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WAR RELOCATION AUTHORITY
COMMUNITY ANALYSIS SECTION

MINIDOKA PROJECT SCHOOLS
HUNT, IDAHO

P 2.47
W-2

RESUME OF COMMUNITY SERVICES MEETING

TIME: November 2, 1942, at 2:00 p.m.

PLACE: Hospital surgery

THOSE PRESENT: G. Townsend, Chief Community Services
R. A. Pomeroy, Superintendent of Education
J. Light, High School Principal
O. Cole, Curriculum Advisor
A. Kleinkopf, Supervisor of Teacher Training
F. Ross, Ass't Chief Community Services
J. Fogarty, Night School Principal
C. Sandoz, Counselor
M. Evans, Head Nurse
M. E. Bennett, Elementary Principal
N. Yamaguchi, Nurse assigned to Education
Dr. Suzuki

SUBJECTS DISCUSSED:

- I. Hospital Chaplain--The advisability of assigning the responsibilities of hospital chaplain to one minister was discussed. It was agreed that inasmuch as religious beliefs varied greatly, an attempt is made to contact religious workers in case of emergency requests by the family. It was agreed that no one person should be assigned this responsibility at this time.
- II. Hospital Visiting Hours--Mr. Townsend suggested that ministers had indicated that it would be desirable to have other hours than regular visiting hours assigned to ministers, priests, etc. After a discussion of the hospital hours it was agreed that except in cases of emergency, such hours should provide ample opportunity for visiting religious workers. Hospital visiting hours are:

2:00 - 4:00 & 7:00 - 8:00 p.m. daily
3:00 - 4:00 Thursday & Sundays (10 min. visits
in tuberculosis ward)
7:00 - 8:00 p.m. daily in maternity ward
- III. Distribution of Supplies and Materials--Mr. Pomeroy and the three principals were asked to take more responsibility in the distribution of supplies and materials henceforth. Mr. Townsend will still help in case additional heat is needed. Otherwise, above named persons are to take initiative and go ahead wherever possible.
- IV. Volunteer Work and Work Experiences--The subject of volunteer workers for community services was discussed in connection with work experiences for Jr.-Sr. High School

students. It was agreed that only students 16 years or over should be accepted for such work.

- A. \$16 rate is to be paid if these students do the same work as an adult. (\$8 for half-day jobs.)
- B. \$12 is the rate for apprentices (ones who need supervision.)
- C. Nurses'aides--8 to 10 girls are to train in the hospital 4-hour period daily to get 250 hours of work experience for credit. This will give them somewhat of a home nursing background.
- D. Senior year students to be used for work experiences. No prerequisites requires--rather an exploratory experience. A suggestion was made that Mr. Pomeroy approach the subject of work experiences at staff meeting to find out whether the situation is apt to change when 2,000 to 3,000 workers return from the outside. Will these students be displaced? After discussion it was agreed that it would be better psychology to act on the assumption that any of the staff members who have planned work experiences will continue with their plans.
- V. No. of People Employed by Community Services--Mr. Townsend reported that there are 78 people employed in Community Services, 83 in Education, 10 in Counseling. He asked that a survey be made to determine whether this number of worker is employed at present. Could this position be done away with? Could males be replaced by females? The form which he suggested for such a survey would include the following individuals name, age, sex, descriptions of work, where employed, job classification, job title, and an answer to the questions--Could this position be done away with? Could the males be replaced by females.

VI. Announcements

- A. Mr. Townsend asked that no specific persons be named on future requisitions, that this job be left to the Placement Office. This announcement was prompted by the fact that best workers will soon be returning and will all want their jobs back. It was agreed that only those who asked permission to go and work should be able to claim their former assignments at this time.
- B. Typewriters--There are 40 typewriters coming in. Mr. Townsend asked that we report the number needed, the number we have the number of stenographers employed in our department. He asked that this report getto

him immediately.

C. Chairs and pianos which came from Seattle are being distributed this week. Schools and other Community Service will be allotted their fair share.

D. Reports--Mr. Townsend announced that a specific report would be expected of each department weekly. He has requisitioned a Reports Officer who is to brief this report. School reports are to include attendance records, enrollment, etc. Each department will work out suitable blanks for its own purpose.

VII. Aged bachelors-- Mr. Sandoz reported that scattered around over the camp there are several aged bachelors who are not receiving adequate care and whose living conditions are neither sanitary nor helpful. After discussions it was agreed that Mr. Ross was to be asked for housing quarters for these men to be located near the hospital, and Mr. Sandoz and Mrs. Evans are to work out a supervised program for the care of these people. It was agreed that elderly men should be assigned to the job of attending them.

VIII. Aid for Needy Mothers--Miss Bennett raised the question as to what was to be done for mothers who have no ~~Wages~~
~~Wages~~/husbands or whose husbands were not here but who had small children at home and were unable to work.

Mr. Sandoz reported that there is a fund to provide for such mothers. All cases are to be referred to Mr. Sandoz.

IX. Future meetings-- It was agreed that Community Services Department and Hospital Staff should meet weekly Tuesday afternoons at the hospital from two O' clock for one hour only.

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WAR RELOCATION AUTHORITY
COMMUNITY ANALYSIS SECTION
RESUME OF COMMUNITY SERVICES MEETING

DATE: November 10, 1942

TIME: 2:00 p.m.

PLACE: Hospital Dining Hall

THOSE PRESENT: G. Townsend, Chief, Community Services
R. A. Pomeroy, Superintendent of Education
J. Light, High School Principal
J. Fogarty, Night School Principal
C. Sandoz, Counselor
M. Evans, Head Nurse
L. McDonald, Head Nurse
M. E. Bennett, Elementary School Principal
L. Kauf, Asst. Elementary School Principal
E. B. Ingham, Housing Superintendent
M. Sakamoto, Reports Officer
A. Hagiwara, Administrative Assistant
R. Sakai, Stenographer

S U B J E C T S D I S C U S S E D

I. NO. OF PEOPLE EMPLOYED BY COMMUNITY SERVICES:

A survey of workers in each section under Community Services will be completed as soon as the form sent out by the employment office is revised. Mr. Pomeroy will make out a dummy form so that all sections will turn in uniform reports. Those who are to turn in this employment survey are: Mr. Pomeroy - Education; Mr. Ross - Clothing Issue Store; Mr. Sandoz - Counselor Department; Geo. Okada - Recreation Section (in absence of Geo. Ishihara); and Miss Sakai Community Services Office.

Question raised regarding employment were: Is our division going over our quota? Whom can we release? Should nursery school teachers receive 8 hours credit for half day of work and half day of workshop. It was decided that Miss Bennett talk with Jeanne Mori regarding this assignment of nursery school teachers on half time basis as teachers and half-day as clerks or recreation hall supervisors in order to work out a feasible 8-hour day schedule. Miss Bennett will then confer with Mr. Ross, Mr. Sandoz, and Mr. James regarding the dual title of nursery ~~school~~/school teachers.

Mr. Sandoz will employ 20 to 30 clerks in the handling of issue of clothing. Half-time people will not work out in this section. It was felt that some of the full time secretaries working in the education section could be employed as half-time secretaries after the present bulk of work decreased.

II. TYPEWRITERS

All sections heads have reported the number of typewriters needed. Mr. Pomeroy will send in this information to the administrative division.

III. REPORTS OFFICER

Mrs. J. Sakamoto was introduced as the Reports Officer for this division. Two reports will be required: one weekly and onemonthly. Highlights are to be written in narrative form; it is important that all significant developments during the week be reported. Date the reports for period it covers. The weekly reports are to be handed in to Mrs. Sakamoto by Tuesday morning of each week. She will correlate all reports from sections and will be ready to be of service to any section needing help.

IV. MUSIC TEACHERS AND PRIVATE LESSONS:

There was quite a lengthy discussion on the matter of music teachers giving private lessons to residents requesting them. The Music Supervisor under Community Activities, Mrs. Hara, reported having a list of 200 persons desiring to continue their music lessons which was disrupted by evacuation. The high school principal reported that two teachers were provided for in the music department but preregistration of students revealed that the demand for music was small in comparison to mathematics. Therefore, only one music teacher was requested and the number of mathematics teacher was increased. However as demand for music increases, perhaps another music teacher may be secured.

It was first decided that Mrs. Hara discuss with Mr. Essene the possibility of placing music instructors on the Community Enterprises payroll. This idea was abandoned as all felt that music would not come in line with Community Enterprises Division. All agreed that giving of instrumental and vocal lessons was a function that schools could and should assume. Individuals will but their own books, materials, etc. The entrance requirements for these classes will be made so high that pupils will regard belonging to the class a honor. The classes will instill in the pupils the feeling of pride in achievement to avoid the danger which exists when people receive things free. Schools will accept the responsibility of children of school age. Night school will attempt similar classes for adults. Mrs. Hara and her music staff will remain on the Community Services payroll but work in conjunction with the Education department immediately. If the Education Department cannot work out this program successfully Mr. Ross may have an idea.

V. JAPANESE ENTERTAINMENT

George Okada, Supervisor of Entertainment, stated that many of those who were teaching various forms of Japanese enter-

ment prior to evacuation were anxious to be on the payroll and continue with their profession. His first concern was: What is the W.R.A. policy on Japanese forms of entertainment, dancing instrumental music, drama? Their policy is that all this is O.K. but we must watch out for any evidence of nationalistic sentiments. Some of the Caucasian staff members feel that this form of entertainment should be allowed to continue as it has always been the pride of this country to retain old country culture and customs of various groups. General sentiment in San Francisco was against giving compensation for these teachers. Leisure time activity should be voluntary work. Mr. Okada was told to continue giving Japanese entertainments without placing it on commercial basis; however, to be careful of nationalistic sentiments.

VI. NIGHT SCHOOL

Some of the best night school programs carried on where teachers are without compensation but that was in community where people had means of livelihood. Here, it is different. How are teachers to be paid? Will they be given credits for full time work for half time of teaching and half time of preparation? Night school compensation will be discussed by Mr. Stafford, Mr. James, Mr. Sprinkle, Mr. Fogarty, Mr. Pomeroy, and Mr. Townsend. Also to be discussed by them: Where does night school program begin and end and where does community activities program begin and end?

VII. ANNOUNCEMENTS:

Mr. Townsend has received a letter from Mr. Rollin Posey of the Northwestern University who states that there is an opening in that university for any students desiring to enter that school. Mr. Posey will be willing to furnish room and board at his home. Mr. Sandoz will get necessary information for Mr. Townsend.

Any changes in construction in school rooms or in any other building must be cleared with the public works division. Place a work order through community services office.

Mrs. Evans, head nurse, gave a report on the meeting of the Stewards Division. Discussion was on dining halls and clean up. She is interested in the organization of evening classes on sanitation. Suggestion made to develop a sort of contest of cleanliness among the different dining halls. Chosen committee to make tour of dining halls at unannounced time. Reward could be music provision for best dining hall. "Mess Education" to be topic of forum on Wednesday night, November 11.

Mr. Townsend has booklets and material on Japanese evacuation, Japanese-American, etc. which may be secured by checking out with Miss Sakai of the community Service office. The following may be secured :

1. Report Submitted to Tolan Congressional Committee on National Defense Migration by Emergency Defense Council Seattle Chapter--Japanese-American Citizens League.
2. The Japanese in Our Midst prepared and published auspices of Colorado Council of Churches.
3. A Touchstone of Democracy, the Japanese in America/ by Council of Social Action of the Congregational Christian Churches.
4. Dealing with Japanese-Americans by John Embree, Documents Section, Office of Reports, Washington, D.C.

The next meeting will be at the elementary school principal's office, Recreation Hall Block 32.

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WAR RELOCATION AUTHORITY
COMMUNITY ANALYSIS SECTION
COMMUNITY SERVICES MEETING

DATE: November 17, 1942
TIME: 2:30 P.M.
PLACE: Miss Bennett's Office-Recreation Hall 32
PRESENT: G. Townsend, Chief, Community Services
F. Ross, Asst. Chief, Community Services
A. Hagiwara, Administrative Asst., Comm. Serv.
C. Sandoz, Counselor
R. Pomeroy, Superintendent of Education
J. Light, High School Principal
M. Bennett, Elementary School Principal
L. Haug, Asst. Elementary School Principal
J. Fogarty, Evening School Principal
Y. Okada, Stenographer

Partition Samples of outing flannel and monks-cloth as partitions for the various recreation halls were brought and shown by Mr. Townsend. These could be purchased at J. C. Penney's in Twin Falls for 25¢ a yard, and figuring 18 yds. for each partition, a partition could be made for less than \$5.00. Various suggestions were made as to how these drapes could be placed to work as partitions. Mr. Sandoz's suggestion that drapes be rolled and fastened at top and at bottom with 1 x 1 board to weight it down was agreed most appropriate.

Nursery Jeanne Mori's visit to Mr. Townsend with proposal to operate nursery school all day was discussed. From administrative point of view he told her it would be alright, but that Miss Bennett should be the judge. Miss Bennett feels that they are not prepared to operate all day as yet, both from the stand point of health and taking into consideration, the lunch period. The total attendance in the 5 nursery schools now operating was reported as 99 with teaching staff of 20 girls. Mr. Ross suggested that if one school would be given the services of a caucasian teacher, the mothers may have more confidence in sending their children. It was decided that if attendance does not grow the teaching staff should be cut down.

Red Cross Mr. Sandoz reported of a visit by the chairman of the County Red Cross and his desire to set up a branch of the Red Cross on the project. As many of the mothers would be free to sew, knit and do any kind of work for boys in the Service, it was thought they would be glad to help in this organization in any way to show their patriotism. It was decided that a letter be sent to Mr. Coverly asking for a definite stated policy on Red Cross, as according of Mr. Kimball of the Regional Office, Mr. Ross said the projects were to have nothing to do with local organizations.

Library Mr. Light reported that a head librarian who would take responsibilities of the two libraries was badly needed. Whether a caucasian librarian should be employed or an evacuee librarian be given this responsibility was discussed. It was suggested one of the faculties be appointed as an arbitrator or give some supervision, but Miss Bennett thought the teachers were all overloaded as was. The question of where the Japanese language books were to be placed was raised. It was suggested that if these books could be placed in one library and a list of these books placed in the other then those in the latter would know which books could be obtained and where. Mr Light strongly favors combining the 2 libraries to one central location but no definite conclusion was reached on this matter.

Requisitions Mr. Light suggested a survey be made of plans for seeding and gravel walks to be placed in blocks 10, 23 and 32. Mr. Light, Miss Bennett and Mr. Sandoz expressed their need for telephones in their offices, and more efficient messenger services. Padlocks were urgently needed for schools building and the counselors's office. It was decided that all requisitions and work orders for public work in this department go through Mr. Townsend's office and requisitions for the Education Dept. to first go through Mr. Pomeroy.

Mail Service A petition received from the teachers regarding delivery of their mail and packages to class-room was read. Mr. Townsend said he would talk this matter over with Mr. Umino of the Post Office as a memo had already been written to them pertaining to direct delivery to the dormitories.

The meeting was adjourned at 4:45 P.M. The next meeting to be held in the same place, Miss Bennett's office in Recreation Hall block 32.

W-1

WAR RELOCATION AUTHORITY
COMMUNITY ANALYSIS SECTION

RESUME OF COMMUNITY SERVICES STAFF
MEETING

DATE: November 24, 1942

TIME: 2:10 P.M.

