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Monthly Report

For Month Ending July 1943BUSINESS ENTERPRISECenter Topaz, Utah

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

The Board of Directors (15 members) met four times during the month. The Cooperative Congress (68 members) held one special session in addition to the regular monthly meeting. Thirty-four Block Assemblies (24 members each) met following the regular Congressional meeting. The Board of Operations, composed of all departmental and divisional heads met four times.

All these meetings were concerned with the operation and general policies of the Cooperative. The Board of Operations met to discuss the various policies of management. The Board of Directors met to hear reports from the general manager and to discuss and develop policies. Congress met to hear the reports from the Board of Directors and the general manager, and to discuss and develop policies. Immediately following the regular Congress meeting, the Block Assemblies met to hear reports from their Congressmen and to discuss problems referred to them by the Cooperative Congress.

The Audit Committee met twice. First, to check the records of the accounting department, and second, to check the banking department.

B. CO-OPERATIVE EDUCATION:PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

Primary activity of the Education Department has been the publication of the weekly Co-op Bulletin. This paper is devoted to the education of the community of the Cooperative's activities, policies, etc.

The director of Education addressed three public meetings. There was an average of 350 persons in attendance at each meeting.

In-Service-Training of the high school students is being carried out in the following manner: They are given periodic lectures on the general program of the Cooperative. They are then assigned to department heads who are instructed to supervise their work, primarily from the standpoint of training them for future jobs. After serving in a department for a reasonable length of time, they are transferred to other departments.

\*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)

C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

See 1A on other page.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment. **Two employed in Cooperatives: one at the Central States Cooperative, Chicago, Illinois, and one at the Eastern Cooperative Wholesale, Inc. Brooklyn, N. Y.**

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

**Major problem confronting the Co-op has been the re-training of personnel to take the place of key persons who have relocated. This has been particularly troublesome in the accounting department.**

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

**Our application for a sugar allotment is now in the Washington office. We would appreciate anything that can be done to expedite this matter.**

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

**All merchandise that does not sell within a 30 day period is marked down sufficiently to move it. Therefore, we have practically no "dead stock" on hand.**

2. Report on services started or discontinued this month, with comment.

**Soda fountain service was started this month at the General Store.**

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

**None**

Month Ending Aug. 1943

Monthly Report

BUSINESS ENTERPRISECenter Topaz, Utah

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

- A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

The Board of Directors (15 members) met four times during the month. The Cooperative Congress (68 members) held two special sessions in addition to the regular monthly meeting. Thirty-four Block Assemblies (24 members each) met following the regular Congressional meeting. The Board of Operation, composed of all departmental and divisional heads met four times.

All these meetings were concerned with the operation and general policies of the Cooperative. The Board of Operations met to discuss the various policies of management. The Board of Directors met to hear reports from the general manager and to discuss and develop policies. Congress met to hear the reports from the Board of Directors and the general manager and to discuss and develop policies. Immediately following the regular Congress meeting, the Block Assemblies met to hear reports from their Congressmen and to discuss problems referred to them by the Cooperative Congress.

The Audit Committee met twice. First, to check the records of the accounting department, and second, to check the banking department.

The Finance committee held three meetings. One meeting was held to discuss the financial report of the quarter ending June 30, 1943 and two meetings were held to study and decide the patronage rebate.

- B. CO-OPERATIVE EDUCATION PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

Primary activity of the Education Department has been the Co-op Bulletin. The Educational Department also prepared a number of special announcements giving information relative to the transfer of equities to Tule Lake.

In-Service-Training for 10 high school students is still in process. They are being rotated in the various departments.

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C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

See 1 A on other page

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment. There has been one new employee in addition to the number employed in Cooperatives. Harry Takahashi now working in the Eastern Cooperative wholesale in Boston. Four persons formerly employed by the Cooperative have relocated in other employment.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

Major problem is recruiting personnel to take the place of those who have relocated and who are transferring.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

We are still seeing no evidence of progress toward getting an increased sugar allotment for the Millard County.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

Practically no dead stock

2. Report on services started or discontinued this month, with comment.

No new services added

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

None

Monthly Report

BUSINESS ENTERPRISEFor Month Ending 9/30 1943Center Topaz, Utah

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

- A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.)

