

ER.941

67/14
C

WAR RELOCATION AUTHORITY

Washington

MEMORANDUM

November 10, 1942

To: Regional and Project Administrative Officers
From: Leland Barrows, Executive Officer
Subject: War Relocation Authority Form Catalogue

Attached is an Index to the first 125 War Relocation Authority forms which have been approved and issued. Copies of all forms in stock will be mailed to Regional Offices and Projects in the next few days. I suggest that each Administrative Officer maintain a Form Catalogue in his office containing the Index and set of sample copies. New issues of the Index will be mailed out from time to time, also copies of additional forms.

Administrative Instruction No. 6 gives directions for determining what forms to use, and how to order them. If other forms are drawn up and issued in the field to meet an urgent need they should be discontinued when an appropriate War Relocation Authority form is issued, or should be submitted to Washington for approval as a W. R. A. form, as Instructor No. 6 provides.

Leland Barrows

Leland Barrows
Executive Officer

144
1
23
↓



INDEX TO WRA FORMS

November 10, 1942

Form No.	Title	Use	Instruction for Use
WRA-1		D I S C O N T I N U E D	
WRA-2		D I S C O N T I N U E D	
WRA-3		D I S C O N T I N U E D	
WRA-4		D I S C O N T I N U E D	
WRA-5	Store Sale Slip	Retail sales	
WRA-6		D I S C O N T I N U E D	
WRA-7	Requisition for Materials & Supplies	Storehouse issue	
WRA-8		D I S C O N T I N U E D	
WRA-9	Nonexpendable Property Control Sheet	Property Accountability	
WRA-10	Expendable Property Control Sheet	Property Accountability	
WRA-11	Monthly Cost Summary	Cost Accounting	Admin. Instr. No. 17
WRA-12	Employment Record	Placement Files	
WRA-13		N O T Y E T I S S U E D	
WRA-14	Notification of Arrival of Employee	Transfer of headquarters	
WRA-15		D I S C O N T I N U E D	
WRA-16	Memorandum Receipt	Warehouse issue	
WRA-17	Daily Issues of Gas, Oil, & Grease	Store issue:	
WRA-18	Continuous Statement of Gasoline on hand	Stores record	
WRA-19	Continuous Statement of Oil and Grease on hand	Stores record	
WRA-20		D I S C O N T I N U E D	
WRA-21 Rev.	Notice of Assignment	Evacuee work assignment	Admin. Instr. No. 10, Rev.

INDEX TO WRA FORMS

November 10, 1942

Form No.	Title	Use	Instruction for Use
WRA-22	Employee Driver's License	Permit to operate government car	Admin.Instr. No. 53
WRA-23	Request for Approval	Clearance of Personnel Actions	Admin.Instr. No. 13
WRA-24 Rev.	Notice of Employment	Letter of Authority Employment	Admin.Instr. No. 13
WRA-25 Rev.	Notice of Termination	Letter of Authority Employment	Admin.Instr. No. 13
WRA-26 Rev.	Individual Record	Evacuee History	Admin.Instr.No. 22 & 27
WRA-27	File Form	Jacket for Material in Files	
WRA-28	File Request—Charge	Charge-out slip	
WRA-29	Obligation Register	Division control or record of funds	(Disregard Admin. Instr. (No.19 as it pertains to (this form)
WRA-30	Mail-order Request	Request for stamps, registry	
WRA-31	Service Record & Placement Card	Administrative Employee Records	
WRA-32	File Jacket	Jacket for correspondence referred out	
WRA-33		D I S C O N T I N U E D	
WRA-34	Director's Correspondence	Jacket for unanswered correspondence	
WRA-35	Record of Interview	Interview with applicant for administrative job	
WRA-36	Identification Card Record	Record of issuance of WRA-82	Admin.Instr. No. 38
WRA-37	Identification Card Receipt	Receipt for WRA-82	Admin.Instr. No. 38
WRA-38	Visitor's Pass	Permit to visit Relocation Center	Admin.Instr. No. 43
WRA-39	Consent to Care at Hospital	Project Hospital	
WRA-40	In-Patient Admission & Discharge	Project Hospital	
WRA-41	Admission Report	Project Hospital	

INDEX TO WRL FORMS

November 10, 1942

Form No.	Title	Use	Instruction for Use
WRA-42	Doctors' Order Sheet	Project Hospital	
WRA-43	Temperature Chart	Project Hospital	
WRA-44	Bedside Record	Project Hospital	
WRA-45	Clinical History Record	Project Hospital	
WRA-46	Physical Examination	Project Hospital	
WRA-47	Ward Surgeon's Progress & Treatment Record	Project Hospital	
WRA-48	Ante Partum Record	Project Hospital	
WRA-49	Labor & Post Partum Record	Project Hospital	
WRA-50	Newborn Record	Project Hospital	
WRA-51	Surgery Record	Project Hospital	
WRA-52	Report of Anesthesia	Project Hospital	
WRA-53	Request for Laboratory Examination	Project Hospital	
WRA-54	Laboratory Record	Project Hospital	
WRA-55	X-Ray Report	Project Hospital	
WRA-56	Request for Consultation	Project Hospital	
WRA-57	Permit for Post-Mortem Examination	Project Hospital	
WRA-58	Autopsy Record	Project Hospital	
WRA-59	Unusual Occurrence Report	Project Hospital	
WRA-60	Nursery Summary Sheet	Project Hospital	
WRA-61	Defecation and Urine Lists	Project Hospital	
WRA-62	Dispensary Minor Ailment or Out-Patient Progress Record	Project Hospital	

INDEX TO WRA FORMS

November 10, 1942

Form No.	Title	Use	Instruction for Use
WRA-63	Immunization Record	Project Hospital	
WRA-64	House Call Report	Project Hospital	
WRA-65	Public Health Nursing Record	Project Hospital	
WRA-66	Supply Room Loan Record	Project Hospital	
WRA-67	Requisition Form—Medical	Project Hospital	
WRA-68	Repairs Form—Medical	Project Hospital	
WRA-69	Linen Requisition—Medical	Project Hospital	
WRA-70	Prescription Blank	Project Hospital	
WRA-71		D I S C O N T I N U E D	
WRA-72	Request for Special Messenger Service	Administrative Business	
WRA-73	Schedule of Rates	List of Charges for Housing on Project	Admin. Instr. No. 31
WRA-74	Housing Occupancy	Payroll Deductions for Administrative Employees	Admin. Instr. No. 31
WRA-75	Notice of Housing Vacated	Terminate Payroll Deductions	Admin. Instr. No. 31
WRA-76	Application for Public Assistance Grant	Needy evacuee residents	Admin. Instr. No. 35
WRA-77	Voucher for Public Assistance Grant	Issuance of grants	Admin. Instr. No. 35
WRA-78	Monthly Grant Report	Report on Public Assistance Grants	Admin. Instr. No. 35
WRA-79	Allotment Ledger	Project Accounting Records	Admin. Instr. No. 41
WRA-80	Status of Funds Allotted	Project Accounting Records	Admin. Instr. No. 41
WRA-81	Trial Balance of General Ledger	Project Accounting Records	Admin. Instr. No. 41
WRA-82	Identification Cards	Credentials of Administrative Employees	Admin. Instr. No. 38 & 43
WRA-83	Personal Property Shipping Order	Movement of evacuee effects	

INDEX TO WRA FORMS

November 10, 1942

Form No.	Title	Use	Instruction for Use
WRA-84	Notice to Person Affected	Individual Exclusion Program	Admin.Instr. No. 51
WRA-85	Request for Individual Assistance	Individual Exclusion Program	Admin.Instr. No. 51
WRA-86	Receipt for Relocation Assistance Grant	Individual Exclusion Program	Admin.Instr. No. 51
WRA-87	Letter of Introduction	Individual Exclusion Program	Admin.Instr. No. 51
WRA-88	Notice to Excluee	Individual Exclusion Program	Admin.Instr. No. 51
WRA-89	Notice to Regional SSB Office	Individual Exclusion Program	Admin. Instr. No. 51
WRA-90	Request for Assistance & Authority to Manage Property	Individual Exclusion Program	Admin.Instr. No. 51
WRA-91	Notice of Assistance Grant	Individual Exclusion Program	Admin.Instr. No. 51
WRA-92	Application for Unemployment Compensation	Unemployed Evacuees	Admin.Instr. No. 27
WRA-93	Clothing Allowance Order	Clothing for Evacuees	Admin.Instr. No. 27
WRA-94		NOT YET ISSUED	
WRA-95	Basic Family Card	Data for Project Welfare Program	Admin.Instr. No. 27
WRA-96	Material Issuance Ticket	Stores Accounting	Admin.Instr. No. 48
WRA-97	Daily Recapitulation of Material Issued	Stores Accounting	Admin.Instr. No. 48
WRA-98		NOT YET ISSUED	
WRA-99	Food Costs	Mess Cost Accounting	Admin.Instr. No. 48
WRA-100	Application for Permission to Reside in a Relocation Center	Admission to non-evacuee residents	Admin.Instr. No. 49
WRA-101	Residence Permit	Admission to non-evacuee residents	Admin.Instr. No. 49
WRA-102		NOT YET ISSUED	
WRA-103		NOT YET ISSUED	
WRA-104	Property Report	Individual Exclusion Program	

INDEX TO WRA FORMS

November 10, 1942

Form No.	Title	Use	Instruction for Use
WRA-105		NOT YET ISSUED	
WRA-106	Daily Absence Report	Timekeeping Administrative Personnel	Admin.Instr. No. 59
WRA-107		NOT YET ISSUED	
WRA-108		NOT YET ISSUED	
WRA-109		NOT YET ISSUED	
WRA-110		NOT YET ISSUED	
WRA-111		NOT YET ISSUED	
WRA-112	Compensatory Time	Project Employment of evacuees	Admin.Instr. No. 10, Rev.
WRA-113	Change List	Project Employment of evacuees	Admin.Instr. No. 10, Rev.
WRA-114	Termination Notice	Project Employment of evacuees	Admin.Instr. No. 10, Rev.
WRA-115	Time Card	Project Employment of evacuees	Admin.Instr. No. 10, Rev.
WRA-116	Division to Division Transfer Slip	Project Employment of evacuees	Admin.Instr. No. 10, Rev.
WRA-117		NOT YET ISSUED	
WRA-118	Enlistee Service & Payment Record Card	Project Employment of Evacuees	Admin.Instr. No. 10, Rev.
WRA-119	Industrial Report Form	Project Report to Washington	Admin.Instr. No. 57
WRA-120	Weekly Report Form	Project Report to Washington	Admin. Instr. No.57
WRA-121	Project Attorney Report Form	Project Report to Washington	Admin. Instr. No.57
WRA-122	Employment Report Form	Project Report to Washington	Admin. Instr. No.57
WRA-123	Agriculture Report Form	Project Report to Washington	Admin. Instr. No.57
WRA-124	Community Management Report Form	Project Report to Washington	Admin. Instr. No.57
WRA-125	Office of Reports and Repatriation Form	Project Report to Washington	Admin. Instr. No.57

WAR RELOCATION AUTHORITY

Application for a Permit to Leave a
Relocation Center for Private Employment

3 copies of this application and 5 copies of Form WRA-26 (Individual Record) must be filled out for the applicant and for each member of the family over 14 years of age accompanying the applicant.

