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## MINIDOKA PROJECT

HUNT, IDAHO

### Minutes of the Vocational Training Committee

Meeting of the Vocational Training Committee was held on April 4 in the office of Mr. Pomeroy.

The size, membership, and function of the committee as per Manuel Release No. 46 was discussed. The Committee includes representatives of the Education Section, the Relocation Division, the Personnel Management Section, the Operations Division, and the evacuee. A Representative of the Project Director was designated as an ex-officio member of the Committee.

Mr. Beeson represented the Relocation Section, Mr. F. W. Minnesang, Personnel Section, Mr. Davidson, Operation Division, and Mr. Pomeroy in the absence of Mr. Kleinkopf represented the Education Section.

Method of selecting the evacuee representative was discussed and left to Mr. Pomeroy's decision.

It was decided that the vocational Training Committee meet the last week of each month, and that the specific date within the week to be left flexible.

Progress report of the existing training program was given by Mr. Cutkosky.

Letter of approval and teletype from Mr. Johnson was read on the approval of courses in the following:

1. Truck Farmers
2. Poultry Farmers
3. Electricians
4. Plumbers
5. Cooks and Bakers

In the farm set up the possibility of securing equipment and land allotment was discussed but no decision was reached.

Mr. Minnesang suggested that on adjournment that he and Mr. Cutkosky visit the hospital and present the retraining program to this group.

Meeting was adjourned.



MINIDOKA RELOCATION CENTER  
HUNT, IDAHO

Suggested Agenda

Meeting: Minidoka Voc. Training Com.  
Thursday, April 27, 1944  
12:45 P.M.

Chairman: Mr. Beeson

12:45 - 1:00 Progress Report: Mr. Cutkosky, Supervisor of Voc.  
Training

1:00 - 1:15 What's new: Mr. Johnson, Washington Supervisor of  
Vocational Training Program

1. "Learnership" instead of "apprenticeship".
2. "Guidance Counselor" instead of "Voc. Advisor."
3. Abolishment of all \$12.00 jobs except Learnerships.
4. Learnership found requested for next fiscal year.
  - a. \$3600 per quarter per center
    - (1) To provide each center with  
100 learnerships each quarter  
at the rate A (\$12.).

1:15 - Questions.

1. What is the responsibility at Minidoka of the  
Supervisor of Vocational Training?
2. Should we establish learnerships in the coop-  
erative enterprises?
3. Should high school students engage in work  
experience Voc. courses for which receive  
school credit also be paid?
4. What is the function of the Minidoka Voc. Training  
Committee?
5. What is the responsibility of the Maintenance  
division toward the Voc. Training Program?



Minidoka Project  
Inter - Office Memo

DATE July 3, 1944

TO Mr. Deason DEPT. Relocation Program Officer  
FROM O. F. Cutkosky DEPT. Voc. Training

The postponed Vocational Training Committee meeting will meet on Wednesday, July 5th, from 1:00 P.M. in the Educational Shop Office

SIGNED:

*O. F. Cutkosky*



MINIDOKA RELOCATION CENTER  
HUNT, IDAHO

MEETING: Minidoka Vocational Training Committee  
Wednesday, July 5, 1944  
1:00 P.M.

CHAIRMAN: Arthur M. Kleinkopf

PLACE: Office of Vocational Training Supervisor  
School Shop

AGENDA

1. Progress report. Mr. Cutkosky
2. Clarification of control over O.S.Y.A. shops.
3. Attitude as reflected by Evacuee toward the training program. Mr. Yoshito Fujii.

*Please bring them to the meeting.*



MINIDOKA RELOCATION CENTER  
HUNT, IDAHO

Minutes of the Vocational Training Committee

The meeting of the Vocational Training Committee was held on May 30, 1944 in the Personnel Management Office. Those attending were: Mr. Oscar Cutkosky, Mr. Arthur M. Kleinkopf, Mr. Joseph G. Beeson, Mr. Fred W. Minnesang, Mr. Robert S. Davidson, Miss Helen E. Ammerman, Mr. Yoshitao Fujii and Mr. Ken Yamada. The meeting was called to order by Mr. Minnesang who introduced Mr. Yamada, the evacuee representative of the Vocational Training Committee.

Mr. Cutkosky gave the minutes of the previous meeting, and was instructed to correct them at the suggestions made by various members. He also gave a program report of the last month, and discussed the several suggestions made by Mr. Johnson who made a recent visit to the centers.

It was pointed out that recruits of labor at this time is difficult, and it is doubly hard to recruit learners, in as much as there are 67 vacancies in the engineering section for carpenters, and they will employ carpenters regardless of their skills in order to get their work accomplished.