PLACE: Elementary School Principal's Office
Recreation Hall Block 32

THOSE PRESENT:

- G. Townsend, Chief, Community Services
- R. A. Pomeroy, Superintendent of Education
- J. Light, High School Principal
- J. Fogarty, Night School Principal
- C. Sandoz, Councilor
- M. E. Bennett, Elementary School Principal
- L. Kauf, Ass't. Elementary School Principal
- L. M. Neher, Chief Medical Officer
- E. B. Ingham, Housing Superintendent
- A. Ragiwara, Administrative Ass't
- G. Watanabe, Stenographer
- F. Ross, Ass't. Chief, Community Services

SUBJECTS DISCUSSED

I. HOUSING

What is to be done about the sick man, a mental case, living in the Recreation Hall 1 Dormitory? Dr. Neher suggested that the Hospital should take over one recreation hall for such cases and have an attendant and a doctor placed there for the care of these people.

II. SOCIAL ACTIVITIES

All social activities held on the project should be cleared through the Community Activities' group, and it was explained that they should be cleared by this group in order to avoid a conflict with another social being planned for the same evening.

III. AGE-GRADE DISTRIBUTION CHART

Miss Bennett contributed to the meeting by explaining the Age-Grade Distribution Chart. According to the chart, she finds that children from schools of Washington are much more retarded than children from schools of Oregon. This was found to be so because the Oregon schools work on the age-grade basis, whereas in Washington, the children were

promoted according to their ability. Plans are now being made in the W. R. A. schools so that children in school can be put back in their normal grade according to their age level.

IV. PERIODICALS

The problem of the distribution of periodicals and circulars on the Japanese Problems to the faculty was brought up by Mr. Townsend. Forming a library for periodicals and circulars on this subject was suggested but Miss Bennett stated that a forum or a bull session on this matter would be much more advisable.

V. PIANOS AND NURSERIES

Arrangements have been made so that Miss Bennett will be receiving her two extra pianos and the nurseries in Block 34 can now be moved into Block 36 and that of Block 16 to Block 14.

VI. NIGHT SCHOOL

Should children who do not go to regular schools be given high school credits by going to night school? Mr. Light said that he was willing to give credits (high school) toward high school diplomas by having their attending night school but the night school will not take high school people not over twenty-one years of age.

VII. COMMERCIAL ARTISTS

Abe Hagiwara introduced to all those attending the meeting the works of the Commercial Artists consisting of five boys. It was agreed that these boys could set up an art department under Community Services.

WAR RELOCATION AUTHORITY
COMMUNITY ANALYSIS SECTION
COMMUNITY SERVICES MEETING

W-1

DATE: Dec. 22, 1942, from 2:20 to 3:50 p.m.

PLACE: Stafford Elementary School Office

THOSE PRESENT: Mr. Townsend, Chairman Mr. Kleinkopf
Miss Bennett Mr. Sandoz
Miss Haug Mr. Jensen
Mr. Pomeroy Mr. McLaughlin
Mr. Light Mr. Cole
Mr. Fogarty

- I Mr. Pomeroy was appointed by Mr. Townsend as Chairman of Transportation to see that everyone planning to attend the Community Services Meeting every Tuesday is provided with transportation.
- II Miss Bennett reported on the following:
 - A. Patrol squad has been organized in each school area consisting of 5th and 6th grade pupils.
 1. It will take some time for the Internal Security Department to have the badges and flags made, so the art classes here are improvising them out of paper to be used in the meantime.
 2. Girls as well as boys are members of this patrol squad as they are very good in handling Kindergarten children.
 3. Rotation of membership is planned for every nine weeks in order to give others an opportunity to join.
 4. Membership is based more on citizenship, cooperation, and dependability than on high scholastic rating.
 - B. There is need of educating pedestrians, both adults and children, to walk on the same side of the highway--no reason for them to be all over the road.
 1. Mr. Townsend will write a memo to Mr. Schafer, Capt Lee, and Mr. Best stating that this group in conference has made a recommendations that they all get together to study the whole community and outline the safety program.
 - C. Christmas caroling is being continued throughout this week by school children, covering every block in this Center, the hospital area, and the administration area.
 1. After much discussion over the question, "Should the children carol inside the military area?" raised by Miss Bennett, it was finally decided that they continue with their former schedule, which does not include the military area, due to unfavorable implications.
 - D. Dental case finding clinic will begin next Monday, Dec. 28th, in the Stafford Elementary School. This program will include both elementary schools and the high school.

- III E. Miss Bennett extended an invitation to each one to visit the classrooms to see all the attractive Christmas decorations and gifts made by the children
- III Mr. Townsend suggested that every opportunity be taken to get better acquainted with Mr. Sebbelov, Mr. Prink, Mr. Diffendafer, and Mr. Elliott.
- IV. Mr. Pomeroy reported on the following:
 - A. 2 elementary school building are planned exactly alike with the exception of an auditorium to be added to the one in Block 10.
 - 1. Because of figures showing that there are 100 more children residing in Blocks 21-44 than there are in Block 1-19, a request is being made for the auditorium over here than in Block 10.
 - 2. 13 rooms are planned for each building. Mr. Pomeroy is wondering whether it would be wise to ask for more rooms over here, as all the figures on the present basis indicates that a bigger building is needed over here than in Block 10. Mr. Bacca agrees with him and has stated that they could easily take 2 rooms off one building and add 2 to the other. After much discussion Mr. Townsend suggested that Mr. Pomeroy write to Mr. Stafford his request for the above changes, giving justification and figures.
 - B. A "Report on Schools and Students," which is rather a scathing criticism, written by members of Mr. Bigelow's staff, signed by Mr. Schafer, and directed to Mr. Myer, National Director, was brought to Mr. Pomeroy's attention to do as he pleases with it. When presented at this meeting, the following points were brought out:
 - 1. Mr. Bigelow's manner of criticism is very bad although there is some truth in it.
 - 2. He interviewed 25 students to get this report ready and particularly mentions truancy, but it should be understood that Mr. Light has his hands full and that it takes quite a while to get his attendance sheets ready. Besides it is perfectly natural for a child to brag about his truancy.
 - 3. Why should a person not intrusted with schools give a report on the schools? There is no justification for it.
 - C. Mr. Pomeroy will see Mr. Bigelow about this matter.
- V. Mr. Sandoz reported on the following:
 - A. They are attempting to set up a medical social workers in connection with each Project.
 - B. About 400 people have been left behind in hospitals, sanatoriums, etc. along the Pacific Coast, and there is no way of finding out who they are. In a good many cases their families are here.
 - C. In connection with family camps for men who are interned, there has been some pressure for wives to be able to join their interned husbands, and this is

beable to join their interned husbands, and this is being accomplished. In some cases this will mean further breaking up of families with children, if the children do not care to go along.

D. Cash allowance for clothing grant will move slowly just now, as there is only \$15,000 in cash to work on.

VI Mr. Fogarty reported that they are going to start panel discussions among the Isseis, but Mr. Townsend requested that this be held up until Thursday, as there are certain implications which may result unfavorably and all this must first be thrashed out at the staff meeting.

VII Mr. Kleinkopf reported that his chief problem is recruiting new student teachers and assistant teachers and keeping a full staff.

VIII Miss Haug reported that there are at present 42 youngsters in the 4th Grade and that the room is overcrowded. Mr. Townsends asked her to write him a memo giving size of class room and exact location, so that he can see whether the party living in the end apartment can be moved or not.

IX Mr. Light gave the following announcements:

A. Christmas assembly program will be held Thursday afternoon in Dining Hall 23 and Recreation Hall 22 two at a time.

B. 1,400 copies of the high school paper will be out tomorrow.

X Meeting adjourned inttime to enable everyone present to visit Miss Hultcrantz's room.

W-1
WARRIOR RELOCATION AUTHORITY
COMMUNITY ANALYSIS SECTION

COMMUNITY SERVICES MEETING

DATE: Dec. 29, 1942 from 2:20 to 4:25 p.m.

PLACE: Stafford Elementary School Office

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THOSE PRESENT: Mr. Townsend, Chairman Mr. Jensen
Miss Bennett Mr. McLaughlin
Miss Haug Mr. Hagiwara
Mr. Fogarty Mrs. Evans
Mr. Cole Dr. Neher
Mr. Sandoz Mr. Light

Miss Bennett:

1. According to Mr. Townsend, a telephone will be installed in each elementary school office sometime this week.
2. About 280 children of the Stafford Elementary School were examined Monday afternoon at the Dental Clinic conducted in 32-12-B.
3. It was decided that the Dental Clinic be conducted in each nursery school building itself for the nursery children.

Mr. Townsend :

1. Sam Brown belts for the Patrol Squad, which are much more distinctive than arm bands, will be made by the tailor out of white materials if measurements of 10 or 12 boys are received. Miss Bennett was requested to go right ahead and work with the tailor.
2. Since there was no real demand for a change in date, the Community Services meeting will be held on Tuesday afternoon as usual.
3. Mr. Hagiwara was requested to get his handyman to build a small platform about 5' long and 2' wide from the bottom step of the west side of Recreation Hall 10 to the door in order to cover the ditch there.
4. A 2-day conference of all under the Community Services Division and all others who are interested in the whole question of adult education is being planned. It is one way of clarifying our thinking, surveying our needs, and finding out how to go about it. Mr. Fogarty was requested to give this a thought and let Mr. Townsend know.
5. Mr. Hagiwara was asked to get the size, price, and catalog number of maps he needs from the catalog in Mr. Mann's office, so that a requisition can be put through at once.
6. Just as soon as dining hall tables can be released, let us know because the opening of the dining halls are held up because of that.
7. 75 new office chairs are coming in. Mr. Hagiwara is ready to deliver this week to the elementary schools 300 chairs 18", 12" or 15", and 10". Another shipment of chairs came in Saturday which will complete the rest of the chairs, and the next shipment will most likely be desks.
8. There will be a general staff meeting Friday at 10:00 a.m.

The exact place will be announced later and word sent out.

9. All cards must be marked at least 20' away from the building. This will be strictly enforced.

Mr. McLaghlin:

1. Health education is getting started.
2. The ice rink is coming along fine with the high-school boys working hard on it every day.

Mr. Cole:

1. Definite booking has been made on some films to be used for educational purposes in the classroom and to be shown to only a small group at a time. Plans are to make this a part of the teaching program with previews to be arranged by the teachers before the film is shown to the group. The committee is also working on other contacts and has made requisitions for some films from Boise.
2. Mr. Sprinkle is to be asked for help in ironing out problems connected with the rental of the films.
3. Dr. Neher stated that he would be glad to lend his 8 millimeter projector for social affairs, as there is a wide variety of nice films available in the 8 millimeter. He was requested by Mr. Townsend to send for pamphlets advertised in the Life Magazine giving this list of available films.

Miss Haug:

1. The Dental Clinic will be held Wednesday morning instead of afternoon in order that the dentists may rotate among themselves.

Dr. Neher:

1. If there are any questions regarding this Dental Clinic Miss Bennett is to feel free to contact Dr. Uchida, Phone 2-2
2. In the note to parents tell them to contact the Dental Department and get an appointment as soon as possible in order to get the dental care needed. On the whole, children from 5 to 8 years of age should come ahead of the children of 8 to 12 years of age on the basis of their permanent mouth decay.
3. There is a supply of eye test chart at least one for each of the 3 schools, available now at the hospital.
4. 2 new nurses are coming--Miss Weber on Saturday and Miss Cona, assigned to do public health work here, who is supposedly to arrive here at noon today from New York.

Mr. Sandoz:

1. In regard to his inquiry concerning the possibility of bridge work and dentures done free of charge for those who cannot afford it., Dr. Neher stated that anything that is necessary for the physical health of the individuals can be done free of charge through his department.
2. Clothing for the Safety Patrol Squad should be taken care of before Friday of this week.

3. Clothing grants can be paid by checks if Mr. Sprinkle will send them in to Portland. The question is how long this will take. The clothing bill is from \$2,000 to \$3,000 for the first 21 blocks in the Project, and this takes up to Nov. 1st only. After the Colonists receive the money, the next problem will be how to get the needed clothes.

4. In reference to the problems connected with the impounding of visitors' cards at the gate Mr. Townsend asked Mr. Sandoz to bring this matter up at the next staff meeting.

Mr. Hagiwara:

1. As a key for each building used for public purposes will be had in the Internal Security office in Block 23 you can check yours out whenever you are locked out

Mr. Fogarty:

1. In answer to his inquiry regarding the possibility of high school and elementary teachers putting in the 48 hours by serving at night school classes, Mr. Townsend stated that he brought up this question to Mr. Safford who asked him to hold it until the next general meeting. In connection with this matter the following points were brought up:

- a. Caucasian teachers are not supposed to be paid for doing night school work.
- b. We are in a war situation and the President has decreed that we work 6 days a week putting in 48 hours a week. If teachers are brought up as a class in an effort to be made an exception to this, it will do more harm than good.
- c. After much discussion it was agreed that this matter be held up a little while longer.

2. Plans are being made to start a class on gardening around the homes. Mr. Townsend suggested that Mr. Fogarty see Mr. Elliott and Mr. Sebbelov before he starts anything.

Mr. Light:

1. 2 new high-school teachers are arriving this week.

w-1

WAR RELOCATION AUTHORITY
COMMUNITY ANALYSIS SECTION
WAR RELOCATION AUTHORITY
MINIDOKA PROJECT
Hunt, Idaho

COMMUNITY SERVICES STAFF MEETING

Date: January 5, 1943
Time: 2:00 p.m.
Place: Recreation Hall 32

Those Present: M. Bennet J. Light
O. Cole V. MacLaughlin
J. Fogarty R. A. Pomeroy
L. Haug C. Sandoz
A. Kleinkopf G. L. Townsend

Chairs To accomodate the Social Service needs for 34 chairs, it was decided to corral all white unfinished chairs now in the education department and leave them at one location; Abe Hagiwara will substitute them for the knock-down chairs received from Tulalake. Every chair will be marked before distribution begins.

TULELAKE IMPRESSIONS Mr. Pomeroy's impression of his four-hour stop in Tulalake was that the project was much farther ahead along many lines than here at Minidoka. For example: (1) Musical instruments had been secured and an orchestra organized; (2) The recreation department has its own warehouse-- also, the schools; (3) Classrooms were larger -- 20' x 32'; (4) Construction of the junior high school started--progress seems rapid; (5) Caucasian housing has just been finished. As for the intangibles--according to comments by people there, the residents appear satisfied and their attitude toward work seems favorable.

SCHOOL FURNITURE Because of the great need for school furniture e.g. teacher's desks, stenographers desks, chairs, etc., a requisition amounting to 3500 dollars will be submitted to the Procurement Division. Mr. Stafford will decide whether it will be purchased, made here on project, or made in Tulalake.

INFORMATION..... Education Material from the Education Office has been received. Education members are asked to look them over and select what they want. Material on Poston incident here; it is restricted. Mr. Townsend hopes to see it passed around to teachers.

CURBING OF DISSENSION & CONTROVERSIAL ISSUES..... It was general consensus of opinion that remarks made by children are indicative of what parents say. It was decided to have Mr. Pomeroy inform Mr. Stafford of any discontent and grievances of the residents discovered in the manner and then to take the steps necessary to divert trouble. The following were mentioned as causes for festering complaints--the unbearable mud and muck, ostracism of Manzanar boys. Also, lack of knowledge and misunderstanding on the part of colonists could be grounds for dissatisfaction. Meetings of the town meeting type will be held in each block to gain cooperation from people.

January 5, 1943

TYPING POOL has been started. Half day's pay will be given for half-time work and half-time class period. The plan is to have these workers available for office jobs as soon as they have improved themselves. Transportation has been provided to and from night-work.

INTERMENT CAMPS The counselor's Office has received a letter from Mr. Myer of the National Office regarding the establishment of a family camp for enabling families to join interned husbands and fathers. Mr. Myer suggests that it would not be to the best interests of the American citizens to be relocated to such a camp. Mr. Schafer, Mr. Sandoz, Mr. Pomeroy, and Mr. Townsend will get together in order to form a policy on the following points: What to do if a parent wants to leave a minor here; if a child opposes the parent's wishes and desires to remain on the project. The Counselor's office has written to the National Office inquiring about the effect on citizenship, property rights, relocation possibilities, and educational provision when individuals have been transferred to this type of camp.

