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File FIRE

Central Utah Project  
Topaz, Utah

Fire Protection Division

January 26, 1943

Mr. William E. Hoffman  
Fire Protection Supervisor  
War Relocation Authority  
Washington, D. C.

Dear Mr. Hoffman:

There is attached copies of fire inspection report which was made on this Project January 19 and 20 by Mr. Earl E. May of the Fire Protection Division of the U. S. Engineers together with comments on various items included in the report by the Fire Protection Officer of this Project.

As inspections of this nature and subsequent reports naturally parallel your field activities it is thought that these matters should be forwarded for your attention.

Very truly yours,

James F. Hughes  
Asst. Project Director

Samuel V. Owen:yo  
1/26/43

Attach. - 1



Central Utah Project  
Topaz, Utah

January 26, 1943

MEMORANDUM TO: Mr. James F. Hughes  
Assistant Project Director

SUBJECT: Comment on Fire Inspection Report

Comment is made on the fire inspection report of Inspector Earl E. May of the RER & U Division Corps of Engineers under date of January 21, 1943.

1. This is a standard report from a check list pertaining to the operation of fire departments at army posts and is made on the assumption that this Project is an army post and subject to the same standardized method of operation and equipment usually obtainable at these posts. This inspection is inadequate because it is not based upon a completely reasonable appreciation of local conditions and knowledge of the requirements of fire protection in an evacuee camp as distinguished from that in an army post.

2. The following references are to particular items in the report which reflects unfavorably upon the fire protection facilities of this Project:

a. The alarm system was reported as inadequate. This is based on the assumption that the emergency telephone system in use here is to be used exclusively for fire alarm purposes which of a necessity is not the case. It is essential to the welfare of the community that telephones be provided for reporting disturbances, accidents, serious illnesses, and other community emergencies as well as fires. It has become temporarily necessary for the community welfare that other telephones be operated in connection with the emergency telephone system. These are points peculiar to our local situation which probably would not exist in an army post, but which we have found necessary and not seriously objectionable on this Project.

b. The report indicates that some of our fire extinguishers are in an unserviceable condition. This is misleading and not according to fact. The Fire Department has a full coverage of new and efficiently operating fire extinguishers which are distributed through out the area in accordance with modern fire department practices. A few used extinguishers

are held



are on hand which have been received from other governmental agencies. These are held pending disposition and are not properly included in any survey of our operating equipment.

c. The report states that Sodium and Acid, Foam, and Carbon Tetrachloride extinguishers are not properly tagged. This is misleading and not according to fact. Of these types mentioned, only the Foam extinguisher is in use on this Project and these are properly tagged according to all requirements.

d. Report states that the Fire Chief is not getting all information pertaining to fire prevention sent from the office of the Chief of Engineers. The fire chiefs of War Relocation Authority does not receive any information from army sources but rather receives instructions and information through the Fire Protection Supervisor of the War Relocation Authority.

e. The report states that all members of the Fire Department are not efficiently trained. This item is misleading because it does not consider the period of time during which the members of the department have been receiving training. The training of these men has progressed satisfactorily if consideration is given to the time element and will naturally improve as they gain experience.

f. The item on insufficient firefighting clothing will be cared for on local requisition.

g. The report that accessory equipment on the pumper was unsatisfactory is not specific nor understandable. All the equipment is new and in perfect operating condition. It is such as was received from the U. S. Engineers at the time of our assumption and is equally as good now as when received.

h. Requisitions are pending for needed equipment contrary to the statement made in the report.

i. A record is kept of inspections and action taken contrary to that stated in the report.

3. Reference to the general remarks and recommendations made by the Inspector:

a. Recommending installation of additional heating facilities in the Fire Station; this is being worked out locally with the recommendation that the station be winterized to assist in retaining heat in the building.

1/26/43

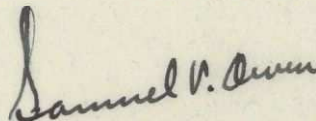
b. On the disposal of hot ashes; this matter has been under consideration for some time and is being worked out rapidly as conditions will permit.

c. The report recommended the installation of ruby lights at alarm boxes. This has been recommended previously on the Project and will probably be taken care of as materials can be received.

d. Recommendation of fire extension bells for the Fire Station telephone is a minor matter which can be handled locally.

e. The recommendation for an additional fire engine parallels that previously made by us.

We welcome any additional recommendations which will produce the desired results.