Six Board of Operations Meeting with all department Managers were held during the month of September; also, 5 Board of Directors Meeting; 2 Audit Committee Meetings, 3 Special Staff Meetings to discuss various operating problems; 3 special meetings besides numerous committee meetings to organize a credit union.

- B. CO-OPERATIVE EDUCATION:PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

The Cooperative Education Department edited one Special Issue of the Co-op News to acquaint the Tule Lake transferees with the program of the Cooperative 5 regular issue of the Co-op News; no other special program this month.

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C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.) One regular Congress meeting was held; one Special Congress Meeting, to fill the vacancies in the Board of Directors; 34 Assembly Meetings, these have become the most important general meeting in the block since they are open to all block residents.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

One Seasonal Leave to Provo; one Indefinite Leave (Student Relocation) to Chicago

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

The only "major" problem confronting the Cooperative was the changes in personnel due to the transfer program. We have now recruited very competent people from the transferees to replace those wholeft.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

None Pending.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

Practically, none that can be called "dead-stock"; about \$500. slow-moving inventory.

2. Report on services started or discontinued this month, with comment.

No changes.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

We expect to pay back \$14,800 of temporary loan capital to members.

r Month Ending Oct. 194 3

Monthly Report

BUSINESS ENTERPRISECenter Central Utah Relocation

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

There were four (4) Regular and three (3) Special Meetings of the Board of Directors; eight (8) Meetings of the Executive Committees; four (4) Regular and three (3) Special Board of Operations Meetings.

B. CO-OPERATIVE EDUCATION:PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

There was only one (1) Education Committee Meeting for this month.

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C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

There were one (1) Co-operative Congress Meeting and thirty-four (34) Block Assembly Meetings. The major points of discussion in the Block Assembly Meetings were (1) the redemption of all outstanding loans totalling \$14,800.00 which was approved by Congress at the regular monthly meeting; (2) Proposal of the establishment of the Fish Market; (3) Discussion of the Operating Agreement with the WRA as recommended by the Special Committee and approved by Congress.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

There has been only one evacuee leaving for relocation outside in a Cooperative for this period. (Sept. 28, '43 - October 28, '43)

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

Deferred Patronage Rebates for the period January 1st to March 31st, 1943 will probably be paid before Christmas

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

None.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

None.

2. Report on services started or discontinued this month, with comment.

The Watch Repair Department has been added since the arrival of craftsmen from Tule Lake.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

\$ 7,000. - Merchandise Creditors due in 30 days;  
500. - Accrued Interest on Loans due in 30 days;  
14,537.50 - Loans - due in 30 days;  
400. - Accrued Taxes - due in 30 days;  
12,500. - Patronage Rebates - due in 60 days;

For Month Ending 11/30 1943

Monthly Report

BUSINESS ENTERPRISECenter Central Utah Relocation

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

For this month (November), the Cooperative held 6 Management meetings; 6 Executive; 2 Personnel; 4 Finance; 2 Audit; 6 Planning and 3 meetings for discussing the Articles and By-Laws. Also, 2 meetings by the Committee on Rebate.

B. CO-OPERATIVE EDUCATION PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

There was only 1 meeting of the Education Committee where the training of employee was discussed.

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C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)  
The Cooperative held 4 Board of Directors meeting and 2 Special Board Meetings, and 1 regular Congress Meeting. The major matters discussed at the Board Meetings - (See III - below) There were 34 Block Assemblies this month.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

For the month of November, there were 2 employees from the Cooperative who left on Indefinite leave; and one on Seasonal Leave.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

1. The Cooperative Building
2. New York Buying Office - Membership in NYBO is held up pending further information
3. Federation of Center Business Enterprises - The Cooperative is at the present time trying to work thru' the Community Council in contacting the WRA to secure an extension on building permit and to agree to consider the urgency of the Cooperative Building program.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

None.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

None.

