3,468.58
Automobiles	53	24,999.66
Other	4	522.22
Collections	5	1,797.86
Total Number of Transactions Involved	126	44,107.86
Urban and Commercial Property		
Sales		
Hotels and Apartments	5	6,150.00
Stores and Industrial Property	1	1,850.00
Residential Property	2	750.00
Industrial Equipment and Fixtures	2	1,075.00
Merchandise	3	4,292.00
Other	18	3,618.00
Leases and other Types of Management		
Hotels and Apartments	1	1,000.00
Stores and Industrial Property	1	9,000.00
Residential Property	2	8,050.00
Industrial Equipment and Fixtures	4	2,050.00
Other	5	630.00
Collections		
Rents	5	141.39
Other	41	6,609.10
Debt Adjustments		
Mortgages and Contracts	1	30,374.66
Miscellaneous Obligations	6	636.00
Total Number of Transactions Involved	97	76,226.15
Miscellaneous Activities		
Miscellaneous Inquiries Answered	840	
Miscellaneous Services Performed	1,133	
Contraband	-	
Total No. of All Types of Transactions Comp.	2,210	126,632.03

non-agricultural property in this state.

Table XII

Summary of Business Activities of the Seattle Field Office
July - December 31, 1943.

Month	Property Transactions Completed	Amount Involved	Miscellaneous Services ^{1/}	All Types of Activities Performed
<u>1943</u>	<u>Number</u>	<u>Dollars</u>	<u>Number</u>	<u>Number</u>
July	27	5,716.90	1,270	1,297
August	31	4,426.14	490	521
September	23	3,834.68	401	424
October	29	14,018.32	364	393
November	24	3,466.07	337	411
December	<u>30</u>	<u>5,636.41</u>	<u>401</u>	<u>431</u>
Total	164	37,098.42	3,313	3,477

^{1/} These items represent cases for which the property supervisors render service, but no business deal is actually consummated through the Evacuee Property Office. These services vary widely in character, ranging from merely answering an inquiry by telephone or letter to making a rather detailed inspection of property requiring a field trip and several days of a supervisor's time.

Portland Field Office

The Portland Field Office serves the State of Oregon and is staffed by an Evacuee Property Supervisor and the necessary clerical assistance.

Table XV

Summary of Business Activities of Portland Field Office
July - December 31, 1943.

Month	Property Transactions Completed	Amount Involved	Miscellaneous Services ^{1/}	All Types of Activities Performed
<u>1943</u>	<u>Number</u>	<u>Dollars</u>	<u>Number</u>	<u>Number</u>
July	13	1,924.42	103	116
August	19	13,157.25	74	93
September	16	8,414.73	43	59
October	11	2,429.55	91	102
November	18	5,895.39	158	176
December	<u>10</u>	<u>2,411.00</u>	<u>128</u>	<u>138</u>
Total	87	34,232.34	597	684

Table XIII
Activity Report of the Seattle Field Office
July - December, 1943

Type of Activity	<u>Number</u>	<u>Dollars</u>
Farm Property		
Sales (Total Acreage 5)	3	1,499.30
Leases		
Cash (Total Acreage 60)	2	975.00
Share (Total Acreage)	-	-
Collections		
Rent	32	3,900.03
Other	8	1,580.66
Debt Adjustments		
Mortgages and Contracts	3	1,637.40
Miscellaneous Obligations	4	399.44
Total Number of Transactions Involved	52	9,891.83
Farm and Automotive Equipment		
Sales		
Farm Machinery	2	306.90
Trucks	6	2,495.34
Automobiles	4	1,190.00
Other	10	1,075.50
Collections	2	200.00
Total Number of Transactions Involved	24	5,267.74
Urban and Commercial Property		
Sales		
Hotels and Apartments	2	3,080.00
Stores and Industrial Property	-	-
Residential Property	1	30.00
Industrial Equipment and Fixtures	11	2,898.26
Other	7	1,072.08
Merchandise	11	968.80
Leases and other Types of Management		
Hotels and Apartments	1	215.00
Stores and Industrial Property	2	315.00
Residential Property	-	-
Industrial Equipment and Fixtures	2	75.00
Other	1	2.00
Collections		
Rents	18	849.50
Other	23	1,777.19
Debt Adjustments		
Mortgages and Contracts	4	9,354.10
Miscellaneous Obligations	5	1,301.92
Total Number of Transactions Involved	88	21,938.85
Miscellaneous Activities		
Miscellaneous Inquiries Answered	1,960	
Miscellaneous Services Performed	1,353	
Total Number of All Types of Transactions Comp.	3,477	37,098.42

