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WAR RELOCATION AUTHORITY  
CENTRAL UTAH PROJECT

December 19, 1942.

FROM: HISTORICAL SECTION

SUBJECT: WEEKLY REPORT

1. NUMBER OF PERSONNEL EMPLOYED:

(a) 3

(b) The personnel is adequate at present.

2. PROGRESS OF CURRENT WORK:

Day to day compilation of the center life is progressing in addition to the daily log. Several sketches for the story of Topaz were written by the staff members. Research work in the adult educational program was submitted for the historical files.

Four sketches of Topaz life were submitted to Common Ground during the week by the section.

Preparation and first draft of an article to be reviewed and used by Mr. Ernst occupied much of the week's time.

~~Articles on evacuee Christmas spirit were written for Mr. Twohey.~~

(No comments on other problems and suggestions.)

WAR RELOCATION AUTHORITY

CENTRAL UTAH PROJECT

From: Historical Section

Subject: Weekly Report of December 24, 1942

1. Number of personnel employed:

- a. 3
- b. The personnel is adequate at present.

2. Progress of Current Work:

Toshio Mori and Henri Takahashi participated in the search for the missing man on Dec. 21 to compile a report for the section.

Bob Tsuda will undertake the indexing of the reports by divisions.

Duplicate copies of historical reports are now being made for John C. Baker, chief, Office of Reports.

In addition, work is progressing daily on the log as well as sketches of the City.

WAR RELOCATION AUTHORITY  
CENTRAL UTAH PROJECT

December 31, 1942.

FROM: HISTORICAL SECTION

SUBJECT: WEEKLY REPORT

1. NUMBER OF PERSONNEL EMPLOYED:

(a) 3

(b) The personnel is adequate at present.

2. PROGRESS OF CURRENT WORK:

Six sketches were submitted to Common Ground, a narrative on life in the center. Three pieces were sent Writer's Forum.

Quarterly summary report was prepared and completed ending this date.

Daily log and narratives on City of Topaz were continually written and ready for filing.

WAR RELOCATION AUTHORITY  
CENTRAL UTAH PROJECT

January 7, 1943

FROM: Historical Section

SUBJECT: Weekly Report

1. NUMBER OF PERSONNEL EMPLOYED:

(a) 3

(b) The personnel is adequate at present. However, in view of the future program, a larger personnel will become necessary.

2. Progress of Current Work:

A number of copies of articles pertaining to evacuation, appearing in periodicals and other sources, was made to augment the file now available.

At the request of the Project Director, two articles will be digested.

Daily progress is reported in the cataloguing of the reports by divisions, the day-to-day log and narratives.

WAR RELOCATION AUTHORITY  
CENTRAL UTAH PROJECT

January 14, 1943.

FROM: HISTORICAL SECTION

SUBJECT: Weekly Report

1. NUMBER OF PERSONNEL EMPLOYED:

(a) 3

2. PROGRESS OF CURRENT WORKS:

Compilation of beet workers' sketches was made by a staff member, and duplicates were also being made available for Washington.

Preliminary cataloguing of the source book for the month of September was completed.

Compositions submitted to Basic English class of the Adult Education Program were collected for documentation.

Letters from various sources were collected for the section. Daily log was brought up-to-date, and 3 permanent copies of September entries were made. One copy was to be available for Mr. Ernst.

Articles for Mr. Ernst's use is almost completed.

6. FORECAST OF PROJECTED ACTIVITIES:

In conjunction with the documentation program, and for more comprehensive survey on resident reactions and impressions, the section has outlined an essay contest of center-wide proportions.

BAP

WAR RELOCATION AUTHORITY  
CENTRAL UTAH PROJECT

January 21, 1943

FROM: Historical Section

SUBJECT: Weekly Report

1. NUMBER OF PERSONNEL EMPLOYED:

(a) 3

(b) The personnel is adequate at present.

2. PROGRESS OF CURRENT WORK:

Indexing of October Source Book is now in progress.

\* - Completed for Mr. Ernst, a 31-page manuscript on "Relocation Program".

Materials pertaining to Governor Maw's visit collected for historical reference.

Participated in the clerical work of the questionnaire to outside workers from Topaz.

Daily log and narratives on City of Topaz continually written and ready for filing.

