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WAR RELOCATION AUTHORITY

Budget Bureau No: 13-R039  
Approval Expires: 1/20/45

Month Ending July 1943

Monthly Report

BUSINESS ENTERPRISE

Center Gila River

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

Refer to attached sheets, page 1.

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

Refer to attached sheets, page 1, 2, and 3.

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\*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (1) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)



C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also here the activities of the Membership Committee during the month.)

Refer to attached sheets, pages 3 and 4.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

Refer to attached sheets, page 4.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

Refer to attached sheets, page 4.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

No matters pending in Washington office.  
Submission by Washington of devices successfully used on other projects to further educational program.  
Merchandise availability information.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

127	11/12 Doz.	Hats	\$3,119.06	9 months
461	Pcs.	Pails	622.35	7 months
50	Pcs.	Toys (U.S. Travelers)	380.00	8 months

2. Report on services started or discontinued this month, with comment.

None

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

Patronage Refunds initial declaration to be paid fully by issuance of interest bearing certificates of indebtedness--no cash payment.

No notes payable within next 60 days.

Current Accounts Payable about \$15,000 with ample cash to meet.



I. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS:

A. COMMITTEES:

1. Business Services Committee
  - a. Consulted with Dr. Collier and rejected Community Activity's proposal that Co-op operate spectrochrome therapy, chiropody, etc.
  - b. Consulted with Transportation Division and rejected administrative officer's proposal that Co-Op handle freight and express.
  - c. Has dressmaking proposal under advisement.
  - d. Assured Community Activities Division of willingness of Co-op to assist with their program to handle recreational activities on cooperative basis.
2. Business Management Committee
  - a. Took steps to reduce photo service costs about 50% by having Co-op perform complete service other than actual photographing.
  - b. Investigated cost of fish complaints and found mark-up reasonable, though costs are high due to freight, ice, etc.
  - c. Recommended rationing of shoe repairs be discontinued where materials were not needed to effect the repair.
  - d. Advised with Patronage Refund Committee.
  - e. Recommended two buyers be sent to Midwest to buy up to \$50,000.
3. Patronage Refund Committee
  - a. Prepared formula for distribution of "net savings" to patrons for period prior to cash register receipts issuance on basis of residence plus average monthly expenditures of second period in relation to total expenditures of first period by months.
4. Inventory Committee
  - a. Inventory Committee assisted with year end inventory and checked results.
  - b. Assisted with July inventory.

B. CO-OPERATIVE EDUCATION PROGRAM:

The organization of a community Educational Program is making progress. The attached charts will illustrate the methods being used. (Exhibits 1, 2, and 3)

1. Functional Chart of Educational Program

The forty-nine delegates were contacted individually by the evacuee Educational Advisor and W.R.A. staff representatives and the program explained



them in detail. Most delegates are issued with a limited command of English and therefore, not anxious to take the responsibility of conducting meetings in English. They were asked to choose two people from their blocks who would act as block representatives, these representatives to be of the proper attitude and ability and to have an interest in community service. Next, for the purpose of group discussion the community was divided into eight sections. (See chart of Sectional Divisions--there will be about fifteen persons to the section.)

At this point the Educational Committee is conducting meetings with the representatives of each section for the purpose of explaining the proposed setup in detail. Each section group will elect from among themselves a Sectional leader and a Secretary. The eight Sectional leaders will form an advisory group to assist the Educational Committee in lining up a program of action designed to meet the needs and interests of the members.

An intensive program of study will be carried on by this advisory group and the Educational Committee along lines planned to give the best results in the shortest possible time. Each Sectional leader will hold at least one meeting a week with his section representatives and with the assistance of the Educational Committee or any of his colleagues, will develop a leaders' training group.

As soon as the representatives feel confident of their ability to lead a group, they, in turn, will go back to their blocks and organize block discussion groups.

2. Newspaper
  - a. The Gila Co-op News is now a regular weekly publication.
3. Contacts
  - a. The Educational Committee has established contact with practically all the important Co-ops in America. Their quick response in information and pamphlets has been the basis for the source material used in developing pamphlets.
4. Movies
  - a. The Co-op League is considering a monthly rate for films ordered to be used in the sections.



5. News Clipping Agency
  - a. The Educational Committee has recently subscribed to Allen's Press Clipping Bureau of Los Angeles for current news of Co-ops all over America.
6. Library Sections
  - a. Canal and Butte libraries have opened a section for Co-op material. Up-to-date pamphlets are available at present and a select list of books has been ordered.
7. High School Co-op
  - a. The High School Students have approached the Co-op with the idea of the Co-op helping the students set up a Junior Co-op for the sale of articles manufactured by their arts and crafts classes. Students have agreed to enter the Educational structure as the ninth Section. A program of study will be worked out by their representatives and the Educational Committee.
8. Educational Material
  - a. Quantities of material have been ordered from Co-op League, several Co-op newspapers have been subscribed to, a selected list of books ordered for supplementary reading by the leaders.

#### CONCLUSION:

Results achieved over the next month will make possible an accurate evaluation of this program.

#### C. MEMBERSHIP MEETINGS:

1. Membership Meetings
  - a. Block membership meetings held.
  - b. Proposed amendments to Articles of Incorporation ratified.
  - c. Monthly reports given.
2. Congress of Delegates
  - a. Meeting held on July 31st.
  - b. Amendment to Articles of Incorporation ratified.
  - c. Monthly reports given on following:
    - (1) financial report for June
    - (2) legal reports
    - (3) effect of Arizona State's House Bill #187 on purchase of goods in Arizona
    - (4) patronage refund
    - (5) Personnel reduction
    - (6) appointment of new General Manager
    - (7) appointment of new Board Member.
    - (8) issuance of cash register receipts from all service departments.



### 3. Board Meetings

- a. Trustee of Community Trust Fund's request for \$300 approved and cancelled after W.R.A. advanced it.
- b. Appointment of new General Manager.
- c. Approved sending of two buyers to Midwest
- d. Reports made on extensive educational program.
- e. Financial reports for June made.
- f. President and Secretary authorized to execute Memorandum Agreement for Office Equipment and Transportation Service between Co-op and W.R.A.
- g. Two proposals for computation of patronage refunds submitted for consideration.

## II. RELOCATION:

General Manager who was Enterprises' first employee and who carried project I. No. 1 left for Cleveland, Ohio. No job.

Chief Cashier, since inception of Co-op; his first assistant; our most recent Chief Accountant; and one of the original employees left for Chicago—all seeking jobs. Numerous others are preparing for relocation.

## III. PROBLEMS:

Our perpetual problem seems to be shortage of available accountants. The result has been a continuing tardiness of monthly financial statements although the records have been kept up to date so management could dig out required information.

New Manager more familiar with accounting methods than was previous manager. Treasurer is actively participating in report preparation and in cash accountability so anticipate improvement.

Arizona House Bill #187 hinders Arizona purchases. Superior Court has declared the Act unconstitutional but vendors waiting an appeal to Arizona Supreme Court which should be acted upon about December.

Merchandise shortage. Attempted solution being made by short term leave to Evacuee purchasing agents.



FUNCTIONAL CHART OF EDUCATIONAL PROGRAM

Each Co-op delegate chooses two representative from his block.

Block representatives organized into 8 sectional groups.

Meeting of 8 sectional groups of representatives by sections to elect.

I Sectional leader

II Secretary

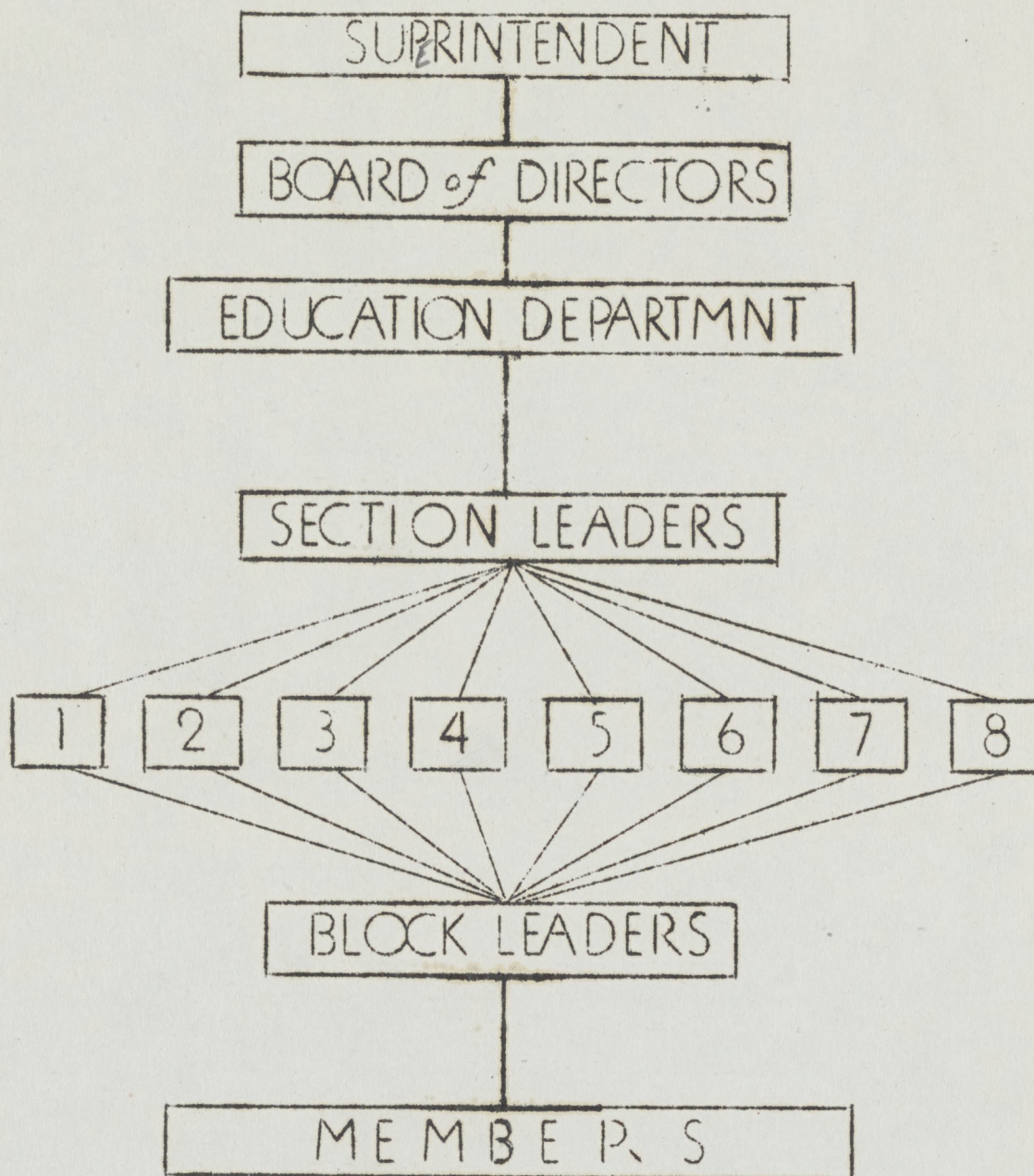
Regular meeting of advisory group composed of sectional leaders and Education Chairman to study co-operation, plan educational program, and learn technique of group leadership.