Samuel V. Owen  
Chief, Fire Protection Division

SV0:yo



# FIRE INSPECTION REPORT

STATION: Abraham Relocation Center DATE SUBMITTED: Jan. 21, 1943  
Delta, Utah  
 INSPECTOR: Earl E. May

## GENERAL

1. Total ultimate strength of post, including contemplated future increases. -----
2. Present population of Post, Camp, or Station. 8125
3. Type of construction in per cent:  
 Permanent ----- Temporary 100% Tent Camp -----
4. List Fire Department Personnel:

| Title             | Name                           | Classification | Yrs. Experience |
|-------------------|--------------------------------|----------------|-----------------|
| Post Fire Marshal |                                |                |                 |
| Chief             | <u>Samuel V. Owen - CAF-11</u> | <u>3800</u>    | <u>30</u>       |
| Assistant Chief   | <u>Willie B. Miller CAF-9</u>  | <u>3200</u>    | <u>23</u>       |
| Assistant Chief   |                                |                |                 |

5. Give total number of members assigned to Post Fire Department.  
 Enlisted ----- Civilian 80 Evacuees  
 (Give Breakdown) ----- Fire Fighters @ \$ ----- PA  
----- Truck Operators @ \$ ----- PA
6. Give total number of non-commissioned officers in fire department on post. (exclusive of above) -----

## WATER SYSTEMS & FIRE HYDRANTS

1. Is present water supply adequate for fire protection in all areas, at all times? Yes \* 1  
 (If not, report exact location of questionable areas.)
2. Are all hydrants located properly with respect to:  
 Buildings? Yes Roads? Yes Proper facing? Yes
3. Are hydrants in serviceable condition? Yes  
 (Spot check 2½" and 4½" outlets for damaged threads.)

## FIRE ALARM SYSTEM

1. Is present alarm system adequate? No \* 2  
 (If not, check with Post Signal Officer.)
2. Is system being used for calls other than fire calls? Yes
3. Is record kept of all alarms? Yes (OM Form 119)
4. How often is fire alarm system tested? Weekly

## FIRE EXTINGUISHERS

1. Are all extinguishers in serviceable condition? No \* 3  
 (Spot check.)
2. Are extinguishers distributed in full accordance with Tables of Allowances? Yes
3. Is number of extinguishers on hand sufficient? Yes If not, -----



- has requisition been submitted? No
4. Are all Soda & Acid, Foam, and Carbon Tetrachloride type extinguishers tagged with the date of last charging, date of last inspection, and initialed by charger? No
5. Is record kept, in fire station, of fire extinguisher serial number, building location, and date of last charging? Yes

#### SPRINKLER SYSTEMS

1. Are all post indicator valves in open position? No system \* .4
2. Are all valves on sprinkler system sealed open? -----
3. Are all sprinkler heads free from obstructions? -----  
(Storage material, etc., should not be stacked higher than 18" below the sprinkler line.)

#### FIRE DEPARTMENT

1. Give location of stations by name or number and truck number of pumper assigned to each.

| Maxia - Class 500 | 501740 |
|-------------------|--------|
| 6                 |        |
|                   |        |
|                   |        |
|                   |        |
|                   |        |

2. Is Fire Chief complying with A.R. 30-1515? -----  
A.R. 30-1580? -----
3. Is Fire Chief getting all information pertaining to fire prevention sent from the Office of The Chief of Engineers? No
4. Is a map of all areas showing location of fire hydrants and alarm boxes posted in fire stations? Yes
5. Are proper records being kept at stations? Yes
6. Are all members of Fire Department efficiently trained? No
7. How many men are on duty at station during meals? 5
8. Is there sufficient fire fighting clothing for personnel? No \* .5
9. Is alarm running schedule satisfactory? Yes
10. Is alarm and telephone watch maintained at headquarters and outlying stations? Yes
11. Are pumpers in good operating condition? Yes
12. Is condition of accessory equipment on pumpers satisfactory? No
13. Is condition of 2½" hose satisfactory? Yes Chemical hose? \* .6  
Yes Soft suction hose? Yes
14. Has requisition been submitted for replacements or needed equipment? No
15. Is 2½" hose changed on apparatus each 30 days? Yes
16. How many pump and hose drills are held weekly? 13 weather permitting
17. Is number of truck drivers and pump operators sufficient? Yes
18. How many firemen are used in daily inspections? 30
19. Who corrects complaints of daily inspections? Fire Chief
20. Is record being kept of daily inspections? No



GENERAL REMARKS & RECOMMENDATIONS

- \*1. Additional storage capacity consisting of 500,000 Gallons of water is under construction. Completion date has been set for February 1, 1943. This added storage capacity will provide an adequate water supply for this area.
- \*2. The present alarm system consisting of 13 mine telephone fire alarm boxes the circuits which terminate at the post Administrative switch board. This system is used for other purposes than fire calls and also has 8 extension business phones attached to the fire alarm circuits. It is recommended that all business extension phones be removed from the fire alarm circuits and that this system be reserved for reporting fires. It is also recommended that a switch board turret and an enunciator be installed in the fire station, due to the fact that fire reporting telephones are used mostly by Isseis who do not speak English very well, making it difficult for the present switch board operators to get the necessary information pertaining to fires. If these circuits terminated at the fire station it would permit the evacuees on duty who talk Japanese to get the necessary information.
- \*3. A number of pump type fire extinguishers have been ruptured due to placement in unheated buildings where freezing conditions are encountered. It is recommended that Calcium Chloride be provided for all extinguishers of this type whenever placed in unheated buildings.
- \*4. It has been advised by the Area Engineer that contracts have been let for an alarm system and a sprinkler system in the hospital buildings.
- \*5. Turn-out coats, helmets, and rubber boots have been provided for the Fire Department personnel but no bunker pants have been provided. It is recommended that these bunkers be supplied.
- \*6. 2000 feet of 2½ inch fire hose has been provided by the WRA and 3300 feet by the Division Engineers which makes a total of 5300 feet for one piece of equipment.

