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WAR RELOCATION AUTHORITY

WASHINGTON

JUN 16 1944

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Mr. Harry L. Stafford
Project Director
Minidoka Relocation Center
Hunt, Idaho

Dear Mr. Stafford:

At the conference of Personnel Officers in Denver, May 29 to June 3, we discussed the sources of information from which Form WRA-312, Evacuee Personal Services Report, is compiled. As a result of that discussion we plan to revise the instructions for preparation of the report, Handbook Section 50.5.5A. The proposed changes or additions are attached.

Will you please review these instructions and send us your comments, suggestions and questions as soon as possible. We should like to receive them not later than the end of this month. Your attention is directed particularly to revised instructions on Item 5, Section A. On March 30 we requested an explanation from each center as to the exact composition of number reported as registered but not employed. Four centers responded and their explanations are incorporated in the revised instructions. The increasing labor shortage makes it essential that we consider as potential workers all those who are physically capable of being of service to the community through employment in the center.

Very truly yours,

Leland Barrows

Leland Barrows
Executive Officer

Enclosure ✓



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TO THE CHAIRMAN OF THE BOARD OF DIRECTORS
OF THE MINIDOKA WAR RELOCATION PROJECT
EDEN, IDAHO

Dear Sirs:

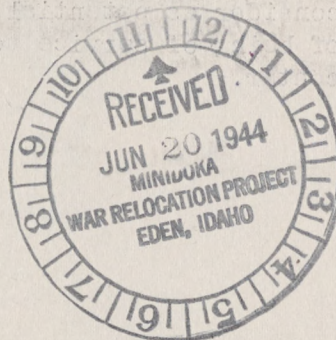
I am writing to you to inform you of the results of the recent survey of the property owned by the Minidoka War Relocation Project. The survey was conducted by the Eden, Idaho, office of the War Relocation Authority. The results of the survey are as follows:

The property is located in the Eden, Idaho, area and is bounded by the Eden River to the north and the Eden River to the south. The property is approximately 100 acres in size and is currently being used for agricultural purposes. The property is owned by the Minidoka War Relocation Project and is being offered for sale to the public.

I am enclosing herewith a copy of the survey report for your information. The report contains a detailed description of the property and its location. It also contains a map of the property and its location relative to the Eden River and the Eden, Idaho, area.

I am sure that you will find the survey report to be of interest and value. I am sure that you will find the property to be a desirable investment opportunity.

Sincerely,
[Signature]



UNITED STATES
DEPARTMENT OF THE INTERIOR
WAR RELOCATION AUTHORITY

MINIDOKA PROJECT
HUNT, IDAHO

Personnel Mgt. Section

June 28, 1944

Mr. Leland Barrows
Executive Officer
War Relocation Authority
Barr Building
Washington 25, D. C.

G. Mercer
nm
7/27/44

Dear Mr. Barrows:

This is in reply to your letter of June 16, 1944 in regard to the Form WRA-312, Evacuee Personal Services Report.

In reviewing the revised instructions, Handbook Section 50.5.5A., we could submit the following comments and questions relative to the sources of information:

(1) Project Population:

Although the Statistics Section is keeping track of the daily population (Form 176 Revised), the information regarding the distribution of Project population by sex has not been available at the end of every month as requested in the Handbook. Therefore, monthly figures appearing in Form 312 must be based upon an estimation from the census taken quarterly by the Statistics Section.

(2) Unemployable persons:

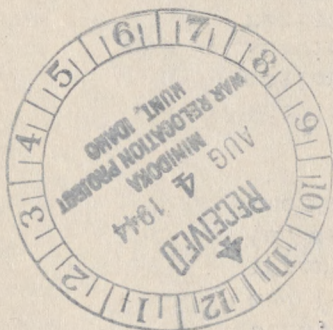
To estimate the number of unemployable persons, the information in regard to (a), (b), (c), and (d) has been required in the section A of this report. As mentioned afore, however, the figures for (a) and (b) are also secured in the same manner at the Statistics Section.

According to the Handbook, the Welfare and Hospital Sections are supposed to furnish the information for (c) and (d). However, these sections are keeping a record for the only persons who have been registered for the purpose of applying for clothing allowances and public assistant grants, due to physical disabilities and due to family responsibilities.



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Consequently, the figures for (c) and (d) do not show a complete picture relative to unemployment volume, because the number of persons who have not registered at these sections is excluded in the figures.

(3) Number Registered but not Employed:

The number of persons registered but not employed will represent the labor supply which is potentially available for project employment. Since it has been considered, however, that there should be an age limit for the labor supply, the number of High School students and persons under 16 years of age, who have been registered for work, have not been included in this figure. According to the administrative notice of March 17, 1944 (50.5.11A), it has been notified, "The minimum age for general employment is 17 in factories and 14 in non-factory employment, but only outside school hours." It is the question whether or not the number of these young persons registered but not employed could be involved in the labor supply.

In order to make more complete and accurate employment statistical report, the following suggestions would be submitted relative to the sources of informations and the instructions:

- (1) The information in regard to distribution of Project population by sex and by age group should be prepared more completely by the Statistics Section.
- (2) When the census is taken quarterly by the Statistics Section, the information of (c) and (d) must be prepared at the same time.
- (3) The labor sources should be clarified relative to age and physical capabilities:
 - (a) Minimum age to be considered as labor supply: The young persons under 16 years of age shall not be considered as potential labor supply. In other words, the number of these young persons registered but not employed shall not be included in the figure requested in Form 312.

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Mr. Leland Barrows, Page - 3 - June 28, 1944

- (b) Physical capabilities to be considered as labor supply: When a worker is terminated due to illness, he is not available for labor supply until he is recovered and reports back to the Personnel Management Section. When a worker quits his job due to family responsibilities and is unable to work, he is not available for labor supply until he reports of his employment to the Personnel Management Section.
- (4) Due to the acute labor shortage, the persons are employed on the Project regardless of age and other circumstances. They shall be considered as employees except for vocational learners.

It will be greatly appreciated if you will give your kind consideration to the above matter.

Very truly yours,

H. L. STAFFORD
Project Director

Wm. T. Williams
By
Acting Personnel Officer

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UNITED STATES DEPARTMENT OF THE INTERIOR
WAR RELOCATION AUTHORITY

WASHINGTON

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JUL 15 1944



Mr. Harry L. Stafford
Project Director
Minidoka Relocation Center
Hunt, Idaho

Dear Mr. Stafford:

In your Evacuee Personal Services Report for May 1944, you reported 478 evacuees employed in the Engineering Section as of May 31, 1944. The Engineering Section reported to the Operations Division in Washington that there were an average of 221 evacuees employed in Engineering for the month of May, exclusive of janitors and office help. This is a difference of 257 or an average of 7.1 per block. Since you were reporting employment as of the end of the month and the Engineering Section was reporting average employment for the month, the figures would not be identical even if janitors and the office force were included. However, the difference between the two reports is greater than we can account for by the difference in reporting time and the exclusion of janitors and office help. 150-60
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We would also like to call your attention to a discrepancy in reported employment in Agriculture. Form WRA-312 for May showed 230 while the Agriculture Section reported 227 to the Operations Division in Washington. This discrepancy may be due to differences in method of reporting part-time workers or in other factors.

Will you please consult with the Engineering Section and advise us of any corrections which should be made and the reasons for the differences in reports.

We are making a comparative study of employment by activity at the centers and must resolve these discrepancies before making any detailed analysis.

Very truly yours,

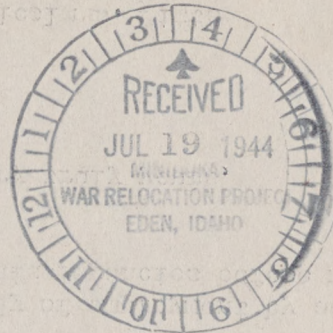
Malcolm E. Pitts

Malcolm E. Pitts
Executive Officer

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UNITED STATES
DEPARTMENT OF THE INTERIOR

MINIDOKA PROJECT
HUNT, IDAHO

Personnel Mgt. Section

July 22, 1944

Mr. Malcolm E. Pitts
Executive Officer
War Relocation Authority
Barr Building
Washington 25, D. C.

Dear Mr. Pitts:

You stated in your letter dated July 15, 1944, that there were 478 evacuees employed in the Engineering Section according to the Personnel Mgt. Section's report, whereas, according to the Engineering Section's report there were only 221 employed exclusive of janitors and office help.

After consulting the Engineering Section, we found that according to their duplicate copy of Form WRA 235 for the month of May the figures are as follows:

Total average evacuee employees		477
Janitors	164	
Office help	<u>12</u>	
Sum of Janitors and Office help		<u>176</u>
Average evacuee employees exclusive of Janitors and Office help		<u>301</u>

The Engineering Section has no record whatsoever on the report of 221 evacuees being employed in that section exclusive of Janitors and Office help.

This makes the discrepancy of only 1 between the Engineering Section's report (Form WRA 235) and our report (Form WRA 312).

We further checked with the Timekeeping Office and according to their records, we found there were 494½ as of May 1 and 464 as of May 30 or average of 479½.

We trust that this information is what you desired.

Very truly yours,
H. L. STAFFORD
Project Director


By
Personnel Officer

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UNITED STATES
DEPARTMENT OF THE INTERIOR
WAR RELOCATION AUTHORITY
WASHINGTON

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CR 17.200



JUL 24 1944

Mr. Harry L. Stafford
Project Director
Minidoka Relocation Center
Hunt, Idaho

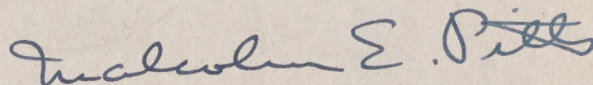
Dear Mr. Stafford:

At the Denver Personnel conference we discussed the uses which we made of the Evacuee Personal Services Report, Form WRA-312, and the necessity for accuracy in making the report. At the time, it was stated that beginning with the report for the month of June, we would carefully check the report made by each center and request explanations of any discrepancy which appeared.

We found the attachment to your report explaining the entries very helpful and were glad to see that in Section A, Item 4, you showed the total number of persons employed.

The difference in number of persons employed between May and June showed a net increase of 110. However, in your June report you showed a net increase in assignments over separations of 137. While this discrepancy is small as compared to reports from other centers, we are anxious that this report be as accurate as possible. Will you please advise us whether the report needs correcting or explain if possible the reason for the discrepancy.

Very truly yours,



Malcolm E. Pitts
Executive Officer

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TO THE DIRECTOR, MINILUKA WAR RELOCATION PROJECT
FROM THE DIRECTOR, MINILUKA WAR RELOCATION PROJECT
SUBJECT: [Illegible]

1. [Illegible]

2. [Illegible]

3. [Illegible]

4. [Illegible]

JUL 28 1944

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JUL 28 1944

Palmer

UNITED STATES DEPARTMENT OF THE INTERIOR
WAR RELOCATION AUTHORITY

WASHINGTON

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JUL 29 1944

Mr. Harry L. Stafford
Project Director
Minidoka Relocation Center
Hunt, Idaho

Dear Mr. Stafford:

Thank you for your letter of June 28 with comments on our proposed revision of Handbook Section 50.5.5-A covering instructions on Evacuee Personal Services Report, Form WRA-312.

With reference to your suggestions for extensive information on the characteristics of the population, it is not considered practical at this time to request the Statistics Section to refine their quarterly census to include other categories. I understand that an analysis is being made at each center on "Family Face Sheet and Relocation Summary," and from this source you may get more up-to-date information on the number of persons unemployable due to physical disabilities and family responsibilities.

With reference to your comment on the definition of "Number Registered but not Employed," the instructions have been rewritten to conform with Handbook instructions, Section 50.5.5-B(4), for maintenance of the available file. Under these instructions you would include as available persons 17 years of age and under who were available for employment under the standards of employment provided for minors.

The final draft of the revised instructions is being duplicated and should reach you soon.

Very truly yours,

Malcolm E. Pitts

Malcolm E. Pitts
Executive Officer



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Minidoka Project
Hunt, Idaho

Personnel Mgt. Section

August 3, 1944

Mr. Malcolm E. Pitts
Executive Officer
War Relocation Authority
Barr Building
Washington 25, D. C.

Dear Mr. Pitts:

Subject: Evacuee Personal Services Report

We received your letter of July 24, 1944.

The fact is that, under our present system, it is impossible to give exact figures in our Evacuee Personal Services Report.

In the first place, we have to take into consideration the human error when we try to keep track of the labor turnover not only by section alone but also by sex, wage classification, and full or part-time workers. Although it is not necessary to have this break down in Section B, to compute the Section C it is necessary to tabulate this break down.

In the second place, however accurate the above tabulation may be, discrepancy from actual figures still exists because, here at the Placement Office, there is no way of knowing whether a person was terminated or not until the Termination Notice is issued, and the like.

For example if a person were terminated on June 20, but Termination Notice is not issued till July 10, naturally in Section C we have to consider him still working as of June 30 although he is actually not working.

Another example is this. If a person were assigned on June 19, EOD on June 20, but the validated Notice of Assignment does not come back till July 10, we naturally have to assume in the report that he is not working. Until the validated Notice of Assignment comes back to the Placement Office, we have no way of knowing when the person started working,

and still worse we have no way of knowing if he reported to work. Occasionally, a person is assigned, receives the Notice of Assignment in Quintuplicate, takes them home, and never report to work.

Under such circumstances we are tabulating the labor turn-over according to the following date:

Assignments: As of the date on which the validated Notice of Assignment comes back to the Placement Office.

Transfers and Terminations: As of the date on which the Transfer Slip and Termination Notice is issued.

These are the two reasons why there is discrepancy in our Personal Services Report, and we trust this reason answer your question.

For more accurate report we suggest that Timekeepers' Office prepare such a report or consolidation of Timekeeping and Placement.

We compared our figures as of June 30 and that of time-keeping office, and found there were no major discrepancy. Minor discrepancies are inevitable because of the two reasons stated above, and we hope our report is acceptable.

Very truly yours,

H. L. STAFFORD
Project Director

By
Personnel Officer

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WATER READINGS ***** JUNE 1944

<u>Date</u>	<u>Population</u>	<u>Total Water Readings</u>
1	7501	1,294,500
2	7507	1,281,000
3	7508	1,281,500
4	7505	1,218,000
5	7494	1,304,500
6	7485	1,185,000
7	7475	1,317,000
8	7473	1,375,000
9	7484	1,315,500
10	7438	1,437,000
11	7418	1,380,500
12	7375	1,313,500
13	7339	1,314,000
14	7286	1,476,000
15	7167	1,301,000
16	7133	1,310,500
17	7095	1,296,000
18	7107	1,317,000
19	7082	1,350,500
20	7066	1,311,300
21	7076	1,310,100
22	7050	1,308,400
23	7048	1,197,500
24	7066	1,347,000
25	7082	1,221,000
26	7066	1,572,000
27	7032	1,446,000
28	7035	1,481,000
29	7046	1,452,000
30	7058	1,500,000

Total Water Constumtion	40,277,300
Total Population	217,497
Average Population	7,250
Per Capita Water Consumption	5,600

OPERATIONS

ENGINEERING

June--1944

<u>ACCOUNT NUMBER</u>	<u>CRITICAL</u>	<u>NON-CRITICAL</u>
P-497-1	\$ 25.01	\$ 11.21
P-497-2	337.14 333.24	337.62
P-581-G-10	92.15	---
P-581-H-5	.70	22.35
P-581-H-6	---	8.63
P-581-J	10.50	---
P-581-Q-2	.06	1.24
P-581-Q-4	---	189.30
P-612	204.27	---
P-613	564.20	334.35
P-617	250.39	.90
P-618	110.88	---
P-626	280.93	73.24
P-627	5807.31	3.96
P-628	---	17.10
P-629-C-2	9.80	---
P-630	80.64	---
P-630-4	55.23	.68
P-632	199.99	122.95
P-635-2	4.69	15.54
P-635-4	18.18	---
P-635-6	---	8.25
P-635-7	61.24	32.32
P-637	184.15 173.09	105.53
P-638	3.00	8.81
P-639	135.46	36.23
P-641	185.10	57.50
P-642	48.95	.44
P-645	125.00	---

O P E R A T I O N S

ENGINEERING

June--1944

<u>ACCOUNT NUMBER</u>	<u>CRITICAL</u>	<u>NON-CRITICAL</u>
3242-1	\$ 20.35	\$ 23.64
3242-2	38.50	11.24
3242-3	9.70	1.15
3242-4	27.28	1.25
3242-5	1029.66	30.37
3242-6	---	2.30
3242-6-B	9.01	---
3242-6-C	15.09	2.90
3242-6-D	63.86	.09
3242-7-A	---	.78
3242-8	.37	52.20
3242-9	10.74	79.77
3242-10-A	72.12	37.04
3242-10-B	91.73	93.76
3242-11-A	---	.09
3242-11-B	76.22 13.22	57.22 77.23
3242-11-C	.29	---
3242-11-D	14.27	45.63
3242-13	37.14	14.10
3242-14-B	1.52	.24
3210-1	.63	1.85
3220	---	2.97
3230-1	.16	---
3230-2	89.04	30.60
3230-3	---	380.47
3241	27.36	12.80
3243	91.64	1.73
3244-2	37.39	5.72
3244-3	.41	38.64
3244-4-A	---	128.71
3244-4-B	---	12.90
3244-4-C	1.20	---
3244-4-D	26.92	1045.93
3244-4-E	---	6.20
3244-4-F	---	17.05
3244-4-H	3.40	5.50
3244-4-I	4.20	68.57
3244-4-K	---	6.25
3244-5	3.06	---
3244-6	152.75	---
3244-7	3.85	---
3244-8-B	---	267.30
3244-8-C	---	14.40
4351	14.70	---
4441	75.96	.22