Table XIV
Activity Report of the Portland Field Office
July - December, 1943

Type of Activity	Number	Dollars
Farm Property		
Sales (Total Acreage 2.51)	1	2,650.00
Leases		
Cash (Total Acreage)	2	500.00
Share (Total Acreage)	1	126.37
Collections		
Rent	7	2,866.10
Other	-	-
Debt Adjustments		
Mortgages and Contracts	4	4,056.02
Miscellaneous Obligations	3	774.50
Total Number of Transactions Involved	18	10,972.99
Farm and Automotive Equipment		
Sales		
Farm Machinery	5	1,542.33
Trucks	2	355.00
Automobiles	5	1,705.00
Other	5	625.00
Collections	1	35.50
Total Number of Transactions Involved	18	4,263.33
Urban and Commercial Property		
Sales		
Hotels and Apartments	2	3,500.00
Stores and Industrial Property	-	-
Residential Property	-	-
Industrial Equipment and Fixtures	5	4,829.00
Merchandise	1	35.00
Other	-	-
Leases and other Types of Management		
Hotels and Apartments	7	2,370.90
Stores and Industrial Property	1	37.50
Residential Property	-	-
Industrial Equipment and Fixtures	-	-
Other	-	-
Collections		
Rents	11	949.69
Other	12	1,084.17
Debt Adjustments		
Mortgages and Contracts	2	5,582.49
Miscellaneous Obligations	10	608.29
Total Number of Transactions Involved	51	18,996.02
Miscellaneous Activities		
Miscellaneous Inquiries Answered	371	
Miscellaneous Services Performed	326	
Total No. of All Types of Transactions Comp.	684	34,232.34

- 1/ These items represent cases for which the property supervisors render service but no business deal is actually consummated through the Evacuee Property Office. These services vary widely in character, ranging from merely answering inquiries by telephone or letter, to making a rather detailed inspection of property requiring a field trip and several days of the supervisor's time.

During the period from May 7, through November 13, 1943, the supervisor completed 87 property transactions involving \$34,232.34. About three-fifths of the cases completed were regarding urban and commercial property and involved the sum of \$18,966.02.

Evacuee Property Offices at Relocation Centers

Each of the ten relocation centers is provided with an evacuee property officer. A substantial number of property problems are covered by the evacuee property officer without any assistance from supervisors in the field. These cases are naturally not reflected in any of the tabulations in this report.

Cooperation with U.S.D.A. War Boards

In July an informal understanding was reached between the Evacuee Property Office and the California State War Board, regarding their procedure for requisitioning idle farm machinery. Under this arrangement, the county war boards furnish WRA with a copy of each letter sent to the evacuee concerning a purchase offer. The Evacuee Property Office then communicates with the evacuee through the Project Director, cautioning him that he has but ten days in which to reply to the offer, and that failure to reply will result in requisitioning. The State War Board then withholds action until it receives a reply from this office. Whenever this office can certify that an evacuee has been granted leave and is negotiating a farm lease in a relocation area, the State War Board grants a short extension of time in which the evacuee can apply for approval of the war board in the county of relocation, recommending cancellation of the requisition.

Although the State War Board has reported to date, a total of only 38 cases involving requisitioning of farm machinery, there were many more instances in which owners of equipment accepted offers submitted by county war boards, knowing that requisitioning would follow if the offers were rejected.

Automotive Equipment

There are now very few residents of the centers who still hold title to automobiles, and the majority of those who do, plan to leave to accept job offers in approved relocation areas.