KEYS When the key situation is ironed out, one key will be left with the janitors and a duplicate key with the Internal Security which is on duty twenty-four hours a day. If teachers desire to have own keys, keys can be taken into town by them and duplicates made.

REQUISITION Members of the Education Department are requested to submit a list of their needs to the Office of the Superintendent which will in turn send in an accumulated requisition to the Procurement Division. Emergency needs will be treated as such.

WORK ORDERS Public Works is checking up all work orders so there should be quick action on them within the next two weeks.

BRIEFS Mr. Cole announced that the first preview of films to be used in schools will be shown tonight. Some of the high school core classes are planning a rumor spiking contest. There is a tendency among colonist teachers to become bored with their work because of lack of responsibility. They would like to be in full charge of classes; however, certification would be the stumbling block. The question was raised as to whether it was necessary for a Caucasian to sign for coal used in classrooms and offices.

NEXT WEEK'S MEETING will be held in the Recreation Building immediately behind the Caucasian dining hall.

The meetin was adjourned at 4:50 p.m.

W-1

WAR RELOCATION AUTHORITY
COMMUNITY ANALYSIS SECTION
WAR RELOCATION AUTHORITY
MINIDOKA PROJECT
Hunt, Idaho

COMMUNITY SERVICES STAFF MEETING

Date: January 12, 1943
Time: 1:00 p.m.
Place: Staff Recreation Hall

Those Present:	M. Bennett	E. Jensen
	O. Cole	A. Kleinkopf
	J. Fogarty	J. Light
	A. Hagiwara	V. McLaughlin
	L. Haig	R. A. Pomeroy
	E. Ingham	G. Sandoz
	G. Ishihara	G. L. Townsend

BIBLE READING.....State law of Idaho requires the reading of the Bible in school. Those presents recognized the need of religion in everyday life, but questioned the advisability or feasibility of the schools here to undertake this. Mr. Pomeroy was informed that a committee representing the religious workers will approach him soon on this matter.

STENO*POOL.....Mr. Jensen reported that the steno-pool is now operating with a supervisor in charge, and that it is ready and willing to undertake any work given their way. Mr. Pomeroy reported that complaints were received about machines not working in the mornings, disrupting the work of the offices. It was suggested that proper supervision, reporting of all repairs at once, and the presence of a maintenance man each night, should solve this problem. Mr. Pomeroy was appointed as coordinator to get Mr. Fogarty and Mr. Jensen together and have this matter straightened out. Mr. Fogarty reported the difficulty of obtaining supplies and materials and was informed he should have Mr. Beason obtain these from Mr. Sprinkel. The supplies should not be charged up to Education.

TRANSPORTATION OF TYPEWRITERS..... The typewriters being used in the Placement Office, Counselor's Office and the Legal Aid Office have to be taken to the school evening classes. Mr. Light deplored the use of high school boys whenever free labor was required. However, it was suggested that a proper approach to the pupils on chores like these, would be an aid in character build-up inas much as the problems would be a challenge to them and in the execution of these chores, a spirit of willingness, cooperation and responsibility could be developed.

HIGH SCHOOL AGRICULTURE..... Mr. Jensen feared that in the cultivation of the 50 acres allotted to the high school, experience

January 12, 1943

perience alone would not prove enough of an incentive. It was Mr. Pomeroy's suggestion that perhaps class or group competition may be an answer to this problem. Mr. Jensen was informed that Mr. Sebbelov also has been considered this matter.

TABLES AND CHAIRS.....Mr. Sandoz announced he has four dining room tables which he does not now need. Since both Miss Bennett and Mr. Light wished to have these tables, the decision was left for Mr. Pomeroy to make. Mr. Sandoz still desired two desks. Miss Haug wanted the 10" chairs cut down, if possible, as they were too deep for the pupils. If there were any not assembled yet, the matter could be rectified in assembling. Breakage of chairs was also reported. Mr. Cole believed that proper assembling of the chairs would eliminate this problem. Mr. Pomeroy, Mr. Light and Mr. Cole were delegated to talk with Mr. Bâcca to make such arrangements. Mr. Light expressed the willingness of the high school workshop to repair the damaged chairs, if the material could be supplied.

BLACKBOARDS.....All who needed additional blackboards were asked to submit their requirements to Mr. Pomeroy, who in turn requested that no more cutting down of blackboards be done. If smaller ones are necessary, they will be purchased or made.

JAPANESE CULTURAL INSTRUCTION.....Mr. Ishihara wished to know if there was any objection to placing instructors of Japanese music, dancing and instruments on a payroll basis. No objection were registered if the instructors were placed as recreational leaders, but if importance of utmost discretion was stressed on activities which may be constructed as "frills".

JAPANESE LANGUAGE INSTRUCTION.....Some teachers wish to learn the Japanese language and Miss Bennett wished clarification of the ruling forbidding teaching of Japanese. At present, those preparing for the military intelligence are the only ones excepted. The matter will be taken up with Mr. Stafford at a staff meeting.

ADDITIONAL SCHOOL ROOMS.....Mr. Ingham assured full cooperation in making available for school use those apartments which they expressly desired to have. However, inasmuch as the process usually involves great length of time, he preferred a definite administrative allocation of rooms for school use. He was informed that this had been done, but that due to the increased enrollment and coming of additional teachers, the original allocation now proved insufficient. Miss Bennett requires an additional B. or E room in Block 32, and Mr. Light needs more rooms. No progress has been made on the Block 10 movement desired by Miss Haug. The rooms occupied by the Buddhist Offices could be made available to Mr. Light if some other quarters could be arranged for them.

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BRIEFS.....Mr. Light reported favorable results of a "case pupils" through the cooperation of various agencies..... Dr. Thompson, WRA Chief Medical Officer will be here next week.....the Northwest YMCA secretary will be here in February.....cards will be provided workers who live a great distance away to enable them to eat in closer dining halls so all names of those workers who fall into this category should be submitted to Mr. Townsend.

NEXT WEEK'S MEETING.....Mr. Pomeroy, Mr. Ishihara and Abe Hagiwarawill be given an opportunity to speak before the others, as there was not enough time to allow them to report.

The meeting was adjourned at 4:00 p.m.

W-2

WAR RELOCATION AUTHORITY
COMMUNITY ANALYSIS SECTION

COMMUNITY SERVICES STAFF MEETING

DATE: January 19, 1943
TIME: 1:00 p. m.
PLACE: Caucasian Social Room
THOSE PRESENT:

M. Bennett	A. Kheinkopf
A. Hagiwara	V. MacLaughlin
L. Haug	H. A. Pomeroy
E. B. Ingham	C. Sandoz
G. Ishihara	G. L. Townsend
J. Light	

RATES OF PAY. . . . Administrative Instruction 73 reads: "Personnel giving full time to community activities work shall be paid at the rate of \$19 per month if they are charged with the responsibility of directing a given activity." Considering this new angle on pay classification, there was a discussion on what recommendations for pay should be made for school teachers--the justification and whether the C-classification should be a recognition of responsibility and authority. It was decided the division was not in a position to form any policy on this matter--that it should be brought up at the project staff meeting.

DIVISION STAFF MEETINGS. . . It was decided to hold the weekly Community Services Staff Meeting with everyone present regardless of the fact that this would mean that the education people would be in the majority; to start the meeting promptly at 1:00 p.m. and hold it down to one hour; to deal only with big things and policies. All were requested to send or phone in to Mr. Townsend's office by Monday night any items they wish to have discussed at the meeting so that an agenda may be set up.

OFFICE COURTESY. . . . will be discussed at the next large project staff meeting so that the appointed staff members will be able to use their time to its best advantage instead of waiting around to speak to other members of the personnel and then have someone else barge in ahead of him etc.

HIGH SCHOOL LIBRARY. . . . There is some complaint that books are lost and the library left in disorder when the community activities is allowed to use the room. Since most activities are held at night when a library staff is not present to keep a check on the books, as a possible solution it was suggested that the library be moved from Dining Hall 23 to Recreation Hall 21. George Ishihara and Mr. Light will follow through on this. Dining Hall are much more desirable in holding of community activities than recreation halls because of the size and shape of the building.

PARTIONING OF DINING HALLS. . . . so what in the Dining Hall 23 has been done was suggested but this idea dropped because of the lack of ~~material~~ Material to do the work. ack

THE COUNSELOR'S OFFICE. . . . reports that they have been approached by young boys who want to be separated from their families because of maladjustment at home and live in bachelor apartments. After a lengthy discussion on a policy of allowing a person to move out from the family if the party had reached a certain age-all agreed the individual be given permission to move if this action would satisfy both parties involved.

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WAR RELOCATION AUTHORITY
COMMUNITY ANALYSIS SECTION
COMMUNITY SERVICES STAFF MEETING

Date: February 3, 1943

Time: 1:00 p.m.

Place: Caucasian Social Room

Those Present: M. Bennett
L. Laug
E. B. Ingham
A. Hagiwara

J. Light
A. Kleinkopf
R. A. Pomeroy
C. Sandoz
G. L. Townsend

POSSIBILITIES OF DEVELOPING INDIVIDUAL OR GROUP PROJECTS FOR AGRICULTURAL STUDENTS.....It was decided that the schools wait until the Agricultural Division on the Project had devised a plan for victory gardens. The elementary school reports that they have already secured a plot of ground for each school and their plans for a victory garden is not only to plant flowers but also green vegetables which would help to round out the deficient diet of the children.

COLLECTING MONEY FOR PARTIES..... There is no regulation which prohibits charging for parties. A fund is now being created by collecting money on activities of one kind or another to finance those activities which cannot be charged. A suggestion was made that a fee for school activities be collected at the beginning of the school semester instead of collecting a sum each time an activity is sponsored. Mr. Provinse of the National Office cautions against depositing money in a bank in an individual's name but suggests that the money be placed under the care of Community Enterprises.

TIMEKEEPING. . . . The Community Services head timekeeper will submit a list recommending various persons as field and sub-timekeepers. Section heads are asked to either approve the people who are to keep time for the workers in their respective sections or send in the names of persons of their own choice.

DENVER MEETING. . . Mr. Townsend reports that the National Director, Mr. D. S. Myer opened and closed the meeting with a plea and insistence that we report happenings of the center no matter how trivial the incidents may seem to us. The weekly reports which he has been receiving from the center are very good and he would like to have it continued. However, in another type of report which is compiled by Mr. Bigelow and Mr. Stafford--that of reporting unusual events--he wants to get all information from us and not from another source. Such occurrences as difficulties with the M.P., any colonist who get into fist-fights, any thing Mr. Myer is likely to hear from another source should be reported to him.

The whole conference denoted an optimistic outlook. The proposed bill to change the WRA into the hands of the army will never go beyond committee hearings--the thing is simply political. Although the newspaper stories of committee hearings and possible investigation hearing will take credits of what the WRA has done, there is nothing to concerning about now. Another Manzanar or Poston may alter the present situation.

Some very important announcements will come out within the next two weeks which will be similar to the announcements from Secretary of War Stimson. It will be on the positive side rather than a negative approach--more public relations.

Regardless of how successful the relocation program is, a number of people will remain here; therefore, there will still be a project. The people should be informed of the following. (1) The army does not want to take over the WRA and went on record as to that effect. (2) If the army should take over, it will not be the Western Defense Command that will be in charge. There is all the difference in the world between the Western Command and the Secretary of War's Office and it might not be too bad for the WRA if such a thing should happen. It might be that the people will be able to get more things they have been unable to get. The present WRA appointed personnel at Minidoka will carry on under any circumstances. The Assistant Secretary of War is a real friend of ours and has ideas with a fine social outlook.

Mr. Townsend left the meeting at this point as he was called away to an important conference with Mr. Stafford. Mr. Pomeroy was appointed the chairman.

THREE WAYS WERE SUGGESTED IN DISSEMINATING THE INFORMATION receiving regarding the Denver Meeting.....

1. Have Mr. Townsend speak at the Educational Staff Meeting before the Caucasian teachers and the students teachers.
2. Have Mr. Townsend write an article in the Irrigator.
3. After the other two methods have been used, have a discussion on this topic in the high school core classes.

WEEKLY FORUMS. . . . The topics for the next weekly forum has been tentatively selected as: "How Will the Draft Affect the People on the Project".

TIMEKEEPING THE EXACT WORKING HOURS. . . The questions of keeping a record of the exact number of hours worked by colonists was brought up; also, that of observing strictly the present work hours--8:30 a.m. to 12:00 noon and 1:15 p.m. to 5:00 p.m. Some divisions will have to deviate from these hours because of night work. In the case of students teachers, the teacher in charge should allow him some time for correcting papers, etc. so that he does not have to do this type of work at home.

The meeting was adjourned at 2:10 p.m.

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WAR RELOCATION AUTHORITY
COMMUNITY ANALYSIS SECTION

WAR RELOCATION AUTHORITY
MINIDOKA PROJECT
Hunt, Idaho

COMMUNITY SERVICES STAFF MEETING

Date: February 16, 1943
Place: Caucasian Social Room

Time: 1:00 P. M.

Those Present: M. Bennett
J. Fogarty
A. Hagiwara
E. Ingham
A. Kleinkopf

J. Light
G. Nakashima
R. A. Pomeroy
C. Sandoz
G. L. Townsend

KEYS.....As soon as hasps have been made by the Community Services handyman, locks will be placed on school buildings. Teachers having duplicate keys made should notify Abe Hagiwara so that he will know of its availability.

MODEL APARTMENTWithin the next weeks the model apartment in Block 23 will be completed. George Nakashima who was in charge of the plans and supervised the carpentry work on it has offered to turn this room over to the Community Services Division. Scrap lumber was used to make shelves, tables, chairs, enclosure to closet, etc. and with ingenuity the room has been made to include both attractive and practical features. The first use of the apartment will be to exhibit it for such length of time until all residents have seen it. After such a period it may be used as a home economics room, guest room, or museum exhibiting a collection of works of art made by the colonists. The guest room idea was opposed on the grounds that visitors should see how the evacuees actually live and not how they might live.

AT THE TIMEKEEPERS MEETING Held Monday, February 15, it was decided that each field timekeeper should check every half day to see that persons have reported for work. A daily up-keep of the time sheets is more desirable than a check-up once a week. A new time sheet has been devised recording time for each morning and afternoon on a weekly sheet instead of a daily sheet.

USED CLOTHINGSecond-hand clothing received from outside groups now in the Welfare Section will be given to needy school children. Miss Bennett will submit to Mr. Sandoz' office the name, age, and kind of clothing needed by the individual.

DIVISION WAREHOUSEMr. Fogarty will be responsible for securing a custodian-janitor for Warehouse 14 now being used by night school as a classroom. Mr. Fogarty, the custodian, and the Internal Security will each have a key to this warehouse.

As soon as the division warehouse is set up, second-hand clothing will be stored there and a stockroom man employed to keep a record of incoming and outgoing clothing. The custodian-janitor will assist him.

THE HIGH SCHOOL LIBRARY will be moved from Dining Hall 23 to Building 2, Apts. D, E, & F. in Block 23. Dining Hall 23 will be used as social room for students.

CLASSIFICATION OF TEACHERS.....Mr. Light, Miss Bennett, Mr. Pomeroy, and Mr. Kleinkopf will get together to make recommendations for re-classification of school teachers, elementary and highschool. In the discussion the present status of secretaries will be taken into consideration. At present 16 % of the workers on the project have a C.-classification, which according to the Washington Office should be 6 - 7% and some projects have a number of appointed personnel on this project is fewer than that of other projects.