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Fire Department Instructor, C. of E.



## GENERAL REMARKS & RECOMMENDATIONS

### Recommendations;

The Fire Station is not supplied with sufficient heat to keep the water tank on the equipment from freezing. It is recommended that an adequate heating system be installed in the Fire Station that will provide sufficient heat.

No provisions have been made for the disposal of hot ashes. It is recommended that metal containers be provided for the accumulation of all ashes.

It is recommended that ruby lights be provided over each alarm box for night identification.

It is recommended that fire extension bells be provided for the telephone in the Fire Station.

Buildings on this post consist of 613 buildings of T.O. and mobilization type of construction which covers an area of one mile square and has housing facilities for 10,000. It is recommended that an additional Class 500 Gallon pumper be assigned to this Relocation Center.

Earl E. May.  
Fire Department Instructor, C. of E.



July 22, 1943

Mr. W. E. Hoffman's Suggestions

re: Fire Protection Unit

1. A systematic regular testing of valves.  
A record of these test to be maintained and forwarded to the Washington Office.  
Maintain record of valve shut offs
2. Numbering of valves.
3. Report of mileage on Fire trucks.
  1. For drill
  2. Actual Fires
4. Reports:  
WRA 158, prepare form if not available.  
Report all response to fires whether false or rubbish or actual fire  
Prepare reports with reference to correspondence so that a continuity will exist from report to report.

On comments:

It is desirable that this paragraph be filled with such matter as may hinder or advance the work of your unit. The narrative form as you have formerly used is excellent. Anything pertinent to the unit will be welcome.

5. Mr. Hoffman will arrange to get a pump for the Fire Protection Unit. This project will get chasis.
6. A discussion of fire department personnel was held. Mr. Hoffman agreed that this department should have an increase in personnel. An increase of 19 men was suggested by Mr. Owen which would bring the fire fighting group about 48. At present the department is lacking about 25 fire fighters.
7. A discussion as to how to obtain materials at other relocation centers was made. Mr. Owen's has the details.
8. Mr. Hoffman stands corrected on fire loss report of the Central Utah Project.



WAR RELOCATION AUTHORITY  
Central Utah Project  
Topaz, Utah

Operations Division  
September 13, 1944

MEMORANDUM TO: Mr. L. T. Hoffman  
Project Director

SUBJECT: Fire Prevention Week

Meeting was held in my office this morning making plans for the Fire Prevention Week. Representatives were: Mr. Bankson, Project Reports; Dr. Bane, Mrs. Palecek, Mr. Smith, High School; Dr. Noble, Elementary School; Mr. Hirano, Block Managers; Mr. Honderich, Safety Committee; and Mr. Kanzaki, Chairman of the Council Safety Committee, was absent.

The Presidential Proclamation was read which announces the week of October 8 to October 14 as Fire Prevention Week.


The following points were agreed upon as items which should be planned for if possible.


1. In the High School, speaking contests on Fire Prevention. Winners of these contests would be available to meet speaking engagements.
2. Elementary School, posters would be prepared by students featuring various phases of Fire Prevention.
3. Fire Protection Section will prepare self-inspection blanks which can be taken home by school children for self-survey of fire hazards in the home.
4. Fire Protection Officer will visit school room explaining the self-inspection blanks and explaining fire prevention problems with teachers and students as well as assisting students make fire inspections of their own rooms.
5. Mr. Bankson will work with Miss Gerard to see if arrangements can be made for fire prevention movies through the U.S. Fire Service.
6. Elementary and High School, essay contests in Fire Prevention will be featured.



7. The Fire Protection Section will arrange for demonstration in Blocks 8 and 41.
8. The Education Section will arrange for fire drills in the Elementary and High School.
9. The Fire Protection Officer will investigate the fire alarm system such as automobile horns which may be mounted in each school block.
10. Block clean-up will be organized by the Block Managers with the cooperation of the Fire Protection Officer.

There was some discussion of adopting some special slogan as the following -- "If Topaz Burns the Residents Freeze".

 Roscoe E. Bell  
Assistant Project Director

cc: Mr. Roraback  
Mr. Sanford  
Mr. Niese  
Mr. Hirano  
Dr. Bane  
Dr. Noble  
Mr. Bankson  
Mr. Honderich  
Mr. Mas Narahara   
Attention Mr. Kanzaki



WAR RELOCATION AUTHORITY  
CENTRAL UTAH PROJECT

Topaz, Utah

Operations Division  
Fire Protection  
September 20, 1944

TO: Mr. Roscoe E. Bell, Assistant  
Project Director

FROM: Charles H. Horaback, Fire Protection  
Officer

Tuesday, September 19th, 5 p.m., the Fire Protection Officer held a meeting at the Delta warehouse. In attendance were Mr. Hobins, Mr. Skidmore, and the three guards.