Regular meetings of section leaders with their section representatives in study group to pass ideas as gathered from their discussions with Educational Committee and to study approved material.

Best manner of organizing block members to be decided by the leaders of the sectional group.



LA RIVER COOPERATIVE ENTERPRISES, INCORP.  
RIVERS, ARIZONA  
EDUCATIONAL PROGRAM



EDUCATION DEPARTMENT

Chairman: Ken Kitasako  
Committeemen: Harry Kono, Yuhei Oshima, Yoriyuki Sato

DUTIES

1. To coordinate the work of sectional leaders.
2. To assemble and to furnish material for study groups.
3. To arrange for lectures, panel discussions, forums, coop movies and other recreational programs.

SECTION LEADERS

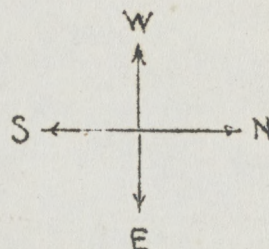
Canal: Sections 1, 2, and 3  
Butte: Sections 4, 5, 6, 7, and 8

DUTIES:

1. To act as advisory committee with the Educational Chairman on matters pertaining to policy of the educational program.
2. To act as chairman of their respective sectional study groups.
3. To become thoroughly familiar with the technique of successful study group leadership on the coop principles through regular meetings with the Educational Committee.



# BUTTE



33	34	45
32		44
31	36	HIGH SCHOOL



60	61	72	73
59			74
58	63	ADMIN.	

HOSPITAL

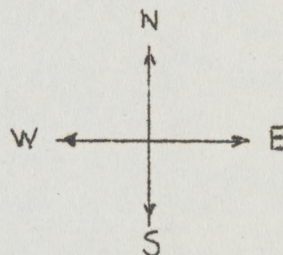
30		
29		ELEM SCHOOL
28	39	40

46	51	52
47		
48	49	54

ROAD TO CAMP 1

57	64	WHSE.
56	65	WHSE.
55	66	WHSE.

# CANAL



FIRE DEPT. ADMIN.

ROAD TO CAMP 2

9	8	7
10		
27	26	25

6		4
SCHOOL AREA		
24	23	22

3		
16		
21	20	

HOSPITAL  
WHSE.  
WHSE.

\* LARGE NUMERALS DESIGNATE SECTIONS  
SMALL NUMERALS DESIGNATE BLOCKS

Section for Co-op Education



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Monthly Report

Month Ending Aug. 1943BUSINESS ENTERPRISECenter Gila River

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

1. The Auditing Committee on the annual financial report at the end of the fiscal year ending June 30, 1943 was appointed at the Board meeting held on the 25th of August.
2. The Merchandising Committee began an intensive investigation on the quantities and types of inventories carried.
3. The Management Committee resumed working on the establishment of the dry-cleaning plant. It is expected that it should be in operation within one month.

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

Regular weekly meetings of the study groups were held throughout the month of August. Five study groups met regularly, and one night every week, the section leaders, one from each section, met with the education chairman to go over the material for the next weekly meeting.

There has been no attempt made to organize additional study groups at this time. Reason is because of the feeling of uncertainty and anxiety over the impending segregation. Also, relocation is making inroads into the source of potential study group members.

Plans are made for a rally of all the study groups. A co-op movie "Here is Tomorrow" has been arranged for this rally. Speakers and local talents are also featured on the program.

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C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also here the activities of the Membership Committee during the month.)

Please refer to the attached sheet.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

Seven of the Co-op employees relocated during August to outside jobs in the Middle West.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

Dry-cleaning plant pending owing to difficulty procuring necessary materials under Arizona House Bill #187. Plans made to open this enterprise during September. No other major problems.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

In view of the approaching segregation program, it is the general opinion that it would be preferable to pay members going to Tule Lake their patronage refunds in cash. This is not possible under the present Operating Agreement with WRA until such time as the Gila River Co-operative Enterprises' debt to WRA has been liquidated. Consideration of this problem would be appreciated.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

197	11/12	Doz. Hats	\$3,119.06	10 months
461		Pos. Pails	622.35	8 months
50		Pos. Toys (U.S. Travelers)	380.00	9 months

2. Report on services started or discontinued this month, with comment.

None

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

None



I. Co-operative Organization and Education Program:

C. MEMBERSHIP MEETINGS:

The monthly meeting of the Congress of Delegates was held on the 28th to give a monthly report and to discuss problems regarding the co-op activities. The cash payments of refunds to Tule Lake-bound patrons, manufacturing of artificial paper flowers to be sold in the East and other pertinent matters were discussed. The major action taken was the recommendation of the body favoring the displaying of an identification button by each sales clerk. The notice of the semi-annual membership meeting to be held on the 10th of September to elect one delegate from each block to serve for the next ensuing six months was given by the Secretary.



## WAR RELOCATION AUTHORITY

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Monthly Report

Month Ending Sept. 1943BUSINESS ENTERPRISECenter Gila River

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

1. Executive Committee, composed of the Chairman and the Secretary, submitted the annual reports for the fiscal year ending June 30, 1943 to the District of Columbia, Washington, U. S. Treasury Department, and the Arizona State Internal Revenue division.
2. Auditing Committee composed of four members audited for approval the annual financial statement for the fiscal year.
3. Patronage Refund Committee composed of the same members drafted computation of the refunds for the fiscal year.

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

Please refer to the attached sheet.

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C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also here the activities of the Membership Committee during the month.)

The semi-annual membership meeting was held on September 10th in the respective blocks. The annual reports were given and new members to the Congress of Delegates were elected from each block.

Special Congress of Delegates meetings were held in respective Sections and five new members for the Board of Directors were elected.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside; (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

None

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

None

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

None

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30, 60 days)

197	11/12	Doz.	Hats	\$3,119.06	11 months
461		Pcs.	Pails	622.35	9 months
50		Pcs.	Toys (U.S. Travelers)	380.00	10 months

2. Report on services started or discontinued this month, with comment.

None

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

None



# I. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS:

## B. Co-operative Education Program:

Co-op Study Groups continue their meetings, however, due to the impending segregation, many members have dropped out. Also, relocation is cutting heavily into the ranks of the study group. For these reasons, it is going to be necessary to reorganize our setup after segregation is completed.

Our first monthly rally was held on September 14th, at which we held a showing of the Co-op film, "Here is tomorrow". Also, entertainment by evacuee talents were featured on the program. Approximately 140 persons attended the rally.

A trainee class of high school students was instituted in the Co-op this month. The students put in 15 hours of work in the various departments of the Co-op, plus two hours of study in one of the Co-op study groups, making a total of 17 hours per week for each student. For this work, the students receive no monetary compensation but are given credit toward their high school work.

A comprehensive set of the latest Co-op books and pamphlets were placed in the local libraries for the residents' use. These books and pamphlets were made available by the Gila River Co-operative Enterprises, Inc.



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Month Ending Oct. 1943

Monthly Report

BUSINESS ENTERPRISE

Center Gila River

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.)

1. A special committee was appointed by the Board to study with a similar committee composed of the staff members the possible establishment of a separate store selling groceries including national products to accommodate Caucasian employees. The plan is almost complete, subject to approval of the Board.
2. Also a special committee appointed by the Butte Community Council to investigate laundry soap scarcity made excellent progress. As a result, it was possible for the Co-op to purchase 7,000 cakes of laundry soap to relieve the acute shortage. The manufacture of soap from waste fats is also imminent.

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

1. Due to segregation, which was completed in the first part of October, and also the relocation program which is continuous, our ranks of the study groups have been cut considerably. For this reason, the original 5 study groups have been consolidated into 1 group, and a separate group for students of high school age which was organized recently. Both groups meet once a week to study and discuss the subject of cooperation and the co-op movement.
2. Movie programs for Butte and Canal communities were held on October 12th and 13th respectively. The feature picture was "Here is Tomorrow", a co-op film. Also, two short subjects were presented.

3. "Gila Co-op News" is being published weekly and is being widely

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C. MEMBERSHIP MEETINGS. (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also here the activities of the Membership Committee during the month.)

Please refer to the attached sheet.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

- a. No people relocated in Co-op work.
- b. Ten persons have relocated from the Enterprises.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

- a. Permission obtained from members and over \$13,000 paid to segregates to Tule Lake.
- b. Consideration of Grocery Department to service Caucasian staff. Tentative approval by board and committee appointed to work on plans with staff.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

- a. No matters pending in Washington office.
- b. Office could serve by reporting educational progress and devices used at other projects.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30, 60 days)

122 11/12 Doz. Hats	\$2,292.72	12 months
461 Pcs. Pails	622.35	10 months
50 Pcs. Toys (U.S. Travelers)	380.00	11 months
2. Report on services started or discontinued this month, with comment.

None

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

Patronage Refunds

- a. Cash patronage refunds exceeding \$13,000 for the fiscal period ending June 30, 1943 were paid to segregants with 3% per annum interests.
- b. Cash refunds for the fiscal period also began for those permanently and definitely relocated and transferred from this center. Approximately \$600 were made to date.



I. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS:

C. Membership Meetings:

1. Officers of the Corporation were elected at the Board's meeting. All members were re-elected.
2. The first meeting of the newly elected members of the Congress of Delegates was held with a 100% attendance.
  - a. Extensive reports were given on the Business Conference held during September 28, 29, 30 and October 1.
  - b. A motion favoring a nominal check cashing charge on government checks to defray bank charges was defeated with a 31 to 6 vote.



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Month Ending Nov. 1943BUSINESS ENTERPRISECenter Gila River

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

- A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

Please refer to the attached sheet.

- B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

There has been no development of importance during the month of November. The study on cooperation and the cooperative movement, weekly meetings of the high school group, and also the meetings of the older group continues.

Co-op News Weekly is published every Tuesday.

Arrangement has been made with The Cooperative League of U.S.A. to show film "Sweden, the Middle Way". The showing will take place sometime in December when the film arrives.

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C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also here the activities of the Membership Committee during the month.)

