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BOARD OF DIRECTORS

MINUTES OF MEETING

August 9, 1944---Council Office

Our regular meeting was called to order by Chairman, Mr. Hikida, at 1:40 p. m.

Roll was called and all Board members were present with the exception of Mr. Takeuchi and Mr. Okada, the latter arrived late.

The minutes of the previous meeting were read and stood approved.

Mr. Hayashi made the Treasurer's Report as follows:

Bank Balance, July 22nd\$ 43,466.05
Deposit, July 24th to August 5th	70,296.58
	<u>\$113,762.63</u>

Checks Issued for Payment	
July 24th to August 5th\$ 51,379.90
Checks Issued for Cashing Fund	
July 24th to August 5th	<u>33,500.00</u>
	<u>\$ 84,879.90</u>
	<u>\$ 28,882.73</u>

Cash on Hand, August 5th\$ 9,441.00
Cash in Transit	16,500.00
	<u>\$ 48,823.73</u>

Checks Held for Collection\$ 8,035.38
Liability on Hunt Annual	1.04
Accounts Payable	<u>21,359.17</u>
	<u>\$ 29,355.59</u>
	<u>\$ 19,468.14</u>

He added that the balance of \$19,468.14 was derived after the deduction of the entire payment of the patronage refund. Mr. Tambara inquired as to whether the Cooperative is issuing the so-called "accommodation checks". Mr. Hayashi replied that we are doing so. However, such checks are very few in number and that they are drawn only upon the receipt of the cash from the customer for whom such accommodation checks are made. The Treasurer's report as given was approved.

The Secretary reported that the negotiations pertinent to the rental of Fire Station Number 2 for our main office had come to an impasse, and that he had received a communication from Mr. Beeson in which was attached the opinion of the Project Director stating that the building in question must remain intact as a Fire Station and that the Administration is very reluctant to make any major alteration to the building as requested by us. Upon further investigation of the premise, we find that the extent of alteration and space okayed by the Administration does not suffice for our purposes and the management had given up any further negotiations for that premise. The Secretary added that he had requested through Mr. Beeson the possibility of the Cooperative being made available ~~of some other~~ ~~barack~~.

The Secretary also reported the receipt of a communication from Mr. Sashihara, the Board Chairman of the Heart Mountain Cooperative, pertinent to their establishment of the domestic service. The communication stated that the Heart Mountain Cooperative had reluctantly assumed the responsibility of the domestic service department and the basic rates for the same were stated as follows:

1. After August 1, 1944, the minimum charge for domestic service shall be \$35.00 per month.
2. All WRA regulations governing project employment shall apply to the domestic help.
3. The employee shall receive standard evacuee wages plus clothing allowance which will amount to \$19.75.

4. The difference between \$35.00 and \$19.75, or \$15.25, shall be allocated as follows:
- a. Supervising and other expenses
(including extended illness compensation,
unemployment insurances, etc.)
 - b. Donation to the scholarship fund.

The correspondence also stressed the fact that their cooperative is not interested in making profit on the domestic service and is not altogether satisfied with the above arrangement.

On the matter of the forthcoming Board election, the Secretary reported that a meeting of the Section Chairmen and Secretaries was called by him on July 31 to formulate election rules and had decided on the following election dates:

August 8, 1944, Tuesday-----Block candidate selection
August 15, 1944, Tuesday-----Section general election
August 22, 1944, Tuesday-----Section final election

The recommendations of the Education and News Committee, dated August 1, 1944, was presented to the Board by Mr. Horiuchi. It was the committee's recommendation that since next month will mark the second anniversary of the publication of the Irrigator, the Board give its approval to the contemplated publication of the second anniversary issue of the Irrigator. It is also the recommendation of the Committee as well as the intention of the Irrigator Staff that the extra expenditures to be incurred in the issuance of this extra supplement be made through the wider solicitation of advertisers, mainly from the outside.

The possibility of solicitation of congratulatory advertisements from the residents of the Center who are willing to do so was also discussed. Mr. Akiyama expressed his opinion that if the Irrigator is to solicit advertisements from the residents that such advertisements be made uniform in rates as well as in space. After further discussions, Mr. Horiuchi moved, seconded by Mr. K. Hara and unanimously passed, that the Board of Directors sanction and give its approval to the Irrigator Staff on the publication of the second anniversary supplement.

At this time, the Secretary added to his previous report that of the telephone conversation he had had with Mr. Barrott pertinent to the sewing project. According to Mr. Barrott, the possibility of our Cooperative acquiring the space and necessary equipment from the Authority has become practically nil. Mr. Barrott, however, has promised the Secretary that he would further explore other channels of possibility and will communicate any future development to us.

The resignation of Mr. Hayashi, as Treasurer, was presented to the Board. Mr. Hayashi explained that although he is contemplating leaving the Center for a month's duration, his future plans, as yet, is very indefinite. He would very much like to leave his position with assurance of a capable successor so that he could sever his connection from the Cooperative with his conscience at rest. After much discussion, Mr. Takei moved, seconded by Mr. K. Hara, that the disposition of the above resignation be left in the hands of the Personnel Committee:

- (1) to request reconsideration of his resignation with the understanding that he remain as the Treasurer and take one month's leave of absence.
- (2) In failing to receive acquiescence from Mr. Hayashi that the Committee make proper disposition of the case.

The above motion was passed unanimously.

The written resignation of Mr. Yamaguchi, Research Officer, was presented for the Board's consideration. Mr. Ota moved, seconded by Mr. Takei that the above resignation be accepted. It was passed with no dissenting voice.

The operational report was made by Mr. Hatate, General Manager.

The substance of the report included:

1. The issuance of the rules and regulations pertinent to the operational procedure.
2. The establishment of weekly meetings of the head buyers together with the sales managers in both general merchandise and the dry goods department.
3. The purchases of desks and chairs.
4. The distribution of special awards to employees as established by the Board.
5. The report of negotiations with Mr. Schwinn, manager of bus depot, concerning the receiving of the 10% commission on the tickets sold on the bus.
6. The settlement on the lost watch belonging to Miss Shimanaka with the payment of \$20.00.
7. The first issuance of the Co-op News in Japanese.
8. Purchases of extra lumber to construct additional balcony in the warehouse.
9. The employment of an extra carpenter to specialize in the making of wooden toys for retail at the stores. He stated, however, that at present so many requisitions for alteration and carpentry have accumulated that all of the carpenters are working on the construction of these necessary alteration. He also stressed the demand on the part of the residents for the sale of toys and if the Board approves the establishment of the toy making department, one of the carpenters would be assigned specially in making the toys alone.
10. Negotiations of renting a large commercial type of cooling unit for storage of milk in the Ad Area Store.

In making report on No. 8 and 9, the manager stated that at present in order to purchase cigarettes, we had to return empty cartons, necessitating our providing for extra space for storage of these empty cartons. He asked the Board to give its approval on the construction of extra balcony in the warehouse to take care of this storage. Mr. Ota moved, seconded, by Mr. K. Hara and unanimously passed, to approve the construction of the above balcony, and also to establish a toy making department.

Pertinent to the negotiations on the rental of the ice-box, Mr. Hatate stated that the present system of milk delivery is causing a great deal of headache in the management of the same. Many of the Appointed Personnel are delinquent in their payment and the total of such delinquency to date is approximately \$42.00. He also stated the difficulty in getting the delivery boys. He has requested the W.R.A. to furnish a large commercial type cooling unit whereby milk can be stored in the Ad Area Canteen and to have the Caucasian patrons to come to the Canteen for their milk instead of the Cooperative being responsible for the delivery. Such an ice-box will be made available to us in the very near future.

Upon request of the Chairman, Mr. Hatate reported on the present coverage of the various types of insurance as follows:

1. Public Liability insurance expiring June 30, 1945.
2. Fire Insurance on Fixed Assets expiring July 8, 1947.
3. Automobile Liability Insurance expiring February 3, 1945.
4. Interior Messenger Robbery Insurance expiring November 1, 1944.
5. General Merchandise & Supply Fire Insurance expiring February 13, 1945.

5. Safe Burglary Insurance expiring November 1, 1944.
7. Standard Automobile Policy-International Pick-up & Chevrolet Panel against fire, theft, windstorm expiring February 5, 1945.
8. Outside Robbery Insurance expiring August 23, 1945.

In the matter of Surety Bond, previously the former Secretary, Mr. Sasaki, had reported that we are temporarily covered. However, Mr. Hatate had found no record of either the policy or the written confirmation of that temporary coverage.

The entire above report by the General Manager was approved.

In the view of the heavy additional responsibility shouldered by Mr. Hayashi in the past as Acting General Manager, Mr. Okada presented a resolution offering "a vote of thanks" of the Board for Mr. Hayashi's extra service rendered to the Cooperative and to transmit the same to him. The resolution was as follows:

--RESOLUTION--

"WHEREAS, the Cooperative had been without the person of General Manager for some 9 months' duration in the past year, and

"WHEREAS, the Treasurer, Mr. T. T. Hayashi, has had accepted unflinchingly the added duties of this position in an acting capacity above and beyond the call of his normal responsibilities for the good and best interest of the Cooperative, and

"WHEREAS, during the whole length of these many months his unselfish and indefatigable efforts had materially contributed toward the smooth and efficient function of the management and to the successful fulfillment of his extra responsibilities, and

"WHEREAS, the Board of Directors being desirous of giving due recognition and express its wholehearted appreciation for the above meritorious services rendered,

"THUS AND THEREFORE, it is hereby unanimously resolved that a 'vote of thanks' of the body of the Board of Directors, for and in behalf of the membership as a whole, be submitted to Mr. T. T. Hayashi, the Treasurer, for his indefatigable services and cooperation rendered to our Cooperative as Acting General Manager."

This resolution was seconded by Mr. Horiuchi and passed unanimously.

There being no further business to transact, Mr. Ota moved, seconded by Mr. Takei, that the meeting be adjourned. The meeting was adjourned at 4:20 p. m.

Secretary

Attested to:

Chairman

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BOARD OF DIRECTORS

MINUTES OF MEETING

August 24, 1944--Recreation Hall #22

The regular meeting was called to order by President Hikida at 1:55 p.m.

All Board members were present with the exception of Mr. Okada, Mr. Takeuchi, and Mr. K. Hara. Others present were Messrs. Hayashi Hatate, Richard Hayashi and Urakawa.

The minutes of the previous meeting were read by the Secretary and stood approved as read.

The Treasurer's report was given by Mr. Hayashi as follows:

Bank Balance August 5th	\$ 28,882.73	
Deposit, August 7th to August 19th	87,976.23	
		<u>\$116,858.96</u>
Checks Issued for Payment		
August 7th to August 19th ...	\$ 27,403.35	
Checks Issued for Cashing Fund		
August 7th to August 19th ...	<u>48,100.00</u>	
		<u>\$ 75,503.35</u>
		<u>\$ 41,355.61</u>
Cash on Hand, August 19th .	11,561.00	
		<u>\$ 52,916.61</u>
Checks Held for Collection	\$ 8,520.76	
Liability on Hunt Annual	1.04	
Accounts Payable	<u>13,760.90</u>	
		<u>\$ 22,282.70</u>
		<u>\$ 30,633.91</u>

Mr. Hayashi pointed out that the cash balance in the bank as of today as indicated in his report has shown a gradual increase over the cash balance shown after the completion of payments of the patronage refund and is an indication of the early return of the same to normalcy. Mr. Hikida questioned as to whether the purchases contracted during the Market Week in Salt Lake City are included in the accounts payable amount of \$13,760.90. Mr. Hayashi replied that very little of the contracted purchases had been received to date and the accounts payable as shown in his report includes very little of it. The entire Treasurer's report as given was approved.

At this time, Mr. Hayashi explained to the Board the delay in furnishing the Board members the operation statements and the balance sheets for the months of June and July due to the fact that our Chief Accountant had bereavement within his family and has been absent from his duty for some time. He requested the understanding and patience of the Board members pertinent to the above matter and promised that such statements will be furnished to them at the earliest date possible. Although the statements, Mr. Hayashi continued, had not been prepared for presentation he estimated that the July inventory will show a decrease of approximately \$10,000 below the inventory we have been carrying in the previous month.

The Secretary read into the minutes letter received from Mr. Barrett, the Project Attorney, pertinent to the Secretary's request for application by the Cooperative to be placed on the exemption status and relief from payment of Federal as well as State unemployment compensation contributions. The letter was as follows:

"In your letter of August 1, you ask whether we have received word concerning the ruling of the Federal and State departments concerning unemployment compensation contribution. It was necessary to take this matter up with Washington and final ruling has not yet come in. You will be advised promptly upon receipt."

The Executive Secretary requested the Board's decision on the matter of the proper disposition of Administration Area Section of Appointed Personnel Members of the Cooperative relative to the semi-annual elections of the Board of Directors. He explained that we have at the present some 20 odd Caucasian members who compose one unit of membership akin to unit of membership in each block. These Caucasian members as a unit membership are, according to the By-Laws, duly entitled to nominate a candidate of their own for the Board of Directorship as well as to vote for the semi-annual general as well as run-off elections. The question arises as to which section this unit of membership of the Ad Area be incorporated. It was also the Secretary's opinion that such unit of membership be incorporated and made a part of either Section I or Section IV, based upon the geographical nearness of it to either of these sections.

After much discussion, Mr. Morimizu moved, seconded by Mr. Horiuchi, that since the comparative proximity of Ad Area is to Section IV and that section being also composed of $4\frac{1}{2}$ blocks, Ad Area unit be incorporated and be made a part of Section IV. This motion was carried with Messrs. Ota and Takei casting the only two dissenting votes.

The Secretary also brought to the Board's attention the fact that in Section II and VI, the recent semi-annual election were held installing two new Directors each. It may be presumed that all four of these Directors are to serve for the full term of one year. The By-Laws on election stipulate that at each semi-annual elections one-half of the Board members, namely seven in number, are to be elected. However, at this time, nine were elected due to another stipulation of our By-Laws under Section 4 of Article VI which limits that "A Director appointed by the Board shall serve until the next regular election only." If both of the newly elected members in Section II and VI are to serve full one year terms, the result would be that in those sections there could be no future semi-annual elections but one annual election each. This, the Secretary pointed out, is directly contrary to the stipulation of the By-Laws itself, and he requested that the Board adopt a resolution certifying the member having received the larger votes to serve the full one-year term and the second to serve the six months of the unexpired term of the resigned Board members. Mr. Horiuchi moved, seconded by Mr. B. Hara, and resolved that in this instance and in future cases where both members of any section are to be elected the one of the two certified elected members who had received the higher number of votes cast in those elections shall serve the full one year term and the other to serve the six months unexpired term of the Board members who were replaced. This resolution was adopted unanimously.

Chairman Mr. Hikida at this time brought to the consideration of the Board a request by Mr. Takatori representing the warehouse workers. The request was that the warehouse employees had arranged to hold a farewell party for the departing head buyer, Mr. Saito, that night within the warehouse. However, due to the recent unpleasant incidents, the General Manager had definitely prohibited the employees' use of the warehouse for such occasions. Since the party is all arranged for tonight, it was too late for the warehouse crew to make other arrangement elsewhere. He wished the Board's special consent to hold this party in the warehouse just this occasion. Mr. Morimizu moved, seconded by Mr. Horiuchi, that for this one occasion only and provided that Mr. Hayashi from the main office be present at that party, this farewell party for Mr. Saito will be permitted. This consent was unanimously given.

Pertinent to the problem of the Senior Personnel Officer, who, due to illness, has been absent for many weeks, Mr. Morimizu in behalf of the Personnel and Membership Committee reported that he had contacted Mr. Yoshida to ascertain his immediate intentions. The answer brought by him was to the effect that Mr. Yoshida, since he has been associated with the Cooperative for such a long length of time, was very reluctant to sever his connections and if possible, he would like to come back to his position. He had gone to the hospital previously and had an X-ray taken and to his best belief, the result will indicate that his illness is not as severe as to exclude him from doing any future work. However, the result will be known probably this coming Friday and if the extent of his illness is found necessary for him to sever his connections,

He shall tender his resignation.

Mr. Richard Hayashi, our new Assistant General Manager, was introduced to the Board members by Mr. Hatate.

Mr. Hatate gave the following Manager's operational report:

1. Appointment of the new Assistant General Manager in charge of administrative and services.
2. New coverage of employees and officers with surety bond. He explained that the Taylor Agency in Twin Falls had offered two kinds of surety bonds--one, the primary position coverage and two, the primary commercial blanket coverage for \$10,000. That means, Mr. Hatate continued, that in the case of position bond, each officer and key positioned personnel will be covered to the full amount of \$10,000 separately, whereas the primary commercial blanket coverage would insure each and all employees within the Cooperative at the blanket sum of \$10,000.

After much consultation held within the management, we had decided that the primary commercial blanket coverage would be sufficient for our purpose, and at present, we are covered by the same. Mr. Hatate further stated that including the insurances covered as per his previous report, the Cooperative is today fully covered and insured in each and all categories of insurances.

3. Report on the disposition of the milk delivery in A6 Area Canteen and also the collection of the major part of the delinquencies in the payment of the milk delivered to the Caucasians.

He stated that in lieu of the promised one large type commercial cooling unit for the storage of milk, the WRA had temporarily loaned us two small family type ice boxes. Milk is not at present delivered to the apartments. These are kept in the afore-mentioned ice boxes and the patrons are requested to come to the store for their milk.

4. The necessity of the Cooperative acquiring extra bicycles for the messengers.

He stated that since the new school curriculum necessitating all high school students to attend morning classes due to the shortage of teachers, we are minus the services of messengers in the morning. At the same time, the messenger work, especially in the delivering of telegrams, had increased perceptively and at present we are resorting to making use of our merchandise controller as a messenger in the morning.

On top of it, the bicycles that we possess are more or less in the process of repairing constantly and the need of extra bicycles are very acute. He wished the Board's authorization in the acquisition of needed number of bicycles. The priority rating to purchase the same had been already taken care of by the management.

5. The problem of the gasoline allotments.

The manager read the memorandum from Mr. T. Hori addressed to him pertinent to the usage of gasoline by the Ford. The memorandum was as follows:

"The Ford has been using more than its allotment of gasoline and we have been drawing from the allotment for the International and Chevrolet.

"In order to obtain an increased allotment it is necessary that the Ford be converted into a truck. However, taking into consideration the present condition of the Ford, I believe that it is unwise to spend additional money to repair the car. Instead of converting it into a truck, I recommend that we trade in the Ford for another truck."

Mr. Hatate added that the Ford is allotted 40 gallons of gasoline a month. However, it is consuming way above its quota and if this condition is left to remain for any further length of time, there is a possibility that the Ford itself will eventually eat up all the allotment given to both International and the Chevrolet. He requested the Board's authorization, if agreeable, to purchase a truck, preferably of a pick-up type.

6. Inventories of the shoes on hand both in the warehouse and at the stores were given. According to the inventories, he pointed out, the so-called "slow-moving" stock amounted to \$1794 or 1,069 pairs. Under this category, he classified those of the children's shoes, which are an old remaining stock originally purchased at the time of Mr. Kashiwagi, and also tennis shoes, which were non-rationed, totaling 160 pairs.

Men's oxford strapped shoes consisting of some 82 pairs, Mr. Hatate stated, may be classified as dead stock since they are entirely shoes of large size unsuited for the residents. On these, he added, he had instructed the buyer to contact outside stores to inquire if they could be traded in for shoes of smaller size.

The total shoes inventory as reported was \$7,715.84 out of which, the management estimates, shoes to the amount of \$1794 to be those of slow moving. Aside from these inventories, Mr. Hatate continued, the buyers at the recent Market Week had contracted for outstanding orders various assortments of fast-moving shoes to the amount of \$1392.96.

7. Issuance of instruction by him to the head buyers to consult the management as far as practicable in making future purchases.
8. Request for authorization of purchasing price marking machine.

Mr. Hatate explained that such a machine can be acquired at the price of \$60.00 and in making use of the same, it would be a great man-power as well as time saver.

9. An application for better priority rating for our Cooperative.

He explained that lumber has been placed on the priority list and that it is necessary for our Cooperative to apply and acquire better priority rating than the one that we have at present. He had written the OPA office in Boise relative to the above matter.

The above Manager's report was approved and after further discussion, Mr. Horiuchi moved, seconded by Mr. Ota, that the management be authorized to purchase:

1. The necessary number of bicycles.
2. A truck, preferably a pick-up type.
3. The price marking machine.

This authorization was carried unanimously.