WAR RELOCATION AUTHORITY
MINIDOKA PROJECT
Hunt, Idaho

WAR RELOCATION AUTHORITY
COMMUNITY ANALYSIS SECTION

COMMUNITY SERVICES MEETING

Date: February 23, 1943
Time:
Place: Staff Recreation Hall

Present: George L. Townsend Mildred Bennett
 Earl Ingham Lena Hoag
 Jerome T. Light Carl V. Sandoz
 Jerry Fogarty George Ishihara
 Richard A. Pomeroy Abe Hagiwara

HIGH SCHOOL EXCURSION The advisability and problems involved in sending out high school assembly program groups to high schools in neighboring communities were brought up by Jerome T. Light, principal of Hunt High School. Mr. Light brought up that invitation for an assembly program was received from Burley High School. Those present were inclined to feel that such a trip would be a good public relations work rather than strictly educational, providing the program was of a highest caliber. Mr. Townsend pointed out the transportation difficulty if such an assembly group numbered more than twenty in any of the trips. It was agreed that Mr. Light go ahead and negotiate exchange assembly programs, particularly to invite those students from outside schools regardless of accommodations difficulties at Hunt High School.

ARMY PEP TALKS A special meeting held by the coordinators of Community Activities with Mr. Phil Schager and Mr. George L. Townsend for the purpose of finding ways and means to get every male person between the ages of 17 and 37 years to attend special meetings this week on "more volunteers needed" pep talks resulted in the cancellation of all community activities beginning Wednesday through Saturday nights. This ruling was made to stress the importance of these meetings, and it would affect all community activities, such as, movies, adult education classes, dances, and public gathering of any kind.

BAINBRIDGE ISLANDERS One hundred seventy-seven residents, formerly of Bainbridge Island, Washington, are scheduled to arrive on the project on Friday afternoon from the Manzanar Relocation Center. Mr. Townsend expressed his opinion as to what the schools could do to assist the children to adjust themselves to their new environment. No conclusions. Earl Ingham of the Housing Division reported that the committee of block managers have planned warm welcomed for

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WAR RELOCATION AUTHORITY
COMMUNITY ANALYSIS SECTION
MINIDOKA WAR RELOCATION PROJECT
Hunt, Idaho

COMMUNITY SERVICE MEETING

Date: March 16, 1943
Time: 1:30 P.M.
Place: Staff Recreation Hall

Present:	M. Bennet	E. Jensen
	E. Erlingson	A. Kleinkopf
	J. Fogarty	J. Light
	A. Hagiwara	R. Pomeroy
	L. Haug	C. Sandoz
	E. Ingham	E. Spicer
	G. Ishihara	G. Townsend

OUTDOOR MUSICAL FESTIVAL..... The question was brought up by Mr. Erlingson of the high school music department as to the possibility of an outdoor musical festival around the 1st or 2nd week in May. Victor Herbert's "Red Mill" was suggested and there was much discussion regarding royalty if this play should be presented. The Co-op and Community Activities could be contacted in this case. It was also suggested that with the cooperation of Mr. Coombs and the older college group or Communities Activities department, a play on evacuation be presented. Mr. Spicer thought there would be more creative and educational value in presenting the first. Mr. Erlingson will think the matter over and decide as to which type of play would be more suitable.

EQUIPMENT FOR EDUCATION DEPT..... Mr. Light reported that because of inadequate equipment such as typewriters, tables and desks in their department, he received word from the Placement Office that it was very difficult to find people to work for them. Their typewriters are of the oldest models and he did not see why they could not get some of these new machines which other offices in the administration were getting. Mr. Townsend told him to check up on this in the administration offices, and if they could make a case, they would do so. The teachers' desks are here at the warehouse and Mr. Pomeroy will put in the requisition for them.

SCHOOL FURNITURE..... Due to mismanagement and inadequate room space, there was considerable mix-up in the painting of school tables and chairs. Mr. Sheehan will be contacted in this regard and get things organized.

HOUSING FOR SCHOOL CHILDREN..... Mr. Ingham who will be transferred from Housing to Community Enterprise reported on problems relative to moving families so as to be closer

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Comm. Serv. Meeting
Mar. 16, 1943

to the school. Miss Bennet said many of the classrooms were over-crowded, one small room containing as many as 39 pupils. The only solution to this would be to move some of the families close to the school in Block 32 and indicate that those pupils will not be accepted in the block 10 schools.

HIGH SCHOOL DIPLOMAS..... The question as to whether mid-year and June graduates from Hunt should receive Seattle or Portland high schools' diplomas was brought up. A letter had been received from two high schools in Seattle saying they had received letters from several students here asking for diplomas, and stating their willingness to do so. Mr. Townsend suggested that if necessary Mr. Pomeroy make a trip to Seattle and Portland and talk the matter with the Superintendent of schools.

The meeting was adjourned at 3:00 P.M.

MINIDOKA PROJECT
Hunt, Idaho

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MINUTES - COMMUNITY SERVICES STAFF MEETING

DATE: May 12, 1943
PLACE: Mr. Stafford's Office
THOSE PRESENT: Miss Bennett
Mr. deYoung
Miss Fitzsimons
Mr. Fogarty
Miss Hagu
Mr. Jensen
TIME: 1:00 P. M.
Mr. Kleinkopf
Mr. Light
Mr. Pomeroy
Mr. Sandoz
Mr. Townsend

WAR RELIEF
COMMUNITY SERVICES SECTION

Accreditation of Schools Mr. Light will write in rough a letter or bulletin which will be sent to parents of students informing them of what the schools are trying to do in securing accreditation. Other school information will be included in this news sheet.

All-Day Nursery School Mr. Sandoz presented two problems which seems to necessitate the establishing of an all-day nursery school. 1- Children are left without care for two or three days when the mother is hospitalized. Generally other members of the family are working and do not return home until 5:00 p.m. 2- As the labor supply gets lower, women will be asked to fill in positions now held by men. Many mothers will be available for work if there is more adequate provision for caring for children. It was decided to work out problem 1 with the hospital. Problem 2: Miss Juergenson has been appointed to be the nursery school supervisor and will be here shortly. Miss Bennett had held off working on an all-day nursery but if the need is acute, she will try to go ahead on it without waiting for the supervisor to arrive. An all-day nursery school will entail getting cots, some kind of afternoon snack, and space.

Joseph Samler from the Washington Office will visit the project on May 17 in connection with discussing vocational training. A meeting will be held in Dining Hall 23 at 7:30 p.m. for all those interested in getting employment outside. Mr. Fogarty will make all arrangements.

N.Y.A. School in the Middle West Mr. Fogarty reports that permission has been received to send 25 boys and 25 girls to a N.Y.A. school in the Middle West. A good counseling job seems necessary to stress to the youths that a NYA offer should not be used merely as a stepping stone to get out of the project. At least training should be finished before going out on jobs.

Father Tibesar Next week Father Tibesar will be asked to attend the meeting. He will have much to offer in disclosing his understanding of some of the problems peculiar to the Japanese people.

WAR RELOCATION AUTHORITY
COMMUNITY ANALYSIS SECTION

COMMUNITY SERVICES STAFF MEETING

C.S. MEETING-----June 1, 1943
DISCUSSION:-----Nurses Aide Problem

CHURCH COUNCIL PREFERS:

2½ hours daily for 10 days July 16--July end

COMMITTEE TO MEET:

(Federated Church
(Father Tibesar Friday a.m. 10:00----Rec. 32
(Rev. Terakawa

Sandoz: Difficulty with families in # 42. Petition with signers to have one family moved out. Housing takes stand only that if any one wishes to move can move.

Suggestions: Work with Block Managers to discourage such moves. Petition to be discourage.

Light: Excessive use of Japanese in towns about. Comm. to meet Thursday a.m.

Pomeroy: Case of non-attendance at school. Child with physical handicap.

Munika - Segregation W - 2
COMMUNITY SERVICES STAFF MEETING

Date: July 22, 1943
Time: 1:30 p.m.

Place: Recreation Hall 23

Those present:

Mr. Pomeroy, Chairman
Mr. Shook
Mr. Fogarty
Mr. Sandoz

Mr. Abbott
Mr. Light
Mr. Kipp
Mr. DeYoung

Mr. Kleinkopf
Miss Fitzsimons
Miss Dirksen
M. Shitamae

The meeting was called to order by Mr. Pomeroy.

Mr. Kipp questioned as to what should be done about the wire that was sold by Mr. Tom Takeuchi. They were supposedly purchased for backstops, but Mr. Takeuchi states that he has not received any money for it. No one seems to know who measured the wire and Mr. Merrill of the Procurement Office has suggested that the procedure ought to be started all over again and a request put through the Procurement Division. It seems that a similar mixup occurred in the case of the plywood.

Miss Fitzsimons brought up the matter of the Portland movie sound and picture projector which has disappeared. She asked whether Mr. Pomeroy or someone else had authorized another person to take them. The contract for its use expired on July 1. The screen alone is the property of the high school. Miss Fitzsimons offered to follow up on the disposal of the screen and would inquire about the matter to Rev. T. Terakawa who used the equipment to show pictures on Saturday night.

Mr. Abbott informed Mr. Pomeroy that Block 32 was supposed to be vacated this week. Block 10 has been cleared.

As for the possibility of cutting down on janitor service, every one agreed that it was necessary and could not be discontinued. Miss Fitzsimons added that Mr. Green had suggested that high school boys might build fires as work experience. This led Mr. Pomeroy to relate several anecdotes on that fact.

There was a thorough discussion on the topic of segregation. The administrative instructions from Washington, D. C. were read by Mr. Pomeroy. Families desiring repatriation or who come under the segregation program otherwise will be interviewed by representatives of the welfare section. A list of repatriates has been received from Washington, but it differs somewhat from the list made here on the Project. Those who were under eighteen years of age a year ago and who never signed any application papers will be contacted to see whether or not they wish to sign the papers. Mr. Kleinkopf wondered whether those on the stop list know about their being on it. Mr. Sandoz replied that there was a stop order file and he had thought that all those listed knew they were.

A question was put forth for discussion as to whether or not a family would be exempt if the father applied for repatriation. All

those who never signed their own applications will be contacted, but no definite plans have yet been made on how to go about this procedure.

Miss Fitzsimons asked whether it was possible that children of grade school age might be left and the parents sent to Tule Lake. This is probable, but Mr. Pomeroy stated that if parents are willing to let the child remain, then there would be attempts made for adoption or guardianship of the child. What is going to become of children after the war and what is their citizenship status going to be? If a child has applied for repatriation, he would still retain his American citizenship, but if the child chooses to go to Tule Lake with the family he would not be able to get leave from that center. Those who are going to the Tule Lake center should be impressed with this fact that they will be ineligible for indefinite leave. However, a board will be set up in Tule Lake to deal with the problems of these segregates. They will be entitled to have their individual cases reviewed.

Mr. Pomeroy stressed the point that segregation should not be looked upon as punishment. It is only to be regarded as a place for those who have indicated their loyalty to Japan. Every effort will be made to accede to the expressed desires of the segregates and they need not be alarmed. Tomorrow morning there will be a meeting of block delegates to discuss this matter with Mr. Stafford.

It was agreed not to have a policy on how to counsel the young people as every attempt will be made to do whatever the individual wants to do. Is our position with the child or the parent? Mr. Shook thought that the child should be given a chance to decide for himself after clarifying the issue to him. Still the obligation to the parents cannot be ignored either. The relocation committee or council meeting should clarify this point.

It was decided to let this point go until Mr. Pomeroy returned from the Denver conference with more definite information. Mr. DeYoung reminded the members that as this instruction was only an advance copy, it was naturally subject to change.

Mr. Sandoz stated that ten applications for repatriation had been made since the idea of segregation was revealed. Mr. Abbott expressed his opinion that the evacuees had probably thought up to the present time that they could put off this question until some later date, but that they now realized this would probably be their last chance to give a definite answer.

The meeting was adjourned at 2:25 p.m.

Respectfully submitted,

Secretary

WAR RELOCATION AUTHORITY *file*
COMMUNITY ANALYSIS SECTION

COMMUNITY SERVICES STAFF MEETING

DATE: August 3, 1943
TIME: 1:20 p.m.

PLACE: Rec. Hall 23

THOSE PRESENT: Mr. Pomeroy, Chairman, Mr. Abbott, Mr. Sandoz, Mr. Light, Mr. Fogarty, Mr. Shook, Mr. DeYoung, Mr. Kipp, Mr. Ingham, Mr. Kleinkopf, Miss Fitzsimons, Miss Dirksen, Miss Cram and M. Shitamae, sec.

ADMINISTRATIVE INSTRUCTION NO. 54, Sup.2.....The meeting was opened with a discussion of the Administrative Instruction No. 54, Supplement 2, issued July 20, 1943, which deals with Health Facilities For Appointed Personnel and Their Families. Mr. Light outlined briefly the important points in the Administrative Instruction--that appointed employees should utilize the services of physicians in hospitals in neighboring communities except in the case of emergencies when the delay would be detrimental to the welfare of the individual and to the operation of the Project, in which case the care shall be made available at the project hospital; those injuries which are compensable under the United States Unemployment Compensation; and the charges for medical care in various cases.

As hospital facilities are considered adequate here, the appointed personnel will be expected to receive medical care in the neighboring communities of this project. What then, constitutes an emergency case and what facilities are available in these emergencies? An emergency may be interpreted differently by various individuals on the medical staff. Miss Cram defined an emergency as something that happens on the project and must be taken care of immediately. Mr. Light gave an illustration of a teacher who had a cold, but was not interpreted as an emergency until when it later developed into a serious illness. As far as the appointed personnel is concerned, most of the cases treated here have been emergency cases.

Mr. Pomeroy gave the assurance of medical care as a morale builder to people working here, that personnel would be more willing to stay if help is available in the case of emergencies. Although Dr. Caryle Thompson, chief officer of the WRA, stated that Hunt was near medical facilities, there are many of the personnel who have no means of transportation to reach medical care. Mr. Ingham stated that a car ought to be made available for everyone.

Miss Cram stated that the hospital has reduced the number of surgical care because heretofore many remedial surgery cases which were not absolutely necessary had been done. Mr. Light gave the name of a student teacher who had been informed that she would not be operated on for appendicitis until it became acute. Miss Cram gave the reason for this to the fact that there were so many cases which had come under the name of appendicitis, that they were not doing as many operations as before. However, she took down the name of the teacher for reference.

GLASSES.....Miss Fitzsimons gave an incident in which a teacher brought a pupil's broken pair of glasses into town to have them repaired, but the company refused to take them unless the prescription was signed by a local doctor. Mr. Ingham stated that this condition was due to the shortage of materials and that the company did not have enough lenses to take care of old customers, let alone new customers. It was not because of race discrimination. The project hospital is trying to obtain an optometrist to work here, but so far there have been no results. Anyone who has prescriptions may get them filled through the Co-op although it may take some time.

The discussion turned to probable O.B. cases among the wives of the appointed personnel. Mr. Shook stated that those cases that could not be taken care of here ought to have some facilities provided for transportation. Mr. Sandoz thought that any further discussion on the matter of medical care in the Project for the appointed personnel should include Dr. Neher and Mr. Stafford. A letter to Mr. Stafford was suggested or to have Dr. Neher attend the next Community Services meeting. It was decided that a committee composed of Mr. Light, Mr. DeYoung, Miss Cram, and Miss Fitzsimons confer with Dr. Neher on this matter. *good idea - Shook*

MOVIES.....Miss Fitzsimons brought up the matter of movies shown on the Project. Since they have been discontinued for the time being, Tom Takeuchi, representative of the Portland people, would like to show moving pictures of his own. He wants to cooperate with the schools in the selection of reels of pictures to be shown. In this case under whose sponsorship is this volunteer groups functioning? Mr. Kipp stated that Mr. Takeuchi had spoken to him about the matter but on a commercial basis. "The movies had been discontinued," explained Mr. Ingham, "because they were considered non-essential!" Mr. Sandoz humorously added that maybe the children will want to see movies so much that they will make their parents relocate. Mr. Ingham stated that a \$60 fan with a portable installation has been purchased to use in the theatre. Mr. Pomeroy suggested that it would be a good idea to confer with Mr. Stafford and clear up such points as to whether it is permissible to have movies and whether it is possible to use dining halls.