At the special meeting of the Congress of Delegates, the body unanimously approved the resolution of the Board favoring the establishment of a separate store for staff members and their families.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

- a. No individuals have relocated in Co-op work.
- b. Nine persons have relocated from the Enterprises to other employment.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

Our greatest problem is purchasing maintenance materials locally due to Arizona House Bill No. 187 and particularly since the WRA budget has complicated our purchasing such materials from the WRA.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

The Board of Directors are waiting for WRA's consent to the proposed plan of giving Christmas bonuses to the Co-op employees. Immediate action pending reply.

The Washington Office can be of assistance to us by keeping us informed as to types of service being made available in other Co-ops; types of production enterprises being carried on by other Co-ops and what steps are necessary to get OPA and WPB consent to start such enterprises; also by informing us how much the WRA is assisting Co-ops on other projects by WRA reselling to the Co-ops.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

100 Dozen Hats      Approximately \$2,000      13 Months

2. Report on services started or discontinued this month, with comment.

None

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

\$3,000 have been paid to those who have relocated as of November 30, in addition to the \$600 that was reported paid last month.



1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS;

A. COMMITTEES:

1. Committee on Establishment of the Administrative Staff Store

A special committee of four members appointed by the Board and also a similar committee appointed by the staff members frequently concurred on the establishment of the store. The Board unanimously passed the resolution favoring a separate store for staff members, providing them with rationed goods and other groceries, subject to approval and ratification of the Congress of Delegates. Later at the special meeting of the Delegates, the resolution of the Board was unanimously approved. The tentative opening day of that store is set around the early part of December.

2. Committee on Partial Christmas Refunds

A special committee was appointed by the Board to contact the WRA for special consent to make partial redemption on the Revolving Fund Certificates to residents before full payment on the WRA note.

The WRA gave their consent on the following conditions:

- a. That \$10,000 be paid on the WRA note
- b. That not more than \$20,000 be paid to residents on the Revolving Fund Certificates outstanding for the last fiscal year.

3. Committee on Soap Manufacturing

The soap committee appointed by the Butte Community Council recommended the Cooperative to manufacture soap to relieve the acute shortage. The Board of Directors unanimously approved the recommendation on the following conditions:

- a. That equipment should not exceed \$500.
- b. That the WRA should buy equipment at cost in the event that they should decide to furnish the residents with soap.



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Please refer to the attached sheet.

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

1. There are no new developments in the educational program. Classes are being conducted as usual, one with high school students and another with the discussion group.
2. Two public showings of the Co-op film entitled, "Traveling the Middle Way in Sweden", 6 reels, were held.
3. The Gila Co-op News, a weekly published by the Educational Department is coming along satisfactorily.
4. An issei instructor for conducting classes in Japanese in the study of cooperation and cooperatives is being sought, but so far, no candidate is available.

*\*Co-operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)*



C. MEMBERSHIP MEETINGS. (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also here the activities of the Membership Committee during the month.)

The Congress of Delegates meeting to be held in December was unanimously postponed by the Board of Directors to meet on January 15, 1944.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

a. No individuals have relocated in Co-op work.

b. Eight persons have relocated from the Enterprises to other employment.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

Please refer to the attached sheet

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)  
We would like to know what unusual services the other Enterprises are providing. Also, any information as to how services are made available to Appointed Personnel.

The manufacture of soap will be started pending an immediate reply.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

100 Dozen Hats      Approximately \$2,000      14 Months

2. Report on services started or discontinued this month, with comment.

The new Co-op store for Appointed Personnel Staff was opened on December 30.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

None



## CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS:

### A. COMMITTEES:

1. The Appointed Personnel Staff Store Committee composed of four from the Cooperative and three from the Staff met several times to "iron out" the problems confronting them for the tentative opening of the store. This store will accommodate all Caucasians living on this project. The store was opened on December 30 with a happy New Year spirit.
2. The committee on the 30% redemption of patronage refunds for the last fiscal year began making cash payments to more than 5,000 members on December 6 and successfully completed it according to schedule by December 15. The distributions were made during evening hours in the respective mess halls. More than \$19,000 were paid to residents and \$10,000 were paid to the Government on the note.
3. The membership committee for Appointed Staff members, who became new patrons of the recently opened store, began membership drives among the Appointed Personnel and their families.
4. The soap committee has not started the manufacture of soap as yet due to the fact that O.P.A. approval and also the opinion of Washington on the use of waste fats from the kitchens to manufacture laundry soap must be obtained.
5. A committee of three was appointed by the Board to study and make recommendations for changes on the By-laws and the Articles of Association of the Federation of Center Business Enterprises submitted by the Federation Executive Secretary.

### III. PROBLEMS:

The most persistent of our problems was solved by the Arizona Supreme Court declaring Arizona House Bill No. 187 unconstitutional. This should make it possible for this Association to act on some new enterprises long under consideration. The long delayed fire insurance for the residents' personal property will be handled very shortly. The dry cleaning plant is still pending due to difficulties in obtaining equipment.

The opening of a store primarily to serve Appointed Personnel may present some problems in relationships due to certain scarce merchandise being available in quantities adequate for the Appointed Personnel Store but not in quantities that will permit stocking throughout the community. Our management has exercised rare diplomacy and ingenuity in solving many problems; this is another one for them to handle.



## WAR RELOCATION AUTHORITY

Budget Bureau No: 13-R039  
Approval Expires: 1/20/45

## Monthly Report

Month Ending Jan. 1944BUSINESS ENTERPRISECenter Gila River

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.)

1. The Executive Committee, composed of the President and the Secretary, was authorized to execute a contract with the Western Union to receive 10% commission as of October 1, 1943, the date this Corporation undertook the telegraph service from the W.R.A.
2. A special committee was authorized to negotiate with the Northwest Cooperative Auditing & Service Association, Walla Walla, Washington, to audit the books of this Corporation as of December 31, 1943.
3. A special committee, two principal employees and one W.R.A. official, attended the District OPA meeting. The Co-op stores were classed in Group No. 2 and were requested to comply with OPA ceiling prices and regulations.
4. A special committee was appointed by the Board to plan an annual Co-op outdoor get together in February.
5. The Appointed Staff Educational Committee conducting its membership drive has been receiving new members to this Cooperative.

B. CO-OPERATIVE EDUCATION PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

There were no new developments of the Educational Program. The regular weekly discussion meetings were held throughout the month and the high school students' Co-op class was held once a week. No movies were shown this month. The Co-op's weekly sheet, GILA CO-OP NEWS, was published regularly during the entire month.

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\*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)



C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also here the activities of the Membership Committee during the month.)

1. A special Delegates meeting of Section I, Butte, was held to elect a Board member to fill the vacancy left by the resignation and relocation of the President of the Co-op.
2. A regular meeting of the Delegates was held and various reports were given. No major action was taken.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.)

1. No individuals have relocated in Co-op work.
2. Ten persons have relocated from the Enterprises to other Employment.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.) Price panel representative from the project has been appointed by the OPA to serve on the Coolidge Ration Board. Check-up by OPA field representative indicated compliance in general with their regulations. Co-op staff is becoming familiar with ration point system made necessary by opening of appointed personnel store. Surprisingly few criticisms and many compliments by appointed personnel on the new store. Many of the appointed personnel are becoming members of the Cooperative Association. Directors entered into agreement with the Northwest Cooperative Auditing & Service Association for audits.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

1. Continued submitting and expansion of comparative statements will be very helpful.
2. Information on type of purchases being made by other projects through New York office.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

1315 each Ladies' Corduroy Hats	at \$1.25	\$1,643.75	15 months
44 each Men's " "	at 1.25	55.00	15 months
498 each Bolero Hats	at 1.875	933.00	15 months

2. Report on services started or discontinued this month, with comment.

None

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

None



## WAR RELOCATION AUTHORITY

Budget Bureau No: 13-R039  
Approval Expires: 1/20/45Month Ending 2-29 1944

## Monthly Report

BUSINESS ENTERPRISECenter Gila River

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

1. The Management Committee headed by the General Manager held a meeting with evacuee dry cleaners to facilitate the establishment of a dry cleaning service. As a result, arrangements are being made to purchase three secondhand press machines (application to purchase new machines was rejected by the W.P.B.)

2. Due to the recommendation of the Finance Committee, the Board of Directors authorized the Treasurer to pay another \$10,000 on the W.R.A. note as follows:

Total Amount of the Note (Maturity Date 3/31/44) \$26,304.98

Partial Payment 12/9/43 \$10,000.00

Partial Payment 2/9/44 10,000.00

20,000.00

Balance Payable \$ 6,304.98

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

Please refer to the Attached sheet.

\*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (1) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)



C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also here the activities of the Membership Committee during the month.)

1. A monthly meeting of the Congress of Delegates was held on the 26th and various reports were given. No major action was taken.
2. Membership Committee headed by the Executive Secretary has commenced making preparation for the semi-annual membership meeting to be held on March 10 to elect new delegates.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.)

1. No individuals have relocated in Co-op work.

2. Our former President of the Gila River Co-op left for Michigan.

Also, our Dry Goods Manager and eight other employees have relocated.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

Please refer to the attached sheet.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

Our use of New York purchasing agents might be accelerated by reports indicating types of purchases being made for other projects as well as the volume thereof.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

1315 each	Ladies' Corduroy Hats	at \$1.25	\$1,643.75	16 months
44 each	Men's	"	55.00	16 months
498 each	Bolero Hats	at 1.875	993.00	16 months

2. Report on services started or discontinued this month, with comment.

None

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

None



. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS:

B. CO-OPERATIVE EDUCATION: PROGRAM:

The educational program for this month has been of a routine nature. The first round of the high school students' class was completed on February 8. As soon as a new class of students is formed, class meetings will be resumed.

The Co-op weekly, "Gila Co-op News", is published every Wednesday.

Plans are now being laid for the formation of Co-op employees' discussion groups. More details in the next month's report.

The first Co-op Employees' Outing was held on February 20 attended by approximately 550 people. The outing proved to be a fine morale-builder, especially for the young people since gatherings of this nature are limited by reason of the lack of facilities.

III. PROBLEMS:

1. Still trying to locate available dry cleaning equipment as well as camera equipment for photo studio. Attempts are being made to contact evacuees who have equipment of above types stored and who are willing to have it moved out of California.
2. Increased volume of rationed foods sold to evacuees. Plans underway for all food ration books in hands of evacuee residents to be approved by leave office prior to acceptance by stores.
3. Experiencing great difficulty in finding replacements in key positions for those who will be drafted or re-classified.



## WAR RELOCATION AUTHORITY

Budget Bureau No: 13-R039  
Approval Expires: 1/20/45

## Monthly Report

Month Ending Mar. 1944BUSINESS ENTERPRISECenter Gila River

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

- A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.)

Because of the semi-annual membership meeting held on the 10th of March, most of the activities were centered around the elections of the Congress of Delegates, Board of Directors, and the officers of the Corporation. Detailed information listed under 1-C.