In behalf of the Personnel Committee Chairman, Mr. Okada, Mr. Hatate reported that Mr. K. Hara had been contacted for the position of the Treasurer. Mr. K. Hara expressed reluctance to accept this heavy responsibility. However, since he is very much interested in the Cooperative work, he would like a little more time to reconsider. It was reported that Mr. Hara's definite answer will be received by the early part of next week.

At this time, Mr. Horiuchi raised the question of whether it is not advisable for the Cooperative to issue patronage stamp books to all patrons irrespective of their membership. After very much discussion, the afore matter was tabled, and to be referred to the new Board of Directors for their decision.

Mr. Hatate reported that our erstwhile watch repairer, Mr. Hoshide, had made a full settlement on a watch lost belonging to our patron. Although this had no bearing upon the Cooperative itself, he had acted as an intermediary and had impressed Mr. Hoshide of his exclusive responsibility in this case. The above case had been amicably settled by Mr. Hoshide by forwarding to the owner a new watch similar to the one that had been lost.

Mr. Hatate brought to the attention of the Board that he had discovered our Cooperative had been paying tool rental of \$5.00 each to the watch repairers in Shop No. 12, whereas the watch repairer in Shop No. 30, namely Mr. Kikuchi, had been paid at the rate of \$7.50 per month. He stated that he had attempted to discover the motive behind this discrepancy. In contacting Mr. Kikuchi, it was learned that Mr. Kikuchi does not know why he had been receiving a greater rental than his associates. However, Mr. Kikuchi mentioned that his tools are more valuable and they are used and kept in the shop itself, thereby running greater risk for loss and damages. The other associates in Shop #12 keep their tools in their own apartments. Mr. Hatate inquired as to what the Board's policy would be pertinent to the rental rates for these equipment and tools. After much discussion, the consensus of the Board was that a further detailed investigation is necessary prior to the fixing of any certain rate. The whole matter was tabled until the next Board meeting.

There being no further business to transact, Mr. Ota moved, seconded by Mr. Takei, that the meeting be adjourned. The meeting was adjourned at 4:35 p.m.

Secretary

Attested to:

Chairman

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JOINT BOARD OF DIRECTORS

MINUTES OF MEETING

August 30, 1944--Council Office

The joint Board of Directors meeting was called to order by Chairman, Mr. Hikida, at 1:50 p. m.

The roll call of both the incoming and the outgoing Board members was taken by the Secretary. All members were present with the exception of Mr. Okamura who was a late arrival and Messrs. Akiyama and Takeuchi who were absent.

The minutes of the previous meeting were read by the Secretary and was approved with the following corrections:

Page 4, third paragraph from the bottom, of the original mimeographed copy--pertinent to the purchases of bicycles, the words "necessary number" be substituted with the word "two".

Page 1, third paragraph from the bottom, last sentence--the term "previous month" be substituted with the term "month of May."

The Chairman, Mr. Hikida, made reports to the joint meeting some of the pending matters to be referred for future considerations and decisions by the new Board. In substance, they were:

1. Establishment of sewing project.
2. Problem of the issuance of stamp books to patrons and non-members.
3. Rental of larger space for main office.
4. The manufacture and sale of wooden toys.
5. Application on exemption status from State and Federal unemployment compensation contributions.
6. Replacements of key-positioned employees.
7. Jewelry tool rental problem.

Pertinent to the problem of personnel, Mr. Hatate, in behalf of the Personnel Committee, reported that he had contacted Mr. K. Hara conveying the request of the Personnel Committee to ascertain the availability of Mr. K. Hara for the position of the Treasurer. At first, Mr. K. Hara was reluctant to accept such heavy responsibility. He felt, however, that he was not unmindful of and could not reject off-hand the confidence and trust that the Personnel Committee afforded him in this offer and he requested further time for consideration. In recontacting him again a few days later, Mr. Hara indicated his willingness to accept this position. However, since he is at present working, he could not take this position until he has found a person to replace him. Mr. Hara wished a week or ten days in which time to find replacement.

Mr. Hatate also reported that order has already been placed for two bicycles as well as for the price-marking machine, and presumed that they will be forthcoming in the very near future.

At this time, the Executive Secretary read into the minutes a letter dated August 25, 1944, received from Mr. Beltt, Community Enterprise Adviser of the Business Service Office in New York, pertinent to the problems of liquidation. The letter was as follows:

To: All General Managers and Boards of Directors of
Center Cooperatives

Subject: Liquidations

Although at present there are no plans for closing any relocation centers in the near future, nevertheless it is timely for all Center Cooperatives to look forward to and to be prepared for liquidation when the time comes.

We have so far had the experience of the liquidation of only one Center Cooperative, namely Jerome. As disclosed by figures released in the combined operating statement for June, the Jerome Cooperative sustained a liquidation loss of \$15,275.44. Of this amount \$10,391.35 was sustained in operating losses (expenses), \$3,179.62 in Inventories (below cost), and \$1,704.47 in Equipment. Jerome, as you know, was one of the average smaller centers, so even considerably greater liquidation losses may be expected for larger Cooperatives.

In view of the above, too much emphasis cannot be placed on keeping stocks clean of slow-moving and dead stocks. Inventories should also be reduced to a twelve (12) times a year turnover.

Therefore, immediate steps should be taken by the General Managers and Boards of Directors of Center Cooperatives to carry out the above recommendation to protect your Cooperatives against excessive liquidation losses.

Some Center Cooperatives have already appointed committees to study liquidation problems with instructions to later make recommendations to the Board of Directors.

Respectfully yours,

(SIGNED) Charles M. Beltt
Community Enterprises Adviser
Business Service Office

The Secretary added that the suggestions contained in the above letter furnishes a great deal of food for thought to the new Board of Directors and this matter should be discussed and some action, if deemed necessary, be taken at the future Board meetings.

There being no further business to transact, Mr. K. Hara moved and seconded by Mr. B. Hara that the outgoing Board be officially disbanded. The above motion was unanimously passed and thereby the old Board of Directors officially disbanded.

THE ORGANIZATIONAL MEETING OF THE NEW BOARD

Motion was made by Mr. Morimizu, seconded by Mr. Fujii, that the Executive Secretary be appointed Temporary Chairman. The Secretary was unanimously appointed as such.

Accordingly to Article VI, Sec. 6 of the By-Laws, the temporary Chairman entertained nominations for the office of the President. Mr. Tambara nominated Mr. Fujii; Mr. Ota nominated Mr. Hikida; Mr. Takei nominated Mr. Tambara. It was moved by Mr. Ota, seconded by Mr. Tambara, that the nominations be closed. It was so closed. The result of the election was:

Mr. Hikida-----6 votes
Mr. Tambara-----4 votes
Mr. Fujii-----3 votes

Mr. Hikida was elected President of the Minidoka Consumers' Cooperative as well as the Chairman of the Board of Directors.

The temporary Chairman relinquished his position and the newly elected President, Mr. Hikida, took the Chair.

The nominations for Vice-Presidency was entertained by the Chairman. Mr. Tambara nominated Mr. Hayasaka; Mr. G. Hara nominated Mr. Tambara. Mr. Ota moved and seconded by Mr. Fujii, that the nominations be closed. It was so closed. The result of the election was:

Mr. Tambara-----7 votes
Mr. Hayasaka-----5 votes

Mr. Tambara was elected Vice-President.

Mr. Chikata moved, seconded by Mr. Okada, that the present Treasurer and Executive Secretary, namely Mr. Hayashi and Mr. Urakawa respectively, be re-elected for the coming term. This motion was unanimously carried.

The Secretary pointed out to the Board that the By-Laws provides that the Board of Directors shall meet at least once a month. However, the preceding Board deemed it necessary that they meet twice monthly. He requested the new Board's decision as to the number of meetings they should have regularly. Mr. Okada moved, seconded by Mr. Morimizu that the regular meetings of the Board be held twice a month, Wednesdays of the first and third full week of each month. This motion was also unanimously approved.

At this time, the Chairman introduced our new Board members and also the management personnel to the Board.

The question of the Standing Committees was brought to the fore. The Secretary explained the duties of each committee as existed in the previous Board. Mr. Hayasaka suggested that the Auditing be made a separate committee from that of the Finance, Investment, and Auditing Committee for the reason that the auditing of the books itself is a major task and that one special committee at all times be assigned to it. Mr. Hatate expressed his opinion that the committee in finance automatically must deal in auditing of the books and vice versa, and even if the two separate committees be established, their functions will ultimately be merged into one. Mr. Hayasaka maintained an opinion contrary to the above by stating that the very nature and the function of the finance committee will not be similar but rather the opposite to the functions of the auditing.

After further discussions, it was moved by Mr. Chikata and seconded by Mr. Takei that the past existing number of committees be maintained until the Board feels the necessity of any modification or addition. This motion was carried with no dissenting votes.

Mr. Morimizu moved and seconded by Mr. Ota that the Secretary be authorized to make a recommendation to the next Board meeting on the Personnel setup of each of these Standing Committees. The motion was carried and the Secretary was so instructed.

Mr. Hatate, in behalf of the Irrigator Staff, requested that the Board members contact the delegate members in the various sections asking them to solicit congratulatory advertisements for the forth-coming second anniversary issue.

In conjunction with the above request, Mr. Hatate pointed out that although the Irrigator is sponsored by the Cooperative itself, the existing system of distribution, one copy to each apartment, is actually a discrimination against bachelors who are members of the Cooperative. He illustrated the point by saying that in the bachelor apartments, there are several Co-op members and yet receive only one free copy and he stressed his personal hope that the Board authorize the Irrigator Staff so that each of these bachelor members be able to receive a copy of this special edition. It was moved by Mr. Ota and seconded by Mr. Morimizu that the second anniversary issue of the Irrigator be made available to each and every one of the bachelor Co-op members residing in bachelor quarters, and that such copies be distributed by the Block Delegates. The above motion was carried without any dissenting voice.

Mr. Ota moved, seconded by Mr. Oiyee, that, there being no further business to transact, the meeting be adjourned. The meeting was so adjourned at 3:50 p. m.

Attested to:

Secretary

Chairman

Mr. Huberman File
Asst. Proj. Director

SPECIAL MEETING OF THE BOARD OF DIRECTORS

September 13, 1944--Council Chamber

The special meeting of the Board of Directors was called to order by Chairman, Mr. Hikida, at 1:50 p. m.

The roll call was taken by the Secretary and all Board members were present with the exception of the following absentees: Messrs. Okada, Oiye, Hayasaka, and Okamura.

The Chairman requested that since this is a special Board meeting, the reading of the minutes of the Board meeting be dispensed

Mr. Hikida stated that the Irrigator staff had requested to him the authorization on increasing the second anniversary issue from 20 pages to 24 pages. Since such an increase would naturally bring about changes in the prior estimation of the publication cost, Mr. Hikida thought it best to call this special session and have the Board act upon it.

The Chairman requested Mr. Jack Yamaguchi, the Business Manager of the Irrigator, to present to the Board the Irrigator's new proposal. The substance of Mr. Yamaguchi's report on their proposal were as follows:

APPROXIMATE COST OF PUBLICATION

5,000 copies of 24 pages Irrigator.....	\$ 993.00
Cost of Pictures and Engravings	225.00
Approximate cost of trip fares	50.00
Approximate cost of stamps by extra 21¢ overseas, 6¢ domestic. Total	70.00
Total approximate cost.....	\$1338.00

APPROXIMATE INCOME

1282 column inches of English Ads.....	\$ 641.00
1,000 extra orders of copies at 15¢.....	150.00
Approximate income of ads from Japanese section	80.00
Approximate extra charges receivable from A.P..	30.00
Total approximate income.....	\$ 901.00

Total Collections on ads received from residents	\$ 860.00
Grand total income	<u>\$1761.00</u>

Total estimated net income.....	\$ 423.00
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Mr. Yamaguchi added that based upon the former proposal of 20 pages the space allotted for ads were 1,282 column inches or equal to 40% of total surface space. However, without further increase in the ads, increasing the pages to 24, the ads will occupy 35% of the total available surface space with 7% of the total area taken over by cuts and engravings.

The total estimated incomes from ads, namely the sum of \$901.00, were solicited by him with the idea of meeting the publication costs and expenses 100% on the basis of 20 pages supplement. If the 24 page issue be approved by the Board, larger portion of the advertising contributions solicited throughout the camp residents, which totals to date \$860.00, must be utilized to meet the deficit to be incurred, although in the final analysis we still would be on the credit column approximately \$423.00. What Mr. Yamaguchi would like to have the Board clearly understand is that in authorizing the increase in pages the business staff would have to resort to use large part of the collection received from the camp residents to make both ends meet.

Mr. Yamaguchi further stated that in requesting this increase in pages the editorial staff is primarily concerned with the thought that an anniversary issue of this nature is a project that

can not be produced as often as one wishes, like Sunday issues and, in the light of war developments in Europe, this may be the last opportunity for us to enjoy such a supplement. It is also the staff's primary thought that they would like to devote their entire energy to make this the best supplement possible within their power.

Discussions followed. Mr. Fujii moved that the Board of Directors authorize the Irrigator to increase their contemplated second anniversary edition from 20 pages to 24 pages. The above motion was seconded by Mr. Takei and thereafter unanimously approved.

Mr. Yamaguchi next presented to the Board's consideration and approval his idea of a layout of the Co-op ad to be inserted in the English section. The size of such an ad was stated to be 4 columns wide by 12 inches.

After studying the rough layout of the proposed ad Mr. Takeuchi expressed his opinion that, instead of the picture of the Board of Directors, some other action picture of the Co-op be put in and that the Board of Director's picture be inserted in the news section proper and be made a part of the Co-op articles or pages. Mr. Ikeeda moved, seconded by Mr. Takeuchi, that with the exception of replacing the Board of Directors' engraving with one of some other action pictures of the Co-op, the layout of the ad as presented by Mr. Yamaguchi be approved. The above motion was also unanimously approved.

At this time Mr. Tazuma, Assistant General Manager, requested the Chairman that he be given the floor. Although this is a special Board meeting called upon solely for the purpose of acting upon the Irrigator request, the matter he would like to present to the Board is very urgent.

He continued that for sometime in the past the controversy of major proposition has been precipitated on the subject of purchases of the shoe insoles. In order to clarify the situation once and for all, and for the mutual interest of maintaining family unity, he stated to the Board that the buyers definitely were consulted in this matter and that the General Manager did not, on his own initiative and in disregard for the buyers jurisdiction, transact or consummate the above purchases. The entire picture had been distorted due to and caused by the misunderstandings all the way around and also due to the lack of coordination between the parties consummating this transaction.

Mr. Tazuma continued to relate in detail, step by step, the actual incidents and transactions as occurred. He also pointed out, to illustrate the point of misunderstanding, that he himself, for some inexplicable reason, had believed that the entire merchandise were to be handled on consignment basis. Subsequently he had discovered that this was not the case and he had found that in the original conversation between ourselves and the owner of the merchandise the purchase price of the merchandise were also agreed on the basis of 75¢ a dozen and that our Co-op will purchase on that price only insoles of smaller and appropriate sizes. Among the first shipment received there were approximately 65 dozen of larger sizes which were once returned to the owner and subsequently upon the owner's request, were received by us on consignment. The second shipment which came in later containing approximately 135 dozen were received by him, and Mr. Tazuma, still under the misapprehension of that time that the entire merchandise were to be received on consignment, had himself caused to be issued the receipt on the above as consignment.

Further details were also related to the Board's edification by Messrs. Hatate, Shimono, and Yuzuriha. Mr. Yuzuriha, the buyer, wished it stressed that he was consulted in regard to the above merchandise and at that time gave his opinion that they could be sold and to have them transported to the center. He insisted, however, that regarding the details of the actual purchase he was more or less ignorant of and at the time he was approached on the subject Mr. Yuzuriha had no idea of nor ascertained the quantity of insoles the owner possessed. Neither did he specify what

portion of such merchandises that the Co-op contemplated purchasing or any other details there of.

Mr. Hatate interjected that the point of controversy is not how much the Cooperative had purchased but on the issue of who had made the purchase. According to the arguments presented in the last Board meeting the implication was clearly made that it was the General Manager himself who had, going over the head of the buyers and with no consultation whatever with them had consummated the above purchase. Therefore as far as Mr. Hatate is concerned, and since from all the explanation furnished at this meeting indicate, that the former implied charges are groundless, that the Board of Directors be made clearly aware that it was not the General Manager who had made the purchase, but by the buying department of the Co-op who had done so.

Mr. Tazuma reaffirmed the above statement of Mr. Hatate and beseeched the Board to set its mind at rest and bring to an end this controversy for the best interest of unity within the Cooperative.

Mr. Tazuma further stated that it is his recommendation that our Cooperative accept and purchase 50% of the merchandise and also promise the owner that we would do everything in our power to try to sell the rest of the 50% to other centers and stores for the owner. If the Board is agreeable to his recommendation, Mr. Tazuma would contact the owner and present this proposition to him for his understanding and consent. After further discussion Mr. Ikeda moved to accept Mr. Tazuma's proposition in the settlement of the merchandise and to authorize Mr. Tazuma to act in behalf of the Cooperative and to negotiate with the owner in getting rid of the above merchandise in the manner as outlined by Mr. Tazuma's recommendation. The above motion was seconded by Mr. Takei and unanimously carried.

stated

At this time Mr. Hatate that previously, in the matter of employees' surety bonds. He had reported to the Board that he could not find any written confirmation of 15 days temporary coverage. At this time he would like to report to the Board, and such report to be recorded and be made apart of this minutes, that subsequently the management had found in our files a letter from the insurance agency confirming such a coverage of our employees on 15 days temporary basis.

Mr. Ikeda suggested that if it is feasible the weekly Co-op news as mimeographed at present either be incorporated as a part of the Japanese section of the Irrigator - else be inserted inside the regular Irrigator issue in its present form. Discussion on the above subject followed. The consensus of the Board was that the above matter needs further exploration and that it will be a logical task for the News and Education Committee to delve into this matter in the future Committee meeting.

There being no further business to transact, Mr. Ota moved, seconded by Mr. Takeuchi that the meeting be adjourned. The Chairman adjourned the meeting at 4:00 pm.

Attested by:

Secretary

Chairman

File

BOARD OF DIRECTORS MEETING

MINUTES

September 20, 1944 - Rec. 22

The regular meeting was called to order by Chairman Mr. Hikida at 2:00 p.m.

Roll call was taken by Secretary and all members were present with the exceptions of Messrs. Takei, Oye, and Okamura, who were absent, and Messrs. Hara and Takeuchi, late arrivals.

The minutes of September 6, meeting were read by the Secretary and were approved with one correction in page 4, paragraph 4, line 3, of change in title from "Executive Secretary" to "Assistant Manager".

The minutes of the special meeting of September 13, were also read by the Secretary and stood approved as read.

Mr. Yamaguchi, the Business Manager of Irrigator, requested the floor. Mr. Yamaguchi stated that he had been called to Project Directors' office at which time Mr. Stafford inquired as to whether it is possible to purchase extra 2,000 copies of the second anniversary issue of Irrigator. In the opinions of Mr. Stafford, the second anniversary issue had a great deal of merit in presenting the true and graphic pictures of the camp life of the evacuated minority group to the American public and that the Administration would like to utilize these issues for distribution outside for that purpose.

Mr. Stafford believes that it is one of the best public relation materials that has come out of the project. If such extra copies could be made available the Administration will guarantee the purchases of 2,000 copies.

Mr. Yamaguchi further stated that all the types for that issue had been broken and the only possible way to reproduce the same is by means of photographic copies. To save expensss and at the same time to have such copies sufficiently legible, he recommends that such photographic cuts be reduced to one-half of actual size of the paper. In other words the size to be contemplated will be similar to the size of "Pacific Citizen". Mr. Yamaguchi also stated that there are quite a number of residents of the camp who are demanding extra copies that the Irrigator are unable to furnish. If the Board of Directors will authorize the additional issuance, by means of photographic copy, Mr. Yamaguchi feels that all together 3,000 copies could be disposed. Since Mr. Yamaguchi had promised Mr. Stafford an early answer he requests the Boards' consideration and authorization on this matter. Mr. Yamaguchi further stated that he intends to sell such extra copies at a cost sufficient only to meet the expenses of reproduction.