It was explained that the meeting was called because of the concern over the amounting fire losses in W.R.A. in the past fiscal year. Statement was made that much of this loss occurred from fires originating in warehouses. Statistics show that 32 per cent of all warehouse fires are caused by careless smoking. Mr. Skidmore was advised that it is his responsibility to see that no smoking is allowed within the warehouses. It was suggested that where crews have been working in warehouse during the day, good practice would require an inspection by Mr. Skidmore or one of the guards before closing time. I believe this is a desirable safety measure.

Duties of the guards: It was explained to the guards that they are primarily employed because of the danger of fire in the warehouse. Good practice requires that they make rounds at least hourly. They should use not only their eyes but their noses during these rounds. Any odor of smoke should be immediately traced to point of origin. Their duties, in case of fire, were explained fully. Each guard is being furnished with a written copy of the instructions.

7- Internal Security (3)



Weed growth mentioned in the memorandum of September 15th to Mr. Bell is being gradually removed. Present practice of burning weeds when dry in small bunches is probably safe but will require considerable time. I still believe that weeds could be safely burnt in the underground reservoir with less danger and with no damage to this reservoir which is practically wrecked already.

The large pile of empty egg crates on the loading platform should be removed at the earliest possible moment, and the removal of weeds from around the lumber piles should be continued. I do not believe that the goods stored within the warehouse are a hazard if carefully protected from outside sources of ignition.

Charles H. Moraback  
Fire Protection Officer

CHORABACK:sn:9-20-44  
cc/Mr. Niesse  
Mr. Sanford



WAR RELOCATION AUTHORITY  
Central Utah Project  
Topaz, Utah

February 3, 1945

No. 401

MEMORANDUM TO: All Section Heads  
Community Management Division

FROM: Raymond P. Sanford  
Chief of Community Management

SUBJECT: Fire and Accident Prevention

This memorandum is being sent you because as Chief of the Community Management Division, I am responsible for strict compliance by my staff with all W.R.A. rules and regulations covering fire and accident prevention.

Fire Prevention

Every section head and employee should become thoroughly familiar with all manual provisions relating to fire control, and observe them in every detail because employees may be held personally liable for any loss caused by their negligence and non-observance of these rules and regulations. (Sec. 40.4.19E and Question No. 11 W.R.A. 98 Rev.-Report of Fire)

In the interest of safety from fire, you are directed to comply with the provisions of Fire Protection Handbook, Section 40.4.10 which provides: Faulty electric wires, switches and appliances are to be reported to the Project electrician for repairs or replacement. Tampering with or changing electrical wiring is prohibited. Section 40.4.10-A and Project regulations permit the burning of rubbish, etc. at least 20 feet from the buildings, 6:00 A.M. until 10:00 A.M., except during periods of high winds, water shortages and extreme dry weather. Permits may be secured from the Fire Department for special occasions and other hours when necessary. 40.4.11 prohibits the use and storage of paints and inflammable liquids in buildings, except as approved in that section. That section also proves that combustible rubbish shall be removed from, and kept at least twenty feet, from buildings until safely disposed of, and that in shops etc. oily rags, waste and other combustible rubbish shall be kept in metal containers with tight fitting covers until removed from the building.



### Accident Prevention

When driving about the Project, employees should carefully observe and comply with all traffic rules and regulations.

When walking about the center at night, they should keep to the roads to avoid possible injury from falling or stepping into holes, ditches or pitfalls.

It is also the responsibility of each employee to report immediately to the Safety Committee of the Project any dangerous condition or violation of safety regulations coming to his attention.

- - - -

I trust that all employees of the Community Management Division will cooperate to see that all of the rules and regulations referred to above are complied with, thus reducing fire and accident hazards, and preventing unnecessary fires and accidents.

Raymond P. Sanford  
Chief of Community Management

RPS:H



SAFETY COMMITTEE MEETING

August 16, 1944

The meeting was called to order at 9:00 a.m. by the Chairman, Mr. Walter Honderich.

Those present were: Mr. Ivan Sorenson  
Mr. George Morishita  
Mr. Roraback  
Mr. Takahama  
Mr. Davis  
Mr. Kawasaki  
Mr. Roof

Mr. Kawasaki reported that the Council has received several complaints about fires starting in the manure pile at the nursery in the southwest corner of the center.

Mr. Roraback reported that a fire had started but that it was completely extinguished. After considering various recommendations, the Committee agreed with Mr. Roraback that very little could be done about this fire hazard except to watch it carefully and warn the children in that area. The manure pile burns very slowly and is so far from the buildings that there is very little danger of the fire spreading.

Mr. Roof reported that it has been difficult to enforce the regulation permitting certain persons with permits to burn rubbish in open fires at designated places between the hours of 6:00 to 8:00 a.m. He recommended that the hours be extended from 6:00 to 10:00 a.m. and then be rigidly enforced. The Safety Committee recommends that the Council change these hours.

It was reported by Mr. Morishita that the safety hazards previously reported on the farms have been adequately taken care of.

No member of the committee had any safety hazards to report.

After some discussion, it was agreed that for the time being weekly meetings were not necessary and that the Chairman would call the meeting whenever occasion required.

Meeting adjourned at 10:15 a.m.



SAFETY COMMITTEE MEETING MINUTES

July 20, 1944      Thursday  
10:00 A.M.

Mr. Honderich presiding.