- B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

As our Educational Chairman has been promoted to the position of Assistant General Manager, there were no new developments in the Educational program. However, the Gila Co-op News continues to be published weekly.

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\*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)



C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also here the activities of the Membership Committee during the month.)

Please refer to the attached sheet.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

1. No individuals have relocated in Co-op work outside.
2. 11 persons have relocated in other employment.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

Please refer to the attached sheet.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

No matters are pending in the Washington office.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30, 60 days)

Ladies' Corduroy Hats	\$1521.62	17 months
Men's Bolero Hats	1062.85	17 months
Men's Caps	176.78	17 months

2. Report on services started or discontinued this month, with comment.

None

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

None



## CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS:

### C. Membership Meetings:

1. In accordance with the By-Laws, the semi-annual membership meetings were held on March 10th in each respective block and all members of the Congress of Delegates (49) were elected from each block.
2. Immediately following the election of Delegates, Section meetings of the Congress of Delegates were held and 5 new Board members were elected to serve with the other five members.
3. On the 20th, the first meeting of the Board for the new term was held and the officers of the Corporation to serve for the ensuing six months were elected.

### III. PROBLEMS:

1. Still trying to purchase ice cream but, due to the sugar shortage, we have been unable to secure it.
2. Also, our soap allotment has been cut down considerably; consequently we are having a difficult time trying to overcome this critical shortage.
3. Our rapid personnel turnover still continues to be a big problem.
4. Because we have added new departments in our office, the space now occupied is too small.
5. Other problems will be discussed at the buying conference to be held in Amache, Colorado, the first part of April.



## WAR RELOCATION AUTHORITY

Budget Bureau No: 13-R039  
Approval Expires: 1/20/45Month Ending April 1944

Monthly Report

BUSINESS ENTERPRISECenter Gila River

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

1. A special committee was appointed by the Board of Directors in order to investigate the feasibility of establishing domestic and laundry services for the appointed stall members. Its recommendation to the Board was that the time permitted was not sufficient to make a thorough study, nor to establish the services. (The Board of Directors officially received the instruction on April 19 and the effective date was May 1.) A thirty day extension was requested through the Project Director. Also, a letter explaining the difficulties of establishing the services was sent to the Project Director.
2. Through recommendations of the Management Committee, the Board approved uniforms for salesclerks.

B. CO-OPERATIVE EDUCATION PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

Due to the manpower shortage, the Educational Program has been temporarily suspended. Our former Educational Chairman has been transferred to the position of Assistant General Manager. However, the Gila River Co-op News is still being published weekly.

\*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)



C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also here the activities of the Membership Committee during the month.)

The monthly meeting of the Congress of Delegates was held on April 29:

1. Audited reports for July 1 to December 31, 1943 were distributed to each member.
2. Various reports were given and approved.
3. Discussion concluded the meeting.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

1. No individuals have relocated in Co-op work outside.
2. Thirteen persons have relocated in other employment.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

Consideration of the association's obligation to establish enterprises suggested by a minority of its members or by the Administration in behalf of a very limited number of its members and other project residents seriously involved the Board from about mid-month and continues to be a major problem.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

Results of action by other Co-op boards--with reference to appointed personnel services together with suggestions for successful management of such services and suggestions for the protection of the Co-op versus loss hazards normally insurable but for which insurance is not available in favor of this association.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

Ladies' Corduroy Hats	\$1521.62	18 months
Men's Bolero Hats	1062.85	18 months
Men's Caps	176.78	18 months

2. Report on services started or discontinued this month, with comment.

None

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

None



WAR RELOCATION AUTHORITY

Budget Bureau No: 13-R039  
Approval Expires: 1/20/45

Month Ending May 194 4

Monthly Report

**BUSINESS ENTERPRISE**

Center Gila River

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

Please refer to the attached sheet.

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

Due to scarcity of qualified manpower, a vacancy is still existing for the Educational Chairmanship, thus the extensive educational program is at a standstill.

*\*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (1) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)*



C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also here the activities of the Membership Committee during the month.)

Please refer to the attached sheet.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

1. No individuals have relocated in Co-op work outside.

2. Sixteen persons have relocated in other employment.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

Please refer to the attached sheet.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

Advice on methods used by other Co-ops in successfully inaugurating domestic and other services of such a nature as not usually to be associated with operations by large organization.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

Ladies' Corduroy Hats	\$1521.62	19 months
Men's Bolero Hats	1062.85	19 months
Men's Caps	176.78	19 months

2. Report on services started or discontinued this month, with comment.

None

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

None



## CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS:

### A. COMMITTEES:

1. As the result of the studies made by the Special Committee, the same committee mentioned in the April report, its recommendation to establish laundry service for staff members and residents was approved by the Board of Directors on May 10. All arrangements are being completed so so that the service may begin by the early part of June.
2. The same committee and the Management Committee have been authorized and requested to continue to study for the establishment of domestic services for appointed personnel members and to submit a workable plan to the Board for its approval by June 1, 1944.
3. Up to now, the following major steps have been undertaken by various committees:
  - a. Mimeographed forms have been distributed to each appointed staff employee requesting information regarding names of employees, types of work, rates of pay, etc. (Sample form is attached).
  - b. Arizona Industrial Commission has been consulted regarding laws and regulations for the establishment of an employment agency. Prevailing rates of nearby cities have been investigated. Establishment of the service without obtaining license has been studied. Now it is a possibility according to the verbal ruling just reached by the Arizona Industrial Commission.

### C. MEMBERSHIP MEETINGS:

The monthly meeting of the Congress of Delegates was held on May 27:

1. Financial business and various reports were given and approved.
2. Resignation of the treasurer due to relocation and appointment of his successor was reported and approved.
3. A request was made by the body to redeem the revolving fund certificates issued for the last fiscal year. (Those relocated, segregated, and permanently transferred to other centers have already received 100% redemptions. Resident members have been paid 30% and the balance of 70% or approximately \$40,000 is still outstanding.) The Board assured that the matter will be studied at its next



meeting and announcement will be made before this fiscal year ends on June 30.

### III. PROBLEMS:

1. Establishment of dry cleaning business solved by temporary contract with Phoenix firm on commission basis.
2. Laundry service, primarily for appointed personnel, authorized by Board of Directors and plans therefor perfected and supervisor thereof employed. Some difficulty experienced in acquiring necessary amount of equipment but expect to operate on limited basis early in June.
3. Consideration of domestic service plans delayed awaiting clarification of Arizona statutes relative to possible employment agency limitation on this type of employer-employee-third party relationship. May 25 the Labor Division Chief of Arizona Industrial Commission indicated to Mr. Shelly that the Co-op could act as labor contractor rather than as a licensed employment agent but not until May 29th did the Commission attorney confirm the decision which was contrary to his previous advice to Mr. Terry and Mr. Shelly. May 31 Board approved plan for inclusion of domestic service as an enterprise.



1. Do you employ an evacuee in any capacity?

Full-time \_\_\_\_\_

Part-time \_\_\_\_\_

Hours per day \_\_\_\_\_

For Special Services \_\_\_\_\_

State nature \_\_\_\_\_

2. What is the rate of pay?

Per hour \_\_\_\_\_

Per day \_\_\_\_\_

Total monthly expenditure \_\_\_\_\_

3. Other relevant information \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

4. Could you continue your employment here if some form of evacuee services were not available? \_\_\_\_\_

\_\_\_\_\_

5. Name and address of employee.

Name \_\_\_\_\_

Address \_\_\_\_\_

6. Name of employer \_\_\_\_\_



WAR RELOCATION AUTHORITY

Budget Bureau No: 13-R039  
Approval Expires: 1/20/45

Month Ending June 1944

Monthly Report

BUSINESS ENTERPRISE

Center Gila River

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

Please refer to the attached sheet.

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

This is the same as the last report, however, we expect to appoint an educational chairman from the Jerome arrivals.

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\*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)



C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meet. Report purpose of meeting, major matters discussed, action taken. Also here the activities of the Membership Committee during the month.)

Please refer to the attached sheet, page 2

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

1. No individuals have relocated in Co-op work outside.

2. Twenty-one persons have relocated in other employment.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

Please refer to the attached sheet, page 2.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

Closer contact with other centers should be beneficial if cleared through Washington office.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

Ladies' Corduroy Hats	\$1521.62	20 months
Men's Caps	176.78	20 months

2. Report on services started or discontinued this month, with comment.

a. Our Dry Cleaning Service commenced on June 1 and is coming along with a fair volume of business.

b. The Domestic Service for the Appointed Personnel has also been started by the Co-op on June 15, but the response has been very meager.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

c. Dressmaking also began on June 1 and is doing well.

None



CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS:

A. COMMITTEES:

1. The Committee on the Domestic Service continues to function.

a. Its first recommendation was approved by the Board, namely, as follows:

- (1) Employer to sign application agreement
- (2) Employer to sign release agreement for domestic service
- (3) Employer to furnish necessary information on the questionnaire
- (4) Employer to pay rates on the following basis:

\$50.00 per month (44 hours per week)  
27.50 per half month (22 hours per week)  
.40 per hour (3 hours minimum)

b. The above plan resulted in slow and unsatisfactory progress. A plan was proposed by the Staff Committee that the rates be reduced to \$7.00 weekly for beginners and \$8.00 for experienced domestic workers.

c. As a compromise, the committee proposed an amended plan to the Board of Directors for consideration and it was approved and is now in effect, which is briefly as follows:

\$10.00 per week for full time service (44 hours)  
5.00 per week for half time service (22 hours)  
40.00 per month for full time service (8 hours per day)  
.25 hourly rate over the minimum of 3 hours up to and including the full 8 hour day

Salaries to domestic employees:

\$16.00 for general housework, laundry, or nursemaid  
19.00 for ironing, cooking, or a combination thereof

All other provisions are same as originally planned.

2. Special Executive Committee recommended to the Board for the redemption of the 70% balance of the revolving fund certificates issued for the last fiscal year to begin July 15, 1944. This amounts to approximately \$40,000 and was unanimously approved.
3. Management Committee's recommendation to take over and establish "money handling" parts of the optical service from the center hospital was approved by the Board.



I. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS:

C. MEMBERSHIP MEETINGS:

The monthly meeting of the Congress of Delegates was held on June 24.

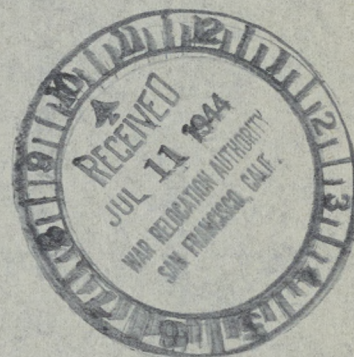
1. The April financial and business reports were given and approved
2. The following recommendations were passed regarding the declaration of patronage refunds for this fiscal year to be made by the Board on June 30:
  - a. 25% to be set aside as general reserve
  - b. 2% of the remainder to be set aside as educational fund
  - c. Balance to be refunded to patrons by means of issuing revolving fund certificates.