After further discussion Mr. Chikata moved, seconded by Mr. Fujii, that the Board of Directors authorize appropriations not to exceed \$100.00, out of the surplus derived from the second anniversary issue, for the purpose of reprinting 3,000 additional copies of the same. The above motion was unanimously approved.

Mr. Yamaguchi stated that although the Board of Directors' picture was taken for the purpose of inserting it in the anniversary edition the time could not be found to have it engraved in time to meet the dead line. He expressed his regret to the Board and also promised that such a cut will be inserted in the regular issued of the Irrigator at the first appropriate opportunity afforded in the future.

At this time, Treasurer's report was made by Mr. Hayashi.

Rank Balance September 1st.....	\$50,026.78
Deposit September 2nd to Sept. 16th.....	60,119.11
	<u>\$ 110,145.89</u>
Checks issued for payment	
Sept. 2nd to Sept. 16 th.....	\$ 87,892.75
Checks issued for Cashing fund	
Sept. 2nd to Sept. 16 th.....	28,000.00
	<u>\$ 65,892.75</u>
	<u>\$ 44,253.14</u>

Cash on hand Sept. 16th.....12,835.00
57,088.14

Checks Held for Collection....5,727.32
Liability Hunt Annual..... 43.04
Account Payable.....14,688.94
20,459.30
\$ 36,628.84

The above report was approved as made.

The statements on Co-operative operation as of July 31, were distributed and Chairman requested the Finance, New Investment and Auditing Committee to make further study and report back to the Board at its next regular meeting.

The recommendation of the Executive and Operation Committee was made by Mr. Hikida. In the matter of the resignation of Mr. Hatate, the General Manager, the Executive and Operation Committee unanimously recommend to ask Mr. Hatate to rescind and withdraw his resignation and continue in present capacity.

The Executive Secretary pointed out that the recommendation of the Executive and Operation Committee is superfluous since it is the very same action that the Board as a whole had approved at the last meeting and, according to the Board's directive, it was up to the Executive and Operation Committee to meet with the General Manager and convey the Board's action to him and thereby request him to remain in present position. Mr. Hikida stated that the committee did not fully comprehend the Board's directive and he promised that the committee will forthwith meet with the General Manager and convey the Board's action to him. In the matter of Senior Personnel Officer Mr. Hikida reported the recommendation of the Executive and Operation Committee to the effect that the Board make known to the Personnel Officer: (1) In the replacement of B-rating employees the responsibility and authority rests with the Personnel Officer; and (2) That the explanation be attached interpreting the term "new employment" to mean "newly created employment".

Mr. Takeuchi expressed the advisability of also adding another explanation, clarifying the fact that the Board of Directors heretofore had the exclusive authoritative over the C-rating employees and such authority were recently delegated to the General Manager. The office of the Sr. Personnel Officer, however, had never exercised any authority over C-rating positions.

Mr. Chikata, moved, seconded by Mr. Takeuchi, that in accepting the recommendation of the Executive and Operation Committee, the clarification of the Board policy on the following pertinent points be made known to the Personnel Officer;

1), The Sr. Personnel Officer was, is, and will be normally charged with the exclusive responsibility and authority in the fields of employment, replacement, and termination of "B" rating employees wherever such positions are already approved;

2), The term "new employment", embodied within the operational rules and regulations issued by the General Manager, is intended to be interpreted and hereafter amended to read "newly created employment"; and

3), The exclusive responsibility, authority, and power in the fields of employment, replacement, reclassification and termination of all "C" rating employees had at all times rested, retained, and exercised within the discretions of and subject to the approval of the Board of Directors. Such power was at one time delegated to the discretions of the General Manager and the Sr. Personnel Officer, however, at no time were delegated by the Board of Directors to act in its behalf; he was never given, retained, or charged with the responsibility, authority and power over the "C" rating employees other than the legitimate exercise incumbent of his office in making and submitting, through the General Manager, his recommendations of available personels to the Board of Directors. The above motion was also unanimously approved.

Mr. Fujii, at this time, expressed his opinion that all these late unpleasant misunderstandings had been arisen due to the fact that in delegat-

ing the Boards' authority to the General Manager, the Board had unwittingly placed too much pressure on the shoulders of the General Manager. At the same time, for the smooth functions of the operations he believed that it is advisable for the Board to reassume such responsibilities and authorities over the matter of C-rating employees. To this end he also recommends that Personnel and Membership Committee take more active hand in this field. After further discussion, Mr. Fujii moved, seconded Mr. Tambara, that the Board of Directors revoke the authority delegated to the General Manager at the July 14, meeting to the effect that 1) giving discretionary power to the manager to create new C-rating positions, 2) giving discretionary power to the management to re-classify B-rating to C-rating positions. The above motion was approved with Mr. Ota casting a negative vote.

It was also moved by Mr. Fujii, seconded by Mr. Morimizu, that the Board empower and delegate all its authority in hiring, replacing, reclassifying, and terminating C-rating personnel to the Personnel and Membership Committee. The above motion was carried with 7 ayes and two nays.

Mr. Chikata reported to the Board that Mr. Cutcousky is contemplating the establishment of Vocational class in watch repairing and when such class is established the students will be in the position to clean and to repair clocks and watches free of charge. Mr. Cutcousky wished to ascertain if the Board of Directors had any objections if such repairs were made by the students free of cost to residents. Mr. Morimizu moved that the Board resolve and state that the Co-operative have no objection whatsoever for the Vocational class to furnish such repairs and services free of charge to the residents. The above resolution was seconded by Mr. Ikeda and passed unanimously.

Mr. Hatate reported that Mr. Chozo Abe had contacted him expressing his wish to go into Mail Order Clothing business. The commission to be received by him on each of such orders are estimated to be \$3.50 and Mr. Abe is willing to pay commissions of \$1.00 per order to the Co-operative in lieu of the Co-operative sanctioning such private enterprises. Mr. Abe requests Boards' consideration of the above proposal. The consensus was that for the Board to accept Mr. Abe's proposal is to condone and to sanction private enterprises in the center and that the Board of Directors of the Co-operative had neither the inclination nor the authority to sanction or recognize private enterprise. Mr. Ikeda moved, seconded by Mr. Ota, that the Board reject Mr. Abe's proposition. The above motion was unanimously carried.

For the sake of records Mr. Hatate wished to correct the statement Mr. Tazuma had previously made to the Board to the effect that the last shipment of insoles were received by Mr. Tazuma on consignment. The subsequent investigation disclosed that the receipt memo given to the owner on the latter shipment does not stipulate that they were received by us on consignment.

Mr. Hatate continued and gave the manager's report. He stated that he had not as yet time to go into detailed investigations in the general merchandise field, however, the inventories on the dry goods had been explored. The result of the findings were presented in the minutes form of joint management meeting of the Dry Goods buyer and store Managers.

Mr. Hatate also reported that day by day he is confronted with problems, the solution of which require the Co-operative revising its bookkeeping system. He earnestly requested that the Auditing Committee make exhaustive study of the books at its earliest convenience so that the Board could also be made aware of the necessity for such revision.

Mr. Hayashi, Assistant Manager, presented to the Board the request of the shop manager in number 30 Shoe Repair shop to have Mr. Tsujimoto reclassified into C-rating. In the opinions of the shop manager, although Mr. Tsujimoto is not a licensed repairer, he had become really efficient and had learned the trade well. He had at present become an integral part of and a key man within the shop. The consensus of the Board were that since the Board had delegated its authority to the Personnel and Membership Committee on matters of this nature, this request be referred to the disposition of the committee. The committee was so ordered.

Mr. Takeuchi presented the recommendation of the Educational and News Committee that the Board of Directors authorize a banquet for the Irrigator Staff as a token of the Board's good-will and appreciation for the splendid efforts and over times the Irrigator staff had expended in the issuance of the second anniversary edition of the Irrigator. Mr. Takeuchi also informed the Board that the staff consist of altogether approximately 20 people, including the volunteer workers, and that the appropriation of \$1.50 per person should be ample. Mr. Fujii moved, seconded by Mr. Morimizu that the Board authorize appropriation of an amount not to exceed \$50.00 out of the surplus derived from the publication of the second anniversary edition to be utilized for this banquet. The above motion was unanimously approved. There

There being no time for further considerations on other important matters pending, the Chairman requested a special meeting of the Board this coming Monday at 1:30 p.m. The request to hold the special meeting was approved by the Board.

The Chairman adjourned the meeting at 5:00 p.m.

Secretary

Attested by:

Chairman

CO-OP

Mr. HUBERMAN
File

BOARD OF DIRECTORS MEETING

October 18, 1944 Council Chamber

- MINUTES -

The regular Board of Directors meeting was called to order by Chairman Mr. Hikida at 2:00 p.m.

Roll call was taken by the Secretary, the quorum being present, the following Directors absent: Messrs. Takei, Oiye, Okamura, Fujii, and Hayasaka. Mr. Okada was a late arrival.

The minutes of previous meeting was approved with a clarification of the last items in the manager's report, on page 4, be stipulated as net profits.

The Treasurer's report was given by Mr. T. T. Hayashi.

Bank Balance September 20, 1944	\$ 55,156.93	
Deposit October 2nd to the 14th	53,679.20	
Checks Issued for Payment		
October 2nd to October 14th	\$ 28,221.99	
Checks Issued for Cashing Fund		
October 2nd to October 14th	<u>29,500.00</u>	
		57,721.99
		<u>51,114.14</u>
Cash On Hand October 14		9,284.90
Cash in Transit " "		6,500.00
Checks Held for Collection	7,532.25	
Liability Hunt Annual	42.04	
Account Payable.....	<u>13,176.52</u>	
		<u>20,751.81</u>
		\$ 46,147.23

The Chairman inquired of the Treasurer if the merchandises purchased at the recent market week in Salt Lake had been received. Mr. Hayashi replied that to his best knowledge the only items in Shoe-wares had been received by us.

The Secretary reported to the Board the following:

1) The Associate Co-operatives of Northern California of which we are a member had recently amended their Articles of Incorporation whereby the name of the Co-operative had been changed to "Associate Co-operative, Inc." In conjunction with the above amendment to the Articles of Incorporation they had requested our approval, and authorization, and our official approval and ratification of the same, signed by the President, Mr. Hikida, and himself, had been sent.

2) Pertinent to the granting of the discontinuance of domestic service in Tule Lake Co-operative, and subsequent to our request to them for particular informations pertinent to the granting thereof, a letter had been received from Mr. K. Kamiya, Executive Secretary of the Tule Lake Co-operative, informing us that the reasons motivating the exception is as following:

"The main issue was that the handling of such domestic service by the Co-op constitutes an unpleasant situation between the personnel's domestic employee and the Co-op, thus create various rumors and misunderstandings among the residents toward the cooperative. The nature of this camp is that a minor misunderstanding is likely to create a grave tension and menace the peace and order of the camp. Therefore, on this stand point, the Board and Staff took it up with the local official of W. R. A. and insisted on setting a final date to discontinue such domestic service which finally came to an understanding by the W. R. A."

3) A letter of thanks has been received form Mr. K. Koda, the President of the Amache Consumers' Enterprise, expressing their Boards' appreciation and thanks for the assistance that our staff had rendered to their representative, Mr. Akira Inaba, during his visit to our center.

At this time the Chairman entertained discussions or questions on any matters pertinent to and within the functions of the Board. Mr. Tambara remarked that in the Balance Sheet as of August 31, 1944 there is one item listed in "Other Assets" an amount of \$879.24 as Federal Tax refund claims. He wished to ascertain what are the natures of the taxes on which the refunds are being claimed.

After consultation with the accounting department, Mr. Hatate explained that the Federal Taxes are composed of the following:

Refund claim on income tax paid	\$691.78
Over payment of 4th quarter	
Social Security	167.96
Refund claim on capital stock tax	<u>37.50</u>
	\$ 897.24

The following requests were made by the General Manager:

- 1) The purchase of one large scale Fairbanks type scale for warehouse.
- 2) Purchase of radio tube tester for radio shop.
- 3) Request by store manager to be given discretionary power in cashing all checks, personal or otherwise, not exceeding \$25.00.

Pertinent to the first request, Mr. Hatate stated that since we have had no scale large enough to weigh shipment of fish and other articles of large bulks, exact weight, could not be determined when such goods are received. At the same time Mr. Hatate stated that the scales being used in General stores had been found not very accurate and will either have to be exchanged or else require that they be taken to Twin Falls and be adjusted. The consensus of the opinion was that the management explore the possibility of renting smaller type scales for store use, since, according to Mr. Tazuma's statement, they are of the antiquated type which will not stand inspection by the municipal inspector. Mr. Morimizu moved and seconded by Mr. Ota that the management be authorized to purchase one large Fairbanks type scale for warehouse use. The above motion was carried with 6 ayes, 1 nay and one dissenting vote.

Pertinent to request # 2 the discussions brought forth the fact that there is no tube tester for rental. The past efficiencies of radio shop in terms of profit and loss was also brought to the fore and Mr. Hara advanced the opinion that it may be advantageous to the Co-operative to close and terminate such service. Mr. Chikata expressed his opinion that in furtherance of services thereof such repair shop may show substantial losses in the operation, the service, however, being rendered to the residents are vital and necessary to the welfare of the Community and the Co-operative should be willing to assume if not to ameliorate, the losses in operation.

After further discussions, Mr. Ota moved that the management be authorized to purchase a set of radio tube tester. The above motion was seconded by Mr. Morimizu and was approved with 6 ayes, 1 nay and one dissenting.

Pertinent to the request # 3 the consensus of the Boards' opinion was that the present system of check cashing is working efficiently and to the near satisfaction of the majority of the residents and see no necessity to empower discretionary authority to each store managers as per request. Mr. Takeuchi moved, seconded by Mr. Ikeda and unanimously passed that the store managers' request for the above discretionary power be rejected.

At this time Mr. Okada, chairman of the Personnel and Membership Committee, reported that he had contacted Mr. Hidaka as a possible candidate for the position of Treasurer. Mr. Hidaka expressed his wish that he would like to seek some employment in the Co-operative, however, the position of the Treasurer is not suitable in that he has not the proper qualifications. Therefore, he had expressed great reluctance to accept such important position. Mr. Okada also reported that Mr. K. Hara, the previous candidate, had also been contacted again and he believes that there is still a good possibility that Mr. Hara may eventually accept this position. His definite answer is being expected within few days

time.

Mr. Takeuchi informally reported to the Board that the project director had decided to liquidate the present C. A. staff for purpose of re-organization. The suspension of all activities will take place at the end of this month and consequently the question of exercising franchise of the movie by the Co-operative from the first of the month arises. Mr. Takeuchi reported that during the summer months, the C.A. trust had sustained a considerable loss in the movie project and in order to ameliorate and meet this deficit, negotiation with the project director are being made to permit the C.A. Trust operate the movies until such deficits are met. He further stated that if the Co-op had intention of operating these movies they should do so without interruption so that there would be no loss sustained in the renting of the projector as well as the films contracted. Mr. Hatate expressed his opinion that since the right and franchise to the movie project is in the possession of our Co-operative and that C.A. Trust had merely sub-leased it from us, when C.A. Trust discontinue this service the right and franchises thereof should naturally be return to our Co-operative. Whether the Co-op will continue to exercise this franchise and operate the movie or not and under what system, is a subject remaining to be discussed by the Board after the sub-lease is actually returned to us.

There being no further matters to be discussed Mr. Ikeda moved, and seconded by Mr. Morimizu, to adjourn the meeting. The meeting was adjourned at 3:30 p.m.

Secretary

Attested by:

Chairman

Hube... File
SPECIAL BOARD OF DIRECTORS MEETING

October 25, 1944 - Council Office

- MINUTES -

Special Board of Directors meeting was called to order by Chairman Mr. Hikida at 1:45 p.m.

The roll was called by the Secretary and the quorum was present. The following directors were absent: Messrs. Okada, Takei, Oiye and Okamura. Mr. Jack Chikata arrived late.

Chairman Hikida stated that this special meeting was called to have the Board consider and act upon two recommendations of the Executive and Operations committee.

The first recommendation is the holding of a special conference of Federation of Center Business Enterprise, preferably at Minidoka. Mr. Kawasaki, the Secretary of the Federation, has written to us that one of the Federation members had submitted to him a suggestion to hold such a special conference and to have Minidoka Center play the host to it. Mr. Kawasaki has requested our reactions on the subject matter and is also contacting with the rest of the centers pertinent to the above. The suggested dates of conference is tentatively set from November 20th to 24th inclusively. The Executive and Operations Committee is unanimous in its accord to accept and join such a conference and also receptive to the proposition that it be held in this center.

Discussions were entertained by the Chairman. On being questioned as to the relative expenses involved for holding such a conference, the Executive Secretary explained that the expenses of sending 3 or 4 representatives of conference in some other center would quite likely be no less than the expenses involved in playing the host here. He also pointed out that, with such a conference, only the traveling expenses of the delegates are involved since the housing facilities and the meals for all the delegates are to be provided freely of charge by the respective center Administration. The one major benefit to be derived in playing the host, the Secretary continued, is in affording larger group of our Directors, officers, and key-position employees the personal contacts and the actual participations in the discussions and the solutions of many problems to be brought forth during the conference. Such actual participation is indeed worth while what little additional expenses might be necessary.

Mr. Chikata emphatically concurred to the above opinion and vigorously stressed that such a conference held in Minidoka will stimulate -- a shot in the arm necessary to arouse--common interest of the members.

After further discussion, Mr. Chikata moved, seconded by Mr. Takeuchi, that the Board accept the recommendation of Executive and Operation Committee to the effect that the Board authorize and empower Federation Secretary calling the special conference of Federation of Center Business Enterprises and that the Minidoka is willing to act as host to such a conference. The above motion was unanimously carried.

At this time Chairman Mr. Hikida introduced to the Board members our new addition, Mr. Rex Yamashita, Research Officer.

The second recommendation of the Executive and Operation Committee, Mr. Hikida reported, is that the Minidoka Co-operative exercise its franchise and take over the movie program from the Community Activities Trust beginning November 1. The question of the movie franchise had arisen due to the recent decision of Project Director that, for the purpose of reorganization, the present set up of Community Activities will be temporarily suspended as of October 31, and that thereafter under no circumstances the Community Activities or its Trust be permitted to operate the movie project. The Chairman requested Mr. Takeuchi to explain further in detail the situation existant in the Community Activities set up.

The detail reports was made by Mrs. Takeuchi and in it he included the following financial statements of the Trust:

ASSETS

Bank Balance		\$ 276.58	
Cash on Hand			
Movie Receipts	\$ 75.60		
Central Fund	25.00		
Area B Fund	17.60		
Area A Fund	9.55		
P. A. System Pot	14.00		
Petty Cash Pot	3.44		
Softball Sales	57.00		
Co-op Stamps	20.00		
			<u>222.19</u>
Movie Equipment			
2 Movie Screens	120.00		
12 New Projector Lamps ..	49.80		
5 Used Projector Lamps ..	5.00		
Curtains & Shades	30.00		
Tickets (new)	45.00	estimated	
Tickets (students)			
Booth & Projector Room			
Miscel. (Flashlights)			
			<u>249.80</u>
Athletic Equipments (new)			
Softballs 66 @ \$1.55	102.30		
11 @ 1.25	13.75		
Masks 3 @ 2.95	8.85		
Ping Pong Sets			
12 @ 5.00	60.00		
			<u>184.90</u>
Lumber; Screens			130.00
Used Athletic Equipment			
Barbell			
Softball Masks ...			
Dart Bowl Boards .			
Used Lumbers			
Future Income form Movies (estimated) ...		150.00--200.00	
Oct. 26 (3 days receipt)	76.64		
Oct. 30 (3 days receipt)			
Nov. 1 (2 days receipt)			
			<u>\$ 1193.92</u>

LIABILITIES

Film Rentals:			
Screen Adettes	\$ 380.00		
Gutlohn	250.00		
For last two days	33.00		
			<u>663.00</u>
Projector Rentals:			
Millward	180.00		
Kido	30.00		
			<u>210.00</u>
Labor	70.00		
Taxes	100.00		
Tickets	45.00		
Projector Lamps	16.58		
P. A. System	25.00		
Movie Lease	10.00		

Miscellaneous: All-Star Naming Contest	5.00	
Co-op (dance)	1.44	
Ad (financial report)	<u>5.00</u>	<u>11.44</u>

\$1,151.02

Although the Board may not be interested in the above statements of the Community Activities Trust, Mr. Takeuchi added, he had done so since it is his understanding that there is a rumor making the round of the camp, and found groundless in view of the fiscal accounting to the effect that the Trust had sustained large amount of loss in its operation and thus insolvent. As indicated by the actual financial and inventory statement, positively belieing such rumors, that although C. A. had not actually accumulated much surplus, it has not sustained any loss.