Print or type all entries

A. APPLICANT

(Only line 1 should be filled out for family members accompanying applicant.)

1. Name of applicant _____
2. Center address of applicant _____
3. Family No. of applicant _____
4. Names and family numbers of members of family accompanying applicant.

B. EMPLOYMENT

(This section need not be filled out for family members accompanying the applicant if they are not to be employed)

5. Name of employer _____
6. Address of employer _____
7. Business of employer _____
8. Nature of employment to be taken _____

9. Nature and address of business, if self-employment _____

C. INFORMATION ON APPLICANT

(Unless otherwise stated, all questions are to be answered in terms of your status before the present evacuation took place.)

(If a choice of words is given, circle the most appropriate one.)

10. Were you living with your parents? Yes. No.
11. Were you dependent upon them economically? Wholly. Partially. No.
12. Were they dependent upon you for support? Wholly. Partially. No.
13. Do you speak Japanese? Fluently. Passably. Poorly. No.
Read Japanese? Fluently. Passably. Poorly. No.
Write Japanese? Fluently. Passably. Poorly. No.
14. Have you ever subscribed to a Japanese language newspaper, magazine, publication, etc.? Yes. No. If so, name them: _____

15. What is your "dual citizenship" status? Explain in detail: _____

16. Did you ever belong to any Japanese organizations which had direct or indirect connections with Japan, or were conducted primarily in Japanese? (Japanese Associations, ken-jin-kais, hem-u-she-kais, etc.) Yes. No. If so, name them and give length of membership in each: _____

17. Were you ever an officer in any of them? Yes. No. If so, give name of organization, office held and year: _____

18. Did your father belong to any Japanese organization? Yes. No. If so, name them: _____

19. Did he ever hold an office in any of them? Yes. No. If so, state name, when, and capacity held: _____

20. Did you ever work for or volunteer services to the Japanese consulate? Yes. No. If so, when and in what capacities: _____

21. Have you ever been to Japan? Yes. No. If so, when, for how long, and for what purpose: _____

22. Are any immediate members of your family now in the armed forces of Japan? Yes. No. If so, what rank do they hold and in what branch of the service: _____

23. Are any immediate members of your family now in Japan. Yes. No. If so, state names and relationship: _____

24. Do you belong to any Japanese-American organization: (JACL, YMCA, YWCA, etc.) Yes. No. If so, give names and length of membership in each: _____

25. Were you ever an officer in any of them? Yes. No. If so, give name, dates, and capacities: _____

26. Did you belong to any other organizations? (Civic, luncheon, fraternal, etc.--whose membership is almost entirely Caucasian in make-up) Yes. No. If so, give names and dates: _____

27. Do you have any sons or brothers in the United States Army? Yes. No. If so, how many: _____. Volunteers? Yes. No.
28. Have you forsworn any and all allegiances which you may knowingly or unknowingly have held to the Emperor of Japan? Yes. No. If not, do you now repudiate such allegiances? Yes. No.
29. Do you agree, if this application is approved, to notify the Director of the War Relocation Authority in Washington, D.C. of any change of address or of employer for the duration of the present war? Yes. No.
30. List the names and addresses of at least two, and preferably five, Caucasian references whom we may call upon for information regarding you in as many of the following categories as possible.

Business or Profession	Name	Address	Locality
Attorneys	1. _____		
	2. _____		
	3. _____		
Businessmen (State type of business)	1. _____		
	2. _____		
	3. _____		
Church Ministers (State denominations)	1. _____		
	2. _____		
	3. _____		
Organization Leaders (State name of organization)	1. _____		
	2. _____		
	3. _____		
Public Officials (State office held)	1. _____		
	2. _____		
	3. _____		
School Teachers (State name of schools)	1. _____		
	2. _____		
	3. _____		
Others (State occupations, etc.)	1. _____		
	2. _____		
	3. _____		

I certify that the foregoing statements and the information supplied on Form WRA-26 (Individual Record) for myself and my dependents, which form a part of this application, are true and complete to the best of my knowledge and belief. (Any false statement is sufficient cause for rejection of the application or recall to a relocation center after approval.)

Signature _____

WRA FORMS

Man. — Manual
Hdk. — Handbook
Fin. — Finance Handbook

Form No.	Title	Use	Instruction for Use
WRA-1	DISCONTINUED		
WRA-2	DISCONTINUED		
WRA-3	DISCONTINUED		
WRA-4	DISCONTINUED		
WRA-5	DISCONTINUED		
WRA-6	DISCONTINUED		
WRA-7 Rev.	Requisition for Materials and Supplies	Requisition Form	Hdk. 20.4.7B
WRA-8	DISCONTINUED		
WRA-9	DISCONTINUED 7/1/44		
WRA-10	DISCONTINUED 7/1/44		
WRA-11	DISCONTINUED		
WRA-12	Employment Record	Project Employment Placement Files	Hdk. 50.5.5B & C
WRA-13	DISCONTINUED		
WRA-14	DISCONTINUED		
WRA-15	DISCONTINUED		
WRA-16	DISCONTINUED		
WRA-17 Rev.	Daily Report of Gas and Oil Issues and Inventories	Store Records	Fin. E-71

6/1/44

8/11/44
Approved

WRA FORMS

Form No.	Title	Use	Instruction for Use
WRA-18	DISCONTINUED		
WRA-19	DISCONTINUED		
WRA-20	DISCONTINUED		
WRA-21 Rev.	Notice of Assignment	Evacuee work assignment	Man. 50.5.9A
WRA-22	Employee Driver's License	Permit to operate government car	Man. 20.20.1
WRA-23	DISCONTINUED		
WRA-24	DISCONTINUED		
WRA-25	DISCONTINUED		
WRA-26 Rev.	Individual Record	Evacuee Personal History	Hdk. 60.6.1
WRA-27	File Jacket	Jacket for File Material	
WRA-28	File Request—Charge	Charge-out Slip	
WRA-29	Obligation Register /	Division control of record of funds	
WRA-30	Mail Order Request	Request for stamps or registry	
WRA-31	DISCONTINUED		
WRA-32	File Jacket	Jacket for correspondence referred out	
WRA-33	DISCONTINUED		
WRA-34	Director's Correspondence	Jacket for Directorial Correspondence	
WRA-35	Record of Interview	Interview with applicant for admin. position	

6/1/44

WRA FORMS

Form No.	Title	Use	Instruction for Use
WRA-36	Identification Card Report	Record of issuance of WRA-82	Man. 20.21.4
WRA-37	Identification Card Receipt	Receipt for WRA-82	Man. 20.21.5
WRA-38	Visitor's Pass	Permit to visit Center	Man. 50.1.10
WRA-39	Consent to Care at Hospital	Project Hospital	
WRA-40	In-Patient Admission and Discharge	Project Hospital	
WRA-41	Admission Report	Project Hospital	
WRA-42	Doctor's Order Sheet	Project Hospital	
WRA-43	Temperature Chart	Project Hospital	
WRA-44	Bedside Record	Project Hospital	
WRA-45	Clinical History Record	Project Hospital	
WRA-46	Physical Examination	Project Hospital	
WRA-47	Ward Surgeon's Progress & Treatment Record	Project Hospital	
WRA-48	Ante Partum Record	Project Hospital	
WRA-49	Labor & Post Partum Record	Project Hospital	
WRA-50	Newborn Record	Project Hospital	
WRA-51	Surgery Record	Project Hospital	
WRA-52	Report of Anesthesia	Project Hospital	
WRA-53	Request for Laboratory Examination	Project Hospital	
WRA-54	Laboratory Record	Project Hospital	

6/1/44

WRA FORMS

Form No.	Title	Use	Instruction for Use
WRA-55	X-Ray Report	Project Hospital	
WRA-56	Request for Consultation	Project Hospital	
WRA-57	Permit for Post-Mortem Examination	Project Hospital	
WRA-58	Autopsy Record	Project Hospital	
WRA-59	Unusual Occurrence Report	Project Hospital	
WRA-60	Nursery Summary Sheet	Project Hospital	
WRA-61	Defecation and Urine Lists	Project Hospital	
WRA-62	Dispensary Minor Ailment or Out-Patient Progress Record	Project Hospital	
WRA-63	Immunization Record	Project Hospital	
WRA-64	House Call Report	Project Hospital	
WRA-65	Public Health Nursing Record	Project Hospital	
WRA-66	Supply Room Loan Record	Project Hospital	
WRA-67	Requisition Form-Medical	Project Hospital	
WRA-68	Repairs Form-Medical	Project Hospital	
WRA-69	Linen Requisition-Medical	Project Hospital	
WRA-70	Prescription Blank	Project Hospital	
WRA-71	DISCONTINUED		
WRA-72	Request for Special Messenger Service	Outside Special Trips	
WRA-73 Rev.	Schedule of Rates	List of Charges for Housing on Project	Fin. E-32 Man. 50.2.3B Man. 50.2.14