The committee composed of Mr. Cutkosky, Mr. Kleinkopf, and Mr. Light was instructed to study the possibilities of a Learnership Program of the high school, and instructed to present the recommendation to the committee for action at the next regular meeting. The possibilities of presenting the Training Program to the residents of the center was discussed, and at the suggestion of Mr. Fujii was decided to prepare an article for the Irrigator, and if it was impossible to put in an issue to have the information mimeographed so that all residents could become acquainted with our program and our aims. This mimeographed sheet would be given as wide a distribution as possible in order that all residents could have an opportunity of learning the workings of the Learnership Program. Mr. Yamada, Mr. Cutkosky, and Mr. Beeson were instructed to gather the information and write it in such a manner to be inserted in the Irrigator. The present procedure of the Personnel Section to circulate a list of vacant positions on the project to the council and block commissioners was discussed with Mr. Fujii, who expressed the feeling that it was meeting with success and where more people are being notified of prospective jobs.



The question of allowing clerks and stenographers time off during the day for supervised training was discussed, and it was decided that Mr. Cutkosky, and Mr. Minnesang would discuss the matter with Mr. Kleinkopf and the commercial teachers in order that such a program could be inauguarted. It was the feeling that a place should be made available in the administrative area for those stenographers employed in that area, and facilities of the commercial departement used for stenographers employed in Block 22. Mr. Cutkosky gave the resume of the hours worked on the different types of equipment and the special jobs. The meeting was closed before a discussion could be held on the clarification on the control of the O.S.Y.A. shops.



MINIDOKA VOCATIONAL TRAINING COMMITTEE MEETING

*September 28, 1944*

The meeting was called to order by the Chairman, Mr. Victor V. McLaughlin at 1:30 p.m., September 28, 1944. Those present were Mr. Oscar F. Cutkowsky, Mr. Dan Williams, Mr. Jack Chikata, Mr. Edward Huberman, Mr. William Rawlings, and Mr. Arthur M. Kleinkopf.

The minutes of the last meeting were approved. Mr. Cutkowsky read the monthly report of the high school vocational training classes. In regard to the nurses training classes, he reported that although notices had been put on bulletin boards, in the Irrigator, and announcements made by the Block Managers, there was not one response. He was of the opinion that there was nothing further that he could do. It was suggested by Mr. Williams that perhaps publishing the news in Japanese language would help but Mr. Chikata informed the group that this had perhaps been better taken care of by the announcements in the mess halls in Japanese language. Mr. Williams felt that the reason for older women not participating was that they would not know what to do with their children. Mr. McLaughlin suggested that the subject be dropped until after the people out on seasonal leave returned. He felt that there were many in that group who were interested in joining these classes. It was stated by Mr. Huberman that even if the formal training classes were dissolved if there were anyone interested in getting this training, Miss Rappaport could arrange to give private instructions. It was unanimously agreed that there was nothing that could be done at the present time.

Mr. Cutkowsky next presented the problem of up-grading classes for clerks, typists, and stenographers. He stated that the stenographic need was acute and that there was no question of the need for commercial training classes. In the high school there are 267 students enrolled in commercial classes with two teachers. In addition to that there are 19 clerk-typist students working, giving a total of 35. If we are going to take these 35 and work out a work experience it is necessary that they have supervision. No high school credit will be given unless the girls have proper supervision. At the present time there are 15 girls who want to take commercial training course on the adult level.

It was pointed out by Mr. Williams that there are more vacancies now than what is shown in the chart, accompanied with lot of people in positions for which they are not qualified, and therefore he would like to see some more on-the-job-training given. From the response to the questionnaire he thought it impossible to take care of all those wanting to joining classes. Those interested were



MINIDOKA RELOCATION CENTER  
HUNT, IDAHO

MEETING: Minidoka Vocational Training Committee  
Friday, July 28, 1944  
1:30 P.M.

CHAIRMAN: Mr. Fujii

PLACE: Community Council  
22-5-EF

AGENDA

- A. Progress Report: Mr. Cutkosky Voc. Training Supervisor
- B. Determination of trade training courses in high school.
  - 1. W. R. A. Administrative notices and handbook releases.
  - 2. Anticipated student demand. Mr. Fogarty and Mr. Harker.
- C. Critical appraisal of State Administrative courses through funds allocated by the U. S. Office of Education. Mr. Rawling
- D. Program Report to Mr. Johnson by Sept. 1st. What should it include?