After further prolong discussions, Mr. Chikata moved, and duly seconded by Mr. Ikeda, that the Board of Directors approve and accept the recommendation of the Executive and Operations Committee and to empower the management to exercise the franchise and re-establish the movie project as an integral part of the Co-operative Service departments from November 1. The above motion was also unanimously approved.

At this time Mr. Hatate, the General Manager, reported that the possibility of re-establishing fish warehouse within the Co-op warehouse building proper is found impracticable. The space required is at present not available and the lack of drainage and running water will not only produce hardship on labor but the conditions unsanitary.

Mr. Stafford himself had cheked the space which may be available in the portion of the laundry room in block 22 and have recommended that if it's suitable for us the same will be made available to the Co-operative for its fish warehouse. Mr. Hatate stressed that in reply to this offer he had impressed upon Mr. Stafford the fact that the sentiments of block 22 residents is the major item involved in this issue and that although the Co-operative is willing to occupy the above space we will do so only with the understanding and consent of the 22 residents. He had requested the Administration to make clear our standpoint to the residents prior to releasing us the laundry space.

There being no further matters to be discussed Mr. Takeuchi moved, and seconded by Mr. Fujii, that the meeting be adjourned. The Chairman adjourned the meeting at 3:15 p.m.

Secretary

Attested by:

Chairman

Mr. EDWARD
HUBERTAN
File

INFORMAL MEETING OF THE BOARD OF DIRECTORS

November 15, 1944 - Council Office

10:15 A. M.

Roll call was taken by the Secretary and the following directors were present: Messrs. Hikiida, Tambasa, Okamura, Ota, Ikeda and Hayaseka. The quorum not being present, and inasmuch as the meeting was called primarily to receive from Mr. Jones an oral report of the result of the auditing of the Co-operative books for the past semi-annual period, the Chairman conducted the meeting on an informal basis.

Mr. Jones reported in details the comparative balance sheet and the operational statement and such statements, attached under separate pages, are herein incorporated and made a part of this minutes.

Some of the very pertinent data brought out by Mr. Jones were:

- 1) The total cash on hand as of September 30 were \$66,166.46 which is an increase of about \$11,000.00 over that of the closing period six months ago.
- 2) The inventory has shown an appreciable reduction of \$15,848.75. The greater portion of the above reduction, however, were made in the general merchandise department. Mr. Jones pointed out the advisability, wherever feasible, of greater reduction of inventories from dry goods departments.
- 3) At the last accounting period he had estimated that 90% of patronage will be traceable by the returns of patronage refund stamps, however, the actual return has proved to be slightly above the pre-estimate and has reached about 93%.
- 4) The Cooperative financial condition has been found more than satisfactory with the current ratio of assets over liabilities of 3.51 to 1. This means that the Cooperative has sufficient cash accumulated in the bank to pay all current liabilities in full and still retain substantial amount of balance. In another word, the membership is in possession of 75% of the Cooperative structure and the outside creditors owning 25%.
- 5) The sales have shown gradual and steady increase at each accounting period and the margin of the net savings has also proportionately increased. The net savings of this period has doubled that of the same period last year.
- 6) On the other hand the warehouse expenses had shown largest increase, mostly in salaries and wages. As a matter of fact the warehouse pay-roll is greater than the total pay-rolls of the entire main office staffs.
- 7) The Irrigator cost has been about \$1200.00, which, in view that it is one of the best of all the center newspapers and the great services being rendered to the residents, is very nominal. However, as he had recommended on previous occasions, the Board as well as the management are entitled to receive clearer accounting as to what purposes they are being spent. Establishment of a satisfactory system of bookkeeping for the Irrigator is essential and the sooner it is established the better.
- 8) The Optical Department indicated a significant gain, with the net margin of 32.63%. The prices being charged are on par with prevailing outside prices, however, in many instances some of the patrons are billed as high as 100% of the invoice cost. He seriously recommends for the consideration of the Board the re-examination of the price scales on the glasses and ascertain further possibility of price reductions.
- 9) The serious obstacle in the auditing of the books was found in the very confused condition of the filing system which nec-

essitated the length of time taken by him in the completion his work. Many records were found only after thorough and painstaking search of the entire filing systems, causing undue delay and loss in time. This tend naturally to decrease his efficiency and at the same time the increase in the cost of auditing.

10) Many recommendations that he had made at previous occasions have not as yet been carried out. He realizes, however, that due to the rapid turnovers of personnel, and that although the will and the intention maybe there, it still would be difficult to put them into practice as yet. The past recommendations are still good and that the Board and the management should make every effort to carry them into actual practice at its earliest convenience. From the general standpoint the structure is sound and the financial condition better, however, there are still room for improvements. He suggested the following improvements that could be put into practice with the minimum of difficulties:

1) Since we are maintaining a large amount of cash balances the management should make it a practice to pay all invoices without delay regardless of whether cash discounts are available or not.

2) Concentration of efforts on reduction of inventory in dry goods department and by that, the elimination as soon and as often as feasible all potential dead stocks and maintaining only the quick turnover of merchandises.

3) Its evident that it is the Boards' policy to accept and pay refunds on the year old patronage stamps. However, the turning-in of such old stamps are few and far between so that, for the convenience of the accounting department, he recommends that such turned-in stamps be credited to each patrons and cash refunded at the end of each quarter in one lump sums.

Questions were entertained by Mr. Jones and the appropriate answer were also given by him.

The Chairman adjourned the meeting at 11:45 A. M.

Secretary

Attested by:

Chairman

MINIDOKA CONSUMERS' COOPERATIVE

Hunt, Idaho

COMPARATIVE BALANCE SHEET

Assets

	As	At	Increase
	<u>September</u>	<u>30, 1944</u>	(Decrease)
<u>Current:</u>			
Cash on Hand	\$ 9314.17		
Cash--Change Fund	1735.00		
Cash in Bank	55114.29		
<u>Total Cash</u>	<u>66163.46</u>		<u>10988.08</u>
Deposits	934.61		(264.94)
Defense Stamps	-----		(104.40)
Commission Receivable	90.19		(15848.75)
Inventories	60396.74		
<u>Total Current Assets</u>	<u>127585.00</u>		<u>5274.36</u>
<u>Investments:</u>	138.26		<u>22.75</u>
<u>Fixed Assets:</u>			
Furniture, Fixtures and Equipment	13662.37		
Less: Allowance for Depreciation	5075.87		
	<u>8586.50</u>		(530.66)
<u>Other Assets:</u>			
Prepaid Insurances & Bonds	944.28		921.63
Prepaid Store License Tax	76.84		(143.76)
Prepaid Luxury Tax	362.97		234.43
Federal Tax Refund	-----		(205.49)
Claim	691.78		(50.00)
Other	<u>2073.87</u>		<u>753.34</u>
<u>Total Assets</u>	<u>138383.63</u>		<u>5025.43</u>

Liabilities and Patrons' Equities

<u>Current:</u>			
Accounts Payable	24709.13		
Checks Received for Cashing	6431.29		
Liability on Hunt Annual	43.04		
Merchandise Certificates	13.50		
Deposits on Opticals	223.85		
Mail Order Advances	37.68		
<u>Accruals:</u>			
Rent on Building Space	354.07		
Wages	3101.12		
Equipment Rentals	263.30		
Payroll Tax	543.83		
Bank Service Charge	100.00		
Auditing and Special	-----		
Bookkeeping	<u>500.00</u>		
	<u>4862.32</u>		<u>307.14</u>
<u>Total Current Liabilities</u>	<u>36329.31</u>		<u>6546.96</u>

Patrons' Equities		
Memberships & Part Payments	13504.10	(558.09)
Patronage Refund Payable in Cash		61569.65
Allocated Deferred Patronage Refund Reserve	22585.18	132.99
Reserve for Educational Purposes	1286.49	(83.95)
Unallocated General Reserve	<u>64687.05</u>	<u>50506.31</u>
<u>Total Patrons' Equities</u>	<u>102062.82</u>	<u>(11572.39)</u>

TOTAL LIABILITIES AND PATRONS' EQUITIES

138383.63 (50254.43)

OPERATING STATEMENT

	<u>Combined</u>	
<u>SALES, GOODS & SERVICE</u>		
Less: Cost of Goods Sold:	379577.67	
Inventory 4-1-44	73355.41	
Purchases, Net	276906.82	
Warehouse Expense	6292.72	
	<u>356554.95</u>	
Less: Inventory 9-30-44	56670.69	
<u>Cost of Goods Sold</u>	<u>299884.26</u>	
Gross Operating Income	<u>79693.41</u>	
Per Cent of Gross to Sales	21.00%	
<u>Selling Expenses:</u>		
Salaries	11034.42	
Payroll Tax	551.08	
Supplies & Repair Materials	6217.97	
	<u>17803.47</u>	
<u>General Expense:</u>		
Rent, Building Space	1522.22	
Rental, Tools and Equipment	1209.06	
Depreciations	871.82	
	<u>3603.09</u>	
<u>Administrative Expense:</u>		
Total Operating Expense	8991.39	
Per Cent of Expense to Sales	30397.95	
Net Operating Income (Loss)	8.01%	
Per Cent to Sales	49295.46	
	12.99%	
Net Other Income & Expense	<u>1901.78</u>	
Net Saving For Period	<u>51197.24</u>	13.49%

Percentage of all Departments

CANTEENS	11.86%
DRY GOODS	15.67%
NEWSPAPER	(.93%)
OPTICAL	32.63%
LAUNDRY & DRY CLEANING	11.35%
BUS SERVICE	5.60%
TELEGRAPH	5.20%
BARBER SHOP	17.41%
BEAUTY SHOP	39.59%
SHOE REPAIR SHOPS	31.22%
WATCH REPAIR SHOPS	25.59%
RADIO GENERAL REPAIR	(6.28%)

Co-op

File

BOARD OF DIRECTORS MEETING

November 22, 1944 Council Office

* MINUTES -

The regular meeting of the Board of Directors was called to order by Chairman Mr. Hikida at 1:40 P. M., the quorum being present.

Directors present were: Messrs. Hikida, Tambara, Morimizu, Chikata, Ota, Ikeda, Takeuchi and Fujii. Mr. Okada was a late arrival.

The minutes of the meetings of October 25th and 31st having been circulated by mail among the directors, the readings thereof, by previous resolution of the Board, being omitted and the said minutes were approved with one correction on page 2 of October 25, amending the "Total Assets" from \$1193.92 to \$1213.47.

The cash report was made by Acting Treasurer, Mr. Tambara.

November 20 Bank Balance	71742.40
November 28 " " Cash on Hand	2060.00
Store Change Fund	1693.00
	3753.00
 Cash Held for Collection	 16383.82
 TOTAL	 \$ <u>59111.58</u>

The above cash report stood approved as read.

The Executive Secretary reported to the Board the comments and requests received from several block memberships at its recent general membership meeting, to wit:

Block # 13

Would like to have the operating statements distributed to each members at least a week in advance of the general membership meetings. If the above is found impractical, issue at least half a dozen copies, so that the delegates could acquaint the members to the contents thereof at a preliminary meeting to enable all to understand the financial condition of the Cooperative

Block #30

- 1) Request the fish market be re-opened at its earliest possible time.
- 2) Co-op weekly news quite often blurred and illegible. Improvement earnestly requested.
- 3) Request the Board and the Management to utilize every precautionary measures available in protecting the interests of the members and be ready for sudden liquidation.

Block #22

Wish the By-law be amended to enable the continuation in office of the block delegates over and above the two consecutive terms, the present limitation.

Block #24

As a method of encouraging larger attendances and participations in membership meetings, recommend serving of refreshments or find other practical means.

The resignations of Directors Mr. Oiyé and Mr. Takei were presented to the Board.

Upon motion duly made by Mr. Ota and seconded by Mr. Morimizu, and un-

animously adopted to accept the above resignations.

The Secretary reported that the candidates in the run-off election for the respective sections were Mr. Chisato Sakumoto from Section II, and Mr. Chosaku Hashiguchi from Section IV.

In following the precedent establishment by the previous Board to fill such vacancies in the order prevalent at the previous election. Mr. Tambara duly moved, seconded by Mr. Takeuchi, to elect Mr. Chisato Sakumoto as member of Board of Directors to replace Mr. Oiye, the resigned. The motion was unanimously adopted.

It was also moved by Mr. Fujii, seconded by Mr. Morimizu and unanimously adopted that Mr. Chosaku Hashiguchi be elected as a member of the Board of Directors to replace Mr. Takei, the resigned.

The Secretary stated that the previous Board of Directors had established a precedent wherein semi-annually the retiring members of Congress of Delegates are invited to a testimonial dinner as a token of Cooperatives' appreciation for the many services and assistances rendered by them. Now that the new Congress of Delegates had been elected, it behooves this Board to consider and authorize such a dinner for the outgoing Congress members. The Secretary also added that at this time, since only 19 delegates are retiring from Congress and that during the past six months the Cooperative had availed itself of the innumerable services from the delegates as a whole it's his opinion that each and all delegate members of the past six months be invited.

Mr. Tambara moved, and seconded by Mr. Ikeda that the Board authorize a testimonial dinner honoring the Congress of Delegate members, approving all necessary and reasonable expenditures incidental to the above and also delegate the management to make all arrangements thereof. The above motion was also unanimously approved.

In selecting our delegates to the forth-coming Federation conference, the Secretary reported that in opinions of Mr. Kawasaki the majority of the centers will be represented by the President, the Executive Secretary, the General Manager, or Chief Accountant. The Secretary also reported that Mr. Kawasaki has posed the question as to the advisability of whether the head buyer should also attend such a conference. Mr. Hatate remarked that it is the management's intention to not only take the lists of but also some of the samples of slow moving or dead stocks that we have and try to negotiate the sales to other centers. To that end if the other centers are sending their buyers also it is very much preferable that we do likewise, however, its purely contingent on what the rest of the centers intend to do about bringing the buyers. The discussions brought forth that the one way trip would take about 3 days.

Upon motion duly made by Mr. Ota, and seconded by Mr. Takouchi, authorizing the delegation of the President, the Executive Secretary, the General Manager, and the Head Accountant and also approve the sending of one head buyer provided that all the rest of the centers do likewise. The above authorization was unanimously given.

The appointment of the permanent Treasurer was brought to the fore, Mr. Okada, the Chairman of the Personnel Committee, requested Mr. K. Hara's presence before the Board. Upon arrival, Mr. Hara stated his willingness to accept and to assume the responsibility of the Treasurer, adding, however, that he could not assume the office until December 1.

Mr. Okada moved and seconded by Mr. Morimizu that the Board elect Mr. K. Hara as a permanent Treasurer, effective December 1, 1944. The above motion was unanimously adopted.

It was also moved by Mr. Ikeda, seconded by Mr. Ota, and unanimously adopted that effective from December 1, be it--

RESOLVED

"That the authority for withdrawal of funds now maintained with the Fidelity National Bank in the account of Minidoka Consumers' Cooperative and subject to the joint signatures of the Acting Treasurer Karl T. Tambara and General Manager Harry R. Hatate or the joint signatures of Acting Treasurer Karl T. Tambara and President H. Hikida of this incorporated body be herewith revoked, and

"That this corporation open an account with Fidelity National Bank of Twin Falls, Idaho

and that	<u>Kamonoshin Hara</u>	<u>Treasurer</u>
and	<u>Harry R. Hatate</u>	<u>General Manager</u>
or	<u>Kamonoshin Hara</u>	<u>Treasurer</u>
and	<u>George Y. Hara</u>	<u>Chief Accountant</u>

be and they are hereby authorized to sign checks and drafts for and on behalf of this corporation, and that each of them be and he is hereby authorized to endorse notes, checks, and drafts payable to this corporation, until such time as the authority hereby conferred is revoked by the receipt of written notice for such revocation by said bank.

" FURTHER RESOLVED: That this corporation agrees with said bank that all fund deposited with said bank shall be governed by all rules and regulations printed in the pass book issued in connection with said account or accounts, any amendments or additions thereto, and by all regulations and by-laws passed or hereafter to be passed by the Board of Directors of said bank."

The General Manager made the following operational reports:

- 1) As per Board directive a dinner set costing \$20.00 were acquired and presented to Mr. T. Hayashi, the erstwhile Treasurer. A note of appreciation of the Board, written by the Executive Secretary, was also attached to the same.
- 2) The second cigarette coupons totaling 2844 were successfully issued. Out of the above numbers 129 coupons had not been returned and therefore were not used by the patrons.
- 3) Pertinent to the fish market, the negotiations with the Administration had reached the stage of an impasse and since no available new location is in sight the market has been temporary suspended.
- 4) Pertinent to the laundry service, the Parisian had notified us that due to their man power shortage the services to our patrons can not be fulfilled. We are therefore forced to suspend this service temporary.
- 5) Although the past Board had authorized the discontinuation of the mail order departments, the management heretofore had been rendering the patrons services on mail orders through the dry goods stores, however, the amount of services being requested at present does not justify any further continuation of the same, and the above will definitely be discontinued effective December 1.
- 6) The management had been in recent past exploring the inventories in dry goods departments, making a list of slow moving and dead stocks, so that such a list as well as some samples could be taken to the forth-coming Federation conference to explore the possibility of unloading such merchandises to other center Cooperatives.
- 7) As authorized by the Board, a truck of pick-up type was recently acquired. The truck is '37 International and costing us \$331.81.
- 8) The management had, in solving the gasoline storage problem, had made connection with the Standard Oil Company of Eden and had received the first shipment of 10--50 gallon shipping barrels. They had promised us the bi-monthly delivery. We have also rented one used pump from them with the rental charge of \$1.00 for the duration. The Authority had rented us a small shack and had it moved next to

our warehouse and the gasoline as well as the pump is at present stored therein. It was also reported that the fire department had given its approval on that set-up.

9) Due to the break-down of the rented mimeo-graph machine and since the copying works had been piled up, the management was forced to acquire and purchased a similar type machine costing \$35.00. Since such purchases require authorization of the Board, the manager requested the Board members to understand the situation that he had to resort to the purchase of the same without previous consultation and approval the expenditure of \$35.00.

10) Sometime between the hours of Saturday afternoon, November 11, to Monday morning, 20 cartons of Chesterfields, were stolen from the warehouse. According to the warehouse manager's report to him, the Warehouse staff at first believed such a shortage occurred due to miscalculation in the inventory and practically the major portion of that Monday morning was spent by the staff in reviewing the inventories, however, about 10:30 one of the warehouse workers discovered that lock to the side door had been tampered. This definitely established in their mind that loss of the above cigarettes was due to theft and robbery. Subsequently the Internal Security were notified to the above effect and due investigation by them were conducted.

11) Due to the temporary suspension of the laundry service it became necessary for us to hire our own laundresses to wash towels, aprons and other supplies used by barber, beauty, and shoe repair shops. We have hired two laundresses at B-rating and the salaries plus clothing allowances, plus other expenses of \$5.00 in lieu of rental and usage of irons and soaps, etc., will just about off-set the total monthly charges being paid to the Parisian for the above equivalent services.

The above manager's operational reports stood approved and upon motion by Mr. Takeuchi, duly seconded by Mr. Ota and unanimously adopted that the Board approve the expenditures of \$35.00, the purchase price of one mimeo-graph machine.

Discussions followed on the early possibility of re-opening of the fish market. Mr. Hikida stated that although the Co-operative had made our situation clear to the Administration that we will avail ourselves of the space in laundry room 22 only with and upon the consent of the block residents, the Administration had in total disregard of our disposition, started the remodeling of the laundry room to the extent of making alteration to its entrance. This had not only antagonized but had brought grave misunderstanding by the block residents that our Cooperative is the one who had been making incessant demands for the above space to the Administration. Upon inquiry to Mr. Stafford by Mr. Hatate and himself, it was stated that the Administration had initiated the alterations regardless of whether the Co-operative make usage of the above spaces or not. In going through with this alteration, Mr. Stafford has stated, the sentiments of the block residents are, from Administrative standpoint, irrelevant and immaterial.