HANDICRAFT CLASSES.....Mr. Kipp said that since the handicraft classes were discontinued, the ladies have been very anxious to have handicraft classes and are willing to raise a fee to hire teachers who could go from place to place under proper authorization. This is not within the ruling of the WRA. The solution to this problem is either to have volunteer teachers or not to have classes. However, the people seem not too eager to volunteer.

JANITOR SERVICE IN BLOCK 22..... It seems that the staff in the offices in Block 22 are cleaning their offices each morning and this takes about half an hour. However, janitor service is unavailable unless people in some other division are cut down. Mr. Abbott offered to ask Mr. Sheehan concerning this matter.

CEILING OF ELEMENTARY SCHOOLS.....Miss Fitzsimons questioned whether elementary school ceilings would be ceiled as were the high schools classrooms. Mr. Pomeroy replied that no request was made at the time the P.D. 200 went to Washington and thought they they would not be sealed.

Next meeting to be held two weeks from today. Meeting was adjourned, 2:25 p.m.

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COMMUNITY SERVICE STAFF MEETING

DATE: August 31, 1943

PLACE: Recreation Hall 23

TIME: 1:20 p.m.

THOSE PRESENT: Mr. Pomeroy, Chairman, Mr. Abbott, Mr. Light, Mr. Sandoz, Mr. Kipp, Mr. Shook, Mr. DeYoung, Mr. Fogarty, Mr. Kleinkopf, Miss Amerman, Miss Fitzsimons, Miss Dirksen, guests Mr. Roth, Miss Kurtin and M. Shitamae.

The meeting was called to order by Mr. Pomeroy. The reason for not having meetings during the past two weeks has been due to the fact that the matter of segregation and the repatriation of people to Japan has taken up so much time of some of the members namely, Mr. Shook, Mr. Sandoz, Mr. Abbott, and Mr. Pomeroy that it would have been impossible for them to attend even if a meeting had been held.

REPATRIATION.....During the week twelve different federal employees were here to assist in processing the repatriates and all of them were kind and considerate with the people and the personnel. Mr. Sandoz remarked that some of the people taken to New Jersey were on the low priority list and had no reservations made for staterooms, etc., and might have to return to Minidoka. In all, there were ten family groups and three individuals who left for the Gripsholm. There were a number of rumors surrounding the movement of the repatriates, one such being that the husbands who have been interned would not be allowed to see their wives until they reached Japan. Another rumor that the people would be taken out in the middle of the night from Minidoka was erroneous as they were taken out between 12:00 m. and 1:00 p.m. which was during the broadest daylight.

SEGREGATION AS IT WILL APPLY TO STUDENTS.....Miss Amerman wanted to know how soon ahead of time the high school will know when the students will be leaving for Tule Lake. Mr. Pomeroy and Mr. Sandoz have lists containing the names of the segregants to be sent, but there will probably be a few more changes before the train list is made out. A few have already left for Japan who originally were on the segregation list. As for the incoming students from Tule Lake, they will probably arrive during the harvest vacation and they should be able to register at the high school and make necessary arrangements while the other students are out on the farms. The schools in the Tule Lake Project will not open until November and so the pupils will arrive fresh from their vacation.

As for segregation in general, most of the evacuees in Tule Lake desire to come to Minidoka, Granada, or Heart Mountain. There is a rumor that 4,000 people want to come to Hunt. There will be a difference in the number of segregants that Minidoka is supposed to send to Tule and the number that is actually being sent.

HOUSING.....Mr. Abbott reported that starting tomorrow, September 11, the Housing Office is going to attempt to make a house-to-house survey to recheck their figures. This checkup is necessary in order that the office may know exactly where the people in the Project are located so that when the trainloads of people arrive from Tule Lake,

They can be assigned to rooms without the worry that the apartments may be occupied. Then, too, there was the case of seven boys from different families who were living in an apartment that was supposed to house a large family.

At the present time there is an adjustment board composed of eight men, each working on the section in which he is most familiar. There are two men in each section on nine blocks who are taking the census and recording all rooms that are vacant. However, there is some resistance on the part of the people in filling out questionnaires which includes the following information: 1. Names of the family members, 2. Age of the members, 3. Relationship of members to the head of the family, and 4. Whether any members are out on seasonal or indefinite leave.

No moves are to be made unless they are authorized by the Housing Office. All moves have been frozen and no assignments have been made or will be made until the census has been taken.. If any moves are made without an assignment from the Housing Board, the Internal Security will investigate and might have to order the people to move back. After the survey is over, and it should be over by September 15, there will have to be moves because a number of families will have decreased in number. If housing shifts are to be made later, the schools will not know until later how many school-age children are in each school district.

HIGH SCHOOL.....Mr. Light expressed his concern over a malicious faction in the school who have written "Banzai" with a "V" a dash and three dots following it on the walls of the school. This demonstration was subsequent to a bulletin in which Mr. Light appealed to the students to refrain from such things. Miss Amerman added that the gardens are being molested, obviously on purpose. The footprints were large so it could not have been done by children. Mr. Pomeroy thought that it might be the doings of one or two members who belong in that group or perhaps high school students who may have parents leaving for Tule Lake. Then again, he added humorously, since this is Mr. Light's second year of teaching in the same school, it was not surprising if he had made a few enemies during the first year... every good school has a few enemies.

Enrollment.....Mr. Light informed the members that the deadline for enrollment in the high school was September 15, before the harvest vacation. There are thirty-two students absent from school just now, according to Miss Amerman. These include those students in the hospital, and those out on work furloughs. Special arrangements were made on those going out in July that the leaves should read only until the 23rd of August. Most of those students are in the upper three grades of the high school. Mr. Pomeroy suggested that they be warned of the deadline by mail. The high school is depending on the Employment Division to inform them as to the time of the harvest vacation.

WORK FURLONGHS.....Mr. Sandoz inquired as to whether the same procedure would be followed as last spring when the students who desired to go out on work furloughs were interviewed with their parents

by the counselor's office before they were allowed to leave the Project for outside work. This does not apply to those going out on indefinite leaves. Miss Amerman asked whether students automatically go through the counselor's office if they are underage. The answer was that one way or another they come to the attention of the office. Mr. Sandoz realized that these youngsters have good intentions when they go outside to work their way through school, but he questioned their success.

A memorandum was issued from Washington protesting the fact that children were giving up school on harvest vacations. However, the students are doing the greatest good for the farmers who are in great need of additional labor.

TUITION FOR HIGH SCHOOL STUDENTS.....Must high school students pay tuition when they go out if they are underage? The state of Idaho requires tuition. Miss Fitzsimons gave an illustration of an eighteen-year old girl who went to Salt Lake City to work in a home while completing her high school education and who had to pay tuition.. Because she was a minor and because her parents did not reside in Salt Lake City, she would have to pay tuition. The attorney-general has made the statement that "as long as there is any restriction for them to travel from state to state, they are wards of the government and cannot be considered for residence.

PREPARATION FOR TULE LAKERS.....Mr. DeYoung stated that although other projects have induction committees working on plans for these newcomers, there is nothing under way here despite the fact that there has been much talk on the subject. A project-wide welcome was suggested that would be under the sponsorship of Community Activities. It is important that each block make preparation to greet the new additions as they will not be placed in one block, but rather will be scattered all over the Project. No specific promises are being made, but the Housing office will attempt to place relatives together in the same block. Mr. DeYoung said that he had heard strange rumors among the faculty members concerning segregation and thought that they should read more carefully the segregation manual.

HANDEAPPED CHILDREN.....The matter of the large number of handicapped children who will be arriving from Tule Lake was discussed. If there are enough from Tule Lake to form a class a teacher might be secured, but with the shortage of teachers as it is, this is very tentative. The children could be helped with their courses in their respective homes and perhaps have them bring their assignments back to school for further instruction.

JANITOR SERVICE....The oft-repeated question of janitors for Block 22 was again brought up to the attention of the chairman. Mr. Pomeroy has asked the men in Public Works and they have promised to do something about it, but so far nothing has been done. Mr. DeYoung remarked that it took about an hour and a half to clean his office on the Monday after the terrific duststorm on Sunday. Janitorial service will have to be organized before the winter

sets in as the workers coming down on the open trucks need about a half hour to warm up before they are able to work.

GENERAL.....Mr. Roth and Miss Kurtin, new physical education instructors, were introduced to the members. Both instructors expressed their willingness to help in any way. Miss Kurtin would like to have information on pupils who have had operations or arrested cases of T. B. Some youngsters are carrying tooheavy a load. This needs the cooperation of the doctors and nurses and Miss Cram was given as the proper authority to see about such matter. Mr. Roth remarked that there would be a Hunt Hi football team this fall if the team were given suits.

Mr. Kipp requested the members to inform the people that all permissions to use the recreation halls must come through the Community Activities Office or the Coordinators' offices.

Meeting was adjourned at 3:00 p.m.

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COMMUNITY SERVICES STAFF MEETING

Minidoka

DATE: September 7, 1943
TIME: 1:30 p.m.

PLACE: Hall 23

THOSE PRESENT: Mr. Pomeroy, Chairman, Mr. Albertson, and Mrs. Kleinkopf, guest speakers, Mr. Kipp, Mr. Light, Mr. Fogarty, Mr. Kleinkopf, Mr. Shook, Mr. DeYoung, Miss Haug, Miss Dirksen, Miss Amerman, and M. Shitamae.

Mr. Pomeroy called the meeting to order and then turned it over to Mr. Albertson, Coat Accountant. Mr. Albertson discussed at length the new timekeeping system which will be set up for the evacuee personnel. Under this system each employee will be recorded time by his specific cost account number. Community Services account number is 40-4000 which is broken down to cover the different sections such as education, housing, clothing allowance, community analysis, etc., as follows:

- 40-4000 - Community Management Division
 - 40-4100 - Division Overhead
 - 40-4150 - Community Govt. Section
 - 40-4200 - Funeral Expenses
 - 40-4300 - Education Section
 - 40-4400 - Health Section
 - 40-4500 - Welfare Section
 - 40-4600 - Internal Security Section
 - 40-4700 - Community Activities Section
 - 40-4700 - Community Analysis Section
 - 40-4800 - Evacuee Property Section
 - 40-4900 - Business Enterprises Section

The above figures are further broken down into the various departments and the different schools, supplies, maintenance and depreciation of equipment and grounds, auxiliary services, etc., make up the divisions for the Education section. There was some discussion on the matter of lunches for kindergarten feeding being considered as an auxiliary service. Mr. Albertson stated that it is allocated to education, but is taken out of the mess budget. The fiscal department will check the expenditures of each division and section by the serial number.

The new timekeeping procedure will require the workers to check in and out daily and thus they will be given time for the hours actually worked. Up to the present time the timekeepers have changed so often that many errors have resulted from their not knowing for whom they were keeping time. In one instance a timekeeper had put down time for twenty-one mimeograph operators when there were in reality only two.

Miss Dirksen asked how she should record the time for her girls as they cannot check in and out of one central office as the nursery schools are scattered from Block 4 to 40. Mr. Albert-

son suggested that she divide the sheet into the days of the week and have the three girls in each nursery record their time on one sheet for a week instead of daily. Then at the week they could turn their timesheets in to her.

The secretaries in the three schools are to check the time for the student teachers and the girls working in Rec. Hall 23, the Education Office, will be given time under the administrative division. Night school teachers are to check in and out for two weeks on one sheet.

All absence will be recorded as an "s". Workers will be given time for a maximum period of three days without a doctor's statement. Absences in excess of three days will require a medical certificate. The individual or group timesheets are to be routed down to the Community Services timekeeper, who is down at the Community Activities Office, who will post the hours from the sheets onto timecards and then rout them to the fiscal department.

When will this system come into effect? It has already been tried by the Public Works Division and has proven that it is more accurate and efficient in the long run. Mr. Albertson suggested that each section make a requisition to the fiscal department on the number of sheets needed in that special department.

NEWS FROM TULE LAKE CONCERNING SEGREGATION....Mrs. Kleinkopf, who just recently returned from Tule Lake where she assisted in the segregation program, was then given the floor and she gave a most interesting talk on the situation as it is there and a word picture of the attitudes of the evacuees. An humorous but questionable introduction to Tule Lake was encountered when the taxicab driver in Klamath Falls congenially informed her that he had carried away two teachers from Tuley who had "gone batty" on the job.

The people in Tule Lake can be divided into five definite groups as follows:

1. The "rubber stamp" (Issei) whose sympathies are unquestionably with Japan, who would not register, and who desire to return to Japan after the war.
2. The "Esau" type who are composed of Nisei and who are willing to give up their American citizenship and return to Japan because some of their friends are repatriating.
3. The Kibeis who answered "No" to Question 28 and who are desirous of returning to Japan.
4. The Nisei and Kibei who are forced to remain in Tule Lake because of parental ties.
5. The Nisei who are in doubt as to where their faith and loyalty lie because of the injustice of evacuation and registration.

An illustration of the first type was given of an old gentleman who was thoroughly Americanized in manner and who had resided here for forty years. He wanted to go back to Japan because he was not an American citizen. His sympathies were with Japan and he stated that if it were not for the barbed wire fences, he would do harm if he could.

A typical Type No. 2 was a young girl who flippantly said that she was a Japanese and wanted to go to Japan when her looks, speech, and manner betrayed her as being a thoroughly Americanized individual. She gave her boy friend as the reason for her remaining in Tule Lake.

There was one Kibei who was classified as Group No. 4. He was a well-educated, middle-aged man who spoke fluent English and had been in the produce business before evacuation. His only reason for returning to Japan was that he felt it his duty to unite his seventy-year old father with his mother who is in Japan. He stated that he was coming back to the United States as soon as he was able to as he realized that this was his country and he wanted to live in no other. His twenty-year old boy, who is an American citizen, will remain here.

The young people in the Project were very bitter about the way that the registration was conducted in Tule Lake. It seems that the Army moved in and things were done in a secret manner. Block pressure was extremely strong and discouraged the residents from registering, even if they desired to.

Another seed of bitterness was traced back to a community in California from which some of the Japanese had been evacuated and in which place racial discrimination had been exceedingly prevalent in the way of separate schools for Japanese students, special graduation exercises for Japanese students, etc.

Mrs. Kleinkopf also worked in the social welfare division where she made out train lists which required the following information from the evacuees: 1. Name of center where they wished to go, 2. Why they wished to go, 3. Names of members of families. Minidoka and Granada Projects led the list for places of preference. Reasons given for desiring to come to Minidoka were (1) because there were good chances for relocation, and (2) because they liked the policies of the appointed personnel. They had heard that the personnel asked the people for their opinion and took them into consideration. Of all those interviewed only three choices were made to an Arkansas center.

The section from which they were evacuated makes no difference as to where they will be sent. First preference is given to those who voluntarily came to Tule Lake from the assembly centers, (2) families who had close relatives living in this Project, and (3) volunteers of

the armed forces who requested that their parents and families be sent here.

At first all Issé over sixty-five years of age and women who were in their sixth month of pregnancy were to ride in Pullmans, but because of the large number of the above-mentioned, the ruling was changed to have only those who were too feeble to ride in the coaches and only those women in their eighth month of pregnancy. All tubercular cases will be sent here or to Granada because these two projects are the only ones with facilities for these patients.

Mrs. Kleinkopf brought her talk to a close by impressing the members with the fact that all who stay in Tule Lake should not be regarded as disloyal. Some are loyal American citizens who are being held there only because of family ties.

