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War Relocation Authority  
Minidoka Project  
Hunt, Idaho

October 21, 1943

MEMO TO: Mr. Lechliter, Project Attorney

FROM: Ralph H. Shinbo, Legal Aid

SUBJECT: Weekly Report

The Saturday issue of the Minidoka Irrigator carried a notice in English and Japanese on the subject of the Form TFR 500. The response was good despite the inclement weather.

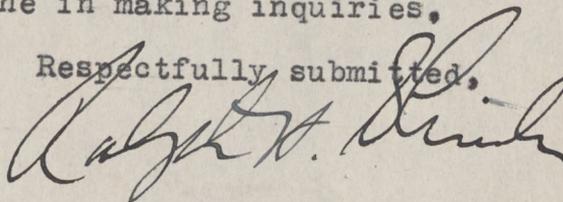
The supply of forms was soon exhausted and an order was wired for more. During the interim while waiting for the forms, all persons desiring information or help in the preparation of the forms were interviewed and from those who wanted the aid of this office, all pertinent information required was obtained and they were given appointments to come back later to sign the forms when we had received and prepared them.

All together, fourteen forms have been completed and eleven interviews are pending.

The forms arrived late Wednesday afternoon and I have been busy transcribing the back-log of interviews onto them.

The publicity given to this census has even brought inquiries from evacuees outside this project. The residents have also utilized the telephone in making inquiries.

Respectfully submitted,



War Relocation Authority  
Minidoka Project  
Hunt, Idaho

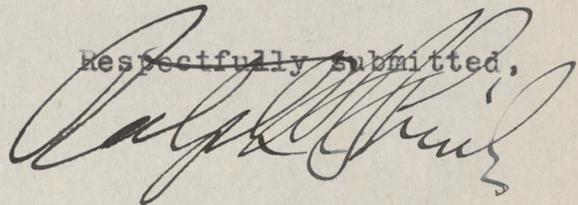
October 28, 1943

MEMO TO: Mr. Lechliter, Project Attorney  
FROM: Ralph N. Shinbo, Legal Aid  
SUBJECT: Weekly Report

The past week has been very busy with giving aid to the persons who have come to this office seeking information about the TFR Form 500.

So far 55 interviews have been successfully completed, and there are 11 more pending. Some have elected to make out their own report. On the average there have been 15 callers per day.

Respectfully submitted,



War Relocation Authority  
Minidoka Project  
Hunt, Idaho

November 4, 1943

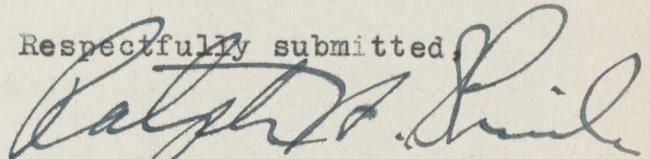
MEMO TO: Mr. Lechliter, Project Attorney  
FROM: Ralph H. Shinbo, Legal Aid  
SUBJECT: Weekly report

Information requested by the Provost Marshal General's office has been completed for all the female evacuees on the list who are in this camp with the exception of two persons, who have not responded to three notices which were sent to them requesting their appearance here in this office.

After the deadline for the filing of Form TFR 500, there have been several persons who have come to ask for information, to clarify their understanding of the requirements.

There was also one relocatee who sent in the Form to this office incorrectly filled. He was referred to any bank in his locality for the correct completion and filing of the Form.

Respectfully submitted,



Ralph H. Shinbo

War Relocation Authority  
Minidoka Project  
Hunt, Idaho  
November 11, 1943

MEMORANDUM TO: Mr. Lechliter, Project Attorney  
FROM: Ralph H. Shinbo, Legal Aid  
SUBJECT: Weekly Report

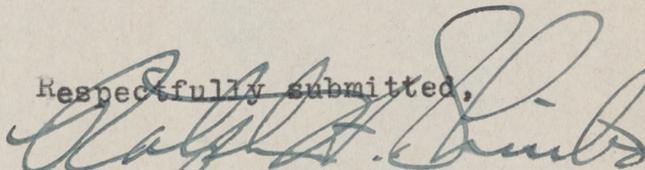
Outside of a few queries from belated persons who professed ignorance of the filing of the Treasury Form TFR 500, it has been a very quiet week.