That very evening Mr. Hatate and himself had attended the block 22 residents' meeting at which time we were afforded the opportunity of making our position entirely clear and the trend of previous negotiations with the W. R. A. pertinent to the fish market situation was also explained to their satisfaction. They in turn expressed their regret of the hasty conclusion and injustice done the Co-operative and the feeling of antagonism toward us had subsided.

Mr. Hatate concurred to the above report by the Chairman and reiterated that the management had requested the Administration to make available to us some other space preferably a portion of the pickling plant in hospital area or the space in warehouse area formerly utilized for Garbage cleaning. Mr. Stafford had expressed positive reluctance in having fish market in the warehouse area proper and it was also discovered that according to Mr. Rawlings the space available in the pickling plant is far too small for our need.

Mr. Hatate further added that from every angle considered we can not for any length of time continue to suspend this vital service to the community, and that the management will indefatigably continue to explore every possibility of re-opening the fish market at the earliest possible time.

There being no further business to be transacted, Mr. Ota moved and seconded by Mr. Takeuchi that the meeting be adjourned. The Chairman adjourned the meeting at 4:30 P. M.

Secretary

Attested by:

Chairman

Mr. Keating further stated that they were made considered as one unit
for any length of time because he would like with service to the
community, and that the management will laboriously continue to
explore every possibility of re-opening the fish market at the earliest
possible time.

There being no further business to be transacted, Mr. Keating moved and
seconded by Mr. Keating that the meeting be adjourned. The Chairman
adjourned the meeting at 4:30 P. M.

Secretary



Attested by:

Chairman

File

~~Mr. HUBBARD~~

CO-OP

BOARD OF DIRECTORS MEETING

December 6, 1944 Main Office

- MINUTES -

The regular meeting of the Board of Directors was called to order by Chairman Mr. Tambara in the absence of Mr. Hikida, at 2:15 P. M. with the quorum being present in the anticipation of Mr. Chikata arriving later.

Following directors were present: Messrs. Tambara, Morimizu, Ota, Ikeda, Hayasaka, Sakumoto and Hashiguchi. Messrs. Chikata and Hara were late arrivals.

Chairman introduced the following members (Messrs. Hashiguchi and Sakumoto) who are replacing Messrs. Takei and Oiye the resignee.

Mr. Takeda was requested to give a report on how we are handling our fish market. As to date, we have had 5 shipments beginning from November 28 to December 5 with the total expense amounting \$516.92 including shipping, freight, and the cost of the merchandise. For the 5 shipments the total fish sales amounted to \$703.23. From this amount, the temporary refund budget would be \$70.32, Administrative Expense on each shipment \$5.00 totaling \$25.00 for the 5 shipments. Clear profit would be \$90.99.

Mr. Takeda also stated that in case Private Enterprises would cut down on their fish sales we have to meet them and I also have plan to meet them. Our Cooperative is selling our fish about \$.03 to \$.10 cheaper than the other fish markets. He also reported that we have hired two new fish personnels Messrs. Jitodai and Tahara which originally were 4. Any party orders will be taken care if the order is placed 4 or 5 days ahead.

The minutes of November 22, 1944 was approved with one exception on pages 2 and 3 in regards to Mr. K. Hara who was to take over duty as Treasurer effective December 1, however, Mr. Hara is ill and is not on duty yet.

Mr. Chikata made a motion to the effect that we should accept Mr. Hara being ill and have him report to work as soon as he is well. Mr. Morimizu seconded this motion and it was unanimously carried.

We have in receipt a letter of resignation from Mr. Thomas Takeuchi who is relocating soon.

Upon motion duly made by Mr. Ota and seconded by Mr. Ikeda, it was unanimously to accept the above resignation.

Mr. Tambara stated that since there is no other candidate to fill this vacancy as Board member in Section V, that this matter should be brought up at next Board meeting.

Chairman also reported the Co-operative have established a photo service yesterday December 5, 1944. Due to the short notice, Messrs. Hatate, Hikida and Urakawa had contacted Mr. Frost just before they left for the conference at Gila River.

The following report was made:

Photograph Service Rendered by:

Mr. C. W. Frost
Twin Falls, Idaho

Size	Price at Twin Falls	Mr. Frost
8 x 10	\$ 34.20 per doz.	per doz.
5 x 7	15.00 " "	9.00 " "
4 x 6	10.50 " "	7.50 " "
3 x 5	8.50 " "	6.00 " "

<u>Size</u>	<u>Price at Twin Falls</u>	<u>Mr. Frost</u>
3 x 5 Post Card	5.00 per doz.	

30% discount for Co-op.
 \$2.00 deposit required on all orders.

Schedule:

Tuesday	Thursday	Saturday
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Place:

Rec. Hall 8	Rec. Hall 34
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Board members approved of having had established such service here in camp.

Mr. Jack Yamaguchi, the Business Manager of the Irrigator was requested to give report on the Christmas Edition Issue. The following report was made:

Expense:

Publication Cost	\$ 501.00
Engraving Cost	125.00
Additional Mail Expense	25.00
" Traveling "	15.00

666.00

Total \$666.00

Income:

Commercial Ads (25%	201.00
Ads in Pictorial Insertion	50.00
Ads Sale of 1000 Copies	100.00

351.00

Total 351.00

Because the weekly edition will be suspended on Dec. 23 due to Christmas issue, the cost of about \$65.00 will be saved.

Actual Cost \$ 250.00

Remarks were made as follows:

1. The Christmas issue will contain 12 pages of well balanced news and pictures.
2. The first eight pages will constitute of local news and outside contributions and some cut insertions.
3. The last four pages will be made up of entirely pictures of camp interest such as;

Mess hall scenes	
Laundry room "	
Sport action pictures	
Recreational scene such as dancing, parties	
Actual home scenes ..	50.00
School scenes	100.00
Co-op pictures	
General camp scene	

He also stated that they are intending to use a little better quality grade paper for the pictorial insertions.

He further reported that in the Special Anniversary edition emphasis

was made on service men and farm activities, so they intend to carry a very little of above subjects on this issue.

After a prolong discussion, the Board approved that this Christmas issue will be distributed to each member and those whose family have 2 or 3 who are members are entitled to one. Christmas issue be printed and also of 5200 copies published. Mr. Ota moved and seconded by Mr. Hashiguchi, that the Board approve Christmas issue edition and also the publication of 5200 copies, was unanimously carried.

Mr. Tambara reported that Assistant General Manager Dick Hayashi was to give report on the movie sales of last month, but he has gone into Twin Falls to get the laundry for #12 and #30; so he will give report on such at the next Board Meeting.

There being no further business to transact the Chairman adjourned the meeting at 3:45 P. M.

Secretary

Attested by:

Chairman

Co-op

File

BOARD OF DIRECTORS MEETING

Council Office December 20, 1944

* MINUTES -

The regular meeting of the Board of Directors was called to order by Chairman Mr. Hikida at 1:45 P. M., the quorum being present.

Directors present were: Messrs. Hikida, Tambara, Morimizu, Chikata, Ota, Ikeda, Fujii, Hayasaka, Hashiguchi and Sakumoto. Mr. Hara was a late arrival. Others present were: General Manager, the Secretary, the two Assistant General Managers, Educational Directors, Personnel Officer and Research Officer.

The minutes of the December 6 meeting having been circulated by mail among the Directors, the reading thereof, by previous resolution of the Board, being omitted and the said minutes was approved with no correction, addition, or deletion.

Chairman made the following report on the expenses incurred by the delegates to conference.

Cash Advanced	1,000.00
Train fare--four persons Shoshone to Salt Lake	\$28.20
Bus fare-- " " Salt Lake to Chandler	57.96
" " " " Phoenix, Ariz. to Salt Lake	55.68
" " " " Salt Lake to Twin Falls	23.24
" " " " Twin Falls to Hunt	3.00
4 persons on 15½ days @ \$6.00 a day	<u>372.00</u>
Total Amount for entire trip	540.08
BALANCE	<u>\$459.92</u>

The above expenses report was accepted as read.

Mr. Hikida stated that since the official minutes of the conference has not as yet been received, he will confine his report to the Board, at this time, purely on generalities. The main conference was divided into two committees--(1) committee on pending matters with the W. R. A.; (2) committee on liquidation.

Some of the pending matters negotiated with the W. R. A. were:

- (1) Subsidy from W. R. A. on check cashing facilities.
- (2) Facilitate rental by Cooperatives of W. R. A. trucks and vehicles.
- (3) Guarantee by W. R. A. the complete protection of, and release the Cooperatives from all responsibilities of damages and suits arising out of the domestic services.

In the matter of subsidizing check cashing facilities the committees requested the W. R. A.:

- (a) First to furnish the free rental space of 8' x 20'.
- (b) The payment of salaries and clothing allowances for at least 2 cashiers at C-rating.
- (c) Furnished by W. R. A. of bonds and insurance on the above cashiers; and
- (d) Furnished by W. R. A. free of cost 1 passenger vehicles for the use of cashier department.

The teletype was sent to Washington embodying the above requests and subsequently the reply was received rejecting the first, third, and fourth, and granting only the second item on modified basis that one cashier's wages at \$19.00 plus the clothing allowance will be paid by W. R. A. to the Cooperatives with the exceptions of Gila River, Poston and Tule, being allowed for two, due to the fact that their centers are comprised of more than one units.

In the matters of rental of W. R. A. trucks and vehicles by the Coopera-

tive the Washington reply was to the effect that such matters should be negotiated strictly on the project level and thus be taken up individually with the project directors.

Pertinent to the requested guarantee by the W. R. A., excluding and releasing Cooperative from responsibilities on all contingent liabilities, damages, and suits arising out of domestic services, no reply was forthcoming from Washington.

The Executive Secretary supplemented the Chairman's above report pertinent to the guarantee on domestic service, that Mr. Neil McNeil, instead of referring the matter to Washington, had consulted with the project attorney, Mr. Terry, and according to the attorney's opinion, the method presently utilized by the Gila Cooperative making mandatory on employers of domestics to sign release agreements would be sufficient and ample to guarantee each Cooperative of any contingent responsibilities and that each center Cooperative should make use of them.

In the matter of the rental of W. R. A. trucks and vehicles by the Cooperatives Mr. Hatate added that a memorandum was received from the project director that such vehicles will be made available to us under the following rental schedules:

Vehicles	Miles	Hour
Cars, passengers		
Coupes--all	\$.05	
Sedans, light	.05	
" medium, heavy	.06	
panel	.06	
Trucks		
Pickup, 1/2 ton	.06	
3/4 and 1 ton	.06	
Stakes, 1 1/2 ton	.07	.48
" 2 1/2 tons--3 tons	.12	.65
" 3 1/2 tons	.15	.80
" 5 tons	.22	1.35
" FWD	.33	1.35
Semi-Trailers		
Ford, Chev., Dodge	.18	1.25
FWD, GMC, Mack, etc.	.25	1.75

Since Mr. Hatate was on the Committee on Liquidation, the Chairman requested the General Manager to make report on that committee. The report was as follows:

Since the subject nature of the committee discussions was exploratory and preparedness rather than tangible, no definite and concerted decisions or actions were forthcoming. The committee, confining itself purely on discussions relative to the phases and steps in the immediate preparation and keep themselves ready for eventual liquidation, first received from Mr. Rossman as to the immediate possible steps that each center cooperative could follow. In essence, the points stressed by Mr. Rossman was that all dead stocks and slow-moving goods and merchandises be immediately disposed and eliminated and the house at all times be hereafter maintained and kept in order for any future contingencies. To this end, he recommended the following:

- 1) Return such goods to the wholesaler
- 2) Exchange such goods for others through the wholesaler
- 3) Disposal to outside merchants, under cut prices
- 4) Conduct series of special sales within the center
- 5) Re-examination of long term contracts and future deals so that wherever found advisable to terminate and cancel or modify such contracts

Subsequently, the committee as a whole unanimously endorsed the above steps as recommended.

Under an understanding mutually reached, it was established a direct inter-center exchange of goods and commodities; such goods to be offered on or not to exceed the maximum basis of cost prices. The above understanding was consummated on the basis of mutual recognizance that there are some merchandises, which may fall within the categories of slow-moving or dead stocks within a particular center, may yet for some contributory factors be found desirable and could be readily sold in some other centers.

The committee consulted at all times with the Washington representatives and with the project attorney, Mr. Terry, on phases both technical and legal. Mr. Terry enumerated to the delegates the following steps which should be taken at the time liquidation:

- 1) The general membership as well as the Board of Directors must first pass a resolution for dissolution of the corporation, in it stipulating the final date of the termination of normal business transactions.
- 2) The State or the District of Columbia, under whichever the Cooperative is incorporated, must be notified of the above resolution.
- 3) Upon the receipt by the Cooperative the acknowledgement by the State or the District of Columbia of such notification, such official acknowledgement must be filed with the Secretary of the State in which the cooperative is situated and operated.
- 4) After the date so stipulated in the resolution, no normal business can be transacted and the first step in the processes of liquidation begins.
- 5) Official Trustees for liquidation must be appointed or elected, according to the limitation of the Articles of Incorporation and the By-laws and such Trustees must be compensated on a level equivalent to, if not comparable, the outside prevalent scale as per stipulation of the Statutes.
- 6) In most of the States the statutes require that all records of the Cooperative be kept open by the Trustees for the duration of three years after liquidation.

In the actual disbursement of the assets of the Cooperative, the following procedures must be adhered to:

- 1) All outstanding and known debts must be paid
- 2) All patronage refunds must be paid
- 3) All membership certificates must be redeemed
- 4) Any further remaining assets must be refunded to all past and present members in proportionate ratio to their individual purchases or divided on equal bases to present members, provided it is not in conflict with and--or permissible by the Articles of Incorporation and By-laws.

A suggestion was advanced that, in order to avoid unnecessary confusion and also to facilitate the tasks of the Trustees, the Federation of Center Business Enterprises be fortified and incorporated as an outside concern to that it can assist and generally become the agency for liquidation trustees. This subject was thoroughly discussed and came under strict scrutiny by the delegates. An opinion on the legal aspects of such an incorporation was solicited of Mr. Terry. Many factors were brought forth by Mr. Terry which made the above proposal very much ill advised. Many legal technicalities and various tax problems are involved; such a corporation will come under the jurisdiction of Inter-State Commerce; each of the center cooperatives are situated at various and different States; the scopes of operations of many of the center cooperatives are strictly limited by the Articles and By-laws to within the confines of the center proper; and that such an incorporation was structurally impossible.

Very heated discussions, pro and con on the merit of the proposal, ensued between Messrs. Terry and Rosaman. The final consensus of the committee was that such an outside structure is at once too cumbersome and not feasible.

The one definite impression that all delegates derived out of the discussions was that each center cooperative should liquidate on independent basis and not to rely upon others for any assistance.

Questions and discussions were entertained on the above two reports.

Mr. Hayasaka remarked that according to the last comparative statement, Minidoka maintains relatively the smallest inventory and, inasmuch as the delegates had agreed on merchandise exchange system, that instead of other centers coming to our assistance, is there not a good possibility that Minidoka may be made the dumping ground by the rest of the cooperatives.

Mr. Hatate replied that it is not the intention of the exchange idea that any and all dead stocks be unloaded to each other. There are, however, some articles and merchandise difficult to sell in one center which could be sold easily in some other centers. It is merely on those special items and goods that exchange system will be utilized.

Mr. Hatate also added that our inventory as of November 30, is as follows:

Cost Value	
Canteens	\$30,532.85
Dry Goods Dept.	24,356.13
Service Shops	<u>3,845.11</u>
TOTAL	<u>\$ 58,734.09</u>

The above two reports on the conference by Messrs. Hikida and Hatate stood approved by the Board.

Mr. Hatate made the following managers' operational reports:

(1) In view of the opening of the Pacific Coast for relocation he has issued a memorandum to the Buyers to the effect that all new purchases are herewith suspended except in categories of daily necessity goods which will be permissible subject to and only with the approval of the General Manager.

(2) A memorandum from project director had been received requesting the Cooperative to take over American Express C. O. D. and C. O. D. freight services for the evacuees. It stated that heretofore the motor pool drivers were forced to render this service and although the W. R. A. have no cash handling facilities, the amount of money being handled by the drivers has been considerable. The drivers themselves are reluctant to accept responsibilities for such, and for the benefit of the residents that the Cooperative is requested to establish this service as one of its integral part of the service divisions. It was also pointed out that this may be one of the means of curtailing and discouraging any larger scale private enterprises. It was also assumed that the Cooperative should likely charge nominal fees.

(3) Report of the movie activities for the month of November was as follows:

4 Projectors	\$ 120.00	
Employees Salary.....	186.75	
Payroll Tax	9.36	
Rec. Rental	88.22	(\$95.00 for Rec.8 & 34 \$6.78 Cr-- Church
Projection Lamps	20.00	
Advertising Posters	3.00	
Films, Insurance & Freight	459.60	
Administrative Warehouse, Tickets ...	<u>50.00</u>	
Total		\$936.93

Total Movie Income	\$984.83	
Tax	109.24	
		Net \$875.59
		Loss <u>61.34</u>
Movie Screens & Curtains, Shades		13.00
(depreciation)		<u>\$74.34</u>
(Exp.)		

Although we had sustained nominal loss in the operation, it was pointed out that, under the Community Activities set-up, the major portion of the employees salary as well as the rental charges on both Rec. Halls were subsidized by the W. R. A.. It was also noted that under the Cooperative, administrative as well as warehouse expenses and the depreciation on equipments and fixtures must also be computed. It was also reported that the Japanese films were shown on donation basis and the results of income were:

Income	\$204.00	
Expenses	112.14	
Net		<u>\$91.86</u>

(4) The fish market operation figures given are as follows:
November 27th to December 20th

Cash Sales & Charged to Canteens		\$1,862.22
Merchandises	1,241.13	
Express	241.06	
Ice	5.00	
	<u>1,487.19</u>	<u>1,487.19</u>
		<u>375.63</u>
Refund (Based on estimate 10%)	186.28	
Two personnels	39.50	
Administrative Expense	35.00	
	<u>260.78</u>	<u>260.78</u>
		<u>\$ 114.95</u>

Before going into questions and discussions relative to the above operational reports, Chairman stated that he is called elsewhere and requested the Secretary to present to the Board any pending matter which require immediate attention.

The resignation of Mr. Karl Tambara, the Vice-Chairman of the Board, and the Acting Treasurer, was read. Mr. Chikata moved, seconded by Mr. Morimizu, that the Board accept the above resignation. It was so unanimously accepted.

In the discussion following as to the proper procedure to be followed in giving due recognizance to and appreciation for his past services, Mr. Hatate recommended that the Board give consideration on the fact that Mr. Tambara has been serving for the past one month and $\frac{1}{2}$ as Acting Treasurer without compensation whatsoever. A motion was made by Mr. Ikeda, duly seconded by Mr. Hashiguchi that:

- 1) The Board of Directors convey to him an express act of appreciation and thanks for his past services as a Director, and
- 2) For services rendered as Acting Treasurer, a token of appreciation to the value not to exceed \$50.00, be presented.

The above motion was unanimously approved.

Mr. Hakida left and Vice-Chairman Tambara presided. Discussions were held relative to the managers' operational reports.

In the matter of C. O. D. parcel services, Mr. Fujii explained that W. R. A. is willing to furnish means of transportation and distribution and that Cooperative is assuming only the cash handling service.

In view of the nearness to eventual liquidation Mr. Hashiguchi moved, seconded by Mr. Ikeda, and duly carried that the New Investment Committee be ordered to further investigate and explore the feasibility

of the Cooperative taking over this service and report back such findings to the Board at the next regular meeting.

In the replacement of the position of Acting Treasurer, since Mr. Hara, due to illness, is very uncertain of ever taking over the duties as permanent Treasurer, the Personnel Committee was ordered to re-contact Mr. Hara at its earliest possible convenience and ascertain his present circumstances and intent pertinent to his assumption to duty. In the event that we could not definitely avail his services, then the committee should immediately explore and recommend other possible candidate as permanent Treasurer to the Board. Pending the outcome of above steps, Mr. Ota moved, seconded by Mr. Ikeda that Mr. Iwao Oyama, the Co-Educational Director, be temporary appointed Acting Treasurer. The above appointment was unanimously approved.