C-1361 PS

6/1/44

WRA FORMS

Form No.	Title	Use	Instruction for Use
WRA-74 Rev.	Notice of Quarters Occupied	Payroll Deductions for Admin. Employees	Fin. E-34 Man. 50.2.14
WRA-75 Rev.	Notice of Quarters Vacated	Payroll Deductions for Admin. Employees	Fin. E-35 Man. 50.2.14
WRA-76	Application for Public Assistance Grant	Evacuee residents requiring financial aid	Man. 30.4.16
WRA-77	Voucher for Public Assistance Grant	Issuance of grants	Man. 30.4.16
WRA-78	DISCONTINUED		
WRA-79	Allotment Ledger	Project Accounting Records	Fin. C-2
WRA-80	Status of Funds Alloted	Project Accounting Records	Fin. F-2
WRA-81 Rev.	Trial Balance of General Ledger Control Accounts	Project Accounting Records	Fin. D-17
WRA-82	Identification Cards	Credentials of Administrative Employees	Man. 20.21.1
WRA-83	DISCONTINUED		
WRA-84 Rev.	Notice to Persons Affected	Individual Exclusion Program	Man. 90.3.2
WRA-85	Request for Individual Assistance	Individual Exclusion Program	Man. 90.3.4
WRA-86	Receipt for Relocation Assistance Grant	Individual Exclusion Program	Man. 90.3.9
WRA-87	Letter of Introduction	Individual Exclusion Program	Man. 90.3.5C
WRA-88	Notice to Excluee Concerning Public Welfare Assistance	Individual Exclusion Program	Man. 90.4.3
WRA-89	Notice to Regional SSB Office	Individual Exclusion Program	Man. 90.4.3
WRA-90	Request for Assistance & Authority to Manage Property	Individual Exclusion Program	Man. 90.3.10
WRA-91	Notice of Assistance Grant Compensation	Individual Exclusion Program	Man. 90.3.4
WRA-92 Rev.	Application for Extended Illness Compensation	Unemployed Evacuees	Man. 50.5.12C

C-1361 Pg

6/1/44

WRA FORMS

Form No.	Title	Use	Instruction for Use
WRA-93	Clothing Allowance Order	Clothing for Evacuees	Man. 30.4.54
WRA-94	Attendance Report	Timekeeping temp. admin. employees	
WRA-95	Basic Family Card	Data for Project Welfare Program	Man. 30.4.52
WRA-96 Rev.	Material Delivery Ticket	Stores Accounting	Fin. E-16, Hdk. 20.4.7C
WRA-97	DISCONTINUED		
WRA-98	Report of Fire	Reporting fires at Projects	Hdk. 40.5.25C
WRA-99	DISCONTINUED		
WRA-100	Application for Permission to Reside in a Relocation Center	Admission to non-evacuee residents	Man. 50.1.5
WRA-101	Residence Permit	Admission to non-evacuee residents	Man. 50.1.5
WRA-102 Rev.	Budget Position Control Card	Position Control	Man. 20.2.24
WRA-103	Standard Description Control Card	Classification control records in Washington	
WRA-104	Property Report	Individual Exclusion Program	
WRA-105 Rev.	Stores Record Card	Stores Accounting	Hdk. 20.4.5B
WRA-106	Daily Absence Report	Timekeeping Administrative Personnel	Hdk. 20.1.112
WRA-107	DISCONTINUED 7/1/44		
WRA-108 Rev.	Physical Inventory of Property	Property Control	Fin. E-65; Man. 50.6.10D Hdk. 20.4.8B
WRA-109	DISCONTINUED 7/1/44		
WRA-110	DISCONTINUED 7/1/44		
WRA-111	Daily Inventory Balance	Property Control	Hdk. 20.4.6A, 20.4.8A

6/1/44

WRA FORMS

Form No.	Title	Use	Instruction for Use
WRA-112	Compensatory Time	Project Employment of Evacuees	Fin. E-100
WRA-113	Change List	Project Employment of Evacuees	Fin. D-25a
WRA-114	Termination Notice	Project Employment of Evacuees	Man. 50.5.9C, Fin. E-95
WRA-115 Rev.	Time Record	Project Employment of Evacuees	Fin. E-93
WRA-116	Division to Division Transfer Slip	Project Employment of Evacuees	Man. 50.5.9B, Fin. E-95
WRA-117	Quarterly Drill Report	Fire Protection Program	Hdk. 40.4.43
WRA-118 Rev.	Enlistee Service & Payment Record Card	Project Employment of Evacuees	Man. 50.5.10F
WRA-119 Rev.	Monthly Report Form — Industry	Project Report to Washington	Man. 20.10.21
WRA-120	DISCONTINUED		
WWRA-121	Property Attorney Report Form	Project Report to Washington	Man. 20.10.21
WRA-122	DISCONTINUED		
WRA-123 Rev.	Monthly Report Form — Agriculture	Project Report to Washington	Hdk. 40.1.9A
WRA-124	DISCONTINUED		
WRA-125 Rev.	Monthly Report Form — Reports	Project Report to Washington	Man. 20.10.21
WRA-126 Rev.	Application for Leave Clearance	Evacuee Leave Program	Hdk. 60.4.1, 60.6.1
WRA-126a	DISCONTINUED		
WRA-127	Application for Short Term Leave	Evacuee Leave Program	Hdk. 60.2.2
WRA-128	Application for Short Term Leave after Clearance	Evacuee Leave Program	Hdk. 60.2.2
WRA-129	Application for Leave to Participate in work group	Evacuee Leave Program	Hdk. 60.3.4

6/1/44

WRA FORMS

Form No.	Title	Use	Instruction for Use
WRA-130	Application for Indefinite Leave	Evacuee Leave Program	Hdk. 60.4.1
WRA-131 Rev.	Notice of Action on Application for Leave Clearance	Evacuee Leave Program	Hdk. 60.6.7
WRA-132	Notice of Decision on Application for Leave	Evacuee Leave Program	Hdk. 60.2.8
WRA-133	Citizen's Short Term Leave	Evacuee Leave Program	Hdk. 60.2.5
WRA-133a	Short Term Leave	Evacuee Leave Program	Hdk. 60.2.5
WRA-134	Alien's Short Term Leave	Evacuee Leave Program	Hdk. 60.2.5
WRA-135 Rev.	Citizen's Leave Permit for Work Group	Evacuee Leave Program	Hdk. 60.3.7
WRA-135a Rev.	Leave Permit for Work Group	Evacuee Leave Program	Hdk. 60.3.7
WRA-136 Rev.	Alien's Leave Permit for work Group	Evacuee Leave Program	Hdk. 60.3.8
WRA-137 Rev.	Citizen's Indefinite Leave	Evacuee Leave Program	Hdk. 60.4.9
WRA-137a Rev.	Indefinite Leave	Evacuee Leave Program	Hdk. 60.4.9
WRA-138 Rev.	Alien's Indefinite Leave	Evacuee Leave Program	Hdk. 60.4.9
WRA-139 Rev.	Daily Work Pass	Gate Control	Man. 50.1.22
WRA-140	Directorial Reference Letter	Evacuee Leave Program	Hdk. 60.6.2
WRA-141	Project Reference Letter	Evacuee Leave Program	
WRA-142	Appeal from Denial of Leave	Evacuee Leave Program	Hdk. 60.2.9
WRA-143	Appeal from Approval with Special Conditions of Application for Leave	Evacuee Leave Program	Hdk. 60.2.9
WRA-144	Notice of Allowance of Leave Pursuant to Appeal	Evacuee Leave Program	Hdk. 60.2.10
WRA-145	Notice of Denial of Leave Pursuant to Appeal	Evacuee Leave Program	Hdk. 60.2.10
WRA-146	Notice to furnish further Information Concerning Appeal	Evacuee Leave Program	Hdk. 60.2.10

C-1361 ps

6/1/44

WRA FORMS

Form No.	Title	Use	Instruction for Use
WRA-147	Report of Arrival	Maintenance of address file	Hdk. 60.4.14
WRA-148A	Change of Residence Follow-up	Maintenance of address File	Hdk. 60.4.15
WRA-148B	Change of Residence - Seasonal	Maintenance of address File	Hdk. 60.3.12
WRA-148C	Change of Residence - Indefinite and Indefinite (Trial)	Maintenance of address File	Hdk. 60.12.20
WRA-149	Request for Transfer	Transfer of Evacuees between Centers	Man. 50.3.19
WRA-150	DISCONTINUED		
WRA-151	DISCONTINUED		
WRA-152 Rev.	Declination of Repatriation or Expatriation	Repatriation Program	Man. 70.1.6
WRA-152A	Declination of Repatriation or Expatriation	Repatriation Program	Man. 70.1.6
WRA-152B	Declination of Repatriation or Expatriation	Repatriation Program	Man. 70.1.6
WRA-153	Request for Assistance in Connection with Property Matters	Evacuee Property Program	Man. 100.2.2
WRA-153A	Power of Attorney	Evacuee Property Program	Man. 100.2.2
WRA-154	Affidavit	Evacuee Property Program	Man. 100.2.2
WRA-155	Request for Storage of Property	Evacuee Property Program	Man. 100.3.3A
WRA-156	Request for Transportation of Property	Evacuee Property Program	Man. 100.3.3H
WRA-157	Farm and Automotive Equipment Survey	Making available Evacuee Prop.	
WRA-158	Monthly Fire Prevention Report	Project Fire Protection Program	Hdk. 40.4.15 .16, .17, .8 and .25
WRA-159 Rev.	Trip Record of Motor Equipment Usage	Motor Pool and Repair	Hdk. 40.5.14
WRA-160	Monthly Unit Record of Motor Equipment Usage	Motor Pool and Repair	
WRA-161	Monthly Activity Record of Motor Equipment Usage	Motor Pool and Repair	Fin. E-70
WRA-162	Automotive Equipment Record Card	Motor Pool and Repair	Fin. E-90

