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WAR RELOCATION AUTHORITY
CENTRAL UTAH PROJECT

July 8, 1943

MEMORANDUM TO Mr. Lorne W. Bell
Assistant Project Director

FROM L. G. Noble
Superintendent of Education

SUBJECT Quarterly Narrative Report

1. PERSONNEL EMPLOYED AND RELOCATION PROGRESS:

- a. 33
- b. 6
- c. 328
- d. 19
- e. 4

f. Pre-School: Sufficient personnel at present but lack of center leaders.

High School: There is a large turn-over of teachers and many changes will have to be made on personnel. Many residents are leaving, and several of the appointive staff are not returning.

Adult Education: The departure of Martha Fujita left us badly in need of a competent stenographer. Many difficulties will be encountered when the Department starts limiting the staff in line with the directive from Washington. The Adult Education Department is without shorthand instructors in the evening school.

2. CURRENT WORK:

Pre-School: Teachers' Evaluation Program conducted in April. Lectures on common childhood diseases and communicable diseases given to teachers by public health nurse. Continuation of weekly discussions on problems of program of Pre-Schools. Weekly studio periods held regularly by teachers. Worked 45 mothers in different centers to relieve teacher shortage and improve parent education program. Opened Pre-Kindergarten III at Recreation Hall 37 on May 24, 1943.

High School Child Development Course carried on with observation in our schools. Kay Uchida and Grace Fujii, organizers and co-directors of Pre-Schools relocated. Wanda Robertson has assumed directorship with Cherry Nakamura and Tomi Takahashi as assistant directors. Public health nurse left the project. Open House held on June 24, 1943, in all centers.

Elementary School: Nature study programs in full swing. Work and planning of operetta programs near completion. The complete rating of the elementary school staff. Exhibit of the elementary school art work in Dining Hall 32 in conjunction with the Parent-Teacher Association meeting. Art exhibits from Progressive Education Association and the Topaz Elementary School at Rec. 8.

A spurge in garden activities due to the gift of flower seeds from the Seventh Street Methodist School in Kansas City, Kansas. Discussion of the new Community Education Section with the faculty members of the Elementary Schools. The first operetta, "Hansel and Gretel", was given on April 30, 1943, at Recreation Hall 8 by the third and fourth grade students of the Mountain View School. Many students absent due to the recent flu epidemic. Many are now returning to class indicating the passing of the epidemic peak.

Some attention needed for the completion of personnel records. The "Pageant of America" presented May 13, 1943, was very successful. Since May 7, 1943, a visiting teacher was appointed to provide special instructions to those confined at home or at the hospital. The program of collecting nails for national defense undertaken by the second graders of the Mountain View School has spread to other classes and groups in Topaz.

Achievement tests given to all students. Plans for the summer program being undertaken. Classroom work to end June 25th and summer program to begin July 5, 1943.

High School: During the week of April 7, 1943, a very splendid institute was held in connection with the Education Division at which Dr. John T. Wahlquist, Dr. Roald F. Campbell, Dr. Horsfall, and Miss Caroline Dobson of the University of Utah were our guests. On Saturday morning a particularly good high school discussion was held with Dr. Wahlquist on the problem of the high school curriculum.

A field trip was taken by the 7th grade class last Friday on the project which correlated a unit on farm animals. A splendid teacher's party was held Saturday afternoon which did much to get teachers and office help together on a friendly social basis. Efficiency rating of appointive teachers was taken during the week of April 7, 1943.

During the week of April 14, 1943, the high school student body organization distributed attractive student body cards.

On April 9, 1943, a talent show from the high school was taken to Fillmore and received enthusiastic reception. An opportunity was given at that time to improve the relationships with the school at Fillmore with a meeting with the faculty and many parents at the board meeting.

At the faculty meeting on April 12, 1943, Superintendent Noble gave an excellent report of his attendance at the Denver Conference, and spoke to the whole education group in D. H. 32. Some of the outstanding challenges of the conference were brought back to the teachers in Topaz. The Music Department presented an excellent program at the high school assembly on April 16, 1943, then presented the same program in Delta High School at 11:00 a.m. It was enthusiastically received in both schools.

Under the direction of Mr. David Crowton the high school joined in the track meet at Delta as spectators. They were not able to participate.

During the past week the faculty of the T OPAZ HIGH SCHOOL joined in an Education Conference on May 6, 7, and 8. General consensus of opinion is that it was one of the best conferences we have held.

The Delta High School band presented an excellent concert to the high school pupils and residents of Topaz on May 11 at 2:00 p.m. on Block 32. A large crowd was in attendance and enjoyed the music very much.

Students of Grades 7 and 8 have planted a half million onion seeds on the Project. In the opinion of Mr. Roscoe Bell they have made a real contribution on the farm. The students are pleased with their activity.

The visit to the high school of the Advisory Council from the State of Utah was enjoyed by teachers and administrators on May 10th.

The Junior Red Cross in the 7th Grade sold about \$20.00 worth of candy made from honey recipe. Approximately \$8 were cleared to purchase supplies for Red Cross Work.

The teachers of the secondary school were guests of the Inter-Faith Ministerial Association of Topaz on Tuesday evening, May 18, 1943. A very enjoyable evening was spent and new acquaintances were made.

The Senior Class was actively making preparations for their graduation during the week of May 19, 1943. Measurements were taken for caps and gowns which will be used at the ceremony. Also the selection of diplomas for graduation for students of the Senior and the Junior High was made and purchase orders were sent out.

The Agriculture Department participated in the Delta Stock Show as a useful educational experience for students in Agriculture.

Participation in a joint meeting was enjoyed Tuesday evening of the class parents and the "core" teachers of the school. An effort is being made to support and strengthen the P.T.A.

An association for the advancement of science was set up in the high school sponsored by the department of science and mathematics. Members of the faculty in the department are sponsoring different science groups.

An excellent meeting was held on May 29, 1943, in which Mr. Bell participated, dealing with the problem of the high school's relation to the Community Education Division. Demonstrations were given by Messrs. Ashby and Wilson on how to teach.

The high school annual, Ramblings '43 was distributed on June 25, 1943. It was very highly praised by everyone. The final edition of the Topazette, which was printed in Delta, was also placed on sale on June 25, 1943.

On Sunday, June 27, 1943, the high school faculty did their share in the planting of celery. This is in cooperation with the Agriculture program of planting crops.

Summer school registration is now underway.

Adult Education: The Basic English Department closes its semester with an exercise attended by 125 residents. The guest speaker was the Project Director, Mr. Charles F. Ernst.

The Art School is having a student exhibition in conjunction with the Fourth of July City-Wide Celebration. The Supervisor of the School, Mr. M. Hibit, donated a valuable painting to the sponsors of the carnival to be one of the prizes of the carnival raffle.