Cost Account No.	MAN HOURS		** JUNE 1944			
	Rate	Rate	Rate	Rate	Rate	Rate
	A	B	C	A	B	RC
P-497-1		160	39		13.33	3.86
P-498-2		2005	400		167.02	39.60
P-576		4	4		.33	.40
P-581-G-10		192	16		15.99	1.58
P-581-H-1		320	16		26.66	1.58
P-581-H-3		96	8		8.00	.79
P-581-H-5		696	28		57.98	2.77
P-581-S-1		2032	116		169.27	11.48
P-581-Q-2		144	264		12.00	26.14
P-581-Q-4		696	80		57.98	7.92
P-612		576	192		47.98	19.00
P-613		2388	16		198.92	1.58
P-617		640	188		53.31	18.61
P-625		36	22		3.00	2.18
P-626		1127	274		93.88	27.13
P-627		2792	578		232.57	57.22
P-629-C-2		192			15.99	
P-630-4		72	4		6.00	.40
P-632		973	179		81.05	17.72
P-635-2		383	37		31.90	3.66
P-635-6		96	20		8.00	1.98
P-635-7		16	8		1.33	.79
P-636		21	4		1.75	.40
P-636-A		4	2		.33	.20
P-637		456	28		37.98	2.77
P-638		354	42		29.49	4.16
P-639		884	102		73.64	10.10
P-641		1536	208		127.95	20.59
P-642		112	16		9.33	1.58
P-644			60			5.94

Construction Total		19003	2951		1582.96	292.13
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MAN HOURS **

** JUNE 1944

Cost Account No.	Rate A	Rate B	Rate RC	Rate R	Rate B	Rate C
3210		1027	548		85.55	54.25
3210-1		144	192		12.00	19.01
3210-S		74			6.16	
3220		84	20		7.00	1.98
3220-S						
3230-S		96	16		8.00	1.58
3230-1		2364	212		196.92	20.99
3230-2		1368	256		113.95	25.34
3230-3		288	36		23.99	3.56
3241		846	922		70.47	91.28
3241-C		2	7		.17	.69
3241-S		324	52		26.99	6.14
3242		46	6		3.83	.59
3242-1		92	62		7.66	5.15
3242-2		564	101		46.98	10.00
3242-3		121	23-		10.08	2.28
3242-4		330	78		27.49	7.72
3242-4-D		29	7		2.42	.69
3242-5		895	275		74.55	27.23
3242-5-C		4			.33	
3242-6		4	8		.33	.79
3242-6-C		66	26		5.50	2.57
3242-6-D		56	24		4.66	2.38
3242-8		442	34		36.82	3.37
3242-9		1140	63		94.96	6.24
3242-10		12	12		1.00	1.19
3242-10-A		1735	336		144.53	33.26
3242-10-B		1891	140		157.52	13.86
3242-11-A						
3242-11-B		296	20		24.66	1.98
3242-11-C		106	24		8.83	2.38
3242-11-D		18	10		1.50	.99
3242-12		48	16		4.00	1.58
3242-13		69	7		5.75	.69
3242-14						
3243		2384	547		198.59	54.15
3243-3		4			.33	
3244-C			4			.40
3244-2		1540	228		128.28	22.57
3244-3		2416	107 $\frac{1}{2}$		201.25	10.64

Maintenance Sub-Total

20925 4419 $\frac{1}{2}$

1743.05

439.52

Cost Account No.	Rate	MAN HOURS **		** JUNE 1944		
	Rate	Rate	Rate	Rate	Rate	Rate
		B	C	A	B	C
3244-4-A		2324	10192		193.59	19.01
3244-4-B		2106	192		175.43	19.01
3244-4-C		1928	357		160.60	35.34
3244-4-D		26921	576		2242.52	57.03
3244-4-E		188			15.66	
3244-4-G		8	8		.67	.77
3244-5		40	4		3.33	.40
3244-6		380	20		31.65	1.98
3244- 6 7		856	50		71.30	4.95
3244-9-A		21	7		1.75	.69
3244-9-B		4			.33	
3246-6		16			1.33	
3530		8			.67	
4351		120	24		10.00	2.38
4441		48	26		4.00	2.57
4442		256			21.32	
4800		26	10		2.17	.99
Maintenance Sub-Total		35250	1466		2936.32	145.12
Grand Total		56175	5885 $\frac{1}{2}$		4679.37	584.64

O P E R A T I O N S

ENGINEERING

MAY---1944

<u>ACCOUNT NUMBER</u>	<u>CRITICAL</u>	<u>NON-CRITICAL</u>
STAFF HOUSING P-497-1	\$ 180.65	\$ 182.15
P-497-2	11.26	71.38
LATERAL 21.5 P-581-B-4	---	2.50
P-581-C-4	29.28	27.39
P-581-E-4	19.60	---
P-581-H-4	.08	---
P-581-H-5	42.41	---
P-581-K-1	1.62	.35
P-581-L	4.80	---
P-581-Q-4	---	19.20
P-581-S-1	4.00	289.32
HOG PROJECT P-612	232.66	34.89
POULTRY PROJECT P-613	546.68	110.10
MOTOR POOL P-617	42.87	25.35
WATER LINE - HOG POULTRY P-625	1.40	---
EVACUEE BARRACK P-626	2348.88	321.78
HIGH SCHOOL GYM P-627	3411.48	1.43
HIGH SCHOOL SHOP P-628	47.32	9.80
MESS HALL P-630-1	---	12.80
HOSPITAL FLOOR P-632	67.10	323.72
WIRING BLOCK 22 P-635-2	143.75	2.20
HD AREA IRRIGATION P-635-4	59.31	1.58
WING 3 P-635-6	69.96	---
IRRIGATION P-636	84.93	---
GOLD FRAMES P-636-A	139.89	36.00
Pump House #1 P-637	193.25	28.75
Farm Mess Hall P-638	150.31	88.89

O P E R A T I O N S

ENGINEERING

MAY--1944

<u>ACCOUNT NUMBER</u>	<u>CRITICAL</u>	<u>NON-CRITICAL</u>
3242-1	\$ 144.03	\$ 74.42
3242-2	39.32	4.38
3242-3	41.87	18.86
3242-4	34.01	8.36
3242-5	302.05	204.09
3242-6	24.71	---
3242-6-B	2.00	---
3242-6-C	56.76	.18
3242-6-D	308.61	11.95
3242-7-A	---	1.40
3242-8	20.92	7.88
3242-9	152.18	15.95
3242-10-A	1122.38 168.03	75.60✓
3242-10-B	46.81	31.12
3242-11-B	18.27	30.23
3242-11-D	38.69	8.66
3242-12	19.93	8.63
3242-13	93.06	140.80
3242-14-B	-3.08	---
1450	.06	4.20
3210-1	2.80	85.37
3230-1	---	1.27
3230-2	26.88	1.68
3230-3	17.83	1.20
3241	15.93	13.94
3243	183.27	14.95
3244-1	8.71	50.16
3244-3	.60	33.00
3244-4	.64	---
3244-4-A	.60	31.88
3244-4-B	6.07	10.56
3244-4-C	.72	9.20
3244-4-D	28.55	1248.31
3244-4-F	2.40	34.53
3244-4-G	---	312.30
3244-4-H	---	1.22
3244-4-I	21.00	45.62
3244-6	11.25	22.20
3244-7	11.96	6.60
3244-8-B	---	132.39
3244-8-C	---	8.46
4441	94.08	---

MAN HOURS

MAY 1944

Cost No.	Rate A	Rate B	Rate C	Rate A	Rate B	Rate C
40-2800		16	12		1.18	1.14
3210		1181	620		94.48	58.90
3210-1		200	268		16.00	25.46
3210-S		303			24.24	
3220		108	200		8.64	19.00
3230-1		1756	188		140.48	17.86
3230-2		1750	224		140.00	21.28
3230-3		396	96		31.68	9.12
3241		1424	1126		113.92	106.97
3241-S		320	88		25.60	8.36
3242-1		194	39		15.52	3.70
3242-2		957	240		76.56	22.80
3242-3		253	32		20.24	3.04
3242-4		507	85		40.56	8.08
3242-4-D		48	8		3.84	.76
3242-5		237 5	254 229		189.84	222.96
3242-6-D		104	24		8.32	2.28
3242-8		56	13		4.48	1.24
3242-9		602	12		48.16	1.14
3242-10-A	4	1073	292	.24	85.84	27.74
3242-10-B		1244	108		99.52	10.26
3242-11-A		8			.64	
3242-11-B	4	202	46	.24	16.16	4.37
3242-11-D		168	32		13.44	3.04
3242-12		162	26		12.96	2.47
3242-13		412	88		32.96	8.36
3243		3240	630		259.20	59.85
3244-1		134	50		10.72	4.75
3244-2		1648	414		131.84	39.33
3244-3		2656	8		212.48	.76
3244-4-A		2392	168		191.36	15.96
3244-4-B		2189	184		175.12	17.48
3244-4-C		2136	384		170.88	36.48
3244-4-D		28164 $\frac{1}{2}$	628		2253.16	59.66
3244-4-E		180			14.40	
3244-5		240	20		11.20	1.90
3244-6		780	72		62.40	6.84
3244-7		884	80		70.72	7.60
3244-8		20			1.60	
3246-6		16			1.28	
3249		8			.64	
4441		60			4.80	
4442		16			1.28	

~~4038.4~~~~811.94~~

MAN HOURS

MAY 1944

Cost No.	Rate A	Rate B	Rate C	Rate A	Rate B	Rate C
XXXXX		2	10			
P-497-1		2084	550		166.72	55.25
P-497-2		504	112		40.32	10.64
P-577		10	10		.80	.95
P-581-C-3		80	8		6.40	.76
P-581-C-4		88			7.04	
P-581-D-2		32	8		2.56	.76
P-581-D-3		72			5.76	
P-581-E-3		504	24		40.32	2.28
P-581-E-7		792	44		63.36	4.18
P-581-F-3		104			8.32	
P-581-G-1		280	8		22.40	.76
P-581-G-3		224	12		17.92	1.14
P-581-G-6		112			8.96	
P-581-G-10		424	32		33.92	3.04
P-581-G-11		24			1.92	
P-581-H-5		96			7.68	
P-581-N-5			48			4.56
P-581-S-1		2864	256		229.12	24.32
P-581-Q-2		16	252		1.28	23.94
P-612		2038	310		163.04	29.45
P-613		2580	92		206.40	8.74
P-617		356	60		28.48	5.70
P-618		20			1.60	
P-625		17	9		1.36	.86
P-626		2440	514		195.20	48.83
P-627		2944	512		235.52	48.64
P-628		12			.96	
P-629-C-2		256	136		20.48	12.92
P-629-D-2		140	68		11.20	6.46
P-630-1		16	4		1.28	.38
P-632		862	127		68.96	12.06
P-635-1		68	16		5.12	1.52
P-635-2		84	12		6.72	1.14
P-635-4		808	116		64.64	11.02
P-636		4	6		.32	.57
P-636-A		276	88		22.08	8.36
P-637		576	10		46.08	.95
P-638		546	88		43.68	8.36

~~1854.12~~~~32.18~~

Water Report

May 1944

Date	Gallons
1	1,193,500
2.	1,155,500
3	1,227,000
4	1,244,500
5	1,348,500
6	1,191,500
7	1,150,500
8	1,285,000
9	1,225,500
10	1,291,500
11	1,320,500
12	1,276,500
13	1,233,500
14	1,309,000
15	1,269,000
16	1,379,500
17	1,212,000
18	1,161,000
19	1,199,500
20	1,257,000
21	1,257,000
22	1,242,000
23	1,233,000
24	1,248,000
25	1,153,000
26	1,174,500
27	1,287,000
28	1,293,000
29	1,281,000
30	1,241,000
31	<u>1,248,000</u>

Total Water
Consumption 38,588,000

Average Population 7,773

Per Capita Water Consumption 4,964

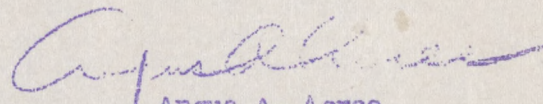
UNITED STATES
DEPARTMENT OF THE INTERIOR
WAR RELOCATION AUTHORITY
MINIDOKA RELLOCATION CENTER
HUNT, IDAHO

May 24, 1944

TO Mr. Clyde E. Plank

Like death and taxes, there is little we can do about monthly reports to Washington, except to get them up and send them in. My job is to gather them and send them. Yours to make them and this is the time of month to start thinking of them. Could we have them all on my desk by Monday night,

June 5?


Angus A. Acree,
Reports Officer



ENGINEERING SECTION

~~MAN~~ MAN HOURS
April

Account No.	Class "B"	Class "C"	"B" Rate	"C" Rate
✓ P-497	184		16.34	
P-497-1	2238	536	198.74	56.55
P-497-2	184	40	16.35	4.22
P-576	86		7.63	
P-581-B-3	224	8	19.90	.85
P-581-B-4	152		13.50	
P-581-C-3	248	8	22.03	.85
P-581-C-4	160	4	13.50	
P-581-C-6	980	32	87.03	3.38
P-581-C-7	424		37.66	
P-581-E-3	865	28	76.82	2.96
P-581-E-6	276	12	24.51	1.27
P-581-E-7	1808	100	160.56	10.56
P-581-F-1	252	28	22.38	2.96
P-581-F-3	96		8.53	
P-581-F-4	44	31	3.91	3.28
P-581-F-7	232		20.61	
P-581-F-10	1008	36	89.52	3.80
P-581-G-1	306	33	27.18	3.49
P-581-G-6	64	8	5.69	.85
P-581-G-10	200		17.77	
P-581-C-1	264	16	23.45	1.69
P-612	2208	336	196.08	35.46
P-613	212	20	18.83	2.12
P-617	1268	208	112.60	21.95
P-618	164	24	14.57	2.25
P-625	360	36	31.97	3.80
P-626	1508	254	133.92	26.80
P-627	1668	184	148.12	19.42
P-628	68	16	6.04	1.70
P-629-B-2	8		.72	
P-629-C-1	992	168	88.09	17.73
P-629-C-2	200	44	17.77	4.65
P-629-D-2	64	56	5.69	5.91
P-581-K-1	111	3	9.86	.32
P-581-N-5		136		14.35
P-630	100	4	8.89	.43
P-630-1	24	4	2.14	.43
P-630-2	320	52	28.42	5.49
P-635	176	4	15.63	.43
P-635-4	1828	180	162.33	19.00
P-635-5	48	8	4.27	.85
P-635-6	64		5.69	
P-636	64	34	5.69	3.59
P-636-A	1488	428	132.14	45.16
P-637	80	20	7.11	2.12
P-638	2737	241	243.05	25.43

ENGINEERING SECTION

~~MAN~~ MAN HOURS
 Ap²¹⁰

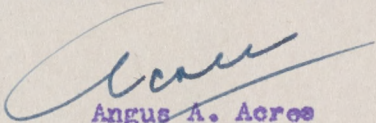
Account No.	Class "B"	Class "C"	"B" Rate	"C" Rate
3210	1552	760	\$ 162.33	\$ 19.00
1450		50		5.28
3210-1	236	252	20.96	26.59
3210-S	552	116	49.02	12.24
3220	372 $\frac{1}{2}$	184	33.04	19.42
3220-S	16		1.45	
3241	2263	1457	200.96	153.72
3241-S	48		4.27	
3230-1	112	4	9.95	.43
3230-2	420	97	37.30	10.24
3230-3	117	299	10.39	31.55
3230-F-4	24	16	2.14	1.69
3242-1	530	14	47.07	1.48
3242-2	122	6	10.84	.64
3242-3	845	130	75.04	13.72
3242-4	306	36	27.18	3.80
3242-5	1364	180	121.13	19.00
3242-5-C		4		.43
3242-8	274	32	24.34	3.38
3242-9	236	16	20.96	1.69
3242-10	26	2	2.31	.22
3242-10-A	2406	186	213.66	19.63
3242-10-B	1497	124	132.95	13.09
3242-11-A	24	8	2.14	.85
3242-11-B	72	30	6.40	3.17
3242-11-C	256	24	22.74	2.54
3242-12	24	6	2.14	.64
3242-13	28	8	2.49	.85
3242-14	8	4	.72	.43
3242-14-A	29		2.58	
3243	2548	428	226.27	45.16
3244		8		.85
3244-1	36		3.20	
3244-2	1636	376	145.28	37.67
3244-3	1852	24	164.46	2.54
3244-4-A	2284	20	202.82	22.12
3244-4-B	2210	16	196.25	1.69
3244-4-C	2152	360	191.10	37.99
3244-4-D	25724	316	2284.30	33.34
3244-4-E	148		13.15	
3244-5	84		7.46	
3244-6	933	44	82.86	4.65
3244-7	536	8	47.60	.85
4441	75	5	6.67	.53
4442	12		1.07	
324-S	4		.36	

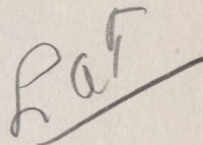
WAR RELOCATION AUTHORITY

April 26, 1944

TO: Engineering: Louis Thorson

This is just a reminder that the end of the month is approaching when your monthly report is due. Please let me have it by the close of business Thursday, May 4. Then you will be happy by not having me on your neck; I will be happy by not having to get on said neck and Washington will be happy that all necks are intact and it has the reports.