WRA FORMS

Form No.	Title	Use	Instruction for Use
WRA-163	Monthly Unit Record of Motor Equipment Operating Costs	Motor Pool and Repair	
WRA-164	Job and Production Order	Property Control	Fin. E-39
WRA-164A	Motor Repair Section Repair Order	Motor Pool and Repair	Fin. E-73
WRA-165	Monthly Report of Passenger Car and Truck Mileage	Motor Pool and Repair	Fin. E-76
WRA-166	DISCONTINUED		
WRA-167	DISCONTINUED		
WRA-168	Release for Terminated Person	Clearance for possession of government property	Hdk. 20.1.53C
WRA-169	Student Relocation Council Letter	Leave for College Students	Hdk. 60.5.5
WRA-170	Card for Identification of Student	Leave for College Students	Hdk. 60.5.10
WRA-171	DISCONTINUED		
WRA-172	Record for Indefinite Leave	Evacuee Leave Program	
WRA-173	DISCONTINUED		
WRA-174	Petition to Join Interned Member of	Unite Evacuee Families	
WRA-175	Dental Examination Card	Project Medical Program	
WRA-176 Rev.	Daily Evacuee Population Summary	Statistical Records	Hdk. 50.8.3
WRA-176a	Daily Evacuee Pop. Summary by Individuals	Statistical Records	Hdk. 50.8.3
WRA-177 Rev.	Admission Advice	Statistical Records	Hdk. 50.8.3
WRA-178 Rev.	Departure Advice	Statistical Records	Hdk. 50.8.3
WRA-179	Equipment Maintenance Schedule	Motor Pool and Repair	

6/1/44

WRA FORMS

Form No.	Title	Use	Instruction for Use
WRA-180	Summary of Motor Repair Section - Repair Order	Motor Pool and Repair	Fin. E-74
WRA-181	Memo of Suggested Repairs or Adjustments to Automotive Equipment	Motor Pool and Repair	
WRA-182	Daily Time and Production Report	WRA Accounting Records	Fin. E-61
WRA-183	Monthly Summary of Production Time	WRA Accounting Records	Fin. E-41
WRA-184	Records of Production Hours by Operations	WRA Accounting Records	Fin. E-62
WRA-185	Monthly Overhead Report	WRA Accounting Records	Fin. E-43
WRA-186	Unit Record of Production	WRA Accounting Records	Fin. E-50
WRA-187	Production Labor Analysis	WRA Accounting Records	Fin. E-66
WRA-188	Monthly Summary of Completed Job and Production Orders	WRA Accounting Records	Fin. E-44
WRA-189	Receipt and Invoice for Project Produced Goods Delivered to Warehouse	WRA Accounting Records	Fin. E-54, Hdk. 20.4.6J
WRA-189A	Invoice for Project Produced Goods	WRA Accounting Records	Fin. D-19, Hdk. 20.4.9C
WRA-190	Time Study Analysis	WRA Accounting Records	Fin. E-64
WRA-191	Daily Summary of Mess Section Storehouse Issues	WRA Accounting Records	Fin. E-17
WRA-192	Daily Report of Meals Served	WRA Accounting Records	Fin. E-19
WRA-193	Daily Report of Meals Served (Summary)	WRA Accounting Records	Fin. E-20
WRA-194	Monthly Summary of Meals Served	WRA Accounting Records	Fin. E-21
WRA-195	DISCONTINUED		
WRA-196	Monthly Subsistence Report	WRA Accounting Records	Fin. E-22

WRA FORMS

Form No.	Title	Use	Instructions for Use
WRA-197	DISCONTINUED		
WRA-198	Daily Record of Meals Served at Adm. Mess Hall	WRA Accounting Records	Fin. E-27
WRA-199	Cash Receipt for Meal	WRA Accounting Records	Fin. E-24
WRA-200	Adm. Mess Hall Meal Ledger	WRA Accounting Records	Fin. E-28
WRA-201	Statement of Payroll Deductions for Subsistence and Quarters	WRA Accounting Records	Fin. E-30
WRA-202 Rev.	Monthly Report of Administrative Mess Operations	WRA Accounting Records	Fin. F-7
WRA-203	Schedule of Charges for Administrative Quarters	WRA Accounting Records	Fin. E-33
WRA-204	Administrative Quarters Ledger	WRA Accounting Records	Fin. E-36
WRA-205 Rev.	First Notice of Violation	Fire Protection	Hdk. 40.4.15
WRA-206	Second Notice of Violation	Fire Protection	Hdk. 40.4.15
WRA-207	Final Notice of Violation	Fire Protection	Hdk. 40.4.15
WRA-208	Unit Record of Livestock and Poultry	WRA Accounting Records	Fin. E-56
WRA-209	Fixed Asset Valuation Reserve Ledger	WRA Accounting Records	Fin. E-88
WRA-210	Payroll for Evacuee Workers	WRA Accounting Records	Man. 50.5.10C, Fin. C-36
WRA-211	Project Produced Goods Delivered to Divisional Storehouse	WRA Accounting Records	Fin. E-53
WRA-212 Rev.	Register of Expenditures, Purchases	WRA Accounting Records	Fin. D-11
WRA-212A Rev.	Register of Expenditures, Other than Purchases	WRA Accounting Records	Fin. D-12
WRA-213	Hospital In-Patient Statistics	WRA Accounting Records	Fin. E-83

6/1/44

WRA FORMS

Form No.	Title	Use	Instruction for Use
WRA-214	Monthly Inventory and Reconciliation of Livestock and Poultry	WRA Accounting Records	Fin. E-57
WRA-215	DISCONTINUED		
WRA-216 Rev.	Health Section Operating Statement	WRA Account Records	Fin. E-85
WRA-217 Rev.	Statement of Current Costs	WRA Accounting Records	Fin. F-5
WRA-218 Rev.	Progress and Cost Statement	WRA Accounting Records	Fin. F-9
WRA-219	Application for Private Employment	Relocation Center Residents	
WRA-220	Client's Statement	Attorney Referral Program	Man. 50.4.9
WRA-221	Reimbursement for Evacuee Travel	Segregation Program	Hdk. 60.13.6
WRA-222	Change of Status Advice	Records of Evacuee Addresses	Hdk. 50.8.3
WRA-223	Request for Project Storage of Property	Evacuee Property Program	Hdk. 20.4.13
WRA-224	Examination of Food Handler	Project Sanitation	
WRA-225	Weekly Project Sanitation Report	Project Sanitation	
WRA-226	Semi-Weekly Sanitation Inspection Report	Project Sanitation	
WRA-227	Semi-Weekly Laboratory Report	Project Sanitation	
WRA-228	Semi-Weekly Laboratory Report on Project Sewage Treatment	Project Sanitation	
WRA-229	Semi-Weekly Laboratory Report on Project milk Supply	Project Sanitation	
WRA-230	Individual Request for Repatriation or Expatriation	Repatriation Program	Man. 70.1.6A
WRA-231	Request for Repatriation - Family Summary	Repatriation Program	Man. 70.1.6A
WRA-232	Repatriation Record	Repatriation Program	
WRA-233	Consumer Enterprises Balance Sheet	Project Business Enterprises	Man. 30.7.9D

WRA FORMS

Form No.	Title	Use	Instruction for Use
WRA-234	Income and Expense Statement	Project Business Enterprises	Man. 30.7.9D
WRA-235	Monthly Report Form - Engineering	Project Report to Washington	Man. 20.10.21
WRA-236	Monthly Report Form - Internal Security	Project Report to Washington	Man. 20.10.21
WRA-237	Monthly Report Form - Government	Project Report to Washington	Man. 20.10.21
WRA-238	Monthly Report Form - Education	Project Report to Washington	Man. 20.10.21
WRA-239	Monthly Report Form - Community Activities	Project Report to Washington	Man. 20.10.21
WRA-240	Monthly Report Form - Business Enterprises	Project Report to Washington	Man. 20.10.21
WRA-241	Monthly Report Form - Evacuee Property	Project Report to Washington	Man. 20.10.21
WRA-242	Monthly Report Form - Public Health	Project Report to Washington	Man. 20.10.21
WRA-243	Monthly Report Form - Welfare	Project Report to Washington	Man. 30.4.17
WRA-244	Monthly Report Form - Housing	Project Report to Washington	Man. 20.10.21
WRA-245	Monthly Report Form - Vocational Training	Project Report to Washington	Hdk. 30.3.60
WRA-246	Internal Security Case Report	Project Internal Security Program	
WRA-247	Follow-Up Case Report	Project Internal Security Program	
WRA-248	Evacuee Property Receipt	Evacuee Property Program	
WRA-249	Position Code Register	Position Budget Control	Man. 20.2.24
WRA-250	DISCONTINUED		
WRA-251	DISCONTINUED		
WRA-252	DISCONTINUED		
WRA-253	Larval Mosquito Collections - Field Record	Malaria Control Program	

C-1361 p16

6/1/44

Finance Office

Gilley

Ford

Mann

Merrell

Raden

1 Brackets

Stoppard

Acree

Burwell

Benson

Klinkoff

Beeson

Lawson

Barracough, Plank

Tharson

Nimmo, Campbell

Rawlings

Falsom

Ingham

Statistics

Outside Employment

Cox

Smith

Free

Wiley, Russell

Barclay

Ritch

Fujie

Ligne

Wilder

Bauman

Mr. Kiker

Conner

File - 11



WRA FORMS

Form No.	Title	Use	Instruction for Use
WRA-254	Adult Mosquito Collections - Field Record	Malaria Control Program	
WRA-255	Adult Mosquito Collections - Summary Sheet	Malaria Control Program	
WRA-256	Larval Mosquito Collections - Summary Sheet	Malaria Control Program	
WRA-257	Weekly Summary of Adult Catches	Malaria Control Program	
WRA-258 Rev.	List of Evacuees granted Leave Clearance by the Director of the WRA	Outside Employment Program	Hdk. 60.6.6
WRA-259	Travel Allotment Control	Budget Control	
WRA-260	Certification for Return of Personal Property	Evacuee Property Program	
WRA-261	Request for further Investigation	Leave Clearance	Hdk. 60.10.2
WRA-262	Compensatory Time Record	Appointive Leave	Hdk. 20.1.111
WRA-263	Manual Index Card	Washington Procedures Records	
WRA-264	Handbook Index	Washington Procedures Records	
WRA-265	Washington Instructions Index Card	Washington Procedures Records	
WRA-266	Administrative Notice Index Card	Washington Procedures Records	
WRA-267	WRA Form Index Card	Washington Procedures Records	
WRA-268	Medical Social Service Report	Reports to Washington	
WRA-269 Rev.	Evacuee Travel Report	Delayed Evacuees	
WRA-270	Medical History of TB Patient	Delayed Evacuees	
WRA-271	Request for Articles	Delayed Evacuees	
WRA-272	Notification of Discharge of Evacuee Patient	Delayed Evacuees	Man. 120.6.1