The Topaz Sewing and Needlecraft Schools held a semester end exhibit of student work at Recreation Hall 35, June 25 and 26. One hundred and Twenty-five articles were displayed. One thousand residents visited the school over the week-end. The Children's Wear display received a great deal of admiration.

Under the sponsorship of the Topaz Music School a choral group was organized for the young Kibei of the center.

The Flower Arrangement Classes of Mrs. Mizuta held an exhibit at Recreation Hall 20. Nearly 2,000 residents appreciated the artistically arranged sets of flower arrangement of 118 students. Several different kinds of flowers were received from out-of-state in very good condition, which made the exhibition more successful.

3. SUPPLIES AND MATERIALS NEEDED:

Pre-School: Air coolers, outdoor play equipment and screens for windows of all schools.

Elementary School: Requisitions have been made for practically all items needed for the next quarter. Principal items not received as yet include tools for craftwork; such items as shelves, teachers' lockers, easels, etc. which were to be made on the project.

High School: For the summer program the Arts and Crafts Department and the Health, P.E. and Recreation Department need supplies and materials to carry on.

Additional file cabinets, typewriters, and stenographer's desks are urgently needed in the high school to carry the work on more efficiently. Also, air coolers, or electric fans are very urgently needed in the high school to carry the work on in the various offices of the high school more efficiently in the intense heat of the summer afternoons.

Adult Education: The Speed-o-Print, Model L 53990, has been broken since May 22, 1943. A request for the repair of the machine was made on Education Requisition 251 of May 22, 1943.

Air Coolers requisitioned on May 31, 1943, on Req. 264 have not been received. They are badly needed in this warm weather.

4. PROBLEM AGENDA:

Pre-School: Simplified procurement procedures.

Elementary School: The employment and training of a staff sufficient to conduct the classrooms beginning in September.

High School: Responsibility for the proper maintenance of furniture and equipment in Block 32.

Adult Education: Rules governing the control of money collected from the people of Topaz to finance public and semi-public activities. Rules to be floowed in reducing staff in the Community Education Department. Rules governing the assignment of space on a permanent basis to such organizations as the Boy Scouts, Y.W.C.A., Blocks, etc. Improvement of the relocation forum. Types of programs that should be inaugurated for Young Adults, finding leadership for these programs. Telephone is needed.

5. RECOMMENDATIONS OR GENERAL SUGGESTIONS:

Pre-School: Earlier advance notice concerning reports.

Elementary School: That the elementary school office be provided in some way with a telephone.

High School: The high school continues to insist upon the early removal of the bean germination plant from the boys' shower in Block 32. The repair of the water heating system is also an urgent need.

Adult Education: Suggestions in regard to the solution of the problems listed under 4 would be appreciated.

6. PROJECTED ACTIVITIES:

Pre-School: Due to increasing summer heat, we are planning to move our three Pre-Kindergarten groups to Blocks 8, 32, and 41 for morning sessions during July and August. Training of some high school graduates. More extensive training program for mothers.

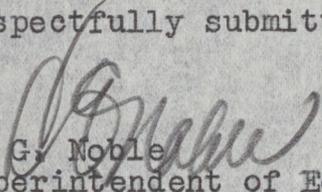
Elementary School: The summer program of the Community Education Section starts July 5, 1943. Fall semester school will begin early in September.

High School: Summer session will be conducted at the high school under the following departments: Academic, Dr. G. L. Woolf; Arts and Crafts, Mr. M. Roper; P.E. and Recreation, Mr. D. Crowton; Vocational Agriculture, Mr. Adams; Library, Miss L. L. Lamb; Drama, Mr. G. L. Lewis.

Plans will go forward for scheduling of classes and classifications of students, and adjusting curriculum.

Adult Education: Reduction of staff with all of its attendant repercussions and complaints. Scaling down an organization is always far more difficult and heart-breaking than building one. Achieving a greater degree of self-sufficiency on the part of adult units. Expansion of the English program.

Respectfully submitted,


L. G. Noble
Superintendent of Education

LGN:ss

Note: Community Activities Section has already handed their Quarterly Report in to Mr. Bankson.

42.56

WAR RELOCATION AUTHORITY
CENTRAL UTAH PROJECT

December 29, 1943

TO Mr. Raymond P. Sanford
Assistant Project Director

FROM L. G. Noble
Superintendent of Education

SUBJECT Quarterly Narrative Report

1. PERSONNEL EMPLOYED AND RELOCATION PROGRESS:

- a. Permanent--39
- b. Temporary--0
- c. Residents+-184 (including 41 janitors)
- d. Leaves:
 - Indefinite --8
 - Seasonal-- 3
- e. Adequacy of Personnel:

Pre-School: Adequate.

Elementary School: Five appointive people are needed. One appointive person is terminating this month. Two residents have terminated recently, making it necessary to secure someone to replace them immediately.

High School: Need faculty secretary, assistant teacher in tailoring and 2 art teachers.

Adult Education: The expansion of programs in the areas of vocational training, English and academic courses will require additional personnel.

2. CURRENT WORK:

Pre-School:

- a. Adjustment of children from Tule Lake.
- b. Complete survey of blocks of all children 2-5 years old.
- c. Meetings with Dr. Viles from the Washington office.
- d. Personnel reduction effective on November 1st.
 - 1. Refusing of further two year olds.
 - 2. Closing of Pre-Kindergarten III. The children enrolled in that group were sent to Pre-Kindertartens I and II.
 - 3. Assisting schedule for teachers.

Quarterly Narrative Report--2

- e. Letter to parents sent out during Education Week.
- f. All-education staff meeting with Dr. Provinse.
- g. Open House held at Centers A, B, and C on December 9th.
- h. Closing of Center D at Recreation Hall 37 from December 8 through December 19 due to relocating of head teacher, illness of teachers, and low attendance during the epidemic of influenza.
- i. Partitioning of the recreation halls completed--one third given over to the blocks for recreational purposes, giving us the remaining two-thirds.
- j. Halloween, Thanksgiving and Christmas projects for the children. A surprise Christmas party for the staff given by the co-directors.
- k. Schools closed from December 25 through January 2.
 - 1. Weekly workshop and study periods for regular staff.
 - 1. Workshop--Manuscript writing
 - New puppets
 - Picture files
 - Illustration of poems and songs
 - Music sheets
 - Window decorations for Christmas
 - Wrapping of gifts for children
 - 2. Lectures and discussions:
 - a. "Literature for children" by Miss Robertson.
 - b. Teacher evaluation forms prepared by Dr. L. K. Ade.
 - d. Vocational training program forms.
 - d. "Music and Rhythm Work for Children" by Mrs. Cornwall of the Elementary Department.
 - e. "Social and emotional development of children" by Miss Gottfried of the Medical Social Welfare Department.

Elementary School:

- a. Organization of new classes to take care of the additional children from Tule Lake.
- b. Survey made of the physical plants of the two elementary schools.