Individual Exclusion Cases

The procedure for handling individual exclusion cases remained the same in 1943 as it had been originally outlined at the beginning of the program. During the month of November, the Western Defense Command announced in the newspapers that a review was being made of all individual exclusion orders and that, in view of the improved military situation on the Pacific Coast, it was probable that exclusion orders would be rescinded in some instances.

From July 1, 1943, through December 31, 1943, five individual exclusion orders, involving five persons were processed, bringing the total of individual cases from the beginning of the exclusion program up to 171 orders involving 175 individuals.

Assistance in the amount of \$666.30 was granted to 8 individuals increasing the total, from the beginning of the program, to \$6,241.38 granted to 31 individuals.

Contraband

Contraband surrendered under Western Defense Command is in the custody of the Civil Affairs Division of the Western Defense Command, and is stored in warehouses in San Francisco, Los Angeles and Seattle. Up to the end of 1943 it has not been possible to recover property held by the military, but a procedure is under consideration and will probably be put into effect within a short time which will enable eligible applicants to apply for the release of this property.

As of December 1943, approximately 1000 requests for the release of contraband have been received, and about one-fourth of them were completed. Some difficulty has been experienced in the field because of the attitude of custodians. In many instances, the field property supervisors are advised that the local police or sheriff's office has neither the time nor the help available to look through the stored property for the articles requested. In other cases, they are told to apply only on certain days and then are forced to call again one or more times before the property is actually recovered. In a few cases, custodians have not been able to locate the articles sought and in at least two instances, reported that the property was definitely missing.

In the Western Defense Command, no articles of contraband are being returned to any evacuees. With the approval of the U. S. Attorneys and the Western Defense Command, short-wave radios are permitted to be shipped to project directors at relocation centers within the Western Defense Command, with the understanding that any short-wave attachments will be rendered inoperative before the sets are released to the owners.

Evacuees residing within the Western Defense Command may also apply for the release of any items of contraband, the ownership of which is being transferred to eligible persons.

Evacuee Property

MEMORANDUM TO: Mr. R. B. Cozzens
Assistant Director

SUBJECT: Evacuee Property Division
Monthly Progress Report for March, 1944

MAIN OFFICE ACTIVITIES

New Office Quarters

On March 4th and 5th all of the furniture and equipment of the San Francisco Office was moved from the Whitcomb Hotel building to the new location at 461 Market St. The actual moving began about 11 o'clock Saturday morning March 4th and was completed by 5 o'clock Sunday afternoon March 5th. Every item moved, having been previously inventoried and tagged, was checked out of the old offices and checked in at the new location. Each article as received was spotted in its allocated place according to a prearranged plan. All offices were in operation by 10 o'clock Monday morning March 6th. The entire move was accomplished smoothly and with a minimum loss of employee time.

Organization

Effective March 1st John W. Lawton was appointed Special Evacuee Property Officer at the San Francisco Office.

Effective March 20th H. J. Jepsen was appointed Senior Attorney in the San Francisco Office of the Solicitor.

Farm and Automotive Equipment

While there is no definite activity at the moment, the indications are that requisitioning of idle farm machinery is about to be resumed.

Contraband

The difficulties encountered in Seattle in obtaining approval of the U. S. Attorney for release of contraband, have been pretty well overcome with the result that requests

for release are now being processed in greater volume and more promptly than in the past.

Survey of Evacuee-Owned Property

All mapping of evacuee-owned farm properties in the counties previously surveyed in California, Oregon and Washington, has been completed. A master evacuee name index file showing all types of real property owned by individual evacuees has been completed.

All duplicate evacuee property cards have been typed. Statistical tabulations and informational summaries have been prepared for each of the counties surveyed. More than 1,600 evacuee ownerships in Los Angeles County were identified and pertinent information obtained.

It is estimated that about 90% of evacuee-owned, recorded property in the western evacuated area has been surveyed.

Visits to Area Offices

The Chief of the Evacuee Property Office accompanied by S. A. Ransay, Senior Traffic Officer visited the Los Angeles Office to review the warehousing situation and organizational problems.

Mr. Ransay visited the Sacramento Office in connection with transportation problems and to review the warehousing situation in Sacramento, Stockton, and Fresno.