Participated in field work for the Spanish Consul report.

Talk given on Cooperatives attended last Tuesday nite.

Three members of staff attended JACL meeting (lecture by Mike Masaoka).

Topaz recipes gathered for historical data.

\* - Personal assistance by Toshio Mori, not to be included in weekly narrative report of the division.

WAR RELOCATION AUTHORITY  
CENTRAL UTAH PROJECT

January 28, 1943

FROM: Historical Section

SUBJECT: Weekly Report

1. NUMBER OF PERSONNEL EMPLOYED:

(a) 3

(b) The personnel is inadequate. We are greatly in need of an experienced typist.

2. PROGRESS OF CURRENT WORK:

Indexing of October Source Book is still in progress.

Documentation was begun on sugar beet work.

Questionnaires returned by privately-employed workers were sorted for proper compilation.

The staff assisted in re-copying of individual records at the request of the Leave Officer.

Formulated definite plans for essay contest and historical division publication.

Meetings attended: Dr. Gordon K. Chapman, speaking on resettlement.

Daily work advanced on the log and historical sketches.

3. ADEQUACY OF SUPPLIES AND MATERIALS:

NEED OF FILING CARDS: Filing cannot be completed until the cards arrive. At present, cataloging is being completed on a temporary basis.

NEED OF SPACE: As the hiring of more needed workers is dependent on office space, the necessity arises for larger quarters.

WAR RELOCATION AUTHORITY  
CENTRAL UTAH PROJECT

February 4, 1943.

FROM: HISTORICAL AND DOCUMENTATION SECTION

SUBJECT: Weekly Report.

1. NUMBER OF PERSONNEL EMPLOYED:

(a) 3

(b) An experienced typist with her own typewriter would alleviate the secretarial work which has been accumulating lately.

2. PROGRESS OF CURRENT WORK:

Much of the office hours were occupied in re-copying the Individual Record Survey. ✓

A staff member submitted a short story to Common Ground. ✓

Meetings attended: Community Forum and F.O.R. ✓

A report on the public attitude concerning Stimson's statement on nisei voluntary enlistment was made. ✓

Work on the daily log, indexing of October Source Book, sketches on Topaz life, and essay contest plans was continued, however handicapped with copying work on the Individual Record Survey Records. ✓

A story was written for the magazine Trek. ✓

3. FORECAST OF PROJECTED ACTIVITIES:

The duties and life of a Topaz worker in every representative work division will be recorded by the personnel for the historical files.

WAR RELOCATION AUTHORITY  
CENTRAL UTAH PROJECT

February 11, 1943

FROM: Historical Section

SUBJECT: Weekly Report

1. NUMBER OF PERSONNEL EMPLOYED:

(a) 3

(b) The personnel is inadequate. We are greatly in need of two experienced typists.

2. PROGRESS OF CURRENT WORK:

(a) Documentation on the lives and problems of the sugar beet workers proceeding.

(b) The staff assisted in re-copying of individual records.

(c) The staff met with Mr. Buttedahl, Reports Officer from Washington, D.C. to discuss procedures of the Historical and Documentation Section.

(d) Daily work advanced on the log and sketches.

(e) Carbon copies made of radio addresses pertaining to life in Topaz.

(f) Study made of voluntary enlistment and registration.

(g) Copies made of articles pertaining to the Japanese American problem.

(h) Index cards cut and now being typed.

(i) Indexing of October source book still in progress.

(j) Files have been started on all relocation papers.

(k) Meetings attended: On voluntary enlistment and registration.

3. FORECAST OF PROJECTED ACTIVITIES:

(a) First batch of materials to be sent to Washington next week.

WAR RELOCATION AUTHORITY  
CENTRAL UTAH PROJECT

February 18, 1943

FROM: Historical Section

SUBJECT: Weekly Report

1. NUMBER OF PERSONNEL EMPLOYED:

- (a) 3
- (b) The personnel remains enadequate with the pressing need of two typists (with their own typewriters).

2. PROGRESS OF CURRENT WORK:

- (a) The September source material was sent to Washington.
- (b) Preparing records for Washington was the major activity of the week.
- (c) Documentation neared completion of daily log and sketches.
- (d) Various phases of voluntary enlistment were studied and recorded.
- (e) Typing of permanent index cards proceeded.
- (f) Staff attended meetings on the voluntary enlistment issue.