Quarterly Narrative Report--3

- c. Graveling and Calsomining completed as a result of the survey recommendations.
- d. Special tutoring provided for children confined to homes and hospital.
- e. Individual assistance provided for handicapped children at school.
- f. Children's lockers received for kindergarten and First Grade classes.
- g. Successful programs carried on with the student councils in the elementary schools.
- h. Evaluation of teachers self-rating sheets sent by Dr. Ade.
- i. All-staff meeting with Dr. Provinse.
- j. Participated in the organization of a Teacher's Group.
- k. Teacher-training program conducted with three groups meeting each week.
- l. Assistance in workshop program given by Miss Stockbrand of the Public Health Department and Miss Jessie Wyckoff of the Fargo, North Dakota schools. Miss Stockbrand demonstrated and discussed first aid in schools. Miss Wyckoff assisted in two workshop meetings concerned with the arts and crafts program.

High School:

- a. Noon news broadcasts were carried on during the month of October.
- b. High school football team played the Commissary team on October 13.
- c. Mr. Fred Koba volunteered to become the High School basketball coach.
- d. The High School girls softball team played the Delta High School girls and defeated them.
- e. Football team played a return game with Delta, Fillmore, and Wasatch at Mt. Pleasant.
- f. Medley of patriotic songs were sung by a representative group of Jr. High girls at the Armistice Day Program.
- g. Ten students entered the nation-wide bookkeeping contest and nine were awarded the Junior Certificate of Achievement by the Business Education World Magazine.
- h. Students in the Drama Club presented a program in the Fillmore High School.
- i. The Drama Club and the Girls Reserves sponsored a bazaar to raise funds.
- j. Library reopened at nights for the students.
- k. Home Economics Bazaar held on December 3 to raise funds.

Quarterly Narrative Report--4

- l. The High School Home Economic Department prepared a luncheon for the Principal's Convention.
- m. The stage craft class was responsible for the hanging of the curtains and installing of the stage lights in the new gym.
- n. Drama students assisted and took part in the tableau presented at the dedication of the new auditorium.
- o. Drama students met and organized a dramatic club.
- p. Bisection of frogs and the preparation of muscle specimens of the frog were made by the Science Department.

Adult Education:

- a. The staff of the Art School undertook a Christmas program which enabled the residents to make their own Christmas cards, block prints, and leather-craft gifts.
- b. A Christmas party was given for the younger students of the Art School on December 19, 1943.
- c. Negotiations are under way for a Center Museum whereby independent or organized groups can hold exhibits of their handicraft and talent.
- d. The Sewing School students are being taught to draft fall clothing, such as tailored suits, coats and dresses.
- e. Under the leadership of Mrs. Amy Inukai, English lessons are being taught successfully to the students of the sewing and drafting classes.
- f. A special first anniversary tea was held by the students and teachers of the Sewing and Needlecraft Schools on November 8, 1943, at 3:30 p.m.
- g. On Friday, November 26, 1943, a mid-semester exhibit was held by the sewing classes. Mr. John Provinse, Chief of Community Management, National WRA, Mr. Raymond Sanford, Chief of Community Management, Mr. L. G. Noble, Superintendent of Education, and Dr. Laverne C. Bane, Director of Adult Education, visited the two branches of the Sewing School, to see basic English being taught to the students of the regular sewing and drafting classes. The results are very encouraging, as the students are getting interested in acquiring conversational English along with their sewing and drafting lessons.

Quarterly Narrative Report--5

- h. Simple American folk and popular songs are being taught to the Issei choir students, which they thoroughly enjoy.
- i. In order to create further interest in the usage of English for relocation, the 1,000 most common used English words have been mimeographed with the Japanese translations.
- j. Two new instructors were employed to teach English in conjunction with the flower arrangement classes as 95% of the students are Issei. Through these flower arrangement classes the teachers will be able to teach approximately 200 students the fundamentals of the English language. The English lessons are given at the beginning of the period.
- k. The Music School staff of the Adult Education Dept. held a successful Christmas party for their students on December 12, 1943.
- l. During the last three months foremanship training was given to 50 project supervisors by two lecturers from the State Vocational Training Department.
- m. Mr. Mackey of the State Department gave a ten-day course in drivers' training.
- n. Mr. Gardner completed one course and has started another in farm construction.
- o. Mr. Greaves is teaching a course in building construction.

3. SUPPLIES AND MATERIALS NEEDED:

Pre-School:

- a. Sand for sand pits and sand tables.
- b. Storm shelter for the doors of each school.

Elementary School:

- a. Children's lockers received.
- b. Teachers' storage cabinets needed.
- c. Many new books have arrived.

Quarterly Narrative Report--6

High School:

- a. Cabinet, storage closet, special desk for craft work and benches are necessary for the art department.
- b. Tennis shoes for gym students.
- c. Benches and tables and textbooks for hygiene classes.
- d. Locks for new lockers in gym.
- e. Outdoor basketball.
- f. File cabinet and desk for science department.
- g. Lumber for Industrial Arts.
- h. Tables, benches, and armchairs.
- i. Typewriter for the office.
- j. Phonograph and records for folk and social dancing for the physical education department.

4. PROBLEM AGENDA:

Elementary School:

- a. Filling our quota of appointive and resident teachers.
- b. Securing a telephone.
- c. Replacing the broken sheet rock walls in rec. 8.

High School:

- a. The part-time physical education teachers must have additional time as they are only getting paid for seven hours per week.
- b. Study halls for students during bad weather.
- c. Settling of financial policy on admission to gym and development of an athletic fund.
- d. Electric range to be installed in the kitchen.

5. RECOMMENDATIONS OR GENERAL SUGGESTIONS:

High School:

- a. Curtailment of school parties. Too many parties disrupt the regular schedule of classes.

6. PROJECTED ACTIVITIES:

Pre-School:

- a. Continuation of discussions by Miss Gottfried.
- b. Lectures by Miss Stockbrand, Public Health Nurse.
- c. Open House at Center D, Recreation Hall 37.
- d. Introduction of new indoor activities during the winter weather.

Quarterly Narrative Report--7

Elementary School:

- a. Special assistance in the elementary science program.
- b. Continuation of teacher-training program.
- c. Election of new student councils.
- d. Completion of assembling testing data.

High School:

- a. Carter Family to be presented by the Drama Club.
- b. Gym classes to be held in the new gymnasium.
- c. Development of boxing, wrestling, badminton, etc. in the gym classes.

Adult Education:

- a. In the near future students of the artificial flower making classes will also be given English lessons.
- b. With the opening of a classroom in the southwestern section of the Center in the near future, more students in that area will be able to take English and sewing lessons.
- c. Mrs. Hunter has been employed by the WRA to develop an in-service training for clerical and stenographic workers in the project.
- d. Mr. McCullom is initiating a twenty-hour course in truck crops.
- e. The Engineering Section is organizing a classroom instruction for all their workers.
- f. Mr. Takeo Hironaka is cooperating with Mr. Purcell and the Shop Foremen in carrying out an in-service training program in the garage.