III. PROBLEMS:

- A. Board of Directors and delegates declared distribution of entire amount of savings for fiscal year 1943-44 as follows:

25% to general reserve  
2% to educational fund  
Remainder to patrons to be evidenced by interest bearing revolving fund certificates in lieu of cash.
- B. Also, the Board of Directors and the delegates voted to liquidate all out-standing revolving fund certificates for periods prior to June 30, 1943.
- C. Revision of rules, regulations, and rates for domestic and laundry services finally culminated in arrangements acceptable and approved by Co-op and the appointed personnel. Both groups working together for the unqualified success of the services.







## WAR RELOCATION AUTHORITY

Budget Bureau No: 13-R039  
Approval Expires: 1/20/45Month Ending July 1944

Monthly Report

BUSINESS ENTERPRISECenter Gila River

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

1. Merchandising Committee's recommendation to dispose of slow moving and dead stocks was approved and the Board also approved the sale to be held during August 7 to 12 inclusive, mainly to dispose of the above stocks.
2. Payments of the balance, 70%, cash redemptions on the Revolving Fund Certificates, Series A, issued for the last fiscal year, were started in each respective block during evening hours on the 15 and completed on the 29th of this month. The total payments were well over \$40,000.
3. Membership Committee's recommendation to open membership drives for the Jerome residents during the week of August 7 to 12 was approved and necessary arrangements are being made.

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

No Educational Chairman available as expected from the Jerome arrivals.

*\*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)*



C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meeting. Report purpose of meeting, major matters discussed, action taken. Also here the activities of the Membership Committee during the month.)

The monthly meeting of the Congress of Delegates for July was postponed until August 5 because of the refund payments.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

1. No individuals have relocated in Co-op work outside.
2. The Assistant General Manager has relocated, as well as 19 employees.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

Due to relocation, qualified manpower shortage continue to handicap efficient operation of business. Former Jerome residents failed to relieve the situation.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

1. Reimbursing by the W.R.A. of check cashing expenses in cashing government checks.
2. Desire information concerning Federal income tax exemptions.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

Ladies' Corduroy Hats	\$1521.62	21 Months
Men's Caps	176.78	21 Months

2. Report on services started or discontinued this month, with comment.

None

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

None



## WAR RELOCATION AUTHORITY

Budget Bureau No: 13-R039  
Approval Expires: 1/20/45Month Ending Aug. 1944

Monthly Report

**BUSINESS ENTERPRISE**Center Gila River

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

The following figures were released by the committee upon completion of the 70% balance refunds on the Revolving Fund Certificates issued for the fiscal year ending June 30, 1943:

Amount Redeemed	\$ 37,669.09
Interest Paid	<u>1,221.36</u>
Total Paid	\$ <u>38,890.45</u>

Membership drives were held for the benefit of new residents moved from the Jerome Center. Each delegate was appointed to conduct said drive within his block. As a result, 115 new members from Canal and 402 from Butte, or a total of 509, new members were recruited.

Two auditors from the Northwest Cooperative Auditing and Service Association completed the examination for the fiscal year ending June 30, 1944 and made the report to the Board of Directors on the 17th:

Total Adjustment made	\$ 1,938.00
Current Ratio	4.66 to 1
Total Savings	\$108,835.00

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

This is the same as the last report--no active program.

\*Co-operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)



C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also here the activities of the Membership Committee during the month.)

Congress of Delegates meeting was held on August 27. Reports were given and discussions were held.

Preparations are being made for the semi-annual membership meeting to be held on September 11 in each respective mess hall to elect all members of the Congress of Delegates.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

a. No individuals have relocated in Co-op work outside.

b. The President, Secretary, and Vice-President announced respective plans to relocate in the near future. Two Board members, two store managers, as well as 29 other employees, have relocated.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

As indicated in Item II, replacements for a rapid change of personnel are almost impossible. Consequently a less qualified personnel are obtainable for replacements, thereby lowering the efficiency. There seems to be no solution at this time.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

Partial or total defraying by W.R.A. of check cashing expenses for the pay roll and clothing allowance checks.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)		
Ladies Corduroy Hats	\$1521.62	22 Months
Men's Caps	176.78	22 Months

2. Report on services started or discontinued this month, with comment.

None

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

None



WAR RELOCATION AUTHORITY

Budget Bureau No: 13-R039  
Approval Expires: 1/20/45

Month Ending 9 194 4

Monthly Report

**BUSINESS ENTERPRISE**

Center Gila River

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

Program committee was appointed by the Board to hold dinner party to extend farewell to the relocating past President and to introduce newly elected Board members, store managers, and all key personnel to the Board of Directors. The event was held on September 26 with much success.

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

This is the same as the last report.

\*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)



C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also here the activities of the Membership Committee during the month.)

Please refer to the attached sheet.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

1. No individuals have relocated in Co-op work outside.
2. The past President, Vice-president, and one buyer relocated this month. 15 other employees also relocated.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

The lack of qualified personnel due to relocation continues to be a major problem.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

This is the same as the last report.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

Ladies' Corduroy Hats	\$1521.62	23 Months
Men's Caps	176.78	23 Months

2. Report on services started or discontinued this month, with comment.

None

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

None





1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAM:

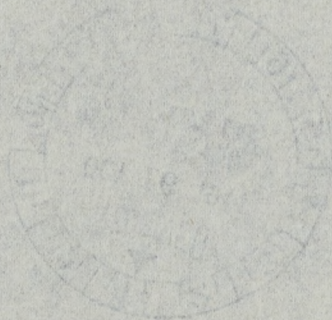
C. MEMBERSHIP MEETINGS:

1. Semi-Annual Election of the Congress of Delegates

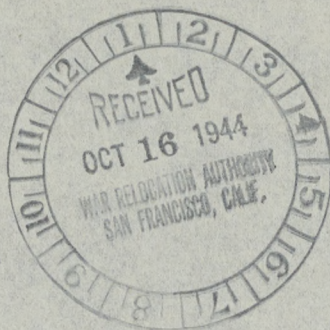
- a. Delegate and alternate were elected from each block.
- b. From the delegates, five new Board members were elected to serve for the ensuing year.
- c. From the Board members, new officers were elected. Material used for the semi-annual meeting and list of officers, Board of Directors, Congress of Delegates, and principal employees is attached.

2. Congress of Delegates Meeting

- a. Reports were given and general discussion followed.









GILA RIVER COOPERATIVE ENTERPRISES, INC.  
Rivers, Arizona

RESULTS OF THE SEMI-ANNUAL ELECTION  
HELD ON September 11, 1944

OFFICERS

President	<i>Kin hachi</i> Kanekichi Shibuya	64- 5-D	Butte
Vice-President	Teizo Yahanda	3-13-D	Canal
Treasurer	Shobei Sasaki*	20- 8-A	Canal
Secretary	Masato W. Kato*	34- 9-D	Butte

\*Re-elected

BOARD OF DIRECTORS

CANAL

Section I

Shobei Sasaki	20- 8-A	Term Expires Sept. 10, 1945	Re-elected
Teizo Yahanda	3-13-D	Term Expires March 10, 1945	Remaining

Section II

Soichi Nakatani	7- 7-A	Term Expires Sept. 10, 1945	Elected
Tsuneyoshi Fujimoto	25- 3-D	Term Expires March 10, 1945	Remaining

Butte

Section I

Genji Endo	33-10-C	Term Expires Sept. 10, 1945	Re-elected
Itsuei Takano	31- 9-D	Term Expires March 10, 1945	Remaining

Section II

Yoriyuki Sato	49- 4-A	Term Expires Sept. 10, 1945	Re-elected
Wataru Kawata	47-13-D	Term Expires March 10, 1945	Remaining

Section III

Shinpei Tanaka	64- 4-C	Term Expires Sept. 10, 1945	Re-elected
Kanekichi Shibuya	64- 5-D	Term Expires March 10, 1945	Remaining

CONGRESS OF DELEGATES

Canal

Section I

Name

Address

Block # 3	Joichi Mizufune (Delegate)	3-11-C
	Tom Fujii (Alternate)	3- 1-C
# 4	Teizo Egusa (Delegate)	4-11-A
	Wasaku Kurotori (Alternate)	4-11-C
# 5	Takeshi Miyamoto (Delegate)	5-10-C
	Hidemi Seiji (Alternate)	5- 7-A
# 6	Hideo Yokoi (Delegate)	6- 8-A <sup>2</sup>
	Kazuo Odashima (Alternate)	6- 5-D







#16	Sakaye Moriya Niichi Imamura	16- 5-A 16- 4-A
#20	Hiroshi Hiratsuka Toyoji Inouye	20- 1-C 20- 2-A
#21	Uhei Suzumura Masuichi Nakatani	21- 8-A 21-12-C
#22	Tokio Shirakawa Takeo Tange	22-12-D 22- 9-B
#23	Masao Shinomoto Noboru Tomisaka	23-10-D 23- 1-A

Section II

Block # 7	Toshiharu Yamashita	7-10-C
# 8	Mokichiro Ishihara Totaro Shintani	8- 1-A 8-10-B
# 9	Ben Iida Shigeichi Mitsuyoshi	9- 6-C 9- 8-B
#10	Takato Hamai Kaori Kuramoto	10- 8-A 10-12-D
#24	Saichi Okada Irving Morishita	24- 5-A 24-11-A
#25	Sataro Hirai Unosuke Yamashiro	25- 9-B 25- 4-C
#26	Kenji Nishida Tatsuzo Yoshimoto	26- 1-B 26- 2-C
#27	Kichibei Ito Seiichi Kako	27-Rec. B <sup>1</sup> 27-Rec. A <sup>1</sup>
#28	Masao Shinomoto Noboru Tomisaka	28-10-D 28- 1-A

Butte

Section I

Name

Address

Block #28	Shuichi Kuwamoto Sataro Takeda	28- 4-D 28- 5-A
#29	Tomitaro Isuzugawa Kikuichi Okano	29- 1-B 29- 8-D
#30	George Ikawa Roy Masai	30- 6-B 30- 3-D
#31	Toyotoshi Matsuzaki Kenji Yamaguchi	31-10-A 31- 5-A
#32	Tamotsu Aoki Iwakichi Hayashida	32- 9-B 32- 6-D <sup>1</sup>
#33	Iwaichi Ganichi Mura	33- 3-D
#34	Hideharu Fukuyama Zenpachi Kurakusu	34-14-B 34-11-A
#36	Konosuke Morishita Ichisuke Amaro	36-11-D <sup>1</sup> 36- 5-D
#39	Sadaichi Minamoto Kuntaro Shinazaki	39-13-B 39- 2-D