Angus A. Acree
Reports Officer





O P E R A T I O N S

ENGINEERING

APRIL - 1944

<u>ACCOUNT NUMBER</u>	<u>CRITICAL</u>	<u>NON-CRITICAL</u>
3242-1	\$ 55.70	\$ 50.65
3242-2	77.07	7.67
3242-3	23.34	21.40
3242-4	65.73	6.57
3242-5	238.76	32.08
3242-6-B	37.60	----
3242-6-C	---	2.18
3242-6-D	18.67	---
3242-7-A	2.40	----
3242-8	9.17	23.99
3242-9	110.16	25.11
3242-10-A	463.06	108.04
3242-10-B	128.16	100.48
3242-11-A	---	.50
3242-11-B	4.65	78.55
3242-11-C	132.07	7.94
3242-11-D	5.04	21.03
3242-13	1.00	14.86
3210-1	10.78	-3.99 - NOTE
3230-2	135.67	---
3232-3	4.50	---
3241	15.53	5.08
3243	.12	50.09
3244-1	---	.22
3244-2	16.39	132.00
3244-3	.29	---
3244-4-A	.82	82.93
3244-4-B	2.50	116.35
3244-4-C	---	2.25
3244-4-D	11.68	658.47
3244-4-E	---	5.78
3244-4-F	15.00	58.93
3244-4-H	---	14.10
3244-4-I	---	41.11
3244-8-B	---	418.05
3244-5	3.19	20.37
3244-6	94.94	2.10
3244-7	1.46	---
3244-8-C	---	19.35
3244-8-D	---	7.38
4441	5.43	---

O P E R A T I O N S

ENGINEERING

APRIL - 1944

<u>ACCOUNT NUMBER</u>	<u>CRITICAL</u>	<u>NON-CRITICAL</u>
P-497-1	\$1791.87	\$ 346.44
P-497-2	197.35	13.13
P-497-3	1.38	---
P-577	-1.00 <i>NOTE</i>	---
P-581-B-4	55.30	1.19
P-581-C-4	151.20	---
P-581-C-6	6.15	43.13
P-581-D-3	---	43.20
P-581-D-4	---	37.44
P-581-D-5	---	60.90
P-581-E-1	---	17.64
P-581-E-3	1.00	---
P-581-E-6	---	18.62
P-581-F-4	113.62	---
P-581-F-7	---	32.00
P-581-F-10	---	40.53
P-581-G-10	23.24	28.05
P-581-H-5	7.70	---
P-581-L	21.99	---
P-612	431.12	146.87
P-613	130.59	50.92
P-617	215.18	31.77
P-618	13.36	16.00
P-625	234.81	---
P-626	645.79	115.52
P-627	266.96	---
P-628	288.37	34.31
P-629-C-2	4.80	---
P-630-1-2-3	18.15	11.45
P-635-4	722.24	15.07
P-635-3	---	10.24
P-635-5	2.96	---
P-635-6	140.85	88.64
P-636	160.35	---
P-636-A	1100.36	370.92
P-637	4542.26	.12
P-638	924.42	534.54

APRIL 1944

WATER READINGS

DATE	GALLONS
1	1,259,700
2	1,251,000
3	1,226,500
4.	1,238,000
5	1,180,800
6	X1,214,500
7	1,262,500
8	1,258,500
9	1,134,500
10	1,327,500
11	1,168,600
12	1,141,900
13	1,204,500
14	1,211,000
15	1,267,000
16	1,142,500
17	1,213,500
18	1,148,000
19	1,303,000
20	1,082,100
21	1,178,500
22	1,280,400
23	1,137,000
24	1,176,500
25	1,158,500
26	1,196,000
27	1,166,500
28	1,157,000
29	1,206,000
30	933,500

Total 35,825,500

Average Population 8334

Per Capita Water Consumption 4299

SEE FILE UNDER COSTS ALSO.
WES

ENGINEERING SECTION

MARCH LABOR COSTS

1450	\$9.16
3210	321.77
3210-1	35.64
3220	81.31
3230-2	26.07
3230-3	307.91
3241	327.79
3242-1	12.07
3242-2	31.16
3242-3	112.95
3242-4	28.72
3242-5	137.14
3242-6-A	10.49
3242-6-C	.10
3242-6-D	5.59
3242-7-A	2.33
3242-8	48.05
3242-9	6.86
3242-10-A	286.68
3242-10-B	175.93
3242-11-A	1.76
3242-11-B	9.56
3242-11-C	12.74
3242-11-D	.10
3242-12	.93
3242-13	32.27
3242-14-A	.78
3242-14-B	26.58
3242	212.72
3244-1	2.23
3244-2	179.78
3244-3	119.98
3244-4-A	164.29
3244-4-B	156.06
3244-4-C	259.86
3244-4-D	1856.00
3242-4-E	12.55
3244-4-H	1.18
3244-5	21.18
3244-6	164.71
3244-7	99.28
4351	1.71
4441	14.90
4442	15.29

Total \$5,334.16

Grand Total \$8,356.46

P-497-1	\$450.93
P-497-2	398.99
P-576	35.29
P-577	2.42
P-581-A-1	18.33
P-581-B-3	7.13
P-581-B-4	44.72
P-581-C-1	27.59
P-581-C-3	7.01
P-581-C-6	41.71
P-581-C-7	10.41
P-581-D-6	52.00
P-581-E-3	45.93
P-581-F-1	20.39
P-581-F-3	18.03
P-581-F-7	18.11
P-581-F-10	121.48
P-581-G-3	11.91
P-581-G-7	12.94
P-581-G-10	15.68
P-581-H-5	26.56
P-581-H-6	14.41
P-581-K-1	4.70
P-581-N-1	42.49
P-612	181.94
P-613	485.95
P-614	11.42
P-617	6.41
P-618	7.84
P-621	2382
P-625	42.62
P-626	59.18
P-627	98.44
P-628	16.37
P-629-B-1	80.92
P-629-C-1	268.18
P-629-C-2	8.28
P-629-C-3	2.74
P-629-D-1	29.90
P-629-D-2	2.35
P-630-2	66.52
P-635-1	1.57
P-635-4	26.17
P-636	8.06
P-636-A	148.53
P-637	8.30
P-638	8.63

Total \$3022.30

O P E R A T I O N S

ENGINEERING

MARCH--1944

<u>ACCOUNT NUMBER</u>	<u>CRITICAL</u>	<u>NON-CRITICAL</u>
P-497-1	\$1,107.19	264.03
P-497-2	919.59	225.75
P-497-3	25.94	.18
P-577	83.52	.36
P-581-B-2	--	17.83
P-581-B-4	241.49	7.02
P-581-C-4	1.40	--
P-581-C-6	20.16	47.73
P-581-E-4	.70	--
P-581-F-4	1.40	--
P-581-F-7	1.80	104.40
P-581-F-10	44.09	81.41
P-581-G-5	1.40	--
P-581-G-10	--	1.85
P-581-H-5	1.89	38.38
P-581-K-1	--	17.64
P-612	827.80	150.07
P-613	1,383.82	833.81
P-617	44.82	--
P-618	59.25	.22
P-621	60.82	21.74
P-625	20.70	--
P-626	102.30	52.48
P-627	296.72	.35
P-628	2,419.49	275.84
P-629-C-2	8.40	--
P-630-1	14.40	.54
P-630-2	1,409.70	1.32
P-630-3	5.89	--
P-635-1	25.84	5.57
P-635-4	--	24.25
P-636-A	920.15	188.24
P-636	549.30	60.00
P-637	--	11.50
P-638	37.40	--

O P E R A T I O N S

ENGINEERING

MARCH--1944

<u>ACCOUNT NUMBER</u>	<u>CRITICAL</u>	<u>NON-CRITICAL</u>
3242-1	\$ 18.96	\$ 49.05
3242-2	283.67	75.14
3242-3	71.94	60.73
3242-4	16.11	7.55
3242-5	219.54	18.63
3242-6	24.13	--
3242-6-B	4.25	--
3242-6-C	152.07	--
3242-6-D	46.46	8.16
3242-7	6.24	2.94
3242-7-A	10.08	--
3242-7-B	--	1.92
3242-8	16.11	36.87
3242-9	73.44	39.10
3242-10	6.80	86.54
3242-10-A	361.24	140.39
3242-10-B	37.18	72.13
3242-11	4.30	3.73
3242-11-A	--	16.12
3242-11-B	8.97	15.94
3242-11-C	64.86	11.52
3242-11-D	--	.54
3242-13	32.64	33.59
3242-14	--	.46
3242-14-A	81.44	.69
3242-14-B	--	.18
1450	6.72	--
3210-1	.73	4.75
3220	2.17	61.68
3230-3	37.56	209.47
3241	30.90	6.50
3243	12.01	9.70
3244-1	1.43	54.08
3244-2	.10	12.23 122 48
3244-3	1.10	15.93
3244-4	--	110.25
3244-4-A	--	83.39
3244-4-C	--	44.64
3244-4-D	18.43	1407.83
3244-4-F	--	52.01
3244-4-G	4.50	--
3244-4-H	--	4.50
3244-4-I	.72	14.90
3244-5	23.61	42.70
3244-6	64.55	14.36

MARCH--1944

ACCOUNT NUMBER

CRITICAL

NON-CRITICAL

3244-7	\$ 78.10	\$ 27.22
3244-8-B	--	537.57
3244-8-C	--	12.60
3244-8-D	---	4.68
3245	12.99	--
4441	5.91	2.55

WATER CONSUMPTION REPORT

Month of March -- 1944

<u>DATE</u>	<u>GALLONS</u>
March 1	1,158,000
2	1,195,500
3	1,126,500
4	1,169,000
5	1,435,000
6	1,428,000
7	1,471,500
8	1,509,600
9	1,441,000
10	1,432,500
11	1,400,500
12	1,554,000
13	1,381,500
14	1,436,500
15	1,454,000
16	1,491,500
17	1,481,500
18	1,482,000
19	1,540,500
20	1,395,500
21	1,515,000
22	1,345,300
23	1,367,000
24	1,538,800
25	1,165,900
26	1,138,800
27	1,115,700
28	1,209,800
29	1,318,000
30	1,246,500
31	1,182,500
<hr/>	
TOTAL	42,127,500
Average Population for month	8,549
Per Capita	4,928

O P E R A T I O N S

ENGINEERING

FEBRUARY 1944

<u>ACCOUNT NUMBER</u>	<u>CRITICAL</u>	<u>NON-CRITICAL</u>
3242-1	\$ 13.85	\$ 19.43
3242-2	437.56 287.56	7.84
3242-3	40.11	.95
3242-4	3.75	20.44
3242-5	286.62	57.35
3242-6-A	2.33	1.26
3242-6-B	14.40	6.00
3242-6-C	17.21	--
3242-7-B	8.40	--
3242-8	46.85	54.04
3242-9	57.65	26.69
3242-10	320.78	5.44
3242-10-A	23.39	196.69
3242-10-B	66.51	102.33
3242-11-A	3.94	3.00
3242-11-B	21.83	7.48
3242-11-C	.40	3.50
3242-11-D	2.32	8.03
3242-13	48.48	35.64
3242-14-A	--	.23
3242-14-B	7.64	--
3243	29.88	--
3230-3	11.20	--
3244-1	29.76	33.85
3244-2	.83	10.49
3244-4	--	.30
3244-4-A	--	41.86
3244-4-B	8.70	--
3244-4-C	--	7.65
3244-4-D	22.45	750.56
3244-4-F	2.46	121.76
3244-4-G	1.89	774.50
3244-4-H	--	11.37
3244-4-I	135.72	16.53
3244-5	1.13	3.55
3244-6	4.59	15.00
3244-8-B	--	782.64
3244-8-C	34.14	37.20
3244-8-D	--	25.56

<u>ACCOUNT NUMBER</u>	<u>CRITICAL</u>	<u>NON-CRITICAL</u>
4441	\$ 28.46	-----
3210	1.91	-----
3210-1	9.72	86.10
3220	--	1.71
1450	17.06	12.32
3241	12.80	1.65
3245	10.53	--
P-497-3	37.60	34.85
P-576	.56	--
P-577	343.70	--
P-581-B-2	--	38.50
P-581-B-4	319.84	--
P-581-C-1	33.00	--
P-581-C-4	--	77.50
P-581-C-6	.56	140.70
P-581-F-4	45.59	7.00
P-581-F-10	--	34.00
P-581-G-5	35.97	--
P-581-G-10	3.92	16.15
P-581-H-4	--	7.00
P-581-M-3	--	2.78
P-611	--	12.16
P-612	1212.30	94.75
P-613	701.85	101.83
P-617	91.99	--
P-618	179.13	38.50
P-619	1559.76	48.60
P-621	58.20	542.97
P-625	9.85	--
P-626	201.40	226.49
P-627	1222.56	--
P-628	681.41	130.25
P-629-C-1	.55	--
P-633	3.64	--
P-631	34.12	--
P-636	309.21	270.00

Total

~~\$8873.96~~
8723.96

\$5114.97

P497-1

2620.15

116809

P497-2

2562.09

864.88

TOTAL

13,906.20

7147.94

O P E R A T I O N S

ENGINEERING

FEBRUARY 1944

<u>COST ACCOUNT</u>	<u>"B"</u>	<u>"C"</u>	
3242-1	599	78	60.16
3242-2	1951	312	201.94
3242-3	446	91	48.19
3242-4	182	9	16.76
3242-5	889	98	87.45
3242-6-B	12	3	1.35
3242-6-C	36	4	3.54
3242-8	323	57	33.98
3242-9	77	7	7.42
3242-10-A	4531	309	426.09
3242-10-B	1600	112	150.76
3242-11	357	29	34.05
3242-12	4	4	.76
3242-13	36	12	4.37
3242-14-A	2	--	33.98 .17
3242-14-B	12	--	7.42 1.04
3243	1668	300	326.09 176.08
4442	188	--	16.36
3230-1	916	--	79.69
3230-2	40	8	4.31
3230-3	2813	224	267.85
3244-1	136	8	12.66
3244-2	1221	486	156.39
3244-3	1424	---	123.89
3244-4-A	1936	8	169.26
3244-4-B	1890	8	165.23
3244-4-C	2628	253	254.75
3244-4-D	25915	160	2271.12
3244-4-E	184	---	16.00
3244-4-G	52	36	8.24
3244-4-H	20	--	1.74
3244-5	156	8	14.40
3244-6	676	28	61.70

MAN HOURS

(continued)

COST ACCOUNT"B""C"

3244-7	592	4	51.91
4441	153	24	15.79
3210	1840	763	238.82
3210-S (sick leave)	202	236	41.93
3210-C (compensatory)	572	352	86.04
3210-1	278	168	41.53
3220	521	280	74.23
1450	267	125	36.13
3241	2591	1455	375.58
P-497-1	5818	568	564.79
P-497-2	4561	824	281.83
P-497-3	128	16	12.79
P-576	424	32	40.19
P-577	46	10	5.03
P-612	754	224	88.72
P-613	8010	523	750.84
P-617	98	4	8.94
P-618	478	46	46.34
P-621	1662	362	181.95
P-626	457	44	44.30
P-627	36	16	4.78
P-628	19	18	3.51
P-629-C-1	3481	326	336.49
P- 629-C-3	132	8	12.31
P-630-1	12	20	3.10
P-630-3	36	6	3.75
P-633	8	--	.70
P-636	36	24	5.61
2732	192	32	17.03
2800	24	16	3.74
P-581-A	76	32	9.91
P-581-B	72	8	7.09
P-581-B-1	860	52	80.19
P-581-B-2	928	52	86.11
P-581-B-4	296	4	26.15
P-581-C	24	--	2.09
P-581-C-4	72	8	7.09
P-581-C-6	400	16	36.45
P-581-F	72	--	6.26
P-581-F1	416	8	37.02
P-581-F-4	64	--	5.57
P-581-F-10	284	12	25.95
P-581-G-1	184	16	16.00
P-581-G-4	24	--	2.09
P-581-G-10	276	8	24.84
P-581-M	5	--	.44
P-581-M-1	46	12	5.24

MAN HOURS (continued)

	<u>"B"</u>	<u>"C"</u>	
			8839.59
TOTAL MAN HOURS - - - - -	90447	9406	8834.95

WATER CONSUMPTION REPORT

Month of February -- 1944

	<u>DATE</u>	<u>GALLONS</u>
February	1	1,100,200
	2	1,171,500
	3	1,159,500
	4	1,102,500
	5	1,154,500
	6	1,150,500
	7	1,194,000
	8	1,145,500
	9	1,089,300
	10	1,173,000
	11	1,181,000
	12	1,216,000
	13	1,185,000
	14	1,038,500
	15	1,200,000
	16	1,136,000
	17	1,167,000
	18	1,132,500
	19	1,186,000
	20	1,090,500
	21	1,180,500
	22	1,083,000
	23	1,191,500
	24	1,123,400
	25	1,159,500
	26	1,153,500
	27	1,057,500
	28	1,166,500
	29	1,163,500
	TOTAL- - - - -	33,251,900
	Average Population for month	8,784
	Per Capita	3,786

WATER CONSUMPTION REPORT

Month of January -- 1944

	<u>DATE</u>	<u>GALLONS</u>
January	1	1,017,500
	2	1,107,000
	3	1,202,500
	4	1,179,000
	5	997,000
	6	1,249,500
	7	1,499,500
	8	1,759,200
	9	1,497,000
	10	1,128,500
	11	1,348,500
	12	1,194,500
	13	1,248,500
	14	1,280,500
	15	1,176,500
	16	1,173,000
	17	1,252,000
	18	1,202,000
	19	1,161,000
	20	1,138,000
	21	1,148,000
	22	1,201,000
	23	1,060,000
	24	1,099,500
	25	1,211,500
	26	1,135,000
	27	1,111,500
	28	1,136,500
	29	1,060,500
	30	1,035,000
	31	1,130,300
	TOTAL	37,140,000
	Average Population for month	8,912
	Per Capita	4,167

247 manholes used in construction of walk and 354 mds
in hauling cinders to chicken farm unit out No P-613

W M J.