L. G. Noble
Superintendent of Education

LGN:ss

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WAR RELOCATION AUTHORITY
CENTRAL UTAH PROJECT

January 3, 1944

TO Mr. Raymond P. Sanford
Assistant Project Director

FROM L. G. Noble
Superintendent of Education

HIGHLIGHTS OF THE TOPAZ CITY SCHOOLS, 1943

January of 1943 found the schools of Topaz without adequate housing facilities, teaching personnel, school supplies and equipment. As the year progressed, however, the following accomplishments stand out as worthy of mention:

1. The organization and visit of the Advisory Board composed of state leaders in Education. From this visit we derived a better understanding of the project and many fine suggestions as to improved outside relationship and constructive suggestions regarding the improvement of our educational program.
2. The visit to this project of educational leaders from the University of Utah, the State Department of Public Instruction, the State Parent-Teachers Association, who assisted in the organization of the local Parent-Teachers Association, and many other organizations who have cooperated with us in our educational undertaking.
3. The visit of the school administrators of the five southern Utah counties to Topaz, wherein the problems of education were carefully analyzed.
4. The organization of the Topaz City Teachers Association affiliated with the Utah Education Association and also the Southern Utah Teachers Association.
5. The consolidation, in so far as project organization is concerned, of Education and Community Activities which will be referred to as the Community Education Program.

1. Adult Education: The Adult Education program was organized to include courses in Basic English, Sewing and Needlecraft, Music School, Art School, Academic and Social Relation courses, Vocational and In-Service Training courses, Americanization lectures and special courses for the Non-English speaking people. The total enrollment in this section reached approximately 4,000. The Director of Adult Education, Dr. Laverne Bane, was appointed executive secretary of the vocational training program for the project and in this capacity has laid the groundwork for an excellent vocational training program project-wide in scope and application.

As the year 1943 draws to a close, this program is really commencing to function. The assuming of definite responsibility for an overall activity program which was agreed upon through the Community Education organization.

2. Secondary School: Even though the administration of this school has changed three times during the year, continuous progress has been made, and as 1943 passes into history we confidently state that the secondary school program is operating in a most efficient manner. The highlights of this program are:
 - a. The calsoining and installation of proper lighting in all classrooms.
 - b. The securing of reasonably adequate equipment and supplies for all departments.
 - c. The employment of appointive personnel to head all departments and assume responsibility for instruction in all major fields. Indications are, at the close of this year's activity, that we will be able to fully staff the secondary school as approved by the Washington Office.
 - d. The graduation exercises held on June 25, 1943, were an outstanding success. All participants were uniformed in appropriate cap and gown and a most successful student program was enjoyed by all.
 - e. The organization of clubs and activity groups which permits the participation of all students who are interested in these various activities.

- f. The organization of a club for the advancement of science which permit its members to have national contacts in contests, etc., according to their various interests.
 - g. The completion of the new high school auditorium which makes it possible for student activities such as programs, plays, and athletic contests to be carried on before large audiences composed of residents and appointive staff.
 - h. The establishment of outside contacts which has made it possible for us to participate in athletic contests, school programs, etc. with neighboring schools.
 - i. The full accrediting of the Topaz City High School by the Utah State Board of Education through its superintendent, Charles H. Skidmore.
 - j. The publication of the school annual, The Ram-Bler, from which many complimentary statements have been received.
3. Elementary and Pre-School: The outstanding achievements in the Elementary School may be listed as follows:
- a. The calsoining of the various school rooms for the improvement of light and environmental conditions.
 - b. The enlargement of the appointive teaching personnel which more adequately serves the needs of the pupils.
 - c. The organization and carrying on of a teacher training program which has made it possible for many teachers, both resident and appointive, to receive college credit for the teacher training work completed.
 - d. The establishment of four pre-schools in the project and the loyal support of the parents of the pupils concerned in volunteering to aid in the teacher shortages.

- e. The successful organization of student councils in the elementary schools, establishment of two elementary school libraries, and the formulation and organization of a course of study.

FORECAST FOR 1944

The middle of January will find a project-wide gathering for the purpose of installing the new officers of the Parent-Teachers Association of the Topaz City Schools.

The organization of educational conferences, leaders for which will come from the Utah State Agricultural College, the University of Utah, the Brigham Young University, and the State Department of Public Instruction. These conferences will function in a two-fold manner. First, to give instruction and leadership to the educational approach of our school problems and second, to inform us as to the natural surroundings in which we live. They will also aid us in a prepared program of public relations. An invitation will be given to various teacher organizations throughout the state to visit the schools of Topaz and learn first handed of the problems of this project.

1. Adult Education:

- a. Further expansion of the vocational training courses to more adequately serve the needs of all who are seeking improvement in their training.
- b. Adjustments in the program to make it more responsive to the academic needs of the project.

2. Secondary School:

- a. Procure more equipment and supplies, thus aiding in the efficiency of instruction.
- b. Giving special attention to the scholastic requirements of the North West Association of Secondary and Higher Institutions in order that the instruction program may reach the desired standard as outlined by this accrediting agency.

- c. Further expansion of our activity program into outside communities.
- d. Now that the new auditorium is completed an expanded program for all students in the way of new clubs and new organizations is anticipated. Careful attention will be given to the relocation of students to see that the best available information is placed at their disposal.
- e. Further additions to the high school library in order that it may be of more service to the reading needs of the pupils.
- f. Anticipation that the classrooms of the new high school building will be completed in time for occupancy at the opening of schools in the fall; the organization of a summer program that will provide the proper academic and recreational experiences of the students is anticipated.

3. Elementary and Pre-Schools:

- a. We hope to be able to fully staff the elementary school with appointive teachers as approved by the Washington chart. Further increase in books and supplies which will result in an improved educational program.
- b. Further improvement in the building facilities in the elementary schools.
- c. It is anticipated that when the high school is completed, the Elementary School will move into the buildings now occupied by the high school.

4. Community Activities Section

- a. The development of a further clarified responsibility in Community Education in order to facilitate the organization and function of lay recreational committees in each block of the project.

Original Signed by:

L. G. NOBLE

L. G. Noble

Superintendent of Education

WAR RELOCATION AUTHORITY
CENTRAL UTAH PROJECT

1571

January 31, 1944

TO Mr. Raymond P. Sanford
Assistant Project Director

FROM L. G. Noble
Superintendent of Education

SUBJECT Quarterly Narrative Report

1. PERSONNEL EMPLOYED AND RELOCATION PROGRESS:

- a. Permanent--39
- b. Temporary-- 0
- c. Residents--170 (including 41 janitors)
- d. Leaves:
 - Indefinite--4
 - Seasonal-- 1
- e. Adequacy of Personnel:

Pre-School: It has been difficult to carry on our program with our minimum staff, since we have had illnesses among the teachers. Also one head teacher has left the department to relocate.