It was also moved by Mr. Morimizu, seconded by Mr. G. Hara, and unanimously adopted that effective December 22, be it--

RESOLVED:

"That the authority for withdrawal of funds now maintained with the Fidelity National Bank in the account of Minidoka Consumers' Cooperative and subject to the joint signatures of the Acting Treasurer Karl Tambara and General Manager Harry R. Hatate, or the joint signatures of the Acting Treasurer Karl Tambara and the President, Heitaro Hikida of this incorporated body be herewith revoked, and

"That this corporation open an account with Fidelity National Bank of Twin Falls, Idaho

and that Iwao Oyama Acting Treasurer
and Harry R. Hatate General Manager

or Iwao Oyama Acting Treasurer
and George Y. Hara Chief Accountant

be and they are hereby authorized to sign checks and drafts for and on behalf of this corporation, and that each of them be and he is hereby authorized to endorse notes, checks, and drafts payable to this corporation, until such time as the authority hereby conferred is revoked by the receipt of written notice of such revocation by said bank.

"FURTHER RESOLVED: That this corporation agrees with said bank that all fund deposited with said bank shall be governed by all rules and regulations and by-laws passed or hereafter to be passed by the Board of Directors of said bank."

In the selection of the Board members left vacated by the resignations of Messrs. Tambara and Takeuchi, Mr. Fujii moved, duly seconded by Mr. Ota, that Messrs. Jiro Sumida, 31-5-F, and Terukichi Yonoyama, 30-12-C, be appointed as members of Board of Directors from Section V. The above appointments were unanimously approved.

There being no further business to be transacted, Mr. Chikata moved and seconded by Mr. Ota that the meeting be adjourned. The Chairman adjourned the meeting at 4:30 P. M.

Secretary

Attested by:

Chairman

Co-op

File
MINUDOR

BOARD OF DIRECTORS MEETING

January 10, 1945 Council Office

--MINUTES--

The regular meeting of the Board of Directors was called to order by Chairman Mr. Hikida at 2:00 P. M., quorum being present.

Directors present: Messrs. Hikida, Okada, Morimizu, Hara, Ikeda, Fujii, Hashiguchi, and Yoneyama. Mr. Hayasaka was a late arrival. Others present: General Manager, Secretary, Research Officer, Personnel Officer, Educational Director, and Acting Treasurer.

The minutes of December 20 having being circulated by mail among the Directors, the reading thereof, by previous resolution of the Board, being omitted, and the said minutes stood approved.

The Chairman introduced the newmember of the Board, Mr. Terukichi Yoneyama.

Upon motion duly made by Mr. Hashiguchi, seconded by Mr. Hara and adopted that the date of the forth-coming quarterly meeting of the Congress of Delegates be set as of 25th of January.

The letter of declination of Mr. Jiro Sumida from the previously elected Directorship was read by the Secretary.

Messrs. Yoneyama and Hara were requested by the Chairman to re-contact Mr. Jiro Sumida and urge upon him to reconsider his declination. In failing to receive his acquiescence, Messrs. Yoneyama and Hara were requested to recommend the name of names of other possible candidates at the next regular Board meeting.

Resignation of Mr. Okamura from the Board of Directors was read by the Secretary, the reason being the contemplated relocation. Mr. Morimizu moved, seconded by Mr. Hashiguchi, and unanimously approved that above Mr. Okamura's resignation be accepted.

The problem of replacing the vacancy was tabled until the next meeting.

The Chairman entertained nominations for the position of Vice-President. Mr. Morimizu was nominated and seconded. There being no further nominations, other than that of Mr. Morimizu, the Chairman declared Mr. Morimizu elected Vice-President by unanimous acclamation.

The Chairman inquired if the Finance, New Investment and Auditing Committee is prepared to make a report on the problem of C. O. D. Express and Freight package handling method. It was discovered that the committee as yet had no opportunity to either meet or make study on this problem. The Chairman requested that the prompt attention to this matter be given by the committee and such findings be reported back to the Board at its next meeting.

At this time the Secretary reported that, in accordance to the past resolutions of the Board, an amendment to the election by-laws is scheduled to be proposed to the forth-coming Congress of Delegates meeting. He had taken the precaution to refer the matter to the Treasury Department at Boise, Idaho, requesting its opinion as to whether such proposed amendment will, when passed, endanger and serve to nullify our present tax exemption status. Subsequently a reply has been received, dated January 3, 1945, stating:--

"It is the opinion of this office that the proposed amendment will in no way effect your status, however, the Commissioner of Internal Revenue will have to pass upon this change. After you have adopted the proposed amendment, please forward a copy to this office and we will forward same to the Commissioner for his official ruling."

It is the Secretary's opinion that although the Boise Department of the Internal Revenue feels that such a proposed amendment will not effect our status, however, they have construed the amendment as to be sufficiently large in scope a change in our organization that the in-

ternal Revenue office in Washington will have to pass upon this change.

Since the possibility is not entirely closed--and the risk discernable--that the Commissioner of the Internal Revenue may render an opinion detrimental to and thus nullify our entire exemption status after the above proposed amendment had been duly ratified and adopted by the Congress of Delegates, it may be advisable and to our benefit that the Board should forget the whole thing and not to present such a proposal to the delegates.

The consensus of the Board's opinion was that the Secretary's point is well taken and that Secretary should contact the Commissioner of Internal Revenue at Washington and ascertain its opinion relative to it previous to the presentation of the above proposed amendment to the Congress.

The Personnel Committee, through the Chairman, Mr. Okada, recommended that the present Acting Treasurer, Mr. Oyama, be named the permanent Treasurer. The committee understood that Mr. Oyama's acceptance will be forthcoming.

Mr. Hara moved, seconded by Mr. Yonoyama that the Board elect Mr. Oyama as the permanent Treasurer. The above motion was unanimously adopted.

The Secretary stated that we are in the position to receive the salary and clothing allowance of one cashier from the W. R. A. as of January 1. Since the function of the cashier presupposes a great deal responsibility and trust as well as the handling of large amount of cash, it may not be advisable to have a cashier subsidized and be placed on the W. R. A. payroll. The management, naturally, will not have sufficient control over him who is not our employee and at the same time no required Surety Bond could be written on the government employees. He requested the Board's discussion as to whether we should request the Authority this subsidy with attendant risk of future possible hazard or else forget about the whole thing.

Suggestion was made as to the feasibility of the W. R. A. compensating the Cooperative of the like amount in some other forms rather than as salaries. The Chairman requested that the Project Attorney be consulted and report back by next meeting.

Mr. Hatate made the following operational reports:

1) Request to vacate the Coop Warehouse by January 22, 1945 was received from the Project Director. Such eviction notice was predicated upon the W. R. A. furnishing us some other suitable locality.

2) Although the movie department has sustained a substantial loss in November, the month of December, due to the raising of the admission prices, has shown the substantial gross profit \$346.79.

3) Robbery in the Coop Main Office was discovered Sunday morning December 31, 1944. The loss suffered totaled \$74.48; \$39.00 from Photo Department and \$35.48 from the proceeds of the Bus ticket office. The investigations by the management as well as the Internal Security disclosed clear evidence that someone had climbed through the ceiling opening of the entrance vestibule and entered the office proper by crossing over the ceiling and down through air ventilation. Practically all the desk drawers were broken into. The cashiers department, very fortunately, did not suffer any loss.

The construction of the barrack being such that perhaps the burglary and theft of this nature may be unavoidable. At the same time, as we are quite aware, that condition being what it is, the insurance agencies will not ordinarily underwrite interior robbery insurance on this type of buildings. The management has thought of reporting this robbery to the Insurance Company for indemnity, however realizes that in so doing we may stand to have Insurance Company cancelling all our existing insurances.

The advisability as to whether we should apply for indemnity to Insurance Company for the amount of loss we had sustained or else forget and charge off the same amount as total loss is for the Board to carefully consider.

4) Minor fire had occurred at Canteen #40 on the evening of January 4. The damages is estimated around \$3.10. Upon investigation we find that on the side of the shelves, close to the stove, a few mop heads were displayed hanging. These mop heads, for some reason untraceable, had started burning. Fortunately the smoldering smokes arising was discovered in time.

The only damage sustained by Coop is the loss of those mop heads and searing of small spot on floor right below.

5) For the convenience of our patrons, December 31, although it happened to be Sunday, was opened for business. The business transacted for that one day was:

Canteens -----	\$ 3088.14
Dry Goods -----	370.02
Services -----	169.77
TOTAL ..	3627.93

Since the time put in by the employees were over and above the regular working hours and especially the day falling on holiday the management had compensated them proportionately altogether the sum of \$124.00, as special awards.

6) Due to the Cooperative's drastic reductions of prices in the fish department the rumor is rampant that we are selling fish at the substantial loss. The management wishes to refute such a rumor as well as to set the Board's at ease. The total sales of fish from December 1, to January 9, was \$6,551.00 and the total merchandises purchased plus the selling expenses were \$5,365.69. The gross profit, realized, therefore, was \$1185.31

The above General Manager's operational report stood approved as made.

The General Manager made the following request:

Previously authorized Coop calendars had been distributed to all the members and residents as well. In order to produce better and larger calendars than the original sample shown to the Board, the Irrigator staff had undertaken the task of producing them. The result was that we were able to give out calendars the quality and the size far superior that that of the original intention. The actual cost of the calendars was \$286.00. Since the Board had previously authorized appropriation of \$300.00 for this project that the actual cost expended was within the above limitation. In the process of producing the calendars, however, the staffs had many times taken trips to Jerome printers at their own expenses and that the staffs had also put in a great deal of extra hours and efforts. In order to compensate the Irrigator staff for their initiative and good will, if not for their extra times, the management request that the Board authorize subsequent and additional budgets of \$20.00.

Upon motion duly made by Mr. Okada, seconded by Mr. Fujii and unanimously approved that the Board authorize subsequent and additional appropriation of \$20.00 for expenditures on Coop calendars.

On the question posed by the General Manager as to whether the office theft be reported to the insurance companies or not, the consensus of the Board was that the amount be charged off the book as total loss incurred in the damages.

The general manager remarked that he was intending to request the Board's serious consideration, deliberation and formulation on basic future policies to be pursued at this time and to assist in reaching a decision had requested various departments to prepare as near a complete inventory in all categories to be presented to the Board. He expressed regret that such inventory has not as yet been completed to his satisfac-

tion. He conveyed the desire that when such figures are completed, it will be presented at some earliest date.

The Chairman inquired as to the operational status of the Photography service. Mr. Hatate stated that although the statement had not been made on this particular service, that roughly 60 pictures were taken during the month.

There being no further business to transact the Chairman declared the meeting be adjourned. The meeting was adjourned at 4:00 P. M.

Secretary

Attested by:

Chairman

Co-op

File

Board of Directors Meeting

February 7, 1945 Council Office

--MINUTES--

The regular meeting of the Board of Directors was duly called to order by Chairman Mr. Hikida, 1:45 P. M., the quorum being present.

Directors present: Messrs. Hikida, Morimizu, Ota, Ikoda, Hayasaka, Hashiguchi, Sakumoto, Yoneyama and Sumida. Messrs. Okada, Hara and Fujii were late arrivals. Others present: General Manager, Treasurer, Personnel Officer and the Secretary.

The minutes of January 24, having been circulated by mail among the directors, the reading thereof, by previous resolutions of the Board, being omitted, & the said minutes stood approved with no correction, additions, or deletions.

The Secretary stated that although the Cooperative is exempted from the Federal Income Tax, the application for state income tax exemption had never been filed. Ever since his taking the office of the Secretary, he had attempted on several occasions to ascertain whether or not his predecessors or some one of the office staff had made any application for it, no one however, was able to enlighten him definitely on the matter. Many had assumed that such a step had been taken sometime and by some one.

At the time when the General Manager and the Chief Accountant visited the Internal Revenue Office in Boise, an inquiry was made and found they had no record whatsoever of our Cooperative making such application to the state. Therefore, the Secretary had immediately made proper representations and filed an official application.

The Secretary is in receipt of an official ruling from the income tax division of the office of the State Tax Commissioner, dated January 23, 1945, as follows:

"Receipt is acknowledged of your application for exemption from filing State Income Tax Returns under Section 26 (61-2426 I. C. A.).

"From the evidence submitted, your organization is hereby exempted from filing returns with this department, or making any further showing with respect to its status under the Law, unless it changes the character of its organization or operations, or the purpose for which it was originally created, and patronage dividends are distributed to the members as provided by the Constitution and By-Laws of the organization."

With the receipt of the above official opinion, the Secretary added, our exemption status on filing of all income taxes had been satisfactorily completed.

The Treasurer's cash report was made by Mr. Oyama:

Bank Balance Jan. 20th	\$95,477.36
Deposit Jan. 22nd to Feb. 3rd	76,661.41
	<u>172,138.77</u>
Checks Issued for Payment	\$37,355.94
Checks Issued for Cashing Fund... <u>22,500.00</u>	<u>59,855.94</u>
	112,282.83
Cash On Hand Feb. 3rd	7,270.00
	<u>119,552.83</u>
Checks Held For Collection	5,459.88
Account Payable	<u>12,540.06</u>
	<u>18,489.94</u>
	\$101,062.89

The Treasurer's above cash report as made, was approved.

The Financial and Operating Statements were studied.

Mr. Hayasaka stated that the total current assets column shows the figure of \$15,823.95 for December 1944, whereas the same column for December 1943 indicates \$133,746.14. It is clearly obvious that the former figure is incorrect. He requested that the correct figure be ascertained.

Upon inquiry by the Secretary with the Accounting Department, the correct figure for the total current assets for December 1944 was ascertained to be \$158,237.95. The figure 7 had been inadvertently omitted in the process of cutting the stencil.

Mr. Hayasaka inquired as to the reason behind such a large increase in the warehouse payroll the past 5 or 6 months.

Mr. Hatate replied that although the figure indicates a substantial increase, the payroll for the warehouse staff proper actually had not increased. New departments, like toy making department, fish department, etc., with attendant increase in payroll and other miscellaneous payrolls not strictly belonging to warehouse proper is also included and incorporated under the warehouse payrolls account by the accounting department, thereby indicating this so mingly substantial increase.

Mr. Hayasaka: Dry goods department for the months of December indicate the gross income of 23.65%. We had been on several occasions in the past informed by the management that the dry goods mark-ups are made on the average margin of 20%. Is it not the ratio of 23.65% is rather too high? Has the management changed its policy and is charging the customers excessive prices?

Mr. Hatate: The gross margin realized on the dry goods in the months of November was comparatively low from the standpoint of the monthly average. This was due primarily to the fact that management had conducted a series of special sales in order to reduce slow moving stocks.

The gross income of 23% is not particularly high. At the same time, merchandises were sold at no higher prices or mark-ups during December than any previous months. This better showing was derived largely through two essential factors; 1) The elimination of all slow moving and possible dead stocks from the stores, and 2) the faster and increased number of turn-overs of merchandises during the month.

Mr. Hayasaka: The general aspects of the statement for December indicates quite clearly that the management is slowly achieving efficiency of operations in all its departments. The overall result is commendable and more than gratifying to the Board. The management is requested to continue its present policy in the furtherance of the same.

Mr. Hatate: The efficiency derived by most of the departments are due not only to the policies of the management alone but also, to a large measure, the keen cooperations of all the employees afforded the management. This employee efficiencies owes its incentive to the Board's past authorization of the employees special awards system.

Mr. Hayasaka: In comparing the cash balances of today to that of a year ago, the profit and gain column as well as the cash balances so accumulated is by far not only financially sounder but greater in the amount of accumulation. The Board should find some additional and feasible way in which to compensate and reward all the employees for excellent efforts and efficiencies.

Mr. Hatate: For the time being, believes that the present special employee award is sufficient to maintain the employees efficiencies.

The manager's operational report follows:

1) Express Service: Due to the suspension of express service by the project, the Cooperative is suffering many inconveniences. The loss to the residents of this free services, however, is comparatively greater than any inconveniences that we have to suffer and the management had taken the stand, that for the sake and the benefit of the residents, this express services is a problem of project wide scope and rightfully belong to the Community Council to negotiate.

Express Service:

Subsequently we had met with the Community Council chairman and with the project attorney; at which time the project attorney was requested to further re-examine the situation and re-clarify the project position.

Through the project attorney, it was again definitely stated that the project will not resume this free express service.

On the other hand, Mr. Schwinn of Sun Valley Stages had come into project to make inquiry as to the feasibility of his taking over this service under the following scheduled rates:

<u>Miles</u>	<u>Pounds</u>	<u>Rates</u>
0-15	0-30	\$.25
	31-50	.30
	51-75	.35
	76-100	.40

Mr. Schwinn further stated that he is very desirous of getting Coop business provided that the above rate meet with our approval.

Mr. Hatata had retorted that the rates of rental of truck from W. R. A. is very nominal and the difference between the W. R. A. rate and that of Mr. Schwinn's is too great to warrant our patronizing his services.

Mr. Schwinn understood the situation and made a request that whenever and in cases when the W. R. A. truck is not available for the Cooperative that we should attempt to patronize his services.

Mr. Hatata further reported that Mr. Schwinn's aproposal is not to be construed as definite indication of his taking over the services. The entire proposal as well as his conversations were in the nature exploratory, and that all the incidental details about his proposal had been conveyed to the Council chairman for further consideration.

2) Fish Department Report:

Cash Sales.....(from Jan. 10, to Jan. 31, 1945) \$3,342.58
Merchandise Purchase and Expense

Purchases Jan. 10th to Jan. 31, 1945	2,353.33
Beginning Inventory on Jan. 9th.....	140.50
Express	417.87
ICO	5.00
	<u>2,916.70</u>
Loss Inventory Jan. 31, '45	228.42
	<u>2,688.28</u>
	2,688.28
Gross Profit	\$ <u>654.30</u>

3) Salt Lake Market Week: The Salt Lake Market Week will be hold from the 10th to 20th and the management is contemplating sending the dry goods buyer with Mr. Kawaguchi, the store manager at #30.

In order to avoid confusions as to the particular merchandises the buyers should look for, a meeting was hold with the Assistant general manager, the buyer, and the two dry goods store managers and reached agreement on what articles of goods should be bought for our immediate needs. The list of merchandises to be purchased, if available, includes major items such as men's Army shirts, men's union suits, men's dress socks, women's rayon hose, infants undershirts, sheets, and pillow cases handkerchieves, and dress goods and etc.

The buyers were specifically given the sizes to be acquired as well as the numbers of the lots. All these above items are estimated to be turnable within one to two months, with the exception of dress soxes, which may take 3 months.

4) General Merchandises: The management is at present concentrating in the reduction of slow moving stocks in the General merchandises field. Although the quantities in individual items are not very large, there are many items in slow moving categories. Quite a few of them are goods and wears that were purchased long time ago and in order to eliminate them in the earliest possible time the management believes that the prices must be cut below cost in order to sell. Nonetheless, the above category is slowly but steadily being sold.

Questions or comments were entertained by the chairman on the above manager's report.

Mr. Ota: We are relieved to hear that all the merchandises contemplated to be purchased in the market week are saleable within the short space of 2 to 3 months, however, concern is felt as to the length of time consumed ere these goods purchased are delivered to us.

Mr. Hatato: The majority of merchandises purchased during the market week are expected to be received by us in good time. The management does not feel any concern regarding any delay in shipments, since our policy is that all the purchases are made subject to cancellation if all the orders are not received by us within 30 days after the consummation of deals. It is also to be noted that although items contemplated to be purchased total some \$6,000.00, many of them are special items and in the category of "hard to get". Therefore in all probability the total goods actually purchasable will merely amount to a fraction of the \$6,000.00 originally contemplated. The buyers are also instructed to take to Salt Lake samples of our own wears in the categories of dead stocks in order to find outside market for them. This trip, consequentially, serves two purposes at once.

The above general manager's report was approved.

Mr. Hayasaka: The Irrigator deficit for the past month had been exceptionally high. What is the explanation for it.

Mr. Hatato: At the time the statement was made, Mr. Yamaguchi had stated that there were still accounts receivables unreported to the Accounting Department. In addition, the December statement includes extra expenditures of \$250.00, the deficit from special Christmas Edition. The above factors are the causes of the high deficit in the Irrigator account for the month of December. Otherwise, the deficits average as heretofore in previous months.