Present: Mr. David E. Davis  
Mr. George Morishita  
Mr. Charles Roraback  
Mr. Ivan Sorenson  
Mr. Roof

Mr. Roof reported that 17 cases have been referred to the Judicial Commission ~~four~~ citations for fires started after hours and 13 citations for traffic violations.

Mr. Honderich requested that there be a follow up of the safety hazards on the farm reported previously by Mr. Miller. Written notices are to be sent to the Agricultural Section.

Mr. Davis reported that he is returning a number of accident reports for completion.

The method of issuing notices whenever safety hazards are discovered was discussed. Mr. Morishita agreed to see that Mr. Roraback gets copies of the forms to be used. These forms are to be filled out in triplicate, one copy for the Safety Committee, one copy to the section involved, and one copy to be kept in the Safety Commissioner's Office (Fire Department).

Meeting adjourned at 10:15 A.M.

Walter Honderich ✓



## SAFETY COMMITTEE MEETING

August 31, 1944

The meeting was called to order at 2:30 p.m. by the Chairman, Mr. Walter Honderich.

Those present were: Mr. Kawasaki  
Mr. Takahama  
Mr. Kanzaki  
Mr. Roof  
Mr. George Morishita  
Mr. Roraback  
Mr. William E. Hoffman, Wash. Office

Mr. Honderich stated that the primary purpose of the meeting was to discuss the accident that occurred last Saturday night on the highway and to determine what steps the Safety Committee could take to prevent such accidents in the future.

Mr. Morishita reported that two more witnesses have appeared who were heretofore unknown and that their testimony should be included. After much discussion, it was agreed to postpone further consideration of the case until a complete and final report is submitted by the Internal Security. At that time another Safety Meeting will be called to review the evidence and discuss steps that should be taken by the Safety Committee.

Mr. Honderich then read Administrative Notice No. 147 which states that during the year 1944 there was an increase of 311% over the total of all fire losses previously reported, and that the number of traffic accidents and injuries due to carelessness had also greatly increased. A safety council for the WRA has been appointed, it consists of the following members of the Washington Staff: Mr. E. J. Utz, Chairman; Mr. Earl D. Brooks, Personnel Officer; Mr. Hugh F. Alexander, Property and Claims Officer. It is the responsibility of this Committee to serve as a Board of Survey to review all fires, accidents, survey and security reports, recommend disciplinary action when appropriate, and recommend any other steps necessary to correct conditions that exist.

Mr. William E. Hoffman, Fire Protection Advisor from the Washington Office, reported that in the past Survey Boards on the projects have been too reluctant to place the blame for fires and accidents where it belongs and to impose the penalties required by law. Hereafter, final decision on all survey reports will be made by the Washington Safety Committee. Persons found liable will be held financially accountable for the damage done.



Mr. Hoffman further reported that the new flues placed in the elementary schools are not safe and should be changed. This will be called to the attention of the Engineering Section by the Fire Department.

Mr. Kanzaki reported that a safety hazard exists in the Central Square at night because of inadequate lighting, and that efforts should be made to light up the area.

There being no further business the meeting was adjourned at 3:30 p.m.



## SAFETY COMMITTEE MEETING

September 13, 1944

The meeting was called to order by the Chairman, Mr. Walter Honderich, at 10:10 a.m.

Those present were: Mr. David Davis  
Mr. K. Kanzaki  
Mr. Kawasaki  
Mr. George Morishita  
Mr. Roraback  
Mr. Roof  
Mr. Sorenson  
Mr. Takahama  
Mr. Umehara

Mr. Honderich stated that the first order of business was to discuss ways and means to avoid a recurrence of accidents similar to the one that took place on the highway several weeks ago.

Mr. Roof stated that two witnesses mentioned last time were brought to him and that the only thing of importance that they had to say was that the lights on the truck were very dim. This was contradicted by the driver of truck 4A who met the truck just before the accident. He stated that the lights were bright. Mr. Roof reported that the man who was killed was evidently walking on the left side of the road but when he saw the farm truck 4A approaching, instead of stepping off the pavement he walked into the traffic lane.

Mr. Honderich stated that in view of the recent accident, there was a necessity for warning and cautioning the people on traffic hazards. It was agreed by the Committee that safety instructions should be printed in the Topaz Times.

Mr. Honderich reported that he, Mr. Boyce, and Mr. Davis met with the Block Managers to discuss compensation for injuries and that one point stressed was the necessity for prompt reporting of accidents to assure that the injured persons would be able to get compensation if eligible.

Mr. Roraback discussed the Fire Prevention Week Program, October 9 to 14, with the Committee. He explained to the group the purpose of a Fire Prevention Week and the losses that have been incurred from fires. He reported that the fire loss in WRA for the 1943 - 44 fiscal period was 311% of the previous



year. Personal losses by the residents in the WRA Centers totaled \$32,414 and \$70,037 was lost by the government. Therefore, the Fire Department is asking the Block Managers, Council, and the residents to cooperate and take an interest in the Fire Prevention Week.

The Chairman requested that Mr. Kanzaki make recommendation for the illumination of the Central Square so that the recommendations can be passed on to the Operations Division.