C-1361 P16

6/1/44

WRA FORMS

Form No.	Title	Use	Information for Use
WRA-273	DISCONTINUED		
WRA-274	Route List	Movement of Evacuees	Segregation Hdk. Hdk. 140.4.9
WRA-275	Census Tabulation	Movement of Evacuees	Segregation Hdk. Hdk. 140.4.15
WRA-276 Rev.	Block Sheet of Information	Movement of Evacuees	Segregation Hdk. Hdk. 140.4.8
WRA-277	Review Board for Segregation	Segregation Movement	Segregation Hdk.
WRA-278	Report of Activity	Segregation Movement	Segregation Hdk.
WRA-279 Rev.	Certificate of Illness	Movement of Evacuees	Segregation Hdk. Hdk. 140.4.17
WRA-280	Transcript of High School Record	Center School System	
WRA-281	Transcript of Elementary School Record	Center School System	
WRA-282	Teacher Personnel Record and Rating	Center School System	
WRA-283	Teacher Personnel Record	Center School System	
WRA-284	Used Supplies or Equipment Appraisal	Procurement Program	Hdk. 20.6.27A
WRA-285	Important Notice to Vendor	Procurement Program	Hdk. 20.6.34B
WRA-286	Purchase Follow-Up	Procurement Program	Hdk. 20.6.34C
WRA-287	Register of Center Assignments	Procurement Program	Hdk. 20.6.26J
WRA-288	Register of Assignments by Washington	Procurement Program	Hdk. 20.6.26J
WRA-289	Purchase Order Register	Procurement Program	Hdk. 20.6.26K
WRA-290	Government Bill of Lading Register	Procurement Program	Hdk. 20.6.26K

6/1/44

WRA FORMS

Form No.	Title	Use	Instruction for Use
WRA-291	Contract Register	Procurement Program	Hdk. 20.6.26L
WRA-292	Annual School Report	Reports to Washington	
WRA-293	Excise Tax Questionnaire	Procurement Program	Hdk. 20.6.75
WRA-294	Evacuee Patient Record	Delayed Evacuees	
WRA-295	DISCONTINUED		
WRA-296	Notice of Convening Board of Appeal	Leave Clearance	Hdk. 60.11.4
WRA-297	Appeal Letter	Leave Clearance	Hdk. 60.11.5
WRA-298	Acknowledgement of Appeal	Leave Clearance	Hdk. 60.11.5
WRA-299	Notice that	Leave Clearance	Hdk. 60.11.5
WRA-300 Rev.	Application for Leave Assistance Grant	Leave Assistance	Hdk. 60.13.5C
WRA-301	Proposed Crop Production Program	Agriculture	Hdk. 40.1.3A
WRA-302	Kinds and Amounts of Additional Vegetables Needed	Agriculture	Hdk. 40.1.3A
WRA-303 Rev.	Application for Leave Assistance Grant	Leave Assistance	Hdk. 60.13.3
WRA-304	Personal Services Estimate Sheet	Budget Estimates	Man. 20.2.4
WRA-305	Automotive Inspection Sheet	Motor Maintenance	Hdk. 40.5.42B
WRA-306	Parolee Action Card	Statistical Records	
WRA-307	Project Cost Estimates Sheet	Application for Construction Approval	Man. 40.3.9
WRA-308	Application for Cash Grants	Professional Evacuee Workers	Man. 50.1.52D
WRA-309	Yearly Summary Report (Crops)	Agriculture	Hdk. 40.1.9B
WRA-310	Yearly Summary Report (Livestock)	Agriculture	Hdk. 40.1.9B

6/1/44

WRA FORMS

Form No.	Title	Use	Instructions for Use
WRA-311	Transmittal of Evacuee Addresses	Answering Inquiries to Washington	
WRA-311A	Transmittal of Evacuee Addresses	Answering Inquiries to Washington	
WRA-311B	Transmittal of Evacuee Addresses	Answering Inquiries to Washington	
WRA-312	Consolidated Personal Services Report	Evacuee Employment	Hdk. 50.5.5
WRA-313	DISCONTINUED		
WRA-314	Notice of Relocation Assistance Check	Leave Assistance	Hdk. 60.13.9B
WRA-315	Notice of Shipment	Check on Shipments from Washington	
WRA-315A	Notice of Shipment	Check on Shipments from Washington	
WRA-316	Monthly Listing of Live Births and Stillbirths	Statistical Records	Hdk. 50.8.5
WRA-317	Monthly Listing of Deaths	Statistical Records	Hdk. 50.8.5C
WRA-318	Monthly Listing of Marriages	Statistical Records	Hdk. 50.8.5D
WRA-319	Monthly Listing of Divorces	Statistical Records	Hdk. 50.8.5E
WRA-320	Quarterly Census Roster of Residents	Statistical Records	Hdk. 50.8.6A
WRA-321	Summary of Census Roster of Residents	Statistical Records	Hdk. 50.8.6B
WRA-322	Transmittal Letter	Transmitting Reports	Adm. Notice #18
WRA-323	Extension of Termination Date of Seasonal Leave	Leave Program	Hdk. 60.3.15
WRA-324	Recommendation for Involuntary Conversion to Indefinite Leave	Leave Program	Hdk. 60.2.17C Hdk. 60.3.18A
WRA-325	Permit for Evacuees to Return to Relocation Center		Hdk. 60.3.18B Hdk. 60.12.7B

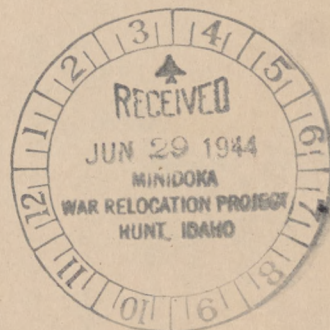
6/1/44

WRA FORMS

Form No.	Title	Use	Instructions for Use
WRA-326	Advice of Positions Change	Personnel Records	
WRA-327	Travel Permission for Leave	Leave Program	Hdk. 60.3.15 Hdk. 60.12.4B
WRA-328	Trial Period Agreement	Leave Program	Hdk. 60.12.2F
WRA-329	Basic Family Face Sheet	Leave Program	Hdk. 30.4.35
WRA-330	Proposed Construction Program	Center Construction	Man. 40.3.2 40.3.8
WRA-331	Family Preference Request	Transfer Movement	Hdk. 140.4.3
WRA-332	Report of Project Processed Foods	Center Food Production	Hdk. 50.5.10E
WRA-333	Report of Project Produced Meat	Center Food Production	Hdk. 50.5.10E
WRA-334	Evacuee Leave Employment Record	Center Evacuee Employment	Hdk. 50.5.12H
WRA-335	Application for Leave	Center Evacuee Employment	Hdk. 50.5.12H
WRA-336	Inventory for a Relocation Center to be Closed	Center Closing	Hdk. 140.8.1A
WRA-337	Status of WPB Approved Construction Projects	Center Construction	
WRA-338	Gate Slip - Incoming	Center Gate Records	Man. 50.1.15
WRA-339	Gate Slip - Outgoing	Center Gate Records	Man. 50.1.18
WRA-340	Relocation Outlook	Relocation	Hdk. 130.27.8
WRA-341			
WRA-342	Procedure Release Jacket	Washington Procedures Clearance	Wash. Instr. #12
WRA-343			
WRA-344			
WRA-345	Major Equipment Record	Property Control	Hdk. 20.4.5A
WRA-346	Minor Equipment Record	Property Control	Hdk. 20.4.5B

C-1361 P20 nobu-final

6/1/44



WRA FORMS

<u>Form Number</u>	<u>Description</u>
WRA-1	Enlistment in War Relocation Work Corps
WRA-2	Affidavit by Enlistee
WRA-3	Cost Control Register
WRA-4	Storehouse Issues Register
WRA-5	Sales Book
WRA-6	Time Roll
WRA-7	Requisition for Materials and Supplies (Mimeographed)
WRA-8	Requisition for Materials and Supplies (Mimeographed)
WRA-9	Property Control Sheet - Nonexpendable - Foust
WRA-10	Property Inventory Card - Expendable - Foust
WRA-11	Investment Record
WRA-12	Employment Record
WRA-13	Subsistence Stock Record Card - Mess & Supply
WRA-14	Notification of Arrival of Employee at New Duty Station
WRA-15	Referral Card - Housing
WRA-16	Memorandum Receipt
WRA-17	Daily Issues of Gas, Oil and Grease
WRA-18	Continuous Statement of Gasoline on Hand
WRA-19	Notification of Change of Official Station
WRA-21	Notice of Assignment - Employment
WRA-22	Employee Driver's License
WRA-23	Request for Approval of Field Personnel Action
WRA-24	Notice of Employment under Letter of Authorization
WRA-25	Notice of Termination of Employment under Letter of Authorization
WRA-26	Individual Record - Employment & Landward
WRA-27	File Cover
WRA-28	File Request - Charge
WRA-29	Obligation Register
WRA-30	Mail Order Request
WRA-31	Service Record Card
WRA-32	Return This Material to Central Files
WRA-33	File Card
WRA-34	Director's Correspondence
WRA-35	Record of Interview
WRA-36	Identification Card Record
WRA-37	Identification Card Receipt Listing
WRA-38	Visitors Pass
WRA-39	Consent to Care at Hospital
WRA-40	In-Patient Admission and Discharge
WRA-41	Admission Report (Pads)
WRA-42	Doctors' Order Sheet
WRA-43	Temperature Chart
WRA-44	Bedside Record
WRA-45	Clinical History Record
WRA-46	Physical Examination
WRA-47	Ward Surgeon's Progress and Treatment Record
WRA-48	Ante Partum Record
WRA-49	Labor and Post Partum Record
WRA-50	Newborn Record

