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April 16, 1943

FIELD STAFF MEMORANDUM NO. 8

TO: All Relocation Officers

FROM: Harold S. Choate, Relocation Supervisor

SUBJECT: Project personnel information for correspondence purposes.

In addressing correspondence to the Employment Officers on the projects, it is customary to direct the correspondence to the Project Director for the attention of the particular Employment Officer. The following is a list of the Project Directors with the names of the respective Employment Officers at the Project. We do not as yet have the names of the employment officers at Manzanar but will give you these names as soon as this information is received.

| <u>PROJECT</u> | <u>PROJECT DIRECTOR</u> | <u>EMPLOYMENT OFFICER</u> |
|--|-------------------------|------------------------------------|
| <u>Colorado River</u> Poston, Arizona | Wade Head | Vernon R. Kennedy |
| <u>Manzanar</u> Manzanar, California | Ralph P. Merritt | *See Staff Letter No. 5 of 5/21 |
| <u>Gila River</u> Rivers, Arizona | Leroy H. Bennett | William Huso |
| <u>Tule Lake</u> Newell, California | Harvey M. Coverley | Frank Smith |
| <u>Heart Mountain</u> Heart Mountain, Wyoming | Guy Robertson | Joe Carroll |
| <u>Granada</u> Amache, Colorado | James G. Lindley | Willis Hanson |
| <u>Minidoka</u> Hunt, Idaho | Harry L. Stafford | Joseph G. Beeson |
| <u>Central Utah</u> Topaz, Utah | Charles F. Ernst | Calude C. Cornwall |
| <u>Rohwer</u> McGehee, Arkansas | Ray D. Johnston | Edward B. Moulton |
| <u>Jerome</u> Denson, Arkansas | Paul A. Taylor | John L. McCormick |

Rel
April 27, 1943

FIELD STAFF MEMORANDUM NO. 17

To: All Relocation Officers
From: Harold S. Choate, Relocation Supervisor *HSC*
Subject: Director's Memorandum on Reports on the actions of evacuees on indefinite leave which are received by project directors.

Attached for your information is a copy of the Director's memorandum concerning reports on the actions of evacuees on indefinite leave which are received by project directors.

HSChoate:el

cc to:

- O. Lenn Anderson
- Warren R. Bennison
- Harold S. Choate
- James H. Curtis
- James W. Fennell ✓
- Thomas W. Holland
- Roland A. King
- C. Fred Lane
- Rex Lee
- N. Harold Mundell
- Harold M. O'Eraun
- Ruth M. Pittman
- Margaret S. Reef
- Harold M. Routh
- Vern Wolfley
- George A. Wright
- Files

WAR RELOCATION AUTHORITY

WASHINGTON

MEMORANDUM

To: Project Directors

Subject: Reports on the actions of evacuees on indefinite leave which are received by Project Directors

The following inquiry was recently made by a project director on this subject:

"In instances where indefinite leave has been issued and the individual fails to report to the destination for which indefinite leave has been issued or where individuals leave the place of employment without proper notice to the employer or where individuals fail to return to the project when requested we are uncertain as to the proper procedure. Once an individual receives indefinite leave from the project should he then be under the jurisdiction of the field service or should the project retain some interest in his actions?

"Since we have experienced these and similar incidents we would appreciate an immediate clarification as to the proper procedure to be followed by the project."

In all cases where reports are received by project directors on the action of evacuees on indefinite leave and the report is of a nature which might require action by the War Relocation Authority, project directors shall send one copy of the report to the relocation supervisor serving the area involved and a second copy to the Director in Washington, attention Employment Division. In accordance with Administrative Instruction No. 88, the relocation supervisors are generally responsible for the relocation program outside of relocation centers.

Evacuees on indefinite leave should not be requested to return to a project unless the Director has authorized the project director to make such a request. When a project director or relocation supervisor recommends that an evacuee on indefinite leave should be requested to return to a project, he shall write to the Director (or the Chief of the Employment Division in the case of a relocation supervisor) stating in detail his reasons for such recommendation. The Director will then advise as to the action to be taken."