#40	Sannosuke Madokoro Seisuke Mori	40- 4-B 40- 8-B
#44	Meijiro Sato Hisashi Fujimoto	44- 9-C 44-11-A
#45	Jim Kai Roy Kiyoji Okumura	45- 9-B 45- 1-C

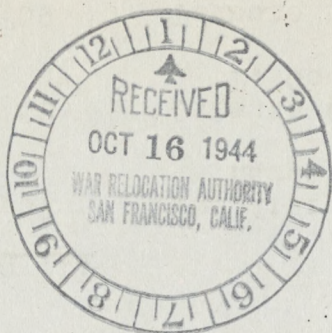
Section II

Block #46	Matsuo Nagai Nobutaro Kawahara	46- 7-A 46- 3-A
#47	Kiyomatsu Wada Eiichi Taniguchi	47-11-D 47- 8-A
#48	Raitaro Inouye Toshikata Yamauchi	48-10-A 48- 3-C
#49	Masaji Okamura	49-11-C
#51	Toyosaburo Toyama	51-12-B
#52	Hanzo Kurihara Uhachi Hiroto	52- 1-C 52- 5-A
#54	Tokuichi Niimi Riichi Miyoshi	54- 8-D 54- 7-A
#55	George T. Esaki Kazuichi Shintani	55- 2-A 55- 9-C
#56	Hikuto Tom Kurokawa Kuichi Kodama	56- 1-C 56-14-B&C
#65	Eijiro Noguchi Roy Nakamura	65- 6-B 65-12-A
#66	Ataru Nakano Shiro Ishimaru	66-14-A 66- 1-C

Section III

Block #57	Toshitaro Ishikawa Kazuhiko Araki	57- 1-A 57-11-D
#58	Daisuke Omori T. Goto	58-11-A 58- 8-B
#59	Tsuruzo Hasegawa Shikazo Mano	59- 6-B 59-10-C
#60	Yutaka Suzuki Y. Matsumura	60- 7-B 60- 6-A
#61	T. Sugano Eizo Morita	61- 4-DD 61- 9-A
#63	Yoshimitsu Honda Yoshitaro Nagayama	63- 1-A 63- 4-C
#64	Shigeki Ikeda	64- 7-D
#72	Meijiro Hayashi Tadao Abe	72-12-B 72- 7-D
#73	Yanaginuma, George S. Masao Fujimoto	73-12-D 73- 7-C







#74 S. Yamabe  
S. Yamaguchi

74-13-C  
74-10-C

Appointed Staff

Mrs. Gordon Brown

81- 7-A

PRINCIPAL EMPLOYEES

General Manager	Bunji Ikenoue	36- 6-D
Assistant General Manager	Masao Sakai	30- 5-B
Butte Supervisor	Itsuhei Takano	31- 9-D
Canal "	Kojiro Hamada	26- 1-A
Buyer	Sosaku Uchida	64- 4-C
"	Fred Suzuki	36- 1-A
Chief Accountant	Jim Kai	45- 9-B
Chief Cashier	Takeo Omatsu	22- 7-D
Patronage Department	Satoru Kebo	72- 2-B
Warehouse Supervisor	Konosuke Morishita	36-11-C
General Store #1 Manager	George Yama	4- 5-A
" " #2 "	Genjiro Kawaguchi	61-13-A
" " #3 "	Bill Tamura	66- 8-B
Ration " #4 "	Makin Kariyama	46- 8-B
Dry Goods Store #1 Manager	Noboru Fukuchi	21- 3-D
" " " #2 "	Kisuke Takamatsu	52-14-B
Shoe Store #1 Manager	Shizuto Shimoda	10-12-A
" " #2 "	Nisuke Tsushima	61- 8-A
Barber Shop #1 Supervisor	Hidemi Seiji	5- 7-B
" " #2 "	Fudesuke Okidate	48- 3-C
Beauty Shop #1 Supervisor	Sachiko Yokoyama	23-11-B
" " #2 "	Satsuki Yamagami	29- 8-C
Shoe Repair Shop #1 Supervisor	Chonosuke Hayashi	6- 2-C
" " " #2 "	Tokuma Tabata	54-13-A
Watch Repair Shop #1&#2 Sup'r.	Noboru Nagayama	30-13-C
Photo Studio #1 & #2 Sup'r.	George Okamoto	25- 7-A
Dry Cleaning #1 & #2 Sup'r.	Jinnosuke Sameshima	28- 9-A
Dressmaking Supervisor	Kimi Hanamoto	51-14-C
Laundry Supervisor	Eizo Morita	61- 9-A
Fish Department Manager	Heibei Ryono	59- 1-B







## WAR RELOCATION AUTHORITY

Budget Bureau No: 13-R039  
Approval Expires: 1/20/45Month Ending Oct. 194 4

Monthly Report

BUSINESS ENTERPRISECenter Gila River

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

1. Committee was organized to install an employees club to promote better relations between employees and management. Draft by-laws have been adopted by the committee and copies will be submitted to employees for approval.
2. The installation of an Audit Committee was recommended by the Delegates and the Board approved the plan. Difficulty is encountered, however, in obtaining qualified personnel.
3. Auditors from the Northwest Cooperative Auditing and Service Association traced the cash overage of \$8,114.62. Copy of the report is herewith attached.

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

Cooperative educational program is the same as the last report.

Executive Secretary was asked to talk to the senior class of the Butte High School regarding the history and functions of the Gila Co-op. Judging from the attention and nature of the various questions asked, the speaker was amazed with the keen interest and concern shown the Co-op activities by the young students.

\*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)

C-0246-P1 of 2-bu-wp (OVER)



C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meet. Report purpose of meeting, major matters discussed, action taken. Also here the activities of the Membership Committee during the month.)

Monthly meeting of the Congress of Delegates was held on the 28th and the usual reports and discussions were given.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

1. No individuals have relocated in Co-op work outside.
2. Seven Co-op employees relocated in other employment.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

In reply to our protest sent to the U.S. Treasury Department for the payment of the Federal Documentary Stamp Tax for 8,031 membership certificates amounting to almost \$900.00 opinion was rendered that the assessment must be made. Washington assistance in obtaining exemption will be appreciated. Our membership certificate is a mere deposit of \$1.00 refundable outright upon termination of membership.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

Please refer to Item No. III.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

None

2. Report on services started or discontinued this month, with comment.

None

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

None



GILA RIVER COOPERATIVE ENTERPRISES, INC.  
Rivers, Arizona

MINUTES OF THE EMERGENCY MEETING OF BOARD OF DIRECTORS  
October 18, 1944

PURPOSE: Auditors' Report on Cash Account

The emergency meeting of the Board of Directors was called to order by the Chairman, Mr. Kinhachi Shibuya, at 7:30 p.m., October 18, 1944 at 69-15, principal office of the Corporation.

The waiver of notice for the meeting was signed by all Board members present, and others present were Messrs. Bunji Ikenoue, General Manager, Jim Kai, Chief Accountant, and Masato W. Kato, Executive Secretary. The auditors were: Mr. Henry Tianen and Mr. Dave Pelan who were introduced to the body. Absents were: Messrs. Sato, Kawata, Tanaka, and Yahanda.

Mr. Tianen, the auditor from the Northwest Cooperative Auditing & Service Ass'n., upon auditing the cash books to determine the overage of \$8,114.62 appearing on the audit report for the last fiscal year ending June 30, 1944, made the reports as follows:

Causes of the Overage and Recommendation for Improvements

- 1- Failure to carry out the recommendation to the Treasurer's Cashiers department by previous auditors, Mr. Hofacre, for fiscal year ending June 30, 1944, and Mr. Bailey for fiscal year ending March 31, 1943. At present these recommendations are being carried out.
- 2- Lack of cooperation and coordination between Accounting and Cashiers departments. Cash summary reports given by the Cashiers department did not agree with the summary made by the Accounting department. This has been corrected, and revised system is now in operation.
- 3- Sales and income reports from stores and shops are not promptly reported to the Cashiers department. Reports from Canal are coming in on the following morning but reports from Butte are slow and much delayed causing incomplete daily reports. All reports must come in the early part of the following morning.
- 4- Clerical errors due to change of personnel due to relocation. This problem is existing at all cooperatives.
- 5- A considerable amount of "loan fund" is kept in the safe for buyers to make cash transactions. Checks are later made to replenish the fund but there was no complete report at the end of each month. This fund has now been eliminated.
- 6- Checks held for collections have not been recorded in the books. All money transactions including sales, other income, checks held for collections must be recorded in the book.



Audit Findings

Unrecorded overage - 6/30/44	\$8,114.62
Additional Income	138.89
Total overage	<u>\$8,253.51</u>
Deduct:	
Cash shortage	\$ 254.86
Bad checks	158.00
Checks held for collection	7,074.22
(See schedule below)	
Balance overage	<u>7,487.08</u>
	\$ 766.43

The balance overage is due to recorded overage of the Treasurer's summary reports which are untraceable amounting to approximately \$800, and the difference may due to minor clerical errors occurred prior to December 31, 1943. The difference is so small that it would not pay to trace back to the prior period.

Since there was no further questions regarding the report, the meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Masato W. Kato  
Masato W. Kato, Executive Secretary

Approved by:

Henry Tiahen  
Henry Tiahen

Dave Pelan  
Dave Pelan  
Public accountants and auditors

Check Held for Collections  
As of June 30, 1944

H. Iki, G. Iki	\$1,183.19
J. M. Nishioka	7,580.86
T. M. Oishi	3,000.00
B. & H. Akiyama	75.00
S. Kayama	200.00
K. Inoshita	536.78
D. Toyoda	500.00
T. Umeda	200.00
E. T. & Mrs. S. Horaga	87.66
N. Ikeda	200.00
H. G. Shigetomi	100.00
M. Doi	67.50
M. Suyeda	226.59
Mrs. Yamashita	87.53
	<u>\$14,045.11</u>

Note:

Check held for Collection 6/30/44	\$ 6,970.89
Additional check held for collection per cash audit	7,074.22
Total	<u>\$14,045.11</u>



## WAR RELOCATION AUTHORITY

Budget Bureau No: 13-R039  
Approval Expires: 1/20/45Month Ending Oct. 194 4

Monthly Report

BUSINESS ENTERPRISECenter Gila River

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

1. Committee was organized to install an employees club to promote better relations between employees and management. Draft by-laws have been adopted by the committee and copies will be submitted to employees for approval.
2. The installation of an Audit Committee was recommended by the Delegates and the Board approved the plan. Difficulty is encountered, however, in obtaining qualified personnel.
3. Auditors from the Northwest Cooperative Auditing and Service Association traced the cash overage of \$8,114.62. Copy of the report is herewith attached.