WRA FORMS

Form NumberDescription

WRA-51	Surgery Record
WRA-52	Report of Anesthesia
WRA-53	Request for Laboratory Examination (Pads)
WRA-54	Laboratory Record
WRA-55	X-Ray Report
WRA-56	Request for Consultation (Pads)
WRA-57	Permit for Post-Mortem Examination
WRA-58	Autopsy Record
WRA-59	Unusual Occurrence Report
WRA-60	Nursery Summary Sheet
WRA-61	Defecation and Urine Lists
WRA-62	Dispensary Minor Ailment or Out-Patient Progress Record
WRA-63	Immunization Record
WRA-64	House Call Report (Pads)
WRA-65	Public Health Nursing Record
WRA-66	Supply Room Loan Record (Pads)
WRA-67	Requisition Form (Pads) (Medical)
WRA-68	Repairs Form (Pads) (Medical)
WRA-69	Linen Requisition(Pads) (Medical)
WRA-70	Prescription Blank (Pads)
WRA-71	
WRA-72	
WRA-73	Schedule of Rates
WRA-74	Housing Occupancy for which payroll deduction is to be made
WRA-75	Notice of Housing Vacated for which payroll deductions should stopped
WRA-76	Application for Public Assistance Grant
WRA-77	Voucher for Public Assistance Grant - Fiscal
WRA-78	Monthly Grant Report
WRA-79	Allotment Ledger - Fiscal
WRA-80	Status of Funds Alloted - Fiscal
WRA-81	Trial Balance of General Ledger @ Fiscal
WRA-82	
WRA-83	Personal Property shipping order - Housing
WRA-84	
WRA-85	
WRA-86	
WRA-87	
WRA-88	
WRA-89	
WRA-90	
WRA-91	
WRA-92	Application for unemployment Compensation - Employment
WRA-93	Clothing Allowance Order - Housing
WRA-94	Attendance Report - Personnel
WRA-95	Basic Family card
WRA-96	Material Issuance Ticket - Housing - Property McAlpine
WRA-97	
WRA-98	
WRA-99	
WRA-100	Application for Permission to reside in Relocation Center

WRA FORMS

Form NumberDescription

WRA-101	Residence Permit - Landward
WRA-102	<i>Encumbrance</i>
WRA-103	
WRA-104	<i>Property Report</i>
WRA-105	Stores Record Card - Foust
WRA-106	
WRA-107	Advise of Surplus Material - Foust
WRA-108	Physical Inventory of Materials & Supplies in Proj. Warehouse or
WRA-109	Nonexpendable Property Control Sheet - Foust / Division storehouses -Foust
WRA-110	Advice of Class 'A' Equip. Rec'd - Transferred or disposed of - Foust
WRA-111	Daily Inventory Balnk - McAlpine
WRA-112	Compensatory Time Card - Fiscal
WRA-113	Change List - Fiscal
WRA-114	Termination Notice
WRA-115 <i>Rev.</i>	Time Card - Fiscal <i>Record of Compensatory Time</i>
WRA-116	
WRA-117	<i>Quarterly Drill Report</i>
WRA-118	Enlistee Service & Payment Record Card - Fiscal
WRA-119	Covered by Administrative Instruction # 57 - Industrial - <i>Monthly Report</i>
WRA-120	Covered by Administrative Instruction # 57 - Landward - <i>Weekly Report</i>
WRA-121 <i>Rev.</i>	<i>covered by Administrative Instruction # 57 - Perry - Proj. Attorney using</i>
WRA-122 <i>Rev.</i>	<i>covered by Administrative Instruction # 57 - Huso</i>
WRA-123 <i>Rev.</i>	<i>covered by Administrative Instruction # 57 - Rogers monthly Agric. Report</i>
WRA-124	Covered by Administrative Instruction # 57 - Community Services
WRA-125	Covered by Administrative Instruction # 57 - Reports Officer - <i>monthly Report</i>
WRA-126	Application for Leave Clearance - Landward - <i>Huso</i>
WRA-127	Application for short term leave - Landward
WRA-128	Application for short term leave - Landward
WRA-129	Application for leave to participate in Work Group - Landward
WRA-130	Application for Indefinite Leave - Landward
WRA-131	Notice of action on application for leave clearance - Landward
WRA-132	Notice of decision on application leave
WRA-133a	Short Term Leave
WRA-134	Aliens Hort Term Leave - Landward
WRA-135	Citizens Leave Permit for Work Group - Huso
WRA-136	Aliens Leave Permit for Work Group - Huso
WRA-137	<i>Citizens Indefinite Leave</i>
WRA-138	<i>Aliens Indefinite</i>
WRA-139	Daily Work Pass
WRA-140	Reference sheet in connection with an application to leave ctr. - <i>Landward</i>
WRA-141	
WRA-142	Appeal from denial of leave - Landward
WRA-143	Appeal from approval with special conditions of application leave -Landward
WRA-144	Notice of Allowance to leave pursuant to appeal - Landward
WRA-145	Notice of denial of leave pursuant to appeal - Landward
WRA-146	Notice to furnish further information concerning appeal - Landward
WRA-147	Report of Arrival Card
WRA-148	WRA Change of Residence Report Card
WRA-149	
WRA-150	

WRA FORMS

Form Number

Description

WRA-151	
WRA-152	Declaration of Declination of Repatriation (Record Card)
WRA-153	Request for Assistance in Connection with Property matters
WRA-154	
WRA-155	Request for Storage of Property
WRA-156	Request for Transportation of Supply Dep.
WRA-157	Farm & Automotive Equipment Survey
WRA-158	
WRA-159	Trip Record of Motor Equipment Usage
WRA-160	Monthly Unit Record of Motor Equipment Usage
WRA-161	Monthly Activity Record of Motor Equipment usage - Transportation
WRA-162	
WRA-163	Monthly Unit Record of Motor Equip Operation cost
WRA-164	Job and Production Order
WRA-165	
WRA-166	
WRA-167	
WRA-168	
WRA-169	Student Relocation Blanks - Landward
WRA-170	
WRA-171	Report of Survey - Foust
WRA-172	
WRA-173	Notification of Departure on Indefinite Leave - Landward
WRA-174	
WRA-175	Dental Examination Chart
WRA-176	Daily Census Population Summary
WRA-177	Admission Advice Landward
WRA-178	Departure Advice Landward - Housing
WRA-179	Equipment Maintenance Schedule - Transportation
WRA-180	
WRA-181	Memo of Supplies Repairs or Adjustments to Automotive Equipment
WRA-182	
WRA-183	Monthly Summary Production Times
WRA-184	Record of Production Hours by Operation
WRA-185	Monthly Overhead Report
WRA-186	Unit Record of Production
WRA-187	Production Labor Analysis production Order
WRA-188	Monthly Summary of complete job - Produced Goods Del. to Warehouse
WRA-189	Receipt & Invoice for Proj.
WRA-190	Time Study Analysis
WRA-191	Daily Summary of Mess Division Storeroom Issues
WRA-192	DAILY REPORT ON MEALS SERVED
WRA-193	
WRA-194	Monthly Summary of Meal served
WRA-195	Monthly Summary of Time Records Current Costs
WRA-196	Monthly Subsistence Report
WRA-197	
WRA-198	Daily Record of meals served at Ad. mess Hall
WRA-199	
WRA-200	Adm. Mess Hall Meal Ledger
WRA 210 A	Miscellaneous Expenditure Control Register
210 B	Pay Roll for unissued workmen - Fiscal

<u>Form No.</u>	<u>Title</u>	<u>Quantity</u>	<u>Date</u>
WRA-39	Consent to Hospital Care	3,000	5-20-43 ²⁵
WRA-40	In-patient Admission & Discharge	3,000	5-17-43 ²⁴
WRA-41	Admission Report	15,000	5-20-43 ²⁴
WRA-42	Doctor's Order Sheet	6,000	5-17-43 ²⁴
WRA-44	Bedside Record	30,000	5-18-43
WRA-45	Clinical History Record	6,000	5-20-43
WRA-46	Physical Examination	6,000	5-17-43
WRA-47	Ward Surgeon's Progress and Treatment Record	18,000	5-18-43 ²⁵
WRA-48	Ante Partum Record	500	5-20-43 ²⁴
WRA-49	Labor and Postpartum Record	500	5-17-43 ²⁴
WRA-50	Newborn Record	500	5-20-43 ²⁴
WRA-51	Surgery Record	500	5-20-43 ²⁴
WRA-52	Report of Anaesthesia	700	5-18-43 ²⁴
WRA-53	Request for Laboratory Examination	30,000	5-20-43 ²⁵
WRA-54	Laboratory Record	6,000	5-17-43 ²⁴
WRA-55	X-ray Report	3,000	5-23-43
WRA-56	Request for Consultation	600	5-20-43 ²⁴
WRA-57	Post-Mortem Examination	600	5-20-43
WRA-58	Autopsy Record	600	5-20-43 ²⁴
WRA-59	Unusual Occurrence Report	600	5-17-43 ²⁴
WRA-60	Nursery Summary	600	5-17-43 ²⁴
WRA-61	Urine List	3,000	5-20-43 ²⁵
WRA-62	Dispensary Minor Ailment	6,000	5-20-43
WRA-64	House Call Report	3,000	5-17-43 ²⁴
WRA-65	Public Health Nursing Record	1,200	5-26-43 ^{June 1}
WRA-66	Supply Room Loan Record	6,000	5-17-43 ²⁴
WRA-67	Requisition Form	2,400	5-20-43
WRA-68	Repairs Form	2,400	5-17-43 ²⁴
WRA-69	Linen Requisition	2,400	5-20-43 ²⁵
WRA-70	Prescription Blank	30,000	5-23-43