Mr. Morishita said that no accidents had been reported since the last meeting.

Meeting adjourned at 10:35 a.m.



SAFETY COMMITTEE MEETING

WALTER HONDERICH ✓

October 25, 1944

The meeting was called to order by the Chairman, Mr. Walter Honderich, at 10:00 a.m.

Those present were: Mr. Cliff Purcell  
Mr. David E. Davis  
Mr. I. Sorenson  
Mr. C. H. Roraback  
Mr. R. W. Roof  
Mr. K. Kanzaki  
Mr. Takahama

Mr. Sorenson reported that the Accident Report forms No. 26 have already been placed in all trucks dispatched from the Motor Pool and that as a double check they will be sent to each driver of a passenger car on November 1st with the monthly check sheet.

Mr. Honderich reported that in the Block Managers' minutes of October 4th, a statement was made that a Mr. Noda had been injured. Mr. Davis investigated this and found that Mr. Noda was not injured in line of duty.

A letter from Mr. Roscoe Bell was read recommending that the guards in Delta be dismissed as soon as there is no more WRA property outside of the Delta Warehouse. Mr. Roraback confirmed the statement that there were very little danger of fire in the Delta Warehouse and that therefore guards could be eliminated.

Mr. Roraback reported that the fire hazard due to storage of combustible material in the hospital boiler room has been satisfactorily eliminated and that the exit doors have been corrected in the elementary school.

A letter from Mr. Roscoe Bell was read which reported that a safety hazard exists in the golf course area where children play on rafts in the pond created by the opening of the blow off valve in the corner of block 36.

Mr. Roof reported that the water in this pond was approximately 10 feet deep and that the banks are steep. He does not believe that warning signs are adequate and stated that he sent a letter to Mr. Bell recommending a manproof fence be built to surround the pond. He will send a follow up letter.



Mr. Honderich reported that while riding to Delta a week ago, he observed the young people riding clear up on top of the side of a truck coming to Delta, ~~where~~ It would have been very easy for them to lose their balance and fall out.

Mr. Purcell stated that constant warnings have failed to correct this situation. People seemingly can't realize the danger. All drivers are supposed to watch but can't watch every move of the people in the back and drive at the same time.

Mr. Roof read the report on the accident that occurred recently when the Lapidary Class turned over in the truck north-west of the project. This was clearly a case of reckless driving. The Committee felt that adequate publicity had already been given to the incident and that the only satisfactory solution is the elimination of reckless drivers since all drivers have been adequately and repeatedly warned about this.

Meeting adjourned at 11:00 a.m.

Walter Honderich  
Chairman



June 6, 1944

FIRE PREVENTION INSTRUCTIONS & INSTRUCTIONS FOR VOLUNTEER  
FIREMEN prepared in both English and Japanese. These are  
to be distributed by Fire Inspectors to volunteer firemen  
within blocks on June 7, 1944.

Topaz Fire Department



WAR RELOCATION AUTHORITY  
OFFICE MEMORANDUM

TO:

DELTA, UTAH

FROM:

DATE:

SUBJECT:



## FIRE PREVENTION INSTRUCTIONS

Fire prevention consists of good housekeeping and being careful.

Each resident should be warned in regard to starting bonfires. No bonfires should be started without first obtaining a fire permit from the Fire Department.

If a fire hazard exists in your block, call it to the attention of the fire inspector or call the Fire Department, using the fire-reporting telephone. (phone number 25)

90% of all fires are caused by carelessness and could have been prevented if precautions had been taken.

### Precautions to be taken

1. Keep matches out of reach of children.
2. Keep kindling wood and paper a safe distance from stove.
3. See that your stove pipe is in good repair.
4. All electrical cords should be in good condition.
5. Be sure to disconnect ironing cord when iron is not in use.
6. Do not tamper with fuse. If fuse blows out, report it to your Block Manager.
7. Do not hang clothing over or around stove.
8. Do not use cleaning fluid inside of apartment.
9. Smokers' carelessness is recognized universally as a fire hazard. Be sure your cigarette is out before discarding it.

The fire inspector in your block will cooperate with you in correcting any fire hazard that you bring to his attention. Do not fail to report to him any condition that in your opinion might cause a fire.



## INSTRUCTIONS FOR VOLUNTEER FIREMEN

The object of forming volunteer firemen is for the protection of residents and their property in controlling fires before they get out of control, and because of the condition of water mains and lack of trained firemen.

It is requested that block managers ask for volunteer firemen during meal hours, taking names and addresses of each; then call a meeting for instructions. The Block Manager should act as volunteer chief in his respective block.

1. The dinner bell should be used as a signal in case of fire or drill.
2. Volunteers should locate all fire extinguishers in or near their apartments, and see that they are full of water and in working condition. Test by pumping a few strokes with nozzle directed to inside of extinguisher.
3. Request all residents to refill all buckets used for cleaning and mopping. Place them in the vestibule for emergency use in case of fire.
4. When fire alarm is sounded on dinner bell, all volunteers should respond to location of alarm, taking with them extinguishers and buckets from apartments.
5. THIS IS IMPORTANT. Be sure someone goes to the nearest fire reporting telephone and calls the Fire Department, giving correct location of fire. (Phone number 25) The remainder of volunteers will start extinguishing fire, using pump extinguishers and buckets.
6. If fire occurs in attic around flue, pull down plasterboard ceiling, direct streams from extinguisher directly on base of fire.
7. Each volunteer should know the location of ladders in his respective block. Should fire occur during high wind, volunteers should use ladders to take extinguishers on top of building to leeward of fire. Extinguish all sparks.