2. Report on services started or discontinued this month, with comment.

Watch Repair. The Watch Repair Service opened from Monday, Sept November 22, 1943, at the Administrative Canteen. Services are limited due to lack of replacement parts. Two men are servicing all watches at the Shop.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

Obligations to WRA:	\$ 5,736.38
All Other:	12,253.34
Total:	<u>\$17,989.72</u>

Cash on Hand and Bank: \$22,387.01

1. The Cooperative Building - The Cooperative is at the present time trying to work through the Community Council in contacting the WRA to secure an extension on building permit and to agree to consider the urgency of the Cooperative Building program.
2. New York Buying Office - Membership in the Buying Office is held up pending further information.
3. Federation of Center Business Enterprises - It was decided at a recent (51st) meeting of the Board of Directors that the Topaz Cooperative join the Federation of Center Business Enterprises.

### III. Problems

1. Because of relocation of Key Personnel in the Accounting Department, we have had some difficulty in keeping the operating records up-to-date. After training some personnel, we believe we are now ready to present accurate monthly operating statements on time.
2. The necessary educational work to prepare the people for the transferring of their deposits now totalling \$103,000. in the Cooperative Banking Department to the Topaz Federal Credit Union has been nearly complete and we hope to have most of the fund in the Credit Union before Christmas.

Month Ending 12/31 1943

Monthly Report

BUSINESS ENTERPRISECenter Central Utah Relocation

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

4 Regular and 1 Special Board Meetings; 1 Regular Congress meeting.

Meetings were also held by the Personnel, Merchandise, Public Relations,

Cooperative Building and Service Committees. Also, by the Joint Committee

on Rental, and the Committee on the Operating Agreement.

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

The Education program on the Topaz Federal Credit Union will begin.

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C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

34 Block Assemblies, and 1 Congressional Meeting.

Reports were made on the Cooperative Christmas Program held on the 23rd for the benefit of the whole camp; also, on the Fish Market; New York Buying Office; and the Cooperative Building; and Milk Supply for the Appointive Personnel.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

None for this month.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

COOPERATIVE BUILDING.

INSURANCE POLICIES carried by the Cooperative - to be handled by the Legal Committee.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

None.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

None.

2. Report on services started or discontinued this month, with comment.

None.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

Due W.R.A.: \$ 6,277.92  
All Others: 12,000.00 - Approximately

For Month Ending Jan 31 1944

Monthly Report

BUSINESS ENTERPRISECenter Central Utah Relocation

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

- A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

There were four Board of Directors meetings;  
one Special Board of Directors meetings  
two Credit Union meetings for this month.

- B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

No formal training classes were held this month. There is a constant informal training in all departments conducted by the department managers under the supervision of the Board of Operations.

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C. MEMBERSHIP MEETINGS. (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

There were 34 Block Assemblies; one Cooperative Congress Meeting for this month; the agenda discussed were the Operating Agreement between the WR<sup>A</sup> and the Cooperative; the formation of a committee on Community Education and Activity Fund; also, the Cooperative Employees' New Year's Party. Main item of business discussed was the conducting of the election of the new Congress.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

None.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

None.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

None.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

None

2. Report on services started or discontinued this month, with comment. Present membership in the Topaz Federal Credit Union is about 100; and approximately \$24,500 have been transferred from the Bankin; Department of the Cooperative to the Credit Union. (as of January 29, 1944)

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

SALES TAX:	\$1,000
ACCOUNTS PAYABLE:	4,500
RENT:	400
	<u>\$5,900</u> - TOTAL CURRENT LIABILITIES ESTIMATED.

\$14,500 - Patronage Refund to be paid within the next 60 days.