3. FORECAST OF PROJECTED ACTIVITIES:

- (a) Community Activities Section requests that survey be made on problems, attitudes, and activities of Topaz for the CAS files.

WAR RELOCATION AUTHORITY  
CENTRAL UTAH PROJECT

February 25, 1943

FROM: HISTORICAL SECTION

SUBJECT: WEEKLY REPORT

1. NUMBER OF PERSONNEL EMPLOYED:

(a) Five.

(b) The personnel is inadequate due to the need for a typist (two typists really necessary but space at present does not permit too many additions).

2. PROGRESS OF CURRENT WORK

(a) Second assortment of materials sent to Washington included:

1. Compilation of events in Topaz, including winning compositions from senior high school social studies' class, five compositions from the Basic English classes under the sponsorship of the Adult Education program, and nine student letters.
2. Nineteen sketches by Evelyn Kirimura.
3. Forty sketches by Toshio Mori.
4. A 69-page article on "Lives and Problems of the Sugar Beet Workers" by Henry Ebihara.

(b) Summary of work questionnaire begun by George Sugihara.

(c) Materials completed on voluntary enlistment and registration.

(d) Daily log continued.

(e) Work progressed on survey for Community Activities section.

(f) Two contributions made to "Trek."

(g) Complete file on Topaz Times brought up-to-date.

(h) One member of staff aided in registration.

WAR RELOCATION AUTHORITY  
CENTRAL UTAH PROJECT

March 4, 1943.

FROM: HISTORICAL SECTION

SUBJECT: WEEKLY REPORT

1. NUMBER OF PERSONNEL EMPLOYED:

(a) Five

(b) The personnel is inadequate; a typist is needed immediately for copy work and general office duties.

2. PROGRESS OF CURRENT WORK:

(a) A new work added to the section: bringing the Center Directory up-to-date.

(b) Race Consciousness survey by George Sugihara completed.

(c) Supplement to beet work survey in progress.

(d) Over-all study on nisei problems by Henry Ebihara submitted for the files.

(e) Sketches written by staff members.

(f) Routine duties proceeded: filing of Topaz Times, center papers; daily log; etc.

(g) WAAC volunteer program studied for documentation.

(h) Major activity: copy work on materials submitted by the staff and outside source.

(i) Workers' Directory almost completed.

WAR RELOCATION AUTHORITY  
CENTRAL UTAH PROJECT

March 11, 1943

FROM: HISTORICAL SECTION

SUBJECT: WEEKLY REPORT

1. NUMBER OF PERSONNEL EMPLOYED:

- (a) Six
- (b) The personnel is adequate at present.

2. PROGRESS OF CURRENT WORK:

- (a) Topaz Times and other center papers were filed.
- (b) Daily Log was brought up to date.
- (c) Workers' Directory completed.
- (d) Henry Ebihara participated in the Volunteer For Victory Program.
- (e) Work on Topaz Directory proceeded.
- (f) Major activity: Copy work of the Inter-Faith, Communities Activities, Block Managers' minutes, October Source Book, articles from periodicals, and the J.A.C.L. Supplement. More copy work can be undertaken with the acquisition of a typist.

3. CURRENT PROBLEMS:

- (a) Inadequate space, typewriters, and tables.

4. A FORECAST OF PROJECTED ACTIVITIES:

- (a) Compilation of a Rumor Log.
- (b) A study of the delinquent problems existing in Topaz is to be undertaken.

WAR RELOCATION AUTHORITY  
CENTRAL UTAH PROJECT  
TOPAZ, UTAH

March 18, 1943

FROM: HISTORICAL SECTION

SUBJECT: WEEKLY REPORT

1. NUMBER OF PERSONNEL EMPLOYED:

- (a) Six.
- (b) Due to the lack of typists, the documentation staff massed their efforts to do the major portion of the copying of articles appearing in periodicals and journals in order to augment the files. Hence, the staff lost valuable time in continuing their studies.