MINIDOKA RELOCATION CENTER  
HUNT, IDAHO

Minutes of the Vocational Training Committee

The postponed meeting of the Vocational Training Committee was held July 5, 1944 in the Office of the Vocational Training Supervisor. Supt. A. H. Kleinkopf acted as chairman of the meeting. All members of the committee were present. Mr. J. C. Beeson representing the Relocation Section, Mr. Fred Minnessing the Personnel Section, Mr. R. S. Davidson the Operation Division and Mr. Fujii chairman of the Community Council representing the evacuees.

The minutes of the June 5, 1944 meeting were read and approved.

Mr. Cuthosky gave the monthly report as submitted to the Reports Officer. In connection with this report difficulties in securing adequate instructors was brought up for cook and bakers class. This being an older group an evacuee must be found that only has the necessary skill and is interested in imparting his skill to others, but also must be bilingual. This group while a trade class can incidentally be a motivation for the better understanding of the English language. Mr. Beeson brought out that excellent cooks were reluctant to accept desirable Relocation positions because applicants considered themselves uninformed to prepare American dishes.

Voted that Mr. Cuthosky submit a request to Washington for permission to include Vocational Office Practice course in the Learnership plan. Voted that this be put into operation with Mr. Cuthosky to prepare the course requirements.

There was a discussion as to the feasibility of obtaining an evacuee teacher to carry on the evening office Vocational courses practice preferably with a college background.

Mr. Cuthosky reported on recent trip to Heart Mountain for observation of Vocational courses offered there.

Mr. Fujii stated there is a misconception on the part of evacuees as to the plan and purpose of the Learner courses. Some of them felt it was a plan of reducing wages from the present level to \$12.

There were only 2 or 3 applicants for jewelry repair and shoe repair. It was suggested these applicants might work under the supervision of the Community Co-op. However, doubt was expressed that sufficient tools would be available, as all tools are owned by individual who would be loath to share them because of the difficulties in making replacements. Mr. Fujii agreed to report at the next meeting on the attitude of the Co-op relatively to the sharing of tools.

These minutes to be presented to the next monthly meeting for approval.



To Joseph Beeson  
Relocation Officer

MINIDOKA RELOCATION CENTER  
HUNT, IDAHO

MEETING : MINIDOKA VOCATIONAL TRAINING COMMITTEES

MONDAY, AUGUST 28, 1944  
1:15 P.M.

CHAIRMAN: MR. WM. RAWLINGS, ACTING ASS. PROJECT DIRECTOR

PLACE: HOSPITAL CLASS ROOM

AGENDA

- A. Progress Report; Mr. Cutkosky, Voc. Training Supervisor.
- B. Establishing of Apprentices<sup>Nurses</sup> Aid,  
Josephine Rappaport, Chief Nurse.
- D. Discussions.



MINIDOKA RELOCATION CENTER  
HUNT, IDAHO

VOCATIONAL TRAINING

The meeting was called to order by Chairman, Mr. Y. Fujii at 1:40 P.M. on July 28, 1944, in the Council Chamber, 22-5-EDF.

All members were present: Mr. Minnesang, Personnel Section; Mr. J. G. Beeson representing the relocation section; Mr. A. M. Kleinkopf, Sup't of Education; Mr. William Tawlings, Asst. Project Director in charge of Operations; Mr. Cutkosky, Voc. Training Supv.; Mr. J. Fogarty, Acting High School Principal; Mr. R. Harker, Assistant Principal and Mr. Fujii.

The chairman asked for approval of the minutes of the previous meeting. Mr. Minnesang made a motion that the minutes stand approved. Mr. Beeson seconded the motion and it was carried unanimously.

Problem A

Mr. Cutkosky gave the progress report as follows: In the Electrician group we have our full enrollment of five with two men approved for entry who will be assigned as soon as the two certified for employment are transferred to the operating electricians which will be on the 1st. of the month.

The newly formed cler-steno classes have an enrollment of 12, of these nine are under the supervised apprentice plan while three are already employed and hence are being paid by the employing division. Otherwise these three are under the same supervisor as the apprentices.

In the Carpentry we have organized an supervisal apprentice group of 5 who deserve regular construction carpentry rather than the farm carpentry taught by the State Administrative course. An agreement has been reached with the Engineering Division and the Placement Department of the Personnel Section, providing for a more even flow of novices through Learnership courses to construction jobs.

In the poultry and truck farming group Mr. Rawlings expressed himself as pleased with the cooperation shown by his foreman and the apprentices.