Monthly Report

Month Ending 2/29 1944BUSINESS ENTERPRISECenter Central Utah Relocation

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

2 Board of Directors Meetings

2 Special Board of Directors meetings

1 Credit Union Meeting - Election

B. CO-OPERATIVE EDUCATION PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

It is anticipated that we will lose about 50 employees during the next few months to Selective Service, and relocation. We are making adjustments to meet this problem partly by training new employees, and by recruiting older men and women to fill the vacancies.

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C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)  
The election of the officers of both the Cooperative Congress and the Board of Directors was held this month.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

4 employees of the Cooperative left this month on relocation. 2 left for New York City, one for Chicago, Illinois, and the other left with the family to resettle in North Worth, Indiana.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

None.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

We recently made a request to the Washington Office for their help in getting the approval of the Federal Deposit Insurance Corporation to permit the Topaz Federal Credit Union to carry \$20,000 cash fund for check-cashing purposes. We hope that this matter can be expedited so that the Credit Union can carry on the function of check cashing first started by the temporary Banking Department.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)  
None.

2. Report on services started or discontinued this month, with comment. Present membership in the Topaz Federal Credit Union is 306, and approximately \$102,772.06 have been transferred from the Banking Department to the Credit Union, as of February 26, 1944.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

Accrued Taxes:	\$ 1,750.15	Accrued Truck Rental:	\$ 225.00
Accrued Wages:	3,000.00	Accrued Insurance:	246.84
Accrued Rent:	730.00	Vouchers Payable:	1,278.00

For Month Ending 3/31 194 4

Monthly Report

BUSINESS ENTERPRISECenter Central Utah Relocation

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.)

Congressional Meeting	1
Special Congress "	1
Audit )	0
Banking)	
Finance	2
Operations	4
Services	2

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

Several employees are taking advantage of the Intermediate Shorthand Class provided by the Vocational Training.

All departments are facing the problem of replacing relocatees but no form of program has been started.

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C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

1 Cooperative Congressional meeting this month.  
Most of the blocks held meetings during this month.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

Relocation from the Cooperative hit a new high during this month (March) with 5 people leaving. These five included the Chief Accountant, and another from the Accounting Department, 2 clerks, and one Store Salesclerk.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

With relocation of most of the key personnel that assumed leadership in the Cooperative from the start, there has been some tendency for pressure groups to form in the community to back prospective leaders, who, heretofore, assumed only minor roles. This problem is not serious, but is typical of the "growing pains" that often result from too rapid growth of a democratic organization. We are depending on free discussion, and publication of facts by responsible committees to keep the people properly informed on all controversial issues.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

None.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

None.

2. Report on services started or discontinued this month, with comment.

There are now approximately 320 members in the Topaz Federal Credit Union with shares amounting to \$112,078.84, as of March 25, 1944.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

ACCRUED TAXES:	\$ 1,139.00
ACCRUED WAGES:	3,050.00
ACCRUED RENT:	365.20
TRUCK:	100.00

Month Ending 4/30 1944

Monthly Report

BUSINESS ENTERPRISECenter Central Utah Relocation

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.)

1 Cooperative Congress Meeting

4 Board of Operations Meeting

1 Special Board of Operations Meeting

1 Service Division Meeting

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

Due to relocation, it has been necessary to break in a large number of new employees.

\*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)

C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

There were 4 Board of Directors Meetings, and 1 Special Board Meeting. Main points of discussion were the relationship between the Credit Union and the Cooperative; the advisability of establishing a Fish Market, also, General Managership was discussed as present Gen. Mgr. is planning to relocate.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

3 Indefinite Leaves for this period. 2 to Minneapolis, 1 to Cleveland. One Salesclerk of long standing, 1 radio technician, and 1 warehouseman.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

The main problem discussed this month is the working agreement between the new Board of Directors of the Cooperative and the Credit Union. The Cooperative is still reluctant to transfer banking functions to the Credit Union.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

None.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

None.