Final Total on Cost Account & Job Order for January 1944

3242-1.....	\$ 146.39
3242-2.....	28.94
3242-3.....	28.30
3242-4.....	162.02
3242-5.....	304.55
3242-6.....	8.74
3242-7.....	.96
3242-7-B.....	9.23
3242-8.....	40.93
3242-9.....	87.18
3242-10.....	923.10
3242-11.....	60.40
3242-12.....	1.62
3242-13.....	52.25
220-17.....	172.15
3220.....	6.52
3230-1.....	7.50
3230-2.....	3.34
3230-3.....	22.25
3241.....	76.85
3244-2.....	262.55
3244-3.....	1.62
3244-4-A.....	222.79
3244-4-B.....	1297.80
3244-4-C.....	212.33
3244-4-D.....	1354.24
3244-4-F.....	125.03
3244-4-G.....	276.35
3244-4-H.....	5.11
3244-5.....	9.70
4441.....	25.15
P-497-1.....	1450.06
P-497-2.....	1266.44
P-497-3.....	268.05
P-576.....	1.80
P-577.....	12.58
P-578.....	60.04
P-581-B-4.....	446.63
P-581-C-4.....	17.45
P-581-C-6.....	70.28
P-581-E-4.....	49.66
P-581-F-4.....	64.28
P-581-F-10.....	59.71
P-581-G-5.....	43.14
P-581-G-10.....	3.52
P-581-H-4.....	26.43

P-581-H-5.....	39.17
P-612.....	439.70
P-613.....	231.38
P-614.....	6.35
P-617.....	81.28
P-618.....	125.11
P-621.....	17.05
P-625.....	205.20
P-626.....	112.76
P-627.....	5.01
P-628.....	63.84
P-629-C-1.....	7.05
P-629-D-1.....	1.07
P-630-1.....	502.42
P-631.....	37.83
P-633.....	1.48

April 12, 1945

TO: All Caucasian Supervisors

FROM: Placement Unit

SUBJECT: Budgetary allotment of workers for fourth quarter,
April 1-July 1, 1944-1945.

1. In order that the 2374 workers allotted by Washington to this Center might be used to the best advantage, the following distribution was determined at a special meeting held April 12.
2. The extra 44, representing the difference between 2374 and 2330, will be allotted only upon special requisition for new and added labor requirements.
3. It is expected that both the Placement and Section records be reconciled to the following allotments:

1. PROJECT DIRECTOR.....	56
✓ 2. LEGAL DIVISION.....	6
✓ 3. REPORTS DIVISION.....	34
✓ 4. RELOCATION DIVISION.....	30
✓ 5. INTERNAL SECURITY.....	45
6. HEALTH SECTION.....	205
✓ 7. EDUCATION SECTION.....	95
8. WELFARE SECTION.....	30
✓ 9. COMMUNITY ANALYSIS.....	4
✓ 10. COMMUNITY ACTIVITIES.....	12
✓ 11. COMMUNITY GOVERNMENT.....	4
✓ 12. AGRICULTURE SECTION.....	79
✓ 13. ENGINEERING SECTION.....	350
✓ 14. FIRE PROTECTION SECTION.....	57
✓ 15. MOTOR TRANSPORT AND MAINTENANCE.....	151
✓ 16. SUPPLY SECTION.....	121
✓ 17. PERSONNEL MANAGEMENT SECTION.....	12
✓ 18. EVACUEE PROPERTY SECTION.....	12
✓ 19. FINANCE SECTION.....	42
✓ 20. OFFICE SERVICE SECTION.....	11
✓ 21. STATISTICS SECTION.....	14
✓ 22. MESS OPERATIONS DIVISION.....	980

TOTAL..... 2330

2169

Dan T. Williams
Placement Officer

105

War Relocation Authority
Evacuee Personal Services Estimates

Minidoka Relocation Center
Hunt, Idaho
(Location)

Fourth 1945
(Quarter)

OFFICE OF THE PROJECT DIRECTOR

<u>Code</u> <u>Number</u>	<u>Title of</u> <u>Position</u>	<u>Rate</u>	<u>Date</u> <u>Allo-</u> <u>cated</u>	<u>Previ-</u> <u>ously</u> <u>Approved</u>	<u>Re-</u> <u>quest-</u> <u>ed</u>	<u>Changes</u> <u>Recom-</u> <u>mended</u>
1-901	Clerk Stenographer	\$16	1-1-44	1	1	
1-503	Central Block Manager	19	7-1-43		1	
1-504	Block Manager	19	7-1-43			
1-505	Block Clerk	16	7-1-43		34	
1-517	Unit Administrator*	19	1-1-44			

\$ 1,800
(Allotment Requested)

<u>1</u>	<u>36</u>	<u>36</u>
Total	Total	Total

REMARKS:

* This position is to be established at the Colorado Center only.

0-1947-11-1-03

War Relocation Authority

Evacuee Personal Services Estimates

Minidoka Relocation Center
Hunt, Idaho
 (Location)

Fourth 1945
 (Quarter)

LEGAL : DIVISION

Code Number	Title of Position	Rate	Date Allo- cated	Previ- ously Approved	Re- quest- ed	Changes Recom- mended	
1-a-900	Clerk Typist	\$16	1-1-44	1	1		
1-a-901	Clerk Stenographer	16	1-1-44	2	2		
1-a-902	Clerk	16	1-1-44				
1-a-501	Attorney	19	7-1-43	2	2		
1-a-502	Legal Clerk	16	7-1-43				
1-a-504	Clerk Notary*	16	7-1-43				
1-a-506	Business Counselor	19	1-1-44	1	1		
\$ <u>300</u>			<u>6</u> Total		<u>6</u> Total		<u>6</u> Total

REMARKS:

* This position is to be established only when it is to be filled by an evacuee who has been licensed to act as Notary Public.

War Relocation Authority

Evacuee Personal Services Estimates

Minidoka Relocation Center
Hunt, Idaho
(Location)

Fourth 1945
(Quarter)

REPORTS DIVISION

Code Number	Title of Position	Rate	Date Allocated	Previously Approved	Re-quested	Changes Recommended
1-b-900	Clerk Typist	\$16	1-1-44	1	1	
1-b-901	Clerk Stenographer	16	1-1-44	2	2	
1-b-902	Clerk	16	1-1-44	1	1	
1-b-506	Document Clerk	16	7-1-43			
1-b-508	Editor	19	7-1-43	2	2	
1-b-509	Artist	16	7-1-43			
1-b-510	Stencil Cutter (Japanese)	16	7-1-43			
1-b-511	Mimeograph Operator	16	7-1-43			
1-b-512	Proof Reader	16	7-1-43			
1-b-513	Reporter	16	7-1-43	7	7	
1-b-515	Translator	16	7-1-43	1	1	
1-b-517	Photographer*	16	7-1-43			
1-b-518	Chief Translator	19	7-1-43	1	1	
1-b-519	Printer	16	7-1-44	5	5	
1-b-520	Business Manager	16	7-1-44			
1-b-521	Circulation Manager	16	7-1-44	1	1	
1-b-522	Japanese Section Editor	19	7-1-44			
1-b-523	Associate Editor	19	7-1-44			
1-b-526	Chief, Mimeograph Unit	19	7-1-44			

War Relocation Authority

Evacuee Personal Services Estimates

Minidoka Relocation Center
Hunt, Idaho
(Location)

Fourth 1945
(Quarter)

REPORTS DIVISION - (Cont'd)

<u>Code</u> <u>Number</u>	<u>Title of</u> <u>Position</u>	<u>Rate</u>	<u>Date</u> <u>Allo-</u> <u>cated</u>	<u>Previ</u> <u>ously</u> <u>Approved</u>	<u>Re-</u> <u>quest-</u> <u>ed</u>	<u>Changes</u> <u>Recom-</u> <u>mended</u>
1-b-528	Print Shop Foreman**	\$19	4-1-44			
1-b-529	Senior Documentar Assistant	19	7-1-44	2	2	3
1-b-532	Documentary Assistant	16	7-1-44	1	1	

\$ 1200
(Allotment Requested)

24	24	24	34
Total	Total	Total	

REMARKS:

* To be filled only at centers outside the Western Defense Command and where no restrictions have been placed upon use of evacuee photographers.

** To be filled only where printing presses are available.

1 additional "C" Senior Documentary asst

1-4-45 Daw.

War Relocation Authority
Evacuee Personal Services Estimates

Minidoka Relocation Center
Hunt, Idaho
(Location)

Fourth 1945
(Quarter)

RELOCATION DIVISION

<u>Code</u> <u>Number</u>	<u>Title of</u> <u>Position</u>	<u>Rate</u>	<u>Date</u> <u>Allo-</u> <u>cated</u>	<u>Previ-</u> <u>ously</u> <u>Approved</u>	<u>Re-</u> <u>quested</u> <u>ed</u>	<u>Changes</u> <u>Recom-</u> <u>manded</u>
1-d-900	Clerk Typist	\$16	1-1-44	7	7	
1-d-901	Clerk Stenographer	16	1-1-44	3	3	
1-d-902	Clerk	16	1-1-44	4	4	
1-d-502	Relocation Coordination Assistant	19	10-4-43	1	1	
1-d-505	Assistant Leave Officer	19	10-4-43	2	2	
1-d-511	Relocation Interviewer	19	7-1-44	7	7	
1-d-512	Assistant Relocation Interviewer	16	7-1-44	6	6	
<u>\$ 1,500</u> (Allotment Requested)			<u>30</u> Total	<u>30</u> Total	<u>30</u> Total	

REMARKS:

Relocation

War Relocation Authority

Evacuee Personal Services Estimates

Minidoka Relocation Center
Hunt, Idaho
 (Location)

Fourth 194 5
 Quarter

COMMUNITY MANAGEMENT DIVISION
 OFFICE OF THE ASSISTANT PROJECT DIRECTOR

Code Number	Title of Position	Rate	Date Allo- cated	Previ- ously Approved	Re- quest- ed	Changes Recom- mended
2-900	Clerk Typist	\$16	1-1-44			
2-901	Clerk Stenographer	16	1-1-44	1	0	
2-902	Clerk	16	1-1-44			

\$
 (Allotment Requested)

1 0 0
 Total Total Total

REMARKS:

- 4 -
 7

Community
 Government

War Relocation Authority

Evacuee Personal Services Estimates

Minidoka Relocation Center
Hunt, Idaho
(Location)

Fourth 194 5
(Quarter)

INTERNAL SECURITY SECTION

Code Number	Title of Position	Rate	Date Allo- Cated	Previ ously Approved	Re- quest- ed	changes Recom- mended
2-a-900	Clerk Typist	\$16	1-1-44			
2-a-901	Clerk Stenographer	16	1-1-44	1	1	
2-a-902	Clerk	16	1-1-44			
2-a-501	Captain of Police	19	7-1-43	1	1	
2-a-502	Inspector	19	7-1-43	1	1	
2-a-503	Sergeant	19	7-1-43	11	11	
2-a-504	Investigator	19	7-1-43	1		
2-a-505	Police Officer	16	7-1-43	25	25	
2-a-507	Watchman	16	10-1-43	7	7	

\$ 2300
(Allotment Requested)

47 46 46 45
Total Total Total

REMARKS:

- X -
8

Internal
Security

War Relocation Authority

Evacuee Personal Services Estimates

Minidoka Relocation Center
Hunt, Idaho
(Location)

Fourth 1945
(Quarter)

HEALTH SECTION

<u>Code</u> <u>Number</u>	<u>Title of</u> <u>Position</u>	<u>Rate</u>	<u>Date</u> <u>Allo-</u> <u>cated</u>	<u>Previ-</u> <u>cusly</u> <u>Approved</u>	<u>Re-</u> <u>quest-</u> <u>ed</u>	<u>Changes</u> <u>Recom-</u> <u>mended</u>
2-b-900	Clerk Typist	\$16	1-1-44	10	10	
2-b-901	Clerk Stenographer	16	1-1-44	7	7	
2-b-902	Clerk	16	1-1-44			
2-b-505	Record Librarian	19	7-1-43	1	1	
2-b-507	Sanitary Inspector	16	7-1-43	2	2	
2-b-509	Laboratory Technician Assistant	16	7-1-43	5	5	
2-b-510	X-Ray Technician Assistant	16	7-1-43	2	2	
2-b-511	Dentist	19	7-1-43	4	4	
2-b-512	Dental Aide	16	7-1-43	4	4	
2-b-513	Chief Pharmacist	19	7-1-43	1	1	
2-b-514	Pharmacist	19	7-1-43	1	1	
2-b-515	Laundry Supervisor	19	7-1-43	1	1	
2-b-516	Laundry Worker	16	7-1-43	16	16	
2-b-517	Linen Storekeeper	16	7-1-43	1	1	
2-b-518	Seamstress	16	7-1-43	2	2	
2-b-519	Chef	19	7-1-43	1	1	
2-b-521	Cook	19	7-1-43	9	9	
2-b-522	Kitchen Helper	16	7-1-43	9	9	
2-b-523	Dishwasher & Potwasher	16	7-1-43	9	9	

War Relocation Authority

Evacuee Personal Services Estimates

Minidoka Relocation Center
Hunt, Idaho
(Location)

Fourth 1945
(Quarter)

Health Section --(Cont'd)

<u>Code</u> <u>Number</u>	<u>Title of</u> <u>Position</u>	<u>Rate</u>	<u>Date</u> <u>Allo-</u> <u>Cated</u>	<u>Previ-</u> <u>Ously</u> <u>Approved</u>	<u>Re-</u> <u>quest-</u> <u>ed</u>	<u>Changes</u> <u>Recom-</u> <u>mended</u>
2-b-524	Waitress	\$16	7-1-43	16	16	
2-b-525	Pantry Man	16	7-1-43	2	2	
2-b-526	Baker	19	7-1-43	1	1	
2-b-529	Warehouseman	16	7-1-43	0	0	
2-b-530	Timekeeper	16	7-1-43	1	1	
2-b-534	Division Cost Accounting Clerk	19	7-1-43	1	1	
2-b-535	Nurses' Aide & Attendant	16	7-1-43	65	65	65*
2-b-537	Head Janitor	19	7-1-43	1	1	
2-b-538	Janitor	16	7-1-43	18	18	15**
2-b-539	Ambulance Driver	16	7-1-43	9	9	
2-b-541	Optometrist	19	7-1-43	0	0	
2-b-542	Ward Clerk	16	7-1-43	7	7	
2-b-544	Junior Property & Warehouse Supervisor	16	7-1-43	0	0	
2-b-546	Property & Warehouse Supervisor	19	7-1-43	1	1	
2-b-547	Physiotherapist	16	10-1-43			
2-b-549	Medical Social Assistant	16	10-1-43			
2-b-550	Malaria Control Foreman*	19	10-1-43			
2-b-551	Malaria Control Worker*	16	10-1-43			

** This change is recommended because it is felt that 15 janitorial positions are sufficient for the size of the hospital and the patient load.

1890

THE UNIVERSITY OF CHICAGO

War Relocation Authority
Evacuee Personal Services Estimates

Minidoka Relocation Center
Mont. Idaho
(Location)

Fourth 1945
(Quarter)

HEALTH SECTION - (Cont'd)

Code Number	Title of Position	Rate	Date Allocated	Previously Approved	Requested	Changes Recommended
2-b-552	Assistant Dietician	\$16	10-1-43	2	2	
2-b-553	Dental Technician	19	10-1-43	1	1	
2-b-800	Medical Officer	19	7-1-43	2	2	
2-b-805	Laboratory Technician	19	7-1-43			
2-b-806	X-Ray Technician	19	7-1-43			
2-b-808	Assistant Chief Nurse	19	7-1-43			
2-b-809	Supervising Nurse	19	7-1-43	1	1	
2-b-810	Senior Staff Nurse	19	7-1-43			
2-b-811	Junior Staff Nurse	19	7-1-43			
2-b-554	Pharmacist Aide	16	1-1-44	2	2	
2-b-555	Occupational Therapist**	19	1-1-44			
2-b-556	Practical Nurse	19	1-1-44			
2-b-557	Optician	16	4-1-44			
2-b-558	Medical Externe***	19	4-1-44			
2-b-559	Convalescent Home Supervisor***	19	4-21-44			
	Secretary	19		1	1	0*
	Ass't Hospital Administrator	19		1	1	0*
	X-Ray Dark Room Technician	19		1	1	0*
\$	(Allotment Requested)			218	218	215**205
	10,900			Total	Total	Total

REMARKS:

* To be established at Rohwer only and to be filled only from April 1, to November 30.

** Prior Authorization from the Washington Office must be obtained before establishment of this position.

*** To be established at Manzanar only. 11

* These changes are recommended as follows:

The position of Secretary should be Clerk Stenographer, \$16, in accordance with the standards established for stenographic positions in the Project Employment Handbook, 50.5.6J-10 unless the person filling the position now was in this same position before January 1, 1944, when the standards were issued.

We have been advised that the Assistant Hospital Administrator position is now concerned with property. If this is so, the position should be set up under the title of Property and Warehouse Supervisor, 2-b-544.

The X-Ray Darkroom Technician position should be set up under the title of X-Ray Technician, 2-b-806, or X-Ray Technician Assistant, 2-b-510.