Mr. Fujii: According to the statement, the depreciation rates taken on fixed assets in the current year is by far greater than that of the rate of depreciation of the past fiscal year. On the fixed assets of \$12,276.05 in December, 1943, the depreciation of \$2,033.87 were taken, whereas in December 1944, to the total fixed asset of \$14,350.56, the depreciation charged off is \$5,825.24. The discrepancy in the rates of depreciations of the 2 figures are rather too high. Requests clarification by the management.

Mr. Hatato: In order to meet the liquidation without risking sustainance of large loss, the rate of depreciations has been proportionary accelerated so that all these fixed assets and equipments be more or less charged off the book by the time actual liquidation comes. This is essentially wise and business-like policy and is one of the recommendation unanimously endorsed by all the center Cooperatives at the Gila River conference.

The Secretary stated that under the present contract with the Jerome North Side Now pertinent to the Irrigator printing, the Coop is required 2 months written advance notice for cancellation of the contract. Since we have reached the last stage of preparation for liquidation he had believed it advantageous for the Cooperative to protect itself for any future contingencies. Therefore, he had, on his own initiative, had written to Mr. Burke requesting, if agreeable, to amend the 2 months notification clause to preferably a week or ten days notice. Although the reply from Mr. Burke had not received as yet, he stated that there is a very good possibility

that Mr. Burko will agree and consent to such a change in the contract.

The Secretary further stated that such matters should first be referred to the Board before his taking any steps, however, his action is prompted purely for the interest and protection of the Coop and on this basis requested the Board members' kind understanding and indulgence.

There being no further business to transact Mr. Hashiguchi moved, seconded by Mr. Ota that the meeting be adjourned. The chairman adjourned the meeting at 4:00 P. M.

Secretary

Attested by :

Chairman

MINIDOKA

File

BOARD OF DIRECTORS MEETING

February 21, 1945 Council Office

--MINUTES--

The regular Board of Directors meeting was duly called to order by chairman, Mr. Hikida at 1:45 P. M., the quorum being present.

Directors present: Messrs. Hikida, Morimiuz, Ota, Ikeda, Fujii, Hashiguchi, Sakumoto and Sumida.

Others present: ^{Manager} General/and the Secretary.

The minutes of Feb. 7, having been circulated among the Directors, the reading thereof, by previous resolutions of the Board, being omitted, and the said minutes stood approved.

In the absence of the Treasurer, the Secretary made the following cash report:

Bank Balance Feb. 3rd 1945	\$134,816.57	
Deposit Feb. 5th to Feb. 17th	104,289.27	
		<u>239,105.84</u>
Checks Issued for Payment		
Feb. 5th to Feb. 17th	\$ 29,883.42	
Checks Issued for Cashing Fund		
Feb. 5th to Feb. 17th	46,300.00	
		<u>75,183.42</u>
		163,922.42
Cash on Hand Feb. 17th	9,190.00	
Cash in Transit	1,718.00	
		<u>10,908.00</u>
		174,830.42
Checks Held for Cashing	77,537.58	
Accounts Payable	7,408.98	
		<u>84,946.56</u>
		\$ <u>89,883.86</u>

The Secretary noted the fact that the "checks held for cashing" indicates abnormally large sum. This is due entirely to the fact that the closed Sumitomo bank is at present paying its depositors and all the refund checks of large amounts are being routed through our cashiers department for collection.

The above cash report was approved.

The Secretary made the following report:

IRRIGATOR CONTRACT

Previously he had reported to the Board of contacting Mr. Burke, Jerome North Side Nes, inquiring him of his willingness to amend a certain clause of the Irrigator contract, namely, the stipulation of 60 days written notice for cancellation of the aforementioned contract.

The Secretary is in receipt of a letter of confirmation, Feb. 10, 1945, from Mr. Burke stating that he is entirely in agreement with us on the matter. He writes:

"You may consider this letter authority for revision of clause #16 to read, 'ten days or one publication week in advance,' instead of '60 days written notice prior to any publication date.'

"This would mean, as I understand it, that you may give us written notice at any time after the publication of any particular issue on a Saturdaythere would be no publication on the following Saturday."

INTERNAL REVENUE OPINION

As per previous Board directive, pertinent to the proposed by-law amendment, he had submitted to the Commissioner of the Internal Revenue at Washington the proposal of an amendment to the election by-law and requested the above office's definite opinion as to whether such proposed change will in any endanger or serve to cancel our present income tax exemption status.

Subsequently an official opinion has been received, dated February 13, 1945:

"Reference is made to your letter of January 12, 1945, wherein you advise this office relative to a contemplated change in your by-laws with respect to the votes necessary to elect your board of directors and request information as to whether such change will in any way endanger or serve to cancel your present income tax exemption status.

"The proposed amendment to your bylaws will have no effect on your Federal income tax status."

Since the above opinion clears the way for the submittal of the amendment to the consideration of Congress of Delegates, the Secretary requested the opinions of the Board as to whether a special meeting of the Congress of Delegates should be called for this purpose or else the proposition be submitted at the next regular Congress meeting.

The consensus of the Board was that the above proposal could wait for submittal at the next regular Congress of Delegates meeting.

FEDERATION OF CENTER BUSINESS ENTERPRISES

Since the resignation of Mr. Corky Kawasaki from the Federation Secretaryship, no successor as yet has been found.

Subsequently Mr. Kawasaki had posed a question to all the centers on the advisability, in the face of existing circumstances, of further continuation of the Federation of Center Business Enterprises.

The various center opinions had been received by Mr. Kawasaki, the copies of the same received by us. In substance, the consensus of the opinions of the membership is that the further continuation of the Federation is highly desirable, however, in failing to find a capable successor for the Secretary, they are more or less agreed that the Center Federation could not possibly continue to exist as an integral body. The majority is reluctantly resigned to the situation that it may automatically necessitate the liquidation of the Center Federation.

The Secretary also added that, dated Feb. 9, 1945, Mr. Kawasaki had definitely went on record stating he would be able to stay as Secretary pro-tempore only for the next 4 weeks, and requested the Board of Directors of each center to take immediate and definite action either appoint a successor to him or liquidate the Federation itself. Topaz alone had served notice of withdrawal of its membership from the Federation.

Discussions were held and many opinions were advanced, pro and con, on the merit of the continuation of the Federation. Possible candidates for the Secretary were also mentioned and discarded. The final consensus of the Board was that in view of the inability of all centers to submit a qualified successor, dissolution of the Federation can not be avoided.

The Secretary was ordered to transmit the above to Mr. Kawasaki and request him to take proper steps for the dissolution of the Federation.

AUTHORIZED SIGNATURE

At the Gila conference of the Federation, it was unanimously agreed that the buyer-agents at the New York Buying office be authorized to endorse checks under, "Wilbur Takiguchi and George Morey, agents."

Mr. Morey, upon his return to New York, had requested the bank to amend the authorized signatures to conform with the above agreements and was notified by the bank's attorney that the word "agents" connotes that there exists a partnership and under the New York State laws it is mandatory that partnership papers be filed.

Since the New York Buying Office is not a business entity, nor a profit concern, but merely an office set up jointly by the Federation members, Mr. Morey is of the opinion that it does not seem wise to treat this office as a separate partnership. Therefore, Mr. Morey had submitted to us the two possibilities available for a change in account without requirements for filing:

- 1) Wilbur Takiguchi and George Morey (2 signatures required)
- 2) Wilbur Takiguchi or George Morey (1 signature required)

Both of these titles have their disadvantages, namely that the first require both men to sign with no alternative to obtain funds quickly should anything happens to either of them. On the latter, there is possibility that the accounts maybe confused with their personal bank accounts. However, Messrs. Takiguchi and Morey are willing to use whether one of the two subjects to each center Board of Directors consent and approval.

After further discussion, Mr. Hashiguchi duly moved, seconded by Mr. Sakumoto, and unanimously adopted, that the Minidoka Cooperative authorize the agents to use the joint signatures,

"Wilbur Takiguchi and George Morey."

COOPERATIVE MEMBERSHIP FEES

On January 16, 1945, the Secretary received a letter from Associated Cooperatives, Incorporated, the regional Wholesaler in which we maintain one share of participating membership, suggesting that the dues to the national Cooperative, at present \$.07½ per member per annum be combined with the \$.02½ per member, voted at last membership meeting for the support of the regional publicity, and that this \$.10 per member be billed quarterly to each members society by the Wholesaler, and then the League dues be sent in by the Wholesale. Since the Minidoka Cooperative represents one business entity, and has investment of only one share of participating membership in the regional Wholesale Cooperative, the Secretary had simply construed to be and understood our Cooperative as to mean one membership and required to pay dues of only \$.10 per annum. Subsequently, however, we are in receipt of a notice, January 10, 1945, from the Associated Cooperatives, requesting us to submit the number of our membership as of October 21, and that dues for the national as well as the regional Cooperatives be based upon that figure.

The above interpretation of a membership is one entirely unforeseen and radically in conflict with the opinion and interpretation that we heretofore held.

As of October 31, 1944, Minidoka Cooperative lists 2639 membership and if we are required to pay the dues of \$.10 per annum on every one of our memberships, we will be required to pay the quarterly fees of \$65.38 or \$233.90 per annum. Our total investment in the Associated Cooperatives is \$50.00, the face value of one share participating membership, plus a few dollars credited on their book as our membership equity.

The Secretary was strongly of the opinion that rather than to be encumbered with this large amount of dues every quarter, and since we have not utilized the services of the Associated Cooperative

for the past $1\frac{1}{2}$ years, that it may be advantageous, if not advisable, to withdraw from membership and liquidate our investment from the Associated Cooperatives, Incorporated.

In view of many extenuating circumstances, principally the nearness of the center closure and the acute necessity of our Cooperative ever preparing for sudden liquidation and also since we have not made any use of their services and had made no business transactions with them for over a year, Mr. Sakumoto duly moved, seconded by Mr. Ikeda, that the Board authorize withdrawal of our investment from the Associated Cooperative, Incorporated. The above motion was unanimously adopted and the Secretary was so ordered.

The General Manager made the following report:

- 1) Recently the center-wide Sweetheart contest was held. On previous contests, the Cooperative had donated as prizes free permanent waves to the finalists. Mr. Johnston, C. A. Supervisor, being new to the position, has presumed that the Cooperative would again furnish this permanent waves to the finalists gratis and has so advertised to the public without prior consultation and approval by the Board. Mr. Johnston had expressed his sincere regret on his assumption and had requested, through the General Manager, that the Board approve and authorize the donation of permanent waves to the 5 finalists.

Mr. Morimizu moved, seconded by Mr. Hashiguchi, and unanimously approved that the Board authorize giving of free permanent waves to the 5 finalist contestants to the Sweetheart contest.

- 2) During the night of Feb. 11, an attempted robbery to the Main Office occurred. The Main entrance lock was tampered with and premise entered, but upon investigation no damage or loss was ascertained. Since we have hired night watchmen for the main office and, in addition to the Watchmen we have in the warehouse, and the one in Canteen 14, the total of 5 watchmen at present are being employed. The management's intention, subject to the Board's approval, is to put night watchmen on all Cooperative premises, which eventually will require the total of 16 watchmen. The total monthly payroll will be \$316.00, including the clothing allowances and the total additional burden per annum reductable from the savings of enterprises will amount to the substantially large amount of \$3,792.00.

In view of the necessity of such a large expenditure, provided that all premises are safeguarded with nightwatchmen, the General Manager requested the Board's definite policy on the above subject.

Mr. Ota expressed his opinion that possibility of loss sustainable through thefts and burglary will be far smaller in comparison to the salaries and clothing allowances to be expended in the hiring of 16 watchmen in the safe guarding of all Coop premises and that he felt it sufficient to place watchmen in the Main Office and the warehouse only. Mr. Hashiguchi was also of the like opinion.

After further discussions, Mr. Ota moved and was seconded by Mr. Hashiguchi to the effect that the placing of watchmen only at the premises of the warehouse and the main office will be sufficient a safe-guard. The above motion was unanimously carried.

- 3) The General Manager is in receipt of a communication from Mr. Jack Yamaguchi, the business manager of the Irrigator:

"Attached herewith are the detailed financial reports on the Irrigator's operational cost based on the past six months' record starting September 1, 1944.

"As you will note the deficit of \$315.22 per month as shown on the statement far exceeds your satisfactory approval but this

can be explained and justified on the following two points:

- 1) The added 25% flat publication charge amounting to \$145.30 per month since September.
2. Increased casualty lists of our Hunt soldiers which in turn increases our picture engraving cost.

"Therefore, under the circumstances as I explained it is extremely difficult to edit our paper in the usual high standard manner with- in your suggested \$250.00 monthly budget."

"If you would kindly take this matter up to the Board and ask for their suggestions, I would be indeed grateful."

Expense Statement as follows:

Publication Costs	\$ 587.80	
Traveling Expenses Twin Falls	10.75	
" " Jerome	58.50	
Postages	67.25	
Newspaper subscription expenses	6.00	
Picture Engravings	35.00	
Paper for Japanese edition	15.00	
Office Supplies	5.00	
		<u>765.30</u>

INCOME

Commercial Ads		
Subscriptions		
Japanese Commercial ads		470.08
NET PUBL. COST		<u>\$ 315.22</u>

CIRCULATION REPORTS:

Free Deliveries

Camp residents	2691
To Barrack 22 offices	77
To AP's in ad area	80
To schools	55
To W. R. A. report office	180
To hospital	28
To main gate	3
	<u>3114</u>

Free Mailing Lists:

To advertisers	78
To former Irrigator	20
	<u>98</u>

Subscribers:

To overseas (airmail --12¢	10
To overseas (regular --3¢	90
To English only (1¢)	370
To " with Japanese	250
To Internee Camps --free stamp	15
	<u>735</u>

TOTAL 3947

Since the monthly Irrigator deficits had perceptibly increased beyond normal proportion, the management requests the Board's re- examination of the entire set-up.

In view of the fact the new Board will be installed from the first of the month, by unanimous consent, the Irrigator problem was tabled pending further consideration by the new Board.

- 4) The Radio and General Repair Shop at 12 had been a losing proposition in the past. Recently the shop manager had resigned due to relocation and no capable successor was found available. Therefore, effective from Feb. 1, the above service has been discontinued. The net total inventory as of the date of closure was \$494.56.

The above total inventory was advertised for sale and many potential purchasers were contacted and the inventory shown to them. The consensus of these potential purchasers were that the majority of the inventory consist of supplies and articles unsuitable for repair work and may properly be classified from their standpoint in the category of dead stocks. We have quoted our price of \$375.00; however, compromise price was reached with Mr. Eddie Kamo and the entire remaining inventory was sold to him at \$320.00 cash.

- 5) The buyers had returned from Salt Lake market week with total purchases of \$6,058.41 contracted. A small portion of them had already been received by us, however, what percentage of total purchase commitments will be delivered to us still remain to be seen.
- 6) Jan. 31, inventory had indicated substantial decrease over the previous month by approximately \$14,000.00.

The total inventory in shoes, \$5,045.40, out of which \$1,941.90 are rated as in slow moving categories. This amount is smaller than the management had anticipated and by means of forthcoming O. P. A. ration free sales, the large portion of the same are expected to be sold.

In conjunction with the cheaper grade shoes, the New York Office had previously been in contact with the O. P. A. Office, requesting special release to sell them without ration stamps. Mr. Ishiyama had written to us recently that this request was rejected by the O. P. A. office, however, due to the rapid success being attained by the Allies in the European field of warfare, many charitable and relief organizations are in need of large quantities of shoes to rehabilitate the populations in the re-occupied countries so that this may furnish a potential market for our slow moving stocks. New York Office, therefore, requested us to submit a complete list of our slow moving shoes inventories. Through this means the management is confident that the majority of our shoes stocks will be liquidated within the current fiscal year.

The Chairman entertained discussions on the above manager's operational report.

Mr. Sakamoto inquired as to how the cigarette orders are being placed.

Mr. Hatate replied that we are making purchases of cigarettes through dealers and not direct with the manufacturers. Since the shortage of cigarette supply had become acute, the dealers had drastically reduced our allotment and consequently the cigarette incoming has been by far few and small. At the same time it is a policy at present of the dealers to accept new orders only after the shipment on previous order had been filled.

Recently we had received 2 cases of cigarettes which alone are not sufficient to go 1 package per consumer.

The above manager's report was approved as made. At this time, Mr. Y. Doi, newly hired warehouse crew foreman was introduced.

Mr. Fujii brought up the problem of express and C. O. D. service. As Council Chairman, he had brought this problem up to the consideration of Director Meyer and found that the order for termination of this service was issued from the Washington office and not through the policy of the project level. At present there are large amount of packages being accumulated at Eden express office and the residents are being put to great

inconveniences. Mr. Fujii requested the Board's re-consideration of its previous stand.

Mr. Doi, who had previously been in charges of this service for the project, explained to the Board his past experiences, the substances of the same being:

- 1) Twice a week service would be sufficient and probably not more than 3 times a week is necessary.
- 2) Large portions of such packages and freights are of small pieces.
- 3) Chartering of W. R. A. vehicle by the Cooperative is necessary.
- 4) About 50% of articles shipped in are of prepaid category.

For the sake and conveniences of the residents Mr. Doi strongly recommended the Cooperative taking over this service.

Mr. Hatate expressed his opinion that the service itself is highly desirable, however, the Cooperative could not and should not be placed to assume any and all responsibilities in cases of damages and shortages. That is the principal deterring factor from the standpoint of the management.

Mr. Fujii suggested that an individual written agreement be made, releasing all responsibilities of the Cooperative from such contingencies and that Cooperative furnish the above services only at the risks of the contracting residents.

Mr. Ikeda foresaw the possibility the residents will be utilizing this service for outgoing packages and this automatically will necessitate the Coop employees handling large amount of cash. He suggested that the Coop contract the service for incoming goods only.

After further discussions, Mr. Fujii moved, seconded by Mr. Hashiguchi, that the Board authorize to establish the freight and railway express service under the following limitations:

- 1) Individual contractual basis, absolving the Cooperative from all responsibilities on goods damaged, short, or otherwise.
- 2) Only the incoming services be accepted.
- 3) All pertinent details anent operation and rate of charges be left to the discretion of the management.

The above motion was carried with bare majority.

There being no further time for other discussions, Mr. Ota moved, seconded by Mr. Ikeda that the meeting be adjourned. The Chairman adjourned the meeting at 5:00 P. M.

Secretary

Attested by:

Chairman

BOARD OF DIRECTORS MEETING

May 25, 1946 1:45 P. M.

Council Office

The regular Board of Directors meeting was duly called to order by Vice-Chairman, Mr. Morimizu at 1:45 P.M., the quorum being present.

Directors present were: Messrs. Ota, Ikeda, Hayasaka, Uyeda, Nakasone, Okada, Tamiyasu, Ono, Morimizu, with Mr. Kusumi being the late arrival.

Others present: Messrs. Hatate, Murakami and Acting Executive Secretary, Ochiai.

The minutes of May 9, and special Board minutes of May 15, having been circulated by mail among the Directors, the reading thereof, by previous resolution of the Board, being omitted; and the said minutes stood approved as submitted.

The Vice-Chairman had stated that at the last meeting we had accepted Mr. Hikida's resignation, but we had not decided whether or not we should send a letter of thanks and gift to the past president Mr. Hikida, who had served as member of the Board and also holding the President's office from the unchartered days of the organization.

After a prolong discussion, it was moved by Mr. Nakasone, seconded by Mr. Uyeda, and thereafter carried that we send a letter of thanks and appreciation to Mr. Hikida.

Mr. Morimizu entertained nominations for the vacant office of Presidency.

Mr. Hayasaka nominated Mr. Morimizu and Mr. Ota seconded that the nomination be closed.

Mr. Morimizu was elected President and Chairman of the Board.

Mr. Morimizu had expressed his thanks for being elected President.

The Chairman took the chair and floor was opened for Vice-President.

Mr. Okada nominated Mr. Ikeda

Mr. Ota nominated Mr. Okada

However at the insistant declination by Mr. Okada, his nomination was withdrawn, and;

Mr. Hayasaka nominated Mr. Nakasone

Mr. Ikeda nominated Mr. Hayasaka

Mr. Ota moved and seconded by Mr. Tamiyasu, and thereafter carried, that the nominations be closed.

The result of the election:

Mr. Ikeda 3

Mr. Nakasone 1

Mr. Hayasaka 3

Mr. Ikeda was elected Vice-President and Vice-Chairman of the Board.