2. Report on services started or discontinued this month, with comment.

As of April 27, 1944, there are approximately \$101,303.41 in shares, and 280 members in the Topaz Federal Credit Union. Credit Union deposits have declined largely because a working agreement with the New Cooperative Board has not yet been readied.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

NOTES PAYABLE:	\$10,000
ACCOUNTS PAYABLE:	2,000
TRUCK:	990.00
RENT:	365.20
WAGES:	3,000
ACCRUED TAXES:	980.
	<hr/>
	\$16,435.20

For Month Ending 5/31 194 4

Monthly Report

BUSINESS ENTERPRISECenter Central Utah Reloc.

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

BOARD OF DIRECTORS MEETINGS for this month:

4 Regular

4 Special

COOPERATIVE CONGRESS MEETINGS for this month:

1 Regular

SERVICE DIVISION MEETINGS for this month:

2 Regular

BOARD OF OPERATIONS MEETINGS for this month:

4 Regular

3 Special

B. CO-OPERATIVE EDUCATION PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

Key personnel of each department are relocating faster than we are able to employ and train workers to fit the vacated jobs.

\*Co-operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)

C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

Main points of discussion at the Regular Cooperative Congress Meeting were the discussion of the Fish Market, and the development of the Cash Service Department. Also, the by-laws were amended to eliminate the mid-year election of the Board of Directors.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

9 leaves from the Cooperative this month. 5 Seasonal Leaves, and 4 Indefinite Leaves - 2 to New York City and the other two to Kansas City, Mo.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

None.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

None.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

None.

2. Report on services started or discontinued this month, with comment.

The present status of the Credit Union - No. of members 252 and Total Deposits \$92,366.90. The CU has been holding up very well in the face of bitter opposition from the Cooperative Bd of Directors. Membership at the last CU meeting was unanimous. <sup>that</sup> The program will be continued on the basis of donations from the members if necessary. The Project Director is rendering temporary assistance by placing 2 CU employees on the WRA payroll until the Credit Union can get itself well established.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

ACCURED TAXES: \$ 1,062.50  
WAGES: 3,050.00  
RENT: 8365.20

ALLOCATED REBATES: \$12,490.80  
TRUCK & CAR: 100.00

WAR RELOCATION AUTHORITY  
CENTRAL UTAH PROJECT  
TOPAZ, UTAH

June 2, 1944

MEMORANDUM TO: Mr. Roscoe E. Bell  
Acting Project Director

SUBJECT: Monthly Narrative Report - Business  
Enterprises (Supplement)

I. PERSONNEL EMPLOYED AND RELOCATION PROGRESS:

a. Permanent	1
b. Temporary	0
c. Residents	133
d. Leaves	
Indefinite	4
Seasonal	5

II. CURRENT WORK:

Present membership in the Topaz Federal Credit Union is 252, and total deposit amount approximately to \$92,366.90. The Credit Union has been holding up very well in the face of bitter opposition from the Cooperative Board of Directors. The Project Director is rendering temporary assistance by placing two Credit Union employees on the WRA payroll until the Credit Union can get itself well established.

III. SUPPLIES AND MATERIALS NEEDED: No comments.

IV. PROBLEM AGENDA: No comments.

V. RECOMMENDATIONS OR GENERAL SUGGESTIONS: No comments.

VI. PROJECTED ACTIVITIES: No comments.

Raymond P. Sanford  
Assistant Project Director

Monthly Report

Month Ending 6/30 1944BUSINESS ENTERPRISECenter Central Utah Relocation

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.)

## BOARD OF DIRECTORS Meeting

4 Regular  
2 Special

## BOARD OF OPERATIONS Meeting

4 Regular  
1 Special

## COOPERATIVE CONGRESS MEETING

1 Regular

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

35 new employees since June 1, 1944. 18 leaves - 4 Indefinite and 14 Seasonal Leaves.