Elementary School: One assistant librarian and one assistant part-time teacher and three teachers are being terminated this week. This reduces the elementary school staff to a bare minimum on which the school can be operated efficiently. Special services such as home and hospital tutoring may be forced to be discontinued.

Seven appointive teachers are needed. Resident teachers are replacing them at the present time.

High School:

1. Assistant to the principal
2. Female athletic director
3. Female assistant athletic director
4. Two trained appointive personnel teachers in Math and Science Department

Adult Education: Expansion of programs in the area of vocational training, English, commercial and academic courses will require additional personnel.

Quarterly Narrative Report--2

2. CURRENT WORK:

Pre-School:

- a. Closing of schools from December 27 - January 2. Equipment check-up, inventory, preparation for re-opening.
- b. Schools opened on January 3, 1944.
- c. Adjustments of new children enrolled.
- d. Training in of new teacher to replace a teacher who underwent an appendectomy.
- e. The entire staff invited to Miss Robertson's home for an informal get-together.
- f. Weekly workshop and study periods for staff continued:
 1. Miss Gottfried continued series of discussion on special problems.

Elementary Schools:

- a. Ten children and one teacher were transferred to Crystal City, Texas.
- b. It has been necessary to merge classes to meet the new reduction in personnel.
- c. The services of a senior elementary school teacher have been secured. She will teach a Sixth Grade and will assist with the supervision of the upper elementary school.
- d. Thirty-one children were promoted to the Junior high school. A tea for these children and all high school graduates was sponsored by the P.T.A.
- e. All teachers have been working on an evaluation of their programs for the past semester. Descriptions of their social studies units are being written and compiled for the course of study. Projected plans are being formulated and discussed at the regular teacher training meetings which are held weekly.

Teachers of the First and Second Grades are working on an improved program of reading with their children.

High School:

- a. Presentation of 3 act play, "Carter Family" at Topaz, Delta, and Fillmore.
- b. Organization of a drama club.
- c. Topaz girls' basketball team defeat Payson High and Hinckley.
- d. Topaz High varsity squad defeated by Payson High and Nephi High.

Quarterly Narrative Report--3

- e. Topaz High varsity squad defeats Hinckley High.
- f. An hour and a half periods set up in Clothing, Foods, and Tailoring classes.
- g. New curricula set up in English and Social Studies Department.
- h. Eight Science students entered the "Westinghouse National Talent Scout."
- i. Science museum opened by the High School Association for the Advancement of Science.
- j. Set of five white mice procured by the Biological Section of the High School Association for the Advancement of Science for breeding and experimental purposes.
- k. Remodeling and decoration of the High School library was completed.

Adult Education:

- a. The sewing school opened a new branch at recreation hall 23 for residents in the southwest corner of the Center. Many new students have enrolled at this new branch. An Open House and Tea was held at this new branch on January 5, 1944. Many residents of that section came to enjoy the exhibit and tea as heretofore classes had not been held in that section of Topaz.
- b. The art school held a very successful New Year Art Exhibit during the first week of January at dining hall 32. Many water color and oil paintings were displayed by the students and teachers. The students were inspired by the exhibit. Approximately 1200 residents enjoyed the exhibit.
- c. Conversational English needed by Issei men and women who relocate is being emphasized in the basic English classes.
- d. Basic English being taught in conjunction with sewing and drafting, needlecraft and flower arrangement classes are proceeding very satisfactorily.
- e. To date the following vocational and retraining classes are being held in the Center:

Farm Construction: Beginning Date: January 10, 1944
Attendance: 18
Location: Block 8-7-C

Quarterly Narrative Report--4

Advanced Farm Construction:

Beginning Date: December 7, 1944
Attendance: 11

Auto Mechanics:

Beginning Date: January 17, 1944
Attendance:
Day classes: 13
Night classes: 14
Location: Main garage building

Welding:

Beginning Date: January 19, 1944
Attendance:
Day classes: 12
Night classes: 12
Location: Blacksmith shop

Commercial Vegetable Production:

Beginning Date: January 18, 1944
Attendance: 11
Location: Agriculture office

Carpentry:

Beginning Date: January 1, 1944
Attendance: 20

Poultry:

Beginning Date: January 21, 1944
Attendance: 25
Location: Poultry farm

Secretarial Training:

Beginning Date: January 19, 1944
Attendance:
First Group: 101
Second Group: 80
Location: Administrative rec.
hall

The class work consisted of a fifteen minutes study period of singular and plural nouns prepared by the instructress and a test of 50 questions based upon the study was given. These classes will be held each Wednesday at which different phases of business English will be studied and test given. It is estimated that this course will cover from 8 to 10 weeks, and students enrolling are given materials for the ensuing week.

3. SUPPLIES AND MATERIALS NEEDED:

Pre-School:

- a. Sand for sand tables and pits.

Quarterly Narrative Report--5

Elementary Schools:

- a. New storage shelves have been constructed in the storeroom at Block 8.
- b. Certain supplies such as paper, paste, etc. which were ordered ten weeks ago are needed.
- c. New library books have been arriving regularly of late.

High School:

- a. Shuttlecocks
- b. Basketballs
- c. Basketball nets
- d. Ping pong balls and table
- e. Hygiene texts
- f. Burlap to cover gym floor
- g. Lumber for hurdles for track
- h. Gravel around gym
- i. Reference books for library

Adult Education:

- a. Blackboards 6 (These blackboards are needed for new vocational and English courses.)

4. PROBLEM AGENDA:

Pre-School:

- a. How to carry on present program with a further staff reduction.

Elementary Schools:

- a. Filling our full quota of appointive teachers.

High School:

- a. Faculty assistance in scheduling class parties.
- b. Scheduling of gym.
- c. Janitorial service.

Adult Education:

(None)

Quarterly Narrative Report--6

6. PROJECTED ACTIVITIES:

Pre-School:

- a. Lectures by Miss Stockbrand, Public Health Nurse.

Elementary Schools:

- a. Continuation of teacher training work.
- b. Compilation of social studies outlines.
- c. Educational Conference with educators from the Brigham Young University.

High School:

- a. Revision of hygiene classes.
- b. Movement of P. E. Department to new building.
- c. Presentation of one-act play.
- d. Presentation of 3-act play.
- e. Formation of 4-H club.
- f. Presentation of one-act play "Good Grooming" by the Home Economics Department.
- g. Sponsorship of essay contests by the English and Social Science Department.

Adult Education:

- a. Registration will be held in the Adult Education classes for the new spring semester beginning January 31 to February 5.
- b. The new basic English class which was opened in the southwest section of the Center, rec. hall 23, had a very successful registration.
- c. In the near future classes in basic English will be organized in the northeast corner, rec. hall 7.
- d. Organization of more block English classes emphasizing essential conversational English.
- e. The initiation of evening sewing and drafting classes for workers.