OFFICE FOR EMERGENCY MANAGEMENT FORMS

Form Number

Description

OEM-1	Advice of Personnel Action
OEM-2	Application and Personal History Statement (Discontinued - Use SF-57)
OEM-2a	Application and Personal History Statement - Attorney's
OEM-3	Current Payroll Deductions
OEM-4	Change of Address
OEM-5	Daily List of Absentees
OEM-7	Request for Compensation per Diem Personnel
OEM-7a	Request for Compensation Per Diem Personnel (Field)
OEM-8	Application for Leave of Absence
OEM-10	Request for Leave Slip
OEM-11	Notice of Resignation
OEM-12	Inter-Office Transfer
OEM-13	Certification of Full Pay
OEM-14	Personnel Record
OEM-17	Request for Leave Status
OEM-19	Notice of Entrance on Duty
OEM-20	Personnel Charge Out
OEM-21	File Ticket
OEM-25	Biographical Statement
OEM-27	Position Description
OEM-27a	" " (Field)
OEM-28	Request for Personnel Action
OEM-30	File Copy
OEM-31	Chronological Copy
OEM-32	Office Memorandum - 8 x 10 $\frac{1}{2}$
OEM-33	Office Memorandum - 5 x 8
OEM-34	Telephone Message
OEM-35	Attached Papers
OEM-37	Cross Reference Sheet
OEM-38	Letter Charge Out
OEM-39	Request for Authorization of Travel
OEM-40	Requisition for Printing and Binding
OEM-41	Requisition for Supplies
OEM-41	Continuation Sheet
OEM-42	Purchase Order (New Form - Us instead of OEM-389)
OEM-44	Toll Call Certificate - Yellow and Green (50 sots per pad)
OEM-45	Toll Ticket
OEM-46	Switchboard Time Sheet
OEM-47	Mail Receipt
OEM-48	Incoming Mail Count
OEM-50	Postage Stamp Report
OEM-50a	Continuation Sheet
OEM-51	Report of Tokens Used
OEM-52	Daily Report Volume of Mail
OEM-53	Statement of Official Matter Mailed Free
OEM-54	Daily Report of Use of Cars
OEM-55	Chauffeur's Daily Report
OEM-55a	" " "
OEM-57	Purchase Authority Register
OEM-59	Telephone Record
OEM-61	Transfer of Property (Issue Slip)
OEM-64	Record of Bills of Lading

- Personnel

OFFICE FOR EMERGENCY MANAGEMENT FORMS

<u>Form Number</u>	<u>Description</u>
OEM-65	Report of Material Received
OEM-71	Travel Authorization
OEM-71	" " (Tissue)
OEM-73	Budget Estimate by Months
OEM-74	Miscellaneous Voucher Record
OEM-75	Machine Ledger
OEM-75a	Allotment Ledger
OEM-75a	Inserts
OEM-77	Daily List of Addressograph Changed
OEM-82	Personal Interview Sheet
OEM-83	Record of Interview
OEM-85	Classification File Card
OEM-86	Vacation Choice
OEM-87	Field Purchase Authority (Discontinued)
OEM-89	Order Blank for Rubber Stamps
OEM-90	Service Report
OEM-91	Personnel Transfer Form
OEM-94	File Designation - Correspondence (3 x 5) Single Copy
OEM-100	Docket Contents
OEM-106	Record of Moving Telephone and Equipment
OEM-108	Cumulative Overtime, Compensatory Leave Blank (Detail Record Sheet)
OEM-115	Copies of Transportation Requests
OEM-118	Requisition Register
OEM-132	Report of Activities
OEM-136	Photostat Cost Sheet
OEM-137	Automobile Dispatch
OEM-138	Tickler Form
OEM-141	Referral Record
OEM-165	Monthly Narrative Report
OEM-166	Monthly Report on Application Listed
OEM-167	Summary Report of Monthly Operations
OEM-168	Report on Registrations for Public Defense Housing Projects
OEM-169	Monthly Report on Vacancies Listed
OEM-169a	Form L - Monthly Report on Vacancies Listed
OEM-170	Summary Report of Monthly Operations - Vacancies and Applications
OEM-176	Letterhead, OEM, Notice of Cancellation/Amendment to
OEM-176a	Paper, Tissue, Notice of Cancellation/Amendment to
OEM-188	Issue Slip
OEM-190	Purchase Order - Invoice and Receipt Register
OEM-196	Correspondence File Card
OEM-211	Report to Investigation Unit (Employees who took oath)
OEM-230	Remittance Register
OEM-251	Special Tags
OEM-260	Discount Date Expires - <i>See below</i>
OEM-262	Service Request Reference
OEM-289	Toll Call Certification Attachment
OEM-294	Inter Office Memo Coordinator
OEM-295	Reference Control Slip (Inter-American Affairs)
OEM-302	Routing Slip
OEM-304	Administration Suspension Statement
OEM-304a	Statement (Tissue)
OEM-329	Personnel Card - 3 x 5

OFFICE FOR EMERGENCY MANAGEMENT FORMS

<u>Form Number</u>	<u>Description</u>
OEM-342	Operators Control
OEM-347	Leave Status Card
OEM-353	Personnel Record Card for Visible File 3 x 5
OEM-368	Daily Referral Report
OEM-376	Advice of Allotment
OEM-377	Advice of Change of Allotment
OEM-378	Miscellaneous Obligation Record
OEM-379	Disbursement Record Card
OEM-380	Collection Record Card
OEM-381	Contract Information Card
OEM-382	Transportation Request Accountability Record
OEM-383	Tax Exemption Certificate Accountability Record
OEM-384	Identification Card Accountability Record
OEM-385	Administrative Suspension Statement for Fiscal Use
OEM-386	Voucher Record Card
OEM-389	Purchase Order - Field (sets) (Discontinued, use OEM-42)
OEM-390	Requisition - Field
OEM-392	Check Transmittal Slip
OEM-393	Issue Slip
OEM-394	Inventory Card (Front and Back)
OEM-395	Stamp Report
OEM-396	Attendance Record
OEM-397	Leave Record Card (Front and Back)
OEM-406	Statement of Acceptance
OEM-430	Messenger Call Record
OEM-476	Overtime Leave Slip
OEM-482	Emergency Card (Nurse's Record)
OEM-491	Issue Card
OEM-493	Journal Transcript
OEM-501	Report on Limitations
OEM-502	Request for Design and Approval of Form
OEM-508	Report on Condition of Allotments and Limitations
OEM-511	Telephone Bid - Tabulation
OEM-524	Communications Expenditures Breakdown
OEM-526	Report of Change on Salary Status
OEM-527	Advice of Personnel Action
OEM-528	Property Number Register
OEM-530	Teletype Number Sheet
OEM-531a	Teletype Message - 5 x 8 - Light Green
OEM-534	Leave Record
OEM-536	Advice of Allotment Limitation
OEM-540	Telephone Message Pads - <i>Miss Ast</i>
OEM-542	Work Sheet
OEM-543	Advice of Change in Allotment Limitation
OEM-563	Progress Report
OEM-563a	" "
OEM-563b	" "
OEM-563c	" "
OEM-563d	" "
OEM-564	Notice of Back Order
OEM-569	Change in Telephone Listing
OEM-570	Quarterly Estimate of Requirements for Office Equipment

STANDARD FORMS

<u>Form Number</u>	<u>Description</u>
SF-1	Requisition for Printing and Binding
SF-2	Government Lease
SF-3	Estimates of Appropriation Required
SF-3a	For use in preparing Schedules of Obligations
SF-4a	Change in Civilian Personnel
SF-6	Personal History Statement
SF-7	Service Record Card
SF-8	Oath of Office
SF-9	Report of Shipment
SF-14	Telegram - Official Business - Government Rates - 8 x 10 $\frac{1}{2}$) Pads of 100
SF-14a	Telegram Blanks - 5 x 8
SF-17	Report on Probationary Appointee
SF-18	Transportation Request Register
SF-19	Bond Indemnity Advance
SF-20	Invitation of Bids (Construction Contracts)
SF-21	Form of Bids (Construction Contracts)
SF-22	Instructions to Bidders (Construction and Supplies)
SF-23	Form of Contract (Construction)
SF-24	Form of Bid Bond (Construction and Supply)
SF-25	Form of Performance Bond (Construction and Supply)
SF-25a	Payment Bond (Construction)
SF-26	Driver's Report of Accident
SF-27	Investigating Officer's Report -- (Accident)
SF-28	Claim for Damages
SF-30	Invitation for Bids (Supply)
SF-31	Form of Bid (Supply)
SF-32	Short Form Contract (Supply)
SF-33	Invitation, Bid and Acceptance
SF-34	Form of Annual Bid Bond (Supply)
SF-35	Form of Annual Performance Bond (Supply) 100 sets per pad
SF-36	Continuation Schedule for SF-31 or 33
SF-39	Request for Certification
SF-40	Contract for Telephone Service
SF-41	Form of Contract (Coal)
SF-42	Instructions to Bidders (Coal)
SF-43	Purchase Conditions (Coal)
SF-46	Request for Transfer, Reinstatement, Change in Status
SF-47	Personnel Affidavit
SF-48	Recommendation for Classification (Ramspeck Act & Sect. 1-8743)
SF-49	Recommendation for Classification (Ramspeck Act & Sect. 6-8743)
SF-50	Changes in Civilian Personnel
SF-57	Application for Federal Employment
SF-58	Application for Federal Employment - Continuation Sheet
SF-1012	Voucher for Reimbursement of Travel Expenses
SF-1012a	Carbon Sheet for SF-1012
SF-1012b	Continuation Sheet for SF-1012b
SF-1012c	Carbon Sheet for SF-1012b
SF-1012d	Cash Receipt Book
SF-1012e	Statement of Travel by Motor Vehicle
SF-1013	Pay Roll for Personal Services
SF-1013a	Continuation Sheet for SF-1013
SF-1013b	Carbon Sheet for SF-1013

STANDARD FORMS

<u>Form Number</u>	<u>Description</u>
SF-1013c	Carbon Sheet for SF-1013a
SF-1013d	Payroll Form, Original Short Form
SF-1013e	Carbon Sheet for SF-1013d
SF-1014	General Ledger (Heavy-White)
SF-1014a	General Ledger (Heavy-double sheet)
SF-1015	Allotment Ledger (Heavy Buff)
SF-1015a	Allotment Ledger (Heavy-double sheet)
SF-1015a	Allotment Ledger (Manifold) 10½ x 15½
SF-1016	Distribution Ledger (Heavy White) unruled
SF-1016a	Allotment Ledger
SF-1016b	Distribution Ledger Sheets (Heavy) 10½ x 16
SF-1016b	Distribution Ledger Sheets (Thin)
SF-1017G	Journal Voucher Sheets
SF-1019	Account Current - memo
SF-1023	Voucher Distribution Card
SF-1027	Requisition for Disbursing Funds
SF-1033	Identification Card
SF-1034	Public Voucher for Purchases and Services
SF-1034a	" " " " " " carbon Sheet
SF-1035	" " Continuation Sheet for SF-1034
SF-1035a	" " Carbon Sheet for SF-1035
SF-1036	Statement and Certificate for Award
SF-1038	Application for Advance of Funds (Bond)
SF-1038a	Application for Advance of Funds
SF-1039	Statement of Advance of Funds for Travel Expenses (to accompany SF-1038)
SF-1041	Affidavit
SF-1044	Schedule of Collections (Plain)
SF-1045	Summary of Collections
SF-1046	Schedule of Transfers and Refunds
SF-1047	Public Voucher for Refunds
SF-1048	Public Voucher for Refunds (Second Sheet)
SF-1049	Public Voucher for Refunds
SF-1050	Public Voucher for Refunds (Memorandum Yellow)
SF-1052	Statement of Advertising Rates - G.P.O. - 51120
SF-1053	Advertising Order - G.P.O. - 51121
SF-1054	Public Voucher for Advertising - G.P.O - 51122
SF-1054a	" " " " - G.P.O. - 51123 - Carbon Sheet
SF-1055	Applications for Payment Due Deceased or Incompetent Employees
SF-1058	Government Bill of Lading
SF-1058a	" " " " Memo copy
SF-1058a	" " " " (Pink)
SF-1059	" " " " (Salmon)
SF-1060	Government Bill of Lading - Temporary Receipt
SF-1061	Certificate in Lieu of Lost Bill of Lading
SF-1062	Continuation Sheet for SF-1058
SF-1062a	Carbon Sheet for SF-1062, Yellow
SF-1062b	" " " " , Salmon
SF-1064	Schedule of Disbursements
SF-1065	Summary Statement of Disbursement
SF-1067	Public Voucher for Transportation of Passengers
SF-1067a	Carbon Sheet for SF-1067 (Memo)