The trend is toward hiring people who will be "permanent workers", i.e. Issei rather than young Nisei who will be taken by the Selective Service, or relocate.

\*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)

C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

The main points of discussion at the regular Cooperative Congress Meeting this month were: (1) the payment of the rebates for the months of July, August, September of 1943; (2) approval for the Topaz Cooperative to join the Federation of Center Business Enterprises.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

18 leaves for this month. 4 Indefinite and 14 Seasonal Leaves.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

None.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

There is an increasing tendency for the Cooperative Board of Directors to jeopardize its capital structure in order to gain the favor of the community. Rebates are being paid too rapidly, in view of the fact that the Cooperative is borrowing money to carry on its check-cashing function. A word of caution from the Washington Office might help to correct this trend.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

None.

2. Report on services started or discontinued this month, with comment.

Topaz Federal Credit Union membership as of June 28th - 248, Share Balance, \$93,783.52. The Credit Union is now operating in its new quarters. It is gradually taking over the check-cashing function for the Center. In spite of opposition from the Cooperative, membership is beginning to increase again after a period of with draws.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

ACCRUED TAXES:	\$1,125.
WAGES:	3,150.
RENT:	360.
TRUCK & CAR:	100.
	<u>\$4,635.</u>

Month Ending 7/31 1944

Monthly Report

BUSINESS ENTERPRISECenter Central Utah Relocation

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.)

## BOARD OF DIRECTORS Meeting

4

## BOARD OF OPERATIONS Meeting

4

## COOPERATIVE CONGRESS MEETING

1 Special  
1 Informal

B. CO-OPERATIVE EDUCATION:PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

Since the Cooperative is losing its men workers to the Selective Service, and other young workers to relocation and seasonal work, the manpower shortage in the operation of the Cooperative is acute. Many high school students are being temporarily employed for the duration of the summer vacation, and special care is being given to their training.

\*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)

C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

Points of discussion at the Cooperative Congress were:

1. Appointment of new Directors to 2 vacancies;
2. Receipt for Rebates.
3. Fish Market

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

Relocation for this month:

- a. 3 Indefinite Leaves                      b) 6 Seasonal Leaves

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

None.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

None.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

None.

2. Report on services started or discontinued this month, with comment.

TOPAZ FEDERAL CREDIT UNION:

Membership: 253

SHARES: \$95,977.19

COMMENTS: Membership increasing daily.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

ACCRUED TAXES:	\$ 1,021.46
WAGES:	3,000.00
RENT:	355.00
TRUCK & CAR:	100.00
	<hr/>
	\$ 4,476.46

For Month Ending 8/31 1944

Monthly Report

BUSINESS ENTERPRISECenter Central Utah  
Relocation

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.)

BOARD OF DIRECTORS MEETING

4<sup>b</sup>

BOARD OF OPERATIONS MEETING

5

COOPERATIVE CONGRESS MEETING

1 REGULAR

B. CO-OPERATIVE EDUCATION:PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

8 new employees since August 1st 1944. 10 leaves, 5 Indifinite, 1 seasonal, 1 school and 2 illness.

Since school is starting we are losing many of our young workers, therefore wd are trying very hard to make replacements.

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C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

Points of discussion at the Cooperative Congress were:

- 1-Appointment of three new Congressmen
- 2-New Assignment for Board Members

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

Relocation for this month:

5 Indefinite                      1 Seasonal

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

NONE

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

NONE

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

NONE

2. Report on services started or discontinued this month, with comment.

TOPAZ FEDERAL CREDIT UNION

MEMBERSHIP: 262  
SHARES BALANCE \$95,977.19

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

ACCRUED TAXES:	\$1,021.46
WAGES:	3,387.44
RENT:	355.00
TRUCK & CAR	100.00
	<hr/>
	\$4,476.46

Monthly Report

BUSINESS ENTERPRISEFor Month Ending 9/30 194 4Center Central Utah  
Relocation

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

## BOARD OF DIRECTORS MEETING

5

## BOARD OF OPERATIONS MEETING

4

## COOPERATIVE CONGRESS MEETING.

1

B. CO-OPERATIVE EDUCATION:PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

Since school has started students are now working part-time.