H 2. 56

WAR RELOCATION AUTHORITY
CENTRAL UTAH PROJECT
TOPAZ, UTAH

March 25, 1944

MEMORANDUM TO Mr. Raymond P. Sanford ✓
Assistant Project Director

FROM Wanda Robertson, Acting
Superintendent of Education

SUBJECT ^{Quarterly}
~~Monthly~~ Narrative Report for ~~March~~

1. PERSONNEL EMPLOYED AND RELOCATION PROGRESS:

- a. Permanent--43
- b. Temporary--0
- c. Residents--161
- d. Leaves:
 - Indefinite--7
 - Seasonal--3
- e. Adequacy of present personnel:

Pre-School:

Need for one assistant teacher to replace teacher who is being terminated on March 31.

Elementary School:

Three full-time resident teachers are needed to replace recent vacancies caused by teachers who have relocated or transferred to other departments in the center.

Seven appointive teachers are needed. Resident teachers are showing increased interest in relocation and appointive people are necessary if any adequate elementary school program is to be maintained.

High School:

Four more appointive teachers are needed.

Adult Education:

A shorthand teacher and vocal instructor are needed

~~Quarterly~~
March Narrative Report--2

Vocational Training:

The three positions are available to residents: Vocational Training Assistant, Chief Vocational Instructor and an Apprentice Training Assistant. Authorization has been received from Washington for the appointment of a Vocational Training Supervisor, P-3.

2. CURRENT WORK:

Pre-School:

- a. ~~Adjustment of new children enrolled.~~
- b. ~~Personnel reduction effective on February 1st--staff changes and adjustments to meet the new quota.~~
- c. ~~All the schools calcimined.~~
- d. ~~New activities introduced in the schools: carpentry, scrapbooks for the children, furnished doll house, Jumbo crayon drawing, and stick printing.~~
- e. ~~Valentine projects in the schools.~~
- f. ~~Resuming of outdoor activities in the school program as weather permitted.~~
- g. ~~Teachers attended the PTA evening meeting on February 14, the Educational Conference on February 18-19, and the Teachers' organization committee meetings and social.~~
- h. ~~Weekly workshop and study periods for the staff continued:~~
 1. ~~Discussions on school problems by Miss Gottfried of the Medical Social Welfare Department.~~
 2. ~~Lectures by Miss Stockbrand, Public Health Nurse, on "First Aid" and "Communicable Diseases."~~
 3. ~~Discussion on Gregg's "Art for the Schools of America" by Mrs. Sasaki.~~
 4. ~~Written expression from the teachers on the qualities of a nursery school teacher, experiences or problems in their work with the pre-schools, and suggestions for further study groups.~~
 5. ~~Discussion of "Teachers' Request of Parents" for the PTA meeting.~~
 6. ~~Studio:~~
 - a. ~~Making of materials for stick printing.~~
 - b. ~~Miss Wyckoff of the Elementary School--crafts.~~
- i. ~~Open House at Pre-School Center D, Recreation Hall 37, on Friday afternoon, March 17, 1944.~~

Elementary School:

- a. ~~Fourteen children and one teacher were transferred to Crystal City, Texas.~~

March 25, 1944

- b. ~~Classes have been merged in several instances to meet the Washington quota of elementary school teachers.~~
- c. Work has been continued throughout the quarter on curriculum organization. Special emphasis has been placed on the reading program.
- d. The program of enriched activities for the upper grades is progressing.
- e. All elementary school workers participated in all-education staff institute. Drs. Woolf, Hanson, and Law of the Brigham Young University addressed the general assembly. Dr. Law discussed "Desirable Social Experiences for Elementary and Nursery School Children." Dr. Hanson treated the subject of "Science in the Elementary School."
- f. The State PTA officers visited the Topaz schools and participated in a general meeting. Children of the sixth grades provided musical numbers for the program.
- g. Plans are in process for a remodeling of the elementary school barracks.

Gravel has been added to the school yards.

Posts have been placed at the entrances between the buildings as a safety measure to keep trucks and cars outside the school yards.

High School:

- a. Two teachers from the Home Economics Department attended the Regional Home Economics Conference at Richfield.
- b. The High School Junior Red Cross received 500 pounds of books, including a set of encyclopedia, toys and games. A good number of toys were taken to the children's ward at the hospital.
- c. Completion of the remodeling of the High School Library.
- d. Bookkeeping classes entered the 7th Annual Bookkeeping Contest representing Topaz City High School.
- e. Twelve students were awarded the Junior Bookkeeping certificate by the Business Education World. One student was awarded a cash prize.

- f. The music department organized the boys and girls chorus.
- g. The varsity basketball team had games with Payson, Wasatch, Fillmore, Hinckley, Nephi, and Delta and entered the JACL Intermountain tournament taking first place.
- h. The girls' basketball team played Payson and Hinckley.
- i. The English Department sponsored a general assembly program, and students entered the State Regional Oratorical Contest, with one student taking second place.
- j. Eight students entered the Westinghouse Second Annual Talent Search Contest.
- k. The south end of the laundry was converted into a Science Club room, and workshop and students obtained white mice to be used for experimental purposes.
- l. Foreign language club organized.
- m. A three-act play "The Carter Family" was presented at Delta, and Fillmore, and also an assembly was sent to Hinckley in exchange for one to be presented here in Topaz.
- n. ~~A one-act play "Lincoln" was presented on February 11 at an assembly.~~
- o. A member of the Delta FFA chapter came to visit Topaz and spoke to the agricultural students.

Adult Education:

- a. ~~A new branch of the Sewing School opened at rec. hall 23 for residents residing in the southwest section of the project.~~
- b. ~~Open House and Tea held at rec. hall 23, January 25, 1944.~~
- c. ~~Successful two-day exhibit held on February 5 and 6, which climaxed the fall semester. Three hundred student-made dresses, overcoats, skirts, blouses and knitted wear were displayed. Sixteen hundred residents attended the exhibit and tea.~~

- d. ~~465 different individuals registered for the spring term in drafting and sewing courses. Enrollment in the needlecraft classes numbered 120 students.~~
- e. Sewing classes are held at three different locations for the convenience of residents.

Basic English:

- a. Conversational English needed by Issei men and women is being emphasized in these classes.
- b. A spring schedule of basic English classes mimeographed and distributed to every family in the center. Results show a notable increase in enrollment in these classes.
- c. Basic English is being taught in conjunction with sewing and drafting, needlecraft and flower arrangement classes.

Evening School:

- a. Ninety students registered for the new semester course in Japanese language. Many of the registrants were boys of draft age who desire to prepare themselves for Camp Savage.
- b. Advanced composition class was initiated on March 8, 1944, with Mr. C. Ostlund as instructor.
- c. Lectures are held in various dining halls, four times a week, for Issei on the geography of various eastern and mid-western states and discuss relocation possibilities in these areas which are unfamiliar to residents.