STANDARD FORMS

<u>Form Number</u>	<u>Description</u>
SF-1067b	Voucher for Transportation of Passengers (Memo continued)
SF-1067c	" " " " " "
SF-1068	Public Voucher for Transportation of Freight and Express
SF-1068a	Public Voucher for Transportation of Freight and Express
SF-1068b	Public Voucher for Transportation of Freight and Express
SF-1068c	Public Voucher for Transportation of Freight and Express Memo-Cont. Sheet
SF-1070	Schedule of Civil Service Retirement and Disability Fund Credit
SF-1071	Mileage Voucher
SF-1071a	Mileage Voucher
SF-1072	Pay Roll - Industrial
SF-1072a	Pay Roll for Personal Services
SF-1073	Pay Roll - Industrial
SF-1074	Pay Roll for Personal Services, Miscellaneous
SF-1074a	" " " " " Continuation Sheet for 1074
SF-1074b	" " " " " Carbon Sheet " "
SF-1074c	" " " " " " " for SF-1074a
SF-1074d	Payroll for Personal Services, Miscellaneous
SF-1074e	" " " " " " Carbon for SF-1074a
SF-1075	Pay Receipt for Cash Payment
SF-1076	Special Per Diem, etc., Payment G.P.O. - 51171
SF-1076a	" " " " " " "
SF-1077	Schedule of Compensation Deduction Voucher
SF-1080	Voucher for Adjustments Between Appropriations and/or Funds (White)
SF-1080a	Memorandum for Form SF-1080
SF-1080b	Collection Voucher for Form 1080
SF-1080c	Memorandum for Form 1080b
SF-1081	Schedule of Adjustments
SF-1089	Schedule of Advances
SF-1090	Telephone Service Statement
SF-1093	Schedule of Deductions
SF-1094	U.S. Government Tax Exemption
SF-1095	Summary Statement of Disbursements and Collections by Appropriations Limitations
SF-1096	Schedule of Voucher Deductions
SF-1097-Rev.	Request for Corrections in Appropriation Fund, Limitation and Official Project Account
SF-1098	Schedule of Cancelled Checks
SF-1099	Signature Card

9/1/42

CIVIL SERVICE FORMS

<u>Form Number</u>	<u>Description</u>
CSC-6	Application Trades and Skilled Occupations
CSC-8	Application for Position
CSC-12	Residence
CSC-14	Application for Veteran Preference
CSC-124	Declaration of Appointee
CSC-124b	Declaration of Appointee, Field
CSC-375	Temporary, Appointment, Transfer, etc.
CSC-1236a	Regarding Political Activity
CSC-1769	Affidavit as to number of members of family in government
CSC-1890	Request for Certification - Original Appointment
CSC-1992	Letter of Inquiry, Availability Statement
CSC-2390	Fingerprint Chart
CSC-2413	Certificate of Medical Examination
CSC-2473	Establishment of Date of Birth
CSC-2552	Approval - Bond
CSC-2552	Approval - Tissue
CSC-2806	Retirement Record Card
CSC-2806a	Dummy for Retirement Form
CSC-2806-1	Designation, Change or Revocation of Beneficiary
CSC-2807	Register of _____
CSC-2865	Request for Service Record
CSC-2888a	Application for Entry on Emergency Replacement List
CSC-2931	Classification Sheet (White)
CSC-2931	Classification Sheet (Pink)
CSC-2933a	Establishment of Date of Birth
CSC-2948	Affidavit as to Marital Status and Members of Family
CSC-2968	Classification Pay Scale
CSC-3001	Application for Retirement Annuity
CSC-3001a	Application for Joint and Survivorship Annuity
CSC-3002	Application for Refund of Retirement Deductions
CSC-3005	Application for Refund of Retirement Deductions
CSC-3008	Beneficiary Record Card
CSC-3012	Application for Service Credit
CSC-3052	Record of Unused Portion of Tickets Retained
CSC-3200	Civil Service Rating Form
CSC-3201	Service Rating Form
CSC-3257a	Report of Employment and Payrolls in D.C.
CSC-3257b	Report of Employment and Payrolls - Outside D.C. (Preference)
CSC-3267a	Memo to Doctor re: Physical Examination
CSC-3280	Instruction Sheet for CSC-3257b
CSC-3456a	Instructions for CSC-3464a
CSC-3464a	Instruction Sheet (Personnel Information Sheet)
CSC-3464b	Personnel Information Sheet
CSC-3465a	Personnel Information Sheet
CSC-3471	Election to Make Voluntary Contributions
CSC-3519d	Semi-Annual Report of Force-Account
CSC-3758	Request for Transfer under Section 2 of Exec. Order 8833 of 6/26/42
CSC-3696	Recommendation xx for Classification under Exec. Order 8744
CSC-3821	Application for Attorney Position
CSC-4006	Application Card

9/1/42

COMPENSATION ACT FORMS

<u>Form Number</u>	<u>Description</u>
CA-1	Employees Notice of Injury and Original Claim for Compensation and Medical Treatment
CA-2	Official Superior's Report of Injury
CA-3	Report of Termination of Total or Partial Disability
CA-4	Claim for Compensation on Account of Injury
CA-5	Claim for Compensation on Account of Death
CA-8	Claim for Continuance of Compensation on Account of Disability
CA-10	Right to Compensation for Personal Injuries of Civil Employees of the United States (Poster)
CA-11	Right to Compensation for Personal Injuries of Civil Employees of the United States under Federal Compensation Act of September 7, 1916, as Amended
CA-12	Claim of Widow or Widower for Continued Compensation on Account of Death
CA-13	Claim of Guardian of Minor Children for Continued Compensation on Account of Death
CA-14	Request of Dependent Parents or Grandparents for Additional Compensation on Account of Death
CA-16	Request for Treatment of Injuries Under the United States Employees' Compensation Act
CA-16	SPECIAL - Request for Treatment of Injured Employees of the Works Progress Administration (Physician's Report)
CA-17	Request for Treatment of Injury under United States Employees' Compensation Act When Cause of Injury is in Doubt
CA-17	SPECIAL - Request for Examination Works Progress Administration (Physician's Report)
CA-32	Report of Hernia
CA-42	Affidavit Relating to Representatives of Deceased Employees
CA-43	Affidavit of Undertaker
CA-69	Claim for Continuance of Compensation on Account of Disability
CA-S969	Public Voucher for Services and Supplies of Hospitals and Physicians
CA-95	Claim for Continuance of Compensation on account of Disability (Salmon)

UNITED STATES TREASURY FORMS

<u>Form Number</u>	<u>Description</u>
UST-1	Purchase Authority (Discontinued)
UST-1a	Purchase Authority Continuation Sheet (Discontinued)
UST-C-1	Report of Informal Bids
UST-A-2a	Advice of Change in Project Authorization
UST-A-3	Advice of Allotment
UST-A-3a	Advice of Change in Allotment
UST-A-3b	Advice of Allotment (Continuation Sheet)
UST-A-4	Voucher Distribution Sheet
UST-A-4a	" " "
UST-A-4b	Travel Voucher Distribution
UST-A-5	Notice of Miscellaneous Encumbrances --White
UST-A-5	" " " " --Pink
UST-A-5a	Encumbrance Increase or Reduction --Blue
UST-A-6-Rev.	Requisition for Purchases (White)
UST-A-6-Rev.	" " " (Yellow)
UST-A-6b-a	Continuation Sheet for UST-A-6 (Rev.) White
UST-A-6b-d	" " Requisition for Purchase - Yellow
UST-7	Requisition for Procurement Division Stock
UST-A-7	Requisition for Procurement Division Stock (Purchase Order) White
UST-A-7	" " " " " " (" ") Pink
UST-A-7	Continuation Sheet for A-7 Purchase Order (Pink)
UST-A-7	Continuation Sheet for A-7 Purchase Order (White)
UST-A-8	Receiving and Inspection Report (White)
UST-A-8	Receiving and Inspection Report (Pink)
UST-A-9	Domestic Origin Certificate
UST-A-11	Signature Card
UST-B-11-H	Allotment Ledger
UST-D-53	Payroll Routing Slip (White) Revised
UST-D-53	Payroll Routing Slip (Salmon) "
UST-59	Report on Delinquent Contractors
UST-727	Tax on Telegraph and Telephone Services and Transportation
UST-731	Exemption Certificate
UST-827	(Title Not Know)
UST-1655	Agent Cashier's Report Form
UST-1669	Request for Transfer of Funds of Disbursing Office Accounts
UST-1686	Signature Card
UST-6569	Power of Attorney by Individuals for the Collection of Checks
UST-6570	Power of Attorney by Individual for the Collection of a specified
UST-	Check Drawn on the Treasurer of the United States
UST-6571	Power of Attorney by Corporation
UST-6599	Certificate of Deposit
UST-SPO-6	Notice of Cancellation (Revised)
UST-SPO-24	Notice of Adjustment (Revised)

9/1/42