Upon receipt of the proper forms to be executed for organizations and estates from the Federal Reserve Bank at San Francisco, I completed the preparation of the proper form for the Hiroshima Shiyukai, an organization of Seattle, Washington which held a few Japanese bonds. I also filled one form for the estate of one Kyusuke Onishi, deceased.

Already there have been inquiries about the proper filing of the new pay-as-you-go income tax. Without the proper understanding of the new plan, I could not give these people the complete help they requested.

It is urgent that I have some instruction or information for reference, if I am to be of service to the persons desiring help.

Respectfully submitted,



Ralph H. Shinbo

War Relocation Authority  
Minidoka Project  
Hunt, Idaho  
November 18, 1943

MEMORANDUM TO: Mr. Lechliter, Project Attorney  
FROM: Ralph H. Shinbo, Legal Aid  
SUBJECT: Weekly Report

There were two persons this past week who requested assistance with their income tax declarations.

I muddled through both interviews when they asked questions because I did not have the information to give the correct and authoritative answers.

There were also several callers relative to the Treasury Form 500. To these I gave the proper assistance although they were delinquent in their reports.

War Relocation Authority  
Minidoka Project  
Hunt, Idaho  
November 23, 1943

MEMORANUM TO: Mr. Lechliter, Project Attorney  
FROM: Ralph H. Shinbo, Tax Counselor, Legal Aid  
SUBJECT: Income Tax Notice in the Minidoka Irrigator

It Has become evident that the attention of the people, here in this project, should be brought to the requirements of the filing of the December 15, 1943 income tax declaration; therefore I suggest the publication of the following item in the Minidoka Irrigator:

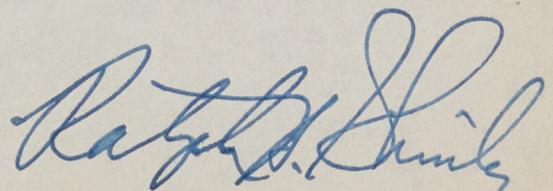
Not many people are cognizant of the fact that a Declaration of Estimated Income and Victory Tax must be filed by December 15, 1943. This declaration is for any person who on the previously prescribed filing date of September 15, 1943, the taxpayer's estimated gross income and marital status were such that he was not required to file a declaration, but subsequent changes have made him liable for filing.

There are many who were not required to file a declaration on September but have, since then, gone to work on seasonal leave and earned a gross income which together with their WRA salary and clothing allowance have totaled an estimated gross income of \$500 or more for this year.

No notices to file a declaration will be mailed out to the individual taxpayer, but he may request the proper forms from the Collector of Internal Revenue in Jerome, Idaho, who is the collector for this district.

It will be the sole responsibility of each taxpayer to meet his own obligations.

For those desiring aid in the preparation of their income tax declaration, the WRA has opened an office in the Legal Aid building, 22-5-A.



War Relocation Authority  
Minidoka Project  
Hunt, Idaho

November 27, 1943

MEMORANDUM TO: Mr. Irvin L. Lechliter  
Project Attorney

FROM: Ralph H. Shinbo  
Tax Counselor

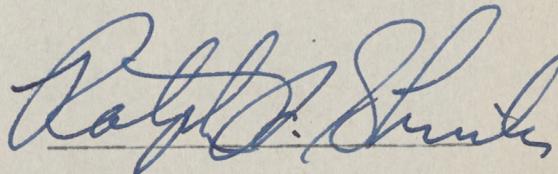
SUBJECT: Weekly Report

There was a considerable amount of business this past week.