The members informed Mr. Pomeroy that they now had janitorial service and were indeed thankful.

The meeting was adjourned at 3:05 p.m.

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COMMUNITY SERVICES STAFF MEETING

DATE: SEPTEMBER 14, 1943
TIME: 1:30 p.m.

PLACE: REC. HALL 23

THOSE PRESENT: Mr. Pomeroy, Chairman, Mr. Abbott, Mr. Kipp, Mr. Sandoz, Mr. Kleinkopf, Mr. Fogarty, Mr. Shook, Mr. DeYoung, Mr. Light, Miss Amerman, Miss Fitzsimons, and Miss Dirksen.

The meeting was called to order by Mr. Pomeroy. A question was raised as to how often meetings should be held. Mr. Shook thought that with segregation and its accompanying problems it would be necessary to hold meetings every week. Mr. Abbott on the contrary thought that with the movements next week and the following week meetings should be held over until after segregation. It was decided that meetings should be held weekly and made as short as possible.

BLOCK 10 NURSERY.....Miss Dirksen brought up the matter of the nursery in Block 10, and the fact that there is going to be some trouble with the youngsters' use of the bathroom. The second grades use it about the same time and it is overcrowded. Miss Fitzsimons said that although it is desirable to have the nursery in the same block as the school, it results in congestion in the playgrounds and other grade school facilities. As for the nursery in Block 26 Miss Dirksen asked if the roads could be lined up during the time that the children go to the bathroom. Because the plant nursery is out the back door, it is necessary to use the side door and go out onto the road. The ditches along the rec hall side and the soft moistness of the ground in front of the rec hall make it difficult for the children to walk on the block side. However, it will be impossible to stop the traffic on the road for that purpose.

PASSES INTO TWIN FALLS.....Mr. Light's problem was that of too many youngsters going into Twin Falls on week days. Many of the students have gone into Twin Falls on different reasons, but probably the one most frequently used is that of going in to shop. Of course, they can order by mail, but as one student said, "I haven't yet received my order and I placed it two months ago." There will have to some measures taken to curtail the issuance of these passes. It would be different if the students could go into town on Saturday if that could be arranged in some way. Mr. Pomeroy stated that the matter be left until Mr. Stafford calls a staff meeting.

MOVIES.....Mr. DeYoung questioned whether movies were still being held and were they charging money. Movies were abolished when the Project Director cut down the payroll, at least they were to be abolished for the duration of the summer. However, when the movies were terminated, certain individuals on the Project who had access to the equipment decided that they would have movies and began by showing educational movies. The function of the Community

Activities office. These men have been asked to withhold their activities, but the movies are still being shown. Mr. Light stated that a number of youngsters have come to him and asked that movies be shown because they were unable to relocate on their own volition.

Mr. Pomeroy expressed his surprise at the attitude of some of the people who are so satisfied to remain here. Mr. DeYoung contributed the fact that 80 to 100 Nisei are now attending the Japanese entertainments, more than ever before. Some time ago only a small minority turned up for these, but now a good number are attending simply because there are no other means of recreation. Mr. Sandoz thought that the residents were acquiring a feeling of satisfaction in staying in this center because it presented some feeling of security compared to that of outside. However, some of these youngsters are forced to remain here against their will because of their parents' wishes. It is a difficult problem because if things are made too pleasant for the evacuees they will lose their enthusiasm of relocating and yet, it is not the desire of the appointed personnel to make life unbearable here in the relocation center. Mr. Shook summed up the discussion by saying that he did not think "that wanting to relocate or remain here was going to make a very great difference on having or not having movies."

RUMORSMiss Amerman asked that the rumor of all part-time jobs being eliminated when the Tule Lake people arrive, be clarified. This was the first time Mr. Pomeroy had heard anything about it. Tule Lakers will have to register the same as others at the Placement Office. Mr. Light remarked that the same kind of rumor was prevalent when the first cut on the payroll was made. At the present time there are fourteen student teachers employed. The quota is twenty-six.

HANDICRAFT CLASSESMr. Fogarty called the attention of the members to the fact that handicraft classes are being held despite the orders of the W.R.A. It would be less expensive for the students if, instead of individual payment or donation, an instructor were hired at \$16 a month. These classes were discontinued when the payroll was cut down to essential workers only. However, with the Tule Lakers arrival there should be an increase in the number of available employees. At the present time as the W.R.A. does not approve of private teaching, it would be best to close our eyes to it.

SEGREGATIONThe most important discussion of the hour, that of segregation, was brought up and Mr. Kipp announced that the biggest problem now is to have the people here get their minds straight on these newcomers so that the people will accept them. People are coming to Minidoka because they wanted to, but the

residents should try to do their part in meeting these others. What plans are under way? The Tule Lakers will be met at the gate and given a rousing welcome by the Boy Scouts Drum & Bugle Corps and will then be brought to Block 22 or 23 where their housing assignments will be made. There will be a welcoming committee in each block laundry room and the new arrivals will be directed to their rooms. The vacant apartments in the Project have been cleaned and repaired with the help of volunteer labor and the Boy Scouts. An Induction Committee composed of block managers and Segregation Information Committee members has been organized to welcome these people and make them feel at home.

On September 21 there will be a farewell banquet for those leaving for Tule Lake and on October 1 a welcome dinner will be held for the new arrivals. One evacuee suggested that chicken be served for the farewell dinner, but that was immediately rejected in view of the fact that some anti-Japanese papers would make headlines of a chicken dinner held in honor of evacuees departing for a camp designed for the disloyal Japanese.

Mr. Light commented that the students are discussing in their classrooms what they can do to make the people feel at home. Mr. Kipp was pleased at the attitude of the ministers at the Inter-Faith Council meeting. They were all willing to cooperate.

GENERALMiss Fitzsimons asked when the school might expect to get figures on the census that Mr. Abbott spoke of at the last meeting. The school was anxious to get the back-to-school enrollment. The report has been waiting at the Housing Office for some one to call for it.

As for the matter of deciding which rec hall, either 26 or 36, to close, Miss Dirksen desired to keep Rec. Hall 36 as more children attend the Nursery School there. However, it seems that the Community Activities handicraft classes have a large number in attendance at Rec. Hall 36. The final decision as to which rec hall will be closed will be left to Mr. Abbott.

Miss Fitzsimons expressed her appreciation for the fine spirit of cooperation extended during the time the workshop was in session.

The meeting was adjourned at 2:40 p.m.

Respectfully submitted,

Secretary

WAR RELOCATION AUTHORITY
CENTRAL UTAH PROJECT
Topaz, Utah

Mr Pratt
file

January 11, 1944

COMMUNITY MANAGEMENT DIVISIONAL STAFF CONFERENCE

M I N U T E S

Those present:

Mr. Maeyama
Mr. T. Nakamoto
Dr. J. Simpson
Miss L. Gottfried
Mr. Imai
Dr. O. Hoffman
Mr. C. Pratt
Mrs. Hashiguchi
Dr. G.D.C. Thompson

Mr. R. Bankson
Mrs. E. Sera
Mrs. T. Sasaki
Mr. L. G. Noble
Miss S. Hikoyeda
Mr. G. Shimamoto
Mr. R. Roof
Miss M. McCaffery

Mr. H. Fujita
Miss W. Robertson
Mr. D. B. Nuttall
Mr. Adachi
Dr. G. Ochikubo
Mr. W. Honderich
Miss A. Kajiwara
Mr. R. P. Sanford

The meeting was called to order at 11:30 a.m. by Mr. Sanford.

Dr. Simpson introduced Dr. G. D. Carlisle Thompson who is the surgeon general of the WRA. He is to talk to us about the health situation during wartime.

There is a conflict with the idea that the health program is a part of Community Services. The criticism is that the education section, welfare section, internal security section have nothing to do with health at all. Those are the least important to health. The operation section has more to do with it because it deals with sewerage, water supply etc.

The hospital section should be called the health section because it deals with all phases of health and not simply with the hospital alone.

To start off with I would like to mention some of the trials and problems that we have gone through. It is hard to correct mistakes after they have gone on for awhile. At the beginning, I was asked to prepare the budget of the hospital of the health service of relocation Centers. No one told me about how many or for how many. Naturally I did not know how I should go about it. The engineering department underwent the same trouble. So when the time came, we had to have two extremes with certain provisions. The first hospital was built without plans. One camp hospital was built for 10,000 but 20,000 came, consequently, changes had to be made.

Divisional Staff Conf.

Page 2

All of the hospitals were built so that plans could be changed and additions made easily. Some of the delays were because of the unavailability of materials because of priorities. As a result of the lack of information, the Gfanada and Minidoka hospitals were built the same size.

Another thing was that of personnel during the early stages. We could not decide how we should operate. The main issue was if the Japanese doctor should be the head of the hospital. In the assembly Centers the Japanese was more or less the head. There was no Caucasian doctor at the hospital. Every so often a Caucasian would visit the hospital and see how things were running.

Another problem was that of the shortage of personnel. There were very few nurses and doctors and an abundance of dentists and pharmacists. The geographic distribution was very uneven, so many of them were asked to go where they were needed. There was not a single case where a physician refused to go.

For a time Santa Anita Assembly Center had 5 doctors for 17 thousand people. The Pomona Center had 4 doctors to 9 thousand people, but that was adjusted during evacuation. The doctors and nurses cooperated fully.

In the evacuation three things were guaranteed: food, shelter, and medical care. Those are the obligations of the government. The health of the community is only an activity of the WRA. They cannot be permitted to do things other than what they are responsible for.

A hospital in peace time makes a point to treat patients regardless of race or color. All kinds of people come and go through a hospital. We have tried to maintain that philosophy here but it has not been very successful. The Japanese are more at fault than the appointive staff. Somebody had the idea that the hospital was made for the Japanese people alone. That is not the case; it is a government facility. It has been hard to keep the racial factor out. The Japanese have not been cooperating with the Caucasian staff as highly as they should have been. They think of themselves, not as nurses and doctors, but as Japanese. Such things have to be overcome for the patient suffers more than anyone else. We had to use what Japanese doctors we had and supplement them with a Caucasian staff without regard to race but to need.

Divisional Staff Conf.
Page 3.

When a few nurses decided to relocate no fuss was made, but when a doctor decided to leave, the camp started to go in an uproar. A doctor is no good unless he has a staff to back him up.

In peace time the hospital had a lot of supplies, but because of wartime control supplies are not available. We have, though, secured equipment that private hospitals have not been able to get. We may think that we were put in here so we should get the best of care. We are getting more than the average hospital on the outside so we should be satisfied.

This Center has been very liberal. More patients have been treated outside of these hospital facilities than other Centers.

The trouble with most people is that they have not been outside within the past two years and they do not know what the conditions are outside. People on the outside are not able to get medical care even if they have the money to pay for it. In these Centers, the people think that they should get the best of care. There is no limitation to these services because they are free.

In one camp 30 percent of the population had their eyes refracted in three months. 10 percent of the population had glasses prescribed. No normal community has such a high percentage. We are taking advantage of the fact that services are free.

The Caucasian nurses here were criticized because they were a little rusty. Even if the resident nurses were so, nothing was said.

The problems of the hospital should not be let out to the lay people because the lay people make more out of the problem than should be made. The effect is that the patients suffer more than the staff.

Relocation is gradually taking many of the resident staff, but the number of patients is increasing every day.

In the health section we have control of personnel. If a doctor is ordered to go someplace, he must go. Such control, however, is not effective of the Japanese people because they are not subject to the draft, but for their own good it is advised that they do as they are told.

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The following rules adhere to the medical care of the appointive staff.

1. The appointive staff should seek medical care outside if possible.
2. Nobody who needs medical care will go without it, and the amount of care received will be the same as that of the evacuee.

Mr. Sanford stated that on the 28th of this month we will have a President's Birthday Ball.

Miss Gottfried will be with us this next week.

The meeting was adjourned at 12:45 p.m.

Respectfully submitted,

Shizu Ishimaru

Mr. Pratt

WAR RELOCATION AUTHORITY
CENTRAL UTAH PROJECT

COMMUNITY MANAGEMENT DIVISIONAL STAFF CONFERENCE

January 18, 1944

Those present:

Mr. Imai
Mrs. E. Sera
Miss S. Hikoyeda
Dr. L. Bane
Mr. H. Fujita
Miss P. Ayers
Mr. D. B. Nuttall

Mr. T. Lewis
Mr. R. P. Sanford
Mr. Maeyama
Mr. W. Honderich
Mr. H. Russell
Miss A. Altvater
Mr. Hamada

Miss W. Robertson
Dr. J. A. Simpson
Miss Y. Morioka
Mr. R. Roof
Mr. Adachi
Miss Kawaguchi

The meeting was opened by Mr. Sanford at 11:30 a.m.

Dr. Simpson introduced Miss Leonore Gottfried, medical social worker, who is to speak about her work.

Social work is still a fairly young undertaking since the beginning of man. At the beginning of the century it was taken over by the ladies in the upper brackets, who had a lot of time on their hands and the word charity has been used in a way that now it is used for social agencies alone.

Medical social work is different from other professions in that it takes in sociology, law, medicine and psychiatry. The most recent development is in the field of psychiatric medicine wherein the relation between physical illness and emotional behavior is studied.

Because the depression lowered the incomes of many people, there was a need of assistance with social problems. Such conditions brought about better medical care than ever before. Such bureaus as maternity and child health bureaus were established. Right now maternity services are trying to be gotten for the wives of service men. In some areas the venereal disease program is being studied. Experiments have been started in many localities to see how the emotional problem is related with venereal disease. Also, how congested areas of war plants effect the disease.

Medical social work is different because he has to work in a team with the physician, patient and others who are involved. All social workers must have some knowledge of illness; In the hospital he must know a good deal more.

The medical social worker sends reports to the Community Welfare Section regarding individuals who apply for public assistance

grants. Sometimes reports are sent to the placement office for a recommendation of employability and occasionally reports are sent to the timekeepers.

Here, in the center, the medical social worker's job has been connected with cases of mental illness more than any other type of illness. That is not so with the medical social worker on the outside.

Miss Gottfried gave some examples of cases in which problems were solved by looking up the backgrounds of persons. Assistance is also given to those who have fear because of some physical condition. Another service at the hospital is that there is one worker who finds the reading interests of the patients and goes to the library and picks out books that will appeal to the patient. Another development that we hoped to develop was that of recreational and occupational therapy, but due to the lack of funds, such activities could not be developed.

Something should be done with the aged men at the hospital. They haven't much to do and so they sleep most of the day. They are a strain to the already over burdened staff.

Mr. Sanford stated that at the Planning Board, a practical plan for a home for the aged is being developed. Negotiations are being made with the housing division to allocate space for that purpose.

Miss Gottfried stated that she was going to Kansas City and work at a dispensary, which is a unit of the hospital. She is going to be the supervisor of the Medical Social Service there.

Miss McCaffery, who is the chairman of the President's Ball, reported on the developments so far. The committees have already been chosen and an orchestra from Delta is coming. The charge is to be \$.55 a couple. 100 couples from Delta and the vicinity are expected. Miss McCaffery pointed out that part of the funds that are raised will be given over to the hospital.

Miss Michiko Okamoto reported on the progress of the Topaz Community conference. She said that this conference committee is being called the Topaz Conference Committee Composed of Various Organizations. Since the National Y is being responsible for all of the expenses of the speakers, there is no question regarding finances.

Mr. Pratt

WAR RELOCATION AUTHORITY
CENTRAL UTAH PROJECT
Topaz, Utah

January 25, 1944

COMMUNITY MANAGEMENT DIVISIONAL STAFF CONFERENCE

M I N U T E S

Those present:

Mr. H. Russell	Miss P. Ayers	Mr. C. Pratt
Mr. M. Itow	Miss T. Sasaki	Mr. T. Lewis
Miss M. Okamoto	Miss M. McCaffery	Mr. Adachi
Mr. R. P. Sanford		

The meeting was opened at 11:35 a.m. by Mr. Sanford.