Art School:

- a. ~~A successful New Year Art Exhibit was held during the first week of January in dining hall 32. Water color and oil paintings were displayed by students and teachers. Approximately 1200 residents enjoyed the exhibit.~~
- b. There has been an increased interest in leathercraft work.
- c. ~~The supervisor made very colorful posters publicizing the "Relocation Team."~~

- d. A new branch of the Art School was opened in the one-third section of rec. hall 38.
- e. The staff members and students completed the construction of an office at rec. hall 7, Art School.
- f. Lectures in art appreciation are held on Friday evenings at the Art School.
- g. Classes in still life, water color, portrait painting and landscape painting are being conducted as scheduled.

Music School:

- a. Music School has been calcimined, and now has an entirely new appearance.
- b. A recital room has been completed, and in the near future student recitals will be held.
- c. All the painos have been cleaned and tuned. Students and teachers have spent ~~their~~ time in polishing all the pianos. In the future, students will be required to keep up the pianos.
- d. A new violin teacher has been added to the staff.
- e. Students and staff members have appeared on the USO Open House Program and other center-wide activities.

Artificial Flower Making:

- a. Students are making various flowers which cannot be purchased, due to the high cost and inability of obtaining fresh flowers for funerals, weddings, and hospital patients.
- b. A renewed interest has been noted because of the war-time shortage of fresh cut flowers.
- c. There are vocational possibilities in this field.

Flower Arrangement:

- a. Classes being conducted as scheduled, but having difficulty in obtaining materials for classroom work.
- b. Flower gathering trips will be scheduled as soon as weather permits.

Vocational Training:

a. The auto mechanics course is now carried on in the Motor Pool building. The room is 20' wide and 30' long. Part of this space is used for a tool room and the other part for work benches. There is room for two cars in the shop. Therefore, two students are assigned to a unit. The enrollment being nine, the others have to work outside when weather permits. The tool room contains a number of hand tools loaned to the WRA by the state. There are no equipment, jacks or hoists except those that are borrowed from the production shop. This course was contemplated for a 90-day training but due to the lack of facilities, it will take much longer. The last three months were spent in trying to obtain something to work with. However, the boys have been doing good work with what they had on hand. The students have adjusted brakes, ground valves, adjusted bearings, installed rings, timing gears, transmissions and tuned up several motors. Promise has been made for adequate shop space as soon as the building can be erected. Approximately two thousand dollars worth of equipment has been ordered for this new shop.

b. Apprenticeship Training Program:	Quota	No. of
I. Courses already approved:	<u>per course</u>	<u>Apprentices</u>
A. Agriculture:		
1. Cattle	10	0
2. Poultry	10	4
3. Swine	10	0
4. Truck Crops	15	2
5. Machinery (Farm)	10	4
*6. Office worker	1	1
B. Hospital:		
*1. Medical stenographers	3	3
2. X-Ray Technicians	2	0
3. Dental clinic	6	0
*C. Co-op: Watch Repairing	2	2
D. Engineering - electrical	4	0
E. Office Services:		
1. Switchboard	1	0
*2. Typewriter service	1	1
TOTALS	<u>75</u>	<u>17</u>

NOTE: * = Quota filled

II. Courses not yet approved:	Quota
A. Hospital:	<u>per course</u>
1. Practical nursing	6
B. Auto repair	15
C. Welding	10
D. Co-op: Photo Studio	2
E. Finance: Cost Accounting	4
F. Education: Secretary for general clerical work	1
G. Engineering Construction	10
H. Relocation Office: clerical	<u>4</u>
	52

- c. The individual method of instruction is employed in the bookkeeping class. This enables each to work to their full capacity according to the amount of time available, since all work eight hours in an office. When this class was formed on February 7, to any and all interested, there were ten registrants. At the present time, the attendance has increased to seventeen students since both the text and the work books have arrived.
- d. The class in Beef Cattle Production has discussed beef cattle as an enterprise; different breeds, characteristic of each breed, feeds and feeding, disease, branding and dehorning, and range management.
- e. The swine management course discussed swine as an enterprise both in relation to Project and individual ownership. Types and characteristic of different breeds; feeds that are available, price, substitutes; care of breeding herd was discussed; also, grading and sorting pigs. Other discussions of prices of materials, different feeds, labor and profits and gains were held. Dr. Twitchell, Federal Veterinarian, held one class on the most prevalent diseases as hog cholera, infectious enteritis, and swine plague.
- f. The Electricity and the Repair Carpentry classes have no definite jobs to complete, but the men are working on the numerous types of activities in their daily work.

- g. The two Farm Construction classes are working on construction of the frame poultry building.
 - h. The first course on Secretarial Training was completed on March 8, 1944. Mr. Nichols and Mr. Goodfellow of the Salt Lake Civil Service Commission arrived on the Project, March 14, 1944, to conduct civil service examinations for Junior Typists and Junior Stenographers. The tests given on that day were taken by 30 stenographers. The test was also taken by 25 typists.
 - i. The two shorthand classes had its first lesson on February 7, 1944. These classes were opened to anyone who could pass certain tests to show that they had a working knowledge of the principles of shorthand as set forth in the Gregg Manual of Shorthand. After the civil service examinations the attendance has decreased.
 - j. The students in the welding class have been practicing flat, vertical and horizontal welding positions--mild steel. Class discussions consist of weldability of metals, blueprint reading and layout work.
3. SUPPLIES AND MATERIALS NEEDED:
- Pre-School:
- a. Sand yard
 - b. Outdoor play equipment
- Elementary School:
- a. Adequate
- High School:
- a. Charge desk
 - b. Thirty students' typewriter desks.
 - c. Tennis racquets and balls.
 - d. Ping pong table, boxing gloves.
 - e. Blinds for office and N. W. room.
 - f. Drum for modern dancing.
 - g. Craft supplies.
 - h. Desks, chairs, file cabinet and lockable storage cupboards for science department.
 - i. Ply boards and lumber for industrial arts.
 - j. Securing agricultural films for the coming term.
 - k. Burlap to cover gym floor.
 - l. Installation of oil stoves in the library to cut down the soot hazard which soils the books.

- m. Blackboards
- n. Students' desks and chairs.
- o. Desks for teachers.

Adult Education:

- a. Three "Giant" pencil sharpeners for the Basic English classrooms and the new branch of the sewing school.
- b. One stapler for the Adult Education office.

Vocational Training:

- a. The Engineering Section would like to have suitable classrooms designated for the regular Vocational Training Program.
- b. Material and tools to work with will be a great help to the welding class.

4. PROBLEM AGENDA:

Elementary School:

- a. Filling the quota of appointive teachers.
- b. Securing the services of better trained residents to fill vacancies caused by relocation.

High School:

- a. With the arrival of the typewriters, the Commercial Department would like to offer seventh period typing to eliminate one of the night classes.
- b. New track field and campus tennis courts.
- c. Strict rules and regulations to be followed by the students.
- d. Transportation for the agricultural students.
- e. Faculty assistance in scheduling class parties.