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

Cooperative educational program is the same as the last report.

Executive Secretary was asked to talk to the senior class of the Butte High School regarding the history and functions of the Gila Co-op. Judging from the attention and nature of the various questions asked, the speaker was amazed with the keen interest and concern shown the Co-op activities by the young students.

*\*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (1) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)*

C-0246-P1 of 2-bu-wp (OVER)



C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also here the activities of the Membership Committee during the month.)

Monthly meeting of the Congress of Delegates was held on the 28th and the usual reports and discussions were given.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

1. No individuals have relocated in Co-op work outside.
2. Seven Co-op employees relocated in other employment.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

In reply to our protest sent to the U.S. Treasury Department for the payment of the Federal Documentary Stamp Tax for 8,031 membership certificates amounting to almost \$900.00 opinion was rendered that the assessment must be made. Washington assistance in obtaining exemption will be appreciated. Our membership certificate is a mere deposit of \$1.00 refundable outright upon termination of membership.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

Please refer to Item No. III.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

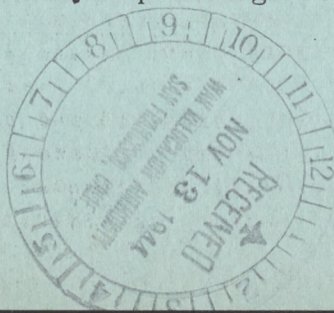
None

2. Report on services started or discontinued this month, with comment.

None

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

None





GILA RIVER COOPERATIVE ENTERPRISES, INC.  
Rivers, Arizona

MINUTES OF THE EMERGENCY MEETING OF BOARD OF DIRECTORS  
October 18, 1944

PURPOSE: Auditors' Report on Cash Account

The emergency meeting of the Board of Directors was called to order by the Chairman, Mr. Kinhachi Shibuya, at 7:30 p.m., October 18, 1944 at 69-15, principal office of the Corporation.

The waiver of notice for the meeting was signed by all Board members present, and others present were Messrs. Bunji Ikenoue, General Manager, Jim Kai, Chief Accountant, and Masato W. Kato, Executive Secretary. The auditors were: Mr. Henry Tianen and Mr. Dave Pelan who were introduced to the body. Absents were: Messrs. Sato, Kawata, Tanaka, and Yahanda.

Mr. Tianen, the auditor from the Northwest Cooperative Auditing & Service Ass'n., upon auditing the cash books to determine the overage of \$8,114.62 appearing on the audit report for the last fiscal year ending June 30, 1944, made the reports as follows:

Causes of the Overage and Recommendation for Improvements

- 1- Failure to carry out the recommendation to the Treasurer's Cashiers department by previous auditors, Mr. Hofacre, for fiscal year ending June 30, 1944, and Mr. Bailey for fiscal year ending March 31, 1943. At present these recommendations are being carried out.
- 2- Lack of cooperation and coordination between Accounting and Cashiers departments. Cash summary reports given by the Cashiers department did not agree with the summary made by the Accounting department. This has been corrected, and revised system is now in operation.
- 3- Sales and income reports from stores and shops are not promptly reported to the Cashiers department. Reports from Canal are coming in on the following morning but reports from Butte are slow and much delayed causing incomplete daily reports. All reports must come in the early part of the following morning.
- 4- Clerical errors due to change of personnel due to relocation. This problem is existing at all cooperatives.
- 5- A considerable amount of "loan fund" is kept in the safe for buyers to make cash transactions. Checks are later made to replenish the fund but there was no complete report at the end of each month. This fund has now been eliminated.
- 6- Checks held for collections have not been recorded in the books. All money transactions including sales, other income, checks held for collections must be recorded in the book.



Audit Findings

Unrecorded overage - 6/30/44		\$8,114.62
Additional Income		138.89
Total overage		<u>\$8,253.51</u>
Deduct:		
Cash shortage	\$ 254.86	
Bad checks	158.00	
Checks held for collection	7,074.22	
(See schedule below)		
		<u>7,487.08</u>
Balance overage		<u>\$ 766.43</u>

The balance overage is due to recorded overage of the Treasurer's summary reports which are untraceable amounting to approximately \$800, and the difference may be due to minor clerical errors occurred prior to December 31, 1943. The difference is so small that it would not pay to trace back to the prior period.

Since there was no further questions regarding the report, the meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Masato W. Kato  
Masato W. Kato, Executive Secretary

Approved by:

Henry Tiafen  
Henry Tiafen

Dave Pelan  
Dave Pelan  
Public accountants and auditors

Check Held for Collections  
As of June 30, 1944

H. Iki, G. Iki	\$1,183.19
J. M. Nishioka	7,580.86
T. M. Oishi	3,000.00
B. & H. Akiyama	75.00
S. Kayama	200.00
K. Inoshita	536.78
D. Toyoda	500.00
T. Umeda	200.00
E. T. & Mrs. S. Horaga	87.66
N. Ikeda	200.00
H. G. Shigetomi	100.00
M. Doi	67.50
M. Suyeda	226.59
Mrs. Yamashita	87.53
	<u>\$14,045.11</u>

Note:

Check held for Collection 6/30/44	\$ 6,970.89
Additional check held for collection per cash audit	7,074.22
Total	<u>\$14,045.11</u>



## WAR RELOCATION AUTHORITY

Budget Bureau No: 13-R039  
Approval Expires: 1/20/45Month Ending Nov. 1944

Monthly Report

BUSINESS ENTERPRISECenter Gila River

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

1. Because of the All Center Conference to be held on this project during December 4 to 7, all activities are centering around the preparation for the conference. All Board members are participating as chairmen of committees and the delegates as committee members. The interest and participation are gratifying, showing keen interest due to the nature of the respective tasks.
2. The Executive Committee's recommendation of 30% on the Revolving Fund Certificates issued for the last fiscal year ending June 30, 1944 was approved by the Board of Directors. The schedule of payments is to start the first part of December and to end before Christmas. 100% refunds are being paid to relocators and Tule Lake residents.

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

The cooperative educational program is the same as the last report.

\*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)



C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meet. Report purpose of meeting, major matters discussed, action taken. Also here the activities of the Membership Committee during the month.)

The monthly meeting of the block delegates was held on November 25. The usual reports and discussion were made and held.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

1. No individuals have relocated in Co-op work outside.
2. 5 Co-op employees relocated in other employment. Because of the lagging relocation and the return of seasonal workers, manpower is fairly satisfactory.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

None

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

This is the same as the last report.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

Hats	\$1,890.16	25 Months
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2. Report on services started or discontinued this month, with comment.

None

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

None





WAR RELOCATION AUTHORITY

Budget Bureau No: 13-R039  
Approval Expires: 1/20/45

Monthly Report

Month Ending Dec. 194 4

BUSINESS ENTERPRISE

Center Gila River Relocation

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

1. The All Center Co-op Conference held on this project from December 4 to 7, inclusively, was a great success. All delegates and honored guests who attended made favorable comments, and declared their participation was a valuable asset to them.
2. The payments of the patronage refund of 30% on the Revolving Fund Certificates issued for the last fiscal year ending June 30, 1944 were completed on December 28, 1944.

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

This is the same as the last report.

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\*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (1) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)



C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also here the activities of the Membership Committee during the month.)

The monthly meeting of the block delegates was held on December 30, 1944. The usual reports and discussions were made and held.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

a. No individuals relocated in Co-op work outside.

b. The Executive Secretary was the only person who relocated in other employment. Because of the reopening of California, relocation to said state will increase.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

Liquidation of the Co-op in 1945 will be a major problem and plans and steps are already being seriously discussed. The reopening of California encourages relocation and will result in a less qualified personnel to carry on the work.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

Total defraying by the W.R.A. of 2 employees at C rating from January 1, 1943 to the present time--reimbursement to the Co-op of this expenditure will be made in the near future.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

Hats

\$1,760.66

26 Months

2. Report on services started or discontinued this month, with comment.

None

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

None



## WAR RELOCATION AUTHORITY

Budget Bureau No: 13-R039  
Approval Expires: 1/20/45

## Monthly Report

Month Ending Jan. 1945BUSINESS ENTERPRISECenter Gila River Relocation

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

1. Liquidation program outlined and now in effect. The General Manager stated the above program is being carried out very successfully and according to schedule.
2. Proposals to make amendments to the bylaws in the process of discussion and consideration.
3. The Executive Committee's recommendation of redeeming 35% of the 70% balance left on the Revolving Fund Certificates issued for the fiscal year ending June 30, 1944 was approved by the Board of Directors. The schedule of the redemption is to start as soon as possible, which will be around March, 1945.
4. Emergency meeting of the Board of Directors was held on January 17, 1945 to discuss the future steps and plans relative to the proposals to amend the bylaws and to meet with Poston representatives who wanted to learn in detail of our liquidation program and other business matters. Poston considered our liquidation plan superior to other centers.

B. CO-OPERATIVE EDUCATION PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

The cooperative educational program is the same as the last report.

*\*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)*

C-0246-P1 of 2-bu-wp (OVER)



C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also here the activities of the Membership Committee during the month.)

1. A special meeting of the Congress of Delegates was held on January 13, 1945, to discuss and consider the resolution to amend the bylaws.
2. The regular monthly meeting of the Congress of Delegates was held on January 27, 1945. Approval of the minutes of the special meeting of January 13 was postponed until corrections were made. The usual reports and discussions were made and held stressing the liquidation program.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

1. No individuals have relocated in Co-op work outside.
2. 4 Co-op employees relocated in other employment.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

Proposal to amend the bylaws presented by members of the Congress of Delegates is still pending.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

Mr. E. H. Runcorn, Field Supervisor from Washington, D. C., arrived here on January 31 to discuss various matters pertaining to the Cooperative.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

None

2. Report on services started or discontinued this month, with comment.

None

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

None



MacNeil  
 WAR RELOCATION AUTHORITY

Budget Bureau No: 13-R039  
 Approval Expires: 1/20/45

Month Ending Feb. 194 5

Monthly Report

BUSINESS ENTERPRISE

Center Gila River

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

1. Liquidation program already in effect progressing smoothly.
2. Proposal to make amendments to the by-laws was rescinded.
3. The Board of Directors approved the Executive Committee's recommendation to redeem all, instead of 35 % of the 70% balance on the Revolving Fund Certificates issued for the fiscal year ending June 30, 1944.

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

The cooperative educational program is the same as the last report.

\*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (1) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)



C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also here the activities of the Membership Committee during the month.)