Mr. Sanford explained since they were having a meeting of the President's Birthday Ball Committee at this hour, that accounts for the low attendance at this meeting.

Mr. Sanford called upon Mr. Pratt to make his presentation.

Mr. Pratt said that he was going ahead with the family discussions on the 31st of January. The first group was interviewed and we have gotten wonderful cooperation from everyone. Of the 96 that were scheduled to be interviewed, 87 responded. For this next group, the team ^{Ayers} will be enlarged. We have added to our staff Miss Priscilla ^{Ayers} who is very qualified because of her experience in social work.

From this first group of people interviewed, it was found that there were four distinct groups.

1. 4 families have plans of relocating right away.
2. 12 families have plans of relocating at a later date.
3. 29 families intend to relocate.
4. 41 families have no intention of relocating at all.

Some of the reasons why a family didn't want to relocate was because they had property back home and their intentions were to return to California as soon as possible; some had been in employment with the same family for such a long time that they felt confident that they would be reemployed as soon as the time came for them to return to California; some had businesses; some

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were unable to relocate because the relocatee in the family happened to be in the army and so the family had no source of going out.

Mr. Pratt stated that he would be able to give more detailed information at a later date.

Mr. Sanford said that Mr. Pratt and his staff must have as much cooperation from everyone as possible because of the shortage of personnel in all sections.

The question of how the names were picked was asked. Mr. Pratt said that the names were picked alphabetically and not at random. If someone in a family happened to be a relocatee, his family's name was chosen. In that way we would be starting from a known quantity and it was assumed that the family would relocate if the factors were favorable. The questions that were asked were not inquiries that would require a specific answer, but questions of a general nature.

Miss Robertson read for Mr. Sanford the following memos and notices:

- a. Mr. Hughes' letter of thanks to staff members in preparing the budget.
- b. Fourth War Bond Drive.
- c. Application for leave.
- d. Relocation Division Liaison.
- e. Services and Hospitality that can be offered to visiting soldiers.

Mr. Sanford stated that since so many soldiers are here on furlough, we should try to extend as many courtesies as possible. He suggested that a USO be formed at some Rec. Hall. It was stated by Miss Okamoto that such a plan has been under consideration. Since Rec 4 is now the headquarters for the YMCA, there might be a possibility of having it there.

Miss McCaffery stated that plans for the President's Birthday Ball are moving along smoothly. Plans are to have a 5 piece orchestra from Delta.

Miss Michiko Okamoto stated the progress of the Topaz Community Conference. So far, two of the speakers that are coming are Mr. John Embree, Head, Community Analyst and Miss Esther

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Breismiester , Secretary for Japanese Project, Denver YWCA. There will be a charge of 10¢ for each person. If the WRA has the speakers as guests of the WRA, then no fee will be charged.

Mr. Henry Fujita of the CAS was introduced as being one of the representatives of the Council. Next week Mr. Kondo and Mr. Hashiguchi of the Community Council will be introduced.

Mr. Sanford read memos from Mr. Hughes, Mr. Lafabregue, and Mr. Bell regarding the remodeling of the Administration building and showed everyone the new plans for the building. He stated that if there were any suggestions or disapprovals regarding the changes, now would be the time to state them.

The following are some of the things brought up:

1. Mr. Lewis protested the moving of the Carrier Service to the Gate House.
2. Mr. Lewis suggested that the Internal Security Office be moved to somewhere near the Center of the Project.
3. Originally Washington had planned a CCC building for the Internal Security, but nothing has been done about it.
4. Since all of the Community Management offices are being moved outside of the Administration Building, Mr. Sanford stated that he would like to move his office to the center of the Project.
5. If the Relocation Office were moved to the Administration Building, the traffic would be so great that there would be too much confusion in the building. Mr. Cornwall's office could be moved to the present Relocation office and the Leave Office could be moved elsewhere.
6. There is need of the Relocation Section being near the Welfare & Statistic Section.
7. Miss Ayers suggested that the filing system be centralized.

The question of how the clerical workers for the stenographic pool were to be employed was brought out. As yet nothing definite has been planned. This steno pool will be a very good place for the training of persons, who have had some typing. Since all of the sections of the Community Management Division have requisitioned for ediphone equipment, the girls will not have to know shorthand.

Since there was no other business, the meeting was adjourned.

Respectfully submitted,
S. Ishimaru

Mr. Pratt
file

WAR RELOCATION AUTHORITY
CENTRAL UTAH PROJECT
Topaz, Utah

COMMUNITY MANAGEMENT DIVISIONAL STAFF CONFERENCE

February 1, 1944

M I N U T E S

Those present:

Mr. Pratt	Miss T. Koba	Mr. T. Nakamoto
Mr. H. Russell	Miss M. McCaffery	Miss A. Altvater
Mr. R. Roof	Mr. D. B. Nuttall	Mr. G. Adachi
Mr. Nakayama	Mr. L. G. Noble	Mr. W. J. Campbell
Dr. Simpson	Mr. M. Nakamoto	Mr. H. Fujita
Mrs. T. Yoshida	Miss P. Ayers	Mr. T. Lewis
Miss M. Okamoto	Dr. O. F. Hoffman	Mr. Hamada
Mr. H. Konda	Mr. R. P. Sanford	

The meeting was opened at 11:30 a.m. by Mr. Sanford at the Nurses' Quarters Classroom at the Hospital.

The minutes of the previous meeting were read by Mr. Noble and were approved as read.

Mr. Campbell stated that the Personnel Section would send out to each section, a list containing the Washington allocation and to keep each section informed of changes in personnel and the total number of personnel in the division. This sheet will be sent out each week.

He stated that those that have had to make cuts should have done so by the 1st of February.

In the Community Management Division it has been customary to route changes in personnel over to the division chief and then to the personnel office. This system takes approximately 4 days. If it meets with everyone's approval, we would like to send it directly to the Placement Office. This will speed things up considerably.

The motion was made, seconded and approved that changes in personnel be routed directly to Mr. Campbell's office.

Mr. Campbell mentioned that this cutting in personnel will create a false group of unemployed. It will mean that only

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Page 2.

the head of the family will be able to work.

Mr. Pratt asserted that he was faced with a problem. He asked for more help in his section because the family discussions have started again, but he has been asked to solve that problem within his division.

Mr. Sanford stated that he has gotten authorization to get into touch with all of the sections to give clerical help whenever possible.

Mr. Pratt said that clerical help isn't the main difficulty that we have. The most difficult part is in getting the resident staff to team with the appointive staff. Many have turned us down because they claim that such a program conflicts with their program.

Miss Altvater stated that a lot of the processing can be done by the advanced typing class, so she is making arrangements with them.

Miss Ayers stated that the purpose of these interviews was not only to help Washington, but mainly to help the resident. It gives a list of resources that is most helpful to the person being interviewed. She stated that when the resident is first interviewed he seems to be rather doubtful and indifferent, but as time goes on, he acquires confidence in the interviewer and before you know it, he is thanking the interviewer for his help. It would be a great help if everyone would circulate to the residents the fact that his interviewing is of valuable information.

Dr. Simpson stated that he has found a lot of old people taking jobs and after a short while they would quit because "they just got tired". He suggested that it would be a good idea to require a physical examination before getting a job and to show that one is able to undertake the job.

Mr. Campbell stated that since physical examinations are required on most jobs outside, it would be a good thing to have here too. That would mean only 1/3 of those employed would have to be examined since 2/3 of the people work in mess halls and they have already been examined.

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Mr. Hamada stated that the situation is that many people over 65 do not want to work, but they are more or less forced to work. They would like to get PA grants but they have not been getting their payments as desired.

Miss Ayers stated that Public Assistance grants are not given on the basis of age, but on need and previous work records. We should all acquaint ourselves with the laws of the country. These laws are not laws of the project, but laws of the nation. This information should be put in the public library so that everyone can read them and know them well.

Mr. Henry Fujita and Mr. Harry Konda of the Community Council were introduced. The third member, Mr. Hashiguchi was not present.

Captain Nakayama of the Internal Security was also introduced.

Mr. Sanford thanked everyone for sending in the book list. He explained that the idea was to get a list of books which you were willing to lend out. A copy could be sent to each section. In case anyone desired to have access to the book, he would know just where to go.

If anyone has any ideas or suggestions regarding coming events, Mr. Sanford suggested that the ideas be channeled through his desk to Mr. Tats Nakamoto.

If anyone should notice any accident hazards, Mr. Owens should be notified.

Anyone wanting to take compensatory time or leave should have the application approved in advance. Hereafter, it will not be signed by the division chief if it comes in late.

Since time was short Mr. Sanford suggested that the tour of the hospital be postponed till next week.

Mr. Sanford expressed his appreciation in behalf of the Community Management Division for the co-operation that everyone at the hospital gave in the helping out of the President's Birthday Ball. He stated that Mrs. Bliss thought that it was the best ball the people had attended in Millard County.

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Page 4.

Mr. Sanford stated that any suggestions or improvements for next year's ball will be greatly appreciated. They should be sent to Mr. Nakamoto of the CAS.

Miss McCaffery said that the cans for the March of Dimes will be taken up and a meeting with Mrs. Bliss will be held to see what the outcome is.

The chairman explained the changes in the remodeling of the Administration building and asked for any suggestions regarding the proposed changes.

It was stated that the annex of the administration building was not serving as good a purpose as it could be. It was suggested that the annex be used for additional office space.

It was pointed out that other projects have enlarged the Administration building.

Another suggestion that was made was to have a space or a desk allocated for those who have offices outside of the Administration building. Very often there are a few minutes before or after a meeting in which persons can work. There also should be a folder or a mail box for each individual using that desk so that he can leave his belongings and claim them later.

It was pointed out that it be best if the Community Management office remain in the Administration building to serve as a liaison between the various divisions.

Mr. Tats Nakamoto announced that the Deseteers are sponsoring a Valentine's dance on the 12th of February, which will fit in with the conference that is coming up.

Miss Okamoto of the Topaz Conference Committee reported that they are working on the details. Sunday night has been left open so that the appointive staff can invite the visitors to dinner.

Mr. Nuttall stated that the bleachers will seat about 6 to 7 hundred people. The bleachers will remain permanently in the auditorium, but can be taken down if necessary.

It was moved seconded and approved that the secretary of the

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division express the sympathies of the staff to Mr. Stingley by writing a note to him.

The next meeting of the staff will be held at the hospital again, and the hospital will be toured.

The meeting was adjourned at 12:45 p.m.

Respectfully submitted,

S. Ishimaru

Mr. Pratt *Tell*

WAR RELOCATION AUTHORITY
CENTRAL UTAH PROJECT
TOPAZ, UTAH

February 8, 1944

COMMUNITY MANAGEMENT DIVISIONAL STAFF CONFERENCE

M I N U T E S

Those present:

Mr. Pratt	Miss Y. Morioka	Mr. H. Konda
Dr. J.A. Simpson	Miss P. Ayers	Mr. R. Roof
Mr. H. Russell	Mr. L. G. Noble	Mr. Hamada
Mr. Oto	Mr. W. Honderich	Miss A. Altvater
Dr. L. Bane	Mr. D. Stingley	Mr. G. Adachi
Miss W. Robertson	Mr. M. Nakamoto	Miss M. Okamoto
Mrs. T. Sasaki	Mr. H. Fujita	Mr. D. B. Nuttall
Mr. R. P. Sanford		

The meeting was opened at the Nurses' Quarters Classroom at 11:30 a.m. by Mr. Sanford.

Miss Morioka was called upon to speak upon the Topaz Community Conference. She stated that since she had not attended the last meeting, she was not too familiar with the details. With the help of Miss Okamoto, she reviewed the program of the conference.

Miss Morioka stated that the YWCA building will be dedicated on Friday. At a meeting with Mr. McClean, a representative of the USO for the Western States, it was decided that the YWCA sponsor the USO. Application for membership has been applied for and will function as any other USO.

Mr. Nuttall brought out the fact that the high school has decided to admit all service men and their partners to all high school sponsored programs free of charge.

It was suggested by Mr. Sanford that all other organizations follow the same plan.

The minutes of the previous meeting were read by Mr. Noble and approved as read.

Mr. Sanford passed out a memo to all the section heads regarding inservice training and asked that they reply to Dr. Bane as soon as possible. The Weekly Labor Report was also passed out.

Community Management
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Page 2

It was brought out that there be more supervised work, because so many people are relocating. There has to be someone that can take her place as soon as she leaves. Possibly it could be worked out on a part time basis. Dr. Hane stated that that would hardly be probable, because Washington is only interested in training people for outside jobs. We are waiting for word from Washington in regards to the employing of people for in-service training.

Miss McCaffery reported on the results of the Presidents Birthday Ball. The total that was taken in was \$220.20. \$158.45 is being retained for the hospital.

Mr. Sanford stated that he is leaving for Chicago soon so he has asked Mr. Honderich to take his place while he is gone.

He requested that Mr. Honderich, Mr. Pratt, and Mr. Noble formulate plans for the staff conference to be held this coming week.

Mr. Sanford stated that he has given instruction to all sections pertaining to timekeeping. He suggested that each worker fill in his own time. He stated that the wage scale is not fair, but the point is that sloppy timekeeping is devastating to morale.

The meeting was adjourned at 12:15 and the hospital was toured.

Respectfully submitted,

S. Ishimaru

Mr. C. Pratt
File

WAR RELOCATION AUTHORITY
CENTRAL UTAH PROJECT
TOPAZ, UTAH

COMMUNITY MANAGEMENT DIVISIONAL STAFF CONFERENCE

M I N U T E S

February 15, 1944

Those present:

Mr. C. Carter
Miss A. Altvater
Mr. L. G. Noble
Mr. D. B. Nuttall
Mr. C. Pratt
Mr. Fishler
Mr. Adams

Mr. E. Sekersak
Mr. H. Konda
Miss P. Ayers
Mr. T. Nakamoto
Mrs. Kawaguchi
Dr. Webber

Dr. J. A. Simpson
Dr. O. Hoffman
Mrs. T. Sasaki
Mr. W. Honderich
Mr. Fistere
Mr. H. Fujita

Mr. Honderich opened the meeting at 11:30 a.m. saying that this was the opportunity for the people in Community Management to discuss with the relocation team any basic problems which need discussing.

It was brought out that we should look into the reasons why people come back to camp, but Mr. Carter stated that since the number that do return is so small we should forget it. We should think entirely of going out.

Mr. Fistere stated that we base too much on rumors, but there isn't anything that can be done to stop rumors from coming in. Mr. Carter stated that the Administration should not try to cover up rumors. They should get in touch with the person himself and straighten those things out. We should get more success stories. We should approach relocation in a positive manner.

It is being said by some people in camps that the atrocity stories were published to help arouse the people and put over the 4th War Bond Drive, and that because of these stories the people on the outside have become aroused so it is no longer safe for the Issei to relocate.

Mr. Fistere pointed out that the people outside do not distinguish between issei and nisei.

Divisional Staff Conference
Page 2.

Miss Ayers stated that fear of discrimination is a small factor among the issei. Although there were 24 such families in the family discussions, fear was not the only reason. It was linked with many other causes.

Miss Altvater reported of a case where a woman went back to California to see her sick husband. She stated that she would never return to California even if she were given the chance to go. There are probably many people that feel the same.

It was suggested by Miss Altvater that pamphlets on fair play be distributed more widely. Such information has a lot to do with public opinion.

Mr. Noble stated that we might as well be realistic about this problem of relocation. We are not going to be able to relocate all of the old people and some of the children. Many feel that they have all the right in the world to stay here. Relocation of the issei is just a dream.