Memorandums of Instruction

Memorandums of instruction were sent to field evacuee property officers during March on the following subjects:

- March 2 Removal to New Quarters
- March 4 Gasoline Rations
- March 24 Free Shipment of Property for Evacuees Leaving Projects

TRANSPORTATION SECTION

Freight Rates

New reduced rates on shipments of vegetables affecting at least six projects were obtained retroactive to January 1, 1944.

Pre-Audit

Carriers bills covering 1,302 shipments were audited. Of this number 532 bills in the amount of \$83,431.17 were returned to carriers for restatement to eliminate overcharge of \$12,348.71.

Elements for Storage and Shipment

	<u>Feb. 1944</u>	<u>Mar. 1944</u>
No. of WRA 156's Received	338	296
No. of WRA 156's Received	<u>746</u>	<u>552</u>
Total	1,074	848
No. of Lots moved to Government Storage	660	713
No. of Lots Shipped	637	447
No. of Carload Shipments	13	9
Total Weight of Property Shipped	516,507	433,513

Distribution of Carload Shipments

From San Francisco	1 Car	
From Sacramento	4 Cars	
From Los Angeles	3 Cars	
From Seattle and Portland	<u>1 Car</u>	
	9 Cars	257,861 Lbs. 386 Lots

Less Than Carload Shipments

To Projects	67 Shipments	26,544 Lbs.
To Relocation	<u>86 Shipments</u>	<u>149,118 Lbs.</u>
	153 Shipments	175,662 Lbs.

Commercial Shipments

None

Number of WRA 156 pending	949
Number of EPR	710

AREA OFFICE SUMMARY

Organization

Effective March 1st Earl Barton was transferred from Evacuee Property Officer at Minamur Relocation Center to become Senior Evacuee Property Supervisor in charge of the Los Angeles Area Office.

Active Case Load Summary

Evacuee Property Area Offices, March, 1944

<u>Agricultural Cases</u>	<u>S.F.</u>	<u>Seattle</u>	<u>L.A.</u>	<u>Seattle</u>	<u>Port.</u>	<u>Total</u>
Beginning of Month	13	30	71	93	33	204
Received	5	15	8	4	2	34
Closed	5	33	15	12	6	66
End of Month	13	12	64	85	29	203

Commercial Cases

Beginning of Month	107	105	116	109	33	460
Received	47	35	30	14	9	135
Closed	38	35	31	17	0	121
End of Month	126	105	115	106	33	485

Total Active Cases

End of Month	142	122	202	100	62	728
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In addition to the regular cases there was the following activity on contraband cases during March.

	<u>In Hand</u>	<u>New</u>	<u>Closed</u>	<u>Active</u>
San Francisco	157	55	53	159
Los Angeles	100	34	15	119
Seattle	70	16	-	94
Portland	8	8	5	11
				<u>383</u>

Inventory

The movement of evacuee freight and household goods out of Minamur to Sile Linn, which began on February 28th, was completed on March 15.

Russell E. Robinson, Chief
Evacuee Property Office

WAR RELOCATION AUTHORITY
EVACUEE PROPERTY OFFICE

MONTHLY ACTIVITY REPORT

All Offices
Field Office

March, 1944
Month

Type of Activity	Number	Amount
I. <u>Farm Property</u>		
A. Sales (Total Acreage <u>20</u>)	1	1,964.88
B. Leases		
1. Cash (Total Acreage _____)		
2. Share (Total Acreage _____)	1	250.00
C. Collections		
1. Rent	10	5,668.80
2. Other	6	958.52
D. Debt Adjustments		
1. Mortgages and Contracts	3	526.00
2. Miscellaneous Obligations		
F. Total Number of Transactions Involved	21	9,368.21
II. <u>Farm and Automotive Equipment</u>		
A. Sales		
1. Farm Machinery	5	365.00
2. Trucks	5	2,471.00
3. Automobiles	5	1,504.24
4. Other	2	295.00
B. Collections	3	525.55
C. Total Number of Transactions Involved	20	5,160.89
III. <u>Urban and Commercial Property</u>		
A. Sales		
1. Hotels and Apartments	2	900.00
2. Stores and Industrial Property	1	150.00
3. Residential Property		
4. Industrial Equipment and Fixtures	6	1,998.00
5. Merchandise		
6. Other	11	1,020.20
B. Leases and Other Types of Management		
1. Hotels and Apartments	2	92.70
2. Stores and Industrial Property		
3. Residential Property		
4. Industrial Equipment and Fixtures		
5. Other	5	6,660.00
C. Collections		
1. Rents	5	630.00
2. Other	13	952.78