Adult Education:

- a. Finding qualified instructors as replacements.

Vocational Training:

- a. The Engineering Section would like to have included a certain percentage of the resident personnel on the Vocational Training committee. They desire to see that the representative of the Council be included (probably a chairman of the educational committee.)
- b. For the past two and a half months, the welding instruction has been given in an old 12 x 12 garage. The lighting system is very poor and there is no ventilation. It has a dirt floor and no windows. The main power line going to the shop carries insufficient electricity to run two welding machines. Therefore, one machine is all that can be used in said welding shop. Some three or four days ago the electricians installed a machine in another building about one city block away from the welding shop. The boys using this new hook-up complained about walking back and forth from the welding shop. The mud is quite bad, about six to eight inches deep. The snow blowing on them while they are trying to work is somewhat disagreeable. One boy made an umbrella out of an old sack to keep the snow from blowing down his neck. A new welding shop with proper ventilation, lighting, and electricity would solve most of these problems.

5. RECOMMENDATIONS OR GENERAL SUGGESTIONS:

High School:

- a. Establish a model farm on the project for the agricultural students.

Vocational Training:

- a. Continuation of vocational training to cover problems which will arise on the project plus information workers should have which they will meet when relocating in relation to beef cattle.
- b. Continuation of job training covering subjects which will deal with greater proficiency on the job and which will prepare the workers with special training in swine production.
- c. The Vocational Training Program has not been given adequate publicity to gain the confidence of the residents at large. The Engineering Section recommends that this

training program along with the Apprenticeship Training for the younger people should be given as wide a publicity as possible. However, such publicity must be constructive.

6. PROJECTED ACTIVITIES:

Pre-School:

- a. Easter projects for the children.

Elementary School:

- a. Summer program for children.
- b. Summer training program for all elementary workers.

High School:

- a. A visit from the Millard County Home Demonstration to discuss 4-H activities with the students.
- b. Home Economics Regional Conference to be held in Topaz.
- c. Mrs. Brown, Supervisor of Adult Homemaking Education and Miss Reed, Home Economics Teacher Training Supervisor are planning to visit Topaz.
- d. Moving of Mr. Goertzel's Relocation exhibit pamphlets to the leave office for permanent filing.
- e. Band and orchestra to play for school assembly.
- f. Bead weaving in the craft classes.
- g. Three-act play "What a life" to be presented on March 30-31.
- h. Spring Musical "The Gay Nineties" being planned.
- i. Agricultural trips planned.

Adult Education:

- a. The Art School is planning a spring exhibit.
- b. The Music School is scheduling an open house in the newly constructed recital room.
- c. Forming of more block English classes.
- d. Spring exhibit being contemplated by the sewing school.

March 25, 1944

Vocational Training:

- a. The new auto mechanics shop will be completed the end of April. The men would then be ready to do production work on the project with the arrival of new equipment. A supplementary course of Engine Tune Up will be organized as soon as space and equipment are available.
- b. The Field Clerk examination now pending where one may utilize his knowledge as statistical clerk, supervisor of other clerical workers, or accountants' assistants, a civil service examination will be held as soon as a sufficient number meet the requirements.
- c. The Beef Cattle Production and the Swine Management courses will be completed around April. The Swine Management intends to cover little more on disease, sanitation and then go into market slaughtering.
- d. Dr. Bane took with him to Washington the first four copies of a booklet close to 250 pages on the Program of In-Service-Training for the workers at the Central Utah Relocation Center which were made in the Vocational Training office. A total of 50 booklets will be made within the next two weeks.
- e. Daily business English classes are contemplated when the instructor of Secretarial Training returns to the project.

WR:ss

Wanda Robertson
Wanda Robertson, Acting
Superintendent of Education

CENTRAL UTAH QUARTERLY REPORT
Jan. 1, - March 31, 1943

EDUCATION

The education set-up in Topaz went forward with great strides during the quarter period, climaxed by the formal ground-breaking ceremony for the auditorium building, commemorating the beginning of the new Topaz City High School. The ceremony was conducted on the high school plaza, in the center of the community, attended by some 1000 persons, on the afternoon of February 22, Washington's birthday. The speaker of the day was Charles H. Skidmore, State Superintendent of Public Instruction for Utah. The first shovelfull of earth was turned by Dr. Skidmore, who was followed by officials of the administrative staff and of the school system.

During this quarter, the Parent-Teachers Association unit was formed and is now functioning actively. There was formed also a school-wide curriculum organization plan which embraces all departments of the educational set-up with regular meetings being held to work for a careful revision of the curriculum in all departments. Case records are being worked out for all teachers and pupils in the division--the purpose being to aid both teachers and the pupils in various responsibilities which they are facing.

Student body organizations were completed in the elementary and secondary school so that now practically all school programs and functions are being carried on by the students concerned.

This period has been one of the most constructive in the history of the Topaz School to date, showing a complete coordination and the carrying out of a well-developed plan for the future.

The Elementary school organization was rounded out and developed into a smoothly working unit with a total average attendance of 649 pupils. This ranged from 98 kindergarteners to 67 first graders; 63 second graders; 114 third graders; 100 fourth graders; 95 fifth graders and 114 sixth graders; all of whom occupy 26 classrooms. An effort is being stressed to provide as natural a school setting as is possible under the relocation project conditions.

Four pre-schools and two pre-kindergartens have been organized as well, housed in buildings originally intended for recreation halls. Children from two years, up until they are ready to enter kindergarten are accepted in the schools. There has been an average attendance of 66 two-year olds, 72 three-year olds, 106 four-year olds, and 20 five-year olds. From six to eight full-time teachers are employed.

As an example of the sort of specialized effort being carried on among pupils, the fourth grade class undertook the study of Indians, which resulted in correspondence by some of the children with Indian children in the Uintah Indian School at Whiterock, Utah.

Another activity meriting mention is the publication of a school newspaper by one of the fifth grade classes. This mimeographed newspaper was written, planned and edited by these children.

Such interesting special features as the Mother Goose Book presented by the kindergarten classes at the Desert View School; the preparation and serving of refreshments by little third graders as a party for their parents; the preparation of an exhibit of murals depicting life along the Nile with table models of desert life by fifth graders and several other projects marked this particular line of endeavor.

The Adult Education program has developed steadily throughout the quarter until there is now a total enrollment of 3914 with an average regular attendance of 3000. Of the enrollment, 1336 are listed as males and 2578 as females. Courses which were developed include the art school, basic English, music school, flower arrangement, artificial flower making, sewing school, lectures for non-English speaking residents, and evening classes in Americanization and various other subjects.

In the over-all educational program in Topaz, there are 48 elementary teachers of whom 10 are Appointive and 38 resident, 63 high school teachers of whom 27 are Appointive and 36 are residents.