In the group in Warehouse #18 the O.S.Y.A. classes are gradually being withdrawn to A. Farm tractors B. General Farm Machinery. The Truck and Automobile instruction to be left to the class under Mr. Mass.

*Bring these minutes to meeting*



Mr. Cutkosky stated that there was an immediate need of teachers for the commercial class and cooks and bakers class. For the commercial classes, there was still the problem of acquiring the services of an evacuee to help until the 15th. of August. Mr. Rawlings inquired why the cooking and baking classes were of such major importance, and it was stated that there were more requests for cooks and bakers outside the project, and the experienced cooks and bakers here hesitated to go because there were no replacements.

A statement was made as to the necessity of obtaining a Caucasian cook to teach American cooking, since capable evacuee cooks would be relocating.

Mr. Cutkosky mentioned that although the vocational classes would help center employment, the aim was to prepare residents for relocation.

A suggestion to use the Caucasian Mess Hall for an experimental kitchen came from Mr. Fogarty. Mr. Beeson, then asked what arrangements for vocational programs had been made. No definite plans had been formulated as to facilities.

A surveying of what had been done regarding facilities, was suggested by Mr. Kleinkopf.

The status of Mess Hall 23 was declared uncertain. It was agreed that this problem should be presented to Mrs. Corkell, as she is in charge of the Home Economics Department.

Mr. Rawlings made a motion that the Committee continue to study the problem of obtaining a dining hall. Mr. Beeson seconded the motion, and it was unanimously carried.

Mr. Beeson moved that Mr. Cutkosky make out a justification to be to Washington D. C. to secure a Caucasian instructor for the cooks and bakers class. It was seconded by Mr. Minnesang and carried unanimously.

### Problem B

Mr. Cutkosky read from the Handbook and checked over the list of courses that could be offered to the residents by the committee.

A report on enrollment in vocational classes was given by Mr. Fogarty. It was found that there was quite a drop in the enrollment for Vocational Agriculture class this year, as compared to last year's enrollment. The heaviest enrollment was in the commercial classes. Mr. Cutkosky expressed his desire to know what was holding up the enrollment in the agriculture class. He wanted to know whether it was due to teaching methods. Mr. Kleinkopf said that there had been no attempt to sell agriculture courses to the students. In some cases, unwise guidance caused poor enrollment. It was stated that instructors influence the students, and that the students have discontinued because they have become discouraged about inadequate supervision. Suggestions were applied to carpentry and agriculture classes.



"A large number are in commercial classes, because they are sure that they will get jobs," remarked Mr. Fogarty.

"Enrollment does not depend on instructors," was Mr. Outkosky's personal opinion, "because there has been a constant change of commercial personnel."

Mr. Rawlings' comment on the shortage of enrollment was, "--it is only a natural trend on the part of young folks to shy away from farming because it is hard work. It is not always an 'eight to five' job."

### Problem C

"Concerning vocational courses, as they have operated up to the present time from the standpoint of the operation of the project and the relationship to the Operations Division, we have had a lot of practical service from these groups," Mr. Rawlings stated, "I believe that vocational training is a source of getting things done as well as training. Nevertheless, it is the practical attitude. We have countless requests for construction of billboards or cupboards, speaking now of carpentry class. Lathough it is minor in compaison to big constuction jobs, it takes time and manpower. Sub-contract those types of jobs to teacher in charge of the lasses, as material on which to train students toward making practical objects." Mr. Rawlings further Declared, "the farm machinery class, during the past season, practically did all of the repair work on the tractors and on farm machinery. Certainly, a lot of production was done."

Mr. Outkosky was asked by Mr. Richardson to make a report of him of the number of people who are employed outside the project in the field for which they were trained in the vocational courses here, and the extent to which they were using their training.

Mr. Beeson made a motion to include the report of the summary of jobs during the period of March 15 to July 15, with the minutes. This was seconded by Mr. Kleinkopf.

### Problem D.

Taking pictures and giving pictorial narrative reports on all educational programs to be sent to Mr. Johnson, was suggested by Mr. Outkosky. It was reported that Mr. Aoree was producing quite a report to be used in this project.

Mr. Minnesang opened discussion on the possible shortage of Nurses' Aides at the Project Hospital. It was believed that about thirty-five girls, working temporarily, would return to school in the fall. He agreed to go with Mr. Outkosky to see the Head Nurse at the hospital to obtain further details about this matter.

In connection with apprentices, Mr. Fujii mentioned Mr. Hatate's opinion about using apprentices in the Co-op. He felt that they may give unsatisfactory service to the customers, due to the fact that there were no available tools to be used, and that the space was limited.