Director

cc Relocation Supervisors

Reloc

April 28, 1943

FIELD STAFF MEMORANDUM NO. 19

To: All Relocation Officers

From: Harold S. Choate, Relocation Supervisor HSC

Subject: Travel of Aliens; Permission of U.S. District Attorneys; Cooperation with F.B.I. and Law Enforcement Officers.

- I. Previous to this time some Relocation Officers have issued travel permits to aliens and have later notified the U.S. District Attorney of the issuance of this travel permit.

In this connection please refer to Administrative Instruction 22 (Revised), Paragraph II - I, III - F and IV - L and the amendments to those paragraphs covered by Supplement 5. This clearly states that any travel of an alien subsequent to the original departure from the project "may take place only with the permission of the United States Attorney for the district in which the alien's destination is located."

Generally speaking the rules of the department of justice prohibit an alien from traveling more than five miles from his place of residence without special permission of the U.S. Attorney. However, some U.S. Attorneys permit travel within a radius of as much as twenty miles before requiring the alien to secure a travel permit. It would be wise for you to write to the U.S. Attorney or Attorneys in whose jurisdiction your district lies requesting information from them as to the travel radius permitted for an alien working in one of your counties. When you secure this information, be sure you inform any aliens in your district of these requirements. Under no circumstances may you move an alien any greater distance either for employment or any other purpose without securing the permission of the U.S. Attorney. In cases of emergency, you may be able to secure this permission by telegraph. We are attaching hereto a list of names and addresses of U.S. Attorneys, together with the geographical jurisdiction of each.

This memorandum is not intended to preclude you from aiding an alien to secure travel permission from the U.S. Attorney. You may make explanation or recommendation on behalf of the alien and may assist him by making the actual written or oral contact with the U.S. Attorney. Seven days should be allowed from date of application of alien for travel to expected date of departure.

II. The F.B. I. is charged with the responsibility for guarding the internal security of this country and we must work in close cooperation with them at all times. There are provisions in Supplement 5 of Administrative Instruction 22 (Revised) requiring Project Directors to furnish information to the F.B.I. However, the F.B.I. may seek additional information concerning the names and addresses of either aliens or citizens of Japanese Ancestry who come into your district. You will please honor such requests. Furnish such information as may be asked of you by any authorized agent of the F.B.I. giving the names and addresses of either citizens or aliens as soon as you may have that information in available form. If field offices of the F.B.I. and Naval Intelligence request more information than is available (on these departure advice cards you will receive from the projects or from Denver, or in your files) and the securing of such information would require regular reports from the projects, please write us so that the matter may be taken up here.

For your information, we are attaching the names and addresses of the offices of the F.B.I. and the area included in the jurisdiction of each agent.

Relocation officers may receive requests from other Federal, State, or local government agencies for lists of evacuees on seasonal work leave or indefinite leave. When such requests are received, it should be explained that this information is regularly supplied to the F.B.I. and Naval Intelligence by the WRA Washington Office; and that we should much prefer to make such information available to other public agencies with a legitimate interest in the matter by consultation in our field offices rather than by supplying lists. Lists of the names and addresses of evacuees on leave should not ordinarily be given to private individuals or organizations, except in connection with the execution of the relocation program.

If you have any questions on this matter, please feel free to write for advice and instructions.

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|-----|--------------------|-------------------|------------------|
| CC: | O. Leon Anderson | Roland A. King | Ruth M. Pitman |
| | Warren R. Bennison | C. Fred Lane | Margaret S. Reef |
| | James H. Curtis | Rex Lee | Harold M. Routh |
| | James W. Fennell | N. Harold Mundell | Vern Wolfley |
| | Thomas W. Holland | Harold M. O'Braun | George A. Wright |

Harold S. Choate
File

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Tel. 2-2304

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Omaha, Nebraska
Tel. Jackson 8220

NEW MEXICO

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202 U.S. Court House
El Paso, Texas
Tel. Main 1711

NORTH AND SOUTH DAKOTA

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400 Northwest Security Natl.
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Sioux Falls, South Dakota
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