1. After discussion and due consideration, the members of the Congress of Delegates voted unanimously to rescind the proposal to make amendments to the by-laws at their special meeting held on February 10, 1945.
2. The regular monthly meeting of the Congress of Delegates was held on February 24, 1945. The usual reports and discussion were made and held. No new business matters were brought up due to the fact that this meeting was the last meeting for many of the delegates as their term will expire.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

1. No individuals relocated in Co-op work outside
2. 6 employees relocated in other employment

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

1. Relocation of qualified personnel will handicap operation.
2. Proposal to amend the by-laws was rescinded.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

None

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

None

2. Report on services started or discontinued this month, with comment.

None

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

None



WAR RELOCATION AUTHORITY

Budget Bureau No: 13-R039  
Approval Expires: 1/20/45

Monthly Report

Month Ending March 1945

BUSINESS ENTERPRISE

Center Gila River Relocation

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

1. Due to term expiration of many members and officers, elections and Appointments were made:

Congress of Delegates--29 re-elected and 22 new members

Board of Directors--5 remaining, 1 re-elected, and 4 new members

President and Vice President elected

Treasurer appointed

Secretary and Assistant Secretary reappointed

2. The President appointed the board members to the following standing committees:

Treasurer's Auditors

Liquidation, Merchandise, and Management

Educational

Legal

Personnel

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

1. New board members were appointed to serve on the Educational Committee.

2. The Co-op News has resumed publication.

*\*Co-operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (1) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)*

C-0246-P1 of 2-bu-wp (OVER)



C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also here the activities of the Membership Committee during the month.)

1. After due consideration, the members of the Congress of Delegates at their meeting held on March 31 voted unanimously to organize the following committees and elect committeemen:

Treasurer's Auditors  
Liquidation  
Inventory

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

1. No individuals relocated in Co-op work outside.
2. 11 employees relocated in other employment.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

1. Liquidation continues to be our foremost problem.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

None

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

None

2. Report on services started or discontinued this month, with comment.

None

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

None



## WAR RELOCATION AUTHORITY

Budget Bureau No: 13-R039  
Approval Expires: 1/20/45Month Ending April 1945

Monthly Report

BUSINESS ENTERPRISECenter Gila River

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

1. First cabinet meeting was held on April 17, 1945 to hear Mr. Runcorn's report.
2. A special Board of Director's meeting was held on April 26, 1945 to hear auditor's report by Mr. Henry Tianen, Auditor.

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

1. Detailed studies of possibilities of organizing a co-operative in the evacuated area were made by the Educational Department.

*\*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)*

C-0246-P1 of 2-bu-wp (OVER)



C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also here the activities of the Membership Committee during the month.)

1. The Inventory Committee met to assist in taking inventory.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

1. No individuals relocated in Co-op work outside.
2. 15 employees relocated in other employment.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

1. Liquidation continues to be our foremost problem.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

1. Mr. Runcorn, Washington field advisor made reports pertaining to cooperative movements. Also on various phases of liquidation and possibilities of Federation being of assistance to the evacuee.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

None

2. Report on services started or discontinued this month, with comment.

None

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

None



WAR RELOCATION AUTHORITY

Budget Bureau No: 13-R039  
Approval Expires: 1/20/45

Month Ending May 194 5

Monthly Report

**BUSINESS ENTERPRISE**

Center Gila River Relocation

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

The Executive Committee's recommendation of making payments to the members from the General Reserve of the first and second fiscal year, retaining 50% as liquidation reserve, was unanimously approved by the Board of Directors.

The Board of Directors also approved the Executive Committee's recommendation of making amendments to the by-laws so as to permit transferring of any unclaimed funds or funds too small to allocate members after liquidation to any non-profitable organizations. This is in accordance with Mr. Ferguson's, Washington solicitor, suggestion.

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

The Annual Co-op Employees' Picnic was held on April 15, 1945. This was omitted on the last report.

Otherwise, the cooperative educational program is the same as the last report.

\*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)



C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also here the activities of the Membership Committee during the month.)

1. The regular monthly meeting of the Congress of Delegates was held on May 26, 1945 at Canal. After discussion and due consideration, the Body unanimously approved the Board of Director's recommendation regarding payment of general reserve of the first and second fiscal years, retaining 50% as Liquidation Reserve. The usual reports and discussions were made and held.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

1. No individuals have relocated in Co-op work outside.
2. 10 Co-op employees relocated in other employment.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

Liquidation continues to be our foremost problem.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

Mr. Ferguson, Washington Solicitor's suggestion to make amendments to the by-laws to eliminate any funds remaining after the liquidation of the Enterprises.

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

None

2. Report on services started or discontinued this month, with comment.

Special Shopping Service Department has been organized to accommodate the evacuees with merchandise not carried by the Co-op. This was omitted on the last report.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

None



## WAR RELOCATION AUTHORITY

Budget Bureau No: 13-R039  
Approval Expires: 1/20/45Month Ending Jun 1945

Monthly Report

BUSINESS ENTERPRISECenter Gila River Relocation

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.)

1. Since receiving notice on liquidation by Oct. 1, 1945, General Manager planned a detailed liquidation program for the final closing of Canal and Butte departments. It was approved by the Board of Directors.
2. Tentative schedule is being studied by the liquidation committee regarding disposal of coop text acids and the proper method of disposing them.
3. Special meeting of Board Directors held on June 21, 1945 to hear Mr. Runcorn's report and to make decisions regarding telegram received from Mr. Rossman relative for the all center conference called by Dr. Miyamoto.

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

The cooperative educational program is the same as the last report.

\*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (2) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)



C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also here the activities of the Membership Committee during the month.)  
The regular monthly meeting of Congress of Delegates was held on Oct. 30, 1945 at Butte. Main topics of discussions were liquidation of Canal by Oct. 1, 1945; anticipated Federation conference; general manager's liquidation report and the approval of making the amendments to the articles of incorporation as recommended by Mr. Ferguson, Washington Solicitor, subject to Gila project attorney's approval prior to be submitted to the Washington office.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.)

Final liquidation of Canal camp by Oct. 1, 1945 is the foremost problem.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

Final liquidation of Canal camp by Oct. 1, 1945 is the foremost problem.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

None

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30, 60 days)

None

2. Report on services started or discontinued this month, with comment.

Various departments will be closing according to the liquidation program.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in

cash  
None



WAR RELOCATION AUTHORITY

Budget Bureau No: 13-R039  
Approval Expires: 1/20/45

Monthly Report

Month Ending July 1945

BUSINESS ENTERPRISE

Center Gila River

1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

1. A notice to liquidate Butte Camp by November 15, 1945 was received; therefore, the Board of Directors at their regular meeting of July 24, 1945, unanimously approved to disregard all previous liquidation schedules and to terminate all departments by September 30, 1945.
2. The general manager and liquidation committee are scheduling a more detailed liquidation program such as closing various departments and disposing of equipments.

B. CO-OPERATIVE EDUCATION:PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

The cooperative educational program is the same as the last report.

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\*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (1) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)



C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also here the activities of the Membership Committee during the month.)

The regular monthly meeting of the Congress of Delegates was held on July 28, 1945 at Butte 42-2-A. Main topic of discussion was to decide to which organization the trustee shall ~~make~~ donate the sum declared surplus according to the amendment made to the By Law (Congress of Delegate minutes of June 30, 1945). After long discussion and consideration the members unanimously approved to leave this matter up to the Board of Directors.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

Thirty six members have relocated. Mr. Fujimoto replaced Mr. Ito, Board member, who relocated to Calif.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

Relocation of key men is hindering operation, final termination of all departments and disposing of equipments seems to be the foremost problem.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

None

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

None

2. Report on services started or discontinued this month, with comment.

Following departments and shops closed: Canal-Mail order department, shoe repair, and Beauty Shops. Butte-Mail order department, Watch Repair, Sewing Machine and Laundry Shop.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

None.



## WAR RELOCATION AUTHORITY

Budget Bureau No: 13-R039  
Approval Expires: 1/20/45Month Ending Aug. 1945

Monthly Report

BUSINESS ENTERPRISECenter Gila River Relocation

## 1. CO-OPERATIVE ORGANIZATION AND EDUCATION PROGRAMS: \*

A. COMMITTEES: (Report Activities this month of these committees: Management, Executive; Efficiency; Personnel; Finance; Audit; Planning; Program; Articles and By-Laws; and any other committees except those on education and membership.

1. The budget for the final period of liquidation expenses including the trustee fund was set and approved by the body at the regular meeting of the Board of Directors on August 22, 1945.
2. The Board of Directors at their special meeting of Aug. 28, 1945 elected the trustees. They are: Mr. Shobei Sasaki, chairman, Mr. Yoriyuki Sato and Mr. Genji Endo.
3. The personnel committee discussed thoroughly concerning the key men for the final period of liquidation.

B. CO-OPERATIVE EDUCATION: PROGRAM: (Report activities of Education Committee and also progress of employee training programs.)

The cooperative educational program is the same as the last report.

*\*Co-Operative success is measured by group action and results. This report should cover activity and progress of co-op organization in general, and supplements WRA Forms 233 and 234. Under Sections A, B, C, report developments which indicate increased evacuee participation, leadership and service to community: (1) meetings held, action taken, interest shown and attendance; (1) Progress and results of programs previously inaugurated; (3) Obstacles and lack of progress encountered and your program to overcome them. Use additional sheets if necessary and attach to this form.)*



C. MEMBERSHIP MEETINGS: (Of the Co-op Congress, Delegate and District meetings. Report purpose of meeting, major matters discussed, action taken. Also here the activities of the Membership Committee during the month.)

The regular monthly meeting of the Congress of Delegates was held on August 25, 1945, at Butte, 42-2-A. The main purpose of the meeting was to elect the trustees. After long discussion and consideration the members unanimously authorized the election of trustees by the Board of Directors.

II. RELOCATION: (Indicate number Co-op trained people relocated in Co-op work outside, (naming Co-op employer) and number of Co-op-trained people relocated in other employment.

Fifty-nine (59) members have relocated.

III. PROBLEMS: (Indicate major problems confronting center Co-op during month, those still pending, and action taken or program planned to meet them.)

Keep employing the key position men for the final period of liquidation is the foremost problem.

IV. WASHINGTON OFFICE: (List matters pending in Washington office, and how that office can be of assistance to enterprise program at the center.)

None

V. BUSINESS MANAGEMENT:

1. Give value and description of "dead stock" and how long on hand (30,60 days)

None

2. Report on services started or discontinued this month, with comment.

The following departments and shops have closed:

Canal-Dry Good Department, Barber shop and Shoe Department.

Butte-Shoe Repair Shop, Barber Shop, Drycleaning, Shoe and Dry Good Department.

3. List obligations due in 30 to 60 days--patronage refunds, notes payable in cash

None