"Tools and equipemnt, for instance in shoe and jewelry repair shops.



are very hard to replace. If they are damaged by apprentices, the owners of such tools would be reluctant to let others use their tools. The co-op is willing to cooperate with vocational classes, but facilities are unavailable," Mr. Fujii said.

Mr. Rawlings expressed, "I would like to have the Committee consider at some early date the matter of vocational training in relation to production in fields of farm machinery and auto mechanics—I want to know the general procedure in the two classes."

Concerning the allocation of equipment, space, and personnel for the farm machinery and auto mechanics, Mr. Cuthosky's suggestion to Mr. Rawlings was that the two of them get together, making a report and submitting it to the Committee for future discussion.

Meeting was adjourned at 3:15 P.M.



MINIDOKA RELOCATION CENTER  
HUNT, IDAHO

VOCATIONAL TRAINING REPORT

The regular monthly meeting of the Vocational Training Committee was called on August 28, 1944, Mr. Wm. Rawlings, Ass't Project Director (Operation) acting as chairman. Members present were Mr. Fred Minnesang, (Personnel Technician), Mr. Joseph Beeson, (Relocation Officer), Mr. Yoshito Fujii, (Chairman of Community Council), Special Representatives were Miss Josephine Rappaport, (Chief Nurse) and Mr. Jack Chikata of the Community Council Hospital Committee.

The minutes of the previous meeting were corrected and approved. It was the expressed opinion that learnerships could be helpful in establishing better work habits on the project. The view was expressed that students being motivated by the desire of helping themselves could do much toward doing those tasks in which an urgent labor demands now exists. The work performed by the learners is essential to their education, yet the actual tasks performed are important to the project. Mr. Rawlings stated that book learning is not as good as learning through experience. It is more practical and we need the help of these people. Mr. Beeson pointed to a letter received from one of the relocatees, "The most difficult adjustment of the evacuee on relocation was the problem of breaking away from the work habits acquired while on the center." Mr. Cutkosky pointed out that the work performed by the learners while important to the center should be for the purpose of securing practice in a particular skill and must be correlated with the course of study. This is important lest we again meet the criticism that learnerships are established for the purpose of reducing the wage scale from \$16 to \$12 rate. To make our learnership more effective, the learners must feel that they are receiving something which is far more important to them than the difference in the wage scale. With this understanding all members agreed with the motion of policy, as presented by Mr. Rawlings.

Miss Rappaport presented an outline of the nurses aide course of study, together with the aim of the same. Mr. Fujii pointed out that more hours of ethics should be in the course since that was the one thing most lacking now in the hospital. Discipline and behavior in our hospital being one of the things which is most conspicuous for its absence. Miss Rappaport replied that one hour as shown in the outline was the purpose of orientation, certainly this factor needed repetition throughout the course.



MINIDOKA RELOCATION CENTER  
HUNT, IDAHO

MEETING: MINIDOKA VOCATIONAL TRAINING COMMITTEE

THURSDAY, SEPTEMBER 28, 1944  
1:30 P. M.

CHAIRMAN: MR. JOSEPH BEESON

PLACE: MR. BEESON'S OFFICE

AGENDA

- A. Progress Report- Mr. Cutkosky.
- B. Up-Grading Classes For Clerks, Typists, and Stencographers.
- C. Establishing of Learnership in Watchmaking.



Mr. Beeson made a motion that we make every effort to get the course outlined by Miss Rappaport under way. Motion was carried unanimously.

Mr. Minnesang moved that Mr. Fujii, Mr. Chikata and Miss Rappaport meet at 7 o'clock on the evening of August 29, with the hospital and the welfare committee of the community council for the purpose of securing recruits for the course.

The meeting was adjourned at 3:10 p.m.



MINIDOKA RELOCATION CENTER  
HUNT, IDAHO

VOCATIONAL TRAINING COMMITTEE MINUTES  
October 31, 1944

The regular monthly meeting of the Vocational Training Committee was called to order by the chairman Mr. Fred Minnesang (Personnel Technician).

Those present at the meeting were Mr. V. McLaughlin, Acting Relocation Officer; Mr. E. Huberman, Ass't Project Director (Community Management); Mr. O. F. Cutkosky, Vocational Training Supervisor; Mr. Jack Chikata, Chairman of the Education Committee; and Mr. A. M. Kleinkopf, Superintendent of Education.

The minutes of the previous meeting were read and approved as read.

The progress report for the past month was given by the Vocational Training Supervisor. The number of students enrolled and the rest is given in form WRA #245 and in the supplementary learnership report.