** This figure is in accordance with the cut recommended in the janitorial positions.

War Relocation Authority

Evacuee Personal Services Estimates

Minidoka Relocation Center
Hunt, Idaho
 (Location)

Fourth 1945
 (Quarter)

EDUCATION SECTION
Office of the Superintendent

<u>Code Number</u>	<u>Title of Position</u>	<u>Rate</u>	<u>Date Allocated</u>	<u>Previously Approved</u>	<u>Requested</u>	<u>Changes Recommended</u>
2-c-900	Clerk Typist	\$16	1-1-44			
2-c-901	Clerk Stenographer	16	1-1-44	3	3	
2-c-902	Clerk	16	1-1-44			
2-c-504	Head Janitor	19	7-1-43	1	1	
2-c-505	Janitor	16	7-1-43	27	27	
2-c-520	Education Coordinator*	19	4-1-44			
<u>High School</u>						
2-c-900	Clerk Typist	16	1-1-44			
2-c-901	Clerk Stenographer	16	1-1-44	3	3	
2-c-902	Clerk	16	1-1-44			
2-c-512	Assistant Librarian	16	7-1-43	6	6	
2-c-520	Classified Teacher	19	1-1-44	4	4	
2-c-521	Librarian	19	1-1-44	1	1	
2-c-530	Visual Education Supervisor**	16	7-1-44			
2-c-531	Assistant Teacher	16	7-1-44	8	8	
<u>Elementary School</u>						
2-c-900	Clerk Typist	16	1-1-44			
2-c-901	Clerk Stenographer	16	1-1-44	2	2	
2-c-902	Clerk	16	1-1-44	1	1	

War Relocation Authority

Evacuee Personal Services Estimates

Minidoka Relocation Center
Hunt, Idaho
 (Location)

Fourth 194 5
 (Quarter)

EDUCATION SECTION

Elementary School - (Cont'd)

Code Number	Title of Position	Rate	Date Allo- cated	Previ- ously Approved	Re- quest ed	Changes Recom- mended
2-c-512	Assistant Librarian	\$16	7-1-43	2	2	
2-c-514	Assistant Home Visiting Teacher	16	7-1-43	0	0	
2-c-520	Classified Teacher	19	1-1-44	3	3	
2-c-531	Assistant Teacher	16	7-1-44	7	7	

Nursery School

2-c-515	Assistant Nursery Teacher	16	7-1-43	15	15	
2-c-516	Nursery Matron	16	7-1-43			
2-c-523	Nursery School Supervisor	19	1-1-44	1	1	

Adult Education Program

2-c-901	Clerk Stenographer	16	1-1-44	1	1	
2-c-524	Assistant Adult Education Supervisor	19	1-1-44	1	1	
2-c-531	Assistant Teacher	16	7-1-44	14	14	

Vocational Training Program

2-c-901	Clerk Stenographer	16	1-1-44	1	1	
2-c-525	Vocational Training Assistant	19	1-1-44	1	1	
2-c-526	Chief Vocational Instructor	19	1-1-44	2	2	

War Relocation Authority

Evacuee Personal Services Estimates

Minidoka Relocation Center
Hunt, Idaho
 (Location)

Fourth 194 5
 (Quarter)

EDUCATION SECTION

Vocational Training Program (Cont'd)

<u>Code</u> <u>Number</u>	<u>Title of</u> <u>Position</u>	<u>Rate</u>	<u>Date</u> <u>Allocated</u>	<u>Previ-</u> <u>ously</u> <u>Approved</u>	<u>Re-</u> <u>quest-</u> <u>ed</u>	<u>Changes</u> <u>Recom-</u> <u>mended</u>
2-c-527	Vocational Instructor	\$16	1-1-44	2	2	
2-c-528	Apprenticeship Training Assistant	16	1-1-44	1	1	

\$ 5,500
 (Allotment Requested)

<u>110</u>	<u>110</u>	<u>110</u>	95
Total	Total	Total	

REMARKS:

*This position is to be established at the Colorado River Center only.

**This position is to be established at the Manzanar Center only.

War Relocation Authority

Evacuee Personal Services Estimates

Minidoka Relocation Center
Hunt, Idaho

(Location)

Fourth 194 5
(Quarter)

WELFARE SECTION

<u>Code</u> <u>Number</u>	<u>Title of</u> <u>Position</u>	<u>Rate</u>	<u>Date</u> <u>Allo-</u> <u>cated</u>	<u>Previ-</u> <u>ously</u> <u>Approved</u>	<u>Requested</u>	<u>Changes</u> <u>Recom-</u> <u>mended</u>
2-d-900	Clerk Typist	\$16	1-1-44	11	11	
2-d-901	Clerk Stenographer	16	1-1-44	3	3	
2-d-902	Clerk	16	1-1-44	10	10	
2-d-501	Senior Counseling Aide	19	7-1-44	4	4	
2-d-502	Counseling Aide	16	7-1-44			
2-d-506	Housing Supervisor	19	7-1-43	1	1	
2-d-509	Senior Clothing Clerk	19	7-1-43	1	1	
2-d-514	Housekeeping Aide	16	1-1-44	12	12	
\$ <u>2,100</u> (Allotment Requested)				<u>42</u> Total	<u>42</u> Total	<u>30</u> Total

REMARKS:

War Relocation Authority

Evacuee Personal Services Estimates

Minidoka Relocation Center

Hunt, Idaho
(Location)

Fourth 194 5
(Quarter)

COMMUNITY ANALYSIS SECTION

<u>Code</u> <u>Number</u>	<u>Title of</u> <u>Position</u>	<u>Rate</u>	<u>Date</u> <u>Allo-</u> <u>cated</u>	<u>Previ-</u> <u>ously</u> <u>Approved</u>	<u>Requested</u>	<u>Changes</u> <u>Recom-</u> <u>mended</u>
2-e-900	Clerk Typist	\$16	1-1-44			
2-e-901	Clerk Stenographer	16	1-1-44	1		
2-e-902	Clerk	16	1-1-44	1	1	
2-e-502	Assistant Community Analyst	19	7-1-44	3	3	

\$ 200
(Allotment Requested)

5
Total

4
Total

4
Total

REMARKS:

- 16 -
17

Community Analysis

Community Analysis

Additional charges Mandays.
Main ten ave & operation
one no employed.

3230-2 — 2

3243 — 14

3320 } 3 M.D.

3520 } 3 M.D.

3530 } Water 4 M.D.

4351 } Pool 5 M.D.

Construction

Q635-4 33 M.D.

F-10

G-3

G-7

G-10

H-1

H-5

H-6

K-1

156

15

22

20

23

55

23

10

1457

764

2221

24

764

72

44

32

War Relocation Authority

Evacuee Personal Services Estimates

Minidoka Relocation Center

Hunt, Idaho
(Location)

Fourth 194⁵
(Quarter)

COMMUNITY ACTIVITIES SECTION

<u>Code</u> <u>Number</u>	<u>Title of</u> <u>Position</u>	<u>Rate</u>	<u>Date</u> <u>Allo-</u> <u>cated</u>	<u>Provi-</u> <u>ously</u> <u>Approved</u>	<u>Requested</u>	<u>Changes</u> <u>Recom-</u> <u>mended</u>
2-f-900	Clerk Typist	\$16	1-1-44	3		
2-f-901	Clerk Stenographer	16	1-1-44	2	1	
2-f-902	Clerk	16	1-1-44		3	
2-f-543	Assistant Community Activities Supervisor	19	8-1-44	15	3	
2-f-544	Club Advisor	16	8-1-44	1		
2-f-545	Group Activities Leader	16	8-1-44	4		
2-f-546	Technical Assistant	16	8-1-44	6	5	

600
(Allotment Requested)

31
Total

12
Total

12
Total

REMARKS:

~~-17-~~
-18-

Community
Activities

War Relocation Authority

Evacuee Personal Services Estimates

Minidoka Relocation Center

Hunt, Idaho
(Location)

Fourth 194 5
(Quarter)

*BUSINESS ENTERPRISES SECTION

Code Number	Title of Position	Date Rate	Date Allo- cated	Previ- ously Approved	Requested	Changes Recom- mended
2-g-001	Clerk Stenographer	\$16	1-1-44			

\$
(Allotment Requested)

Total Total Total

REMARKS:

*Positions in this Section paid by the War Relocation Authority are to be established at the Tule Lake Segregation Center and the Manzanar Relocation Center only.

War Relocation Authority

Evacuee Personal Services Estimates

Minidoka Relocation Center

Hunt, Idaho

(Location)

Fourth

(Quarter)

194 5

COMMUNITY GOVERNMENT SECTION

<u>Code</u> <u>Number</u>	<u>Title of</u> <u>Position</u>	<u>Rate</u>	<u>Date</u> <u>Allo-</u> <u>cated</u>	<u>Previ-</u> <u>ously</u> <u>Approved</u>	<u>Requested</u>	<u>Changes</u> <u>Recom-</u> <u>mended</u>
2-i-900	Clerk Typist	\$16	1-1-44	1	1	
2-i-901	Clerk Stenographer	16	1-1-44	1	1	
2-i-902	Clerk	16	1-1-44	1		
2-i-501	Chairman, Community Government	19	7-1-43	1	1	
2-i-502	Executive Secretary Community Government	19	7-1-43	1	1	
2-i-508	Judicial Clerk	19	7-1-44	1		
2-i-509	Community Council Clerk*	19	7-1-44			
2-i-510	Interpreter	16	1-1-44			
2-i-511	Executive Board Chairman	19	1-1-44			
2-i-512	Executive Board Member	19	1-1-44			
2-i-513	Block Coordinator	19	7-1-44			
2-i-514	Relocation Commission Executive Secretary	19	7-1-44	1		
<u>200</u>				<u>7</u>	<u>4</u>	<u>4</u>
(Allotment Requested)				Total	Total	Total

REMARKS:

*This position may be established only with the prior authorization of the Washington Office. Ordinarily it will not be authorized on centers which have established the position of Executive Secretary Community Government.

Community
Government

War Relocation Authority

Evacuee Personal Services Estimates

Minidoka Relocation Center

Hunt, Idaho
(Location)

Fourth 194 5
(Quarter)

OPERATIONS DIVISION
OFFICE OF THE ASSISTANT PROJECT DIRECTOR

<u>Code</u> <u>Number</u>	<u>Title of</u> <u>Position</u>	<u>Rate</u>	<u>Date</u> <u>Allo-</u> <u>cated</u>	<u>Previ-</u> <u>ously</u> <u>Approved</u>	<u>Changes</u> <u>Recom-</u> <u>Requested</u>	<u>mended</u>
3-900	Clerk Typist	\$16	1-1-44			
3-901	Clerk Stenographer	16	1-1-44			
3-902	Clerk	16	1-1-44			

3
(Allotment Requested)

Total Total 0
Total

REMARKS:

War Relocation Authority

Evacuee Personal Services Estimates

Minidoka Relocation Center

Hunt, Idaho
(Location)

Fourth 194 5
(Quarter)

AGRICULTURE SECTION

<u>Code</u> <u>Number</u>	<u>Title of</u> <u>Position</u>	<u>Rate</u>	<u>Date</u> <u>Allo-</u> <u>cated</u>	<u>Previ-</u> <u>ously</u> <u>Approved</u>	<u>Requested</u>	<u>Changes</u> <u>Recom-</u> <u>mended</u>
3-a-900	Clerk Typist	\$16	1-1-44	1	0	
3-a-901	Clerk Stenographer	16	1-1-44	1	1	
3-a-902	Clerk	16	1-1-44			
3-a-501	Office Manager	19	7-1-43	1	1	
3-a-505	Bookkeeper	16	7-1-43			
3-a-508	Farm Unit Foreman	19	7-1-43	11	11	2*
3-a-509	Farmer	16	7-1-43	30	20	10*
3-a-510	Farm Worker	16	7-1-43	800	43	0*
3-a-511	Irrigator	16	7-1-43			
3-a-512	Fence Crew	16	7-1-43			
3-a-515	Livestock Superintendent	19	7-1-43	2	2	
3-a-516	Livestock Unit Foreman	19	7-1-43	6	6	
3-a-517	Livestock Worker	16	7-1-43	90	67	
3-a-518	Nursery Foreman	19	7-1-43	1		
3-a-519	Nurseryman	16	7-1-43	5		
3-a-520	Packing Shed Foreman	19	7-1-43	1		
3-a-521	Packing Crew	16	7-1-43			
3-a-522	Insecticide Man	19	7-1-43			
3-a-523	Agricultural Chemist	19	7-1-43			

Agriculture

War Relocation Authority

Evacuee Personal Services Estimates

Minidoka Relocation Center

Hunt, Idaho
(Location)

Fourth 194 5
(Quarter)

AGRICULTURE SECTION - (Cont'd)

Code Number	Title of Position	Rate	Date Allocated	Provi- ously Approved	Requested	Changes Recom- mended
3-a-525	Food Preservation Worker	\$16	7-1-43	10		
3-a-526	Teamster	16	7-1-43			
3-a-528	Slaughterhouse Foreman	19	7-1-43			
3-a-529	Slaughterhouse Worker	16	7-1-43			
3-a-530	Farm Supervisor	19	7-1-43	1		
3-a-532	Food Preservation Foreman	19	1-1-44	1		
3-a-533	Farm Liaison Man	19	1-1-44			
3-a-534	Weather Recorder*	16	1-1-44			
3-a-300	Foreman	19	1-1-44			
3-a-536	Watermaster	19	1-1-44			
3-a-537	Foreman Hay Baling Crew	19	1-1-44			
3-a-538	Irrigation Foreman	19	1-1-44			
3-a-539	Hay Baler	16	1-1-44			
3-a-540	Carbage Worker	19	1-1-44			
3-a-801	Assistant Farm Superintendent	19	1-1-44			
3-a-541	Heavy Power Equipment Operator	19	1-1-44			
3-a-542	Farm Unit Sub-Foreman	19	4-1-44			
3-a-544	Equipment Operator Foreman	19	4-1-44			

War Relocation Authority
Evacuee Personal Services Estimates

Minidoka Relocation Center
Hunt, Idaho
(Location)

Fourth 194 5
(Quarter)

AGRICULTURE SECTION - (Cont'd)

<u>Code</u> <u>Number</u>	<u>Title of</u> <u>Position</u>	<u>Rate</u>	<u>Date</u> <u>Allo-</u> <u>cated</u>	<u>Previ-</u> <u>ously</u> <u>Approved</u>	<u>Requested</u>	<u>Changes</u> <u>Recom-</u> <u>mended</u>
3-a-545	Plant Supervisor	\$19	7-1-44			
3-a-546	Marketing Supervisor	19	7-1-44			
3-a 547	Mechanic (Heavy Equipment)	16	7-1-44			

\$ 7,550
(Allotment Requested)

241
Total

151
Total

79
Total

REMARKS:

*To be established at Central Utah only.

War Relocation Authority

Evacuee Personal Services Estimates

Minidoka Relocation Center
Hunt, Idaho

(Location)

Fourth 1945
(Quarter)

INDUSTRY SECTION

Code Number	Title of Position	Rate	Date Allo- cated	Previ- ously Approved	Requested	Changes Recom- mended
3-b-900	Clerk Typist	\$16	1-1-44	1 (Agr.)	1	
3-b-901	Clerk Stenographer	16	1-1-44			
3-b-902	Clerk	16	1-1-44			
3-b-501	Plant Supervisor	19	7-1-43			
3-b-502	Unit Foreman	19	7-1-43	10 (Agr.)	5	
3-b-503	Technician	19	7-1-43			
3-b-504	Industrial Worker	16	7-1-43			
3-b-505	Repairman	16	7-1-43			
3-b-509	Model Builder	16	1-1-44			
3-b-510	Draftsman	16	1-1-44			
3-b-516	Senior Artist	19	1-1-44			
3-b-517	Junior Artist	16	1-1-44			

\$ 300
(Allotment Requested)

11
Total

6
Total

6
Total

REMARKS:

War Relocation Authority
Evacuee Personal Services Estimates

Minidoka Relocation Center
Hunt, Idaho
(Location)

Fourth 194 5
(Quarter)

ENGINEERING SECTION

Code Number	Title of Position	Rate	Date Allo- cated	Previ- ously Approved	Requested	Changes Recom- mended
3-c-900	Clerk Typist	\$16	1-1-44	6	6	
3-c-901	Clerk Stenographer	16	1-1-44	2	1	288
3-c-902	Clerk	16	1-1-44	2	1	
3-c-509	Draftsman	16	7-1-43	1		
3-c-546	Drafting Foreman	19	10-1-43			
3-c-560	Architect	19	1-1-44	1		
3-c-564	Engineer	19	4-1-44			
3-c-565	Senior Clerk	19	4-1-44	1	1	51

\$ 450
(Allotment Requested)

13 9 309
Total Total Total

REMARKS:

*You have requested a total of 424 positions in the Engineering Section. Funds allowed for evacuee employment on approved programs will permit employment of only 309 persons at an average quarterly salary of \$50 per person. Funds allowed are broken down as follows:

Maintenance	\$3010.00
Utility	
Operations	2870.00
Janitorial	9170.00
Overhead	393.00
- 25	
26	\$15,443.00

No attempt has been made to distribute the positions in accordance with funds allocated.

