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WAR RELOCATION AUTHORITY

Memorandum

*Shurkes*  
*Can you go ahead with this now?*  
To: Mr. Leland Barrows

*B*  
Date: FEB 19 1944

From: B. R. Stauber

Reference is made to our several discussions on parolees, with particular reference to leave clearance.

Over the course of several months we have attempted to bring the records relating to parolees received from the Department of Justice under control. When I first became interested in this problem, I discovered that parolees had been accepted by the W.C.C.A. and that records available in San Francisco were in a somewhat unorganized state. As relocation centers were opened, we found that parolees would simply come wandering to the gates and ask for admission. Accordingly, steps were taken to formulate the admittance procedure so that now we are notified by the Justice Department before parolees are sent to relocation centers, and we are normally provided with the dossier. Justice at present would like to defer the preparation of the dossier until after the parolee has been received in order to avoid the five weeks' delay which now slows up reuniting families and is the occasion of great concern on the part of the Spanish Embassy and the State Department.

As of the present I believe we have a card on virtually every parolee that has been received by W.R.A. We have in a very substantial proportion, probably a majority, of these cases a copy of the parole order and a summary of the dossier. I may say that securing parole orders on these cases involved requesting the Department of Justice to make copies of parole orders on a thousand or more cases during the "informal" transfer of parolees.

We have, for some time, been keeping the Projects supplied currently with a copy of the parole order and a copy of the summary of dossier for each parolee accepted by the Department of Justice, and we have been able to supply the Projects with this same information on a considerable number of the old cases. Lack of typing and clerical help has made it impossible to clear up all the old cases as far as the dossiers are concerned.

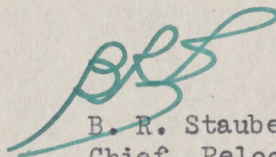
Inasmuch as these documents appear to be pertinent from the standpoint of leave clearance, I have discussed the desirability of their transfer with Mr. Thurber and am instructing the head of the Master File Unit to prepare for submission to the leave clear-



ance files, copies of the parole orders and the dossier, insofar as they are available and to keep such records current. As rapidly as this information can be compiled, it will be forwarded to you for inclusion in the leave files.

This should make it possible for the Leave Clearance Section, in granting leave clearance to the parolees, to make any notation on the notification of leave clearance as may be approved for such cases.

Your attention is invited also to the fact that the Authority is committed by letters of the Director to the Provost Marshal General's Office to give notice to the Provost Marshal General's Office in case of granting leave to any Alaskan or Hawaiian parolee, and information sent to the Projects requires that granting of leaves to such cases be accompanied by a notice to the Washington Office for transmittal to the Provost Marshal General's Office, in addition to the customary clearance with the Immigration and Naturalization Service for sponsorship purposes.



B. R. Stauber  
Chief, Relocation Planning Division



*Adm. mgmt  
Statistics*

WAR RELOCATION AUTHORITY

WASHINGTON

*Reloc*  
*file*



Mr. R. R. Best  
Project Director  
Tule Lake Center  
Newell, California

MAR 25 1944

Attention: Gloria C. Waldron, Statistician

Dear Mr. Best:

The procedures under which the Center Statistics Section shall operate are covered in the Statistics Handbook which has been forwarded to you under Handbook Release No. 83, dated March 7, 1944. It is the intent of this Handbook to outline the duties and responsibilities of the Center Statistics Section and to point up the overall policies and relationships with the Washington Office as an aid to the Statistician in administering an effective program of evacuee statistics.

It was originally anticipated that the Handbook, together with a supply of revised daily population forms, would reach you in ample time to commence the new reporting procedure and comply with all other provisions of the Handbook on April 1, 1944. It is now evident that Forms WRA-176, -177, -178 and -222 will, in all probability, not reach you by that date. However, notwithstanding the delay in the printing of these forms, it is intended that all Sections of the Handbook shall be effective April 1 with the exception of Section 50.8.3, Daily Population Reports, and Section 50.8.4, Specified Reports. Until such time as we are able to furnish you with the revised forms, it will be necessary to continue the preparation and submission of the daily population reports, the weekly telegraphic report, and the weekly mailed report on destination for seasonal and indefinite leave in accordance with the old instructions. As soon as the supply of new forms can be made available we will specify a date for initiating their use.

Certain of the new procedures will doubtless require review and discussion not only with members of the Statistician's staff, but also with other operating sections and units on the center. For example, the installation of a Gate Clerk, preparation of plans for the taking of the quarterly block census for the quarter ending March 31, 1944, and the task of arriving at an accurate breakdown, by citizenship, of all cumulative population figures taking into consideration the revisions promulgated by this Handbook, will require considerable preparatory work.

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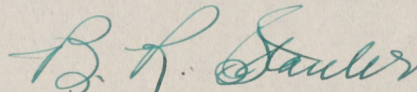


Mr. R. R. Best-2

As a result of re-examining copies of the daily population reports and other records since the inception of the center to the effective date of the Handbook in order to arrive at the breakdown of cumulative population figures for the completion of Parts III, V, and VI of the revised WRA-176, Daily Evacuee Population Summary, it is anticipated that you will discover, in certain instances, that the figures previously reported in Parts III and IV of the old WRA-176 and elsewhere are not in agreement with your findings. The accountability of the Authority for every evacuee who has ever been in residence, center by center, emphasizes the necessity for a careful review at this time of all existing reports and figures on population.

It is probable that some amendments to the Handbook will be necessary from time to time if it is to serve as a guide for the efficient processing of population reports and all statistical data. Any comments and suggestions you may care to make for supplementing or revising the provisions of this Handbook will be appreciated.

Sincerely yours,



B. R. Stauber  
Chief, Relocation Planning Division







*Statistics*

UNITED STATES  
DEPARTMENT OF THE INTERIOR  
WAR RELOCATION AUTHORITY

WASHINGTON

Mr. Ray Best  
Project Director  
Tule Lake Segregation Center  
Newell, California

DEC 22 1944

*File*  
*Mr. Primm*  
*La Bayley*  
*E 5.40*

Attention: Mr. Michael A. Primm

Dear Mr. Best:

On the occasion of my recent visit to your Center, you will recall we discussed the question of whether there were in existence train lists covering evacuees who were transferred to your Center by direct evacuation without ever having entered an assembly center. I indicated that I would investigate the existence of such lists and advise you concerning my findings.

While at San Francisco, I discussed this question with officials of the Western Defense Command, and after returning to Washington I have taken it up with them further, and have now satisfied myself that there were never in existence any lists of this nature. There was, so I am reliably advised, a census taken as of July 1, 1942, but even this census was never reduced to list form. It is represented by card file in San Francisco, and was incorporated in the microfilm which was transmitted to this office. It is in such shape, however, that it will not be possible in the immediate future to supply a list of the persons included.

For the present, therefore, I think we shall have to depend upon such records as may be available at your Center for information concerning the people whom you received by direct evacuation. Those whom you received from assembly centers will, of course, be covered by train lists. Probably, there is some record at the Center of the census taken as of July 1, 1942, but of that I cannot be sure. There is a possibility that somewhat later we can secure a list from the Civil Affairs Division of all of the people transferred to your Center according to their records, either from assembly centers or by direct evacuation. It is impossible to secure such lists at the present time.

I regret that I am unable to supply the list which we discussed. I am satisfied, however, that they are not in existence, so that this at least answers a question that was in our minds at the time of our discussion.

Sincerely yours,

*B. R. Stauber*

B. R. Stauber  
Chief, Relocation Planning Division

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