2. PROGRESS OF CURRENT WORK:

- (a) Topaz Times and other center exchange papers were filed.
- (b) Daily log and Topaz directory brought up to date.
- (c) Chronology of Volunteer For Victory drive completed.
- (d) Attended arrival of Hawaiian evacuees.
- (e) Sent out memos to Community Services, Community Welfare, Inter-Faith, Boy Scout Committee, and Education for material needed for article on JUVENILE DELINQUENCY IN TOPAZ being prepared by the staff.
- (f) Articles pertaining to relocation and evacuation were copied by the staff and filed.
- (g) Short sketches on center life were written by members of staff.

3. CURRENT PROBLEMS:

- (a) The progress of the staff has been handicapped by the lack of typists and typewriters, lack of desks or tables, and the inadequacy of space. However, word has been received that the current shortage of space, desks and typewriters would be alleviated in the near future. The staff is eagerly looking forward to the day when individual members could stretch their legs without bumping knees.

4. FORECAST OF PROJECTED ACTIVITIES:

- (a) None.

WAR RELOCATION AUTHORITY  
CENTRAL UTAH PROJECT

March 26, 1943

FROM: Historical Section

SUBJECT: Weekly Report

1. NUMBER OF PERSONNEL EMPLOYED:

- (a) Five. Henry Ebihara departed for Salt Lake City.
- (b) One general office girl needed to assist in filing, typing.

2. PROGRESS OF CURRENT WORK:

(a) Memorandums sent out from Noble's office in behalf of historical section to:

- (1) Grace Fujii, pre-school.
- (2) Mr. Nuttall, grammar school.
- (3) Dr. Woolf, high school.

(b) Volunteer program being outlined and summarized.

(c) Filing of all center papers continued.

(d) Copy work proceeded.

(e) Survey begun on skills and hobbies of the residents.

(f) Hospital study underway.

(g) Rumors, fears, and consequences noted.

(h) Letters sent to furlough workers.

(i) Ogden cannery and sugar beet <sup>REPRESENTATIVES</sup> workers interviewed.

3. ADEQUACY OF SUPPLIES AND MATERIALS:

Four chairs, three typewriters, one typewriter desk necessary.

5. RECOMMENDATIONS OR GENERAL SUGGESTIONS:

Larger quarters suggested.

6. A FORECAST OF PROJECTED ACTIVITIES:

Complete study of furlough workers.

WAR RELOCATION AUTHORITY  
CENTRAL UTAH PROJECT

April 2, 1943.

FROM: Historical Section

SUBJECT: Weekly Report

1. NUMBER OF PERSONNEL EMPLOYED:

- (a) Five.
- (b) One general office girl needed to assist in filing and typing.

2. PROGRESS OF CURRENT WORK:

- (a) Hospital survey continued.
- (b) Study on employment underway.
- (c) Documentation on juvenile delinquency almost completed.
- (d) Volunteers For Victory program being documented.
- (e) Study continued on resident skills and hobbies.
- (f) Attended discussion group at Mr. Ernst's home.
- (g) Filing work progressed.
- (h) Formulation on historical booklet sponsored by the section discussed and outlined.

3. ADEQUACY OF SUPPLIES AND MATERIALS:

Typewriter shortage relieved by additional machine. Chairs and typewriter desk requested.

6. A FORECAST OF PROJECTED ACTIVITIES:

Compositions from Seventh Grade students received for selective excerpts for the historical files.

WAR RELOCATION AUTHORITY  
CENTRAL UTAH PROJECT

April 8, 1943

FROM: Historical Section

SUBJECT: Weekly Report

1. NUMBER OF PERSONNEL EMPLOYED:

- (a) Five (H. Takahashi terminated; W. Watanabe joins staff)
- (b) One general office girl needed to assist in filing and typing.

2. PROGRESS OF CURRENT WORK

- (a) Staff meeting held with all present. Subject of discussion: memorandum to Mr. Ernst concerning magazine publication. Topics for the magazine articles were outlined for presentation.
- (b) Survey on delinquency completed (survey no. 1)
- (c) Hospital survey in narrative stage.
- (d) Grammar school compositions being analyzed.
- (e) Staff member attended meeting with Mr. Ernst.
- (f) Work continued on the Volunteer program.
- (g) General copy work proceeded.

3. ADEQUACY OF SUPPLIES AND MATERIALS:

Another filing cabinet acquired; three chairs needed, typewriter desk.