Seven persons requested assistance with their TFR 500 forms. These were duly executed. One person requested a change in the Form which had already been sent in to the Federal Reserve Bank at San Francisco. A letter was sent relative to the changes requested.

Seven persons requested a consultation in regard to their income tax. In the course of the consultation several questions were posed which I could not readily answer with what facts I had. Some of these persons were asked to come back next week. I mailed a request for more Declaration Forms and also for some of the Withholding Exemption Certificates.

A number of the taxpayers do not have Social Security Numbers. I wonder if it isn't a good idea to assist these persons in getting these. It will be of aid and benefit in their future employment. Also, I should think that all persons leaving the Project, whether on seasonal or indefinite leave should be provided with a Withholding Exemption Certificate which would clarify their status relative to the income taxation, if it is proven they have proven dependents.



War Relocation Authority  
Minidoka Project  
Hunt, Idaho  
December 2, 1943

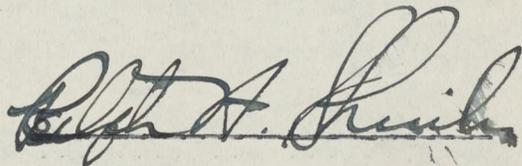
MEMORANDUM TO: Mr. Lechliter, Project Attorney  
FROM: Ralph H. Shinbo, Tax Counselor  
SUBJECT: Weekly Report

Thirty two persons requested assistance with their Income Tax Declarations. One person requested aid with their Personal Property Tax. Three persons were aided with the preparation of the Treasury Form TFR 500.

I believe the publication of the notice of requirements for the filing of the Declaration of Estimated Income and Victory Tax in the Minidoka Irrigator on Saturday, November 27, 1943 resulted in the rush of the taxpayers to consult this office.

The diversity of ways income has been made by the evacuees has posed a number of tricky questions peculiar to each individual taxpayers' problems. To iron these problems out has been, to me, the most difficult part of the work of Tax Consultant. Relative to these questions I have written to the Internal Revenue offices in this district, but have received very slow responses.

A greater part of my time has been taken by the work of auditing taxpayers' books in order to compute their tax liabilities. If too many taxpayers request this type of service, I will not be able to handle all the work that comes to this office in time *of* for the deadline, December 15, 1943.

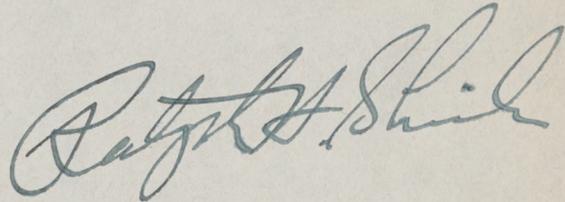
  
Ralph H. Shinbo

War Relocation Authority  
Minidoka Project  
Hunt, Idaho  
December 9, 1943

MEMORANDUM TO: Mr. Lechliter, Project Attorney  
FROM: Ralph H. Shinbo, Tax Counselor  
SUBJECT: Weekly Report

There were 168 persons this week who requested aid  
in preparing their income tax forms.

For three of these persons I had to audit their complete records.

A handwritten signature in cursive script, reading "Ralph H. Shinbo". The signature is written in dark ink and is positioned to the right of the typed text.

War Relocation Authority  
Minidoka Project  
Hunt, Idaho  
December 16, 1943

MEMORANDUM TO: Mr. Lechliter, Project Attorney  
FROM: Ralph Hl Shinbo, Tax Counselor  
SUBJECT: Weekly Report

The final week for the filing of the Income Tax Declarations brought 264 persons to this office seeking aid with the preparation of the forms.

There were also, two persons requesting aid in the preparation of the TFR Form 500.

Mr. Clarence T. Arai, Evacuee Attorney, has asked my help in facilitating the work necessary when and if the inspectors from the Immigration and Naturalization office in Spokane arrive on this project.

*Ralph H. Shinbo*