Engineering

War Relocation Authority
Evacuee Personal Services Estimates

Minidoka

Relocation Center

Hunt, Idaho

(Location)

Fourth

194 5

(Quarter)

IRRIGATION, DRAINAGE AND ROADS UNIT

<u>Code</u> <u>Number</u>	<u>Title of</u> <u>Position</u>	<u>Rate</u>	<u>Date</u> <u>Allo-</u> <u>cated</u>	<u>Previ-</u> <u>ously</u> <u>Approved</u>	<u>Requested</u>	<u>Changes</u> <u>Recom-</u> <u>mended</u>
3-c-900	Clerk Typist	\$16	1-1-44			
3-c-901	Clerk Stenographer	16	1-1-44			
3-c-902	Clerk	16	1-1-44			
3-c-513	Engineer's Assistant	16	7-1-43			
3-c-516	Irrigation Worker	16	7-1-43	26		
3-c-518	Survey Crew	16	7-1-43	1		
3-c-527	Construction and Maintenance Foreman	19	7-1-43	2		
3-c-529	Construction and Maintenance Worker	16	7-1-43	6		
3-c-554	Heavy Power Equipment Operator	19	1-1-44	10	7	
3-c-556	Chief Surveyor	19	1-1-44	1		
3-c-558	Irrigation Foreman	19	1-1-44	4		
3-c-801	Foreman Construction	19	1-1-44		3	
3-c-802	Chief Foreman Construction	19	1-1-44			
3-c-563	Watermaster	19	1-1-44			
3-c-570	Equipment Operator Foreman	19	4-19-44			

500

(Allotment Requested)

50

Total

10

Total

0*

Total

REMARKS:

*See page 26.

Irrigation, Drainage
And Roads

War Relocation Authority

Indigene Personal Services Estimates

Minidoka Relocation Center
Hunt, Idaho
(Location)

Fourth 194 5
(Quarter)

CONSTRUCTION AND MAINTENANCE UNIT

<u>Code</u> <u>Number</u>	<u>Title of</u> <u>Position</u>	<u>Rate</u>	<u>Date</u> <u>Allo-</u> <u>cated</u>	<u>Previ-</u> <u>ously</u> <u>Approved</u>	<u>Requested</u>	<u>Changes</u> <u>Recom-</u> <u>mended</u>
3-c-900	Clerk Typist	\$16	1-1-44			
3-c-901	Clerk Stenographer	16	1-1-44			
3-c-902	Clerk	16	1-1-44			
3-c-510	Water Control Operator	16	7-1-43	13	10	
3-c-513	Engineer's Assistant	16	7-1-43	1	1	
3-c-514	Pumphouse Man	16	7-1-43	12	12	
3-c-517	Water Purification Worker	16	7-1-43			
3-c-519	Carpenter	16	7-1-43	21	14	
3-c-520	Supervisor of Grounds	19	7-1-43	2		
3-c-521	Gardener Foreman	19	7-1-43	1		
3-c-522	Gardener	16	7-1-43	8		
3-c-523	Electrician Foreman	19	7-1-43	4	4	
3-c-524	Electrician	16	7-1-43	15	9	
3-c-525	Electrician (Hospital)	16	7-1-43			
3-c-526	Refrigeration Mechanic	16	7-1-43	4	2	
3-c-527	Construction and Maintenance Foreman	19	7-1-43	11	13	
3-c-529	Construction and Maintenance Worker	16	7-1-43	58	68	
3-c-530	Painter	16	7-1-43	11	4	
3-c-531	Communications Technician	16	7-1-43			

War Relocation Authority
Evacuee Personal Services Estimates

Minidoka Relocation Center
Hunt, Idaho
(Location)

Fourth 194 5
(Quarter)

CONSTRUCTION AND MAINTENANCE UNIT - (Cont'd)

<u>Code</u> <u>Number</u>	<u>Title of</u> <u>Position</u>	<u>Rate</u>	<u>Date</u> <u>Allo-</u> <u>cated</u>	<u>Previ-</u> <u>ously</u> <u>Approved</u>	<u>Requested</u>	<u>Changes</u> <u>Recom-</u> <u>mended</u>
3-c-532	Plumber Foreman	\$19	7-1-43	2	2	
3-c-533	Plumber	16	7-1-43	15	12	
3-c-534	Grease Man	16	7-1-43			
3-c-535	Stove and Cooler Maintenance Worker	16	7-1-43	15	13	
3-c-538	Janitor Foreman	19	7-1-43	4	23	
3-c-539	Janitor	16	7-1-43	168	170	
3-c-540	Small Equipment Repairman	16	7-1-43			
3-c-545	Mechanic (Heavy Equipment)	16	7-1-43			
3-c-547	Foreman Painter	19	10-1-43	3	1	
3-c-550	Foreman Hospital Boiler	19	10-1-43	2	2	
3-c-551	Hospital Boiler Worker	16	10-1-43	12	13	
3-c-552	Heavy Equipment Helper	16	10-1-43			
3-c-553	Refrigeration Supervisor	19	10-1-43	1	1	
3-c-554	Heavy Power Equipment Operator	19	10-1-43			
3-c-800	Foreman Carpenter	19	1-1-44	8	3	
3-c-557	Water Control Foreman	19	1-1-44			
3-c-559	Communications Foreman	19	1-1-44			
3-c-801	Foreman Construction	19	7-1-44	2		

War Relocation Authority

Evacuee Personal Services Estimates

Minidoka Relocation Center
Hunt, Idaho
(Location)

Fourth 194 5
(Quarter)

CONSTRUCTION AND MAINTENANCE UNIT - (Cont'd)

<u>Code Number</u>	<u>Title of Position</u>	<u>Rate</u>	<u>Date Allocated</u>	<u>Previously Approved</u>	<u>Requested</u>	<u>Changes Recommended</u>
3-c-802	Chief Foreman Construction	\$19	7-1-44	3		
3-c-562	Maintenance Supervisor	19	1-1-44	1		
3-c-566	Senior Mechanic	19	4-1-44			
3-c-569	Stove and Cooler Maintenance Foreman	19	4-1-44	1	1	
3-c-570	Equipment Operator Foreman	19	4-19-44			
3-c-571	Safety Inspector*	19	7-1-44			
3-c-572	Plant Superintendent	19	7-1-44	0		
3-c-573	Industrial Worker	16	7-1-44	0		
3-e-521	Disposal Foreman	19	1-1-44	5	5	
3-e-522	Labor (Garbage)	16	1-1-44	35	42	
<u>\$ 20,250</u> (Allotment Requested)				<u>438</u> Total	<u>405</u> Total	<u>0*</u> 350 Total

REMARKS:

*This position may be filled if the position of same title not filled in the Fire Protection Section.

*See page 26.

War Relocation Authority

Evacuee Personal Services Estimates

Minidoka Relocation Center
Hunt, Idaho
 (Location)

Fourth 1945
 (Quarter)

FIRE PROTECTION SECTION

<u>Code</u> <u>Number</u>	<u>Title of</u> <u>Position</u>	<u>Rate</u>	<u>Date</u> <u>Allo-</u> <u>cated</u>	<u>Previ-</u> <u>ously</u> <u>Approved</u>	<u>Requested</u>	<u>Changes</u> <u>Recom-</u> <u>ended</u>
3-d-900	Clerk Typist	\$16	1-1-44			
3-d-901	Clerk Stenographer	16	1-1-44	1	1	1
3-c-902	Clerk	16	1-1-44			
3-d-501	Fire Chief	19	10-15-43	1	1	1
3-d-502	Fire Captain	19	10-15-43	6	6	6 4
3-d-504	Fire Inspector	16	10-15-43	12	12	6
3-d-505	Fireman	16	10-15-43	28	28	30
3-d-507	Assistant Fire Chief	19	10-15-43	3	3	3
3-d-508	Fire Department Engineer	16	10-15-43	6	6	6
3-d-509	Auto Fireman	16	10-15-43	0	0	6
3-d-510	Safety Inspector	19	1-1-44	0	0	
\$ <u>2,850</u> (Allotment Requested)		7		<u>57</u> Total	<u>57</u> Total	<u>57*</u> Total

REMARKS:

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 F/

Fire Protection

War Relocation Authority
 Evacuee Personal Services Estimates

Minidoka Relocation Center

Hunt, Idaho
 (Location)

Fourth 1945
 (Quarter)

MOTOR TRANSPORT AND MAINTENANCE SECTION

<u>Code Number</u>	<u>Title of Position</u>	<u>Rate</u>	<u>Date Allocated</u>	<u>Previously Approved</u>	<u>Requested</u>	<u>Changes Recommended</u>
3-e-900	Clerk Typist	\$16	1-1-44	1	1	
3-e-901	Clerk Stenographer	16	1-1-44	5	1	
3-e-902	Clerk	16	1-1-44	3	2	
3-e-504	Truck Driver Foreman	19	7-1-43	4	4	
3-e-509	Station Attendant	16	7-1-43	4	4	
3-e-510	Garage Foreman	19	7-1-43	3	3	
3-e-511	Mechanic	16	7-1-43	30	30	
3-e-512	Utility Man	16	7-1-43	15	15	
3-e-519	Head Parts Man	19	10-1-43	1	1	
3-e-520	Parts Man	16	10-1-43	2	2	
3-e-800	Senior Mechanic	19	10-1-44	10	10	
3-e-521	Disposal Foreman	19	1-1-44	0	0	
3-e-522	Laborer	16	1-1-44	0	0	
3-e-523	Laborer Foreman	19	1-1-44	2	2	
3-e-526	Greaseman	16	1-1-44	5	5	
3-e-529	Chauffeur	16	4-26-44	3	3	

War Relocation Authority

Evacuee Personal Services Estimates

Minidoka Relocation Center

Hunt, Idaho
(Location)

Fourth 194 5
(Quarter)

MOTOR TRANSPORT AND MAINTENANCE SECTION - (Cont'd)

<u>Code</u> <u>Number</u>	<u>Title of</u> <u>Position</u>	<u>Rate</u>	<u>Date</u> <u>Allo-</u> <u>cated</u>	<u>Previ-</u> <u>ously</u> <u>Approved</u>	<u>Requested</u>	<u>Changes</u> <u>Recom-</u> <u>mended</u>
3-e-530	Truck Driver	\$16	7-1-44	79	104	
3-e-531	Dispatcher	16	7-1-44	3	3	
				<u>170</u> Total	<u>190</u> Total	<u>190</u> /51 Total

\$ 9,500
(Allotment Requested)

REMARKS.

War Relocation Authority

Evacuee Personal Services Estimates

Relocation Center

(Location)

194
(Quarter)

ADMINISTRATIVE MANAGEMENT DIVISION
OFFICE OF THE ASSISTANT PROJECT DIRECTOR

Code Number	Title of Position	Rate	Date Allo- cated	Provi- ously Approved	Requested	Changes Recom- mended
4-900	Clerk Typist	\$16	1-1-44			
4-901	Clerk Stenographer	16	1-1-44			
4-902	Clerk	16	1-1-44			

(Allotment Requested)

Total

Total

Total

REMARKS:

War Relocation Authority

Evacuee Personal Services Estimates

Minidoka Relocation Center

Hunt, Idaho
(Location)

Fourth 194 5
(Quarter)

SUPPLY SECTION 121

Code Number	Title of Position	Date Rate	Previ- Allo- ously cated Approved	Requested	Changes Recom- mended
4-b-900	Clerk Typist	\$16 1-1-44	1	1	
4-b-901	Clerk Stenographer	16 1-1-44			
4-b-902	Clerk	16 1-1-44			
4-b-563	Ration Supervisor	19 7-1-44	1	1	
4-b-564	Ration Clerk	16 7-1-44	3	3	

\$ 250
(Allotment Requested)

5 5 5
Total Total Total

REMARKS:

Supply

War Relocation Authority

Evacuee Personal Services Estimates

Minidoka Relocation Center

Hunt, Idaho
(Location)

Fourth 1945
(Quarter)

PROCUREMENT UNIT

<u>Code</u> <u>Number</u>	<u>Title of</u> <u>Position</u>	<u>Rate</u>	<u>Date</u> <u>Allo-</u> <u>cated</u>	<u>Provi-</u> <u>ously</u> <u>Approved</u>	<u>Requested</u>	<u>Changes</u> <u>Recom-</u> <u>manded</u>
4-b-900	Clerk Typist	16	1-1-44	3	2	
4-b-901	Clerk Stenographer	16	1-1-44	1	0	
4-b-902	Clerk	16	1-1-44			
4-b-534	Supervisor, Procurement Unit	19	7-1-43	1	1	
4-b-535	Procurement Clerk	19	7-1-43	3	2	
4-b-536	Priority Clerk	16	7-1-43	1	0	

250

(Allotment Requested)

9
Total

5
Total

5
Total

REMARKS:

War Relocation Authority
Evacuee Personal Services Estimates

Minidoka Relocation Center
Hunt, Idaho
(Location)

Fourth 194 5
(Quarter)

POSTAL SERVICES UNIT

<u>Code</u> <u>Number</u>	<u>Title of</u> <u>Position</u>	<u>Rate</u>	<u>Date</u> <u>Allo-</u> <u>cated</u>	<u>Previ-</u> <u>ously</u> <u>Approved</u>	<u>Requested</u>	<u>Changes</u> <u>Recom-</u> <u>mended</u>
4-b-900	Clerk Typist	\$16	1-1-44			
4-b-901	Clerk Stenographer	16	1-1-44			
4-b-902	Clerk	16	1-1-44	3	7	
4-b-557	Post Office Supervisor	19	7-1-44	2	2	
4-b-559	Mail Carrier	16	7-1-44			
4-b-562	Express Foreman*	19	7-1-44			
4-b-566	Window Clerk**	19	7-24-44	7	6	
	<i>JANITOR</i>	16		1	1	
<u>\$ 750</u> (Allotment Requested)			<u>17</u> Total		<u>15</u> Total	<u>15</u> Total

REMARKS:

*This position is to be filled at only those centers where the Railway Express Company does not furnish service.

**This position is to be filled at the Minidoka Center only.

War Relocation Authority
Evacuee Personal Services Estimates

Minidoka Relocation Center
Hunt, Idaho
(Location)

Fourth 194⁵
(Quarter)

FINANCE SECTION 42

<u>Code</u> <u>Number</u>	<u>Title of</u> <u>Position</u>	<u>Rate</u>	<u>Date</u> <u>Allo-</u>	<u>Previ-</u> <u>ously</u>	<u>Requested</u>	<u>Changes</u> <u>Recom-</u>
				<u>Approved</u>		<u>mended</u>
4-c-900	Clerk Typist	\$16	1-1-44	3	1	
4-c-901	Clerk Stenographer	16	1-1-44	1	1	
4-c-902	Clerk	16	1-1-44	1	1	

150
(Allotment Requested)

5	3	3
Total	Total	Total

REMARKS:

War Relocation Authority
Evacuee Personal Services Estimates

Minidoka Relocation Center

Hunt, Idaho
(Location)

Fourth 1945
(Quarter)

BUDGET AND ACCOUNTS UNIT

<u>Code Number</u>	<u>Title of Position</u>	<u>Rate</u>	<u>Date Allo- cated</u>	<u>Previ- ously Approved</u>	<u>Requested</u>	<u>Changes Recom- mended</u>
4-c-900	Clerk Typist	\$16	1-1-44	4	3	
4-c-901	Clerk Stenographer	16	1-1-44	2	2	
4-c-902	Clerk	16	1-1-44			
4-c-505	Senior Accounts Clerk	✓ 19	10-1-43	3	3	
4-c-506	Accounts Clerk	16	10-1-43	4	2	
4-c-509	Supervising Audit Clerk	✓ 19	10-1-43	1	1 ✓	
4-c-528	Agent Cashier Clerk	19	10-1-43		1	
4-c-534	Assistant Audit Clerk	16	10-1-43	4	3 ✓	
4-c-800	Assistant Auditor	19	1-1-44	3	3 ✓	
4-c-538	Assistant Cashier Clerk	16	4-1-44	2	2	

\$ 1,000
(Allotment Requested)

23
Total

20
Total

20
Total

REMARKS:

41

Budget & Accounts

War Relocation Authority
Evacuee Personal Services Estimates

Minidoka Relocation Center
Hunt, Idaho
(Location)

Fourth 1945
(Quarter)

COST ACCOUNTING UNIT

Code Number	Title of Position	Rate	Date Allo- cated	Previ- ously Approved	Requested	Changes Recom- mended
4-c-900	Clerk Typist	\$16	1-1-44	5	4	
4-c-901	Clerk Stenographer	16	1-1-44	4	4	
4-c-902	Clerk	16	1-1-44			
4-c-514	Timekeeper Supervisor	19	10-1-43	1	1	
4-c-515	Timekeeper	16	10-1-43	12	8	
4-c-516	Cost Clerk	16	10-1-43	12	4	
4-c-533	Division Cost Accounting Clerk	19	10-1-43	5	5	
4-c-536	Senior Cost Clerk	19	10-1-43	1	1	
<u>\$ 1,350</u> (Allotment Requested)				<u>40</u> Total	<u>27</u> Total	<u>27</u> Total

REMARKS:

42

42

War Relocation Authority
Evacuee Personal Services Estimates

Minidoka Relocation Center
Hunt, Idaho
(Location)

Fourth 1945
(Quarter)

OFFICE SERVICES SECTION

Code Number	Title of Position	Rate	Date Allocated	Previously Approved	Requested	Changes Recommended
4-d-500	Clerk Typist	\$16	1-1-44	5	4	
4-d-501	Clerk Stenographer	16	1-1-44			
4-d-502	Clerk	16	1-1-44			
4-d-501	Messenger	16	7-1-43	6	4	
4-d-504	Chief, Mimeograph Unit	19	7-1-43	1	1	
4-d-505	Mimeograph Operator	16	7-1-43	1	1	
4-d-507	Stencil Cutter	16	7-1-43			
4-d-800	Telephone Operator	16	1-1-44			
4-d-508	Ass't Office Manager	19	1-1-45	1	1	

\$ **500**
(Allotment Requested)

14 10 10 //
 Total Total Total

REMARKS:

War Relocation Authority

Evacuee Personal Services Estimates

Minidoka Relocation Center

Hunt, Idaho

(Location)

Fourth 1945
(Quarter)

STATISTICS SECTION

Code Number	Title of Position	Rate	Date Allocated	Previously Approved	Requested	Changes Recommended
4-e-900	Clerk Typist	\$16	1-1-44	9	9	
4-e-901	Clerk Stenographer	16	1-1-44			
4-e-902	Clerk	16	1-1-44	4	4	
4-e-501	Chief Statistical Clerk	19 18	7-1-43	2	2	
4-e-502	Statistical Clerk	16	7-1-43	5	5	
4-e-505	Assistant Statistician	19	10-1-43	4	4	
4-e-506	Asst Gate Clerk	19	4-4-45		7	
* 1,200				24	24	31
(Allotment requested)				Total	Total	Total

* The position of Chief Statistical Clerk has been approved for the \$19 rate.