Mr. Ono had inquired what had happened to the by-law translations according to the March 23 meeting.

Mr. Hatate stated that Mr. Urakawa had contacted the Irrigator, but thought the printing expense would be about \$20.00, so he had written letters to the various newspaper co. (Rocky Shippo, Colorado Times, and Utah Nippo). To date we have received an answer from the Utah Nippo, which had stated due to lack of help they can not consider printing for us. Mr. Hatate also stated that the Irrigator do not have many same types for this particular work.

After a prolong discussion, Mr. Hayasaka moved, seconded by Mr. Ota, that printing of our by-laws and expense be left to the discretion of the management.

Mr. Murakami made the following Treasurer's report:

Bank Balance as of April 30, 1945		\$141,834.69
Business Deposits		
May 1--May 19	\$ 31,639.22	
Extra Deposits		
May 1--May 19	<u>53,205.00</u>	
		<u>84,844.22</u>
		226,678.91
Checks Issued May 1--May 19th		
Business Transactions	36,305.72	
Checks for Cashing Fund	47,000.00	
Accommodation Checks	413.38	
Membership Refund Checks	609.00	
Bank Charge for April	<u>155.53</u>	
		<u>84,483.63</u>
Bank Balance as of May 19, 1945		<u>142,195.28</u>
Cash on Hand as of May 19th	4,690.00	
Store Change Fund	<u>1,678.00</u>	
		<u>6,368.00</u>
Total Cash as of May 19th		148,563.28
Checks Held for Collection	10,419.97	
Account Payable	<u>10,257.87</u>	
		20,677.84
Net Cash Balance as of May 19th 1945		\$ <u>127,885.44</u>
Sales May 1--May 19th	33,701.41	
(Canteens, Dry Goods, and Services)		

The Treasury report stood approved as read.

Mr. Murakami stated that in comparison we had about \$5,000.00 more sales than last month in the same period.

The Chairman inquired to the General Manager about when the patronage refund will be issued.

The General Manager stated that audit books should be here soon, so it will be about 2 or 3 weeks.

Mr. Hatate had stated that Mr. Hasogawa, our head cashier can not stay on the present job any longer, so he had asked the Personnel and Membership Committee to be on the look out for any person to be our Cashier or Treasurer. Personnel and Membership Committee chairman had asked to discuss the above matter later on of the meeting.

The General Manager made the following operational report:

- 1) On Monday morning Messrs. Connolly, Jones, and I asked Mr. Barrett to drop in to discuss the income tax exemption.

At that time, Mr. Connolly had stated that there is not much difference in all centers, however Topaz center had claimed that they are using some fund for public welfare and educational funds, but after the Federal tax agents investigated their books, they found they are not using such funds.

Mr. Connolly: Is there a clause so stipulated in the by-laws and Articles of Incorporation if Cooperative is providing the extra funds for public welfare.

Mr. Hatate: We use such funds as follows:

- 1) Providing baseball uniforms for high school team.
- 2) Contribution to High school Annual.
- 3) Free movies to under high school students.
- 4) Free Japanese movies to older people under donation basis.
- 5) Prizes for center-wide contests.
- 6) Free distribution of project newspaper.
- 7) Free Christmas decorations (partial).
- 8) Free check cashing facility.

Mr. Connelley added that you will be exempted from paying the tax, if this is true, but in case you are not your final decision may arrive to revocation of tax exemption. However, what you stated to-day will be a good evidence to report to Washington office. My work here to-day is just field survey so you may hear sometime or later of your final decision on this tax matter directly from the Treasury Department in Washington Office.

We stated this is more or less policy matter and our project attorney, Mr. Barrett submitted his report to the Washington solicitor's office and requesting negotiation with tax commissioner in Washington for all center program. We requested to Mr. Connelley that we wish to extend his investigation for about 2 weeks. We may hear from Washington solicitor's office regarding this tax matter, so he agreed and had gone back to Twin Falls.

A letter was received from Mr. John T. Green which wit:

"Reference is made to your letter dated May 16, 1945 relative to the Minidoka Consumers' Cooperative, Minidoka Relocation Center, Hunt, Idaho.

"No action has been taken to assess any amount of tax against the above-named company to this date. However Internal Revenue Agent O.T. Connelley of Twin Falls, Idaho had been asked to prepare a report concerning your income tax liability and/or your right to exemption under Section 101 of the Internal Revenue Code.

"Any question you may have, or any evidence you may care to submit on the matter can be taken with Agent Connelley, Box 909, Twin Falls.

A letter from the management was sent to the New York Buying Office requesting the refund of \$650.00 to us.

Mr. Hatate asked that the committee for the Editorial Board should be selected, due to Mr. Urakawa's relocation.

Mr. Nakasone was asked to be the Chairman of the Educational Committee, since Mr. Fujii had relocated.

There being no further business to be transacted, Mr. Ota moved, and seconded by Mr. Ikada that the meeting be adjourned. The Chairman adjourned the meeting at 3:30 P.M.

Secretary

Attested by:

Chairman

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- 1) *[Faint, illegible text]*
- 2) *[Faint, illegible text]*
- 3) *[Faint, illegible text]*
- 4) *[Faint, illegible text]*
- 5) *[Faint, illegible text]*
- 6) *[Faint, illegible text]*
- 7) *[Faint, illegible text]*

BOARD OF DIRECTORS MEETING

June 6, 1945 Main Office

The meeting was duly called to order by Chairman Mr. Morimizu at 2:00 P.M., quorum being present.

Directors present: Messrs. Ikeda, Uyeda, Okada, Sakumoto, Tamiyasu, Ono, Furusho, Yoshida, Morimizu with Messrs. Ota and Nakasone being late arrivals.

Messrs. Hatate, Murakami and Acting Executive Secretary Ochiai were also present.

Mr. Okada was requested to give further report if there has been any progress on employing a Treasurer or Secretary.

Mr. Yoshida had stated, that he had contacted the former Treasurer, Mr. Hayashi if he would consider the Treasurer's position or not. Mr. Hayashi had replied that in case there is no one, he would be willing to help out until his relocation to Seattle in September.

After a prolong discussion, the Board was asked to be on the look-out for a capable man.

Mr. Murakami made the following Treasurer's report:

Cash Report June 6, 1945

Bank Balance as of May 19, 1945	\$142,195.28	
Business Deposits		
May 20-May 31	\$20,390.94	
Extra Deposits		
May 20-May 31.....	<u>27,280.00</u>	
		47,670.94
		<u>189,875.22</u>
Checks Issued May 20-May 31, 1945		
Business Transaction	11,274.25	
Checks for Cashing Fund ...	37,100.00	
Accommodation Checks	674.20	
Membership Refund	<u>445.00</u>	
		49,493.45
Bank Balance as of May 31, 1945		<u>140,381.77</u>
Cash on Hand as of May 31, 1945	14,610.00	
Store Change Fund	<u>1,678.00</u>	
		16,288.00
Total Cash as of May 31, 1945		<u>156,669.77</u>
Checks Held for Collection	9,671.22	
Account Payable	<u>14,690.04</u>	
		24,361.26
Net Cash Balance as of May 31, '45.		<u><u>132,308.51</u></u>

Sales (Canteens, dry goods, services)	
May 20-May 31, 1945	18,215.60
Total Sales during May	<u>51,917.01</u>

Total Membership refund during May ..\$ 1,054.00

During the month of May, the bank charge was \$ 143.22
the check handling fee... 112.55

The Acting Executive Secretary submitted to the Board's consideration, her revised recommendation of personnels for standing committees:

Mr. Sakumoto moved, seconded by Mr. Ota and unanimously carried that the recommendation be approved.

The minutes of May 26, meeting having been circulated among the directors, the reading thereof, by previous resolutions of the Board, being omitted and the said minutes were approved with two deletions on page 2, next to the last paragraph to read: At that time, Mr. Connelley had stated that the problem is not much difference in all centers."

and Page 3 in paragraph to read: Mr. Connelley added what you stated today will be a good evidence to report to Washington office.

The General Manager made the following operational report:

FISH REPORT:

Cost of Sales:

Fish Inventory, May 1, 1945	\$893.65	
Purchases for Month	3799.61	
Expenses	885.68	
Total	<u>5578.94</u>	
Less: Fish Inv., 5/31/45	<u>255.25</u>	\$5,323.69
Gross Profit		<u>1,246.67</u>

MOVIE DEPARTMENT: Month of May

Total Gross Sales	1004.04	
Total Donation	131.72	
	<u>1135.76</u>	
Tax	<u>167.34</u>	\$968.42

Japanese Movie

Total Donation income	218.16	
Total expense	<u>117.90</u>	
Net income		100.26
Total gross income		<u>1068.68</u>

SHOE INVENTORY:

Shoe inventory is not complete as of May.
Shoes sold to outside stores 129 pairs \$463.14

AD AREA CANTEN:

Due to the shortage of workers in all departments, Ad. Area canteen is especially hard and not much profit making store, but just selling mostly ice-cream and pop. After a prolong discussion, Mr. Yoshida moved and seconded by Mr. Nakasone and thereafter unanimously carried that the Ad. Area Canteen be closed. The Board had requested Mr. Hatate to contact Mr. Stafford and tell him the reason why we are closing the store. The important reason is that the employees are relocating very rapidly.

CO-OP EMPLOYEES PICNIC:

In regard to the Co-op employees picnic, the Board had requested the management to submit the expense for the picnic. Mr. Hatate had stated that the expense would be \$500.00. Mr. Ota duly moved and seconded by Mr. Okada, that the Board authorize \$500.00 for the Co-op employees picnic.

TAX INFORMATION:

No reply on tax information yet received from Washington office, according to Mr. Barrett.

4th ALL CENTER COOPERATIVE CONFERENCE:

The Board will approve these points, but the notice is too short of time, and they feel they should study these matters more carefully and will have a conference if the other centers do likewise. The Board had requested Mr. Hatate to reply to the Federation office as discussed by the Board.

The Chairman interrupted to the Members, that there are many now membership certificates to sign. Could we prevent from having them become new members. It was reported that there is number of transfers from their husbands to their wives or otherwise, and not many now ones.

BY-LAWS:

Mr. Hatate reported that Mr. Kitayama had stated that the printing of the by-laws would be a big task, and told him that each employees should receive some compensation about \$10.00 or \$90.00 in all to each employees and in case an employee relocates somewhere, we can not guarantee if we can finish this task. Mr. Hatate also had requested to Mr. Kitayama to re-contact the employees, but as yet received no answer.

IRRIGATOR:

- 1) Something has to be done to the Irrigator, since the staff is re-locating.
- 2) There is a possibility of giving the English section to the W. E. A, so that they can worry about the staff.

After a long pros and cons, Mr. Ikeda moved, seconded by Mr. Yeshida that the English section be discontinued whenever such time comes under the discretion of general manager as condition permits, but the Co-op publish the Japanese Section for the benefit of the Issei residents.

The General Manager's resignation was read by the Acting Executive Secretary.

After a discussion with Mr. Hatate, the Board had requested Messrs. Okada, Ota, and Morimizu to re-contact Mr. Hatate to carry on as the General Manager.

Mr. Okada had explained to the Board members that we are facing an eventual liquidation and we should have the following positioned employees stay on to the dissolution of the Cooperative, as follows:

Head cashier, Chief Accountant, Accountant, Treasurer, General Manager, and Executive Secretary.

After a prolong discussion, the Board had requested the Executive, Operation and Liquidation Committee to meet on Friday June 8.

There being no further matters to be discussed, Mr. Ota moved, seconded by Mr. Ikeda, that the meeting be adjourned. The chairman adjourned the meeting at 4:45 P. M.

Secretary

Attested by:

Chairman

SPECIAL BOARD OF DIRECTORS MEETING

June 13, 1945 Council Office.

The special Board of Directors meeting was called to order by Chairman, Mr. Morimizu at 2:45 P.M., quorum being present.

Directors present were: Messrs. Chikata, Ikeda, Hayasaka, Nakasone, Okada, Ono, Yoshida, and Morimizu.

Mr. Hatate and Miss Ochiai were also present.

Due to the rapid relocation, Chairman reported that we should contact some major employees to be employed until the dissolution of the Co-operative. What should we do about the service awards?

Mr. Yoshida made a suggestion as to the following on the service awards:

B-rating individuals

July	\$1.00
August	2.00
September	3.50
October	4.50
November	5.50
December	7.00
Total	\$23.50

C-rating individuals

July	\$ 1.50
August	3.00
September	5.00
October	6.50
November	8.00
December	10.00
Total	\$34.00

After a prolong discussion, it was moved, ^{by Mr. Yoshida} seconded by Mr. Hayasaka and unanimously carried that the service award be doubled effective this month.

As to the major employees, one inventory supervisor should be added to the previous list.

Mr. Okada, the Chairman of the Personnel and Membership Committee should contact the individual employees as to their willingness to stay and help out as much as possible, for this corporation will not be long.

Mr. Hayasaka moved, seconded by Mr. Ikeda that the Personnel and Membership Committee investigate the matter of employees.

Mr. Nakasone inquired as to what are these duties for such positions.

Mr. Okada replied as to the following: General Manager controls the entire management, Chief Accountant controls the accounting division, accountant assisting the chief accountant, cashier handles all cash, Treasurer handles the finance of any sort, inventory supervisor of invoice, merchandises and supplies on hand, and the Executive Secretary takes care of all correspondence.

In regards to the General Manager's resignation, Mr. Hatate reported that in case the Board can not replace Mr. Hatate to be the General Manager by June 30, he would consider to stay on and help as much as possible.

Mr. Ikeda moved and seconded by Mr. Chikata that we recognize this fact.

Mr. Hatate requested that the Board authorize \$261.00 for the High School annual to pay off their all debts.

Mr. Yoshida moved, seconded by Mr. Ikeda and unanimously carried that the Board authorize \$261.00 for the high school annual expense.

Mr. Okada moved, seconded by Mr. Nakasone that we ask Mr. Hatate to stay on as much as possible.

There being no further business to transact, the meeting was adjourned at 4:30 P. M.

Attested by: Chairman

Secretary

MINIDOKA

BOARD OF DIRECTORS MEETING

June 20, 1945 Council Office

2:00 P. M.

The regular meeting of the Board of Directors was duly called to order by Chairman, Mr. Morimizu at 2: 00 P. M.

Directors present: Messrs. Ikeda, Hayasaka, Uyoda, Nakasone, Okada, Tamiyasu, Ono, Furusho and Morimizu.

Others present: Messrs. Hatate, Murakami and Miss Ochiai.

The minutes of June 6, having been circulated by mail among the Directors, the reading thereof, by previous resolution of the Board, being omitted; and the said minutes stood approved as submitted.

Letters of resignation from Messrs. Ota and Chikata from the Board of Directors were read by Chairman, Mr. Morimizu, the reason being their nearness of relocation.

Mr. Ikeda moved, seconded by Mr. Tamiyasu and unanimously approved that we accept the above resignations.

The Chairman requested Mr. Okada to give a report on the key-positioned employees who had been contacted as to what their present status is in regards to their employment until dissolution of the Cooperative.

Mr. Okada replied that Mr. Hasegawa of the Cashier's Department is contacting the outside for job opportunity, so he will not be available. Mr. Murakami has two daughters of school age and cannot stay on too long. Messrs. Hara and Furukawa do not have children of school age; so they will consider this matter. Mr. Mihara will consider staying if proper care at the hospital can be assured his wife, who is expecting in October.

In regards to the payment, Mr. Morimizu had inquired as to how the compensation be paid to these major employees who will stay until the dissolution of the Cooperative. Should we give bonus at the end of the year, or should we pay them monthly salary? After further discussion, Mr. Okada was requested to contact these people as to how they desired to be compensated.

The Treasurer's cash report was made by Mr. Murakami.

June 20, 1945

Bank Balance as of May 31, 1945		\$ 140,381.77
Business Deposit		
June 1--June 16 th	\$28,889.83	
Extra Deposit		
June 1--June 16th	<u>38,620.00</u>	
		<u>67,509.63</u>
		207,891.40
Checks Issued Jun 1 -- June 16		
Business Transaction	28,590.52	
Checks for Cashing Fund	37,000.00	
Accommodation Checks	1,112.28	
Membership refund checks	595.00	
Bank Charge for May	<u>138.68</u>	
		<u>67,436.48</u>
Bank Balance as of June 16, 1945		140,454.92
Cash on Hand as of June 16th	12,990.00	
Store Change Fund	<u>1,678.00</u>	
		<u>14,668.00</u>
Total Cash as of June 16th		155,122.92
Checks Hold for Collection	9,761.52	
Account Payable	<u>11,000.00</u> (est.)	
		<u>20,761.52</u>
		<u>134,361.40</u>
Sales (Canteens, dry goods, services)		
June 1 -- June 16	24,412.33	

Mr. Hayaska requested explanation for the business deposit of this cash report.

Mr. Murakami explained that the daily sales and the other incomes are combined in the business deposit.

The above Treasurer's report was approved as made.

Mr. Hayasaka inquired why the Board had spent so much money last year.

Mr. Hatato replied that the Congress of Delegates' party expense had been acquired from the Board expense.

Due to the resignations of Directors Ota and Chikata, Messrs. Nakagawa of Section III, and Mr. Sugeno of Section I are the next candidates to fill the above vacancies.

Mr. Okada moved, seconded by Mr. Ono and unanimously adopted that Mr. Kentei Nakagawa of Section III, and Mr. Senkichi Sugeno of Section I be elected as Board members.

The General Manager made the following operational reports:

AD AREA CANTEEN CLOSURE:

A letter dated June 19th to Mr. Stafford was read to wit:

"This is to notify you that, as of close of business, June 30th, 1945, there will be no further operation of the Ad Area Canteen, due to the shortage of merchandise and supply, and also unavailability of adequate personnel; confirming our conversation of yesterday morning at your office and establishing June 30th, 1945 as date of final period to discontinue this operation.

"In behalf of the Board of Directors as well as the Management, we wish to express our sincere appreciation and deep gratitude for the cooperative spirit to us by all the Appointed Personnel and W. R. A. officials.

"We regret deeply that the Cooperative must take this measure at this time due to the preparations for future liquidation, and hope that discontinuation of the operation does not cause too much inconvenience."

A memo dated June 19th sent to Hamao Hirabayashi in regards to the permanent closure of Ad Area Canteen was also read.

"This is to notify you that as of close of business hours on June 30th, 1945 there will be no further operation of the Ad Area Canteen.

"You are requested to take inventory on Monday, July 2nd.

"Itemize separately, ration goods and non-ration goods"

INVENTORIES: May 31

General Merchandises	\$ 15,128.94
Dry Goods	10,003.24
Service Department	<u>1,200.76</u>
Total	\$ 26,367.94

4th ALL CENTER CONFERENCE:

A letter from Akira Inaba, Executive Secretary, Amache Consumers' Enterprises, Inc., Dr. Miyamotoin regards to the conference was read by the General Manager.

A wire regarding the conference was sent to Heart Mountain by George Townsend, Ass't. Project Director of Community Management.

The above General Manager's report stood approved as made.

The Chairman inquired as to who should attend the 4th all center conferecno.

After a durthor discussion, Mr. Hayasaka moved, soconded by Mr. Okada that the General Manager, Chief Accountant, Chairman, and if necessary should attend.

Mr. Yoshida made a motion that the Treasurer be given the privilego to go if necessary. He also stated that the General Manager, Chief Accountant, Chairman, and if necessary Treasurer or Secretary should attend. Mr. Nakasone soconded this motion.

Mr. Okada was requested to give further report on the General Manager's resignation. Mr. Hatate had requested had requested the Board to accept his resignation and be on the look-out for a new manager. Mr. Hatate added that upon request by the Board he would work until such a Person is found after June 30.

The resignation of Mr. Hatate was tabled un til the next meeting.

At this time, Mr. Katsuyama, Senior Personnel Officer was introduced to the Board members.

Mr. Katsuyama requested the Board's confirmation of special award as follows:

"Do we award those people who have worked 1 year \$10.00 and \$15.00 for those who worked 1½ year?"

The Board replied that those people will be given special service award if they work that long.

Our regular meeting date, is July 4, the meeting will be chld Friday, July 6, 1945.

There being no further business to transact, Mr. Ikeda moved, soconded by Mr. Tamiyasu that the meeting be ajourned . The Chairman adjourned the meeting at 4:30 P. M.

Secretary

Attested by:

Chairman