Mr. Fistere stated that they have to get that attitude out of their minds. They can't go on having a defeatist attitude the rest of their lives. One of these days they will have to go out. The Indian reservations have been a failure, and we don't want the same injury to happen to the Japanese.

Miss Ayers stated that the prime factor is the fear of the ability of earning a living. The fact is, it can be done. Of course you cannot think in terms of making a fortune, but you can make a go of it.

Mr. Konda stated that the issei are not in a position to start all over again. One of these days they will have to go out somewhere. It is going to be just as hard for them then as it is now. They are just too old to start over again.

Mr. Pratt stated that most of the issei are 50 or over. There should be some assurance that the old will be able to get old age benefits. Miss Ayers stated that public assistance grants are available to the people, but most of the people do not know it. Mr. Honderich brought out the fact that as far as the general understanding with the people in Topaz is concerned, promises of public assistance by outside agencies are still just promises. They are not aware of actual cases where assistance has been granted.

Divisional Staff Conference

Page 3.

Mr. Konda stated that relocation is purely an individual basic problem. Each one has his set of problems. Miss Ayers then stated that we are trying to solve those problems by having the family discussions.

Mr. Fistere pointed out that more nisei are working at their professions than ever before. Even though the nisei had degrees from this college and that college, he was unable to get a job in his field. Now, they are going into their desired field.

What is the WRA doing in the way of informing people of rural opportunities?

Mr. Fistere stated that the only way of getting real facts is by going out yourself and working. It is recommended that the people go out first on seasonal work and get to know the place, then, if they feel that they are able to make a go of it they can go out on indefinite leave.

People in rural areas are very conservative in their ideas. If only a few persons went out and made a good reputation, the country people would accept you gladly, but if a large group went out at once, the people in that area would resent you. That is just human nature.

The FSA has agreed with the WRA to treat the Japanese as any other applicant for farm loans.

It was suggested that since there is a food shortage, why can't the government start a project so that it will be able to use the issei and nisei to help raise sufficient food? Mr. Fistere stated that such a project would probably not be approved by Congress.

Relocation for the people left here is going to be a very difficult undertaking, since those that wanted to go out have already done so. The ones that are left are those that can't or hesitate to go out.

The parents must think of the future of their children. Staying in here would be very detrimental to the minds of children.

We should use every technique that we can think of to persuade the people in here to relocate.

The meeting was adjourned at 12:45 p.m.

Respectfully submitted,

S. Ishimaru

WAR RELOCATION AUTHORITY
CENTRAL UTAH PROJECT
TOPAZ, UTAH

Mr Pratt
File

February 22, 1944

COMMUNITY MANAGEMENT DIVISIONAL STAFF CONFERENCE

MINUTES

Those present:

Mr. H. Konda	Miss P. Ayers	Mr. T. Lewis
Miss S. Hakoyeda	Miss Y. Morioka	Mrs. T. Sasaki
Mr. H. Fujita	Mr. W. Honderich	Mr. Hamada
Mr. C. Pratt	Mr. T. Nakamoto	Dr. L. Bane
Miss McCaffery	Dr. Simpson	Mr. K. Tanaka

The meeting was opened at 11:35 a.m. by Mr. Honderich.

Because Mr. Carter was ill, he was not able to attend this meeting. In his place Mr. Kiyoshi Tanaka was asked to come.

The chairman asked if Welfare had anything to say regarding the selective service. Mr. Hamada said that since the selective service office was transferred, they don't have too much to do with it. Several people have come to the office asking about allotments due them. We have told them to write to the soldier himself to initiate the application.

We have also had several people who have come to our office to file for expatriation. Since we have no instruction concerning expatriation, nothing will be done for them until we get word from Washington. Mr. Pratt stated that in the answers and questions of the selective service questionnaire, one can interpret expatriation as evading the draft. It was then brought out that evading the draft is only applied when one fails to report to his draft board or when he doesn't keep in touch with the board.

Mr. Pratt passed to the group a leaflet on Family Allowances for the Dependents of Soldiers.

The following question was brought up. What will the people in here be classified as? Will they be classified as having dependents or being that they are in such a camp as this make them without dependents?

Mr. Pratt stated that he prepared a letter to Washington asking

for a clarification, but the reply was not a definite answer. Chances are that Washington will not make a definite statement. It is probable that many will be classified as Class B.

Mr. Kiyoshi Tanaka was called upon to give some information on selective service. He stated that what he does know is in the Selective Service Manual so he doesn't know too much about it. Most of the work is handled by the Millard County Board. If a name appears on the draft list we make a transfer for delivery of records to the Millard County Board from California. Since January 1944, the boys have registered with the Millard County Board and their records have not been sent to the boards in California.

It was asked if the dependency classifications were always consistent. It was stated that there has been some talk about the Commanding Officer refusing to consider dependency allotments, but it was brought out that he has no authority to do that. Mr. Pratt stated that he can make suggestions, but the Office of Dependency Benefits, a branch of the Army, is the only one that can make such decisions. If the Commanding Officer does make such a statement, the soldier should fill out a blank and take action and disregard what he said.

Mr. Pratt explained the definitions of the different classifications.

Class A: Anyone with dependents, such as, wife or child.

Class B-1: Anyone with dependents, such as, parents, brothers, and sisters who are dependent upon the soldier for their chief support.

Class B: Anyone with dependents such as, parents, brothers, and sisters who are dependent upon the soldier for substantial support.

Class B-1 and B are the same except for the degree of dependency.

It was asked if this information of family allowances was to be distributed to everyone. Mr. Pratt said that there isn't enough to pass to everyone, but it could be translated and sent to the dining halls.

Mr. Honderich asked what this draft, which will effect 800 boys, will mean to all of the sections of the Community Management. Dr. Simpson said that he won't loose any from his staff. Welfare will loose about 8; High School will loose about 12; Community Activities about 20 to 30; Co-op will loose about 50; and Internal Security will loose 8; and Dr. Bane 3.

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Mr. Nuttall stated that there are several boys who will not be able to graduate from high school, but they will be allowed to finish the semester.

Mr. Honderich stated that there will be a meeting on personnel management with Mr. James of the Washington Personnel Office and Mr. W. Stephens of the Civil Service Commission tomorrow. At last night's meeting, the questionnaire which they passed out was so hard to answer that they decided that they must have another meeting to clarify what they are driving for.

The Schedule for Wednesday will be:

11:00 a.m. - 12:30 p.m. Internal Security--6 representatives
Welfare -- 2
Community Government -- 3
Community Analyst -- 3

2:00 p.m. to 3:30 p.m. Health Section -- 25 representatives

4:00 p.m. to 6:00 p.m. Education -- 25 representatives

The purpose is to analyse the whole personnel organization of this project as a sample project for discussion of what they may do to other projects and to discuss the whole problem of WRA policies in connection with outside problems.

The meeting was adjourned at 12:25 p.m.

Respectfully submitted,

S. Ishimaru

WAR RELOCATION AUTHORITY
Central Utah Project
Topaz, Utah

Mr. Pratt
fill
March 28, 1944

COMMUNITY MANAGEMENT DIVISIONAL STAFF CONFERENCE

M I N U T E S

Those present:

Mr. Sanford	Dr. Hoffman	Mrs. Sasaki
Miss Hikoyeda	Mr. Adachi	Mr. Robbins
Dr. Simpson	Mr. Roof	Mr. Pratt
Mr. H. Fujita	Miss Robertson	Miss Mack
Mr. Hamada	Mr. Nishio	

Mr. Sanford called the meeting to order at 11:30 a.m.

Mr. Sanford introduced Mr. Robbins, of Property Control, who spoke on the matter of the quarterly physical inventory which is to be taken as of March 30.

Mr. Robbins said that it was not the Property Control Section that is asking for the physical inventory but it is a W. R. A. regulation. He also pointed out that the purpose of the physical inventory was to reconcile the inventory and the warehouse books. The warehouses will be closed on March 30 and 31 due to the taking of inventory and all requisitions should be in by March 29. If the sections have not a priced copy of their last inventory it may be obtained at Warehouse #101. All inventories should be complete as to count, discription of articles, price, and listed by class. When articles are broken the articles should be transferred to Property Control to be surveyed off. If the articles are lost Internal Security should be notified.

Mr. Robbins asked for questions from the floor concerning the inventories. Mr. Pratt raised the question of whether or not the sections will be notified of the discrepancies so that the sections will know how they stand. Mr. Robbins replied that it will be done this time more than it has ever been done before.

Mr. Sanford read an appeal for two typewriters to be used by the hospital, one permanently and one temporarily. Mr. Roof said that the field office of Internal

Security could spare a typewriter for about one month.

Mr. Pratt said that the Welfare Section was short of typewriters also due to the Family Relocation Discussions.

Material on routing mail was passed out and discussed.

The rules for outings of the Boy Scouts within the project was read.

Mr. Sanford asked for suggestions on a Camp-Wide Committee and Chairman for the Spring Festival which will be held in the early part of May. A suggestion was made that the committee and chairman should be chosen from residents of different divisions and sections.

Miss Robertson stated that the Elementary Schools and the High Schools were planning a Play Day either on the fifth of May or the twelfth.

Mr. Sanford read a memorandum from Internal Security asking the people for a little more cooperation on the subject of parking cars too close to the apartments or buildings.

Mr. Sanford announced that this was the last conference that Dr. Simpson will be attending. Dr. Simpson stated that he has tried to straighten things out at the hospital and if he has succeeded it is that much to his record and if he has not, he is sorry but he has done his best.

The meeting was adjourned at 12:17 p.m.

Respectfully submitted,

S. Nogami

WAR RELOCATION AUTHORITY
Central Utah Project
Topaz, Utah

Mr. Pratt
CHP
April 11, 1944

COMMUNITY MANAGEMENT DIVISIONAL STAFF CONFERENCE

M I N U T E S

Those Present:

Mr. Sanford	Mr. Pratt	Miss McCaffery
Mrs. Kawaguchi	Dr. Hoffman	Mr. Fujita
Miss Mack	Mr. Russell	Mr. Lewis
Miss Terazawa	Mr. Adachi	Mr. Roof
Mr. Noble	Dr. Pressman	Mr. Nishio

The meeting was called to order at 10:30 a.m. by Mr. Sanford at the Nurses' Lecture Room.

Mr. Pratt read the minutes of the previous meeting and was approved as read.

Mr. Sanford read two communications.

1. A letter to Mr. Ernst from John C. Baker, Chief, Office of Reports, complimenting the Section Heads and staff for the fine job they did on the February Report.
2. A memorandum from the Personnel Section on the auditors that will be on the project in the near future.

Dr. Pressman spoke on the hospitals at both Topaz and Poston. In some respects the Poston Hospital is superior and in other respects the Topaz Hospital is superior.

The Topaz Hospital's physical aspects are far superior to the one at Poston, but that is probably due to the fact that Manzanar and Poston were the first ones to be built and the engineers ironed out the kinks in the later centers.

Dr. Pressman said that since the schools have an enrollment of two thousand children the primary purpose is to work on that group. They should be examined and inoculated. It shouldn't take too much time and effort of the doctors and nurses if it is directed properly.

Dr. Pressman spoke on communicable disease control. He said that with a population of seven thousand there must be about sixty or seventy cases of tuberculosis. We could handle more than we are at the present time if we make better use of the space available.

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He also spoke on the subject of handling special dietary cases. He suggested two ways of solving the problem.

1. Each block mess hall take care of its own special dietary cases.
2. Set aside one of the mess halls and move the formula kitchen in with the diet kitchen. We certainly could make use of the ward space now occupied by the formula kitchen.

A convalescent ward is needed. Instead of waiting about six or eight months for approval we should make arrangements to have it situated in one of the empty wards. They would not require much time and effort of the professional people. Some of the older ladies could take care of the convalescent ward.

Dr. Pressman said that he was having the hospital administration rearranged physically so that the ambulance boys could be in a room by themselves and it would be better for the office and it would look more presentable. He said we should have the records assembled and put into a central record room.

He complimented the professional staff and said that they were overworked. They are overworked not because of the number of people but because normal controls that keep people away from the doctors on the outside do not operate here because the service is free. There should be some way to make better use of the doctors' time.

Mr. Sanford asked in what way would the public health nurses help.

Dr. Pressman answered it is too great of a responsibility to delegate, even to the most experienced nurse, to decide whether or not a case should be examined by a doctor or a case should not require the doctors' crowded time. Many cases may be handled by anyone but the one stomachache out of a hundred may be an acute appendicitis case.

One answer to the problem would be the help of colored nurses because their source of supply has not yet been fully tapped. In Poston we had some and neither the appointive or the resident staff objected. The patients liked them and it worked out nicely. Those who object do not belong here. This, especially, is no place for race discrimination or consciousness.

Dr. Pressman hoped that the subject of standardization of positions in each of the centers would be brought up in the Denver conference.

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He said that the Section head should make the decision as to whether he wanted more janitors or more nurses aides within the allocation total of personnel. The Section head has been given the responsibility of operating the section, and he knows best how he can run it and on what kind of a staff. He shouldn't have to fight every little organization just because he wants to make a few changes.

Mr. Noble asked that the field of operation of the Adult Education classes such as the shell flower making, etc. be taken up at the Denver Conference.

Mr. Pratt wanted the problem of the relocation of WRA and the state agencies for foster home placements and kindred organizations taken up at the Denver Conference. To what extent can we use state agencies to handle delinquent, crippled, and handicapped children?

The meeting was adjourned at 12 noon.

Respectfully submitted,

S. Nogami

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Since

Miss Anderson is only stopping in Salt Lake long enough to make her appearance there, her manager stated that she will not be able to come here to Topaz.

The theme for the conference will be "Adventure into a New World Pattern".

The topics to be discussed are: 1) Assimilation, 2) Social aspects of religion, 3) Leadership training in camp as well as on the outside, 4) Minority problems of other people.

Mr. Sanford stated that Washington has cut down the number of people that can be admitted into the auditorium at one time, therefore, some arrangement must be made to have tickets for this conference.

Since there were no announcements, the meeting was adjourned at 12:35 p.m.

Respectfully submitted,

Shizu Ishimaru

WAR RELOCATION AUTHORITY
Central Utah Project
Topaz, Utah

June 23, 1944

COMMUNITY MANAGEMENT DIVISIONAL STAFF CONFERENCE

MINUTES

Those present:

Mr. Pratt	Miss Sundwall	Mr. Kasius
Mr. Nuttall	Miss Stockbrand	Dr. Bane
Dr. Noble	Mr. Hoshiga	Miss Gerard
Mr. Sanford	Mr. Fujita	

The meeting was called to order at 4:30 p.m. in Mr. Sanford's office with Mr. Sanford presiding.

Mr. Sanford said that Mr. Hoffman was going to Washington and if the Section Heads had any problems they wished Mr. Hoffman to present to the Washington Office should be discussed.

Dr. Noble said that he wished to have the approval to teach the following foreign languages at the High School for the coming semester; French, German, Spanish, and Japanese. Administrative Instruction No. 57 regarding foreign languages prohibits the teaching of any foreign language without prior approval from Washington.

Mr. Pratt stated that he would appreciate having the question of transferring the residents to California to be institutionalized brought up.

Mr. Sanford asked the Section Heads to hand in all of the problems they wished to be taken up in Washington by Saturday noon.

Mr. Sanford raised the question of whether or not this time would be more appropriate to hold the regular weekly staff meeting than every Tuesday morning

at 10:30.

Dr. Noble replied that during the summer it would be a good time but after the schools are in session all of the Education Meetings are held on Friday at about this time.

It was decided to hold the meetings for the present every Friday afternoon at 4:15.

The meeting was adjourned at 5:00 p.m.

Respectfully submitted,

S. Nogami