(Continued on Page 2)

Type of Activity(Cont'd)	Number	Amount
D. Debt Adjustments		
1. Mortgages and Contracts	1	.66
2. Miscellaneous Obligations	12	1,201.25
E. Total Number of Transactions Involved	58	13,605.59
IV. Miscellaneous Activities		
A. Miscellaneous Inquiries Answered	697	
B. Miscellaneous Services Performed	580	
C. Contraband	62	
V. Total Number of All Types of Transactions Completed		
	1,438	28,134.69

FIELD OFFICE CASE LOAD

	<u>Contraband</u>	<u>Agric.</u>	<u>Com'l.</u>	<u>Total</u>
Cases on hand beginning of month	347	294	460	1,101*
New cases received during month	107	34	145	286
Sub-total	454	328	605	1,387
Cases closed during month	71	66	120	257
Cases on hand at end of month	383	262	485	1,130

* Corrected from February report.

MONTHLY MOTOR VEHICLE MILEAGE

<u>Name of Supervisor</u>	<u>No. of Miles Traveled</u>	<u>No. of Cases Requiring Travel</u>
Los Angeles Office	2,416.0	73
Portland Office	560.0	21
Sacramento Office	2,297.0	76
San Francisco Office	1,311.5	63
Seattle Office	1,926.0	108
TOTALS	8,510.5	341

(Signature)

(Date)

Evacuee Property

MEMORANDUM TO: Mr. R. B. Cozzens
Assistant Director

SUBJECT: Evacuee Property Division
Monthly Progress Report for March, 1944

MAIN OFFICE ACTIVITIES

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- March 4 Gasoline Rations
- March 24 Free Shipment of Property for Evacuees Leaving Projects

TRANSPORTATION SECTION

Freight Rates

New reduced rates on shipments of vegetables affecting at least six projects were obtained retroactive to January 1, 1944.

Pre-Audit

Carriers bills covering 1,302 shipments were audited. Of this number 332 bills in the amount of \$83,431.17 were returned to carriers for restatement to eliminate overcharge of \$12,348.71.

Requests for Storage and Shipment

	<u>Feb. 1944</u>	<u>Mar. 1944</u>
No. of WRA 155's Received	338	296
No. of WRA 156's Received	<u>746</u>	<u>552</u>
Total	1,074	848
No. of Lots moved to Government Storage	660	713
No. of Lots Shipped	637	447
No. of Carload Shipments	13	9
Total Weight of Property Shipped	516,507	433,513

Distribution of Carload Shipments

From San Francisco	1 Car	
From Sacramento	4 Cars	
From Los Angeles	3 Cars	
From Seattle and Portland	<u>1 Car</u>	
	9 Cars	257,851 Lbs.
		286 Lots

Less Than Carload Shipments

To Projects	67 Shipments	26,544 Lbs.
To Relocation	<u>86 Shipments</u>	<u>149,118 Lbs.</u>
	153 Shipments	175,662 Lbs.

Commercial Shipments

None

Number of WRA 156 pending	949
Number of EPR	710

AREA OFFICE ACTIVITY

Organization

Effective March 1st Earl Barton was transferred from Evacuee Property Officer at Manzanar Relocation Center to become Senior Evacuee Property Supervisor in charge of the Los Angeles Area Office.