It is suggested that a fire drill be held once a week.

Topaz, Utah

66-44

PW-34



皆株火の御用心、

防火に関する注意

火事を未然に防ぐは各自家の中を整理し置く事と絶えず火の用心と注意をする事が肝要です。

消防局の許可なくして屋外に焚火をしない様氣を附けて下さい。

皆様のブロック内の火事係員は皆様と協力して未然に防い事に努められますから若し火事の障害危険があると認めた場合には直ぐ係員に御知らせ下さい。消防局には電話にて御知らせ下さい。(電話二五番)火事の九割までは不注意から起り用心をすれば未然に防い事の出来るものです。

火用心に關し次の事項に注意して下さい。

一、子供の手の届く所にマッチを置く事。

二、焚火附や紙類をストーヴの近くに置く事。

三、ストーヴのパイプはいつもよく手入れをし掃除して置く事。

四、電氣のコードは破れて居ない様に注意。

五、アイロンを使った後には必ずコードを外して置く事。

六、ヒューズを無理に取りかへたりしない事、ヒューズが切れたら直ぐブロックマネージャーに報告して下さい。

七、ストーヴの近くに着物を掛け置く事。

八、クリーニング用液体や油を家の中で使用しない事。

九、煙草を吸ふ人の不注意と危険な事は世間周知の事です。

吸ひがらを捨てる前に必ず火を消して下さい。

各ブロックの係員は皆株と協力して火事障害危険物を取除くため努めますから皆株御氣のつかれた事は遠慮なく御申出下さい。



## ボランティア消防隊組織

ボランティア消防隊組織の目的は、火事の際、火事に至らぬ前鎮火に努め人命財産を保護する事及び現今水管が充分に整正されておな  
いと訓練せる消防員が少いたためであります。

ブロックマネジャーに御願ひして食事の時間に之れを報告しボランティアを募集し名前とアドレスを控へて置いて後で相談會を催すやうに致し度いと思ひます。各ブロックマネジャーはボランティア隊のチーフとなつて活動する様御願ひします。

左記の事項に御注意下さい。

一、メスホルの鐘を火事又は消防練習のために使用する事

二、消防員は消火器の位置を知り水がつかへてゐるか又使用出来得るかを調べ時々試験をして見る必要がある。

三、居住民は掃除用のバケツにいつも水を入れて火事の際に間に合ふ様用意し置くべし。

四、火事の鐘を聞いたならボランティア消防員は消火器及びバケツを持てすぐ集つて来る事

五、是非必要

誰かが電話をかけて消防局に火事の位置を知らせる事

(電話二五番) 他者は消火器或はバケツを以て直ぐ鎮火に取り

かゝる事。

六、若し火事が屋根裏に起つた場合には天井板をはづして消火器で火元に水をかける。

七、各ブロックの火事用梯子の位置をよく知つて置く事。若し風の強い時ならば梯子を以て屋根に上り風下に向き水をかける事。火の子は必ず消し止める事。

尚ほ一週間に一度消火練習をする事をお勧めする。



WAR RELOCATION AUTHORITY  
CENTRAL UTAH PROJECT  
TOPAZ, UTAH

*Le Grand Noble*

July 7, 1943

SAFETY BULLETIN NO. 3

TO: All Division and Section Heads and Members of  
the Safety Committee

First Aid Kits

It is important that First Aid kits and their contents be kept in proper condition for treatment of injuries. First Aid kits should be brought to the office of the Safety Engineer at the Fire Station for regular inspection and servicing.

A record should be kept of each kit showing the date, name of person treated, nature of accident, nature of injury and what treatment was given. Forms for this purpose are available at the Safety Engineer's office.

First aid should be given to injured persons by trained operators only. In all cases where the circumstances and location permit first aid should be given by the doctors of the center hospital.

Reports of Injuries

Forms CA 1 and CA 2 should be prepared in an original and two copies and routed to the Safety Engineer. The cause of an injury should be explained fully so that further action may be taken to prevent similar occurrences.

HELP PREVENT ACCIDENTS

Safety Committee

*Samuel V. Owen*  
Samuel V. Owen,  
Safety Engineer

Approved by:

*Roy Potter*  
Roy Potter, Chairman  
Safety Committee



✓

WAR RELOCATION AUTHORITY  
CENTRAL UTAH PROJECT  
TOPAZ, UTAH

December 15, 1943

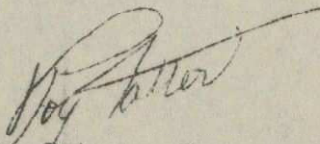
SAFETY BULLETIN NO. 4

TO: All Section and Unit Heads

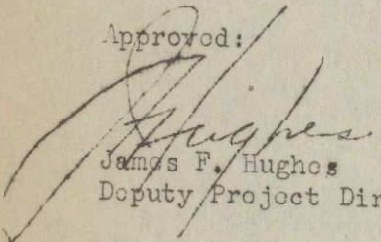
Mr. George S. Morishita has recently been employed as an assistant to the Safety Engineer, Mr. Samuel V. Owen, and will devote his entire time to matters of safety.