4. FORECAST OF PROJECTED ACTIVITIES

Complete the present work which is still pending completion.

WAR RELOCATION AUTHORITY  
CENTRAL UTAH PROJECT

April 15, 1943

FROM: Historical Section

SUBJECT: Weekly Report

1. NUMBER OF PERSONNEL EMPLOYED:

- (a) Five
- (b) One office girl needed to assist in filing and typing.

2. PROGRESS OF CURRENT WORK:

- (a) Analysis of grammar school compositions completed.
- (b) Survey on hospital almost completed.
- (c) Work continued on Volunteer program.
- (d) Sketch on reminiscences of Salt Lake City written by Henry Ebihara, former member of staff.
- (e) Copy work on hospital survey begun; when completed, report is expected to cover over 150 pages.
- (f) City directory brought up to date.
- (g) Merit rating forms filled out for members of staff.
- (h) General copy work continued.

3. ADEQUACY OF SUPPLIES AND MATERIALS:

Additional chairs and typewriter desk required; covers for typewriters urgently needed.

4. RECOMMENDATIONS OR GENERAL SUGGESTIONS:

Larger and more private quarters suggested.

5. FORECAST OF PROJECTED ACTIVITIES:

- (a) Plans for documentation of educational program now being mapped out.
- (b) Study of effects of environment upon character changes being considered.
- (c) Plans under way to analyze effects of change of environment as caused by evacuation upon the future plans of high school seniors. Study of essays written by the students on this subject contemplated as best means of obtaining information.

WAR RELOCATION AUTHORITY  
CENTRAL UTAH PROJECT

April 29, 1943.

FROM: Historical Section

SUBJECT: Weekly Report

1. NUMBER OF PERSONNEL EMPLOYED:

- a. Five One member on two-week leave.
- b. One office girl needed to assist in general office duties.

2. PROGRESS OF CURRENT WORK:

- a. The study on "Changes and Future Plans of the High School Seniors" begun with the mimeographed sheets in the hands of the students. Of 218 seniors 165 replies sent in with 53 due shortly. An interesting cross-section of student reactions expected in report.
- b. Hospital report being copied for final draft.
- c. Further data from the Community Council gathered on Volunteer for Victory program. Report progressing, narrative begun.
- d. Letters received and documented for the files.
- e. Routine work continued: Daily Log, Source Book, copying of articles for files, etc.
- f. Historical booklet stalemated temporarily: Letter from Washington on the idea discussed. Future plans in the making.

3. ADEQUACY OF SUPPLIES AND MATERIALS:

- a. Sufficient

4. RECOMMENDATIONS OR GENERAL SUGGESTIONS:

- a. None

5. FORECAST OF PROJECTED ACTIVITIES:

- a. Documentary material on the first days of housing problem to be collected shortly.

WAR RELOCATION AUTHORITY  
CENTRAL UTAH PROJECT

April 22, 1943

FROM: Historical Section

SUBJECT: Weekly Report

1. NUMBER OF PERSONNEL EMPLOYED:

- a. Five
- b. One office girl needed to assist in filing, typing.

2. PROGRESS OF CURRENT WORK:

- a. Staff meeting held with Mr. Bankson who reported Washington's approval of project magazine issued by this section.
- b. Memorandum sent to Lorne Bell in preparation for study on "Changes and Future Plans of the High School Seniors."
- c. Study begun on educational set-up and history.
- d. Final copy work began on the hospital report.
- e. The report on the Volunteers for Victory is progressing.
- f. A sketch was received from a former staff member, Henry Ebihara.
- g. Letters were received and copied for the files.
- h. Documents sent to Washington: excerpts from seventh grade compositions by Warren Watanabe; a treatment on juvenile delinquency by George Sugihara; and minutes of November and December block managers' meetings.
- i. Other routine duties included: copying of articles for files, filing of center papers and other documentary material.

3. ADEQUACY OF SUPPLIES AND MATERIALS:

- a. Sufficient

4. RECOMMENDATIONS OR GENERAL SUGGESTIONS:

- a. None

5. FORECAST OF PROJECTED ACTIVITIES:

- a. Members of the staff will begin to compile articles for the aforementioned magazine, awaiting final approval from Washington.