Active Caseload Summary

Evacuee Property Area Offices, March, 1944

<u>Agricultural Cases</u>	<u>S.F.</u>	<u>Sacto.</u>	<u>L.A.</u>	<u>Seattle</u>	<u>Port.</u>	<u>Total</u>
Beginning of Month	16	80	74	92	32	294
Received	5	15	8	4	2	34
Closed	5	28	15	12	6	66
End of Month	16	67	67	84	28	262

Commercial Cases

Beginning of Month	107	105	116	109	23	460
Received	47	25	50	14	9	145
Closed	28	35	31	17	9	130
End of Month	126	95	135	106	23	485

Total Active Cases

<u>End of Month</u>	<u>142</u>	<u>162</u>	<u>202</u>	<u>190</u>	<u>51</u>	<u>747</u>
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In addition to the regular cases there was the following activity on contraband cases during March.

	<u>On Hand</u>	<u>New</u>	<u>Closed</u>	<u>Active</u>
San Francisco	157	55	53	159
Los Angeles	109	24	15	128
Seattle	78	16	-	54
Portland	3	2	3	2
				<u>343</u>

Segregation

The movement of evacuee freight and household goods out of Manzanar to Tule Lake, which began on February 28th, was completed on March 16.

Russell T. Robinson, Chief
Evacuee Property Office

WAR RELOCATION AUTHORITY
EVACUEE PROPERTY OFFICE

MONTHLY ACTIVITY REPORT

All Offices
Field Office

March, 1944
Month

Type of Activity	Number	Amount
I. <u>Farm Property</u>		
A. Sales (Total Acreage <u>20</u>)	1	1,964.88
B. Leases		
1. Cash (Total Acreage _____)		
2. Share (Total Acreage _____)	1	250.00
C. Collections		
1. Rent	10	5,668.80
2. Other	6	958.52
D. Debt Adjustments		
1. Mortgages and Contracts	3	526.00
2. Miscellaneous Obligations		
E. Total Number of Transactions Involved	21	9,368.21
II. <u>Farm and Automotive Equipment</u>		
A. Sales		
1. Farm Machinery	5	365.00
2. Trucks	5	2,471.00
3. Automobiles	5	1,504.34
4. Other	2	295.00
B. Collections	3	525.55
C. Total Number of Transactions Involved	20	5,160.89
III. <u>Urban and Commercial Property</u>		
A. Sales		
1. Hotels and Apartments	2	900.00
2. Stores and Industrial Property	1	150.00
3. Residential Property		
4. Industrial Equipment and Fixtures	6	1,998.00
5. Merchandise		
6. Other	11	1,020.20
B. Leases and Other Types of Management		
1. Hotels and Apartments	2	92.70
2. Stores and Industrial Property		
3. Residential Property		
4. Industrial Equipment and Fixtures		
5. Other	5	6,660.00
C. Collections		
1. Rents	5	630.00
2. Other	13	952.78

(Continued on Page 2)

Type of Activity(Cont'd)	Number	Amount
D. Debt Adjustments		
1. Mortgages and Contracts	1	.66
2. Miscellaneous Obligations	12	1,201.25
E. Total Number of Transactions Involved	58	13,605.59
IV. Miscellaneous Activities		
A. Miscellaneous Inquiries Answered	697	
B. Miscellaneous Services Performed	580	
C. Contraband	62	
V. Total Number of All Types of Transactions Completed		
	1,438	28,134.69

FIELD OFFICE CASE LOAD

	<u>Contraband</u>	<u>Agric.</u>	<u>Com'l.</u>	<u>Total</u>
Cases on hand beginning of month	347	294	460	1,101*
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Sub-total	454	328	605	1,387
Cases closed during month	71	66	120	257
Cases on hand at end of month	383	262	485	1,130

* Corrected from February report.

MONTHLY MOTOR VEHICLE MILEAGE

<u>Name of Supervisor</u>	<u>No. of Miles Traveled</u>	<u>No. of Cases Requiring Travel</u>
<u>Los Angeles Office</u>	<u>2,416.0</u>	<u>73</u>
<u>Portland Office</u>	<u>560.0</u>	<u>21</u>
<u>Sacramento Office</u>	<u>2,297.0</u>	<u>76</u>
<u>San Francisco Office</u>	<u>1,311.5</u>	<u>63</u>
<u>Seattle Office</u>	<u>1,926.0</u>	<u>108</u>
TOTALS	<u>8,510.5</u>	<u>341</u>

(Signature)

(Date)