Mr. Chikata reported on his meeting with the co-op board. Mr. Kikuchi is willing to furnish his own tools and instruments to teach a class, but it was thought best not to antagonize the Co-op by taking Mr. Kikuchi from them until they are able to fill his place. It was agreed upon by all to let the watch repairing subject stand.

The Commercial night classes conducted by Mrs. Long and Mrs. McIntyre were discussed. The registration was very successful and is now closed to further enrollees until the next term. The students, upon graduation, will receive a WRA Vocational Training Certificate or a Gregg Certificate. The Gregg Certificate is preferred by the students.

The curtailment of project activities and its effect on the training program was the last subject to be discussed. It was thought that because no new construction work was contemplated on the project that the training in this field would be affected. The opinion was that training for relocation needs would still be important and the opportunity for acquiring this training should be given regardless of the projects needs. Mr. McLaughlin called attention to several former students that were making good in their trade, one of them recently terminated from the OSYA classes receiving \$1.50 an hour as a machinist.

A motion was made and seconded that the meeting be adjourned.



Minidoka Relocation Center  
Hunt, Idaho

-: Minutes ;#

The regular monthly meeting of the Vocational Training committee was called to order by chairman Mr. Beason. Mr. Joseph Beason having resigned his position as Relocation Officer Turned the chair over to Mr. McLaughlin, Ass't Relocation Officer, Those present were Mr. O. F. Cutkosky Vocational Training Supervisor, Mr. Dan Williams Ass't Personnel Officer, Mr. Jack Chikata Chairman of the Education committee, Mr. Arthur Kleinkopf Superintendent of Education, Mr. Wm Rawlings Ass't Project Director (Operations) Mr Edward Huberman ass't Project Director ( Community Management).

The minutes of the last meeting were approved as read. Mr. Cutkosky gave the monthly report. In regard to the nurses training classes he reported that although notices had been put on the bulletin boards, in the Irregator and announced by the Block managers there has been no response, He was of the oppinion there was nothing further that he could do. It was suggested by Mr. Williams that publishing the news in the Japanese language would help. Mr Chikata informed them that this had been taken care of the announcement in the mess halls in the Japanese language. Mr. Williamsfelt that the reason for older women not participeating was because thy would not know what to do with their children. Mr. Mc Laughlin suggested that the subject be dropped untill after the people out on seasonal leave returned. He felt that there were many in that group who were interested in joining these classes. Mr. Huberman stated that even if the formal training classes were dissolved if there were any one interested in geting this training Miss Rappaport could arrange to give private instructions. it was unanimously agreed that there was nothing that could be done at the present time.

Mr. Williams presented the problem of upgrading clerk, typist and stenographers. At the present time he had requests for some 30 in these positions that could not be filled. Given any assurance of having their requisitions honored many more requests would be made With this shortage of help many are employed who ill prepared. A survey was made by him to show the extent of cooperation toward an on the job training program by the office managers and the employed. More enrolled then could be taken care of at one time. Mr. Cutkosky stated some 15 not now employed had registered their desire for this type of training. It was his recommendation that an appointed personnel be secured on the Sp rating to teach three hours daily in the high school and three hours daily with this adult group. At the present time the the two high school teachers in commercial subjects are carrying a full teaching loadof six classes each, in which some 265 students are enrolled. Some 35 high school commercial students are now working on the project, on a work experience bases with little or no supervision. The State High School inspector Mr. Conde recommended that no high school credit be given for this type of work unless it is properly supervised. Mr Williams stated that after an exhaustive search no evacue could be found for such a position. Mr. Huberman stated that there is a real need for better utilization of manpower and development of better work habits. as far as securing additional personnel at the present time would be out of question. Mr. Kleinkopf suggested that one of the



high school teachers might be able to put in an hour or two each several nights a week if given compensatory time.

Mr. Outjosky brought up the subject of Mr. Kikuehi offering to give instruction in watch repairing. Mr. McLaughlin stated that from a relocation standpoint watch makers and fine instrument repairmen could be placed without any difficulty. The committee suggested that Mr. Chikata being a member of the cooperative should take this matter up with the cooperative board less we be criticized for pirating their help or of running a watch repair unit in competition with them. Mr. Chikata agreed to do this.

The meeting adjourned at 3 o'clock. It was understood that Mr. Fred Mannesang would be the chairman of the next monthly meeting to be followed by Mr. Kleinkoph.



MINIDOKA RELOCATION CENTER  
Hunt, Idaho

VOCATIONAL TRAINING COMMITTEE MINUTES  
November 30, 1944

The Vocational Committee met at 1:30 in 23-11-AB November 30, 1944 for its regular monthly meeting.