There are now 7 working part-time. 12 new employes working full time.

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C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

Points of discussion at the Cooperative Congress were:

1-Two new Congressmen

2-Business Conditions

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

None

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

None

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

None

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

2. Report on services started or discontinued this month, with comment.

TOPAZ FEDERAL CREDIT UNION

Membership 270

Shares Balance \$101,381.65

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

ACCRUED TAX	\$ 650.00
WAGES	3,200.00
RENT:	355.00
TRUCK & CAR	125.00
	<u>\$4,333.00</u>

Month Ending Oct. 1944

Monthly Report

BUSINESS ENTERPRISE  
Central  
Center Utah Relocation

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.)

## BOARD OF DIRECTORS MEETING

4 REGULAR  
1 SPECIAL

## BOARD OF OPERATIONS MEETING

4 REGULAR  
1 SPECAIL

## COOPERATIVE CONGRESS MEETING

1 REGULAR

B. CO-OPERATIVE EDUCATION:PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

COOP'S second anniversary journal to be published soon. Following are a few things that will be in the journal

- a. What is the Co-op    b. The History of The Topaz Co-op    c. Organizations of the Co-op    d. Monthly list of Sales.

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C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

Points of discussion at the Cooperative Congress were:

- a. Business report for the month of Sept.
- b. Membership card distribution

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

Relocation for this month                      Relocation 3                      Seasonal 2

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

none

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

none

V. BUSINESS MANAGEMENT:

- 1. Give value and description of "dead stock" and how long on hand (30,60 days)

none

- 2. Report on services started or discontinued this month, with comment.

TOPAZ FEDERAL CREDIT UNION

Membership                      279  
Shares Bal.                      \$104,524.18

- 3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

Accured Taxes                      \$1250.00  
Wages:                                      3000.00  
Rent:    355.00  
Truck & Car                                      125.00  
    \$ 4730.00

Month Ending NOV. 194 4

Monthly Report

BUSINESS ENTERPRISECenter Central Utah  
Relocation Center

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.)

## BOARD OF DIRECTORS

3 Regular  
2 Special

## BOARD OF OPERATIONS

4 Regular

## CONGRESS MEETING

1 Regular

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

Handicraft fair to be held next month, as yet the date for this is tentatively for the 1st part of December

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C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

Points of discussion at the Cooperative Congress were:

- a. Business trend
- b. Federation Membership meeting.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.)

Relocation for the month 2

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

None

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

None

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

None

2. Report on services started or discontinued this month, with comment.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

Accured Taxes:	\$700.00
Wages:	3,250.00
Rent:	358.08
Truck & Car:	115.00
	<u>\$4,423.08</u>

For Month Ending Dec. 194 4

Monthly Report

BUSINESS ENTERPRISECenter Central Utah  
Relocation Center

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

## BOARD OF DIRECTORS

4 Regular  
1 Special

## BOARD OF OPERATIONS

4 Regular  
1 Special

## CONGRESS MEETING

1 Regular  
1 Special

B. CO-OPERATIVE EDUCATION PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

Planning for liquidation as this camp will be closing in the very near future, around June or July.

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C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)  
Points of discussion at the Cooperative Congress were:

- a. Business Trend
- b. Financial Standings

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

Relocation for the month 2

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

none

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

none

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

none

2. Report on services started or discontinued this month, with comment.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

Accured Taxes:	\$ 1500.00
Wages:	3300.00
Rent:	346.20
Truck & Car	<u>100.00</u>
	5246.20

For Month Ending Jan. 1945

Monthly Report

BUSINESS ENTERPRISECenter Central Utah

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

## BOARD OF OPERATIONS

5 Regular  
1 Special

## BOARD OF DIRECTORS

4 Regular  
1 Special

## CONGRESSIONAL

1 Regular  
1 Special

B. CO-OPERATIVE EDUCATION:PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

Studing the liquidation problem with the Business Enterprises  
Supervisor from Washington, D.C.