War Relocation Authority

Evacuee Personal Services Estimates

Minidoka Relocation Center

Hunt, Idaho
(Location)

Fourth 194 5
(Quarter)

PERSONNEL MANAGEMENT SECTION

Code Number	Title of Position	Date	Previously Allotted	Previously Approved	Requested	Changes Recommended
4-f-900	Clerk Typist	16	1-1-44	5	4	4
4-f-901	Clerk Stenographer	16	1-1-44	3	1	
4-f-902	Clerk	16	1-1-44	3	2	
4-f-501	Labor Relations Advisor	19	10-1-43	1		
4-f-504	Placement Officer	19	10-1-43	1	1	
4-f-505	Junior Placement Officer	16	10-1-43	5	1	
4-f-506	Test Administrator	16	10-1-43	1	1	Abolished
4-f-508	Receptionist	16	10-1-43	1		
4-f-509	Assistant Personnel Transactions Officer	16	10-1-43	1	1	
4-f-513	Employment Analyst	16	10-1-43	1	1	Abolished
4-f-515	Staff Housing Superintendents	19	7-1-44	1	1	
4-f-516	Staff Housing Clerk	16	7-1-44			
4-f-517	Payroll Clerk	16	10-1-43	1	1	
4-f-518	Labor Pool Supervisor*	19	7-1-44			
4-f-519	Laborer*	16	7-1-44			

600
(Allotment Requested)

24 24 12
Total Total Total

REMARKS:

*To be filled by the Tule Lake Segregation Center only

Personnel Mgt.

War Relocation Authority

Evacuee Personal Services Estimates

Minidoka Relocation Center

Hunt, Idaho
(Location)

Fourth 194 ⁵
(Quarter)

EVACUEE PROPERTY SECTION

Code Number	Title of Position	Rate	Date Allo- cated	Provi- ously Approved	Requested	Changes Recom- mended
4-g-900	Clerk Typist	\$16	1-1-44	3	5	
4-g-901	Clerk Stenographer	16	1-1-44	2	4	
4-g-902	Clerk	16	1-1-44			
4-g-501	Evacuee Property Supervisor	19	7-1-43	1	1	
4-g-502	Evacuee Property Clerk	16	7-1-43	1	1	
4-g-503	Property Checker	16	7-1-43	1	1	
4-g-504	LABORER	16			30	

600
(Allotment Requested)

8 12 12
Total Total Total

128,200
(Total Allotment Requested)

2564
Center Total

REMARKS:

War Relocation Authority
Evacuee Personal Services Estimates

Minidoka Relocation Center

Hunt, Idaho
(Location)

Fourth 1945
(Quarter)

PROPERTY CONTROL AND WAREHOUSING SECTION*
Revised 10-1-44

Code Number	Title of Position	Rate	Date Allocated	Previously Approved	Requested	Changes Recommended
4-b-800	Clerk Typist	\$16	1-1-44	4	4	
4-b-801	Clerk Stenographer	16	1-1-44	2	2	
4-b-802	Clerk	16	1-1-44	4	4	
4-b-567	Property Clerk	16	10-1-43	5	5	
4-b-568	Warehouseman	16	10-1-43	13	13	
4-b-569	Laborer	16	10-1-43	30	30	(34) 6,82
4-b-570	Senior Property Clerk	19	1-1-44	5	5	
4-b-802	Assistant Storekeeper	19	7-1-44	13	13	
4-b-571	Senior Laborer	19	1-1-44			

3,800
(Allotment Requested)

76 76 76
Total Total Total

REMARKS:

*Supersedes page 43

War Relocation Authority

Evacuee Personal Services Estimates

Minidoka Relocation Center

Hunt, Idaho
(Location)

Fourth 1945
(Quarter)

MESS OPERATIONS SECTION *
Revised 10-1-44

980

Code Number	Title of Position	Rate	Date Allocated	Previously Approved	Requested	Changes Recommended
4-a-900	Clerk Typist	16	1-1-44	4	3	
4-a-901	Clerk Stenographer	16	1-1-44	0		
4-a-902	Clerk	16	1-1-44	9	5	
4-a-501	Inventory Clerk	16	7-1-43	0		
4-a-502	Head Rationer	19	7-1-43	1	1	
4-a-503	Staple Man	16	7-1-43	15		
4-a-504	Truck Dispatcher	16	7-1-43	1	1	
4-a-505	Warehouse Supervisor	19	7-1-43	1	1	
4-a-506	Head Butcher	19	7-1-43	1	1	
4-a-507	Butcher	16	7-1-43	4	4	
4-a-508	Laundry Foreman	19	7-1-43	0		
4-a-509	Laundry Worker	16	7-1-43	40		
4-a-510	Seamstress	16	7-1-43	0		
4-a-511	Cook	19	7-1-43	190	107	
4-a-512	Cook's Helper	16	7-1-43	152	142	
4-a-513	Waitress	16	7-1-43	266	214	

~~4-a-514 Pantry Clerk~~

4-a-533 Kitchen Helpers

~~16 7-1-43~~

Abolished

337*

* Please note the code number for this position which is 4-a-533.

#9

Supersedes page 37

Mess Operations

War Relocation Authority

Evacuee Personal Services Estimates

Minidoka Relocation Center

Hunt, Idaho
(Location)

Fourth 1945
(Quarter)

MESS OPERATIONS SECTION * (Cont'd)
Revised 10-1-44

Code Number	Title of Position	Rate	Date Allocated	Previously Approved	Requested	Changes Recommended
4-a-515	Diswasher	\$16	7-1-43	228		Abolished
4-a-516	Timechecker	16	7-1-43	9	4	
4-a-517	Laborer	16	7-1-43	45	42	
4-a-518	Vegetableman and Cook's Helper	12	1-1-44	76		"
4-a-519	Porter	16	10-1-43	76		"
4-a-520	Chef	19	10-1-43	38	35	
4-a-521	Senior Steward	19	1-1-44	1	1	
4-a-522	Assistant Senior Steward	19	1-1-44	5	6	
4-a-523	Senior Steward (Storekeeper)	19	1-1-44	0		
4-a-524	Senior Steward (Kitchens)	19	1-1-44	0		
4-a-525	Senior Steward (Panttries)	19	1-1-44	1	1	
4-a-526	Head Produce Man	19	1-1-44	1	1	
4-a-527	Nutrition Aide Supervisor	19	7-1-44	1	35	/
4-a-528	Nutrition Aide	16	7-1-44	35	34	
4-a-529	Unit Foreman	19	7-1-44	1	1	

- 50 -

* Supersedes page 38

War Relocation Authority

Evacuee Personal Services Estimates

Minidoka Relocation Center

Hunt, Idaho

(Location)

Fourth 1945

(Quarter)

MESS OPERATIONS SECTION * (Cont'd)
Revised 10-1-44

Code Number	Title of Position	Rate	Date Allo- cated	Previ- ously A pproved	Requested	Chang es Recom- mended
4-a-530	Bean Sprout Grower	\$16	7-1-44	0		
4-a-531	Food Preservation Worker	16	7-1-44	0		
4-a-532	Food Preservation Foreman	19	1-1-44	0		
3-b-502	Plant Supervisor (Tofu)	19		1	1	
3-b-503	Technician "	19		1	2	
4-b-555	Industrial workers "	16		7	16	

49, 750

(Allotment Requested)

1247
Total

995
Total

995
Total

REMARKS:

51

51

* Supersedes page 38

2374

2320

44

Mr. Steiniger

Class Specification
Office for Emergency Management
War Relocation Authority
Relocation Center
Community Services Division
Education Section
Junior-Senior High School Unit

No. T.X - 1021
August 12, 1942
(Page 1)

High School Principal (CAF-11)

General Description

Serves as head of the Junior-Senior High School Unit and as such is responsible to the Superintendent of Education for the organization and direction of a six grade junior-senior high school with an enrollment of approximately 1200 pupils. Administers the high school program of both vocational and academic courses.

Examples of Work

Plans curricula and educational programs for use within the junior-senior high school; supervises the execution of such curricula and programs; contacts state and local school authorities in establishing educational standards and adapting the educational activities of the Center to meet requirements of state and local school districts; prepares budget estimates covering the cost of operation of the junior-senior high school plant and program; advises and assists in the selection of a teaching staff; establishes and recommends teaching methods and techniques in connection with classroom and other school activities; is responsible for adapting standard educational procedures and practices to fit the peculiar needs existing in the educational situation, arising from the fact that the students consist of evacuee children in various stages of assimilation into American culture, and having varied home and environmental situations; plans the installation of and supervises the operation of a vocational training, guidance, testing, and placement service for students in the school.

Minimum Qualifications

Must meet the requirement of the state board or department of education in the State in which the Center is located.

Desirable Qualifications

Education

Graduation from an accredited college or university. Graduate work represented usually by the Master's degree or above, preferably with specialization in administration, supervision, and philosophy of education.

Experience

Five or more years of broad and successful school experience within the last fifteen years including two years or more of supervisory responsibility for a high school program and organization.

Attributes

Lively and sympathetic understanding of the place of the educational program in the Relocation Center and its relation to the long-time welfare of evacuees in the post-war period.

Class Specification
Office for Emergency Management
War Relocation Authority
Relocation Center
Community Services Division
Education Section
Junior-Senior High School Unit

No. T.X - 1022
August 12, 1942
(Page 1)

Assistant High School Principal (CAF-9)

General Description

Serves as assistant high school principal with particular responsibility for the organization and effective operation of the junior high grades of the unit. Acts as high school principal in his absence.

Examples of Work

In conjunction with the principal, plans and supervises the curriculum and programs of the junior high school grades, and contacts state and local school authorities in establishing educational standards and adapting the educational activities of the Center to meet the requirements of local and state school districts. Makes recommendations in the preparation of budget estimates covering the cost of the operation of the junior-senior high school grades and advises and assists in the selection of the teaching staff.

Is responsible for adapting standard educational procedures and practices to fit the peculiar needs existing in the educational situation arising from the fact that the students consist of evacuee children in various stages of assimilation into American culture, and having varied home and environmental situations. Works closely with the vocational adviser in the operation of a vocational training, guidance, testing, and placement service for the students in the school. The incumbent performs related duties and carries out responsibilities as assigned by the high school principal.

Minimum Qualifications

Must meet the requirement of the state board or department of education in the State in which the Center is located.

Desirable Qualifications

Education

Graduation from an accredited college or university. Graduate work represented usually by the Master's degree or above, preferably with specialization in administration, supervision, and philosophy of education.

No. T.X - 1022
August 12, 1942
(Page 2)

Experience

Three or more years within the last ten years of broad and successful school experience with supervisory responsibility for administering a junior high school program.

Attributes

Lively and sympathetic understanding of the place of the educational program in the Relocation Center and its relation to the long-time welfare of evacuees in the post-war period.

Class Specification
Office for Emergency Management
War Relocation Authority
Relocation Center
Community Services Division
Education Section
Elementary Schools Unit

No. T.X - 1030
August 12, 1942
(Page 1)

Elementary School Principal (CAF-9)

General Description

Serves as head of the elementary schools unit. Is responsible for the planning, execution, and control of one or more separately located elementary schools, each composed of the first six grades and a kindergarten. Incumbent receives policy statements from the Superintendent of Education and works with that individual very closely in preparing procedures and practices to be followed throughout the entire elementary school system. The broad, general curriculum is planned in conjunction with the curriculum adviser. The incumbent is responsible for preparing plans and programs for the conduct of curriculum activities in the elementary schools. Supervises the staff of elementary teachers and possibly apprentice teachers and is aided by an assistant elementary school principal or principals.

Examples of Work

Prepares plans for curricula and educational programs in the elementary schools for review and approval by the Superintendent of Education; contacts state and local school authorities to determine that the educational program meets the standards and requirements of the state and local school districts, and for the purpose of securing clearance for certain adaptations of the educational program which are necessary to meet peculiar local needs; prepares budget estimates covering the cost and operation of the elementary school plant and program; assists in the selection of elementary school teachers by interviewing applicants and recommending their selection or rejection to the Superintendent of Education; recommends and supervises teaching methods and techniques in connection with curriculum activities in the elementary grades.

Minimum Qualifications

Must meet the requirements of the state board or department of education in the State in which the Center is located.

Desirable Qualifications

Education

Graduation from an accredited college or university. Graduate work represented usually by the Master's degree or above, preferably with specialization in administration, supervision, and philosophy of education.

Experience

Three or more years within the last ten years of broad and successful school experience with supervisory responsibility for administering an elementary school program and organization.

Attributes

Lively and sympathetic understanding of the place of the educational program in the Relocation Center and its relation to the long-time welfare of evacuees in the post-war period.

Class Specification
Office for Emergency Management
War Relocation Authority
Relocation Center
Community Services Division
Education Section

No. T.X - 1017
August 12, 1942

Night School Director (CAF-9)

General Description

Serves as director of the night school for the Center under the general supervision of the Superintendent of Education. In conjunction with the curriculum adviser and groups of teachers, plans a complete program of night school education designed to teach English to those evacuees who cannot speak or read it, to rehabilitate those evacuees whose skills or knowledge has been found inadequate for participation in Center activities, and in general to provide the type of educational program found desirable both by administration and evacuee leaders. Consults with the vocational adviser and with the Center employment officer in revising this program.

Examples of Work

Prepares plans and recommends program of adult educational activities to be supervised by other personnel employed within the Center capable of conducting classes both in academic and vocational work.

Minimum Qualifications

Must meet the requirement of the state board or department of education in the State in which the Center is located.

Desirable Qualifications

Education

Graduation from an accredited college or university. Graduate work represented usually by the Master's degree or above, preferably with specialization in administration, supervision, and philosophy of education.

Experience

Three or more years within the last ten years of broad and successful school experience with supervisory responsibility for administering a night school and adult education program.

Attributes

Lively and sympathetic understanding of the place of the educational program in the relocation center and its relation to the long-time welfare of evacuees in the post-war period.

No. T.X-1016
August 21, 1942

CIVIL SERVICE MINIMUM QUALIFICATIONS

Curriculum Adviser (CAF-9)

Education

Must meet the educational requirements of the state board or department of education in the State in which the Center is located.

Graduation from an accredited college or university. Graduate work represented usually by the Master's degree or above, preferably with specialization in administration, supervision, and philosophy of education.

Experience

Three years within the last five years of broad and successful school experience with supervisory responsibility for an entire instructional program including elementary, junior high, and senior high school experience.

Attributes

Lively and sympathetic understanding of the place of the educational program in the relocation center and its relation to the long-time welfare of evacuees in the post-war period.

Class Specification
Office for Emergency Management
War Relocation Authority
Relocation Center
Community Services Division
Education Section
Elementary Schools Unit

No. T.X - 1031
August 12, 1942
(Page 1)

Assistant Elementary School Principal (CAF-7)

General Description

Serves as head of an elementary school composed of the first six grades and a kindergarten and working within the policies and instructions received from the elementary school principal is responsible for the administration and operation of the school. The incumbent suggests procedures and practices to the elementary school operations for adoption and in conjunction with that individual prepares and plans programs for the conduct of classroom activities in the elementary school. Supervises a staff of elementary teachers and possibly apprentice teachers. Acts as elementary school principal in the latter's absence.

Examples of Work

Prepares plans for curricula and educational programs of activities for review and approval by the elementary school principal. With the elementary school principal contacts state and local school authorities to determine that the educational program meets the standards and requirements of the state and local school districts, and for the purpose of securing clearance for certain adaptations of the local educational program which are necessary to meet peculiar local needs; makes recommendations in the preparation of budget estimates covering the cost and operation of the elementary school plant and program; interviews applicants for teaching positions and recommends their selection or rejection to the principal; recommends and supervises teaching methods and techniques in connection with curriculum activities in the elementary school.

Minimum Qualifications

Must meet the requirements of the state board or department of education in the State in which the Center is located.

Desirable Qualifications

Education

Graduation from an accredited college or university. Graduate work represented usually by the Master's degree or above, preferably with specialization in administration, supervision, and philosophy of education.

No. T.X - 1031
August 12, 1942
(Page 2)

Experience

Two or more years within the last five years of broad and successful school experience with supervisory responsibility for administering an elementary school program and organization.

Attributes

Lively and sympathetic understanding of the place of the educational program in the Relocation Center and its relation to the long-time welfare of evacuees in the post-war period.

Class Specification
Office for Emergency Management
War Relocation Authority
Relocation Center
Community Services Division
Education Section

No. T.X - 1018
August 12, 1942
(Page 1)

Supervisor of Student Teachers (CAF-7)

General Description

Under the supervision of the Superintendent of Education, is responsible for guiding, counseling, instructing, and reviewing the work of student teachers selected from the evacuees of the Center. The incumbent receives administrative direction from the Superintendent of Education as to the integrating of the student teacher program with the formal education program of the Center but recommendation as to their training must come from the state teachers college or university college of education under which the students will be accredited.