Those present at the meeting were Mr. Fred Minnesang, Personnel Technician; Mr. Jack Chikata, Chairman of the Community Council Education Committee; Mr. A. M. Kleinkopf, Superintendent of Education; Mr. William Rawlings, Assistant Project Director (Operations); Mr. Arthur Ficke, Agricultural Teacher; Mr. Ray Parker, Assistant Principal of the High School; and Mr. G. F. Outkosky, Vocational Training Supervisor.

The minutes of the previous meeting were approved as read. Mr. Outkosky gave the statistical figures on enrollment as given in the regular monthly report forms. A full report for the thirteen week period of State of Idaho administered courses was given. The report on the High school vocational agricultural work was given by Mr. Ficke. Mr. Outkosky said that they had hoped to accomplish two things in the agricultural class; the first was to give an understanding of the major importance of farming in the Western states and the dependence of the war effort on farm production, and the second is how the war food production at Minidoka could contribute to the war effort.

Mr. Rawlings told the committee that there would be much surplus farm material this coming year. This would make it possible for the school to acquire material and to farm its own unit in the summer of 1945. Mr. Ficke was instructed to draw the plan to be presented at a future meeting.



Mr. McLaughlin  
Relocation Officer

MINIDOKA RELOCATION CENTER  
HUNT, IDAHO

MEETING: MINIDOKA VOCATIONAL TRAINING COMMITTEE

THURSDAY, NOVEMBER 30, 1944  
1:15 P. M.

CHAIRMAN: A. M. KLEINKOFF, SUPERINTENDENT OF EDUCATION

PLACE: 23-11-AB

AGENDA

- A. Progress report-Mr. Cutkosky
- B. Change in project activity and its effect on High School Vocational classes in Agriculture and Carpentry. Mr. Wm. Rawlings, Ass't Project Director (Operation).



## ENROLLMENT REPORT

	BOYS	GIRLS
Voc. Home Ec.	18	22
Voc. Tailoring		24
Shorthand, Adv.	1	12
Shorthand, Beg.	1	45
Dist. Oc.	11	17
Bookkeeping	16	24
Voc. Elect.	26	
Auto Mech.	27	
Agriculture	54	17
Mech Dr.	50	
Voc. Carp.	19	

Gloria Aguayo  
Attendance Clerk



Mini

## POST HIGH SCHOOL VOCATIONAL TRAINING REPORT

### INTRODUCTION

Vocational training was inaugurated at the Minidoka Relocation Center in , and has continued to the present date. This training has been offered in the high school as an integral part of the curriculum and in special courses established for adults beyond high school age. This report deals only with the post-high school courses.

The post-high school vocational training program at the Minidoka Center has had three principal objectives:

1. Relocation.

The technical and manual skills developed in vocational training classes have been and are direct aids to relocation, for they enable students to secure jobs outside the center and tend to break down their fears of future unemployment. Since this is true, the vocational training program has been geared to meet current job opportunities as outlined by the relocation office.

2. Assistance to the Operation of the Project.

Vocational training classes have made a direct contribution to the operation of the center by constructing necessary materials, performing tasks of maintenance and repair, aiding in food production, and training students for service positions. These functions have necessitated close cooperation with the operations division for the planning and conducting of the program.

3. Leisure-Time Occupation.

Some of the students who have attended vocational training classes have been unable, either through age, physical ability, or lack of aptitude, to achieve the technical ability necessary to secure and hold a regular skilled job. Nevertheless, it has been the policy of vocational training to maintain them as students rather than add them to the center's unemployed.



COURSEWORK

Courses designated C.S.Y.A. were supported by the State of Idaho Board for the War Food Administration.

1. Accounting.

This was a course offered for students planning to major in commercial work in college or to attend business school. Classes were held twice a week.

2. Auto Electric Systems. (C.S.Y.A.)

These classes were held in conjunction with the auto mechanics work. Students learned how to check generators, regrind and rewire armatures, install wiring harness on motors, rebuild batteries, and wire head-, tail-, and stop-lights.

3. Auto Mechanics. (C.S.Y.A.)

In these courses students were taught major overhauling of trucks, passenger cars, and pick-up trucks. They learned such techniques as rebering blocks; regrinding crank shafts and pistons; installing new pistons, rings, and pins; and overhauling transmissions and differentials. No texts were used, but lectures were given regularly by the supervisor of the project motor pool and other qualified persons. Students spent 33 hours per week in these courses, which were held in a special shop established for this purpose. Many of the students trained in auto mechanics were able to secure positions in this field outside the center.