Frequent inspections of all premises, projects and equipment of the center will be made by this assistant and recommendations will be made where it is considered hazard exists. We feel quite certain that this will be helpful and profitable to all sections. This active member will enable the Safety Committee to keep themselves informed on all activities.

For the protection of all employees, both appointive and resident, it is necessary that proper reports be prepared in each case of injury and accident. To be certain that these reports are prepared promptly and in proper form, foremen and other supervisory personnel must report all accident and injury cases to the office of Mr. Samuel V. Owen, Phone No. 25, in order that immediate action may be taken. Mr. Owen's office is responsible for making necessary inspections concerning each accident and for the preparation of all preliminary reports.

  
Roy Potter, Chairman  
Safety Committee

Approved:

  
James F. Hughes  
Deputy Project Director



SELF INSPECTION FORM

FIRE PREVENTION WEEK  
October 8 - 14, 1944

Each student is asked to inspect his or her home during the week and check mark the questions, "Yes" or "No". If the answer is unfavorable, you should call the danger to the attention of your mother or your father.

|   | Yes                                   | No         |
|---|---------------------------------------|------------|
| Is the kindling box too close to the stove?<br>(Closer than two feet is dangerous)      | <u>102</u>                            | _____      |
| Is the kindling box filled with paper?  | <u>80</u>                             | _____      |
| Are ashes put in paper boxes?   | <u>72</u>                             | _____      |
| Are ashes emptied at least 20 feet from the buildings?                                  | _____                                 | <u>67</u>  |
| Are extension cords hung over nails?<br>(They should be supported by string)            | <u>211</u>                            | _____      |
| When using the electric iron, does mother have an asbestos or metal stand to set it on? | _____                                 | <u>131</u> |
| Is the electric hot plate sitting on metal or other fire proof material?                | _____                                 | <u>91</u>  |
| Does mother hang clothes to dry too near the stove? (Closer than two feet is dangerous) | <u>66</u><br><u>531</u><br><u>289</u> | <u>289</u> |
| <b>TOTAL ADMITTED HAZARDS.....520</b>   |                                       |            |
| Where is the nearest telephone to your home?  | _____                                 |            |
| <b>TOTAL RETURNED.....1162</b>  |                                       |            |
| Where is the extinguisher in your barrack?  | _____                                 |            |

During the fiscal year 1943-44, W.R.A. Centers had 369 fires; these fires burned property belonging to the residents, such as clothes, furniture, etc.; valued at \$32,414; very little insurance was carried, and the government cannot replace it.

Most fires can be avoided if everyone is careful. Topaz has a chance to be the lowest of all centers if everyone will try to prevent fires IN THE HOME, IN THE SHOP, and EVERYWHERE.

Please sign and return to your teacher not later than Friday, October 13, 1944.

Checked by \_\_\_\_\_ Parent \_\_\_\_\_ Pupil \_\_\_\_\_ Address \_\_\_\_\_



防火週

九四十月八日より十四日

自家検査用紙

防火週中に學生は自分の家庭を検査して次の質問にイエス或はノウの答を書き入れる  
若し答が適當して居ない場合は直ちに父母に其の危険な事を注意して下さい。

一 焚火附を水入る箱がストーヴの直ぐ近くに置いてありますか  
(イエス) (ノウ)

(二呎以上離れて居ないと危険です)

二 焚火附箱へ紙を入れますか

三 灰を紙の箱へ入れますか (バケツを使用して下さい)

四 灰は家屋から二十呎離れた所へ捨てますか

五 電気延長紐(コード)は釘に引掛けてありますか  
(糸で吊して置く方が安全です)

六 電気アイロンを使う時お母さんはアスベストか或は金屬性の  
台の上に置いて置きますか

七 電気ストーヴは金屬製或は不燃物の上に置いて置いていますか

八 貴方のお母さんは洗濯物をストーヴの直ぐ近くに吊しますか  
(二呎以上離れて居ないと危険です)

(二呎以上離れて居ないと危険です)

貴方の家から一番近い電話は何處にありですか

貴方のバランクの消火器は何處に置いてありますか

一九四三・四四年度の統計によると WRA 全センター中で三百六十九の火事があり  
ました。居住者の所有物も澤山焼失し、着物、家具等の損害は三万二千四百十  
四弗に達して居ります。保険を付けてあったものは極く少く又政府としては其の  
損害を支拂ふ事は出来ません。  
火事は大概の場合未然に防ぐ事が出来ず、若し各自が家庭に仕事  
場、又何れの場合に於ても注意をするならばトランプはセンター中で最も火事  
の多い所となります。

此の用紙に姓名を書き入れ、九四十月十三日(金曜日)までに受持教師の許  
まで届けて下さい。

親の署名

生徒の姓名

アドレス