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C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

Points of discussion at the Cooperative Congress were:

- a-Refund of patronage rebate
- b-Fish market

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

Relocation for the month 5

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

None

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

None

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

None

2. Report on services started or discontinued this month, with comment.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

ACCURED TAXES:	\$	<del>1500.00</del>	700.00
WAGES:		<del>3300.00</del>	3000.00
RENT:		346.20	
TRUCK & CAR		100.00	
	\$	<del>5246.20</del>	4146.20

C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

### Business Trends

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

2 Relocated

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

2. Report on services started or discontinued this month, with comment.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

Acured Taxes	\$ 700.00
Wages:	3000.00
Rent:	346.20
Truck & Car	100.00

For Month Ending Feb. 1945

Monthly Report

BUSINESS ENTERPRISECenter Central Utah

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

## BOARD OF OPERATIONS MEETINGS

4 Regular

## BOARD OF DIRECTORS MEETINGS

4 Regular  
1 Special

## CONGRESSIONAL MEETING

1 Regular  
1 Special

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

Shortage of employees at the present time, since people are leaving camp to relocate.

\*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)

Month Ending Apr. 194 5

Monthly Report

BUSINESS ENTERPRISECenter Central Utah

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.)

## BOARD OF DIRECTORS

4 Regular

## BOARD OF OPERATIONS

4 Regular

## CONGRESSIONAL MEETING

1 Regular

s Spxpecial

B. CO-OPERATIVE EDUCATION:PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

Election of the new Board of ~~Directors~~ Directors.

\*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)

C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

Resignition of the Board of Directors

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

10 relocation for the month

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

2. Report on services started or discontinued this month, with comment.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

ACCURED TAXES:	591.64	
Wages:	2600.00	
Rent:	346.20	
Truck & Car:	<u>100.00</u>	\$3637.84

Monthly Report

For Month Ending May 1945BUSINESS ENTERPRISECenter Central Utah

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

BOARD OF DIRECTORS:  
5 specials

BOARD OF OPERATIONS:

5

CONGRESSIONAL MEETING

1 regular

1 special

B. CO-OPERATIVE EDUCATION PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

Tax exemption for the cooperatives

\*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)

C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

a-Income tax report  
b-payment of rebate

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

2 relocation for the month of May

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

2. Report on services started or discontinued this month, with comment.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

ACCURED TAXES:	591.64	
WAGES:	2600.00	
RENT:	346.20	
TRUCK & CAR	<u>100.00</u>	\$3637.84

r Month Ending June 1945

Monthly Report

BUSINESS ENTERPRISECenteCentral Utah

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

## BOARD OF DIRECTORS

4 Regular

## BOARD OF OPERATIONS

4 regular

B. CO-OPERATIVE EDUCATION:PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

The all-center conference and liquidation

*\*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (1) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)*

C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

Three

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

2. Report on services started or discontinued this month, with comment.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

ACCURED TAXES	757.50
WAGES	2500.00
TRUCK & CAR	100.00
RENT	<u>346.20</u>
	\$3705.70

For Month Ending July 454 5

Monthly Report

BUSINESS ENTERPRISECenter Central Utah

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.)

## BOARD OF DIRECTORS:

4 Regular

1 special

## BOARD OF OPERATIONS:

2 regular

## CONGRESSIONAL MEETING:

1 REGULAR

B. CO-OPERATIVE EDUCATION:PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

Cooperative Congerence being discussed.

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C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also report here the activities of the Membership Committee during the month.)

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

10 relocation for the month of July.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

2. Report on services started or discontinued this month, with comment.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

Accured Taxes:	682.00
Wages:	4000.00
Rent:	346.20
Truck and Car:	<u>100.00</u>

\$5,128.20