4. Bookkeeping.

This course was designed to aid students who intended to take further business training after relocation and to provide skilled employees for project offices. The text used was Twentieth Century Bookkeeping by Carlson, Frickett, and Forkner. Classes were held twice a week.

5. Electricity. (C.S.Y.A.)

This was an "on the job" type course, which performed useful repair and maintenance functions for the project electric system. Instruction was offered in house wiring, pole line construction, transformers, power wiring, electric motor repair, and refrigeration.



6. Farm Carpentry. (O.S.Y.A.)

Since the students in these courses were almost all lapsed, no printed teaching materials were employed. Classes were held in the high school shop for 30 hours every week. Instruction was offered in the use of hand tools and power machinery. These courses contributed much to small building construction for the project--portable hog houses, chicken houses, brooder houses, feeding troughs, an onion cellar, farm gates, and wooden parts for farm machinery.

7. Farm Machinery Repair and Maintenance. (O.S.Y.A.)

These courses were held in the auto mechanics shop, and students were required to attend classes for 30 hours each week. They were taught the overhauling and maintenance of such heavy equipment as tractors, caterpillars, and stationary engines. The principal jobs they performed were the installing of new sleeves, tracks and rings, and the overhauling of fuel pumps, rollers, and clutches.

8. Motor Tune-Up. (O.S.Y.A.)

These courses were offered in conjunction with auto mechanics. Operations covered included the adjustment and installation of valves and points, testing of coils and condensers, cleaning and spacing of spark plugs, checking of timing, adjustment of clutches and brakes, and the overhauling of carburetors. Students were required to spend 30 hours per week in classes.

9. Poultry and Dairy Husbandry. (O.S.Y.A.)

The subjects treated in these courses were breeds, feeding, culling, incubation, brooding, and housing. Teaching materials used were bulletins from the United States Department of Agriculture, agricultural colleges, and extension services. Classes met two to three times a week for three hours per period. Some experimental work was done with actual poultry specimens, but none with cattle.

10. Shorthand.

The objectives of these courses were to train stenographers for positions outside the center and to provide office employees for the project. Classes were established



for beginning, intermediate, and advanced students. They were taught by the regular high school commercial teachers. Classes met once to three times per week. Gregg shorthand manuals were used as texts.

11. Typing.

The typing courses aimed at preparation for post-relocation jobs and project employment. They were offered for students at three levels of achievement: beginning, intermediate, and advanced. Classes were offered from once to three times per week. The high school commercial teachers who conducted shorthand courses likewise taught typing. The text used was Twentieth Century Typewriting by D. D. Les-senberry.

12. Truck Farning. (O.S.Y.A.)

These courses were concerned primarily with crops produced in the Pacific Northwest. Teaching concerned preparation of seed ground, fertilizing, rows, harvesting, insects and diseases, hot beds and cold beds, weeds, soils, crop rotation, and irrigation. Classes met two to three times per week, with class periods of three hours. Teaching material included publications of the United States Department of Agriculture, agricultural colleges, and extension services.

13. Welding. (O.S.Y.A.)

Welding courses were offered along with auto mechanics, students often taking both courses at the same time. Arc welding was taught by practice on heavy equipment such as caterpillar tractors, drag lines, and carry-all scrapers, while acetylene welding was done on brake rods, frames, gas carbeurators, and other parts.



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Minidoka Relocation Project  
Hunt, Idaho

January 27, 1944

Mr. Stanley S. Richardson  
State Board for Vocational Education  
309 State House  
Boise, Idaho

Dear Stanley:

I had a very satisfactory talk with Mr. Sherman when he was here. We were both pleased to find that there was very little, if any, loss of equipment in our Auto Mechanics class. We now have a tool room and a tool room attendant in charge of our tools, so I feel there should be no need for further worry about them.

The application blanks for the farm machinery repair course, you referred to in your letter of January 20, were intended for an extra farm machinery repair course. For this reason no teacher's name could be listed because we didn't know whether or not the course would be approved. Remember in your letter of January 4 you asked me to apply for such a course. We will be able to get it underway in the near future, since we now have abundant space and plenty of interest among the residents.

I would not have called you in regard to Mr. Talley's check except that he was hard up for money at the present time. He was recently discharged from the army and is having some difficulty in meeting some of his debts. If the checks could be addressed to the vocational teachers at their home address in Jerome rather than to my office, they would receive them a few days earlier.

Very truly yours,

H. L. Stafford  
Project Director

By  
Jerry J. Fogarty  
Adult Education Supervisor