Examples of Work

Makes assignments of evacuee student teachers selected by the Superintendent of Education, to principals and classes for particular teaching assignments in the elementary or high schools; instructs such student teachers in the curriculum to be followed, and the materials to be used, and those techniques of teaching with which they are not familiar; continually reviews the work of the student teachers by attending their classes which are in progress; on the basis of such work review, guides and counsels the teachers, indicating those phases of their teaching which need strengthening and those phases which are satisfactory or excellent; suggests to the student teachers methods of strengthening their personal approach, techniques and procedures used, and general presentation; reviews periodically reports prepared by student teachers concerning the conduct and progress of their work. Actual supervision of the student-teaching staff is performed independently by the incumbent who alone is responsible for professional results obtained. Completed work is reviewed for adequacy by the Superintendent and by designated personnel of the colleges. Recommendations concerning procedural or policy modifications or personnel changes may be made by the incumbent to the Superintendent of Education.

Minimum Qualifications

Must meet the requirements of the state board or department of education in the State in which the Center is located.

Desirable Qualifications

Education

Graduation from an accredited college or university. Graduate work represented usually by the Master's degree or above, preferably with specialization in administration, supervision, and philosophy of education.

Experience

Two or more years within the last five years of broad and successful school experience with supervisory responsibility for directing a student-teacher pre-service program.

Attributes

Lively and sympathetic understanding of the place of the educational program in the Relocation Center and its relation to the long-time welfare of evacuees in the post-war period.

Class Specification
Office for Emergency Management
War Relocation Authority
Relocation Center
Community Services Division
Education Section
Junior-Senior High School Unit

No. T.X - 1023
August 12, 1942
(Page 1)

Vocational Adviser (CAF-7)

General Description

Under the supervision of the high school principal, is responsible for conducting the complete vocational guidance and counseling program including the conduct and interpretation of appropriate tests and measurements. The incumbent receives general guidance in procedures and policies from the high school principal and other supervisory school officials, and is responsible for conducting independently the vocational testing and guidance program. Tests to be used are selected by higher-ranking officials with occasional tests being recommended by the incumbent to such officials. The incumbent acts in an advisory capacity in referring high school students for either summer work, part-time work, or for permanent work, on their graduation.

Examples of Work

Conducts tests, both individual and group, of the high school students, including interest inventories, vocational aptitude tests, intelligence tests, and the like; scores and supervises the scoring of such tests; interprets the significance of the test results as they apply to the individual students, and advises teachers as to the significance of the test results as they apply to the educational careers of the individual students; counsels the students as to vocational problems, educational guidance, personal adaptation to the new school situation, and any similar problems which may arise; as requested confers with officials in other sections and divisions of the Center regarding the capacities, abilities, and adaptabilities of the students, and recommends placement of individual students into occupational activities for which they are best suited.

The incumbent also consults with Employment Housing Division officials concerning plans for the retraining of adults. In accordance with their recommendations, provides for such retraining, making use of school vocational facilities, or in-service training opportunities afforded in various types of employment in relocation areas.

No. T.X - 1023
August 12, 1942
(Page 2)

Minimum Qualifications

Must meet the requirement of the state board or department of education in the State in which the Center is located.

Desirable Qualifications

Education

Graduation from an accredited college or university. Graduate work represented usually by the Master's degree or above, preferably with specialization in administration, supervision, and philosophy of education.

Experience

Two or more years within the last five years of broad and successful school experience with supervisory responsibility for a general vocational program.

Attributes

Lively and sympathetic understanding of the place of the educational program in the Relocation Center and its relation to the long-time welfare of evacuees in the post-war period.

Class Specification
Office for Emergency Management
War Relocation Authority
Relocation Center
Community Services Division
Education Section
Junior-Senior High School Unit

No. T.X - 1025
August 12, 1942
(Page 1)

Vocational Teacher (CAF-6)

General Description

Under the supervision of the high school principal teaches evacuee students and organizes and conducts curriculum activities in a specialized vocational subject matter field in agriculture, shop, or homemaking. The incumbent receives general instructions with respect to the curriculum to be followed from the vocational adviser but is independently responsible for devising day-to-day plans and conducting activities and experiences to achieve this purpose. Suggests revision and modifications of the curriculum and teaching methods and techniques to best adapt the vocational program in the incumbent's field to the facilities available and to the personal characteristics of the students. Advises and recommends techniques to secondary teachers who may be assisting in her field.

Examples of Work

Prepares materials of instruction; instructs pupils by demonstrations, by discussions, by providing desirable activities and life-like experiences and such other techniques as may be desirable; arranges activities and study periods for the classes within daily or weekly schedules prepared by the high school principal; devises and administers oral and written tests and other measurements of pupils' intellectual and emotional development; counsels and guides pupils not progressing as they should in order to insure and facilitate pupil adjustment to the general program of studies; recommends the promotion or retention of pupils in classes.

Minimum Qualifications

Must meet the requirement of the state board or department of education in the State in which the Center is located.

Desirable Qualifications

Education

Graduation from an accredited college or university. Graduate work represented usually by the Master's degree or above, preferably with specialization in administration, supervision, and philosophy of education.

Experience

Two or more years within the last five years of broad and successful school experience with supervisory responsibility for directing agriculture or homemaking or shop programs.

Attributes

Lively and sympathetic understanding of the place of the educational program in the Relocation Center and its relation to the long-time welfare of evacuees in the post-war period.

Class Specification
Office for Emergency Management
War Relocation Authority
Relocation Center
Community Services Division
Education Section
Junior-Senior High School Unit

No. T.X - 1026
August 12, 1942
(Page 1)

Librarian (P-1)

General Description

Serves as the librarian for all the schools and community activities, but is directly responsible to the high school principal for the administration of the program in the junior-senior high school unit. Supervises the establishment and maintenance of two library branches for the service of each of the elementary school units.

Examples of Work

With the peculiar needs of the education section in mind, selects books, periodicals, and other material needed for an adequate collection that supplements the activities, discussions, debates, and growing intellectual curiosity of high school students; classifies, catalogues, and indexes the collection according to the best professional practices. Supervises a small staff needed to maintain the library, training evacuees in library work.

Works out plans for stimulating and encouraging reading for education and pleasure. On occasion, secures research material for the center personnel to aid them in their professional work.

Supervises the technical work of two library assistants in charge of the branch libraries in the elementary schools. With policy of the elementary school principal in mind, supervises selection of books, classifying, cataloging, and indexing of material. Devises general program for stimulating the children's interest in reading.

Minimum Qualifications

Meet the requirements of the state board or department of education in the State in which the Center is located.

Desirable Qualifications

Education

Graduation from an accredited college or university. Graduation from a recognized library school.

Experience

Two years or more within the last five years of appropriate library experience.

Attributes

Lively and sympathetic understanding of the place of the educational program in the relocation center and its relation to the long-time welfare of evacuees in the post-war period.

Other Qualities

Broad background of information resulting from extensive reading. Interest and enthusiasm for the part that a library can play in the education and recreation of the evacuees.

Class Specification
Office for Emergency Management
War Relocation Authority
Relocation Center
Community Services Division
Education Section
Elementary Schools Unit

No. T.X - 1032
August 12, 1942

Library Assistant (SP-4)

General Description

Serves as the head of a branch library serving the needs of an elementary school unit. Receives general administrative instruction from the principal in charge, but receives technical supervision from the librarian.

Examples of Work

Classifies, catalogues, and indexes all material following general plan devised by the librarian. Selects and assists in selection of books, periodicals, and other reading material from a knowledge of the needs of the unit.

Works out reading programs and suggests available material with a view to supplementing and enriching the interests and desires arising from class activities and discussions.

Minimum Qualifications

Must meet the requirements of the state board or department of education in the State in which the Center is located.

Desirable Qualifications

Education

Graduation from standard four-year high school, and preferably with at least thirty semester hours of library training.

Experience

If possible one or more years, within the last five years, of appropriate library experience.

Attributes

Lively and sympathetic understanding of the place of the educational program in the Relocation Center and its relation to the long-time welfare of evacuees in the post-war period.

Other Qualities

Good general knowledge of library practices and procedures.
Good general knowledge of literature. Ability to deal sympathetically and effectively with children of grade-school age.

Class Specification
Office for Emergency Management
War Relocation Authority
Relocation Center
Community Services Division
Education Section
Elementary Schools Unit

No. T.X - 1034
August 12, 1942

Apprentice Teacher (CAF-1)

General Description

Under very close supervision of the elementary school principal or assistant elementary school principal, or an elementary teacher appointed by either of these, organizes and directs the activities of elementary classes which are organized on the basis of grade levels (e.g. 1st grade, 2nd grade).

Examples of Work

With the advice and assistance of higher grade teachers or the principal, prepares materials of instruction which should provide purposeful activities and vital experiences. Devises and submits to principal for approval schedules of activities within prescribed time limits. Under direction, instructs pupils by such techniques as group activities, demonstrations, and discussions.

Minimum Qualifications

Must meet the requirements of the state board or department of education in the State in which the Center is located.

Desirable Qualifications

Education

Graduation from standard four-year high school. Two years of post-high school professional preparation.

Attributes

Lively and sympathetic understanding of the place of the educational program in the Relocation Center and its relation to the long-time welfare of evacuees in the post-war period.

Class Specification

Office for Emergency Management
War Relocation Authority
Relocation Center
Community Services Division
Education Section
Junior-Senior High School Unit

No. T.X - 1028
August 12, 1942

Assistant Clerk (CAF-3)

General Description

Serves as the head of the high school record unit and under the supervision of the high school principal is responsible for operating and maintaining prescribed record systems for factual information such as examination reports, classroom activity reports, personal conduct reports, and the like for all evacuee students in the junior-senior high school. The incumbent receives instructions as to the type of records and files to be maintained and is responsible for the accurate and complete maintenance of such files and reference, with occasional review to determine the adequacy and completeness of such work.

Examples of Work

Maintains, or supervises the maintenance of, files of educational material such as examinations, reference books and materials, correspondence, and the like; maintains or supervises the maintenance of a stockroom of school supplies such as textbooks and reference material, pencils, paper, forms, and the like.

Desirable Qualifications

Education

Graduation from an accredited high school with credit for courses in typing, bookkeeping, or other business courses.

Experience

One or more years of specialized or general clerical work.

Class Specification
Office for Emergency Management
War Relocation Authority
Relocation Center
Community Services Division
Education Section
Elementary Schools Unit

No. T.X - 1033
August 12, 1942

Elementary School Teacher (CAF-3)

General Description

Under the supervision of the Elementary School Principal, or the Assistant Elementary School Principal, plans, organizes, and directs the activities of elementary classes organized on the basis of grade levels (e.g. 1st grade, 2nd grade).

Examples of Work

Provides materials or instructions such that will provide purposeful activities and vital experiences within prescribed time limit; plans and arranges schedules of curriculum activities; instructs pupils by such techniques as group activities, demonstrations, and discussions. Makes suggestions for modification of curriculum as shown desirable by day-to-day activities of the program in action.

Minimum Qualifications

Must meet the requirements of the state board or department of education in the State in which the Center is located.

Desirable Qualifications

Education

Graduation from an accredited college or university.

Experience

If possible one or more years, within the last five years, of appropriate teaching experience.

Attributes

Lively and sympathetic understanding of the place of the educational program in the Relocation Center and its relation to the long-time welfare of evacuees in the post-war period.

Class Specification
Office for Emergency Management
War Relocation Authority
Relocation Center
Community Services Division
Education Section
Junior-Senior High School Unit

No. T.X - 1027
August 12, 1942
(Page 1)

Secondary School Teacher (CAF-5)

General Description

Under the supervision of the high school principal teaches evacuee students and organizes and conducts curriculum activities in a particular subject matter field or related fields in any of the six grades in the junior-senior high school.

The incumbent receives general instructions with respect to the curriculum to be followed, but is independently responsible for devising day-to-day plans and conducting activities and experiences to achieve this purpose. Suggests revisions and modifications of the curriculum and teaching methods and techniques to best adapt the educational program, particularly in the incumbent's field, to the facilities available and to the personal characteristics of the students.

Examples of Work

Prepares materials of instruction; instructs pupils by demonstrations, by discussions, by providing desirable activities and life-like experiences and such other techniques as may be desirable; arranges activities and study periods for the classes within daily or weekly schedules prepared by the high school principal; devises and administers oral and written tests and other measurements of pupils' intellectual and emotional development; counsels and guides pupils not progressing as they should in order to insure and facilitate pupil adjustment to the general program of studies; recommends the promotion or retention of pupils in classes.

Minimum Qualifications

Must meet the requirements of the state board or department of education in the State in which the Center is located.

Desirable Qualifications

Education

Graduation from an accredited college or university. Graduate work represented usually by the Master's degree or above.

Experience

If possible, one year or more years within the last five years, of appropriate teaching experience.

Attributes

Lively and sympathetic understanding of the place of the educational program in the Relocation Center and its relation to the long-time welfare of evacuees in the post-war period.

Class Specification
Office for Emergency Management
War Relocation Authority
Relocation Center
Community Services Division
Education Section
Junior-Senior High School Unit

No. T.X - 1024
August 12, 1942
(Page 1)

Health and Physical Education Adviser (CAF-7)

General Description

Serves as the health and physical education adviser for all schools and community activities, but is directly responsible to the high school principal for the administration of the program in the junior-senior high school unit. Although the incumbent is under the administrative direction of the high school principal the incumbent has responsibility for advising on health and physical education to all grade levels and works closely with evacuee leaders in stimulating participation in group and individual athletics.

Examples of Work

Prepares plans for the complete health and physical education program in the junior-senior high school and advises the elementary school principal in physical education activities; coordinates and balances such activities as individual sports, competitive games and athletics, and non-competitive, group sports within the several schools and grade levels, adapting such activities to the desires and capacities of the various types of participants, considering the differences in age, sex, and physical condition; confers with and advises teachers concerning the plans prepared by the incumbent and the methods in which they should be carried out; inspects teaching methods and physical facilities available within the schools and suggests modifications and revisions of curriculum plans based upon needs which are later determined by observation of actual practice; acts as a head coach for all athletics, selecting and directing well qualified evacuee coaches for each sport.

Minimum Qualifications

Must meet the requirements of the state board or department of education in the State in which the Center is located.

Desirable Qualifications

Education

Graduation from an accredited college or university. Graduate work represented usually by the Master's degree or above, preferably with specialization in administration, supervision, and philosophy of education.

Experience

Two or more years within the last five years of broad and successful school experience with supervisory responsibility for a vital health and physical education program.

Attributes

Lively and sympathetic understanding of the place of the educational program in the Relocation Center and its relation to the long-time welfare of evacuees in the post-war period.

U. S. GOVERNMENT PAY-ROLL SAVINGS PLAN
SEMI-MONTHLY REPORT OF,

NINIDOKA PROJECT, HUNT, IDAHO

(Department or Agency, etc.)

TO OFFICE OF THE CHAIRMAN, INTERDEPARTMENTAL WAR SAVINGS BOND COMMITTEE

Pay Roll Period **December 1 - 31, 1943**

	DEPARTMENTAL	FIELD	TOTAL
1. Number of Employees on Pay Roll (in Pay Status)	<u>156</u>	<u>156</u>	<u>156</u>
2. Number of Employees Participating in Plan	<u>134</u>	<u>134</u>	<u>134</u>
3. Percentage of Employees Participating (Item 2 divided by Item 1)	<u>85.89</u> %	<u>85.89</u> %	<u>85.89</u> %
4. Gross Pay Roll	\$ <u>41055.18</u>	\$ <u>41055.18</u>	\$ <u>41055.18</u>
5. Amount Allotted on Pay Roll	\$ <u>4072.94</u>	\$ <u>4072.94</u>	\$ <u>4072.94</u>
6. Percentage Allotted (Item 5 divided by Item 4)	<u>9.9</u> %	<u>9.9</u> %	<u>9.9</u> %
7. Average Allotment (Item 5 divided by Item 2)	\$ <u>30.39</u>	\$ <u>30.39</u>	\$ <u>30.39</u>

DATE **February 3, 1944**

Acting Committee Member (Alternate)

13.300

U. S. GOVERNMENT PAY-ROLL SAVINGS PLAN
~~SEMI~~ MONTHLY REPORT OF,

MINIDOKA PROJECT, HUNT, IDAHO
 (Department or Agency, etc.)

TO OFFICE OF THE CHAIRMAN, INTERDEPARTMENTAL WAR SAVINGS BOND COMMITTEE

Pay Roll Period February 1-29, 1944

	DEPARTMENTAL	FIELD	TOTAL
1. Number of Employees on Pay Roll (in Pay Status)	<u> </u>	<u>156</u>	<u>156</u>
2. Number of Employees Participating in Plan	<u> </u>	<u>142</u>	<u>142</u>
3. Percentage of Employees Participating (Item 2 divided by Item 1)	<u> </u> %	<u>91.02</u> %	<u>91.02</u> %
4. Gross Pay Roll	\$ <u> </u>	\$ <u>38,706.58</u>	\$ <u>38,706.58</u>
5. Amount Allotted on Pay Roll	\$ <u> </u>	\$ <u>5,327.84</u>	\$ <u>5,327.84</u>
6. Percentage Allotted (Item 5 divided by Item 4)	<u> </u> %	<u>13.7</u> %	<u>13.7</u> %
7. Average Allotment (Item 5 divided by Item 2)	\$ <u> </u>	\$ <u>37.52</u>	\$ <u>37.52</u>

L. W. Nelson

Acting Personnel Officer

Committee Member (Alternate)

March 3, 1944

DATE